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**CITY OF BEAUFORT**  
1911 BOUNDARY STREET  
BEAUFORT MUNICIPAL COMPLEX  
BEAUFORT, SOUTH CAROLINA 29902  
(843) 525-7070

**CITY COUNCIL REGULAR MEETING AGENDA**  
**May 10, 2022**

**STATEMENT OF MEDIA NOTIFICATION**

"In accordance with South Carolina Code of Laws, 1976, Section 30-4-80(d), as amended, all local media was duly notified of the time, date, place and agenda of this meeting."

**REGULAR MEETING - Council Chambers, 2nd Floor - 6:00 PM**

**Please note, this meeting will be broadcasted via zoom and live streamed on Facebook. You can view the meeting at the City's page; City Beaufort SC**

**I. CALL TO ORDER**

A. Stephen D. Murray III, Mayor

**II. INVOCATION AND PLEDGE OF ALLEGIANCE**

A. Mayor Pro Tem, Mike McFee

**III. PUBLIC HEARING**

- A. Annexation petition for properties located at 533 Robert Smalls Parkway, 145, 149 Sea Island Parkway, 1404, 1407, 1507, No address (R100 001 000 0006 0000), 1610, 1716 Greenlawn Drive, 2512, 2513, 2515, 2517, 2519, 2520, 2525 Greenlawn Circle, 20, 24, 34, 110, 113, 116 Old Jericho Road, 1 Parris Island Gateway, No Address (R100 029 000 010B 0000) Ice House Road, 1502 Palmetto Drive, and 5 Estelle Road; pursuant to S.C. Code section 5-3-150(1)
- B. Zoning of properties located at 533 Robert Smalls Parkway, 145, 149 Sea Island Parkway, 1404, 1407, 1507, No address (R100 001 000 0006 0000), 1610, 1716 Greenlawn Drive, 2512, 2513, 2515, 2517, 2519, 2520, 2525 Greenlawn Circle, 20, 24, 34, 110, 113, 116 Old Jericho Road, 1 Parris Island Gateway, No Address (R100 029 000 010B 0000) Ice House Road, 1502 Palmetto Drive, and 5 Estelle Road

**IV. PROCLAMATIONS/COMMENDATIONS/RECOGNITIONS**

- A. Character Education Proclamation - Ascher Montgomery, Beaufort Elementary School
- B. Proclamation proclaiming May 2022, as National Preservation Month
- C. Resolution to declare May 1 - 7, 2022, as "Municipal Clerks week in South Carolina" to recognize and honor the valuable contributions that municipal clerks make to cities and towns in South Carolina
- D. Resolution honoring Harvey and Battey, P.A., Law Firm on their 100th year anniversary

**V. PUBLIC COMMENT**

**VI. MINUTES**

- A. Worksession and Regular Meeting - April 12, 2022

## **VII. OLD BUSINESS**

- A. FY 2022 Budget Amendment - 2nd Reading

## **VIII. NEW BUSINESS**

- A. Permission to host the 2022 Beaufort Shrimp Festival and Arts and Crafts Market in the Henry C. Chambers Park, October 7-8, 2022, host the Run Forrest Run 5K/Walk on Saturday October 8th and request waivers for the sale of alcohol, open container, noise ordinances, street closures and permission for issuance of parking passes
- B. Request from the Beaufort-Jasper YMCA of the Lowcountry and the Beaufort River Swim Committee to host the 16th Annual Beaufort River Swim and 5K run on Saturday, June 4, 2022, from 6 am to 12 pm, permission for exclusive use of Dinghy Day Dock and boat ramp and waiver of parking fees until 12 PM
- C. Request for Co-sponsorship from St. Peters Catholic Church for Procession, Sunday, June 19, 2022, 2:00 pm to 3:00 pm at the Henry C. Chambers Park
- D. Authorization to allow City Manager to enter into a contract with Meadors, Inc. for Architectural Services
- E. Ordinance amending Part 3, Chapter 2, Section 3-2002 of the City Code of Ordinances to better regulate dockage at the Downtown Day Dock, and the mooring of vessels near the seawall of the Henry C. Chambers Park - 1st reading
- F. Ordinance repealing Part 7, Chapter 1, Section 7-1010 (5) of the Beaufort City Code of Ordinances, and enacting in its stead, Part 8, Chapter 1, Section 8-1009, pertaining to passing of items to or from the occupant of a motor vehicle on the roadway - 1st reading
- G. Ordinance providing for the transfer of authority for conducting City of Beaufort Municipal Elections to the Board of Voter Registration and Elections of Beaufort County - 1st reading

## **IX. REPORTS**

- City Manager's Report
- Mayor Report
- Reports by Council Members

## **X. EXECUTIVE SESSION**

- A. Pursuant to Title 30, Chapter 4, Section (70) (a) (1) of the South Carolina Code of Law: Discussion regarding personnel - Boards and Commissions

## **XI. ADJOURN**



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**CITY OF BEAUFORT**  
DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

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**TO:** CITY COUNCIL **DATE:** 5/5/2022  
**FROM:** Bill Prokop, City Manager  
**AGENDA ITEM TITLE:** Annexation petition for properties located at 533 Robert Smalls Parkway, 145, 149 Sea Island Parkway, 1404, 1407, 1507, No address (R100 001 000 0006 0000), 1610, 1716 Greenlawn Drive, 2512, 2513, 2515, 2517, 2519, 2520, 2525 Greenlawn Circle, 20, 24, 34, 110, 113, 116 Old Jericho Road, 1 Parris Island Gateway, No Address (R100 029 000 010B 0000) Ice House Road, 1502 Palmetto Drive, and 5 Estelle Road; pursuant to S.C. Code section 5-3-150(1)  
**MEETING DATE:** 5/10/2022  
**DEPARTMENT:** City Managers Office

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**BACKGROUND INFORMATION:**

Notice of Public Hearing was published in the Beaufort Gazette on April 8, 2022.

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**PLACED ON AGENDA FOR:** Discussion

**REMARKS:**

**ATTACHMENTS:**

Description	Type	Upload Date
Notice Of Publication of Hearing	Backup Material	5/5/2022
Annexation Petition with Signatures	Backup Material	5/5/2022
Map of Annexation Properties	Backup Material	5/5/2022

# City of Beaufort

## NOTICE OF PUBLIC HEARING

### Notice of Public Hearing on Annexation

The Mayor and Council of the City of Beaufort will conduct a public hearing at City Hall, 1911 Boundary Street, Beaufort SC in council Chambers on May 10th, 2022, at Six (6) o'clock pm pursuant to S.C. Code Section 5-3-150 (1) on a petition for annexation of the following property:

**Parcel 1: R100 028 000 122D 0000; 533 Robert Smalls Pkwy**

ALL that certain piece, parcel or lot of land, situate, lying and being on Port Royal Island, Beaufort County, South Carolina, and being a portion of lot a, Street Plantation, containing 8.302 acres, all of which is more particularly shown on that certain plat prepared by Beaufort Surveying, Inc., David S. Youmans, R.L.S., dated the 10th day of June, 1991 and entitled "boundary survey for Steve Green", a copy of which is recorded in the office of the R.M.C. for Beaufort County, South Carolina in plat book 41 at page 89.

The property being conveyed herein is a portion of the property which the grantor acquired by deed of Alfonso w. Pendergrass being dated the 20th day of October, 1962 and recorded in the office of the R.M.C. for Beaufort County, South Carolina in deed book 114 at page 89.

Also:

**Parcel 2: R200 015 000 116C 0000; 145 Sea Island Parkway**

ALL that certain piece, parcel or lot of land, situate, lying and being in lot 51, section 9, township 1 south, range 1 west, Lady's Island, Beaufort County, South Carolina; being more particularly described as lot 11 on a plat made by R. D. Trogdon, Sr., R.L.S., on November 16, 1956, revised August 2, 1958, and recorded in the office of the clerk of court for Beaufort County, South Carolina, in plat book 11 at page 30 to which plat reference is made for a more complete description of said lot.

This being the same property conveyed to the grantors by deed dated April 27, 2017 from Harry. J. Koutroulakis as trustee of the Sam G. Koutroulakis trust dated July 10, 2015, recorded May 15, 2017 in book 3575 at page 28 in the office of the register of deeds for Beaufort County, South Carolina.

Also:

**Parcel 3: R200 015 000 0552 0000; 149 Sea Island Parkway**

ALL that certain piece, parcel or lot of land, situate and being in Lot 51, Section 9, Township 1 South, Range 1 West, Lady's Island, and being more fully shown and described as Lot 10 on a plat prepared by R. D. Trogdon, Jr., R. L. S., dated July 8, 1986. Reference is also made to a plat filed of record in the Office of the RMC for Beaufort County, South Carolina in Plat Book 11 at Page 30.

Also:

**Parcel 4: R100 001 000 0241 0000; 1404 Greenlawn Drive**

ALL that certain piece, parcel or lot of land with the improvements thereon situate, lying and being in the County of Beaufort, South Carolina, being shown and designated as Lot Two (2) of Greenlawn Park Subdivision on a plat prepared by R. D. Trogdon, Sr., R.L.S. dated January 30, 1957, recorded in Plat Book 10 at Page 46 in the Office of the Register of Deeds of Beaufort County, South Carolina.

Also:

**Parcel 5: R100 001 000 0261 0000; 1407 Greenlawn Drive**

ALL that certain piece, parcel or lot of land, with improvements thereon, situate, lying and being on Port Royal Island, Beaufort County, South Carolina, shown and designated as Lot 23 of Greenlawn Park Subdivision as will be more fully shown on that certain plat prepared by R.D. Trogdon, Sr., R.L.S., dated January 30, 1957, and recorded in the Office of the Register of Deeds for Beaufort County, South Carolina, in Plat Book 10 at Page 46.

Also:

**Parcel 6: R100 001 000 0257 0000; 1507 Greenlawn Drive**

ALL that certain piece, parcel or lot of land, with improvements thereon, situate, lying and being in Beaufort County, South Carolina, known and designated as Lot No. 19 of the Subdivision of Greenlawn Park, as shown on a plat by R.D. Trogdon, R.L.S, recorded in the Office of the Register of Deeds for Beaufort County, South Carolina in Plat Book 10 at Page 46.

Also:

**Parcel 7: R100 001 000 0006 0000; No Address Greenlawn Drive**

ALL that certain piece, parcel or lot of land, situate, lying and being in Beaufort County, South Carolina and shown and designated as Lot 13, Greenlawn Subdivision on that certain plat prepared by RD. Trogdon, Jr., R.L.S., which is recorded in the Office of the Register of Deeds for Beaufort County, South Carolina in Plat Book 10 at Page 46, and further shown on an individual plat prepared by David S. Youmans, RLS dated August 31, 2006.

Also:

**Parcel 8: R100 001 000 0050 0000; 2512 Greenlawn Drive**

ALL that certain piece, parcel or lot of land, with improvements thereon, situate, lying and being on Port Royal Island, Beaufort County, South Carolina, and being designated as Lot 11, Carson R. Rentz Subdivision as shown on a plat by R.D. Trogdon, Sr., Surveyor, dated July 5, 1957, revised August 28, 1957 and recorded in the Register of Deeds Office for Beaufort County, South Carolina in Plat Book 10 at Page 84. For a more complete description as to metes and bounds, courses and distances, reference may be had to an individual plat prepared by David S. Youmans, RLS, dated September 28, 2006.

Also:

**Parcel 9: R100 001 000 005N 0000; 2520 Greenlawn Circle**

ALL that certain piece, parcel or lot of land with improvements thereon, situate, lying and being near Beaufort in Beaufort County, South Carolina, designated as Lot IO as shown on a plat of Property of Carson R. Rentz made by R.D. Trogdon, Sr. Surveyor, dated August 28, 1957 and recorded in the Office of the Register of Deeds for Beaufort County, South Carolina in Plat Book IO at Page 84. For a more particular description of said lot as to metes and bounds, reference is made to an individual plat prepared by R.D. Trogdon, Jr., R.L.S., dated July 13, 1979 and recorded in the Office of the Register of Deeds for Beaufort County, South Carolina in Plat Book 27 at Page 219.

Also:

**Parcel 10: R100 001 000 005J 0000; 2519 Greenlawn Circle**

ALL that certain piece, parcel or lot of land, situate, lying and being in the County of Beaufort, State of South Carolina, and shown and designated as Lot 17 of Property of Carson R. Rentz Subdivision on a plat by R. D. Trogdon, Sr., dated August 28, 1957 and recorded in the Office of the RMC for Beaufort County, South Carolina in Plat Book 10 at Page 84. For a more complete description of said lot, reference may be had to an individual plat of said lot prepared for 303 Associates, LLC by David S. Youmans, RLS, dated January 24, 2005.

Also:

**Parcel 11: R100 001 000 005R 0000; 2525 Greenlawn Circle**

ALL that certain piece, parcel or lot of land, situate, lying and being in Beaufort County, South Carolina, being shown and designated as Lot 14 on a plat entitled "Property of Carson R. Rentz" prepared by R.D. Trogdon, Sr., dated July 5, 1957, revised August 28, 1957, and recorded in the Office of the Register of Deeds for Beaufort County, South Carolina, in Plat Book 10 at Page 84. For a more detailed description of said property as to metes, courses, distances and bounds, reference may be had to an individual plat prepared by David S. Youmans, R.L.S., dated December 22, 2005.

Also:

**Parcel 12: R100 029 000 0059 0000; 34 Old Jericho Road**

ALL that certain piece, parcel or tract of land, situate, lying and being in Burton, Beaufort County, South Carolina, being shown as 0.315 acres, more or less, on a plat prepared by Zyad A. Khali, RLS, dated March 31, 2006, and recorded as an attachment to that certain Mortgage recorded in Book 2397, at Page 120, and shown as 0.32 acres on that certain Plat prepared by David E. Gasque, RLS, No. 10506, dated August 10, 2017.

Also:

**Parcel 13: R100 029 000 0057 0000; 20 Old Jericho Road**

ALL that certain piece, parcel or lot of land designated as Parcel 57, situate, lying and being in Beaufort County, State of South Carolina, generally bounded and described as follows: On the North by Parcel 56; on the East by Old Jericho Road; on the South by Parcel 58A; and on the West by property now or formerly of Santagati; and having such shape form courses, distances, butting and boundaries as are more fully shown on a plat prepared by David S. Youmans, RLS #9765, Beaufort Surveying, Inc. dated January 17, recorded in the office of the ROD for Beaufort County, South Carolina in Plat Book 148, page 107.

Also:

**Parcel 14: R100 029 000 058A 0000; 24 Old Jericho Road**

ALL that certain piece, parcel or lot of land designated as Parcel 58A, situate, lying and being in Beaufort County, South Carolina, generally bounded and described as follows: On the North by Parcel 57; on the East by Old Jericho Road; on the South by Parcel 58; and on the West by property now or formerly of Santagati; and having such shape, form, courses distances, butting and boundaries as are more fully shown on a plat prepared by David S. Youmans, RLS #9765, Beaufort Surveying, Inc. dated January, 17, 2008, recorded in the office of the ROD for Beaufort County, South Carolina in Plat Book 148, page 107.

Also:

**Parcel 15: R100 001 000 005F 0000; 1716 Greenlawn**

ALL that certain piece, parcel or lot of land, with improvements thereon, situate, lying and being in Beaufort County, South Carolina, being shown and designated as Lot 7, on a plat of property of Carson R. Rentz recorded in Plat Book 10 at Page 84 in the office of the Register of Deeds for Beaufort County, South Carolina. For a more complete description as to metes, bounds, courses and distances reference may be had to an individual plat prepared by David E. Gasque, RLS, dated February 11, 2000.

Also:

**Parcel 16: R100 029 000 0504 0000; 110 Old Jericho Road**

ALL that certain piece, parcel, lot or tract of land, with improvements thereon, situate, lying and being in the County of Beaufort, State of South Carolina, as shown on a plat prepared for John William Gray, III by Gray Surveying & Mapping, LLC, dated August 17, 2016, and recorded March 5, 2018 in Plat Book 148 at Page 147, containing 0.82 Acres, a tract designated on said Plat as Parcel "B", on the Northwest side of a right-of-way known as Old Jericho Road.

Also:

**Parcel 17: R100 029 00B 0039 0000; 113 Old Jericho Road**

ALL those certain pieces, parcels or lots of land, situate, lying and being in Beaufort County, South Carolina and shown and described as Lots Twenty-Four (24), Twenty-Five (25), Twenty-Six (26) and Twenty-Seven (27) of Palmetto Point Subdivision on a plat surveyed and drawn by R.D. Trogdon, Jr., R.L.S., on October 18, 1968, and duly recorded in the Office of the Clerk of Court for Beaufort County, South Carolina, in Book 17 of Plats at page 52.

Also:

**Parcel 18: R100 029 000 0110 0000; 116 Old Jericho Road**

ALL that certain piece, parcel or tract of land, with improvements thereon, situate, lying and being in the County of Beaufort, State of South Carolina, as shown on a plat prepared for Dr. John W. Gray by Beaufort Surveying, Inc., dated May 11, 1998 and revised on July 1, 1998, December 28, 1998, and May 13, 1999, and recorded on December 21, 1999 in the Beaufort County Register of Deeds Office in Plat Book 72 at Page 135, containing five(5) acres excluded from a tract designated on said Plat as Tract"A", said five(5) acres lying on the Northwest side of a right-of-way known as Old Jericho Road and having the following metes and bounds, to-wit: Beginning at an iron at the Southeastern comer of said and running along lands now or formerly of Dr. John Gray N70°46'5"W for a distance of 398.00 feet; thence turning and running N12°16'55"E for a distance of 510.22 feet; thence turning and running S69°49'50"E for a distance of 468.74 feet; thence turning and running along said right-of-way S20°10'14"W for a distance of 226.73 feet; thence turning and continuing along said right-of-way S20°19'55"W for a distance of 272.16 feet to the point of beginning. A plat prepared for John William Gray, III by Gray Surveying and Mapping and filed with the Beaufort County Register of Deeds in Deed Book 148 Pg 147 on 3/5/2018.

Also:

**Parcel 19: R100 026 000 162A 0000; 1 Parris Island Gateway**

ALL that certain piece, parcel or tract of land with improvements thereon, situate, lying and being in the Burton area of Port Royal Island, Beaufort County, South Carolina, and being more particularly shown and described on a plat prepared for Carver Brothers, Inc. by R.D. Trogdon, Jr., R.L.S., elated June 19, 1980, revised May 4, 1981, and recorded in the Office of the Register of Deeds for Beaufort County, South Carolina, in Plat Book 36 at Page 58.

Also:

**Parcel 20: R100 029 000 010B 0000; No Address**

ALL that certain piece, parcel or tract of land, situate, lying and being in the Town of Burton, in Beaufort Township, Beaufort County, South Carolina, being part of the property of the "Lea Estate" and part of what is known as the Burton Hill Tract and containing .81 acres, more or less, as shown and designated on that certain plat prepared for Pelican Companies, Inc., by R.D. Trogdon, Jr., RLS, dated June 9, 1988, and recorded in the Office of the Register of Deeds for Beaufort County, South Carolina in Deed Book 507 at Page 231.

Also:

**Parcel 21: R100 026 00A 0203 0000; 1502 Palmetto Dr**

ALL that certain piece, parcel or lot of land, situate, lying and being on Port Royal Island, Beaufort County, South Carolina known and designated as Lot 23 in Block A, as shown on a plat of the subdivision of Neil Trask, Sr. and recorded in the Office of the Register of Deeds for Beaufort County, South Carolina in Plat Book 9 at Page 61. For a more complete description of said property, reference is made to an individual plat prepared for William Howard Carines by Christensen-Kahlil Surveyors, Ind., dated November 17, 2011, a copy of which is recorded in the Beaufort County Register of Deeds Office in Plat Book 133 at Page 143.

Also:

**Parcel 22: R100 028 000 0122 0000; 5 Estelle Road**

All that certain piece, parcel or tract of land originally containing thirty-two (32) acres more or less, situate, lying and being in Beaufort County, South Carolina and being on Port Royal Island and located on Beaufort County's Reassessment Maps as tract 122, Map 28 Beaufort, and being more particularly described and bounded as follows, to wit: On the North by tracts 123, now belonging to or formerly belonging to Henry D and Elizabeth D. Singleton, and tract 138, now belonging to or fomlerly belonging to Merle C. Grey; on the West by tract 139 now belonging to or formerly belonging to Geneva Ray; on the South by tracts 121, now belonging to or formerly belonging to the Decedent, Estelle Singleton; and tract 120A now belonging to or formerly belonging to Paul Heyward; and on the East by tract 118 now belonging to or formerly belonging to the Decedent, Estelle Singleton; and tract 116 now belonging to or formerly belonging to C. D. Pulaski. Less that portion (plus or minus 19.9 acres) bound by Goethe Hill Road to the north and Highway 170 to the Southeast. The Beaufort County tax map for R100 028 000 0122 0000.

Also:

**Parcel 23: R100 001 000 0005 0000; 1610 Greenlawn Drive**

ALL that certain piece, parcel or lot of land, with improvements thereon, situate, lying and being in Beaufort Township, Beaufort County, South Carolina, and being more particularly shown and designated as Lot One (1), on a Subdivision plat of the property of Carson R. Rentz made by R. D. Trogdon, Sr., dated August 28, 1957 and recorded in the Office of the Clerk of Court for Beaufort County, South Carolina in Plat Book 10 at Page 84.

Also:

**Parcel 24: R100 001 000 005G 0000; 2513 Greenlawn Drive**

ALL that certain piece, parcel or lot of land, with improvements thereon, situate, lying and being in the City of Beaufort, County of Beaufort, State of South Carolina, and designated as Lot Eight (8), of the property of Carson Rentz Subdivision, as shown on a plat of R.D Trogdon, Sr., dated August 28, 1957 and recorded in the Office of the Register of Deeds for Beaufort County, South Carolina in Plat Book 10 at Page 84.

Also:

**Parcel 25: R100 001 000 005H 0000; 2515 Greenlawn Circle**

ALL that certain piece, parcel, or Jot of land with improvements thereon, situate, lying and being on Port Royal Island, Beaufort County, South Carolina, and being designated as Lot 19, Carson R. Rentz Subdivision as shown on a plat by R.D. Trogdon, Jr., RLS, dated August 28, 1957, and recorded in the Office of the Register of Deeds for Beaufort County, South Carolina, in Plat Book 10 at Page 84.

Also:

**Parcel 26: R100 001 000 005I 0000; 2517 Greenlawn Circle**

ALL that certain piece, parcel or lot of land, with improvements thereon, situate, lying and being on Port Royal Island, Beaufort County, South Carolina being shown and designated as Lot Number Eighteen (18) of Carson R. Rentz Subdivision on a plat recorded in the Office of the Clerk of Court for Beaufort County, South Carolina in Plat Book 10 at Page 84.

The following municipal services for the area will be provided by the City of Beaufort upon annexation:

- Police
- Fire
- Public Works – Stormwater – Parks – General City Maintenance
- City Administration
- Municipal Planning
- Solid Waste and Recycling
- All municipal services otherwise provided to the municipality at the time of annexation will be provided to the annexed parcels.
- The taxes and fees required for municipal services are:
- Total Municipal Millage for tax year 2021 was: 78.2 Mills
- Stormwater fee: \$135
- Residential refuse collection fee: \$20 per month
- The parcels are proposed to be zoned as follows:

- |          |           |               |
|----------|-----------|---------------|
| 1. IC    | 10. T5-UC | 19. T5-UC RMX |
| 2. T5-UC | 11. T5-UC | 20. T5-UC RMX |
| 3. T5-UC | 12. T5-UC | 21. T4-N      |
| 4. T5-UC | 13. T5-UC | 22. IC        |
| 5. T5-UC | 14. T5-UC | 23. T5-UC     |
| 6. T5-UC | 15. T5-UC | 24. T5-UC     |
| 7. T5-UC | 16. T5-UC | 25. T5-UC     |
| 8. T5-UC | 17. T4-N  | 26. T5-UC     |
| 9. T5-UC | 18. T5-UC |               |

The petition is available for public inspection at the Municipal Clerk's office in City Hall during normal business hours.

DATE 2/25/2022

TO THE MEMBERS OF )  
CITY COUNCIL ) PETITION OF ANNEXATION  
CITY OF BEAUFORT, S.C. )

We, the undersigned freeholders, comprising at least seventy-five percent of the freeholders, and owning at least seventy-five percent of the assessed valuation of the real property in the area to be annexed, pursuant to Section 5-3-150(1) of the South Carolina Code of Laws, 1976, as amended, do pray that your Honorable Body accept the petition and annex the enclosed described area, and enact an Ordinance declaring the area annexed to the City of Beaufort with full city privileges according to, and responsibilities required of, the said residents thereof and the lands and properties and businesses erected therein, subject only to the conditions, provisions, and limitations hereinafter set forth, The said annexation shall be upon terms, limitations, provisions, and conditions as follows:

The City of Beaufort shall furnish and render as promptly as practical to said area, its residents and properties, all of the privileges, benefits, rights and services now and hereinafter to be accorded the citizens within the corporate limits of the City of Beaufort in every particular under its charter and general special laws of South Carolina applicable to the City of Beaufort, and subject to the existing ordinances of the City.

The petitioning area to be annexed is described as follows:

**Parcel 1: R100 028 000 122D 0000; 533 Robert Smalls Pkwy**

**ALL that certain piece, parcel or lot of land, situate, lying and being on Port Royal Island, Beaufort County, South Carolina, and being a portion of lot a, Street Plantation, containing 8.302 acres, all of which is more particularly shown on that certain plat prepared by Beaufort Surveying, Inc., David S. Youmans. R.L.S., dated the 10th day of June, 1991 and entitled "boundary survey for Steve Green", a copy of which is recorded in the office of the R.M.C. for Beaufort County, South Carolina in plat book 41 at page 89.**

**The property being conveyed herein is a portion of the property which the grantor acquired by deed of Alphonso w. Pendergrass being dated the 20th day of October, 1962 and recorded in the office of the R.M.C. for Beaufort County, South Carolina in deed book 114 at page 89, attached hereto.**

Also:

**Parcel 2: R200 015 000 116C 0000; 145 Sea Island Parkway**

**ALL that certain piece, parcel or lot of land, situate, lying and being in lot 51, section 9, township 1 south, range 1 west, Lady's Island, Beaufort County, South Carolina; being more particularly described as lot 11 on a plat made by R. D. Trogdon, sr., r.l.s., on November 16,**

DATE 2/25/2022

1956, revised august 2, 1958, and recorded in the office of the clerk of court for Beaufort County, South Carolina, in plat book 11 at page 30 to which plat reference is made for a more complete description of said lot.

This being the same property conveyed to the grantors by deed dated April 27, 2017 from Harry. J. Koutroulakis as trustee of the Sam G. Koutroulakis trust dated July 10, 2015, recorded May 15, 2017 in book 3575 at page 28 in the office of the register of deeds for Beaufort County, South Carolina, attached hereto..

Also:

**Parcel 3: R200 015 000 0552 0000; 149 Sea Island Parkway**

**ALL that certain piece, parcel or lot of land, situate and being in Lot 51, Section 9, Township 1 South, Range 1 West, Lady's Island, and being more fully shown and described as Lot 10 on a plat prepared by R. D. Trogdon, Jr., R. L. S., dated July 8, 1986. Reference is also made to a plat filed of record in the Office of the RMC for Beaufort County, South Carolina in Plat Book 11 at Page 30, attached hereto.**

Also:

**Parcel 4: R100 001 000 0241 0000; 1404 Greenlawn Drive**

**ALL that certain piece, parcel or lot of land with the improvements thereon situate, lying and being in the County of Beaufort, South Carolina, being shown and designated as Lot Two (2) of Greenlawn Park Subdivision on a plat prepared by R. D. Trogdon, Sr., R.L.S. dated January 30, 1957, recorded in Plat Book 10 at Page 46 in the Office of the Register of Deeds of Beaufort County, South Carolina, attached hereto.**

Also:

**Parcel 5: R100 001 000 0261 0000; 1407 Greenlawn Drive**

**ALL that certain piece, parcel or lot of land, with improvements thereon, situate, lying and being on Port Royal Island, Beaufort County, South Carolina, shown and designated as Lot 23 of Greenlawn Park Subdivision as will be more fully shown on that certain plat prepared by R.D. Trogdon, Sr., R.L.S., dated January 30, 1957, and recorded in the Office of the Register of Deeds for Beaufort County, South Carolina, in Plat Book 10 at Page 46, attached hereto.**

Also:

**Parcel 6: R100 001 000 0257 0000: 1507 Greenlawn Drive**

**ALL that certain piece, parcel or lot of land, with improvements thereon, situate, lying and being in Beaufort County, South Carolina, known and designated as Lot No. 19 of the Subdivision of Greenlawn Park, as shown on a plat by R.D. Trogdon, R.L.S, recorded in the Office of the Register of Deeds for Beaufort County, South Carolina in Plat Book 10 at Page 46, attached hereto.**

DATE 2/25/2022

Also:

**Parcel 7: R100 001 000 0006 0000; No Address Greenlawn Drive**

**ALL that certain piece, parcel or lot of land, situate, lying and being in Beaufort County, South Carolina and shown and designated as Lot 13, Greenlawn Subdivision on that certain plat prepared by RD. Trogdon, Jr., R.L.S., which is recorded in the Office of the Register of Deeds for Beaufort County, South Carolina in Plat Book 10 at Page 46, and further shown on an individual plat prepared by David S. Youmans, RLS dated August 31, 2006, attached hereto.**

Also:

**Parcel 8: R100 001 000 0050 0000; 2512 Greenlawn Drive**

**ALL that certain piece, parcel or lot of land, with improvements thereon, situate, lying and being on Port Royal Island, Beaufort County, South Carolina, and being designated as Lot 11, Carson R. Rentz Subdivision as shown on a plat by R.D. Trogdon, Sr., Surveyor, dated July 5, 1957, revised August 28, 1957 and recorded in the Register of Deeds Office for Beaufort County, South Carolina in Plat Book 10 at Page 84. For a more complete description as to metes and bounds, courses and distances, reference may be had to an individual plat prepared by David S. Youmans, RLS, dated September 28, 2006, attached hereto.**

Also:

**Parcel 9: R100 001 000 005N 0000; 2520 Greenlawn Circle**

**ALL that certain piece, parcel or lot of land with improvements thereon, situate, lying and being near Beaufort in Beaufort County, South Carolina, designated as Lot IO as shown on a plat of Property of Carson R. Rentz made by R.D. Trogdon, Sr. Surveyor, dated August 28, 1957 and recorded in the Office of the Register of Deeds for Beaufort County, South Carolina in Plat Book IO at Page 84. For a more particular description of said lot as to metes and bounds, reference is made to an individual plat prepared by R.D. Trogdon, Jr., R.L.S., dated July 13, 1979 and recorded in the Office of the Register of Deeds for Beaufort County, South Carolina in Plat Book 27 at Page 219, attached hereto..**

Also:

**Parcel 10: R100 001 000 005J 0000; 2519 Greenlawn Circle**

**ALL that certain piece, parcel or lot of land, situate, lying and being in the County of Beaufort, State of South Carolina, and shown and designated as Lot 17 of Property of Carson R. Rentz Subdivision on a plat by R. D. Trogdon, Sr., dated August 28, 1957 and recorded in the Office of the RMC for Beaufort County, South Carolina in Plat Book 10 at Page 84. For a more complete description of said lot, reference may be had to an individual plat of said lot prepared for 303 Associates, LLC by David S. Youmans, RLS, dated January 24, 2005, attached hereto.**

DATE 2/25/2022

Also:

**Parcel 11: R100 001 000 005R 0000; 2525 Greenlawn Circle**

**ALL that certain piece, parcel or lot of land, situate, lying and being in Beaufort County, South Carolina, being shown and designated as Lot 14 on a plat entitled "Property of Carson R. Rentz" prepared by R.D. Trogon, Sr., dated July 5, 1957, revised August 28, 1957, and recorded in the Office of the Register of Deeds for Beaufort County, South Carolina, in Plat Book 10 at Page 84. For a more detailed description of said property as to metes, courses, distances and bounds, reference may be had to an individual plat prepared by David S. Youmans, R.L.S., dated December 22, 2005, attached hereto.**

Also:

**Parcel 12: R100 029 000 0059 0000; 34 Old Jericho Road**

**ALL that certain piece, parcel or tract of land, situate, lying and being in Burton, Beaufort County, South Carolina, being shown as 0.315 acres, more or less, on a plat prepared by Ziad A. Khali, RLS, dated March 31, 2006, and recorded as an attachment to that certain Mortgage recorded in Book 2397, at Page 120, and shown as 0.32 acres on that certain Plat prepared by David E. Gasque, RLS, No. 10506, dated August 10, 2017, and attached hereto.**

Also:

**Parcel 13: R100 029 000 0057 0000; 20 Old Jericho Road**

**ALL that certain piece, parcel or lot of land designated as Parcel 57, situate, lying and being in Beaufort County, State of South Carolina, generally bounded and described as follows: On the North by Parcel 56; on the East by Old Jericho Road; on the South by Parcel 58A; and on the West by property now or formerly of Santagati; and having such shape form courses, distances, butting and boundaries as are more fully shown on a plat prepared by David S. Youmans, RLS #9765, Beaufort Surveying, Inc. dated January 17, recorded in the office of the ROD for Beaufort County, South Carolina in Plat Book 148, page 107, attached hereto.**

Also:

**Parcel 14: R100 029 000 058A 0000; 24 Old Jericho Road**

**ALL that certain piece, parcel or lot of land designated as Parcel 58A, situate, lying and being in Beaufort County, South Carolina, generally bounded and described as follows: On the North by Parcel 57; on the East by Old Jericho Road; on the South by Parcel 58; and on the West by property now or formerly of Santagati; and having such shape, form, courses distances, butting and boundaries as are more fully shown on a plat prepared by David S. Youmans, RLS #9765, Beaufort Surveying, Inc. dated January, 17, 2008, recorded in the office of the ROD for Beaufort County, South Carolina in Plat Book 148, page 107, attached hereto.**

Also:

DATE 2/25/2022

**Parcel 15: R100 001 000 005F 0000; 1716 Greenlawn**

**ALL that certain piece, parcel or lot of land, with improvements thereon, situate, lying and being in Beaufort County, South Carolina, being shown and designated as Lot 7, on a plat of property of Carson R. Rentz recorded in Plat Book 10 at Page 84 in the office of the Register of Deeds for Beaufort County, South Carolina. For a more complete description as to metes, bounds, courses and distances reference may be had to an individual plat prepared by David E. Gasque, RLS, dated February 11, 2000, attached hereto.**

Also:

**Parcel 16: R100 029 000 0504 0000; 110 Old Jericho Road**

**ALL that certain piece, parcel, lot or tract of land, with improvements thereon, situate, lying and being in the County of Beaufort, State of South Carolina, as shown on a plat prepared for John William Gray, III by Gray Surveying & Mapping, LLC, dated August 17, 2016, and recorded March 5, 2018 in Plat Book 148 at Page 147, containing 0.82 Acres, a tract designated on said Plat as Parcel "B", on the Northwest side of a right-of-way known as Old Jericho Road. The plat is attached hereto.**

Also:

**Parcel 17: R100 029 00B 0039 0000; 113 Old Jericho Road**

**ALL those certain pieces, parcels or lots of land, situate, lying and being in Beaufort County, South Carolina and shown and described as Lots Twenty-Four (24), Twenty-Five (25), Twenty-Six (26) and Twenty-Seven (27) of Palmetto Point Subdivision on a plat surveyed and drawn by R.D. Trogdon, Jr., R.L.S., on October 18, 1968, and duly recorded in the Office of the Clerk of Court for Beaufort County, South Carolina, in Book 17 of Plats at page 52, attached hereto.**

Also:

**Parcel 18: R100 029 000 0110 0000; 116 Old Jericho Road**

**ALL that certain piece, parcel or tract of land, with improvements thereon, situate, lying and being in the County of Beaufort, State of South Carolina, as shown on a plat prepared for Dr. John W. Gray by Beaufort Surveying, Inc., dated May 11, 1998 and revised on July 1, 1998, December 28, 1998, and May 13, 1999, and recorded on December 21, 1999 in the Beaufort County Register of Deeds Office in Plat Book 72 at Page 135, containing five(5) acres excluded from a tract designated on said Plat as Tract "A", said five(5) acres lying on the Northwest side of a right-of-way known as Old Jericho Road and having the following metes and bounds, to-wit: Beginning at an iron at the Southeastern corner of said and running along lands now or formerly of Dr. John Gray N70°46'5"W for a distance of 398.00 feet; thence turning and running N12°16'55"E for a distance of 510.22 feet; thence turning and running S69°49'50"E for a distance of 468.74 feet; thence turning and running along said right-of-way S20°10'14"W for a distance of 226.73 feet; thence turning and continuing along said right-of-way S20°19'55"W for a distance of 272.16 feet to the point of beginning. A plat**

DATE 2/25/2022

prepared for John William Gray, III by Gray Surveying and Mapping and filed with the Beaufort County Register of Deeds in Deed Book 148 Pg 147 on 3/5/2018 is attached hereto.

Also:

**Parcel 19: R100 026 000 162A 0000; 1 Parris Island Gateway**

**ALL that certain piece, parcel or tract of land with improvements thereon, situate, lying and being in the Burton area of Port Royal Island, Beaufort County, South Carolina, and being more particularly shown and described on a plat prepared for Carver Brothers, Inc. by R.D. Trogdon, Jr., R.L.S., elated June 19, 1980, revised May 4, 1981, and recorded in the Office of the Register of Deeds for Beaufort County, South Carolina, in Plat Book 36 at Page 58 and attached hereto.**

Also:

**Parcel 20: R100 029 000 010B 0000; No Address**

**ALL that certain piece, parcel or tract of land, situate, lying and being in the Town of Burton, in Beaufort Township, Beaufort County, South Carolina, being part of the property of the "Lea Estate" and part of what is known as the Burton Hill Tract and containing .81 acres, more or less, as shown and designated on that certain plat prepared for Pelican Companies, Inc., by R.D. Trogdon, Jr., RLS, dated June 9, 1988, and recorded in the Office of the Register of Deeds for Beaufort County, South Carolina in Deed Book 507 at Page 231 and attached hereto.**

Also:

**Parcel 21: R100 026 00A 0203 0000; 1502 Palmetto Dr**

**ALL that certain piece, parcel or lot of land, situate, lying and being on Port Royal Island, Beaufort County, South Carolina known and designated as Lot 23 in Block A, as shown on a plat of the subdivision of Neil Trask, Sr. and recorded in the Office of the Register of Deeds for Beaufort County, South Carolina in Plat Book 9 at Page 61. For a more complete description of said property, reference is made to an individual plat prepared for William Howard Carines by Christensen-Kahlil Surveyors, Ind., dated November 17, 2011, a copy of which is recorded in the Beaufort County Register of Deeds Office in Plat Book 133 at Page 143.**

Also:

**Parcel 22: R100 028 000 0122 0000; 5 Estelle Road**

**All that certain piece, parcel or tract of land originally containing thirty-two (32) acres more or less, situate, lying and being in Beaufort County, South Carolina and being on Port Royal Island and located on Beaufort County's Reassessment Maps as tract 122, Map 28 Beaufort, and being more particularly described and bounded as follows, to wit: On the North by tracts 123, now belonging to or formerly belonging to Henry D and Elizabeth D.**

DATE 2/25/2022

Singleton, and tract 138, now belonging to or formerly belonging to Merle C. Grey; on the West by tract 139 now belonging to or formerly belonging to Geneva Ray; on the South by tracts 121, now belonging to or formerly belonging to the Decedent, Estelle Singleton; and tract 120A now belonging to or formerly belonging to Paul Heyward; and on the East by tract 118 now belonging to or formerly belonging to the Decedent, Estelle Singleton; and tract 116 now belonging to or formerly belonging to C. D. Pulaski. Less that portion (plus or minus 19.9 acres) bound by Goethe Hill Road to the north and Highway 170 to the Southeast. The Beaufort County tax map for R100 028 000 0122 0000 is attached hereto.

Also:

**Parcel 23: R100 001 000 0005 0000; 1610 Greenlawn Drive**

**ALL that certain piece, parcel or lot of land, with improvements thereon, situate, lying and being in Beaufort Township, Beaufort County, South Carolina, and being more particularly shown and designated as Lot One (1), on a Subdivision plat of the property of Carson R. Rentz made by R. D. Trogdon, Sr., dated August 28, 1957 and recorded in the Office of the Clerk of Court for Beaufort County, South Carolina in Plat Book 10 at Page 84, attached hereto.**

Also:

**Parcel 24: R100 001 000 005G 0000; 2513 Greenlawn Drive**

**ALL that certain piece, parcel or lot of land, with improvements thereon, situate, lying and being in the City of Beaufort, County of Beaufort, State of South Carolina, and designated as Lot Eight (8), of the property of Carson Rentz Subdivision, as shown on a plat of R.D Trogdon, Sr., dated August 28, 1957 and recorded in the Office of the Register of Deeds for Beaufort County, South Carolina in Plat Book 10 at Page 84, attached hereto.**

Also:

**Parcel 25: R100 001 000 005H 0000; 2515 Greenlawn Circle**

**ALL that certain piece, parcel, or lot of land with improvements thereon, situate, lying and being on Port Royal Island, Beaufort County, South Carolina, and being designated as Lot 19, Carson R. Rentz Subdivision as shown on a plat by R.D. Trogdon, Jr., RLS, dated August 28, 1957, and recorded in the Office of the Register of Deeds for Beaufort County, South Carolina, in Plat Book 10 at Page 84, attached hereto.**

Also:

**Parcel 26: R100 001 000 005I 0000; 2517 Greenlawn Circle**

**ALL that certain piece, parcel or lot of land, with improvements thereon, situate, lying and being on Port Royal Island, Beaufort County, South Carolina being shown and designated as Lot Number Eighteen (18) of Carson R. Rentz Subdivision on a plat recorded in the Office of the Clerk of Court for Beaufort County, South Carolina in Plat Book 10 at Page 84, attached hereto..**

DATE 2/25/2022

NAME (PRINT)

ADDRESS

SIGNATURE

DATE

Steven Green  
(as to Parcel 1)

29 Tangwood Dr. Beaufort, SC 29902 2/28/22

Island Brothers, LLC  
Harry J. Koutroulakis (its agent)  
(as to Parcel 2)

1906 CARRIAES HOUSE (A/C) CAMDEN, SC 29020 2/25/22

Zippy Lube, Inc.  
Ronald S. Kizer (its agent)  
(as to Parcel 3)

Ronald S. Kizer  
6050 VAUX RD Beaufort, SC 29906 2/25/22

303 Associates  
Richard H. Stewart (its agent)  
(as to Parcel 4,5,6,7,8,9,10,)

[Signature] 3/21/2022  
2015 Boundary St, Suite 300 Beaufort, SC 29902

Spotted Dog Farm, L.P.  
Richard Stewart (its agent)  
(as to parcel 11)

[Signature] 3/21/2022  
2015 Boundary St, Suite 300 Beaufort SC 29902

Richard H. Stewart  
(as to parcel 12,13,14)

[Signature] 3/21/2022  
2015 Boundary St, Suite 300, Beaufort SC 29902

Beaufort Housing Authority  
Jeremiah W.A. Smith (its Chairman)  
(as to Parcel 15)

Jane Sio 3-30-22  
1009 PRINCE ST. BEAUFORT SC 29902

Andrew Borgert

[Signature] 3/29/22  
110 Old Jericho Road, Beaufort, SC 29902

Elinor Gray Borgert  
(as to Parcel 16)

[Signature]  
110 Old Jericho Road, Beaufort, SC 29902 3/29/22

Elinor Gray Borget

[Signature] 3/29/22  
110 Old Jericho Road, Beaufort, SC 29902

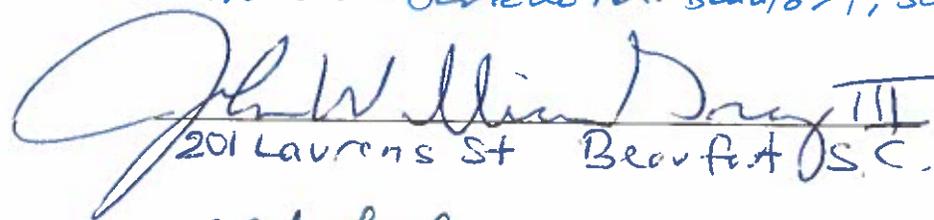
DATE 2/25/2022

NAME (PRINT) ADDRESS SIGNATURE DATE

John Hamilton Gray  
(as to Parcel 17)

 3/28/2022  
116 Old Jericho Rd. Beaufort, SC 29903

John William Gray III  
(as to Parcel 18)

 3/28/2022  
201 Laurens St Beaufort S.C. 29902

Swint Storage Beaufort, LLC  
Jefferson Bennet (its agent)  
(as to parcel 19)

  
1 Pottery Ln. Savannah GA 31411 3/7/22

Swint Storage Beaufort, LLC  
Jefferson Bennet (its agent)  
(as to parcel 20)

  
1 Pottery Ln. Savannah GA 31411 3/8/22

St. Clair Land and Acquisitions, LLC  
Michael StClair (its agent)  
(as to parcel 21)

Michael StClair 3/1/22  
151 Broadwood Estates

Etta Mae Grant

\_\_\_\_\_

Edward Singleton  
(as to Parcel 22)

\_\_\_\_\_

Clifford Earl King

Clifford E King 4/21/22

Joy Ann King  
(as to Parcel 23)

Joy A King 4/21/22 1410 Greenlawn Dr

Nicholas A. Trout

  
2513 Greenlawn circle 4/21/22

Chylah Ann Trout  
(as to Parcel 24)

*For my wife*

 4/21/22

DATE 2/25/2021

M. G. Way  
(as to Parcel 25)

\_\_\_\_\_

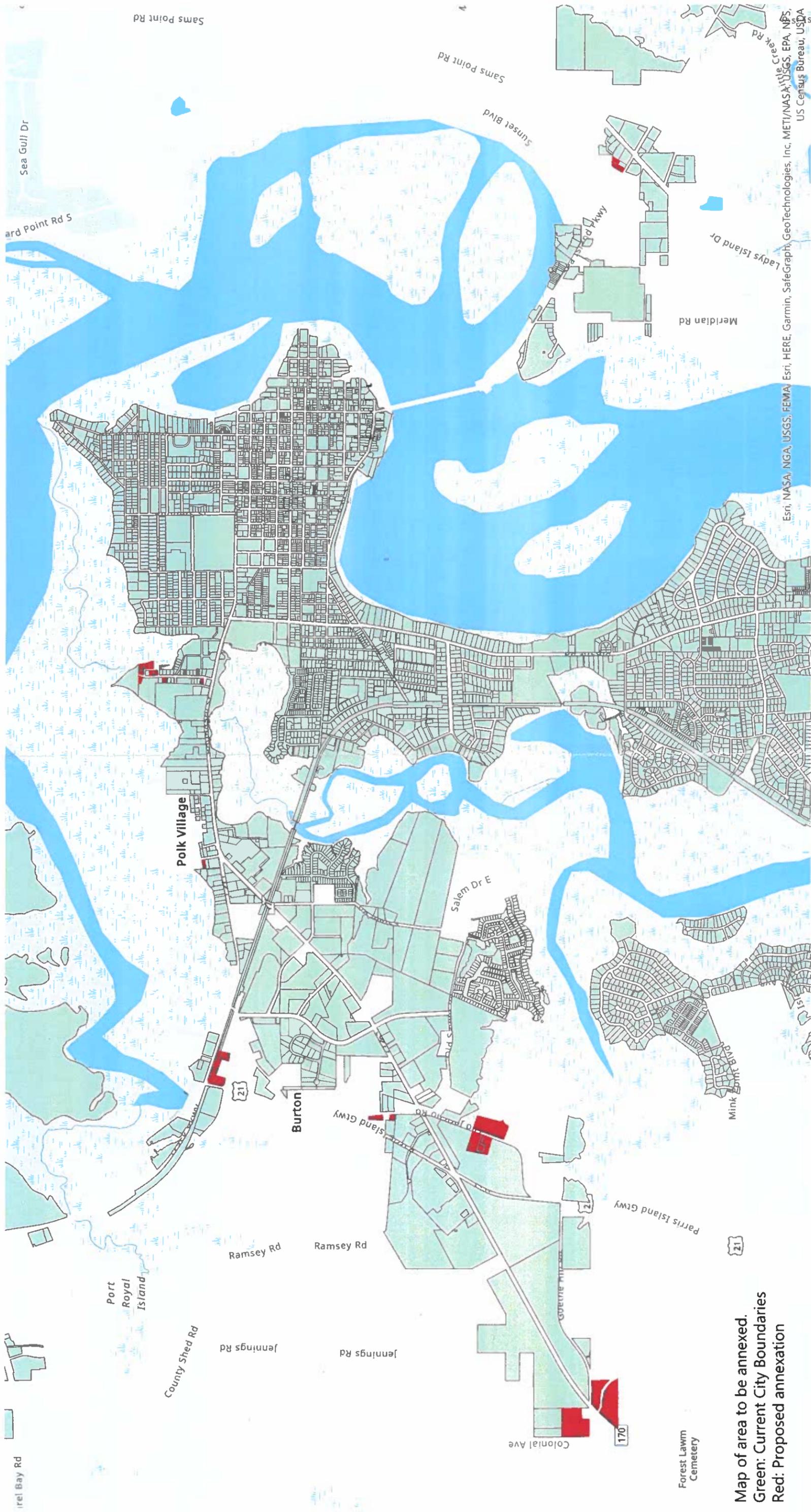
Melvenia Luckey  
(as to Parcel 26)

\_\_\_\_\_

**For Municipal Use:**

**Petition Received By:** \_\_\_\_\_ **Date** \_\_\_\_\_

**Description and Ownership Verified By:** \_\_\_\_\_ **Date** \_\_\_\_\_



Map of area to be annexed.  
 Green: Current City Boundaries  
 Red: Proposed annexation

Esri, NASA, NGA, USGS, FEMA, Esri, HERE, Garmin, SafeGraph, GeoTechnologies, Inc, METI/NASA, USGS, EPA, NPS, US Census Bureau, USDA

# City of Beaufort

## MEMORANDUM

**TO:** Mayor and City Council  
**FROM:** Community Development Department  
**DATE:** May 5, 2022  
**SUBJECT:** Supporting Documentation for Annexation/Rezoning

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This memorandum provides supporting documentation for the annexation and rezoning of the properties as detailed in the Petition of Annexation dated February 25, 2022 as it pertains to the 75% Annexation pursuant to SC Code Section 5-3-150(1):

1. Rezoning one parcel of property located at 533 Robert Smalls Parkway from C3NMU (Neighborhood Mixed Use) to Institutional and Campus District (IC). The property is identified as District R100, Map 28, and parcels 122D. This is rezoning request as a result of a petition for annexation. Applicant: Steven Green.
2. Rezoning two parcels of property located at 145 and 149 Sea Island Parkway from T4NC (Neighborhood Center) to T5 -Urban Corridor District (T5-UC). The properties are further identified as District R200, Map 015, and parcels 116C and 0552. This is a rezoning request as a result of a petition for annexation. Applicant: Island Brothers, LLC and Zippy Lube, Inc.
3. Rezoning six parcels of property located at 1404, 1407, 1507, [No address], 1610, and 1716 Greenlawn Drive from C3NMU (Neighborhood Mixed Use) to T5 -Urban Corridor District (T5-UC). The properties are identified as District R100, Map 01, and parcels 0241, 0261, 0257, 0006, and 005F. This is a rezoning request as a result of a petition for annexation. Applicant: 303 Associates, Clifford Earl & Joy King, and Beaufort Housing Authority.
4. Rezoning five parcels of property located at 2512, 2513, 2519, 2520, and 2525 Greenlawn Circle from C3NMU (Neighborhood Mixed Use) to T5 -Urban Corridor District (T5-UC). The properties are identified as District R100, Map 01, and parcels 005O, 005J, 005N, and 005R. This is a rezoning request as a result of a petition for annexation. Applicant: 303 Associates, Nicholas Trout, and Spotted Dog Farm, LP.

5. Rezoning two parcels of property located at 2515, and 2517 Greenlawn Circle from C3NMU (Neighborhood Mixed Use) to T5 -Urban Corridor District (T5-UC). The properties are identified as District R100, Map 01, and parcels 0005, 005G, 005H, and 005I. This is a rezoning request as the result of a petition for annexation under SC Code Section 5-3-150(1). Owners: MG Way, and Melvenia Luckey.
6. Rezoning five parcels of property located at 20, 24, 34, 110, and 116 Jericho Road from C5RCMU (Regional Center Mixed Use) to T5 -Urban Corridor District (T5-UC). The properties are identified as District R100, Map 029, and parcels 0057, 058A, 0059, 0504, 0110. This is a rezoning request as a result of a petition for annexation. Applicant: Richard Stewart, Andrew & Elinor Borgert, and John Hamilton Gray III.
7. Rezoning one parcel of property located at 113 Jericho Road from C3NMU (Neighborhood Mixed Use) to T4 -Neighborhood (T4-N). The property is identified as District R100, Map 029, and parcel 0039. This is a rezoning request as a result of a petition for annexation. Applicant: John Hamilton Gray.
8. Rezoning one parcel of property located at 1 Parris Island Gateway from C5RCMU (Regional Center Mixed Use) to T5 -Urban Corridor District/ Regional Mixed Use (T5-UC/RMX). The property is identified as District R100, Map 026, and parcel 162A. This is a rezoning request as a result of a petition for annexation. Applicant: Swintstorage Beaufort, LLC.
9. Rezoning one parcel of property located at [No Address] Ice House Road from C5RCMU (Regional Center Mixed Use) to T5 -Urban Corridor District/ Regional Mixed Use (T5-UC/RMX). The property is identified as District R100, Map 026, and parcel 010B. This is a rezoning request as a result of a petition for annexation. Applicant: Swintstorage Beaufort, LLC.
10. Rezoning one parcel of property located at 1502 Palmetto Drive from C3NMU (Neighborhood Mixed Use) to T4 -Neighborhood (T4-N).The property is identified as District R100, Map 026, and parcel 0203. This is a rezoning request as a result of a petition for annexation. Applicant: St. Clair Land and Acquisitions, LLC.
11. Rezoning one parcel of property located at 5 Estelle Drive from C3NMU (Neighborhood Mixed Use) to Institutional and Campus District (IC). The property is identified as District R100, Map 028, and parcel 0122. This is a rezoning request as the result of a petition for annexation under SC Code Section 5-3-150(1). Owner: Etta Mae Grant & Edward Singleton.



## PROCLAMATION

**WHEREAS**, the character education movement reinforces the social, emotional, and ethical development of students; and

**WHEREAS**, schools, school districts and states are working to instill important core ethical and performance values including caring, honesty, diligence, fairness, fortitude, responsibility, and respect for self and others; and

**WHEREAS**, character education provides long-term solutions to moral, ethical, and academic issues that are of growing concern in our society and our schools; and

**WHEREAS**, character education teaches students how to be their best selves and how to do their best work; and

**WHEREAS**, the Eleven Principles of Effective Character Education include: Promoting core ethical and performance values; Teaching students to understand, care about and act upon these core ethical and performance values; Encompassing all aspects of the school culture; Fostering a caring school community; Providing opportunities for moral action; Supporting academic achievement; Developing intrinsic motivation; Including whole-staff involvement; Requiring positive leadership of staff and students; Involving parents and community members; and assess results and strives to improve; and

**WHEREAS**, the Beaufort County School District's Character Education program was formed to support parents' efforts in developing good character in their children; and

**WHEREAS**, the purpose of the Character Education program is to integrate good character traits into the total school environment, as well as into the community; and

**WHEREAS**, each school's counselor identified a list of character words and definitions deemed important regardless of a person's political leanings, race, gender, or religious convictions; and

**WHEREAS**, the words are friendship, kindness, acceptance, courage, tolerance, respect, gratitude, compassion, citizenship, perseverance, honesty, integrity, self-control, forgiveness responsibility and cooperation; and

**WHEREAS**, Ascher Montgomery was selected as the winner by Beaufort Elementary School as the student of the month.

**NOW, THEREFORE**, the City Council of the City of Beaufort, South Carolina, hereby proclaims March 2022 as

### **ASCHER MONTGOMERY, BEAUFORT ELEMENTARY SCHOOL STUDENT OF THE MONTH**

The City of Beaufort thereby pronounces *Self-Control* as the word for the month of March and applauds Ascher Montgomery, the Beaufort County School District, and Beaufort Elementary School for their work and specifically honors Ascher Montgomery as Beaufort Elementary School student of the month.

**IN WITNESS THEREOF**, I hereunto set my hand and caused the Seal of the City of Beaufort to be affixed this 10th day of May 2022.

\_\_\_\_\_  
STEPHEN D. MURRAY III, MAYOR

ATTEST:

\_\_\_\_\_  
TRACI GULDNER, CITY CLERK



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**CITY OF BEAUFORT**  
DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

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**TO:** CITY COUNCIL **DATE:** 5/2/2022  
**FROM:** Traci Guldner, City Clerk  
**AGENDA ITEM TITLE:** Proclamation proclaiming May 2022, as National Preservation Month  
**MEETING DATE:** 5/10/2022  
**DEPARTMENT:** City Clerk

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**BACKGROUND INFORMATION:**

Proclamation being requested by Lise Sundrla with the Beaufort Historic Foundation.

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**PLACED ON AGENDA FOR:** Action

**REMARKS:**

**ATTACHMENTS:**

Description	Type	Upload Date
Proclamation	Backup Material	5/2/2022



## PROCLAMATION

**WHEREAS**, preservation groups, business and civic organizations across America celebrate Historic Preservation during the month of May through events that promote and honor historic places and heritage tourism, and demonstrate the social, cultural, and economic benefits of historic preservation; and

**WHEREAS**, Historic Beaufort Foundation was chartered in June 1965 to preserve, protect and present sites and artifacts of historic, architectural and cultural interest in Beaufort County, South Carolina, and

**WHEREAS**, Beaufort's National Register Historic District was designated a National Historic Landmark in 1973 the same year National Preservation Week was first proclaimed by resolution on May 5, 1973; and

**WHEREAS**, that proclamation stated:

*"As the pace of change accelerates in the world around us, Americans more than ever need a lively awareness of our roots and origins in the past on which to base our sense of identity in the present and our directions for the future;"* and

**WHEREAS**, in 2022, we find great meaning in those words and the comfort gained by the unique and cherished sense of place Beaufort provides, and

**WHEREAS**, in 1944, Historic Beaufort Foundations' flagship property, the John Mark Verdier House, was slated for demolition when a group of thoughtful citizens came together to rescue the 1804 Federal Period structure located in the historic core business district, and

**WHEREAS**, Historic Beaufort Foundation has helped generate an awareness and appreciation of Beaufort's significant role in the architectural history of our state and nation with its unequalled collection of 18<sup>th</sup> and 19<sup>th</sup> century buildings, and

**WHEREAS**, historic preservation is a major component in the city's tourism economy and with more than 750,000 visitors annually who are attracted to the Beaufort's riverfront location, climate, architecture, and history

**NOW, THEREFORE**, the City Council of the City of Beaufort, South Carolina do hereby proclaim the month of May 2022 as

### NATIONAL PRESERVATION MONTH

In Beaufort, South Carolina, and urge the citizens of Beaufort to join me in recognizing the critical role that historic preservation plays in our City and to our economy, and to celebrate the benefits of preservation year-round.

**IN WITNESS THEREOF**, I hereunto set my hand and caused the Seal of the City of Beaufort to be affixed this 10th day of May 2022.

\_\_\_\_\_  
Stephen D. Murray III, Mayor

ATTEST:

\_\_\_\_\_  
Traci Guldner, City Clerk

## **RESOLUTION**

### **HONORING HARVEY AND BATTEY, P.A., LAW FIRM ON THEIR 100TH YEAR ANNIVERSARY**

**WHEREAS**, W. Brantley Harvey, Sr. began practicing civil and criminal law in Beaufort in 1922, following his graduation from the University of South Carolina School of Law; and

**WHEREAS**, while maintaining his practice, he was elected to the South Carolina Senate in 1928 and served Beaufort County for 24 years until 1952; and

**WHEREAS**, in 1955, his son, W. Brantley Harvey, Jr., joined the law practice after attending The Citadel, and the University of South Carolina School of Law; and

**WHEREAS**, while maintaining his practice, Brantley Harvey, Jr. was elected to the House of Representatives in 1958 where he served until 1974 and then served as Lt. Governor of South Carolina from 1975 until 1978; and

**WHEREAS**, in 1963, Colden R. Battey, Jr. joined the firm, creating the Law Firm of Harvey and Battey; and

**WHEREAS**, Colden R. Battey served as a member of Beaufort County Council, and as its chairman; and

**WHEREAS**, William B. Harvey III, joined the firm in 1982 after graduating from the University of South Carolina School of Law; and

**WHEREAS**, William B. Harvey III, has been the City Attorney for the City of Beaufort from 1987 until the present day, and,

**WHEREAS**, Thomas C. Davis joined Harvey and Battey in 1985, and, since 2008 has held the state senate seat previously held by the law firm's founder; and

**WHEREAS**, for 100 years, the attorneys and staff of Harvey and Battey have provided quality legal services to the citizens of Beaufort County, and the surrounding Lowcountry, while serving the City of Beaufort, Beaufort County, and the State of South Carolina in many public service capacities;

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Beaufort, South Carolina, duly assembled, wishes to recognize, honor, and celebrate the Law Firm of Harvey and Battey for its 100 years of serving the citizens of Beaufort, the Lowcountry, and the state of South Carolina.

**IN WITNESS THEREOF**, I hereunto set my hand and caused the Seal of the City of Beaufort to be affixed this 10<sup>th</sup> day of May, 2022.

\_\_\_\_\_  
STEPHEN D. MURRAY III, MAYOR

ATTEST:

\_\_\_\_\_  
TRACI GULDNER, CITY CLERK



# City Council Worksession

## Meeting Minutes – Planning Conference Room – 1<sup>st</sup> Floor

April 12, 2022

### I. CALL TO ORDER

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5:02 PM

Mayor Stephen D. Murray III

Members of Council in attendance - Phil Cromer, Neil Lipsitz, Mike McFee, Mitch Mitchell, and Mayor Murray.

### II. EMPLOYEE NEW HIRE RECOGNITION

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#### A. Fire Department - Tim Ogden, Fire Chief

**Tim Ogden, Fire Chief**, introduced Patrick Moses and Kenny Torres.

### III. PRESENTATION

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#### A. Southside Park Consensus Master Plan.

**Kyle Theodore and Trey Griffin with Wood and Partners** reported that they had been working with the Southside Park Steering Committee since the middle of March to create a conceptual plan for the park. The work that they did, mirrors the effort from the Southside Park Task Force. They went over all the proposed amenities for the park and its layout. Included were playgrounds, 9-hole disc golf course, refurbished dog park areas, and a multi-use festival lawn.

A copy of the diagram is attached to the end of these minutes.

**Councilman Mitchell** was concerned about the Community Garden being so close to the main entrance and about the parking being on the other side of the entranceway. He also wants to see the park have more active areas, like a basketball court. Adding this would make the park more inclusive.

**Councilman Lipsitz** stated that they were trying to keep this more of a passive park.

**Mayor Murray** mentioned the Community Gardens and that while he likes the sustainability of people growing their own food, they typically work best in urban areas. There seems to be great enthusiasm at the beginning, but then people lose interest and the gardens become nothing but an area of weeds. From a placement standpoint, he feels it might need to be relocated.

**Bill Prokop, City Manager**, stated he would like to see the line disappear between county and city owned property between the two parks. We have needs for basketball, pickleball and have this large square piece of property that can be used for these types of activities. We have a real opportunity to turn this area into a real community park and does not want to see this opportunity go by.

Linda Roper, Downtown Operations and Community Services Director, said that the consensus of the Southside Park Task Force was that the more active courts, like basketball, would be better suited to be built near the existing tennis courts.

#### IV. DISCUSSION ITEMS

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A. MRB Group progress update - Community and Economic Development Department.

**Bill Prokop, City Manager**, introduced Rico Giani with the MRB Group and stated he is our advisor and technical consultant in the Community and Economic Development Department. Mr. Giani talked about his background and what his responsibilities are while we look for a new Director.

B. Designated Marketing Organization (DMO) update.

**Robb Wells, President, and CEO of the Greater Beaufort - Port Royal Convention and Visitors Bureau**, reported that they have been focused on bringing small market meeting and conferences to the area. Over the next few months there are seven different events taking place that includes the US Croquet Associations Southeast Regional Championship.

**Mr. Wells** reported that the first quarter was fairly strong compared to 2021. He sees good movement moving forward. He believes that the numbers for 2022 will be very similar to 2021. Demand for hotels are high, and that means the average daily rates will remain high. The occupancy rate for the first quarter was 59.1%. Earned Media was roughly \$2.2 million.

#### V. EXECUTIVE SESSION

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Councilman Cromer made a motion to go into Executive Session and seconded by Councilman Lipsitz.

- A. Pursuant to Title 30, Chapter 4, Section (70) (a) (2) of the South Carolina Code of Law: Discussion regarding pending contracts.
- B. Pursuant to Title 30, Chapter 4, Section (70) (a) (4) of the South Carolina Code of Law: Discussion on investigative proceedings regarding allegations of criminal misconduct.

Councilman Cromer made a motion to come out of Executive Session and seconded by Councilman Lipsitz.

No actions from Executive Session.

#### VI. ADJOURN

**7:15 PM**

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Disclaimer: This document is a summary. All City Council Worksession and Regular Meetings are recorded. Live stream can be found on the City's website at [www.cityofbeaufort.org](http://www.cityofbeaufort.org) (Agenda section). Any questions, please contact the City Clerk, Traci Guldner at 843-525-7024 or by email at [tguldner@cityofbeaufort.org](mailto:tguldner@cityofbeaufort.org).



City Council Regular Meeting  
Meeting Minutes – City Hall Council Chambers, 2<sup>nd</sup> Floor

April 12, 2022

**I. CALL TO ORDER**

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**7:16 PM**

Mayor, Stephen D, Murray III

All of Council members in attendance - Phil Cromer, Neil Lipsitz, Mike McFee, Mitch Mitchell, and Mayor Murray.

**II. INVOCATION AND PLEDGE OF ALLEGIANCE**

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Mayor Pro Tem, Mike McFee

**III. PRESENTATIONS**

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Ashley Kellahan, Municipal Association of South Carolina Field Services Manager, presented council with a plaque recognizing all members of council on being graduates of the Municipals Elected Officials Institute of Government.

**IV. PROCLAMATIONS/COMMENDATIONS/RECOGNITIONS**

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A. Proclamation proclaiming April 2022 as Donate for Life Month.

Motion to approve was made by Mayor Pro Tem, McFee and seconded by Councilman Lipsitz.

All were in favor, motion carried.

B. Proclamation proclaiming April 2022 as Child Abuse Prevention and Awareness Month.

Motion to approve was made by Mayor Pro Tem, McFee and seconded by Councilman Lipsitz.

All were in favor, motion carried.

C. Proclamation proclaiming April 2022 as Fair Housing Month.

Motion to approve was made by Councilman Mitchell and seconded by Mayor Pro Tem, McFee.

All were in favor, motion carried.

**V. PUBLIC COMMENT**

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Councilman Kevin Phillips, with the Town of Port Royal, mentioned that the Soft-Shell Crab Festival will take place this Saturday, April 16, 2022, in Port Royal.

David Bartholomew introduced himself and stated that he would be running for Beaufort County Council, District 2.

## VI. MINUTES

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### A. Worksession and Regular Meeting - March 22, 2022.

Motion to approve was made by Mayor Pro Tem, McFee and seconded by Councilman Lipsitz.

Minutes approved as presented.

## VII. NEW BUSINESS

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### A. Request from Second Helpings to serve beer and wine at a private Volunteer Appreciation Event at the Washinton Street Park on Wednesday, May 11, 2022, from 5:00 to 7:00 pm.

Motion to approve was made by Mayor Pro Tem, McFee and seconded by Councilman Lipsitz.

All were in favor, motion carried.

### B. Request from the Memorial Day Committee to host a Memorial Day Parade on May 30, 2022, from 10:00 - 11:30 am.

Motion to approve was made by Councilman Lipsitz and seconded by Councilman Mitchell.

All were in favor, motion carried.

### C. Request for Co-Sponsorship from Friends of Caroline Hospice to host Release and Remember event in the Henry C. Chambers Park on April 30, 2022, at 11:00 am.

Motion to approve was made by Mayor Pro Tem, McFee and seconded by Councilman Lipsitz.

All were in favor, motion carried.

### D. Authorize City Manager to enter into a contract for Auditing Services.

Motion to approve was made by Councilman Mitchell and seconded by Mayor Pro Tem, McFee.

Alan Eisenman, Finance Director, gave an overview of RFQ 2022-114 for Finance Audit Services, with Mauldin & Jenkins Certified Public Accountants being selected as the most qualified. He stated that they have provided this service to the city for the past 5 years with positive results.

All were in favor, motion carried.

### E. FY-2022 Budget Amendment - 1<sup>st</sup> reading.

Motion to approve was made by Mayor Pro Tem, McFee and seconded by Councilman Lipsitz.

Alan Eisenman, Finance Director, went over the amendments as they were not included in the original budget for the fiscal year.

All were in favor, motion carried.

## VIII. REPORTS

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### City Manager's Report

The city has issued 21 new commercial building permits, and 21 new residential home permits since the first of the year. He also stated that 28 new business licenses were issued as well.

Stated that Public Works will be out cleaning storm drains and planting flowers at the intersections throughout the city. Asked for the public's help in identifying those that are doing damage to our parks and other public areas.

Council retreat will be held April 27 - 28, 2022, at the St. Helena Library. The agenda will be posted soon.

The city will be hosting a Public Safety Jobs Fair from 10:00 am - 2:00 pm on May 11<sup>th</sup> and May 14<sup>th</sup> at City Hall, 1911 Boundary Street. All are welcome to attend.

Reported that regardless of what is being said in the media, the city is interested in a solid program for Impact Fees. He stated that we are working with county staff to address our concerns.

Stated that to date, \$52,800 has been raised in the Pride of Place donations for the Ukraine. Thanked Greg Rawls, and Mary and Eric Thibault for their efforts to make and sell Ukraine flag pins. They have raised over \$22,000.00 that is included in the overall total.

### **Mayor's Report**

He is grateful to see the generosity of the community on the donations that have been made for the City of Ostroh. Appreciates all the work done by those that have helped with this endeavor. He also thanked Mary and Eric Thibault, and Greg Rawls, who have made over 700 flag pins from blue and yellow glass that was donated by the Bullseye Glass Company in Oregon.

Recognized Principal Michelle Sackman with Beaufort Elementary School for a very successful Career Day.

There will be a Beaufort Techstars Startup weekend from April 29, 2022 - May 1, 2022, at the new location for the South Coast Cyber Center at 1100 Boundary Street. The Beaufort Digital Corridor is organizing this event.

Hopes to see everyone at the Soft-Shell Crab Festival in Port Royal this Saturday, April 16, 2022.

Congratulated Councilman Lipsitz and Councilman Mitchell on completing their final class of Leadership Beaufort. Applications are being accepted for next year's class. You can contact the Beaufort Chamber of Commerce for more information.

April 27 - 28, 2022, will be the council retreat. It will be held at the St. Helena Library. Victor Dover and Eric Pate with Dover, Kohl & Associates will be facilitating.

Was disappointed to see an opinion editorial in The Beaufort Gazette by the Beaufort County Chairman regarding Impact Fees. From the Mayor's perspective, the municipalities have been engaging in the process. The city is a willing partner because Impact Fees are an important tool.

Wished all a Happy Easter.

### **Councilman Mitchell**

Thanked the Mayor for moderating the talks about Ukraine that were held at USCB.

Stated that Leadership Beaufort is an outstanding program. Encouraged those that have not gone through the program to do so.

### **Mayor Pro Tem, McFee**

Reported that the First Friday event was well organized and thanked those that put the event together.

Stated that he attended the Navy Medical Services Met Health Agencies presentation regarding the proposed ambulatory care center at the Marine Corps Air Station.

**Councilman Lipsitz**

Thanked the Police Department for their transparency on their Facebook page by posting a daily activity report.

Stated that he thought he knew everything there was to know about Beaufort having lived here all his life but found out that was not the case. He said if you have not gone through the Leadership Beaufort Program, you should.

**IX. ADJOURN**

**7:51 PM**

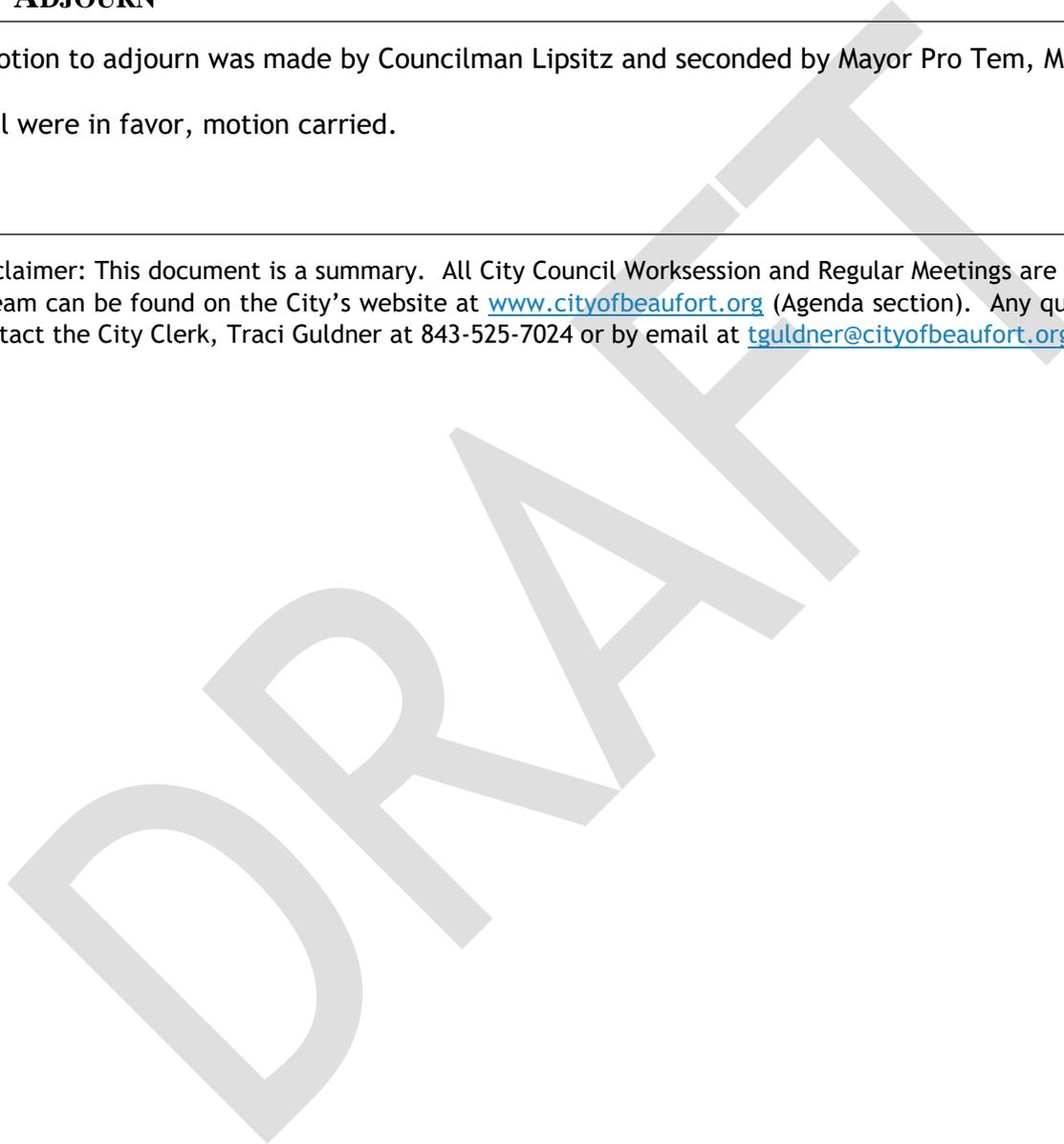
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Motion to adjourn was made by Councilman Lipsitz and seconded by Mayor Pro Tem, McFee.

All were in favor, motion carried.

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**CITY OF BEAUFORT**  
DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

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**TO:** CITY COUNCIL **DATE:** 4/14/2022  
**FROM:** Alan Eisenman, Finance Director  
**AGENDA ITEM TITLE:** FY 2022 Budget Amendment - 2nd Reading  
**MEETING DATE:** 5/10/2022  
**DEPARTMENT:** Finance

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*BACKGROUND INFORMATION:*

Budget amendment relating to FY 2022 activity that was not included in original budget.

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*PLACED ON AGENDA FOR:* Action

**REMARKS:**

Request that City Council approve the FY 2022 Budget Amendment.

First reading was held on April 12, 2022.

**ATTACHMENTS:**

Description	Type	Upload Date
Support for Budget Amendment	Backup Material	4/14/2022

1. To record the purchase of property of Fire Station at 571 Robert Smalls Parkway and Bridges Preparatory Building at 1100 Boundary Street through general obligation bonds.

Account #	Account Type	Department/Fund	Description	Increase to Budget
15000-5274	Expenditure	Non-Departmental	Capital Acquisitions	5,362,087
15000-5711	Expenditure	Non-Departmental	Debt Issuance Costs	55,295
151512-4722	Revenue	General Fund	Proceeds from Issuance of Debt	(5,375,000)

2. To record state and federal grants received in FY22, but not included in original budget.

Account #	Account Type	Department/Fund	Description	Increase to Budget
151512-4882	Revenue	General Fund	State Grant	(450,000)
154012-4882	Revenue	General Fund	State Grant	(20,103)
15401-5282	Expenditure	Police	Supplies- Non Office	20,103
154512-4879	Revenue	General Fund	Federal Grant	(8,450)
15451-5282	Expenditure	Fire	Supplies- Non Office	8,450

3. To record property insurance and sales received in FY22, but not included in original budget.

Account #	Account Type	Department/Fund	Description	Increase to Budget
151512-4708	Revenue	General Fund	Property Sales	(159,785)
15451-5274	Expenditure	Fire	Capital Acquisitions	15,800
151512-4714	Revenue	General Fund	Insurance	(36,611)

4. To record the purchase of fire truck through capital lease.

Account #	Account Type	Department/Fund	Description	Increase to Budget
314511-4720	Revenue	Fire Impact Fund	Proceeds from Capital Lease	(948,928)
31451-5274	Expenditure	Fire Impact Fund	Capital Acquisitions	948,928



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**CITY OF BEAUFORT**  
DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

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**TO:** CITY COUNCIL **DATE:** 5/3/2022  
**FROM:** Linda D. Roper  
**AGENDA ITEM TITLE:** Permission to host the 2022 Beaufort Shrimp Festival and Arts and Crafts Market in the Henry C. Chambers Park, October 7-8, 2022, host the Run Forrest Run 5K/Walk on Saturday October 8th and request waivers for the sale of alcohol, open container, noise ordinances, street closures and permission for issuance of parking passes  
**MEETING DATE:** 5/10/2022  
**DEPARTMENT:** Downtown Operations

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*BACKGROUND INFORMATION:*

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***PLACED ON AGENDA FOR:*** Action

***REMARKS:***

Please see attached letter

**ATTACHMENTS:**

Description	Type	Upload Date
2022 Shrimp Festival Request	Cover Memo	5/3/2022



# CITY OF BEAUFORT

## MEMORANDUM

TO: William Prokop, City Manager  
City Council

FROM: Linda Roper, Dir. Downtown Operations & Community Service 

DATE: May 3, 2022

SUBJECT: Request for permissions related to the production and hosting of the 2022 Beaufort Shrimp Festival – October 7th and 8th, 2022 at Henry C. Chambers Park, Downtown Beaufort

- 
1. Permission to host the 2022 Beaufort Shrimp Festival in the Henry C. Chambers Park. Friday October 7th- Saturday October 8, 2022.
  2. Permission for alcohol sales, (beer and wine only), and to allow open alcohol containers in the park during the festival from 5pm-10pm Friday October 6, 2022, until 8pm Saturday October 2, 2022. A temporary Special Event beer and wine license from the South Carolina Department of Revenue Alcohol and Beverage licensing department will be applied for.
  3. Permission to host the Run Forrest Run 5K Bridge Run/Walk Saturday, October 8, 2022, and to close streets to accommodate the event for the route, which is identical to the route used during this event in 2021. The route is as follows: Start/Finish line at Freedom Mall down Bay Street, crossing the Woods Memorial Bridge to Lady's Island, down Meridian Road the reverse of the same rout back to Freedom Mall. All street closures and related controls will be coordinated with the City of Beaufort Police Department, Beaufort County Sheriff's Department, SC DOT, and the Bridge section of the Seventh Coast Guard District.
  4. Permission for street closures at the following times, days, and locations: One direction of Charles Street Extension on Friday October 7th, 2022, 8am-11pm, and Saturday October 8, 2022, 8am-10pm to allow loading and unloading of equipment for entertainment, craft, and food vendors. Vehicles will be required to move their vehicles to an appropriate parking spot after loading/unloading. The other lanes of Charles Street Extension will be used for Emergency Vehicles.

5. Permission to issue complimentary parking passes to paid sponsors to fulfill the benefit commitment of their sponsorship packages, as well as a limited number of parking passes, not to exceed (25), which will be used to support event operations.
  
6. Permission to host an arts & crafts market on the green area at the west end of Henry C. Chambers Park across from the Downtown Marina Store on Friday October 7, 2022, 12pm-10pm and Saturday October 8, 2022, from 11am-6pm.



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**CITY OF BEAUFORT**  
DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

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**TO:** CITY COUNCIL **DATE:** 5/3/2022  
**FROM:** Andrea Hackenberger  
**AGENDA ITEM TITLE:** Request from the Beaufort-Jasper YMCA of the Lowcountry and the Beaufort River Swim Committee to host the 16th Annual Beaufort River Swim and 5K run on Saturday, June 4, 2022, from 6 am to 12 pm, permission for exclusive use of Dinghy Day Dock and boat ramp and waiver of parking fees until 12 PM  
**MEETING DATE:** 5/10/2022  
**DEPARTMENT:** Downtown Operations

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*BACKGROUND INFORMATION:*

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***PLACED ON AGENDA FOR:*** Action

***REMARKS:***

See attached letter and application

**ATTACHMENTS:**

Description	Type	Upload Date
2022 River Swim and 5K Request	Cover Memo	5/3/2022



April 8, 2022

Members of City Council,

The Beaufort-Jasper YMCA of the Lowcountry along with members of the Beaufort River Swim committee request the following to ensure the success of our 16<sup>th</sup> Annual Beaufort River Swim.

- The Marina parking lot available for use to all those participating, volunteering, and spectating with out charge until 12p.m. June 4<sup>th</sup>, 2022.
- Use of the city dumpster to dispose of trash accumulated from our event.
- Exclusive use of the day dock adjacent to the downtown boat ramp from 5am – 11am on June 4<sup>th</sup>, 2022.
- Use of and unlocked public restrooms by the marina. We would need the restrooms open at 6a.m. (Denice Davis has been given the key the night before in past years).
- Early a.m. sand delivery to side of boat ramp as done in previous years.



April 7, 2022

To Whom it May Concern,

I would like to request on behalf of the Beaufort-Jasper YMCA of the Lowcountry the continued use of the downtown boat ramp and surrounding area for our 16<sup>th</sup> annual Beaufort River Swim. The last 2 years our swim grew to include a 5k optional participant run immediately following the swim. Our 5k run is unique in comparison to a traditional 5k. The participants do not line up for a gun start run. Once the swimmer is done with their swim, they transition (change into running attire) and then begin their run. The run is on the sidewalk through the park and on the sidewalk up the bridge. There will not be clusters of runners impeding on pedestrians in the park or on the bridge. 2 years of the additional 5k have been successful. I anticipate the same for this year.

The Beaufort River Swim began in 2006 to promote the sport of swimming while the Water festival was occurring. The Beaufort-Jasper YMCA took charge of the event in 2008. The Y recognized the need and opportunity to give swim lessons to both children and adults. All proceeds of the BRS benefit our learn to swim program. We don't limit ourselves to swim lesson at our Y in Port Royal, The Y also offers swimming lesson throughout Beaufort and Jasper Counties. Additionally, we have partnered with the Beaufort County School District to offer swim lessons to our local elementary students. Those lessons came to a halt after the pandemic. I am pleased to announce lesson benefiting BCSD students will resume at the end of April 2022. The Beaufort-Jasper YMCA is responsible for over 900 swim lessons given to adults and children! That impact would not be possible without the Beaufort River Swim and it's supporters.

I thank you for your consideration in our efforts to continue to impact the needs of the community. We believe no one in Beaufort or Jasper County should go without the opportunity to learn to swim because of lack of funds.

Respectfully,

Denice Davis  
Healthy Living Program Director  
Beaufort-Jasper YMCA of the Lowcountry



**CITY OF BEAUFORT**  
**Waterfront Park Rental Reservation Application**  
**Downtown Operations & Community Services Department 500**  
**Carteret St Ste. B2 Beaufort, SC 29902**

Phone: 843-379-7063

Fax: 843-986-5606

Name of Event: <u>Beaufort River Swim / 5k</u>	Date(s) of Event: <u>June 4<sup>th</sup> 2022</u> Setup start/end time: <u>Swim - Swim</u> Actual event start/end time: <u>7am - 8:30 Run est.</u> Take down start/end time: <u>11am</u>
Organization/Individual Name: <u>Beaufort - Jasper Y.M.C.A. of the Lowcountry</u> <u>Denice Davis</u>	Address: <u>1801 Richmond Ave 29935</u> Telephone: <u>843-522-9622 / 843-522-1904</u> Email: <u>d.davis@wardfamilyymca.org</u>

- Completed application must be received and approved by the Events Coordinator.
- All reservations require the applicable refundable security deposit be remitted upon approval of application in order to secure the requested date(s).
- Deposits are refundable provided the venue is returned in the same condition it was received.

Please mail completed application to:

City of Beaufort, Attn: Andrea Hackenberger 500 Carteret St. Suite B2 Beaufort, SC 29902,

or scan and email to [ahackenberger@cityofbeaufort.org](mailto:ahackenberger@cityofbeaufort.org).

All events must abide and are governed by the City's Special Events Policy. To discuss specifics of the policy, contact the Events Coordinator at 843-379-7063 or visit our website at [www.cityofbeaufort.org](http://www.cityofbeaufort.org)

Is event open to the public? yes

Will admission be charged, or donation required? yes

Will alcoholic beverages be sold? No Served? \_\_\_\_\_

Will food be sold? NO Served? \_\_\_\_\_

Will there be any retail sales? No

Number of people expected to attend: 150 - 200

**Liability Insurance**

•The City of Beaufort requires that any organization/group sponsoring any event at a City owned facility/property or right of way provide the City of Beaufort with evidence of insurance as outlined below.

General Liability as follows:

- \$500,000.00 minimum requirement per occurrence for General Liability and Auto Liability (depending on the size or type of event, this amount may increase)
- Must provide proof one week before event

**Alcohol**

•To serve alcohol or liquor at your event, you must obtain City Council approval.  
 •If alcohol is served at your event, specific approval must be obtained by the City Manager and liquor liability insurance coverage is required with a minimum of \$1,000,000 per occurrence in coverage. The City of Beaufort must be listed as insured on the policy. If you have questions about the required liquor liability insurance coverage and listing the City as an additional insured, please contact the City Manager's office at (843)-525-7070.  
 City of Beaufort does not provide nor obtain insurance coverage for any special events. It is the responsibility of the event organizer to obtain and pay for proper insurance coverage.

Denise Davis  
Lessee/Applicant Signature

4/7/2022  
Date

Andrea Hackenberger ~~This section for City use~~  
Events Coordinator/Andrea Hackenberger

4/7/2022  
Date Application Received

Deposit Paid: \_\_\_\_\_ Fees Paid: \_\_\_\_\_ Deposit to be Refunded: \_\_\_\_\_

\* We do not use an organized 5k Run Start. our swimmers who choose to run, do so on the sidewalk. BCSO will be contacted to patrol Merridian Rd on Lady's Island.



# RUN/WALK APPLICATION

Downtown Operations & Community Services  
Hackenberger-Downtown Manager & Events Coordinator  
Street, Suite B2 Beaufort, SC 29902  
79-7063 / Email: [ahackenberger@cityofbeaufort.org](mailto:ahackenberger@cityofbeaufort.org) | [www.cityofbeaufort.org](http://www.cityofbeaufort.org)

**TO BE FILED NOT LESS than 120 days before event**

- **Fee:** \$25.00 non-refundable application fee is payable when the application is submitted
- **Run/Walk Route:** City of Beaufort has a standard route in place that everyone must follow

Name of Applicant: \_\_\_\_\_ Beaufort-Jasper YMCA

Address: \_\_1801 Richmond Ave Port Royal, SC  
29935 \_\_\_\_\_ Phone # \_\_\_\_\_ 843-522-  
9622 \_\_\_\_\_

Email: [d.davis@wardlefamilymca.org](mailto:d.davis@wardlefamilymca.org)

Name of Sponsoring Organization: \_\_\_\_\_ Beaufort  
YMCA \_\_\_\_\_

Address: \_\_ same as  
above \_\_\_\_\_

Date of 5K Run/Walk: \_\_\_\_\_ 6/4/2022 \_\_\_\_\_

Time of 5K Run/Walk will Begin: \_\_\_\_\_ 5K Run/Walk will Terminate: \_\_\_\_\_

Time 5K Run/Walk Line-Up Begins: \_\_\_\_\_ Location(s) of Line-Up Area(s): \_\_\_\_\_

Approximate Number of Persons, Animals in the 5K Run/Walk: \_\_\_\_\_

\_\_\_\_\_ Please see attached letter explaining our  
event \_\_\_\_\_

5K Run/Walk will occupy all the width of the streets to be traversed: \_\_\_\_\_

5K Run/Walk will occupy only a portion of the width of the streets to be traversed: \_\_\_\_\_

OFFICE USE ONLY: Application received by: \_\_\_\_\_ Date Received: \_\_\_\_\_

Receipt #: \_\_\_\_\_ Approved By: \_\_\_\_\_



## 5K RUN/WALK APPLICATION

Downtown Operations & Community Services

Ash Hackenberger-Downtown Manager & Events Coordinator

100 North Front Street, Suite B2 Beaufort, SC 29902

853-739-7063 / Email: [ahackenberger@cityofbeaufort.org](mailto:ahackenberger@cityofbeaufort.org) | [www.cityofbeaufort.org](http://www.cityofbeaufort.org)

Permit must be filed **NOT LESS than 120 days before event**

**NOTE:** IF THE 5K RUN/WALK IS DESIGNED TO BE HELD BY AND ON BEHALF OF OR FOR ANY PERSON OTHER THAN THE APPLICANT, THE APPLICANT FOR SUCH PERMIT SHALL FILE A LETTER FROM THAT PERSON WITH THE CITY MANAGER AUTHORIZING THE APPLICANT TO APPLY FOR THE PERMIT ON HIS BEHALF.

Signature of Applicant: Dance Davis

Date: 4/7/2022



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**CITY OF BEAUFORT**  
DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

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**TO:** CITY COUNCIL **DATE:** 5/3/2022  
**FROM:** Andrea Hackenberger  
**AGENDA ITEM TITLE:** Request for Co-sponsorship from St. Peters Catholic Church for Procession, Sunday, June 19, 2022, 2:00 pm to 3:00 pm at the Henry C. Chambers Park  
**MEETING DATE:** 5/10/2022  
**DEPARTMENT:** Downtown Operations

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*BACKGROUND INFORMATION:*

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***PLACED ON AGENDA FOR:*** Action

***REMARKS:***

See attached applications

**ATTACHMENTS:**

Description	Type	Upload Date
Letter of Intent	Backup Material	5/4/2022

# REQUEST FOR CO-SPONSORSHIP

## Henry C. Chambers Waterfront Park

Name of Event: ST PETER'S PROCESSION

Date of Event: 6/19/22

Contact person: CHRIS PANGLE  
 Telephone: 734-545-3492

Please check all that apply.

	Yes	No
<i>Are you a "For Profit" entity?</i>		***
<i>Is this a fund-raising event?</i>		X
<i>Is this event open to the public?</i>	X	
<i>Is there a required fee / donation to attend this event?</i>		X
<i>Are you requesting more than two (2) park areas for this event?</i>		X
<i>Will there be any type of "sales" for this event?</i>		X
<i>Will this event require more than four (4) hours (includes setup &amp; take down)? This is a multiple day display</i>		X
<i>Will alcohol be sold / served?</i>		X

\*\*If you answered "no" to the first question, what is your non-profit status? (501 (C) (3), (4) or (6))? 501 (c) (3)

**Request for waivers/co-sponsorship of events must be approved by City Council prior to the event.**

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Events Coordinator Recommendation:    Approved: \_\_\_\_\_    Denied: \_\_\_\_\_

Explanation: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

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Forward for Council Deliberation: \_\_\_\_\_  
Date of Council Meeting

Council:      Approved: \_\_\_\_\_                  Denied: \_\_\_\_\_

Explanation: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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CITY OF BEAUFORT  
Waterfront Park Rental Reservation Application  
Downtown Operations & Community Services Department 500  
Carteret St Ste. B2 Beaufort, SC 29902

Phone: 843-379-7063

Fax: 843-986-5606

Name of Event: <u>ST PETERS PROCESSION</u>	Date(s) of Event: <u>6/19/2022</u> Setup start/end time: <u>12:00 PM</u> Actual event start/end time: <u>2:00 PM - 2:30 PM</u> Take down start/end time: <u>3:00 PM</u>
Organization/Individual Name: <u>ST PETERS CHURCH</u> <u>ChO CHRIS PANGLE</u>	Address: <u>70 LADY'S ISLAND DR.</u> Telephone: <u>734-545-3492</u> Email: <u>CHAS PANGLE@I.CLOUD.COM</u>

- Completed application must be received and approved by the Events Coordinator.
- All reservations require the applicable refundable security deposit be remitted upon approval of application in order to secure the requested date(s).
- Deposits are refundable provided the venue is returned in the same condition it was received.

Please mail completed application to:

City of Beaufort, Attn: Andrea Hackenberger 500 Carteret St. Suite B2 Beaufort, SC 29902,

or scan and email to [ahackenberger@cityofbeaufort.org](mailto:ahackenberger@cityofbeaufort.org).

All events must abide and are governed by the City's Special Events Policy. To discuss specifics of the policy, contact the Events Coordinator at 843-379-7063 or visit our website at [www.cityofbeaufort.org](http://www.cityofbeaufort.org)

Is event open to the public? YES

Will admission be charged, or donation required? NO

Will alcoholic beverages be sold? NO Served? NO

Will food be sold? NO Served? NO

Will there be any retail sales? NO

Number of people expected to attend: 100-200

Areas of the Waterfront Park can be reserved/rented for 4, 6, or 12 hour blocks of time. Please factor time for set up and take down of the event into your chosen block of time. Blocks of time **cannot** be reserved or rented in pro rated increments. **NO exceptions will be made to this policy.**

Security Deposit is due upon approval of application

Fee payment due no less than 30 days prior to event.

Fill out by circling venue area(s) and pricing in blocks of time required for your event. Please indicate need for electrical hookup.

<b>WATERFRONT PARK RENTAL RATES FOR PRIVATE EVENTS</b>			
<b>Park Area</b>	<b><u>4 HR Block</u></b>	<b><u>6 HR Block</u></b>	<b><u>12 HR Block</u></b>
Circle of Palms/ Dining	\$ 200.00	\$ 400.00	
Craft Market Lawn	\$ 200.00	\$ 400.00	
Contemplative Garden	\$ 200.00	\$ 400.00	
Pavilion	\$ 350.00	\$ 500.00	
Green 1	\$ 300.00	\$ 500.00	
Green 2	\$ 450.00	\$ 750.00	
Electric Fee	\$ 50.00	\$ 75.00	
Entire Park			\$2,200.00
Refundable Security Deposit	\$ 500.00	\$ 800.00	\$1,100.00

See this link <http://www.cityofbeaufort.org/group-events-business-license.aspx> to obtain a group business license application for vendors.

**Did you know?**

**BEAUFORT PRIDE OF PLACE** is a community involvement initiative that helps improve and develop quality of life throughout the city. Individuals, organizations, and visitors can get involved by donating money, equipment or time to assist the City with neighborhood improvement projects, youth programs, upgrading infrastructure and beautifying parks.

If you or your organization are interested in learning more about the program, volunteering or making a monetary or in-kind donation. please contact the City Manager's office @ 843-525-7070

**Liability Insurance**

•The City of Beaufort requires that any organization/group sponsoring any event at a City owned facility/property or right of way provide the City of Beaufort with evidence of insurance as outlined below.

General Liability as follows:

•\$500,000.00 minimum requirement per occurrence for General Liability and Auto Liability (depending on the size or type of event, this amount may increase)

•Must provide proof one week before event

**Alcohol**

•To serve alcohol or liquor at your event, you must obtain City Council approval.

•If alcohol is served at your event, specific approval must be obtained by the City Manager and liquor liability insurance coverage is required with a minimum of \$1,000,000 per occurrence in coverage. The City of Beaufort must be listed as insured on the policy. If you have questions about the required liquor liability insurance coverage and listing the City as an additional insured, please contact the City Manager's office at (843)-525-7070.

City of Beaufort does not provide nor obtain insurance coverage for any special events. It is the responsibility of the event organizer to obtain and pay for proper insurance coverage.

  
\_\_\_\_\_  
Lessee/Applicant Signature

4/24/22  
\_\_\_\_\_  
Date

-----This section for City use-----  
  
\_\_\_\_\_  
Events Coordinator -Andrea Hackenberger

4/25/22  
\_\_\_\_\_  
Date Application Received

Deposit Paid: \_\_\_\_\_ Fees Paid: \_\_\_\_\_ Deposit to be Refunded: \_\_\_\_\_



PARADE APPLICATION

City of Beaufort – Downtown Operations & Community Services
Attn: Rhonda Carey, Events & Tour Coordinator
500 Carteret Street, Suit B2, Beaufort, South Carolina, 29902
Phone: (843) 379-7063 / Email: rcarey@cityofbeaufort.org | www.cityofbeaufort.org
To be filed NOT LESS than 30 days before event

- FEE: \$25.00 non-refundable application fee is payable when the application is submitted
Parade Route: City of Beaufort has a traditional route in place that everyone must follow

Name of Applicant: ST PETERS CHURCH c/o CHRIS PANBLUE
Address: 70 LADY'S ISLAND DR. Phone # 734-545-3492
Email: CHRIS.PANBLUE@ICLOUD.COM
Name of Sponsoring Organization: ST PETER'S CHURCH K of C
Address: SAME

Date of Parade: 11/14/2021 6/19/2022

Time Parade Will Begin: 1:30 pm Parade will Terminate: 2:30 PM

Time Parade Line-Up Begins: 2:50 pm Location(s) of Line-Up Area(s): WATERFRONT PAVILION

Approximate Number of Persons, Animals & Vehicles Constituting Parade: 100-200 PERSONS

Parade Will Occupy All of the Width of the Streets to be Traversed WEST & DUKE

Parade Will Occupy Only a Portion of the Width of the Streets to be Traversed NA

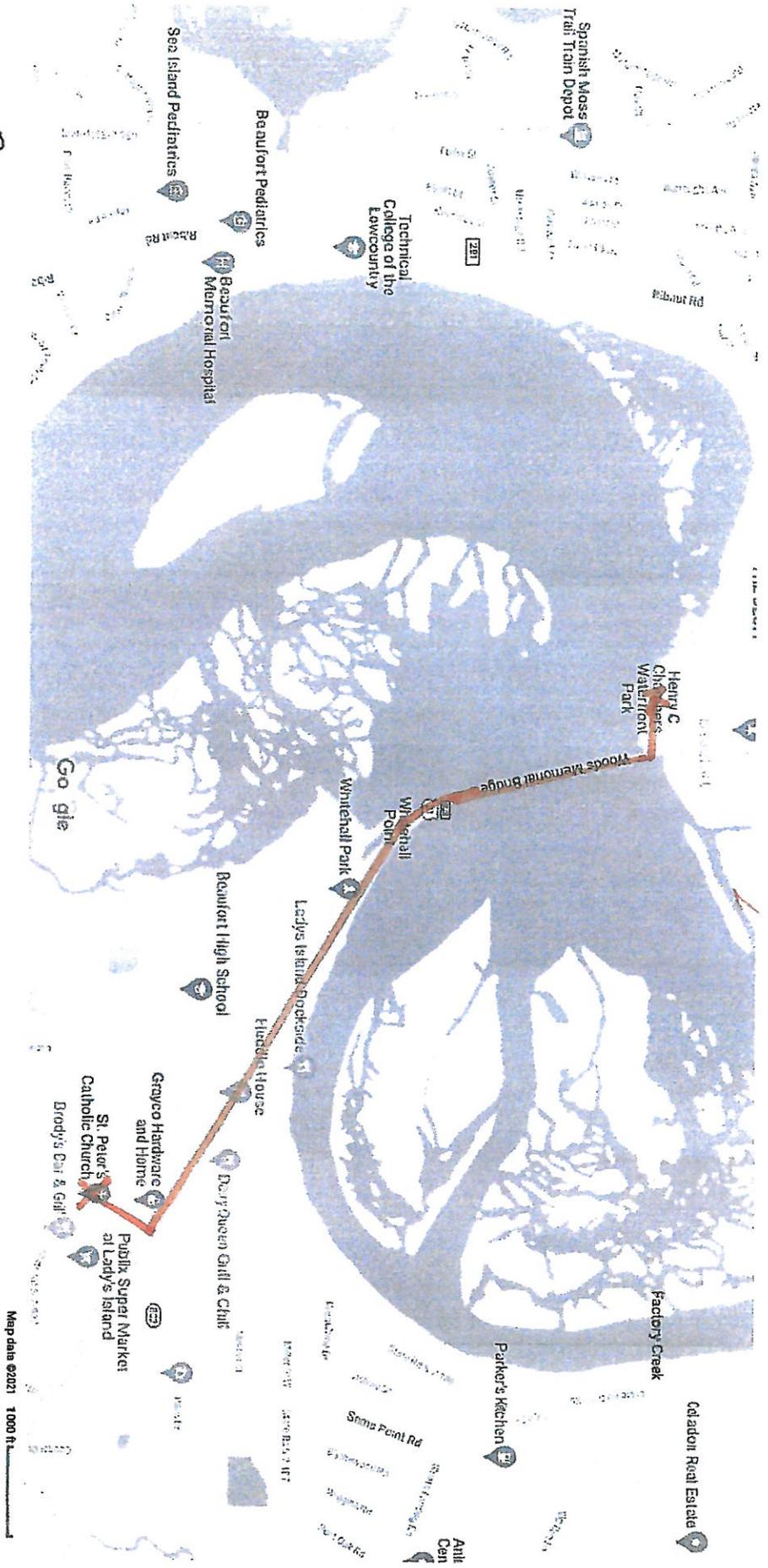
Interval of Space between Units in Parade: NONE - ONE GROUP.

NOTE: IF THE PARADE IS DESIGNED TO BE HELD BY AND ON BEHALF OF OR FOR ANY PERSON OTHER THAN THE APPLICANT, THE APPLICANT FOR SUCH PERMIT SHALL FILE A LETTER FROM THAT PERSON WITH THE CITY MANAGER AUTHORIZING THE APPLICANT TO APPLY FOR THE PERMIT ON HIS BEHALF.

Signature of Applicant: [Signature] Date: 4/24/2022

OFFICE USE ONLY: Application Received By: [Signature] Date Received: 4/25/22

Receipt #: Approved By:



Route 1:

- ① Proceed from street entrance around along SEA ISLAND Pkwy. Once over WOODS MEMORIAL BRIDGE TURN LEFT INTO PARKING LOT & PROCEED TO TRAIL WATER FRONT PARK PAVILION. BEGIN @ 1:00 PM - END @ 1:30 - 1:45 pm.
- ② MEET @ PAVILION FROM 2:00 PM - 2:30 PM.



Route 2:

From Pavilion Process to West Street to Duke Street  
 Turn Right & Proceed to Historic St Peters Church.  
 Begin @ 2:00 - 2:15 pm End at 2:30 - 2:45 pm. If possible  
 would like process on the Right of Way on both West & Duke

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**CITY OF BEAUFORT - INTERNAL MEMORANDUM**

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**TO:** WILLIAM PROKOP  
**FROM:** JOHN ROBINSON  
**SUBJECT:** RFQ 2022-109 ARCHITECTURAL SERVICES  
**DATE:** 5/3/2022  
**CC:** LINDA ROPER, ALAN EISENMAN

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The City issued a Request for Qualification, RFQ 2022 – 109 Architectural Services on March 15, 2022, by posting it on the City’s website, Vendor Registry, and the State of South Carolina (SCBO) procurement website. This RFQ was advertised in the Island News on March 17, 2022, and March 24, 2022.

The City received (5) qualification submissions by 2:00 PM on April 14, 2022. The submissions were publicly opened and read in accordance with the RFQ notice at 2:01 PM on that day during a Zoom Video Conference meeting.

MRB Group  
David E. Gall  
Glick/Boehm  
Kraemer Design Group  
Meador’s Inc.

On Thursday April 28, 2022, at 0845am, the selection committee of Linda Roper, Al Amelly, and Bruce Skipper, met to review qualifications. Based on the body of qualifications presented the committee selected Meador’s Inc. as the most qualified bidder.

Meador’s, Inc was the #1 selected qualification package by all committee members. Per the RFQ selection process, the independently submitted Rate and Fee package was opened, and a lump sum project fee negotiated. The lump sum fee was accepted by Meador’s, Inc., and the City of Beaufort Project Lead.

Meador’s response to the RFQ response was most complete, including a clear statement of compliance, as compared to other submissions. Meador’s has an outstanding history of successful completion of similar projects for other municipalities. Meador’s has been selected and completed similar projects for the City of Beaufort, with celebrated outcomes. Meador’s Inc. is listed by the South Carolina Department of Archives and History as meeting the Secretary of the Interior’s Professional Qualifications Standards for Historic Architects.

The committee was unanimous in their recommendation of Meador’s, Inc, as the most qualified bidder to provide Architectural Services for the City of Beaufort.



William Prokop  
CITY MANAGER  
843-525-7070

COUNCIL MEMBERS:  
Stephen Murray, Mayor  
Mike McFee, Mayor Pro Tem  
Philip Cromer  
Neil Lipsitz  
Mitch Mitchell

**CITY OF BEAUFORT**  
1911 Boundary Street  
BEAUFORT, SOUTH CAROLINA 29902

*Standard Agreement Between*

***City of Beaufort and Meadors, Inc.***

*where the basis of payment is a STIPULATED SUM*

***This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.***

**AGREEMENT** made as of the \_\_\_\_\_ day of **May** in the year **2022**.

**BETWEEN** the Owner:

**City of Beaufort**  
**1911 Boundary Street**  
**Beaufort, South Carolina 29902**

and the Consultant:

**Betty Prime**  
**Meadors, Inc. - Head of Conservation & Preservation**  
**2811 Azalea Drive**  
**Charleston, SC 29405**

The Project is:

**RFQ 2022-109**  
**The Owner and Meadors, Inc. agree as follows:**

#### **ARTICLE 1 - THE DOCUMENTS**

The contract Documents consist of this Agreement, (**City of Beaufort and Meadors, Inc**) Conditions of the Contract (General, Supplementary and other Conditions), the Request for Qualifications (RFQ 2022-109) and the Qualifications Package and independent Rate and Fee schedule submitted by Meadors, Inc. in response to this RFQ, Drawings, Specifications, addenda issued prior to execution of this Agreement, other documents listed in this Agreement and Modifications issued after execution of this Agreement; these form the Contract and are as fully a part of the Contract as if attached to this Agreement or repeated herein. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations, or agreements, either written or oral. An enumeration of the Contract Document, other than Modifications appears in Article 8.

#### **ARTICLE 2 - THE WORK OF THIS AGREEMENT**

Meadors, Inc. shall fully execute the Work described in the Agreement, except to the extent specifically indicated in the Agreement to be the responsibility of others.

#### **ARTICLE 3 - DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION**

- 3.1** The date of commencement shall be the date of this Agreement.
- 3.2** The term of this agreement shall end at the completion of the scope of work to the satisfaction of the project lead. The work must be completed and invoiced prior to September 1, 2022.



William Prokop  
CITY MANAGER  
843-525-7070

COUNCIL MEMBERS:  
Stephen Murray, Mayor  
Mike McFee, Mayor Pro Tem  
Philip Cromer  
Neil Lipsitz  
Mitch Mitchell

**CITY OF BEAUFORT**  
1911 Boundary Street  
BEAUFORT, SOUTH CAROLINA 29902

**NOTICE TO PROCEED WILL BE ISSUED WITHIN (1) DAY OF SIGNED AGREEMENT.**

**ARTICLE 4 - CONTRACT SUM**

4.1 The Owner shall pay Meadors, Inc. the negotiated project sum of \$27,360.00

**Twenty-Seven Thousand, Three Hundred, Sixty Dollars and No Cents.**

4.2 The Contract Sum is based upon the following alternates, if any, which are described in the Agreement and are hereby accepted by the Owner: **None.**

**ARTICLE 5 – PAYMENTS**

5.1 Payment shall be remitted after completed tasks have been approved by the Owners Representative, and an invoice for said service has been submitted and received.

**ARTICLE 6 - TERMINATION OR SUSPENSION**

6.1 The Agreement may be terminated by the Owner or Consultant prior to assignment of tasks.

6.2 The work may be suspended by the Owner.

**ARTICLE 7 - MISCELLANEOUS PROVISIONS**

7.1 The Owner's representative is:  
**Linda D. Roper**  
**City of Beaufort Director of Downtown Operations**  
**843-525-7084** [lropoer@cityofbeaufort.org](mailto:lropoer@cityofbeaufort.org)  
**500 Carteret Street**  
**Beaufort, SC 29902**

7.2 **Betty Prime**  
**Head of Conservation & Preservation**  
**Meadors, Inc.**  
**2811 Azalea Drive**  
**Charleston, SC 29405**  
[betty@meadorsinc.com](mailto:betty@meadorsinc.com)  
**(843) 532-7291**

7.3 Neither the Owner's nor the Meadors, Inc. representative shall be changed without ten days' written notice to the other party.



William Prokop  
CITY MANAGER  
843-525-7070

COUNCIL MEMBERS:  
Stephen Murray, Mayor  
Mike McFee, Mayor Pro Tem  
Philip Cromer  
Neil Lipsitz  
Mitch Mitchell

## CITY OF BEAUFORT

1911 Boundary Street  
BEAUFORT, SOUTH CAROLINA 29902

### ARTICLE 8 - ENUMERATION OF CONTRACT DOCUMENTS

- 8.1 The Agreement, except for Modifications issued after execution of this Agreement, are enumerated as follows:
- 8.1.1 The Agreement is this executed Standard Form of Agreement Between the City of Beaufort (Owner) and Meadors, Inc. (Consultant)
- 8.1.2 The General Conditions are the Owner's General Conditions.
- 8.1.3 The Specifications are those of RFQ 2022-109.
- 8.1.4 The Addenda, if any, are as follows:
1. **ADDENDA 1**
- 8.1.5 Other documents, if any, forming part of the Contract Documents are as follows:
- **THE REQUEST FOR QUALIFICATION: RFQ 2022-109, THE QUALIFICATIONS PACKAGE AND INDEPENDANT COST AND FEES SUBMITTED IN RESPONSE TO THE RFQ ARE ATTACHED HERETO AND BY THIS REFERENCE INCORPORATED HEREIN**
  - **CERTIFICATES OF LIABILITY AND WORKERS COMPENSATION INSURANCE**
  - **CITY OF BEAUFORT BUSINESS LICENSE**



William Prokop  
CITY MANAGER  
843-525-7070

COUNCIL MEMBERS:  
Stephen Murray, Mayor  
Mike McFee, Mayor Pro Tem  
Philip Cromer  
Neil Lipsitz  
Mitch Mitchell

**CITY OF BEAUFORT**  
1911 Boundary Street  
BEAUFORT, SOUTH CAROLINA 29902

This Agreement is entered into as of the day and year first written above and is executed in at least three original copies, of which one is to be delivered to the Director of Downtown Operations, one to the Consultant for use in the administration of the Agreement, and the remainder to the Owner.

\_\_\_\_\_  
**WITNESS**  
*(Signature)*  
\_\_\_\_\_  
*(Printed Name)*

\_\_\_\_\_  
**CITY OF BEAUFORT**  
*(Signature)*  
\_\_\_\_\_  
**CITY MANAGER**

\_\_\_\_\_  
**WITNESS**  
*(Signature)*  
\_\_\_\_\_  
*(Printed name)*

\_\_\_\_\_  
**WITNESS**  
*(Signature)*  
\_\_\_\_\_  
*(Printed Name)*

\_\_\_\_\_  
**Meadors, Inc.**  
*(Signature)*  
\_\_\_\_\_  
*(Printed name and title)*

\_\_\_\_\_  
**WITNESS**  
*(Signature)*  
\_\_\_\_\_  
*(Printed name)*



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**CITY OF BEAUFORT**  
DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

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**TO:** CITY COUNCIL **DATE:** 4/25/2022  
**FROM:** Linda Roper, Downtown Operations and Community Services Director  
**AGENDA ITEM TITLE:** Ordinance amending Part 3, Chapter 2, Section 3-2002 of the City Code of Ordinances to better regulate dockage at the Downtown Day Dock, and the mooring of vessels near the seawall of the Henry C. Chambers Park - 1st reading  
**MEETING DATE:** 5/10/2022  
**DEPARTMENT:** Downtown Operations

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*BACKGROUND INFORMATION:*

Discussion was held in worksession on March 8, 2022.

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*PLACED ON AGENDA FOR:* Action

**REMARKS:**

**ATTACHMENTS:**

Description	Type	Upload Date
Ordinance	Backup Material	4/25/2022

## ORDINANCE

Amending Part 3, Chapter 2, Section 3-2002 of the City Code of Ordinances to better regulate dockage at the Downtown Day Dock, and the mooring of vessels near the seawall of the Henry C. Chambers Park

**WHEREAS**, currently Section 3-2002 of the City Code of Ordinances regulates acts concerning the Marina Day Dock, but fails to similarly regulate acts at the Downtown Day Dock; and,

**WHEREAS**, City staff and police officials have recommended limiting the time allowed for dockage at the Downtown Day Dock, and increasing the distance from the seawall, public dock or public landing in which boats shall be allowed to anchor or moor; and,

**WHEREAS**, finds that amendment to Section 3-2002 to address these issues is warranted, and is in the best interest of the City and its citizens:

**NOW, THEREFORE, BE IT ORDAINED**, by the City Council of Beaufort, South Carolina, duly assembled, and by the authority of the same, that Section 3-2002 of the City Code of Ordinances shall be amended as follows:

AMEND Section 3-2002(d)(4) to increase the distance from the seawall in which boats may anchor or moor from 200 to 500 feet. This subsection shall hereafter read as follows: **“Unless authorized by City Council or in writing by the City Manager, it shall be unlawful for any boat, sailing vessel, or other watercraft to anchor or moor in the Beaufort River within five hundred (500) feet of the seawall of the Henry C. Chambers Park.”**

ADD NEW Section 3-2002(e) which shall state as follows: **“It shall be unlawful for any vessel to dock or moor at the Downtown Day Dock for a period exceeding three (3) hours in any 24-hour period. Violation shall be punished by a fine of \$100 per day and shall be enforced by City UTT issued by the Police Department, the City Manager, or their respective designee.”**

Renumber subsections (e), (f), (g) and (h) of Section 3-2002.

AMEND current Section 3-2002(h)(1) to read as follows: **“Except under emergency conditions, it shall be unlawful for any vessel, except a dinghy, to anchor, raft to, moor or tie up to, any public dock, including the Marina Day**

**Dock and the Downtown Day Dock, between the hours of 1:00 a.m. to 6:00 a.m., seven (7) days a week. A dinghy may tie to the north (inland) side of the Marina Day Dock twenty-four (24) hours a day, seven (7) days a week. For purposes of this article, a “dinghy” is defined as a small boat or inflatable raft used as a tender as to a yacht or larger watercraft. The registered owner of vessels found in violation of this section shall be held responsible.”**

**AMEND current Section 3-2002(h)(2) to read as follows: “Except as authorized by City Council, or in writing by the City Manager, it shall be unlawful for any boat, sailing vessel, or other watercraft to anchor or moor in the Beaufort River within five hundred (500) feet of any public dock or boat landing.”**

This Ordinance shall become effective immediately upon adoption.

\_\_\_\_\_  
Stephen D. Murray III, Mayor

Attest

\_\_\_\_\_  
Traci Guldner, City Clerk

First Reading \_\_\_\_\_

Second Reading and adoption \_\_\_\_\_

Approved in Form: William B. Harvey, III



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**CITY OF BEAUFORT**  
DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

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**TO:** CITY COUNCIL **DATE:** 4/25/2022  
**FROM:** Dale McDorman, Police Chief  
**AGENDA ITEM TITLE:** Ordinance repealing Part 7, Chapter 1, Section 7-1010 (5) of the Beaufort City Code of Ordinances, and enacting in its stead, Part 8, Chapter 1, Section 8-1009, pertaining to passing of items to or from the occupant of a motor vehicle on the roadway - 1st reading  
**MEETING DATE:** 5/10/2022  
**DEPARTMENT:** Police

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*BACKGROUND INFORMATION:*

Discussion was held during the worksession on March 8, 2022.

---

*PLACED ON AGENDA FOR:* Action

**REMARKS:**

**ATTACHMENTS:**

Description	Type	Upload Date
Ordinance	Backup Material	4/25/2022

## **ORDINANCE**

Repealing Part 7, Chapter 1, Section 7-1010(5) of the Beaufort City Code of Ordinances, and enacting in its stead, Part 8, Chapter 1, Section 8-1009, pertaining to passing of items to or from the occupant of a motor vehicle on the roadway

**WHEREAS**, currently Section 7-1010(5) requires a permit for solicitation from motorists in accordance with Section 5-27-910 of the South Carolina Code of Laws; and,

**WHEREAS**, this statute further states that the municipality “shall have the responsibility for supervising the solicitation and enforcing the terms of the permit:” and,

**WHEREAS**, the City has found it to be difficult to supervise the solicitation, and to enforce the terms of the permit; and,

**WHEREAS**, after a fire fighter in a nearby municipality was struck and killed, municipalities have realized the dangers of allowing the solicitation of motorists at intersections; and,

**WHEREAS**, other municipalities have enacted ordinances prohibiting the solicitation of motorists at intersections; and,

**WHEREAS**, Beaufort Police Department has recommended that Beaufort enact a similar ordinance prohibiting the solicitation of motorists at intersections; and,

**WHEREAS**, City Council finds that it is in the best interest of public safety, and in the best interest of the citizens of Beaufort and the motoring public to enact an ordinance prohibiting the solicitation of motorists at intersections:

**NOW, THEREFORE, BE IT ORDAINED**, by the City Council of Beaufort, South Carolina, duly assembled, and by the authority of the same as follows:

**REPEAL** SECTION 7-1010(5) of the City Code of Ordinances.

**ENACT** NEW SECTION 8-1009—Passing of Items to or from the Occupant of a Motor Vehicle on the Roadway, which shall state as follows:

**Sec 8-1009.- Passing of items to or from the occupant of a motor vehicle on the roadway.**

**(a) Intent of section. This section is intended to provide for the free flow of motor vehicles traffic on the roadways in the City of Beaufort. Distributing any item to or receiving any item from or exchange any item with the occupant of a motor vehicle upon the roadway presents a threat to the free and safe flow of traffic and could threaten the safety of pedestrians and the motoring public.**

**(b) Definitions. For the purposes of this section, the following definitions apply:**

**(1) Pass/Passing. Distributing any item to, receiving any item from, or exchanging any item with the occupant of a motor vehicle that is located in a lane of travel within the roadway.**

**(2) Roadway. All public roads open to motorized vehicles within the City of Beaufort. This definition does not include private roads and private property. This also does not include parking lots.**

**(3) Item. Any physical object.**

**(c) Prohibition on Roadway. It shall be unlawful for any person to:**

**(1) No person shall knowingly distribute any item to, receive any item from, or exchange any item with the occupant of a motor vehicle when the vehicle is located in a lane of travel on the roadway.**

**(2) This section shall not apply to the distribution, receipt, or exchange of any item with the occupant of a motor vehicle on private property or in a parking lot.**

**(3) The section does not apply to any Law Enforcement Officer acting within the scope of his/her official duties.**

**(4) This section does not apply to the distribution, receipt, or exchange of any item with the occupant of a motor vehicle located in the roadway in order to assist the occupant after a motor vehicle accident, with a disabled motor vehicle or where the occupant is experiencing a medical emergency.**

This Ordinance shall become effective immediately upon adoption.

\_\_\_\_\_  
Stephen D. Murray III, Mayor

Attest

\_\_\_\_\_  
Traci Guldner, City Clerk

First Reading \_\_\_\_\_

Second Reading and adoption \_\_\_\_\_

Approved in Form: William B. Harvey, III



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## CITY OF BEAUFORT

### DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

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**TO:** CITY COUNCIL **DATE:** 2/28/2022  
**FROM:** Bill Prokop, City Manager  
**AGENDA ITEM TITLE:** Ordinance providing for the transfer of authority for conducting City of Beaufort Municipal Elections to the Board of Voter Registration and Elections of Beaufort County - 1st reading  
**MEETING DATE:** 5/10/2022  
**DEPARTMENT:** City Managers Office

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***BACKGROUND INFORMATION:***

This ordinance would transfer the authority for conducting municipal elections to the Beaufort County Board of Voter Registration and Elections of Beaufort County and would dissolve the City of Beaufort's Election Commission.

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***PLACED ON AGENDA FOR:*** Action

***REMARKS:***

The Beaufort County Board of Voter Registration and Elections of Beaufort County approved our request at their Board Meeting on Wednesday, April 27, 2022.

**ATTACHMENTS:**

Description	Type	Upload Date
Ordinance	Backup Material	4/12/2022

## **ORDINANCE**

An Ordinance transferring the authority for conducting municipal elections to the county election commission, and repealing Section 1-8003 of the City Code of Ordinances

WHEREAS, §5-15-145 of the South Carolina Code of Laws provides that municipalities are authorized to transfer by Ordinance authority for conducting municipal elections to the county elections commission; and,

WHEREAS, §5-15-145 also provides that the County elections commission is authorized to conduct municipal elections; and,

WHEREAS, §5-15-145 provides that the ordinance transferring such authority must state the terms of the agreement between the municipality and the County for such transfer of authority; and,

WHEREAS, City Council for the City of Beaufort finds that it is in the best interest of the City and its citizens for the authority to conduct municipal elections to be transferred to the Board of Voter Registration and Elections of Beaufort County; and,

WHEREAS, pending approval of Beaufort County Council, the Board of Voter Registration and Elections of Beaufort County has agreed to this transfer of authority under the terms set forth below:

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Beaufort, in council duly assembled, and by the authority of the same, as follows:

1. The authority for the conducting municipal elections in the City of Beaufort is hereby transferred to the Board of Voter Registration and Elections of Beaufort County.
2. The Board of Voter Registration and Elections of Beaufort County (the Beaufort County Board) shall hereafter be empowered to conduct municipal elections in the City of Beaufort in accordance with Title 7 of the South Carolina Code of Laws, and the Code of Ordinances for the City of Beaufort. The Beaufort County Board will certify the results of each election to the municipality immediately following the certification of the votes cast in each election.
3. The City Municipal Election Commission shall be abolished, and Section 1-8003 of the City Code of Ordinances shall be repealed.
4. The City of Beaufort shall reimburse the Board of Beaufort County for all costs incurred in providing ballots, advertising elections, printing costs, poll managers compensation and other related additional expenses incurred in its conduct of

municipal elections in the City of Beaufort. Poll Managers will be paid at the standard rate set by the State Election Commission for all other elections. In the event a protest is filed, or litigation is commenced in connection with the conduct of municipal elections, the City of Beaufort shall pay all fees, costs and expenses incurred in such protest or litigation. The Beaufort County Board shall provide invoices and/or other documentation to the City of all such additional costs and expenses incurred in the conduct of City of Beaufort Municipal Elections, protests, certifications of results, litigation or other costs which may be incurred, not specifically mentioned in this ordinance.

5. All ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of inconsistency.
6. This Ordinance shall become finally binding upon adoption, and additionally upon the adoption of Beaufort County Council of an Ordinance accepting such transfer.

\_\_\_\_\_  
Stephen D. Murray III, Mayor

Attest \_\_\_\_\_  
Traci Guldner, City Clerk

First Reading \_\_\_\_\_

Second Reading and adoption \_\_\_\_\_

Approved in Form: William B. Harvey, III