



CITY OF BEAUFORT
1911 BOUNDARY STREET
BEAUFORT MUNICIPAL COMPLEX
BEAUFORT, SOUTH CAROLINA 29902
(843) 525-7070
CITY COUNCIL REGULAR MEETING AGENDA
February 9, 2021

STATEMENT OF MEDIA NOTIFICATION

"In accordance with South Carolina Code of Laws, 1976, Section 30-4-80(d), as amended, all local media was duly notified of the time, date, place and agenda of this meeting."

REGULAR MEETING - Electronic Meeting - 7:00 PM

Please note, this meeting will be conducted electronically via Zoom and broadcasted via livestream on Facebook. You can view the meeting live via Facebook at the City's page City Beaufort SC.

I. CALL TO ORDER

- A. Stephen D. Murray III, Mayor

II. INVOCATION AND PLEDGE OF ALLEGIANCE

- A. Phil Cromer, Interim Mayor Pro Tem

III. PUBLIC COMMENT

IV. MINUTES

- A. Worksession and Special Meeting - August 4, 2020
B. Special Meeting - August 11, 2020
C. Special Meeting - August 18, 2020
D. Worksession and Regular Meeting - September 8, 2020
E. Worksession - September 15, 2020
F. Worksession and Regular Meeting - January 12, 2021

V. NEW BUSINESS

- A. Approval of passive park plan (9.68 acres) of the Whitehall property
B. Request of cancellation of "A Taste of Beaufort" annual event from the Beaufort Regional Chamber of Commerce
C. Approval to proceed with Scott Street Terminus Upgrades
D. Resolution consenting to the placement of certain property within the corporate limits of the City of Beaufort in a joint County Industrial and Business Park of Beaufort and Jasper Counties
E. Extension of emergency ordinance requiring individuals to wear face coverings in certain circumstances and locations in the Municipal limits of the City of Beaufort
F. Appointment to City Boards and Commissions - Election Commission

VI. REPORTS

- City Manager's Report
- Mayor Report
- Reports by Council Members

VII. ADJOURN



City Council Worksession Meeting Minutes – Electronic Meeting

August 4, 2020

I. CALL TO ORDER

5:00PM

Mayor, Billy Keyserling

All members of Council in attendance (Mike McFee, Nan Sutton, Phil Cromer, Stephen Murray, and Mayor Keyserling).

II. DISCUSSION ITEMS

A. Ribbon Cutting Ceremony Partnership.

Linda Roper, Downtown Operations Director, Introduced the City of Beaufort initiative to celebrate business milestones in partnership with the Chamber of Commerce to offer new businesses free ribbon-cutting ceremonies, including social media promotions and coverage. They will also include Beaufort Area Hospitality Association (BAHA) and Downtown Beaufort Merchants Association (DBMA) in these events.

Ian Scott, Beaufort Regional Chamber of Commerce President and CEO, stated the Chamber appreciates the opportunity to work together with the City. Susan Fogelman will be the Chamber's lead in this partnership. The Chamber of Commerce looks forward to partnering with other organizations such as Beaufort Area Hospitality Association as well.

Mayor Keyserling said he hopes that working together will bring energy back into the ribbon cuttings. He asked if there will be a fee for the ribbon cuttings?

Mr. Scott said that the ribbon cuttings will be free of charge but will ask the businesses to cover the cost of food and beverage provisions at the events.

Councilwoman Sutton stated that she thinks this is a great initiative to include all new businesses whether they are members of the Chamber or not. She thinks it's fair to ask them to share in the cost of food and beverage.

Mayor Pro Tem, McFee expressed the need for this because we were duplicating efforts with the Chamber and other organizations in the past.

Councilman Cromer and Councilman Murray both agreed that this is a good idea.

B. Safe Harbor Preliminary Growth Plan.

Linda Roper, Downtown Operations Director, gave an overview of what is going on with Safe Harbor Marina planning and development. In the first year, they have made many maintenance improvements to include some electrical upgrades and improve the docks' fuel dispensers. The main objectives outlined for the next three years is to redevelop and expand the current wet slips and provide larger wet slips and docks to accommodate larger vessels. They also plan to maintain the existing transient dock, develop large flexible side-tie dockage that will cater to transient vessels of all sizes, provide reliable shore power, potable water, lighting, and Wi-Fi.

They also want to provide a new ADA compliant gangway to all docks. They also want to improve the aging fuel dispenser and software infrastructure that is on the docks. The future plan is to provide a boater welcome center with restrooms and facilities, as well as improve the security throughout the marina.

Safe Harbor has applied for a Boater Infrastructure Grant (BIG) grant for one and a half million dollars for improvements. They plan on investing 3.1 million dollars.

Councilwoman Sutton asked if they don't get the grants, will they still make improvements?

Mrs. Roper answered yes, they will still invest in making improvements per their contract.

Bill Prokop, City Manager, said that all the improvements they are talking about are on the water. This is not an improvement to any of the buildings. The important thing to understand is that as part of the contract, there is no investment on the City's part. These improvements will double the size of the current dockage.

Councilman Murray commended Safe Harbor on their customer service and improvements on the facility. He asked about allowing the public to give input to the improvements before construction.

Mrs. Roper stated that once they start the permitting, they will bring it back to allow the public input.

Alan Dechovitz, Citizen (Facebook Question), asked if we are ok with the idea of Safe Harbor creating the welcome center and facilities on a floating dock. Leaving us with the old building that is very dated.

Mrs. Roper explained that the Marina Store would remain the same, and the showers and the welcome center are for the boaters only. That will give us the ability to expand the restrooms into the current shower facilities.

Councilman Murray stated that we will spend our net profits from the marina expansion on those facilities.

Mr. Prokop added we are having a facilities study done on all City-owned facilities. This will tell us what it will cost for maintenance and improvements, which will be tied into their development plans. There are no plans of abandoning the buildings that we own.

Lolita Huckaby Watson (Facebook Question) asked where is the 1.4 million coming from?

Mrs. Roper answered Safe Harbor and its affiliates will fund the 1.5 million.

C. Mossy Oaks Stormwater Project Update.

Neil Puglisi, Project Manager, gave an update on the progress of the Mossy Oaks Stormwater Project. Currently, the drainlines are being replaced in West Royal Oaks. The project is staying on track with weekly updates through social media and neighborhood walks. The Spanish Moss Trail will have sections of temporary closures, and signs will be put in place. He stated that the project is still running on time for completion in December 2020.

D. Preliminary Unaudited FY2020 Financial Position.

Bill Prokop, City Manager, said that we are in better financial position than we had anticipated. Every department did a great job on cutting costs. That being said, most of the cuts will have to be made up in the next couple of years.

Kathy Todd, Finance Director, gave an overview of the City's unaudited FY 2020 financial position. She reported that we currently have about one hundred and five thousand dollars more in revenue in the general fund and slightly below our budgeted expenditures. A part of the revenue increase is due to receiving a half a million dollar Federal Emergency Management Agency (FEMA) reimbursement. The other factor in increasing revenues is licensing and permits had a strong first nine months. She continued to report that the Parks and Recreation fund has sufficient fund balance to go into FY2021.

Councilman Murray, Mayor ProTem, McFee, Councilwoman Sutton, Councilman Cromer, and Mayor Keyserling all thanked the staff for their hard work.

Bill Prokop, City Manager, added that staff is doing an excellent job on getting the grants to ward off expenses.

III.ADJOURN

6:16PM

Disclaimer: All City Council Worksession and Regular Meeting minutes are recorded. Live stream can be found on the City's website at www.cityofbeaufort.org (Agenda section). Audio recordings are available upon request by contacting the City Clerk, Ivette Burgess at 843-525-7018 or by email at iburgess@cityofbeaufort.org.



City Council Special Meeting Meeting Minutes – Electronic Meeting

August 4, 2020

I. CALL TO ORDER

7:00PM

Mayor, Billy Keyserling

All members of Council in attendance (Mike McFee, Nan Sutton, Stephen Murray, and Phil Cromer).

Mayor Keyserling ask for a moment of silence as we remember one of our own, Chief Matthew Clancy.

II. INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Pro Tem, Mike McFee

III. PROCLAMATIONS/COMMENDATIONS/RECOGNITIONS

A. Proclamation proclaiming August 18-25, 2020 as Sand Shark Welcome Week

Motion to approve was made by Councilman Cromer and seconded by Mayor Pro Tem, McFee.

Proclamation was read by Mayor Pro Tem, McFee.

Carol Weir, University of South Carolina Beaufort Communications Director, accepted the proclamation.

Approval was unanimous.

IV. PUBLIC HEARING

A. Annexation and Zoning (Contingent) of Parcels R100 029 000 0482 0000 and R100 029 000 0045 0000

David Prichard, Community and Economic Development Director, gave an overview of the requests. The properties are located on Broad River Boulevard.

Public Hearing was closed.

V. OLD BUSINESS

A. Ordinance amending Part 7 Chapter 11 Article C Section 7-11026 of the City of Beaufort Code of Ordinances to add multi-passenger golf carts to the definition of mid-sized vehicles - 2nd Reading

Motion to approve was made by Councilwoman Sutton and seconded by Councilman Cromer.

Rhonda Carey, Downtown Operations Tour Vehicle Coordinator, stated that Bill Reynolds, owner of Beaufort Movie Tours, would like for Council to consider allowing gas operated golf carts. He has found a Yamaha product that has smart quiet technology. The ordinance passed on 1st Reading on July 14, 2020 would require some additional language to allow the use of this product.

Linda Roper, Downtown Operation's Director, shared the suggested language that would be added into the ordinance. The suggested language would read: *Golf carts must be designed/equipped with quiet technology that limits overall engine decibels to those comparable to electric gold carts.*

Approval of ordinance was unanimous with the proposed added language.

- B. Ordinance authorizing the City Manager to enter into the contract of Sale and Option to Purchase attached hereto and execute such other documents for the Sale of Property in Commerce Park - 2nd Reading

Motion to approve was made by Councilman Murray and seconded by Mayor Pro Tem, McFee.

Councilman Murray stated that this contract is with Project Garden that has been brought to the City by the Beaufort County Economic Development Corporation. It represents a 3.1-million-dollar capital investment in the Commerce Park. This is a company relocating from New Jersey that will create a 15,000 square foot building to create approximately 27 jobs.

Ordinance approval was unanimous.

VI. NEW BUSINESS

- A. Approval to support Beaufort Shrimp Festival 2020 Reimagined due to COVID-19 from Beaufort Regional Chamber of Commerce

Motion to approve was made by Mayor Pro Tem, McFee and seconded by Councilman Murray.

Ian Scott, Beaufort Regional Chamber of Commerce President and CEO, gave a presentation of what the reimagined event would look like.

Approval of event was unanimous.

- B. Authorization to allow City Manager to accept the Historic Preservation Grant Award

Motion to approve was made by Mayor Pro Tem, McFee and seconded by Councilman Cromer.

Bill Prokop, City Manager, stated that this grant will be used to update the Milner report. The grant is for \$15,000 with a match of \$15,000. The grant allows a year for the project to be completed. The Historic Beaufort Foundation will be involved in this process.

Approval was unanimous.

- C. Authorization to allow the Release of Committed Funds Balance for Capital Projects

Motion to approve was made by Mayor Pro Tem, McFee and seconded by Councilman Cromer.

Kathy Todd, Finance Director, stated that the transfer of funds would allow the City to cover the match for the recent grant awards for the Milner report and the grant award for Washington Street Park.

Approval was unanimous.

D. FY 2020 General Fund Budget Amendment - 1st Reading

Motion to approve was made by Mayor Pro Tem, McFee and seconded by Councilman Cromer.

Kathy Todd, Finance Director, stated that for closing out Budget year 2020 these are the final amendments that are needed. The two items are the receipt of federal dollars from Hurricane Matthew and the purchase of property in Commerce Park. Council has approved and acknowledged these items, now we would just be releasing the funds to close the FY 2020 budget year.

Approval of ordinance on 1st Reading was unanimous.

E. Annexation and Zoning (Contingent) of Parcels R100 029 000 0482 0000 and R100 029 000 0045 0000 - 1st Reading

Motion to approve was made by Mayor Pro Tem, McFee and seconded by Councilman Murray.

Approval of ordinance on 1st Reading was unanimous.

F. Ordinance amending Part 1, Chapter 9 Article D, Section 1-9031 of the Beaufort Code of Ordinances to remove membership by Santa Elena History Center, and to replace such membership by representation from Tabernacle Baptist Church - 1st Reading

Motion to approve was made by Mayor Pro Tem, McFee and seconded by Councilman Cromer.

Approval of ordinance on 1st Reading was unanimous.

G. Authorization to allow City Manager to extend temporary leased spaces for up to 30 days for Restaurants and make adjustments to Parking "Pick Up" zones

Motion to approve was made by Mayor Pro Tem, McFee and seconded by Councilwoman Sutton.

Bill Prokop, City Manager, stated that he would like to extend the temporary leased spaces through the end of September.

Approval was unanimous.

H. Appointments to City Boards and Commissions

This item was tabled for further review by staff.

VII. REPORTS

City Manager's Report

City Manager began by stating when the funeral arrangement for Chief Clancy would be and gave sympathy comments.

COVID-19 does not seem to slow down in our area. We have a few restaurants that are not following the rules. If the rules are not followed, they can be fined. He reiterated that we all must wear a mask and social distance.

Waterfront Park playground will be closing due to the new playground equipment being installed. Washington Park will be the next park to get upgraded.

14 new businesses started in the City in July and permits continue to hold strong.

Mayor's Report

Nothing to report.

Councilwoman Sutton

Councilwoman Sutton extended her condolences to the Clancy family.

She is encouraged by the amount of tourists she is seeing downtown.

Councilman Cromer

Councilman Cromer extended his condolences to the Clancy family.

Mayor Pro Tem, McFee

Mayor Pro Tem encouraged businesses to continue doing their best during COVID-19.

Councilman Murray

Councilman Murray extended his condolences to the Clancy family.

New member to Beaufort Digital Corridor Board - Melissa Venable. Currently members of the board are working with 3 potential startups. Only one office space available.

South Coast Cyber Center has been active on working on securing grant dollars. The SCCC has voted unanimously to hire 1212 Design to create a .org website.

VIII. ADJOURN

8:28PM

Motion to adjourn was made by Councilman Cromer and seconded by Councilman Murray.

All in favor.

Disclaimer: All City Council Worksession and Regular Meeting minutes are recorded. Live stream can be found on the City's website at www.cityofbeaufort.org (Agenda section). Audio recordings are available upon request by contacting the City Clerk, Ivette Burgess at 843-525-7018 or by email at iburgess@cityofbeaufort.org.



City Council Special Meeting Meeting Minutes – Electronic Meeting

August 11, 2020

I. CALL TO ORDER

5:00PM

Mayor, Billy Keyserling

All members of Council in attendance (Mike McFee, Nan Sutton, Stephen Murray and Phil Cromer).

II. INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Pro Tem, Mike McFee

III. EXECUTIVE SESSION

A. Pursuant to Title 30, Chapter 4, Section (70) (a) (2) of the South Carolina Code of Law: Receipt of Legal Advice.

Motion to go into Executive Session made by Councilman Cromer and seconded by Mayor Pro Tem, McFee.

All in favor.

Legal Brief was regarding New Business item. No action in Executive Session.

IV. NEW BUSINESS

A. 2020 Series Amended and Restated Ordinance - 1st Reading

Motion to approve was made by Councilman Murray and seconded by Mayor Pro Tem, McFee.

Ratifying Ordinance to meet legal requirements.

Approval on 1st Reading was unanimous.

B. 2020 Master Bond Amended and Restated Ordinance - 1st Reading

Motion to approve was made by Mayor Pro Tem, McFee and seconded by Councilman Cromer.

Ratifying Ordinance to meet legal requirements.

Approval on 1st Reading was unanimous.

C. Ordinance Ratifying and Confirming Stormwater Utility and Intergovernmental Agreement (IGA) - 1st Reading

Motion to approve was made by Councilman Cromer and seconded by Mayor Pro Tem, McFee.

Approval on 1st Reading was unanimous.

V. ADJOURN

5:12PM

Disclaimer: All City Council Worksession and Regular Meeting minutes are recorded. Live stream can be found on the City's website at www.cityofbeaufort.org (Agenda section). Audio recordings are available upon request by contacting the City Clerk, Ivette Burgess at 843-525-7018 or by email at iburgess@cityofbeaufort.org.



City Council Special Meeting Meeting Minutes – Electronic Meeting

August 18, 2020

I. CALL TO ORDER

5:00PM

Mayor, Billy Keyserling

All members of Council in attendance (Mike McFee, Nan Sutton, Stephen Murray and Phil Cromer).

II. INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Pro Tem, Mike McFee

III. PUBLIC COMMENT

No Public Comment

IV. OLD BUSINESS

A. 2020 Series Amended and Restated Ordinance - 2nd Reading

Motion to approve was made by Councilman Murray and seconded by Mayor Pro Tem, McFee.

Ratifying Ordinance to meet legal requirements.

Approval of ordinance in final reading was unanimous.

B. 2020 Master Bond Amended and Restated Ordinance - 2nd Reading

Motion to approve was made by Mayor Pro Tem, McFee and seconded by Councilman Cromer.

Ratifying Ordinance to meet legal requirements.

Approval of ordinance in final reading was unanimous.

C. Ordinance Ratifying and Confirming Stormwater Utility and Intergovernmental Agreement (IGA) - 2nd Reading

Motion to approve was made by Mayor Pro Tem, McFee and seconded by Councilman Murray.

Approval of ordinance in final reading was unanimous.

V. ADJOURN

5:16PM

Disclaimer: All City Council Worksession and Regular Meeting minutes are recorded. Live stream can be found on the City's website at www.cityofbeaufort.org (Agenda section). Audio recordings are available upon request by contacting the City Clerk, Ivette Burgess at 843-525-7018 or by email at iburgess@cityofbeaufort.org.



City Council Worksession Meeting Minutes – Electronic Meeting

September 8, 2020

I. CALL TO ORDER

5:00PM

Mayor, Billy Keyserling

All members of Council in attendance (Mike McFee, Nan Sutton, Phil Cromer, Stephen Murray, and Mayor Keyserling).

II. PRESENTATION

A. Destination Next Plan - Chris Cavanaugh, Magellan Strategies.

Chris Cavanaugh, President of Magellan Strategies, spoke regarding Destination Next Plan. A stakeholder's survey of sixty members from the Beaufort/Port Royal community with diverse backgrounds. This survey showed there are two key drivers for destination success. Community Support, Engagement and Destination Strength. He went on to give an overview of the results that were found.

Robb Wells, President and CEO of Greater Beaufort-Port Royal Convention and Visitors Bureau, stated that they have been working on the Strategic Initiatives since 2018 and thanked the City of Beaufort and Chris Cavanaugh for their partnership.

Bill Prokop, City Manager, wanted Mr. Cavanaugh to elaborate on the area regarding workforce. What were the key issues in this area?

Mr. Cavanaugh responded by stating that one was retention, and another was skills of the potential employees.

Councilman Murray was happy to see that responders were happy with government support of tourism, but at the same time they were also in favor of Infrastructure Investments that benefit locals and residents. Councilman Murray wondered how we focus on both equally.

Mr. Cavanaugh stated that this is an issue worldwide. Residents feel like they are not a part of the destination experience.

III. DISCUSSION ITEMS

A. Review of Strategic Plan Implementation Charts.

Reece Bertholf, Assistant City Manager, introduced the Strategic Plan Implementation Charts that cover 15 objectives and roughly 60 initiatives that place an emphasis on measuring successes.

Councilman Cromer stated that on page 1 under Economic Development and Innovation regarding partnerships why is the Beaufort Regional Chamber of Commerce not listed. He feels they should be included.

Mayor Pro Tem McFee wanted to know if the City was wanting to establish its own Geographic Information System (GIS) in house.

Reece Bertholf, Assistant City Manager, stated that currently Beaufort County does manage this system overall, and discussions have been initiated between Finance and Economic Development that also included the GIS department about the City integrating this program into its daily operations.

David Prichard, Community and Economic Development Director, said this is the direction that the City should head so we can do our own analysis and track development. He also stated that the City would be able to print off their own maps as needed without having to wait on the County.

Councilwoman Sutton and Councilman Murray commended the staff on the layout of the plan.

B. Consideration to amend Food Truck Ordinance to Include Ice Cream Trucks.

Bill Prokop, City Manager, gave an overview of the wording that would be added to the Food Truck ordinance to include Ice Cream Trucks.

Councilman Murray spoke about how this proposed change came about.

Mayor Pro Tem McFee asked if this would also govern those businesses that have shops as well as mobile trucks.

Mr. Prokop answered yes.

IV. EXECUTIVE SESSION

Councilman Cromer made a motion to go into Executive Session and seconded by Mayor Pro Tem McFee.

All in favor.

- A. Pursuant to Title 30, Chapter 4, Section (70) (a) (1) of the South Carolina Code of Law: Discussion regarding appointments to City Boards and Commissions.
- B. Pursuant to Title 30, Chapter 4, Section (70) (a) (2) of the South Carolina Code of Law: Impact Fee Ordinance.

No actions from Executive Session.

V. ADJOURN

5:46 PM

Disclaimer: All City Council Worksession and Regular Meeting minutes are recorded. Live stream can be found on the City's website at www.cityofbeaufort.org (Agenda section). Audio recordings are available upon request by contacting the City Clerk, Ivette Burgess at 843-525-7018 or by email at iburgess@cityofbeaufort.org.



City Council Regular Meeting Meeting Minutes – Electronic Meeting

September 8, 2020

I. CALL TO ORDER

7:00PM

Mayor, Billy Keyserling

All members of Council in attendance (Mike McFee, Nan Sutton, Phil Cromer, Stephen Murray, and Mayor Keyserling).

II. INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Pro Tem, Mike McFee

III. PUBLIC COMMENT

No Public Comment

IV. PUBLIC HEARING

A. Spanish Moss Trail Depot Road Extension Project

Barbara Johnson, Lowcountry Council of Governments Community and Economic Development Specialist stated that the City of Beaufort would be submitting a Community Development Block Grant (CDBG) on September 18, 2020. The City of Beaufort proposes to use \$200,000 of CDBG funds, 10% match and local investments to construct a Depot Road connection to the existing Spanish Moss Trail system.

V. OLD BUSINESS

A. FY 2020 General Fund Budget Amendment - 2nd Reading

Motion to approve made by Mayor Pro Tem, McFee and seconded by Councilman Cromer.

Kathy Todd, Finance Director, gave an overview of the amendment request which is to authorize the receipt of funds from Federal and State Emergency Management Agencies (Hurricane Matthew reimbursements) and to record the purchase of property (Venture, Inc).

Approval of amendment in final reading was unanimous.

B. Ordinance amending Part 1, Chapter 9 Article D, Section 1-9031 of the Beaufort Code of Ordinances to remove membership by Santa Elena History Center and to replace such membership by the representation from Tabernacle Baptist Church - 2nd Reading

Motion to approve was made by Mayor Pro Tem, McFee and seconded by Councilman Murray.

Approval of ordinance amendment was unanimous.

- C. Ordinance authorizing the City Manager to enter in the Contract of Sale and Option to Purchase attached hereto and to execute such other documents for the Sale of Property in Commerce Park - 2nd Reading

Motion to approve was made by Councilman Murray and seconded by Councilwoman Sutton.

Bill Prokop, City Manager, stated this is the sale of 3 acres in Commerce Park for a project called Project Garden. The purchase price was \$15,000 an acre. The company is relocating to Beaufort from New Jersey. The project will create about 25-40 jobs.

Approval of sale was unanimous.

VI. NEW BUSINESS

- A. Street closure request from Downtown Merchants Association for First Friday event Friday, November 6, 2020

Motion to approve was made by Councilman Murray and seconded by Councilman Cromer.

Bill Prokop, City Manager, stated that the Governors' mandates will have to be followed due to COVID-19.

Linda Roper, Downtown Operations and Community Services Director, said the Beaufort Police Department's concerns are the crowd and how would they be limited to 250 people per the Governor's order. The Police Department is also not in favor of waiving their fees.

Councilman Murray asked if staff had a plan to deal with crowd control and if not, once a plan is in place come back to Council for discussion approval.

Denial of request for street closure was unanimous.

- B. Annexation and Zoning of Parcels R100 029 000 0482 0000 and R100 029 000 0045 0000 - 2nd Reading

Motion to approve was made by Councilwoman Sutton and seconded by Councilman Murray.

Approval of annexation and zoning was unanimous.

- C. Extension of Emergency Ordinance requiring individuals to wear face coverings in certain circumstances and locations in the Municipal Limits of the City of Beaufort, South Carolina through November 1

Motion to approve was made by Mayor Pro Tem, McFee and seconded by Councilwoman Sutton.

Approval of extension was unanimous.

- D. Approval to extend FY 2020 Accommodations Tax Grant (ATAX) through FY 2021

Motion to approve was made by Councilman Murray and seconded by Councilman Cromer.

Kathy Todd, Finance Director, stated that due to COVID-19 four ATAX applicants have had to cancel or postpone their events. The Tourism Development Advisory Committee (TDAC) has asked if Council could extend one year for either the applicants to expend the money or have their events.

Approval to extend ATAX Grant reimbursements for FY 2020 was unanimous.

E. Resolution of Community Development Block Grant (CDBG) match commitment regarding Spanish Moss Trail Depot Road Extension Project

Motion to approve was made by Mayor Pro Tem, McFee and seconded by Councilman Cromer.

Approval of resolution was unanimous.

F. Resolution authorizing purchase of Fire Truck on lease

Motion to approve was made by Councilman Murray and seconded by Mayor Pro Tem, McFee.

Reece Bertholf, Fire Chief, stated that a new fire truck was approved for FY 2021 budget in the amount of \$897,903.31. The lease for the new fire truck will be through PNC Equipment Finance, LLC for a period of 10 years at a 3.09% interest rate. Annual payments are estimated to be \$105,746. This is a shared purchase with the City and the Town of Port Royal. The City will absorb 36% of the annual payments. This fire truck will be replacing a 14-year engine truck.

Approval was unanimous.

G. Approval to allow changes to Magnus Corporation Purchase Agreement for land in Commerce Park

Motion to approve was made by Councilman Murray and seconded by Councilman Cromer.

John O'Toole, Beaufort County Economic Development Corporation Executive Director, stated that the change to the agreement is in Section 12 relative the lease rates from \$6.50 a square foot to "reasonable market rate". The change in language would keep the language consistent between the development agreement and the purchase agreement, it would allow Magnus the ability to include build out and improvements in the lease if that is the expectation of the tenant. In addition, it would allow Magnus the ability to offer shorter term leases and market rate.

Councilman Murray said it makes sense to release the \$6.50 a square foot.

Approval of changes was unanimous.

H. Approval to extend temporary leased spaces for Restaurants until November 1, 2020

Motion to approve was made by Councilman Cromer and seconded by Mayor Pro Tem, McFee.

Bill Prokop, City Manager, stated that he would like to see this extended at the very least until the mask ordinance is not in effect.

Approval was unanimous.

I. Approval to extend free parking in the Downtown Marina lot through November 1, 2020

Motion to approve was made by Mayor Pro Tem, McFee and seconded by Councilman Murray.

Bill Prokop, City Manager, stated that the request for this extension also ties into the mask ordinance.

Approval was unanimous.

J. Approval to extend waiver of temporary 9am tour for the Horse Carriage companies through November 1, 2020

Motion to approve was made by Councilman Murray and seconded by Councilman Cromer.

Rhonda Carey, Tour Vehicle Coordinator, stated that this would provide additional opportunity for the companies to do an additional tour. The summer months are approaching so this will certainly help them out when they would need to shut down early due to the heat.

Approval for waiver was unanimous.

K. Appointments to Boards and Commissions

Motion to nominate Stacey Applegate to the Historic District Review Board was made by Mayor Pro Tem, McFee and seconded by Councilman Murray.

Appointment was unanimous.

VII. REPORTS

City Manager's Report

Mr. Prokop said that the City closed on the bonding regarding Stormwater needs and gained almost 2 and a half million dollars of new money with a 20-year interest rate of 1.73397. Thank you to Kathy and our financial advisors that led us through this. He was pleased to advise that the City is in receipt of another grant - AFG Grant. This grant is for \$200,000 and will be used for advanced EMT training for the Fire Department Staff. He thanked Chief Bertholf, Fire staff, Kathy Todd, and Deborah Johnson. This will be another step up for our Fire Department, as we continue to provide the best services for our citizens in the City and the Town of Port Royal. He added, Police statistics are now posted on the City's website as well as the national major crimes statistics, which show a major drop in crimes over the last three years. He thanked Interim Chief McDorman and his staff for transparency. He advised Council that staff is putting on hold the Walk Bridge that was being planned from Whitehall to Downtown due to material cost.

Mayor's Report

Mayor Keyserling thanked everyone who is involved in the Stormwater Project. The project is moving along, and it has been long awaited.

Councilwoman Sutton

Nothing to report.

Councilman Cromer

Councilman Cromer stated that he will be out of town for the next two weeks with little to no contact.

Mayor Pro Tem, McFee

Mayor Pro Tem advised that the September 24, 2020 of the Northern Regional Implementation Plan meeting has been cancelled by the County.

Councilman Murray

Councilman Murray thanked Bill and staff for putting together a really thorough and great information booklet for those that are seeking election.

VIII. ADJOURN

9:03PM

Motion to adjourn was made by Councilman Cromer and seconded by Mayor Pro Tem, McFee.

All in favor.

Disclaimer: All City Council Worksession and Regular Meeting minutes are recorded. Live stream can be found on the City's website at www.cityofbeaufort.org (Agenda section). Audio recordings are available upon request by contacting the City Clerk, Ivette Burgess at 843-525-7018 or by email at iburgess@cityofbeaufort.org.



City Council Worksession Meeting Minutes – Electronic Meeting

September 15, 2020

I. CALL TO ORDER

5:00PM

Mayor, Billy Keyserling

All members of Council in attendance (Mike McFee, Nan Sutton, Stephen Murray and Mayor Keyserling). Absent - Phil Cromer

II. PRESENTATIONS

A. Impact Fees and School Impact Fees - Eric Greenway, Beaufort County Community Development Director

Eric Greenway, Beaufort County Community Development Director gave an overview of the different types of Impact Fees and their governing policies. This study started back in the Fall of 2018. Mr. Greenway stated they are updating the study on the existing fees and are considering the adoption of EMS (Emergency Medical Services) and School Impact Fees.

The following questions and comments were made throughout the presentation.

Councilman Murray asked about single-family versus multi-family dwellings and was trying to understand their total needs over the next decade. How do they determine needs between the two? Mr. Greenway said they used the Housing Needs Assessment Study that was done a few years back.

Bill Prokop, City Manager stated that the City of Beaufort pays Park Impact Fees and has been doing so for 19 years. He is unclear why the presentation only shows this fee being collected and paid on behalf of the Town of Bluffton.

Mayor Keyserling stated that from the resident's point of view, we need more clarity on what we are paying before we look to add anymore fees.

Councilman Murray wanted to know if the City's long-term recreational improvements were encompassed in this analysis, to which Mr. Prokop answered no, but feels they should have been.

Councilman Murray asked about Library Impact Fees. He remembers the City had passed at First Reading an ordinance to collect these fees.

Mr. Prokop stated that it had but was put on hold until the new impact study was completed, and we need to get clarification on some back charges.

B. Update from Designated Marketing Organization (DMO) - Robb Wells, President and CEO of Greater Beaufort-Port Royal Convention and Visitors Bureau

Robb Wells, President and CEO of Greater Beaufort-Port Royal Convention and Visitors Bureau, gave an update on Recovery Advertising Phase I. This phase lasted 3 months and has

been completed. There was an increase in Social Media presence, as well as the hosting of Travel Writers even though the recovery percentages were down overall.

Bill Prokop, City Manager, asked if the military were still having recruit graduations, what would the numbers look like.

Mr. Wells stated that while having recruit graduations would have been more beneficial, there was no drop in leisure travel to the area compared to last year during the same time frame.

III. DISCUSSION ITEMS

A. FY 2020 and FY 2021 through August Financial Overview.

Kathy Todd, Finance Director, gave a presentation of financials for the City for FY 2020 and FY 2021 through August. She showed how the General Fund expenses and revenues were very close at years end. Revenues were higher than expenditures by approximately \$457,000.00. In the Parks and Tourism Fund, the expenditures were higher than revenues by \$171,944.00. Mrs. Todd stated that overall, revenues are down about 17.6% compared to last fiscal year.

There was some discussion on the CARES Act. (Coronavirus Aid, Relief, and Economic Security Act) Mrs. Todd stated that because of the size of our City, we did not get a direct allocation out of the Federal CARES Act. She stated that all the submissions for reimbursement through July to the State have not been allowed at this time.

Councilman Murray stated he was on a conference call with Congressman Joe Cunningham earlier and that the Congressman felt optimistic that there would be approval for reimbursement during the second round.

B. Creation of Ordinance Chapter 1, Part 9, Sections 9-1002 and 9-1003 - Aggressive Panhandling, Soliciting and Camping on Public Property

Bill Prokop, City Manager, stated that he, along with Interim Chief McDorman, and Bill Harvey, City Attorney have been crafting an ordinance that will address some of the issues the City has been experiencing. Mr. Harvey gave an overview of the proposed ordinance and talked about his concerns.

Councilman Murray asked Mr. Harvey how other jurisdictions were enforcing this issue.

Mr. Harvey said that some were issuing civil fines while others were making them criminal offenses.

Councilwoman Sutton stated that most of the ones she sees panhandling would not be able to pay any type of fines.

Dale McDorman, Interim Police Chief, stated that this ordinance was not to stop the solicitation of money, but to stop the aggressiveness of it. A few examples of aggressiveness would be someone being approached while in an outside dining area, or at an ATM machine.

Bill Prokop, City Manager said this issue is not just in the downtown area, but all over the City.

Bill Harvey, City Attorney, said that the prior ordinance had no avenue to do any kind of enforcement. This ordinance would give them the tools needed to be able to do so.

C. Storm Water Protection Ordinance.

Bill Prokop, City Manager, gave an overview of how this proposed section came about paying particular attention to being able to go on private property without permission in an emergency to fix a problem and be able to bill the property owner if a blatant violation was discovered.

Mayor Pro Tem, McFee said that this is a step in the right direction in making people aware that we are spending a lot of money to keep our spillways clean and they need to be held accountable for any infractions.

Councilman Murray stated he was apprehensive back when this was first talked about regarding going on private property without prior notice, but he is in favor of the way this reads.

Mayor Keyserling stated that our stormwater system will not work if people keep on dumping where they are not supposed to and that the public needs to be educated.

IV. EXECUTIVE SESSION

Mayor Pro Tem, McFee made a motion to go into Executive Session and was seconded by Councilman Murray.

- A. Pursuant to Title 30, Chapter 4, Section (70) (a) (1) of the South Carolina Code of Law: Discussion regarding Personnel.

No actions from Executive Session.

V. ADJOURN

7:46 PM

Disclaimer: All City Council Worksession and Regular Meeting minutes are recorded. Live stream can be found on the City's website at www.cityofbeaufort.org (Agenda section). Audio recordings are available upon request by contacting the City Clerk, Ivette Burgess at 843-525-7018 or by email at iburgess@cityofbeaufort.org.



City Council Worksession Meeting Minutes – Electronic Meeting

January 12, 2021

I. CALL TO ORDER

5:00PM

Mayor, Stephen D. Murray III

All members of Council in attendance (Phil Cromer, Neil Lipsitz, Mitch Mitchell and Mayor Murray).

II. PRESENTATION

A. FY-2020 Comprehensive Annual Financial Report.

Kathy Todd, Finance Director, introduced David Irwin who is a partner with Mauldin and Jenkins that oversees the external audit for the City. She went on to give some financial highlights for Fiscal Year 2020 and stated that the City completed the audit with a Clean Opinion, which means there were no issues. Also, pointed out, was the City's bond ratings which are very good for a City our size. A summary of the City's Net Position was given to which there was a difference of .02% from last Fiscal Year.

David Irwin, Certified Public Accountant with Mauldin and Jenkins went over the Financial and Compliance Audit which included an Auditor's Discussion and Analysis for the City.

Kathy Todd, Finance Director, stated that both documents would be on the City's website tomorrow for public viewing.

Interim Mayor Pro Tem Cromer, asked if Pride of Place was covered under Fiduciary Funds, to which Mrs. Todd answered yes. He also inquired if there was any anticipation that Health Insurance, Liabilities or Retirement costs will go up. She replied that known increases were captured in the current FY 2021 but is unclear on 2022.

Councilman Lipsitz and Councilman Mitchell thanked Mrs. Todd and her staff for their hard work and dedication.

Mayor Murray thanked staff as well and encouraged members of the public to read through the document.

III. DISCUSSION ITEMS

A. Mossy Oaks Stormwater Project Update - Neal Pugliese.

Neil Pugliese, Stormwater Project Manager, gave an update on the work being done. He reported that the drainage system seems to be working properly in Basin I (Duck Pond) and that the Spanish Moss Trail will reopen by February 1, 2021. In Basin II (Southside Park) most of the work has been completed and the contractor is wrapping things up. They are about 3 weeks away from a completed system and he stressed the importance of maintenance upkeep.

Jared Fralix, Assistant County Administrator - Engineering, went over 7 other recommended projects in the order they should be accomplished, and their proposed funding for each. The estimated total of all projects is 9.9 million dollars.

Interim Mayor Pro Tem Cromer, inquired about the 3.9-million-dollar total for the project on The Point. He feels this amount is very conservative.

Mr. Fralix stated that it was, and once the survey has been completed, they will be able to fine tune that figure once they see what will be involved.

Mayor Murray stated that Council normally addresses Capital Improvements in February/March but feels that the last Council seat should be filled before these types of discussions take place.

Councilman Lipsitz stated he has been receiving some comments about the standing water in the drainage ditches and has concerns that they might become infested with mosquitos.

Mr. Fralix does not see this as an issue and stated the County is very aggressive when dealing with mosquitos. He will make sure to let that department know to monitor these areas as well.

Major Murray asked Mr. Pugliese to discuss the tree cutting project that is being handled by Dominion Energy throughout the City.

Mr. Pugliese stated that a training session was held with all the contractors about the trimming of the trees, and that meetings will be held with all parties prior to them doing this work. He reported that Citizen concerns are being addresses promptly.

B. Updated Financial Position through December.

Discussion tabled until next Worksession on January 26, 2021.

IV. EXECUTIVE SESSION

Interim Mayor Pro Tem, Cromer made a motion to go into Executive Session and seconded by Councilman Lipsitz.

- A. Pursuant to Title 30, Chapter 4, Section (70) (a) (1) of the South Carolina Code of Law: Discussion regarding appointments to City Boards, Commissions, and Task Force and Personnel.

No actions from Executive Session.

V. ADJOURN

6:11 PM

Disclaimer: All City Council Worksession and Regular Meeting minutes are recorded. Live stream can be found on the City's website at www.cityofbeaufort.org (Agenda section). Audio recordings are available upon request by contacting the City Clerk, Ivette Burgess at 843-525-7018 or by email at iburgess@cityofbeaufort.org.



City Council Regular Meeting Meeting Minutes – Electronic Meeting

January 12, 2021

I. CALL TO ORDER

7:10PM

Mayor, Stephen D. Murray III

All members of Council in attendance (Mayor Murray, Neil Lipsitz, Phil Cromer, and Mitch Mitchell)

II. INVOCATION AND PLEDGE OF ALLEGIANCE

Interim Mayor Pro Tem, Councilman Phil Cromer

III. PUBLIC COMMENT

No Public Comment

IV. PUBLIC HEARING

A. 2021 Needs Assessment - Community Development Block Grant (CDBG)

Barbara Johnson, Lowcountry Council of Governments Community and Economic Development Specialist, began by stating that the program year is April 1, 2021 through March 31, 2022. Community enhancements that can be applied for are Community Infrastructure, Special Projects, Community Enrichment, Ready to go, National Objectives, Neighborhood Revitalization. In total there is approximately 2.1 million available in CDBG funds for 2021. The City's priority list is to be submitted to LCOG by April 30, 2021.

V. MINUTES

A. Worksession and Regular Meetings - June 23, 2020

Motion to approve was made by Councilman Cromer and seconded by Councilman Lipsitz.

Councilman Mitchell and Lipsitz abstained from vote.

Minutes approved as submitted.

VI. OLD BUSINESS

A. Tax Anticipation Note Ordinance - 2nd Reading

Motion to approve was made by Interim Mayor Pro Tem, Cromer and seconded by Councilman Mitchell.

Approval of ordinance was unanimous.

B. Business License Ordinance Amendment - 2nd Reading

Motion to approve was made by Interim Mayor Pro Tem, Cromer and seconded by Councilman Lipsitz.

Approval for amendment was unanimous.

C. Ordinance setting election, related dates, and filing fee for Special Election of Unexpired Term for City Council - 2nd Reading

Motion to approve was made by Interim Mayor Pro Tem, Cromer and seconded by Councilman Lipsitz.

Approval of ordinance was unanimous.

D. Ordinance amending Lady's Island Marina Planned Unit Development (PUD) - 2nd Reading

Motion to approve was made by Interim Mayor Pro Tem, Cromer and seconded by Councilman Lipsitz.

Approval of amendment was unanimous.

VII. NEW BUSINESS

A. Request for Co-Sponsorship and Street Closure from Lowcountry Habitat for Humanity for the Lowcountry Habitat Turkey Trot 5K on Thursday, November 25, 2021

Motion to approve was made by Interim Mayor Pro Tem, Cromer and seconded by Councilman Lipsitz.

Janie Lachman, Habitat for Humanity Marketing and Resource Development Director, stated that this will be the Turkey Trot's 4th year. In 2020 they had a sold-out event with a max of 250 participants due to COVID-19. If the same event restrictions apply at the time of the 2021 event, the organization will ensure to follow all the rules.

Event approval was unanimous.

B. Request for waiver of open container ordinance and permission to serve alcohol on Saturday, February 13, 2021 for the Cupid Sip and Stroll event

Motion to approve was made by Interim Mayor Pro Tem, Cromer and seconded by Councilman Lipsitz.

Linda Roper, Downtown Operations and Community Services Director, gave an overview of the event. This event would be put on by the Downtown Beaufort Merchants Association and Beaufort Area Hospitality Association. The event would be on Saturday, February 13, 2021 from 10am - 12pm and then again in the afternoon from 2pm - 4pm. The event will follow COVID-19 protocols and the participants will be limited to 150 participants per stroll. The participants would register to visit up to five Cupid Stations located throughout Downtown. The event is a fundraising event to highlight our fantastic Downtown.

Mrs. Roper continued by advising that the Police Department has a few concerns regarding this event. One being crowd control and the other is the Police Department is not in favor of waiving the open container ordinance for the entire event from 10am - 5pm.

Scott Lee, Downtown Beaufort Merchants Association President, said that regarding the Police Chief's concerns they would stagger the event over a 30-minute time period allowing only 15 participants at a time.

Dale McDorman, Chief of Police, said that the only other concern is while wrist bands are great due to it being cold outside and people wearing layers, that may not be a suitable alternative for identifying participants. He suggested perhaps having identifiable cups.

Mr. Lee said that they can have identifiable cups. He also asked about a rain date in the event that it is raining, could they do the event on another day.

Mayor Murray asked if staff was supportive of a rain date, in which Mrs. Roper said yes.

Motion to amend the original motion to include a rain date change contingent upon the liquor license approval from the State for the changed date and available manpower from the Police Department was made by Interim Mayor Pro Tem, Cromer and seconded by Councilman Lipsitz.

All in favor of the amendment.

Approval of event was unanimous.

C. Authorization to allow Contract for Scott Street

Motion to approve was made by Interim Mayor Pro Tem, Cromer and seconded by Councilman Lipsitz.

Kathy Todd, Finance Director, gave an overview of the Request for Proposals (RFP) 2021-109 Waterfront Park Scott Street Terminus Landscaping Installation and Design. This project is funded in part by the South Carolina Land and Water Conservation Fund (LWCF) grant award. The approximate budget for this project is \$25,000. Staff recommendation is to award the contract to The Greenery.

Linda Roper, Downtown Operations and Community Services Director, discussed and shared the design plan and logistics of the project.

Motion to amend the original motion to allow Beaufort 300 and Park and Tree Advisory Commission to approve the design made by Interim Mayor Pro Tem, Cromer and seconded by Councilman Lipsitz.

All in favor of amendment.

Approval of contract was unanimous.

D. Ordinance annexing parcels R100 028 00A 0409 0000, 13 Old Jericho Road, R100 028 00A 0410 0000, 17 Old Jericho Road, R100 028 00A 0411 0000, 19 Old Jericho Road, R100 028 00A 0412 0000, Old Jericho Road (Vacant), and R100 028 00A 0413 0000, 25 Old Jericho Road - totaling approximately 4.57 Acres - 1st Reading

Motion to approve was made by Interim Mayor Pro Tem, Cromer and seconded by Councilman Lipsitz.

David Prichard, Community and Economic Development Director, gave an overview of the annexation request. The owner of the property is Randy Mikals. The proposed would be an extension of the Malvern's Center.

Approval of annexation on 1st Reading was unanimous.

- E. Ordinance amending the City of Beaufort's zoning map to include parcels R100 028 00A 0409 0000, 13 Old Jericho Road, R100 028 00A 0410 0000, 17 Old Jericho Road, R100 028 00A 0411 0000, 19 Old Jericho Road, R100 028 00A 0412 0000, Old Jericho Road (Vacant), and R100 028 00A 0413 0000, 25 Old Jericho Road - totaling approximately 4.57 Acres - 1st Reading

Motion to approve was made by Interim Mayor Pro Tem, Cromer and seconded by Councilman Lipsitz.

David Prichard, **Community and Economic Development Director**, stated the zoning being requested is T5-UC/RMX, which is contiguous with the existing zoning.

Approval of zoning on 1st Reading was unanimous.

VIII. REPORTS

City Manager's Report

Reece Bertholf, Assistant City Manager began by giving an update on the City Manager, Mr. Prokop. He is doing wonderful and on his way to a full recovery. Mr. Bertholf encouraged residents to continue to call Dominion Energy regarding their concerns on the Tree Trimming project. Commended Kathy Todd and her staff for another job well done on the Comprehensive Financial Annual Report (CAFR). Lastly, the Stormwater project is nearing the end.

Mayor's Report

Mayor Murray began by echoing Assistant City Manager, Mr. Bertholf regarding Mr. Prokop. He spoke with him today and he is in great spirits. He gave a public appreciation to Mr. Bertholf, Assistant City Manager for jumping in on managing issues that have come up since the start of the new year. It is fortunate that we have leadership like him at the City. He wished everyone a Happy New Year. We are not through this pandemic. He has been participating in COVID calls with Beaufort Memorial Hospital and he is optimistic that vaccines are here. Beginning tomorrow ages 70 and older will be able to sign up for a vaccine. Please continue to mind the protocols.

Interim Mayor Pro Tem

Mr. Cromer stated that they had an Affordable Housing Task Force meeting on January 6, 2021. The Task Force is nearing the end. A final plan will be presented to Council at the retreat.

Councilman Lipsitz

Mr. Lipsitz commended Neil Pugliese for the work he has done with the Stormwater project and what he continues to do with the Tree Trimming project.

Councilman Mitchell

Nothing to report.

IX. ADJOURN

8:33PM

Motion to adjourn was made by Mayor Pro Tem, Cromer and seconded by Councilman Mitchell.

All in favor.

Disclaimer: All City Council Worksession and Regular Meeting minutes are recorded. Live stream can be found on the City's website at www.cityofbeaufort.org (Agenda section). Audio recordings are available upon request by contacting the City Clerk, Ivette Burgess at 843-525-7018 or by email at iburgess@cityofbeaufort.org.

DRAFT



CITY OF BEAUFORT
DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

TO: CITY COUNCIL **DATE:** 2/3/2021
FROM: Linda Roper, Downtown Operations and Community Services Director
AGENDA ITEM TITLE: Approval of passive park plan (9.68 acres) of the Whitehall property
MEETING DATE: 2/9/2021
DEPARTMENT: Downtown Operations

BACKGROUND INFORMATION:

Conceptual plan was presented to City Council in Worksession on December 15, 2020.

PLACED ON AGENDA FOR: Action

REMARKS:

ATTACHMENTS:

Description	Type	Upload Date
Letter from Architects	Backup Material	2/3/2021
Park Illustration	Backup Material	2/3/2021

January 26, 2021

Ms. Ivette Burgess
City Clerk
City of Beaufort
1911 Boundary Street
Beaufort, SC 29920

RE: Whitehall Park Master Plan

Dear Ms. Burgess:

I am writing you regarding the Whitehall Park master plan attached and submitted for review and approval at the February 9th meeting of City Council.

Beaufort County, in concert with the City of Beaufort, Friends of Whitehall and the Beaufort County Open Land Trust, has engaged Wood+Partners Inc. to assist them in developing a passive use park on 9.68 acres of the Whitehall property. Our plan has been driven by extensive public input and has responded accordingly. The planned amenities reflect a low impact approach to development, utilizing elements such as pervious parking and trails; and minimizing canopy tree impacts. In short, the plan is designed to be a quiet setting that is respectful of the natural beauty of the site.

I look forward to talking more about the plan with you and Council on the 9th.
In the interim, if you have any questions, please don't hesitate to contact me.
Thank you for your help.

Sincerely,



Kyle H. Theodore
Principal

WPI **Wood+Partners Inc.**
Landscape Architects / Land Planners
Hilton Head Island Tallahassee

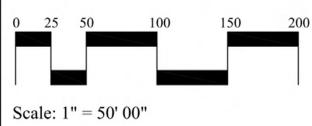
Copy:
Stefanie Nagid, Director, Beaufort County Passive Parks
File



LEGEND

A	PROPOSED HWY 21 ACCESS, RIGHT IN / RIGHT OUT ACCESS EASEMENT
B	PROPOSED MERIDIAN ROAD ACCESS EASEMENT
C	MAIN PARK ENTRANCE (GATED ACCESS)
D	PARK DROP-OFF, PARKING AREA AND INFORMATION KIOSK
E	PICNIC PAVILION (30'x50') WITH RESTROOMS, STORAGE & DRINKING FOUNTAIN
F	GATHERING LAWN
G	PICNIC GARDEN
H	COVERED DOCK
I	WHITEHALL POINT OVERLOOK
J	BOARDWALK CONNECTION (BY OTHERS)
K	SWING TRELLIS, TYP.
L	BIKE PATH
M	COVERED OBSERVATION PIER
N	PERVIOUS UPLAND FOREST TRAIL
O	PERVIOUS PATH
P	PERIMETER FENCING
Q	BENCHES, TYP.
R	EXISTING CONCRETE SIDEWALK

Project No: 01-19047 Date: 12-11-2020 Scale: 1" = 50'-00" Page Title: Draft Concept Plan



Document is preliminary and subject to change.
 2013 Wood+Partners Inc., 7 Lafayette Place, Hilton Head Island, SC 29926 Tel. 843-681-6618 Fax 843-681-7086, www.woodandpartners.com



WHITEHALL PARK
 DRAFT CONCEPTUAL PLAN
 Beaufort, South Carolina





CITY OF BEAUFORT
DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

TO: CITY COUNCIL **DATE:** 2/3/2021
FROM: Linda Roper, Downtown Operations Director
AGENDA ITEM TITLE: Request of cancellation of "A Taste of Beaufort" annual event from the Beaufort Regional Chamber of Commerce
MEETING DATE: 2/9/2021
DEPARTMENT: Downtown Operations

BACKGROUND INFORMATION:

Council approval required per mediation agreement.

PLACED ON AGENDA FOR: Action

REMARKS:

ATTACHMENTS:

Description	Type	Upload Date
Letter from BRCC	Backup Material	2/3/2021



BEAUFORT, SC

REGIONAL CHAMBER OF COMMERCE

Benjamin Coppage, Chairman
Coppage Law Firm

Jennifer Tuckwiller, Chair-Elect
Carolina Air

Evan B. Wheeler, Immediate Past Chair
Dominion Energy

Liz Mitchum, Treasurer
Adams Outdoor Advertising

Graham Sommerall, Director at Large
Hargray

Russell Baxley
Beaufort Memorial Hospital

Jessica Bridges
Technical College of the Lowcountry

Mark Cutler
BB&T/Truist

Ed Duryea
Agape Care

Caroline Fermin
Parris Island Historical and Museum Society

Jason Ferrell
Blythe Construction

Patrick Harris
Harris Pillow Supply

Andy Klosterman
Andrews Engineering

Hope Lanier Freeman
BP America

Whitney McDaniel
Wells Fargo Advisors

Nick Mesenburg
Lockheed Martin

Beth Shaw
Breakwater Restaurant & Bar

Whit Suber
Gray Ghost Development

Thomas Tayloe
Kinghorn Insurance Agency of Beaufort

Christina Wilson
Child Abuse Prevention Agency

Ian Scott, President/CEO
Beaufort Regional Chamber of Commerce

January 29, 2021

Mr. Bill Prokop
Manager, City of Beaufort
1911 Boundary Street
Beaufort, SC 29902

Dear Mr. Prokop:

With regret, the Board of Directors of the Beaufort Regional Chamber of Commerce, at their meeting on January 28, voted unanimously to suspend planning the 2021 "A Taste of Beaufort" festival.

This difficult decision was based on the continued prevalence of Covid-19 in our community, the anticipated rate of vaccination between now and the traditional festival date, the Governor's executive order limiting crowd size, and challenges securing sponsorship support. Multiple alternative in-person formats were explored, but none ultimately proved viable to execute this May from a financial or public health perspective.

In lieu of the traditional event format, the Chamber will explore the possibility of producing an alternative promotional campaign bearing the "A Taste of Beaufort" brand for 2021. The Board has established a task force that will coordinate with the Chamber's restaurant, retail, and hospitality sector members with hopes of executing the most conducive program to support their businesses.

We look forward to a return to normalcy as vaccinations bring this pandemic under control, and we remain committed to working closely with the City of Beaufort to organize community festivals like the Shrimp Festival and A Taste of Beaufort in the near future.

Thank you for your leadership.

Sincerely,

Ian D. Scott
President & CEO
Beaufort Regional Chamber of Commerce

CC: Stephen Murray, Reece Bertholf, Linda Roper, Ben Coppage



CITY OF BEAUFORT
DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

TO: CITY COUNCIL **DATE:** 2/3/2021
FROM: Linda Roper, Downtown Operations Director
AGENDA ITEM TITLE: Approval to proceed with Scott Street Terminus Upgrades
MEETING DATE: 2/9/2021
DEPARTMENT: Downtown Operations

BACKGROUND INFORMATION:

PLACED ON AGENDA FOR: Action

REMARKS:

ATTACHMENTS:

Description	Type	Upload Date
Request for approval	Backup Material	2/3/2021



CITY OF BEAUFORT

MEMORANDUM

TO: Mayor & Council

FROM: Linda Roper, Dir. Downtown Operations & Community Services

DATE: February 3, 2021

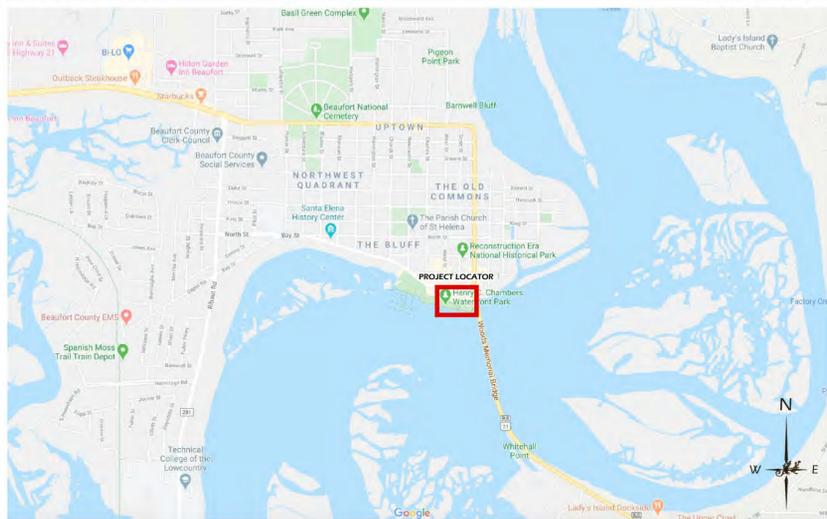
SUBJECT: Request to Approve Scott Street Terminus Upgrades

During Council's Regular Meeting of January 12, 2021. Council approved authorization to enter a contract with Greenery for the upgrades to the Scott Street Terminus. Council requested that the design presented be approved by Beaufort 300 and PTAC before beginning. We have consulted with some members of the Beaufort 300 on January 14, 2021 and PTAC on January 28, 2021. Both have approved of the design as presented.

ldr

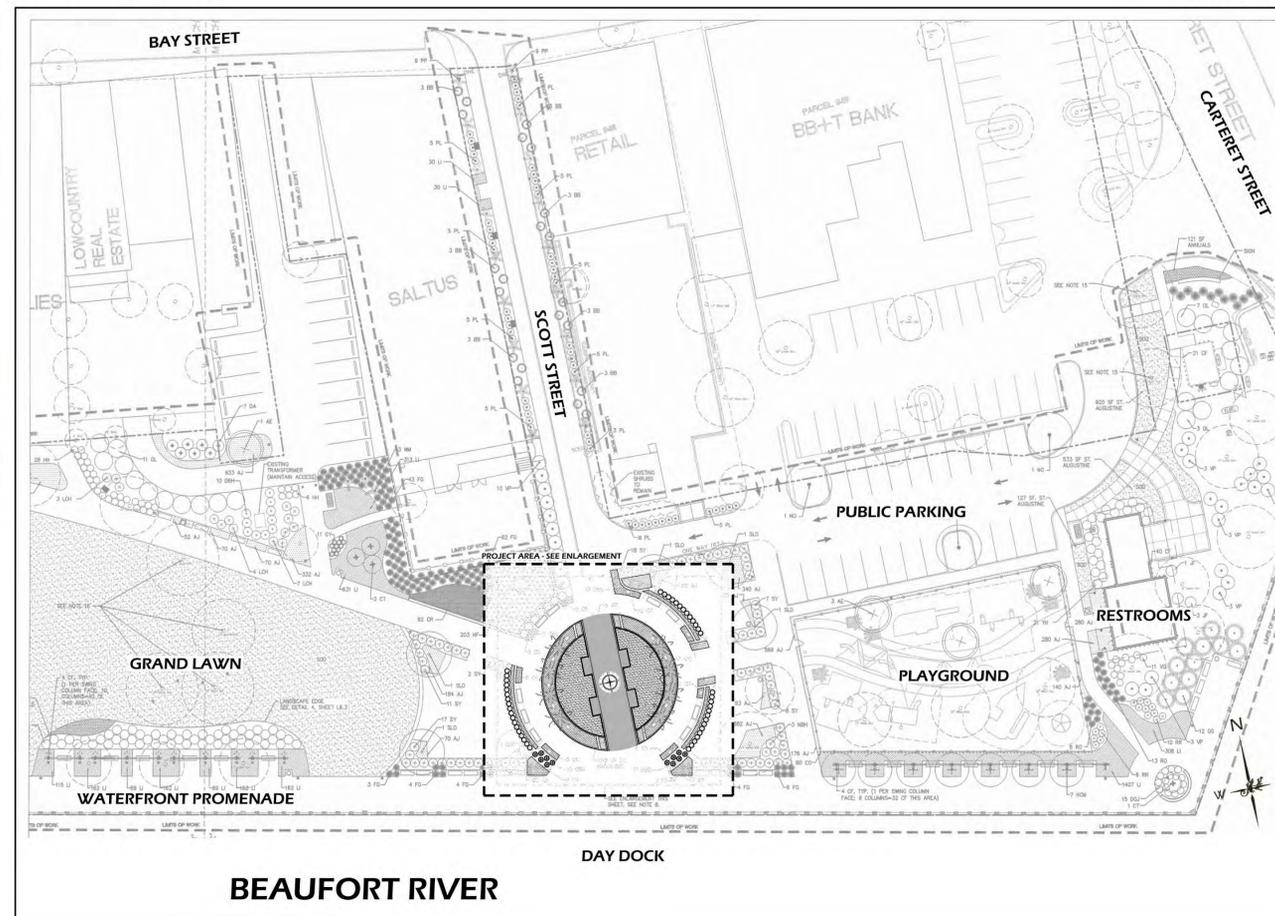
VICINITY MAP

NOT TO SCALE



PROJECT LOCATOR

NOT TO SCALE



OPTION 2

Winter Jones-Keefer Ltd.
landscape architecture
land planning
www.wjkltd.com
28 Promenade Street, Suite 201 | Bluffton, South Carolina | 29910 | ph. 843.257.7411

© 2019 WJK LTD.
DESIGN - CONCEPTS, DRAWING, SHEETS, LOGOS, SPECIFICATIONS, DETAILS, WRITTEN MATERIAL SHALL NOT BE USED OR REPRODUCED IN WHOLE OR IN PART IN ANY FORM WITHOUT PRIOR WRITTEN CONSENT OF WJK LTD.
THIS SHEET TO SCALE AT: 24"X36"

SITE DEVELOPMENT PLANS
FOR
WATERFRONT PARK
SCOTT STREET ACCESS
BEAUFORT, SOUTH CAROLINA

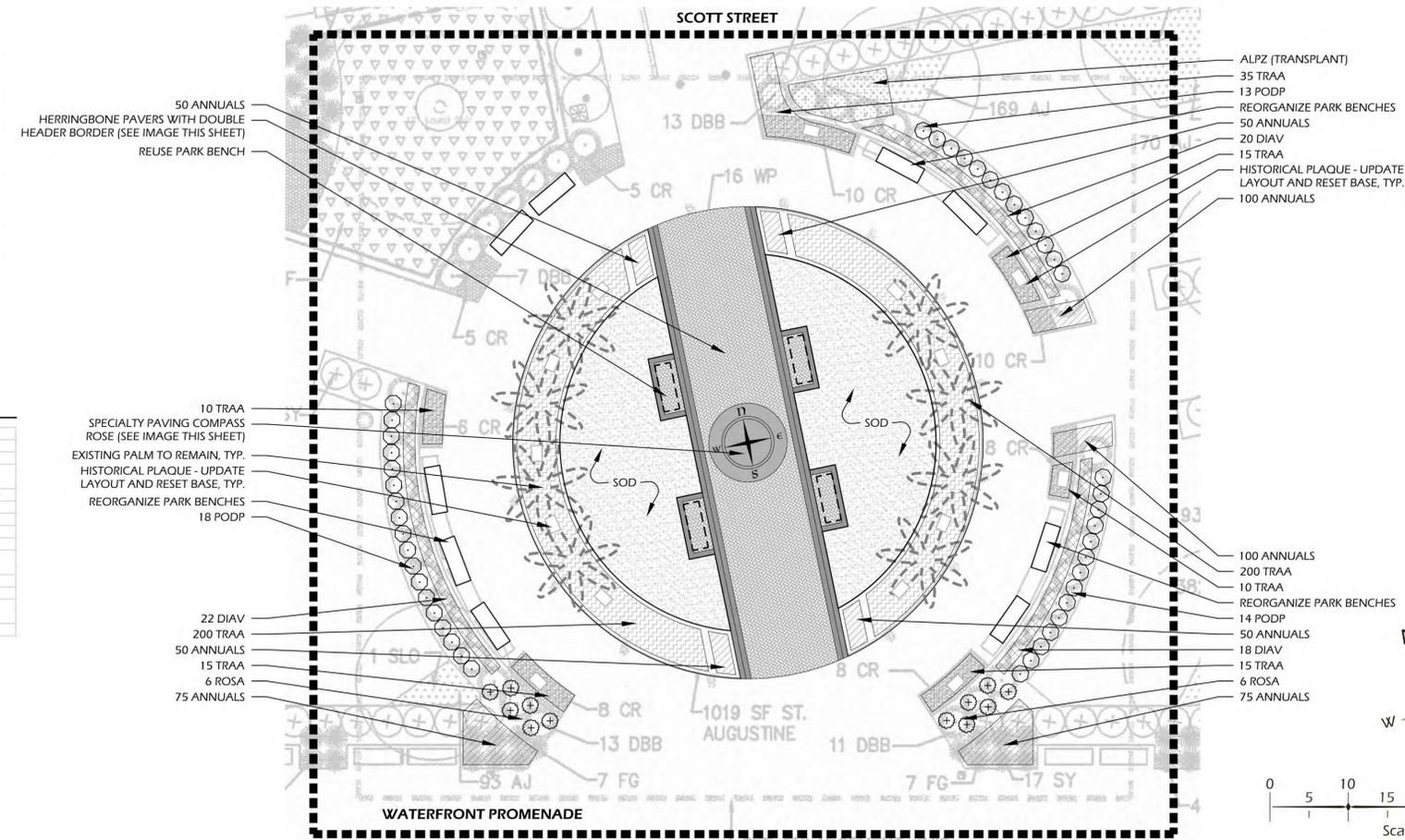
PROJECT MATERIALS



BRICK PAVING TYPE AND COLOR SELECTION TO MATCH EXISTING PATTERN: - DOUBLE HEADER COURSE ALONG HERRINGBONE WALKWAY
- SINGLE HEADER COURSE ALONG HERRINGBONE AT BENCH LOCATIONS

PROPOSED COMPASS ROSE PAVING PATTERN

PROJECT AREA ENLARGEMENT



PLANT SCHEDULE

Quantity	Abbrev	Botanical Name	Common Name	Height	Spread	Container	Gal/Spacing	Notes
SHRUBS								
45	PODP	Podocarpus macrophyllus 'Pringles Dwarf'	Dwarf Podocarpus	18"-24"	16"-20"	3 gal.	-	Full
12	ROSA	Rosa x 'Meidrifora'	Coral Orange Drift Rose	12"-18"	12"-18"	3 gal.	-	Full, Orange Flowers
GROUND COVERS, VINES & PERENNIALS								
60	ALPZ	Alpinia zerumbet	Variegated Shell Ginger	12"-18"	8"-12"	1 gal.	24" O.C.	Transplant
60	DIAV	Dianella tasmanica 'Variegata'	Variegated Flax Lily	12"-18"	12"-18"	1 gal.	24" O.C.	Full
500	TRAA	Trachelospermum asiaticum	Asiatic Jasmine	4"-6"	12" runners	1 gal.	15" O.C.	Full
SOD & MULCH								
1050	SOD-SF	-	Bermuda to match existing	-	-	-	-	-
2000	MULCH-SF	Hardwood	Triple Shredded	-	-	-	-	-

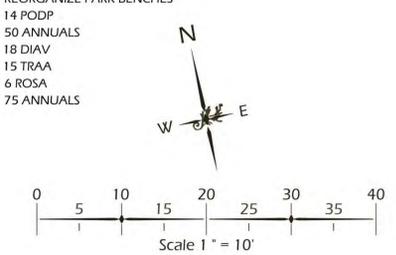
DATE: AUG 07, 2020
PROJECT NO.: XXXXX.XX
DRAWN BY: JC
CHECKED BY: XX

FINAL SUBMITTAL
PLAN, NOT FOR
CONSTRUCTION

REVISIONS:

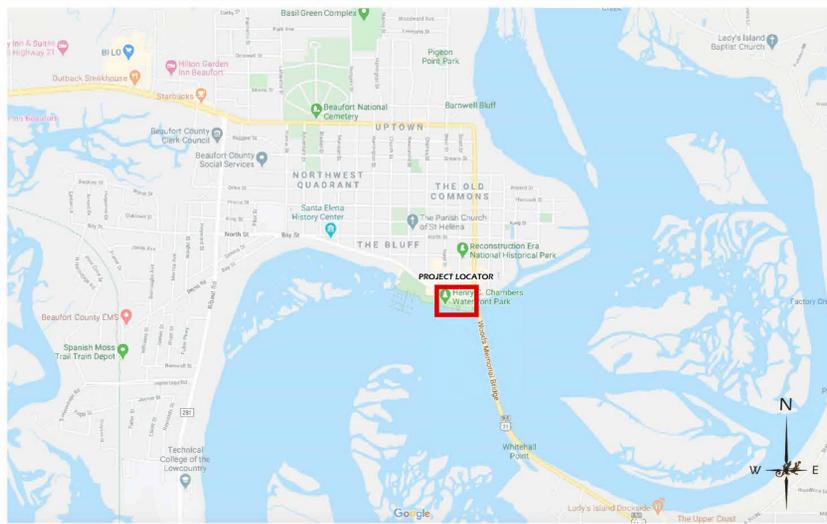
DRAWING TITLE
KEYNOTE AND PLANTING
PLAN #1

DRAWING NUMBER
L1



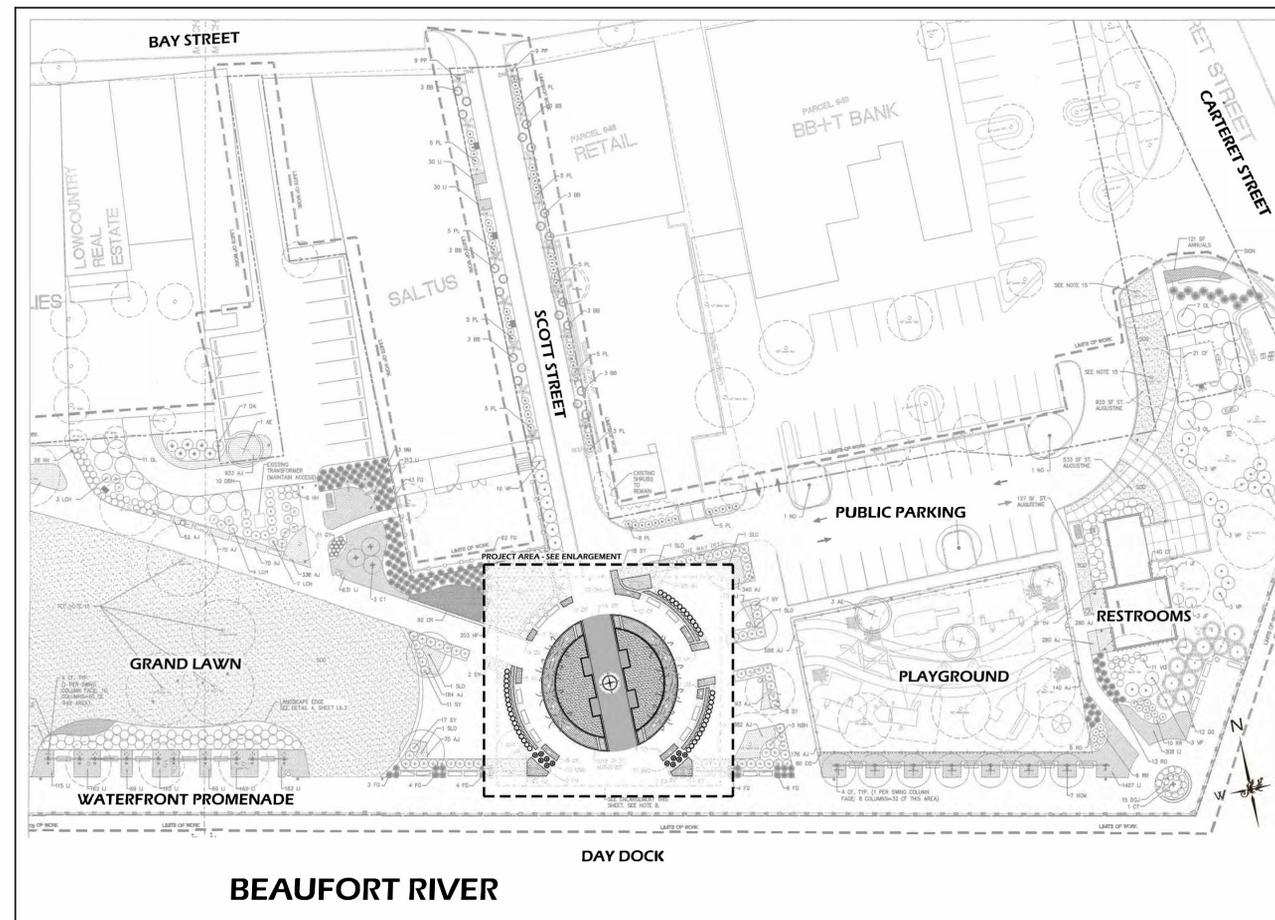
VICINITY MAP

NOT TO SCALE



PROJECT LOCATOR

NOT TO SCALE



OPTION 1

Winters Jones-Keefer Ltd.
landscape architecture
land planning
www.wjkltd.com
28 Promenade Street, Suite 201 | Bluffton, South Carolina | 29910 | ph. 843.257.7411

© 2019 WJK LTD.
DESIGN CONCEPTS, DRAWING SHEETS, LOGOS, SPECIFICATIONS, DETAILS, WRITTEN MATERIAL SHALL NOT BE USED OR REPRODUCED IN WHOLE OR IN PART IN ANY FORM WITHOUT THE WRITTEN CONSENT OF WJK LTD.
THIS SHEET TO SCALE AT: 24"X36"

SITE DEVELOPMENT PLANS
FOR
WATERFRONT PARK
S OTT STREET ACCESS
BEAUFORT, SOUTH CAROLINA

PROJECT MATERIALS

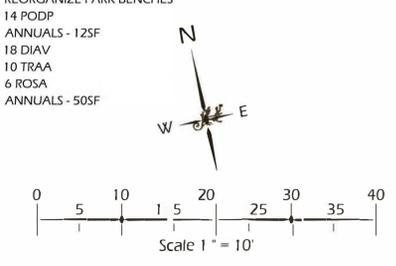
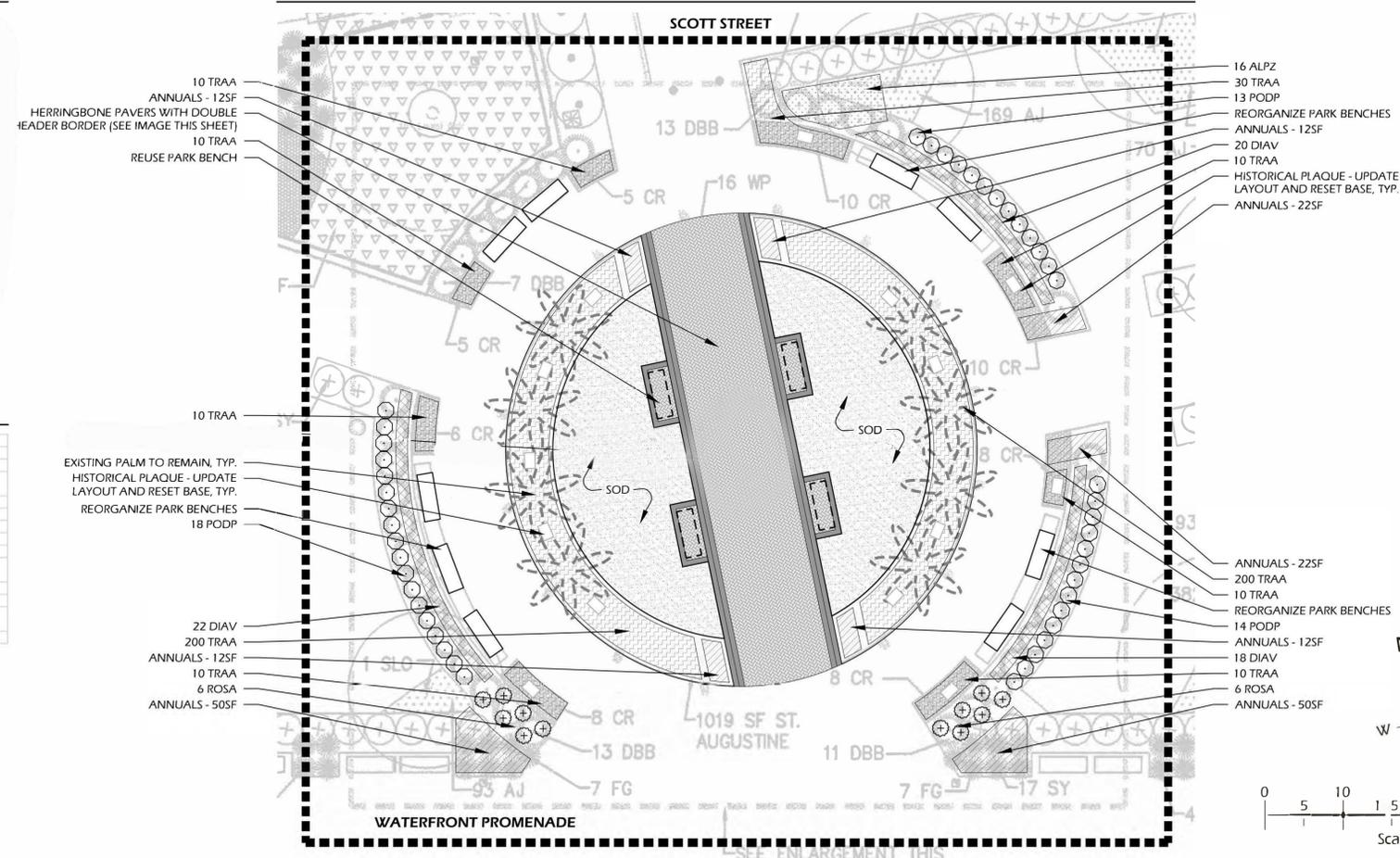


BRICK PAVING TYPE AND COLOR SELECTION TO MATCH EXISTING PATTERN: - DOUBLE HEADER COURSE ALONG HERRINGBONE WALKWAY
- SINGLE HEADER COURSE ALONG HERRINGBONE AT BENCH LOCATIONS

PLANT SCHEDULE

Quantity	Abbrev	Botanical Name	Common Name	Height	Spread	Container	Cal/Spacing	Notes
SHRUBS								
45	PODP	Podocarpus macrophyllus Pringles Dwarf	Dwarf Podocarpus	18"-24"	16"-20"	3 gal.	-	Full
12	ROSA	Rosa x 'Meidriflora'	Coral Orange Drift Rose	12"-18"	12"-18"	3 gal.	-	Full, Orange Flowers
GROUND COVERS, VINES & PERENNIALS								
16	ALPZ	Alpinia zerumbet	Variegated Shell Ginger	12"-18"	8"-12"	1 gal.	24" O.C.	Full
60	DIAV	Dianella tasmanica 'Variegata'	Variegated Flax Lily	12"-18"	12"-18"	1 gal.	24" O.C.	Full
500	TRAA	Trachelospermum asiaticum	Asiatic Jasmine	4"-6"	12" runners	1 gal.	15" O.C.	Full
SOD & MULCH								
1050	SOD-SF	-	Bermuda to match existing	-	-	-	-	-
2000	MULCH-SF	Hardwood	Triple Shredded	-	-	-	-	-

PROJECT AREA ENLARGEMENT



DATE: AUG 07, 2020
PROJECT NO.: XXXXXX
DRAWN BY: JC
CHECKED BY: XX

FINAL SUBMITTAL
PLAN, NOT FOR
CONSTRUCTION

REVISIONS:

DRAWING TITLE
KEYNOTE AND PLANTING
PLAN #1

DRAWING NUMBER
L1

STATE OF SOUTH CAROLINA)
) RESOLUTION
CITY OF BEAUFORT)

A RESOLUTION PURSUANT TO SECTION 4-1-170(C), CODE OF LAWS OF SOUTH CAROLINA, 1976, AS AMENDED, CONSENTING TO THE PLACEMENT OF CERTAIN PROPERTY WITHIN THE CORPORATE LIMITS OF THE CITY OF BEAUFORT IN A JOINT COUNTY INDUSTRIAL AND BUSINESS PARK OF BEAUFORT AND JASPER COUNTIES.

WHEREAS, Beaufort and Jasper Counties (the “Counties”) entered into a Multi-County Park Agreement dated _____ (the “Park Agreement”) pursuant to which they created a multi-county industrial park (the “Park”) pursuant to Article VIII, section 13(D) of the South Carolina Constitution and Sections 4-1-170, -172, and -175 of the Code of Laws of South Carolina, 1976, as amended (the “MCIP Law”); and

WHEREAS, certain property that the Counties wish to include in the Park, described more fully in Exhibit A attached hereto (the “Property”), is located within the municipal limits of the City of Beaufort (the “City”), and as such, the MCIP Law requires the consent of the City for the property to be so included; and

WHEREAS, in order to promote economic development and encourage capital investment and job creation within the City, the City wishes to provide its consent to the inclusion of the Property in the Park.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Beaufort, South Carolina, in meeting duly assembled, that:

1. The City hereby consents to the inclusion of the Property in the Park pursuant to the MCIP Law.
2. This Resolution shall become effective immediately. All orders, resolutions and parts thereof in conflict herewith are, to the extent of the conflict, hereby repealed.

Done in meeting duly assembled this ____ day of _____, 2021.

CITY OF BEAUFORT, SOUTH CAROLINA

Signature: _____
Name: _____
Title: _____

(SEAL)

Attest:

Signature: _____
Name: _____
Title: Clerk to City Council

EXHIBIT A - PROPERTY

PROJECT GARDEN/ MRGSC PROPERTY, LLC
LEGAL DESCRIPTION

That certain parcel of real property located in the County of Beaufort, State of South Carolina, containing 3.00 acres, and shown as Beaufort County tax map parcel R120-024-0000-00445, Lot 15 in the Beaufort Commerce Park.

PROJECT GLASS/GLASSWRXSC LLC
LEGAL DESCRIPTION

ALL THAT CERTAIN PIECE, PARCEL OR TRACT OF LAND, SITUATE, LYING AND BEING ON PORT ROYAL ISLAND, BEAUFORT COUNTY, SOUTH CAROLINA, CONSISTING OF 35.68 ACRES, BEING A PART OF LOTS 6, 7, 10, 11, 22 AND 23 IN SECTION 28, TOWNSHIP ONE (1) NORTH, RANGE TWO (2) WEST AND A PART OF LOTS 58 AND 59, IN SECTION 21, TOWNSHIP ONE (1), RANGE TWO (2) WEST, ACCORDING TO THE SURVEY OF UNITED STATES DIRECT TAX COMMISSIONERS FOR THE DISTRICT OF SOUTH CAROLINA, AND HAVING SUCH METES, COURSES, DISTANCES AND BOUNDS AS MORE FULLY SHOWN BY REFERENCES TO A PLAT PREPARED FOR PNEUMO CORPORATION BY R.D. TROGDON, JR., R.L.S., DATED FEBRUARY 9, 1976, AND RECORDED IN THE OFFICE OF THE CLERK OF COURT FOR BEAUFORT COUNTY IN PLAT BOOK 24, AT PAGE 102.

Being the same property conveyed to Parker-Hannifin Corporation by deed from Pneumo Abex Corporation dated April 10, 1996 and recorded April 15, 1996 in Book 850, Page 975 in the Register of Deeds Office for Beaufort County, South Carolina.

PIN # 100 25 170

Tax Map Number/Parcel ID: *R120 025 000 0170 0000*

EMERGENCY ORDINANCE 2020-_____

AN EMERGENCY ORDINANCE TO REQUIRING INDIVIDUALS TO WEAR FACE COVERINGS IN CERTAIN CIRCUMSTANCES AND LOCATIONS IN THE MUNICIPAL LIMITS OF THE CITY OF BEAUFORT, SOUTH CAROLINA, AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE

WHEREAS, it is well recognized the SARS-CoV-2, the virus that causes the disease COVID-19, presents a public health concern that requires extraordinary protective measures and vigilance; and,

WHEREAS, on March 13, 2020, the Governor of the State of South Carolina Henry McMaster declared a State of Emergency for the State of South Carolina; and,

WHEREAS, on March 13, 2020, Beaufort Mayor Billy Keyserling , under his authority , declared that a State of Emergency exists throughout the City as a result of impacts arising from the COVID-19 pandemic; and,

WHEREAS, reported COVID-19 daily cases are on the rise in both Beaufort County and the State of South Carolina; and

WHEREAS, on January 22, 2021 the State of Emergency still exists in State of South Carolina and the City of Beaufort; the Centers for Disease Control and Prevention (“CDC”) and South Carolina Department of Health and Environmental Control (“SCDHEC”) have advised the use of cloth or other types face coverings to slow the spread of COVID-19; and

WHEREAS, the CDC and SCDHEC recommend taking measures to control the spread of COVID-19 such as wearing cloth or other types of face coverings, both of which limit the spread of COVID-19 in our communities and reduce the demand on the local the health care delivery system; and

WHEREAS, there are currently large numbers of people who patronize grocery stores, pharmacies, restaurants, retail establishments and other businesses open to the public within the municipal limits of the City; and

WHEREAS, public reporting and other sources reveal that the advice from the Centers for Disease Control and SCDHEC encouraging the wearing of cloth or other types of face coverings is not being widely followed within the municipal limits of the City; and

WHEREAS, in order to protect, preserve, and promote the general health, safety, welfare, and the peace and order of the community, the City has and will continue to take steps to try and protect the citizens, employers, and employees within the City from an increased risk of exposure to and transmission of COVID-19 ; and,

WHEREAS, the City has received a strong message from the medical community, that unless citizens curb the rising spread of COVID-19 through wearing facemasks and following social distancing protocol, established by the CDC, community medical facilities could be faced with more patients than any one institution can accommodate, and,

WHEREAS, the City Council finds it is necessary and in the best interest of the City and its citizens that an Emergency Ordinance requiring the wearing of cloth or other types of face

coverings in certain circumstances be adopted by the City Council, and that it be put into immediate effect; and

WHEREAS, City Council may, by majority vote of those members present, adopt emergency ordinances as are authorized and limited by S. C. Code Ann. §5-7-250(d)(Supp. 2019), during this State of Emergency.

NOW, THEREFORE, BE IT ORDERED, AND ORDAINED BY THE CITY COUNCIL FOR THE CITY OF BEAUFORT, SOUTH CAROLINA, DULY ASSEMBLED AND BY THE AUTHORITY OF THE SAME, AS FOLLOWS:

1. For the purpose of this Ordinance, a “Face Covering” is a cloth or other type of masking device that covers the wearer’s nose and mouth.
2. All persons entering any building open to the public in the City must wear a face covering while inside the building.
3. All restaurants, retail establishments of every description, salons, grocery stores, and pharmacies in the municipal limits of the City shall require their employees to wear a Face Covering at all times that the employees are in any area where the general public is allowed or when the employees must be in close proximity to one another. This requirement also applies to all persons providing or utilizing public or commercial transportation, including tours; and all businesses or employees while interacting with people in outdoor spaces, including, but not limited to, curbside pickup, delivery, and service calls.
4. The following individuals are exempt from this Ordinance: any person who is unable to safely wear a Face Covering due to age or an underlying health condition, or who is unable to remove the Face Covering without the assistance of others; and any person traveling in a personal vehicle, or when a person is alone or is in the presence of only household members in an enclosed space, and people who are actively drinking or eating. This Ordinance does not relieve business establishments and restaurants from other social distancing requirements imposed by the Governor’s Executive Orders.
5. Education and voluntary compliance are the desired means of enforcement. However, any person who, after being first duly warned, is found to have violated any mandatory provision of this Ordinance shall be deemed guilty of a civil infraction, and shall be subject to a Civil Summons punishable by a fine of fifty dollars (\$50.00). Police officials, or a City representative appointed by the City Manager, shall be authorized to issue such a Summons for violations personally witnessed.
6. Repeated violations of this Ordinance at any business or establishment that is subject to this Ordinance is hereby declared a nuisance, and the City may seek a restraining order, preliminary injunction, permanent injunction or any other means authorized under the Laws of the State of South Carolina to abate the nuisance. The City may also seek suspension or revocation of the business license issued by the City to any business or establishment where repeated violations of the Ordinance occur, under the authority of the City Code of Ordinances.

- 7, With the exception of their own employees, owners or lease holders of buildings open to the public shall not have responsibility for enforcing the above requirements, but shall post conspicuous signage at all entrances informing its patrons of the requirements of this Ordinance.
8. Should any provision, section, paragraph, sentence, or word of this Ordinance be rendered or declared invalid by any final court action in a court of competent jurisdiction or by reason of any preemptive legislation, the remaining provisions, sections, paragraphs, sentences, or words of this Ordinance as hereby adopted shall remain in full force and effect.
9. This Ordinance becomes effective at 11:59pm February 9, 2021, upon adoption by City of Beaufort Council, and will be extended through April 9, 2021 (61 days) or expire upon the Sixty First day following adoption or the end of the State of Emergency in the City of Beaufort, whichever occurs first.

**MOVED, APPROVED, AND ADOPTED AS AN EMERGENCY ORDINANCE
THIS 9th DAY OF FEBRUARY 2021.**

STEPHEN D. MURRAY III, MAYOR

ATTEST:

By: _____
IVETTE BURGESS, CITY CLERK

APPROVED AS TO FORM:

WILLIAM B. HARVEY, CITY ATTORNEY



CITY OF BEAUFORT
DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

TO: CITY COUNCIL **DATE:** 2/3/2021
FROM: Ivette Burgess, City Clerk
AGENDA ITEM TITLE: Appointment to City Boards and Commissions - Election Commission
MEETING DATE: 2/9/2021
DEPARTMENT: City Clerk

BACKGROUND INFORMATION:

Appointees:

Helen Spalding
Darrell Wallace

PLACED ON AGENDA FOR: Action

REMARKS: