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Webinar ID: 850 3856 2309



CITY OF BEAUFORT
1911 BOUNDARY STREET
BEAUFORT MUNICIPAL COMPLEX
BEAUFORT, SOUTH CAROLINA 29902
(843) 525-7070

CITY COUNCIL REGULAR MEETING AGENDA

January 24, 2023

STATEMENT OF MEDIA NOTIFICATION

"In accordance with South Carolina Code of Laws, 1976, Section 30-4-80(d), as amended, all local media was duly notified of the time, date, place and agenda of this meeting."

REGULAR MEETING - Council Chambers, 2nd Floor - 7:00 PM

Please note, this meeting will be broadcasted via zoom and live streamed on Facebook. You can view the meeting at the City's page; City Beaufort SC

I. CALL TO ORDER

A. Stephen D. Murray III, Mayor

II. INVOCATION AND PLEDGE OF ALLEGIANCE

A. Mayor Pro Tem, Mike McFee

III. PRESENTATIONS

A. Character Education Proclamation - Alese Binyard, Broad River Elementary School

IV. PROCLAMATIONS/COMMENDATIONS/RECOGNITIONS

A. Character Education Proclamation - Gavin Smalls, Beaufort Elementary School

V. PUBLIC COMMENT

VI. PUBLIC HEARING

A. Community Development Block Grant (CDBG) 2023 Needs Assessment

VII. MINUTES

A. Worksession and Regular Meeting - January 10, 2023

VIII. OLD BUSINESS

A. Ordinance amending Part 3 Chapter 2 Section 3-2002 of the City Code of Ordinances concerning fees for docking on the seawall at the Henry C. Chambers Waterfront Park - 2nd reading

IX. NEW BUSINESS

A. Request from Beaufort Water Festival for use of the Waterfront Park, street closures, sale of alcohol, use of seawall, day dock, waiver of noise ordinance and Sponsorship for Opening Ceremonies Fireworks for the 67th Annual Beaufort Water Festival, July, 14-23, 2023

X. REPORTS

- City Manager's Report
- Mayor Report
- Reports by Council Members

XI. ADJOURN



PROCLAMATION

WHEREAS, the character education movement reinforces the social, emotional, and ethical development of students; and

WHEREAS, schools, school districts and states are working to instill important core ethical and performance values including caring, honesty, diligence, fairness, fortitude, responsibility, and respect for self and others; and

WHEREAS, character education provides long-term solutions to moral, ethical, and academic issues that are of growing concern in our society and our schools; and

WHEREAS, character education teaches students how to be their best selves and how to do their best work; and

WHEREAS, the Eleven Principles of Effective Character Education include: Promoting core ethical and performance values; Teaching students to understand, care about and act upon these core ethical and performance values; Encompassing all aspects of the school culture; Fostering a caring school community; Providing opportunities for moral action; Supporting academic achievement; Developing intrinsic motivation; Including whole-staff involvement; Requiring positive leadership of staff and students; Involving parents and community members; and assess results and strives to improve; and

WHEREAS, the Beaufort County School District's Character Education program was formed to support parents' efforts in developing good character in their children; and

WHEREAS, the purpose of the Character Education program is to integrate good character traits into the total school environment, as well as into the community; and

WHEREAS, each school's counselor identified a list of character words and definitions deemed important regardless of a person's political leanings, race, gender, or religious convictions; and

WHEREAS, the words are friendship, kindness, acceptance, courage, tolerance, respect, gratitude, compassion, citizenship, perseverance, honesty, integrity, self-control, forgiveness responsibility and cooperation; and

WHEREAS, Alese Binyard was selected as the winner by Broad River Elementary School as the student of the month.

NOW, THEREFORE, the City Council of the City of Beaufort, South Carolina, hereby proclaims November 2022 as

ALESE BINYARD AS BROAD RIVER ELEMENTARY SCHOOL STUDENT OF THE MONTH

The City of Beaufort thereby pronounces *Respect/Gratitude* as the word for the month of November and applauds Alese Binyard, the Beaufort County School District, and Broad River Elementary School for their work and specifically honors Alese Binyard as Broad River Elementary School student of the month.

IN WITNESS THEREOF, I hereunto set my hand and caused the Seal of the City of Beaufort to be affixed this 10th day of January 2023.

STEPHEN D. MURRAY III, MAYOR

ATTEST:

TRACI GULDNER, CITY CLERK



PROCLAMATION

WHEREAS, the character education movement reinforces the social, emotional, and ethical development of students; and

WHEREAS, schools, school districts and states are working to instill important core ethical and performance values including caring, honesty, diligence, fairness, fortitude, responsibility, and respect for self and others; and

WHEREAS, character education provides long-term solutions to moral, ethical, and academic issues that are of growing concern in our society and our schools; and

WHEREAS, character education teaches students how to be their best selves and how to do their best work; and

WHEREAS, the Eleven Principles of Effective Character Education include: Promoting core ethical and performance values; Teaching students to understand, care about and act upon these core ethical and performance values; Encompassing all aspects of the school culture; Fostering a caring school community; Providing opportunities for moral action; Supporting academic achievement; Developing intrinsic motivation; Including whole-staff involvement; Requiring positive leadership of staff and students; Involving parents and community members; and assess results and strives to improve; and

WHEREAS, the Beaufort County School District's Character Education program was formed to support parents' efforts in developing good character in their children; and

WHEREAS, the purpose of the Character Education program is to integrate good character traits into the total school environment, as well as into the community; and

WHEREAS, each school's counselor identified a list of character words and definitions deemed important regardless of a person's political leanings, race, gender, or religious convictions; and

WHEREAS, the words are friendship, kindness, acceptance, courage, tolerance, respect, gratitude, compassion, citizenship, perseverance, honesty, integrity, self-control, forgiveness responsibility and cooperation; and

WHEREAS, Gavin Smalls was selected as the winner by Beaufort Elementary School as the student of the month.

NOW, THEREFORE, the City Council of the City of Beaufort, South Carolina, hereby proclaims December 2022 as

GAVIN SMALLS, BEAUFORT ELEMENTARY STUDENT OF THE MONTH

The City of Beaufort thereby pronounces *Compassion* as the word for the month of December and applauds Gavin Smalls, the Beaufort County School District, and Beaufort Elementary School for their work and specifically honors Gavin Smalls as Beaufort Elementary School student of the month.

IN WITNESS THEREOF, I hereunto set my hand and caused the Seal of the City of Beaufort to be affixed this 24th day of January 2023.

STEPHEN D. MURRAY III, MAYOR

ATTEST:

TRACI GULDNER, CITY CLERK



CITY OF BEAUFORT
DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

TO: CITY COUNCIL **DATE:** 1/11/2023
FROM: Rhonda Davis, Community & Economic Developer, Lowcountry Council of Governments
AGENDA ITEM TITLE: Community Development Block Grant (CDBG) 2023 Needs Assessment
MEETING DATE: 1/24/2023
DEPARTMENT: City Clerk

BACKGROUND INFORMATION:

PLACED ON AGENDA FOR: Discussion

REMARKS:

ATTACHMENTS:

Description	Type	Upload Date
Notice of Public Hearing	Backup Material	1/11/2023
Presentation	Backup Material	1/18/2023

CDBG & HOME Notice of Public Hearing Concerning Needs Assessment**City of Beaufort**

NOTICE IS HEREBY GIVEN that on Tuesday, January 24, 2023, at 7:00 p.m., City of Beaufort will hold a public hearing to solicit public input on community needs and priorities for housing, public facilities, economic development, and respond to Covid-19 and Omicron Variant. At this public hearing City of Beaufort will provide the results of its needs assessment and the activities which might be undertaken to meet identified needs, including the estimated amount proposed to be used for activities that will benefit persons of low and moderate income. Due to the Covid-19 pandemic, Beaufort City Council will be holding the meeting in person and/or electronically via Zoom at <https://us02web.zoom.us/j/85038562309?pwd=c0JUQ1EvVXJ0cDZLbGtxK1hRRlc1UT09> Passcode: 927255. Webinar ID: 850 3856 2309. The meeting will also be broadcasted via livestream on Facebook at the City's page (www.facebook.com/CityBeaufortSC/). Individuals who would like to participate in public comment can do so at the meeting or via Zoom.

The City will also discuss matters related to housing needs and Affirmatively Furthering Fair Housing in anticipation of participation in the Beaufort County/Lowcountry Regional HOME Consortium funded by the US Department of Housing and Urban Development (HUD).

This public hearing and the matters to be discussed are subject to the provisions of the City's Citizen Participation Plan, developed in anticipation of participation in the State of South Carolina's Community Development Block Grant (CDBG) Program, providing for the participation of the citizens of the City in the planning and implementation of community and economic development projects which will involve CDBG funds. The Citizen Participation Plan is available for review at City Hall, 1911 Boundary Street, Beaufort, SC, 29902 Monday through Friday between the hours of 9:00a.m. and 5:00p.m. Persons with questions or comments concerning the public hearing or the Citizen Participation Plan may contact Barbara Johnson, Lowcountry Council of Governments, PO Box 98, Yemassee, SC 29945, (843) 473-3990.

City of Beaufort does not discriminate on the basis of race, age, color, religion, sex, national origin, familial status, limited English proficiency or disability in the admission or access to, or treatment or employment in its federally assisted programs or activities. Ivette Burgess, City of Beaufort, 1911 Boundary Street, Beaufort, SC 29902, (843) 525-7070, has been designated to coordinate compliance with the nondiscrimination requirements contained in the U. S. Department of Housing and Urban Development's regulations.

Note: Assistance will be provided to accommodate the special needs of disabled or limited English proficient persons upon request with a forty-eight-hour notice.

Nota: Se proporcionará asistencia para acomodar las necesidades especiales de personas discapacitadas o con dominio limitado del inglés previa solicitud con un aviso de cuarenta y ocho horas.

2023
Community Development
Block Grant (CDBG)

Program Year: April 1, 2023 – March 31, 2024

Community and Economic Development
Strengthening People Strengthening Communities



www.lowcountrycog.org

FAIR HOUSING IS THE LAW

Also, as a part of the requirements of the program, the locality is expected to undertake activities that promote Fair Housing. Title VIII of the Civil Rights of 1968 stipulates that we all have the right to be treated fairly regardless of our **race, color, religion, sex, disability, familial status, or national origin.**



In the sale and rental of housing
In residential real estate transactions
In the provision of brokerage services

If you believe that you have been a victim of discriminatory housing practices, you have avenues by which the matter can be investigated.



The City of Beaufort and Lowcountry Council of Governments are committed to Fair Housing.

For more information contact

LCOG at (843) 473-3990.

The SC CDBG Program is designed to provide assistance to units of local government in improving economic opportunities and meeting community revitalization needs, particularly for persons of low and moderate income (LMI).

LMI QUALIFIED

Beaufort County

1 Person

2 People

3 People

4 People

5 People

\$48,550

\$55,500

\$62,450

\$69,350

\$74,900

The CDBG program has been funded through the State since 1982 by the US Department of Housing and Urban Development (HUD) under Title I of the Housing Community Development Act of 1974 as amended (Title I).

**The CDBG program is administered by
the S C Department of Commerce,
Division of Grants Administration**

**The allocation for 2023 is approximately
\$19,740,854.**

SC STATE CONSOLIDATED PLAN FOR HOUSING AND COMMUNITY DEVELOPMENT

Draft 2023 Action Plan

Written comments on the plan can be submitted from
[January 9 - February 7, 2023](#).

Email: lross@sccommerce.com

Mail: SC Department of Commerce
Grants Administration
1201 Main Street, Suite 1600
Columbia, SC 29201

GRANT PROGRAM CATEGORIES

There are three broad grant program categories:

- **Community Development**
- **Business Development**
- **Regional Planning**

:

COMMUNITY DEVELOPMENT PROGRAM

COMMUNITY INFRASTRUCTURE \$10,948,629
APPLICATION REQUEST March 17, 2023 APPLICATION DEADLINE April 17, 2023
WATER
SEWER
DRAINAGE
ROADS
MINIMUM FUNDING AMOUNT - \$50,000 MAXIMUM FUNDING AMOUNT - \$1,000,000

LOCAL PRIORITIES \$1,000,000
APPLICATION REQUEST August 15, 2023 APPLICATION DEADLINE September 15, 2023
ECONOMIC DEVELOPMENT
PUBLIC HEALTH & SAFETY, QUALITY OF LIFE, AND SUSTAINABILITY
RESILIENCY AND NARROW THE DIGITAL DIVIDE
MINIMUM FUNDING AMOUNT - \$50,000 MAXIMUM FUNDING AMOUNT - \$300,000

COMMUNITY ENRICHMENT \$3,000,000
APPLICATION REQUEST August 15, 2023 APPLICATION DEADLINE September 15, 2023
BROWNFIELD PROJECTS/DEMOLITION OBSOLETE BUILDINGS
DOWNTOWN STREETScape IMPROVEMENTS*
PLANNING FOR REGIONAL INFRASTRUCTURE (\$25,000 maximum)
LIBRARIES
PUBLICLY OWNED FACILITIES
TRANSPORTATION-ORIENTED PUBLIC FACILITIES
PUBLIC SAFETY FACILITIES/SERVICES
DEMOLITION VACANT, DILAPIDATED STRUCTURES TO ADDRESS/SUPPORT CRIME PREVENTION
FIRE SUBSTATIONS OR FIRE TRUCKS
HEALTH CLINIC FACILITIES/EQUIPMENT
PUBLIC FACILITY MODIFICATIONS
NEW SIDEWALKS IN LMI AREAS
MINIMUM FUNDING AMOUNT - \$50,000 MAXIMUM FUNDING AMOUNT - \$750,000

READY TO GO \$600,000
APPLICATION REQUEST ONGOING APPLICATION DUE 30 DAYS AFTER REQUEST
ACTIVITIES LISTED IN COMMUNITY INFRASTRUCTURE & COMMUNITY ENRICHMENT
MINIMUM FUNDING AMOUNT - \$50,000 MAXIMUM FUNDING AMOUNT - \$500,000* (*maximum waiver available)
NATIONAL OBJECTIVE
•Benefit low-to-moderate income (“LMI”) Persons
•Aid in the prevention or elimination of slums or blight
•Meet other urgent community needs posing a serious threat to the health or welfare of the community

NEIGHBORHOOD REVITALIZATION \$1,000,000- MUST HAVE A PLAN
APPLICATION REQUEST August 15, 2023 APPLICATION DEADLINE September 15, 2023
INFRASTRUCTURE - WATER, SEWER, ROADS, DRAINAGE
PUBLIC FACILITIES (SIDEWALKS, SECURITY LIGHTING, CAMERAS, POLICE SUBSTATIONS)
HOUSING - INFRASTRUCTURE TO SUPPORT AFFORDABLE HOUSING
HOUSING - LIMITED EXTERIOR ONLY
DEMOLITION AND CLEARANCE OF VACANT/DILAPIDATED PROPERTIES
PUBLIC SERVICES (CRIME WATCH PROGRAM, DRUG/GANG EDUCATION, AWARENESS/PREVENTION PROGRAMS)
MINIMUM FUNDING AMOUNT - \$50,000 MAXIMUM FUNDING AMOUNT - \$750,000

10% MATCH REQUIREMENT FOR ALL PROJECTS

GRANT PROGRAM CATEGORIES

Business Development Program: \$2,000,000

This program provides financial resources for local governments to pursue opportunities that create new jobs, retain existing employment, stimulate private investment, and revitalize or facilitate the competitiveness of the local economy. Funding will be prioritized based on the following order:

1. New or expanding businesses tied to job creation
2. Area economic development activities not associated with job creation
3. New or expanding local businesses that provide essential goods and services in predominately LMI communities

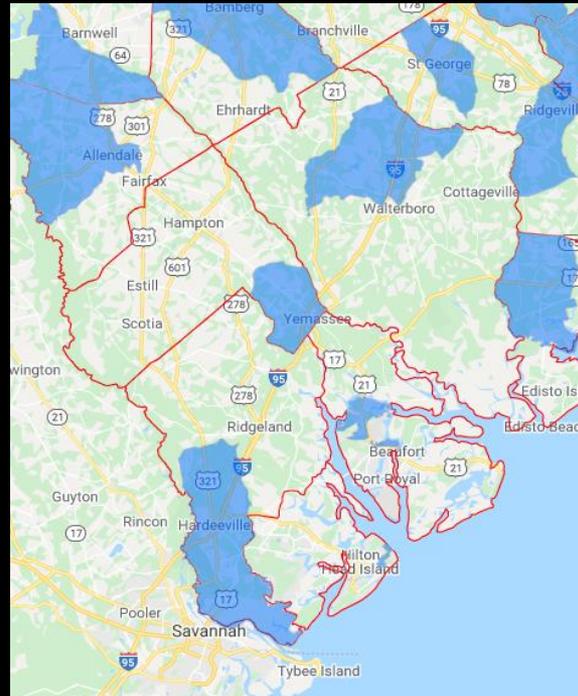
Regional Planning Program: \$500,000

This program is designed to provide CDBG funds to Councils of Governments to assist local governments in developing plans and building local community development capacity.

State TA & Admin: \$ 692,225

OPPORTUNITY ZONES

Projects located in Opportunity Zones will receive an additional 10 bonus points (scopportunityzone.com)



PERFORMANCE THRESHOLD

A unit of local government can apply for an additional Community Development grant if it has no more than two open CDBG grants (excluding Business Development or Regional Planning grants).

However, the open grants must not have exceeded a **30-month grant period**.

PERFORMANCE THRESHOLD

No more than one Neighborhood Revitalization/Village Renaissance or streetscape project.

No more than one Ready to Go project.

No more than one project for the same general target area/neighborhood open at the same time, unless the current project is under construction.

BEAUFORT COUNTY/ LOWCOUNTRY **REGIONAL HOME CONSORTIUM**

The Beaufort County/Lowcountry Regional HOME Consortium (LRHC) is comprised of the following counties: Beaufort, Colleton, Hampton, and Jasper and all 21 municipalities in the region.

BEAUFORT COUNTY/ LOWCOUNTRY REGIONAL HOME CONSORTIUM

TOP THREE OBJECTIVES:

- 1. Rehabilitation of substandard housing**
- 2. Increase accessibility to adequate and affordable housing**
- 3. Support the development and availability of safe, decent, and affordable housing**

BEAUFORT COUNTY/ LOWCOUNTRY **REGIONAL HOME CONSORTIUM**

Beaufort, Hampton, Colleton and Jasper Counties have areas that are in need of affordable housing, rehabilitation of substandard housing, and demolition of vacant/dilapidated houses.

As the housing stock ages, there becomes a greater need for rehabilitation of substandard houses and the number of vacant/dilapidated houses increases while increasing the number of persons at risk for homelessness.

Please give us a list of the priority housing needs for your area to be considered in our upcoming 2023-2024 Annual Action Plan to be submitted to HUD by April 28, 2023.



City Council Worksession
Meeting Minutes – Planning Conference Room – 1st Floor

January 10, 2023

I. CALL TO ORDER

5:00 PM

Mayor Stephen D. Murray III

Members of Council in attendance - Neil Lipsitz, Mike McFee, Josh Scallate and Mayor Murray.

Absent - Mitch Mitchell.

II. EMPLOYEE NEW HIRE RECOGNITION

A. Community and Economic Development Department.

Bill Prokop, City Manager, introduced Curt Freese.

B. Fire Department.

Tim Ogden, Fire Chief, introduced Aljarreau Robinson and Adrian Villalon Rodriguez.

C. Police Department.

Dale McDorman, Police Chief, introduced Danyelis Wood.

D. Public Works.

Nate Farrow, Public Works Director, introduced Linwood Nelson.

III. PRESENTATIONS

A. FY 2022 Annual Comprehensive Financial Report.

David Irwin, Audit Partner with Mauldin & Jenkins, gave a brief summary of the Financial and Compliance Audit as it is a required communication by the external auditors. He stated they are independent from the City as required by Government Auditing Standards. The City received a Clean Opinion and No Audit Findings. His presentation will be attached to these minutes.

Alan Eisenman, Finance Director, went over the City's financial position as compared to Fiscal Year 2021. He stated that the City's Net Position at the end of Fiscal Year 2021 was \$43,664,489.00. Fiscal Year 2022 was \$48,459,884.00. This report will be available for public viewing on the City's website using Open.gov, our financial transparency tool. A copy of his presentation will be attached.

IV. EXECUTIVE SESSION

Councilman Lipsitz made a motion to go into Executive Session and seconded by Councilman McFee.

- A. Pursuant to Title 30, Chapter 4, Section (70) (a) (1) of the South Carolina Code of Law: Discussion regarding Personnel - Boards and Commissions, and Administration.

Councilman Lipsitz made a motion to come out of Executive Session and seconded by Councilman McFee.

No actions from Executive Session

V. ADJOURN

7:04 PM

Disclaimer: This document is a summary. All City Council Worksession and Regular Meetings are recorded. Live stream can be found on the City's website at www.cityofbeaufort.org (Agenda section). Any questions, please contact the City Clerk, Traci Guldner at 843-525-7024 or by email at tguldner@cityofbeaufort.org.

DRAFT



City Council Regular Meeting
Meeting Minutes – City Hall Council Chambers, 2nd Floor

January 10, 2023

I. CALL TO ORDER

7:04 PM

Mayor, Stephen D. Murray III

Members of Council in attendance - Neil Lipsitz, Mike McFee, Josh Scallate and Mayor Murray.

Absent: Mitch Mitchell.

II. INVOCATION AND PLEDGE OF ALLEGIANCE

Councilman, Mike McFee

III. CITY COUNCIL ORGANIZATION

A. Mayor Pro Tem nomination.

Councilman Lipsitz made a motion to elect Councilman McFee as Mayor Pro Tem.
Councilman Scallate seconded the motion.

Councilman McFee accepted the nomination

All were in favor, motion carried.

IV. PROCLAMATIONS/COMMENDATIONS/RECOGNITIONS

A. Character Education Proclamation - Alese Binyard, Broad River Elementary School.

Motion to approve was made by Mayor Pro Tem, McFee and seconded by Councilman Lipsitz.

All were in favor, motion carried.

B. Resolution recognizing the accomplishments of the Beaufort High School Eagles Football Team.

Motion to approve was made by Councilman Lipsitz and seconded by Councilman Mayor Pro Tem, McFee.

All were in favor, motion carried.

C. Proclamation recognizing New Hope Christian Church (Disciples of Christ) on their 100th year anniversary.

Motion to approve was made by Mayor Pro Tem, McFee and seconded by Councilman Lipsitz.

All were in favor, motion carried.

V. PUBLIC COMMENT

Jessie White, Coastal Conservation League, stated that a Tree Ordinance has been presented to the Town of Port Royal and is hoping to present the same language to the City very soon.

VI. MINUTES

Worksession and Regular Meeting - November 29, 2022.

Special Council Meeting - December 13, 2022.

Regular Meeting - December 13, 2022.

Motion to approve all was made by Councilman Lipsitz and seconded by Mayor Pro Tem, McFee.

Minutes approved as presented.

VII. OLD BUSINESS

A. FY 2023 Budget Amendment - 2nd reading.

Motion to approve was made by Mayor Pro Tem, McFee and seconded by Councilman Lipsitz.

Alan Eisenman, Finance Director, reported that this would be a 5 percent cost of living adjustment to city employees. This would include a health insurance premium rate adjustment. The cost would be approximately \$378,000.00.

All were in favor, motion carried.

VIII. NEW BUSINESS

A. Approval of Beaufort County Council appointment of Marilyn Harris to the Beaufort Housing Authority Board of Commissioners as the Beaufort County representative.

Motion to approve was made by Mayor Pro Tem, McFee and seconded by Councilman Lipsitz. Her term will expire on May 31, 2025.

All were in favor, motion carried.

B. Request from Downtown Operations to use the Henry C. Chambers Park and ten (10) complimentary parking spaces for bi-monthly concerts, performances, and events from March - December 2023.

Motion to approve was made by Mayor Pro Tem, McFee and seconded by Councilman Lipsitz.

All were in favor, motion carried.

C. Permission to host the 2023 Taste of Beaufort, along with the Arts and Crafts Market in the Henry C. Chambers Park on May 5 - 6, 2023, 5k bridge run on May 6, 2023, and request waivers for sale of alcohol, open container and noise ordinances, street closures and issuance of parking passes.

Motion to approve was made by Mayor Pro Tem, McFee and seconded by Councilman Lipsitz.

All were in favor, motion carried.

- D. Request from Downtown Beaufort Merchants Association for street closures for First Friday's on April 7, June 2, August 4, and November 3, 2023, beginning at 4:00 pm - 8:30 pm.

Motion to approve was made by Councilman Lipsitz and seconded by Mayor Pro Tem, McFee.

All were in favor, motion carried.

- E. Request from Lowcountry Habitat for Humanity to host the 2023 Turkey Trot 5k on November 23, 2023, from 7:45 am - 9:30 am.

Motion to approve was made by Councilman Lipsitz and seconded by Mayor Pro Tem, McFee.

All were in favor, motion carried.

- F. Request from Holy Trinity to host the 4th annual Swing Bridge Run 5k on Saturday, November 4, 2023, from 7:45 am - 9:30 am.

Motion to approve was made by Mayor Pro Tem, McFee and seconded by Councilman Scallate.

All were in favor, motion carried.

- G. Ordinance amending Part 3, Chapter 2, Section 3-2002, of the City Code of Ordinances concerning fees for docking on the seawall at the Henry C. Chambers Waterfront Park - 1st reading.

Motion to approve was made by Mayor Pro Tem, McFee and seconded by Councilman Scallate.

Linda Roper, Downtown Operations and Marketing Director, stated that Safe Harbor is requesting a rate change from \$1.50 per linear foot to \$2.00 per linear foot to better offset the cost of constant maintenance to the seawall. The City has been slowly increasing the cost over the last three years. We still have the lowest dockage fees as compared to others in the region.

All were in favor, motion carried.

IX. REPORTS

City Manager's Report

Welcomed Scott Marshall, who will be the new City Manager on January 28, 2023. He also welcomed Curt Freese our new Community and Economic Development Director.

Thanked the auditors for the presentation given to Council during worksession. He stated that there are some major projects ahead that will require substantial planning and funding.

Announced the awarding of an \$800,000 STAG Grant from the Department of Environmental Protection for the Stormwater project on Bayard Street. Thanked all who participated in the securing of this grant.

Reminded citizens about the Martin Luther King Day Parade on Monday, January 16, 2023, beginning at 10:00 am. There will also be an Oyster Roast that is being sponsored by the Beaufort Area Hospitality Association on January 21 - 22, 2023.

Lastly, he stated that this is his final City Manager's report and that it has been a pleasure to serve the community. He wished all a Happy New Year.

Mayor's Report

Thanked the Fire Department, Police Department, and Beaufort County EMS for taking Santa around the neighborhoods.

Reported that the Woods Memorial Bridge is now on the National Register of Historic Places.

Thanked the entities that brought attention to the potential changes to the Community Preservation Overlay on St. Helena Island. He stated while this is not in the City of Beaufort, significant development changes would affect the City.

Read a passage from the Man and the Arena, by Teddy Roosevelt, in honor of City Manager, Bill Prokop's retirement.

Mayor Pro Tem, McFee

The Housing Insecurity Coalition will have a meeting on January 25, 2023. They will be having a Point In Time analysis study done Countywide. This is an effort to establish how many are homeless in the area. This effort also identifies opportunities for funding.

Councilman Scallate

Nothing to report.

Councilman Lipsitz

Nothing to report.

All of Council wished City Manager, Bill Prokop, a fond farewell, and hopes that he will enjoy his retirement to the fullest.

All of Council thanked Downtown Operations, Public Works, and all the volunteers for a very successful Holiday Weekend.

X. ADJOURN

7:43 PM

Motion to adjourn was made by Councilman Lipsitz and seconded Mayor Pro Tem, McFee.

All were in favor, motion carried.

Disclaimer: This document is a summary. All City Council Worksession and Regular Meetings are recorded. Live stream can be found on the City's website at www.cityofbeaufort.org (Agenda section). Any questions, please contact the City Clerk, Traci Guldner at 843-525-7024 or by email at tguldner@cityofbeaufort.org.



CITY OF BEAUFORT
DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

TO: CITY COUNCIL **DATE:** 1/11/2023
FROM: Linda Roper, Downtown Operations and Community Services Director
AGENDA ITEM TITLE: Ordinance amending Part 3 Chapter 2 Section 3-2002 of the City Code of Ordinances concerning fees for docking on the seawall at the Henry C. Chambers Waterfront Park - 2nd reading
MEETING DATE: 1/24/2023
DEPARTMENT: Downtown Operations

BACKGROUND INFORMATION:

Safe Harbor is requesting a rate change from \$1.50 per linear foot to \$2.00 per linear foot to better offset the cost of constant maintenance to the seawall.

First reading was held on January 10, 2023.

PLACED ON AGENDA FOR: Action

REMARKS:

ATTACHMENTS:

Description	Type	Upload Date
Ordinance	Backup Material	1/11/2023

ORDINANCE

Ordinance Amending Part 3, Chapter 2, Section 3-2002, of the City Code of Ordinances concerning fees for docking on the seawall at the Henry C. Chambers Waterfront Park

WHEREAS, Section 3-2002 (c) provides regulations for dockage of vessels at the seawall of the Henry C. Chambers Waterfront Park; and,

WHEREAS, dockage of large vessels has caused wear to the seawall that must be regularly maintained and repaired; and,

WHEREAS, by Ordinance in 2020, it was adopted that the docking fee would be reviewed annually by the City Manager to ensure both the adequacy of the fee, and the competitiveness in the tour boat market; and,

WHEREAS, staff has recommended an increase of the docking fee to \$2.00 per linear foot to better offset the cost of constant maintenance to the seawall; and,

WHEREAS, City Council finds that it is in the best interest of the City and its citizens to amend Section 3-2002 to provide for this staff recommendation;

NOW THEREFORE, be it Ordained by the City Council of Beaufort, South Carolina, in council duly assembled and by the authority of the same, that the middle sentence of Section 3-2002 (c) of the City Code of Ordinances be amended to provide as follows: **“A docking fee of two dollars (\$2.00) per linear foot per day shall be levied to all vessels. This fee shall be reviewed annually by the City Manager and adjusted if necessary and appropriate.”**

All other provisions of Section 3-2002 shall remain unchanged.

This Ordinance shall be effective immediately upon adoption.

Stephen D. Murray III, Mayor

Attest _____
Traci Guldner, City Clerk

First Reading _____

Second Reading and adoption _____

Approved in Form: William B. Harvey, III



67th Beaufort Water Festival

"Tides of Lasting Memories"

July 14-23, 2023

P.O. Box 52, Beaufort, South Carolina 29901

COMMODORE

James Nutt
(843) 321-2491

PROGRAM COORDINATOR

Josh Schott
(843) 812-1740

COMMODORES	Year
Shawna Doran	2022
Erin "Tank" Morris	2020-21
Brain Patrick	2019
Stacey Canaday	2018
Jason Berry	2017
Chris Canaday	2016
Bill Damude	2015
Brandy Gray	2014
Dan Thompson	2013
John Gentry*	2012
Bob Bible	2011
Sheri Little	2010
Wilmot Schott	2009
Les Brediger	2008
Erin Dean	2007
Keith Cummins*	2006
Richard Norris	2005
Marvin Morrison	2004
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H. Ronald Tanner	1989
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Robert G. McDowell*	1961
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Mrs. Mazie Terhune*	1959
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Ed Pike*	1957
John M. Bigbee*	1956

*Deceased

Tuesday, January 3, 2023

City of Beaufort
Attn: Scott Marshall, City Manager
1911 Boundary Street
Beaufort, SC 29902

Re: 67th Annual Beaufort Water Festival

Dear Mr. Marshall,

The Beaufort Water Festival would like to thank the Mayor and City Council for their continued support of our Annual Festival. We appreciate your support along with your staff to help us with all the logistics needed to utilize the park and the police services. Our relationship is strong, and we continue to be a good partner and engage actively in promoting Beaufort.

We request the utilization of the Henry C. Chambers Waterfront Park for the 67th Annual Beaufort Water Festival, from set-up on **Tuesday, July 11, 2023, through close-down on Monday, July 24, 2023**. The application (and deposit) for the use of the park on those dates has been previously submitted.

The following are requests for use, permissions, and waivers necessary to the logistical and safety purposes of the festival:

1. Request permission to place a mobile home headquarters at the Downtown Marina restroom area. Placement will be from 7:00 AM July 11, 2023 and removal by 8:00AM on July 25, 2023. In the event of severe weather (hurricane) these will be removed from the Downtown Marina in Beaufort.
2. Request closure of Waterfront Park seawall with exception of safety water event vessels, from July 14 - 23, 2023.
3. Request closure of the day dock adjacent to the playground on Saturday, July 15 from 7:00AM to 1:00PM for the use by the Beaufort Water Festival during the Raft Races and on Sunday, July 16 from 10:00AM to 3:00PM for the Ski Show.



67th Beaufort Water Festival

"Tides of Lasting Memories"

July 14-23, 2023

P.O. Box 52, Beaufort, South Carolina 29901

COMMODORE

James Nutt
(843) 321-2491

PROGRAM COORDINATOR

Josh Schott
(843) 812-1740

COMMODORES	Year
Shawna Doran	2022
Erin "Tank" Morris	2020-21
Brain Patrick	2019
Stacey Canaday	2018
Jason Berry	2017
Chris Canaday	2016
Bill Damude	2015
Brandy Gray	2014
Dan Thompson	2013
John Gentry*	2012
Bob Bible	2011
Sheri Little	2010
Wilmot Schott	2009
Les Brediger	2008
Erin Dean	2007
Keith Cummins*	2006
Richard Norris	2005
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*Deceased

4. Request permission to erect temporary signage at the intersection of Ribaut and Bay and on Highway 170 pending utility inspection and approval from the Open Land Trust.
4. Request permission to install temporary power service in several locations subject to building code inspection.
5. Request permission to erect surface mounted sign near pavilion to showcase sponsors.
6. Request waiver of noise limitation ordinance from July 14-23, 2023.
7. Request sole permitting authority for concessionaires in the park from July 14-23, 2023. The Beaufort Water Festival will act as the sole agent for concessionaires during this time frame to determine fee amounts, types, and method of sale for all types of concessions to be marketed.
8. Request a waiver of the City Code prohibiting placement of banners, ribbons, and similar devices for July 14-23, 2023.
9. Request closure of Charles Street Extension to public traffic for loading, unloading and emergency egress of safety personnel for July 13-25, 2023.
10. Request permission to sell alcoholic beverages during the Beaufort Water Festival. The Beaufort Water Festival will apply to the State of SC for a permit and a license for that time frame. Water Festival will not sell alcoholic beverages on either Sunday of the Festival.
11. Request closure of Bay Street from Bladen to Newcastle during the hours of 4:30PM to 6:30PM on Friday, July 21, 2023, to conduct the annual bed races.



67th Beaufort Water Festival

"Tides of Lasting Memories"

July 14-23, 2023

P.O. Box 52, Beaufort, South Carolina 29901

COMMODORE

James Nutt
(843) 321-2491

PROGRAM COORDINATOR

Josh Schott
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*Deceased

12. Request parade permit for Saturday, July 22, 2023. Parade times will be from 10:00AM to 12:00PM. The parade route will follow Boundary to Carteret to Bay and conclude at the corner of Bladen and the old Federal Courthouse.
13. The Beaufort Water Festival is in negotiations with our safety partners, Police, Fire/Rescue, EMS, and SP+ to ensure all our guests are safe always while visiting the Waterfront Park during our events.
14. We are also requesting the City's continued sponsorship of our fireworks display, in the amount of seven thousand, five hundred dollars (\$7,500.00) credited towards our invoice from the City.
15. We would request to have all permits and fees waived for inflatables use on July 16, 2023.

As in the past, we will participate with all your departments in a cooperative discussion of the requests listed. Any changes and/or modification will be subject to your approval.

Thank you in advance for your support and assistance in putting on another safe and memorable Water Festival.

Sincerely,

James Nutt
Commodore
67th Annual Beaufort Water Festival



CITY OF BEAUFORT
Waterfront Park Rental Reservation Application
Downtown Operations & Community Services Department 500
Carteret St Ste. B2 Beaufort, SC 29902

Phone: 843-379-7063

Fax: 843-986-5606

Name of Event: <u>67th Annual Beaufort Water Festival</u>	Date(s) of Event: <u>July 14-23, 2023</u> Setup start/end time: <u>July 11, 2023 @ 7:00 AM</u> Actual event start/end time: <u>Various</u> Take down start/end time: <u>July 25, 5:00 PM</u>
Organization/Individual Name: <u>Beaufort Water Festival</u>	Address: <u>P.O. Box 52, Beaufort, SC 29901</u> Telephone: <u>843-524-0600</u> Email: <u>celyt21@yahoo.com</u>

- Completed application must be received and approved by the Events Coordinator.
- All reservations require the applicable refundable security deposit be remitted upon approval of application in order to secure the requested date(s).
- Deposits are refundable provided the venue is returned in the same condition it was received.

Please mail completed application to:

City of Beaufort, Attn: Andrea Hackenberger 500 Carteret St. Suite B2 Beaufort, SC 29902,

or scan and email to ahackenberger@cityofbeaufort.org.

All events must abide and are governed by the City's Special Events Policy. To discuss specifics of the policy, contact the Events Coordinator at 843-379-7063 or visit our website at www.cityofbeaufort.org

Is event open to the public? Yes

Will admission be charged, or donation required? Yes

Will alcoholic beverages be sold? Yes Served? Yes

Will food be sold? Yes Served? Yes

Will there be any retail sales? Yes

Number of people expected to attend: Approx. 2,500/day

Areas of the Waterfront Park can be reserved/rented for 4, 6, or 12 hour blocks of time. Please factor time for set up and take down of the event into your chosen block of time. Blocks of time **cannot** be reserved or rented in pro rated increments. **NO exceptions will be made to this policy.**

Security Deposit is due upon approval of application

Fee payment due no less than 30 days prior to event.

Fill out by circling venue area(s) and pricing in blocks of time required for your event. Please indicate need for electrical hookup.

WATERFRONT PARK RENTAL RATES FOR PRIVATE EVENTS			
Park Area	<u>4 HR Block</u>	<u>6 HR Block</u>	<u>12 HR Block</u>
Circle of Palms/ Dining	\$ 200.00	\$ 400.00	
Craft Market Lawn	\$ 200.00	\$ 400.00	
Contemplative Garden	\$ 200.00	\$ 400.00	
Pavilion	\$ 350.00	\$ 500.00	
Green 1	\$ 300.00	\$ 500.00	
Green 2	\$ 450.00	\$ 750.00	
Electric Fee	\$ 50.00	\$ 75.00	
Entire Park			\$2,200.00
Refundable Security Deposit	\$ 500.00	\$ 800.00	\$1,100.00

See this link <http://www.cityofbeaufort.org/group-events-business-license.aspx> to obtain a group business license application for vendors.

Did you know?

BEAUFORT PRIDE OF PLACE is a community involvement initiative that helps improve and develop quality of life throughout the city. Individuals, organizations, and visitors can get involved by donating money, equipment or time to assist the City with neighborhood improvement projects, youth programs, upgrading infrastructure and beautifying parks.

If you or your organization are interested in learning more about the program, volunteering or making a monetary or in-kind donation. please contact the City Manager's office @ 843-525-7070

Liability Insurance

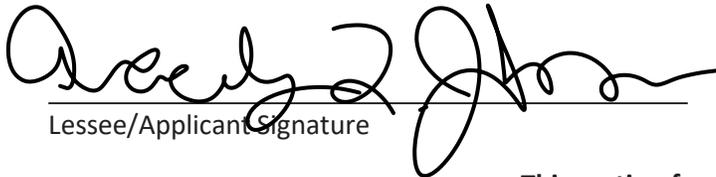
•The City of Beaufort requires that any organization/group sponsoring any event at a City owned facility/property or right of way provide the City of Beaufort with evidence of insurance as outlined below.

General Liability as follows:

- \$500,000.00 minimum requirement per occurrence for General Liability and Auto Liability (depending on the size or type of event, this amount may increase)
- Must provide proof one week before event

Alcohol

- To serve alcohol or liquor at your event, you must obtain City Council approval.
- If alcohol is served at your event, specific approval must be obtained by the City Manager and liquor liability insurance coverage is required with a minimum of \$1,000,000 per occurrence in coverage. The City of Beaufort must be listed as insured on the policy. If you have questions about the required liquor liability insurance coverage and listing the City as an additional insured, please contact the City Manager’s office at (843)-525-7070. City of Beaufort does not provide nor obtain insurance coverage for any special events. It is the responsibility of the event organizer to obtain and pay for proper insurance coverage.



Lessee/Applicant Signature

December 15, 2022

Date

-----This section for City use-----

[Andrea Hackenberger](#)

Events Coordinator -Andrea Hackenberger

Date Application Received

Deposit Paid: _____ Fees Paid: _____ Deposit to be Refunded: _____