



CITY OF BEAUFORT
1911 BOUNDARY STREET
BEAUFORT MUNICIPAL COMPLEX
BEAUFORT, SOUTH CAROLINA 29902
(843) 525-7070
CITY COUNCIL REGULAR MEETING AGENDA
May 25, 2021

STATEMENT OF MEDIA NOTIFICATION

"In accordance with South Carolina Code of Laws, 1976, Section 30-4-80(d), as amended, all local media was duly notified of the time, date, place and agenda of this meeting."

REGULAR MEETING - Council Chambers, 2nd Floor - 7:00 PM

Please note, this meeting will be broadcasted via zoom and live streamed on Facebook. You can view the meeting at the City's page; City Beaufort SC

I. CALL TO ORDER

- A. Stephen D. Murray III, Mayor

II. INVOCATION AND PLEDGE OF ALLEGIANCE

- A. Mayor Pro Tem, Mike McFee

III. PROCLAMATIONS/COMMENDATIONS/RECOGNITIONS

- A. Character Education Proclamation - Elkin Membreno, Whale Branch Elementary School
B. Proclamation proclaiming May 22-28, 2021 as National Safe Boating Week

IV. PUBLIC COMMENT

V. MINUTES

- A. Worksession and Regular Meeting - May 11, 2021
B. Special Worksession Meeting Minutes - May 18, 2021

VI. OLD BUSINESS

- A. Authorization to allow the City Manager to enter into a Sales Contract and other Documents for the sale of Parcel R200 015 000 8788 0000 located at 71 Sams Point Road to Beaufort Air Conditioning and Heating, LLC. - 2nd Reading
B. FY 2021 Budget Amendment, Use of TIF II funds for SC170 Sidewalk Project - 2nd Reading

VII. NEW BUSINESS

- A. Request from Beaufort History Museum for partial street closure of Craven Street for Re-enactment Event on Saturday, December 4, 2021
B. Approval of Golf Shuttle under Public Conveyance Ordinance - Chase Fairways, LLC
C. Approve the creation of a new Special Revenue Fund

- D. An Ordinance adding Section 6-3004 - Litter from construction to the Beaufort Code of Ordinances to encourage the use of proactive mitigation to prevent litter from leaving construction sites within the limits of the City - 1st Reading
- E. Authorization to allow the City Manager to enter into a Sales Contract and other Documents for the sale of Parcel R120 029 00C 0171 0000 located at 1073 Otter Circle to Kathleen Young - 1st Reading

VIII.REPORTS

- City Manager's Report
- Mayor Report
- Reports by Council Members

IX. ADJOURN



CITY OF BEAUFORT
DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

TO: CITY COUNCIL **DATE:** 5/12/2021
FROM:
AGENDA ITEM TITLE: Character Education Proclamation - Elkin Membreno, Whale Branch Elementary School
MEETING DATE: 5/25/2021
DEPARTMENT: City Clerk

BACKGROUND INFORMATION:

PLACED ON AGENDA FOR: Action

REMARKS:

ATTACHMENTS:

Description	Type	Upload Date
Proclamation	Backup Material	5/18/2021



PROCLAMATION

WHEREAS, the character education movement reinforces the social, emotional, and ethical development of students; and

WHEREAS, schools, school districts and states are working to instill important core ethical and performance values including caring, honesty, diligence, fairness, fortitude, responsibility, and respect for self and others; and

WHEREAS, character education provides long-term solutions to moral, ethical, and academic issues that are of growing concern in our society and our schools; and

WHEREAS, character education teaches students how to be their best selves and how to do their best work; and

WHEREAS, the Eleven Principles of Effective Character Education include: Promoting core ethical and performance values; Teaching students to understand, care about and act upon these core ethical and performance values; Encompassing all aspects of the school culture; Fostering a caring school community; Providing opportunities for moral action; Supporting academic achievement; Developing intrinsic motivation; Including whole-staff involvement; Requiring positive leadership of staff and students; Involving parents and community members; and assess results and strives to improve; and

WHEREAS, the Beaufort County School District's Character Education program was formed to support parents' efforts in developing good character in their children; and

WHEREAS, the purpose of the Character Education program is to integrate good character traits into the total school environment, as well as into the community; and

WHEREAS, each school's counselor identified a list of character words and definitions deemed important regardless of a person's political leanings, race, gender, or religious convictions; and

WHEREAS, the words are friendship, kindness, acceptance, courage, tolerance, respect, gratitude, compassion, citizenship, perseverance, honesty, integrity, self-control, forgiveness responsibility and cooperation; and

WHEREAS, Elkin Membreno was selected as the winner by Whale Branch Elementary School as the student of the month.

NOW, THEREFORE, the City Council of the City of Beaufort, South Carolina, hereby proclaims April 2021 as

ELKIN MEMBRENO, WHALE BRANCH ELEMENTARY SCHOOL STUDENT OF THE MONTH

The City of Beaufort thereby pronounces *Forgiveness* as the word for the month of April and applauds Elkin Membreno, the Beaufort County School District, and Whale Branch Elementary School for their work and specifically honors Elkin Membreno as Whale Branch Elementary School student of the month.

IN WITNESS THEREOF, I hereunto set my hand and caused the Seal of the City of Beaufort to be affixed this 25th day of May 2021.

STEPHEN D. MURRAY III, MAYOR

ATTEST:

TRACI GULDNER, CITY CLERK



CITY OF BEAUFORT
DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

TO: CITY COUNCIL **DATE:** 5/12/2021
FROM: Traci Guldner, City Clerk
AGENDA ITEM TITLE: Proclamation proclaiming May 22-28, 2021 as National Safe Boating Week
MEETING DATE: 5/25/2021
DEPARTMENT: City Clerk

BACKGROUND INFORMATION:

Proclamation request was made by Mary Corsaro, Public Events Coordinator with America's Boating Club of Beaufort also known as United States Power Squadron.

PLACED ON AGENDA FOR: Action

REMARKS:

ATTACHMENTS:

Description	Type	Upload Date
Proclamation	Backup Material	5/12/2021



PROCLAMATION

WHEREAS, the United States Power Squadrons® through its local Beaufort Sail & Power Squadron, America's Boating Club® of Beaufort™ is joined with the Beaufort City Council in promoting education about safe boating for all of our citizens; and

WHEREAS, it is a fact that 75% of all persons that go overboard drown, and that 87% of those were reported to have been able to swim; and

WHEREAS, the vast majority of these accidents are caused by human error or poor judgment and not due to boat, equipment or environmental factors; and

WHEREAS, it is a fact that 100% of drowning fatalities were not wearing a life jacket; and

WHEREAS, most of those boaters who lost their lives by drowning each year would be alive today had they worn their life jackets; and

WHEREAS, modern life jackets are more comfortable, more attractive and more wearable than styles of years past and deserve a fresh look by today's boating public.

NOW, THEREFORE, the City Council of the City of Beaufort, South Carolina, hereby proclaims the week of May 22-28, 2021 as

NATIONAL SAFE BOATING WEEK

and urges those who boat to "Boat Smart - Boat Safe- and Wear It", and to always practice safe boating habits.

IN WITNESS THEREOF, I hereunto set my hand and caused the Seal of the City of Beaufort to be affixed this 25th day of May 2021.

STEPHEN D. MURRAY III, MAYOR

ATTEST:

TRACI GULDNER, CITY CLERK



City Council Worksession

Meeting Minutes – Planning Conference Room – 1st Floor

May 11, 2021

I. CALL TO ORDER

5:02PM

Mayor, Stephen D. Murray III

Members of Council in attendance (Phil Cromer, Neil Lipsitz, Mike McFee, Mitch Mitchell, and Mayor Murray)

II. PRESENTATIONS

A. Introduction of the new Executive Director of the Beaufort Digital Corridor - Jessica O'Brien

Mayor Murray introduced Jessica O'Brien. She spoke about some of the new ventures that the Beaufort Digital Corridor is involved in and invited those that have never been to come and see the facility.

B. Charles Lind Brown Community Center Task Force

Councilman Mitchell introduced members of the Charles Lind Brown Community Center Task Force. Mr. Allen, who was voted Chairman, spoke about the Task Force and the issues they intend to focus on. They feel they have been given an opportunity to serve the community and are looking forward to a collaborative effort to revitalize the Community Center which is also known as the Green Street Gym. They are looking to bring programs back into Beaufort that will benefit the youth, as well as the senior members of the community.

Mayor Murray, inquired about a possible timeline, and how the City might be of assistance.

Mr. Allen feels that this should be able to be accomplished within the next 6 to 12 months.

Councilman Mitchell stated that County Councilman Frank Glover will be meeting with Beaufort County Community Development Director Eric Greenway for feedback. Mr. Greenway will also be appointing an employee from the County to the Task Force.

Councilman Lipsitz inquired if they were considering adding any high school kids to help on the Task Force to gain perspective from their generation.

Mr. Allen stated that we needed to start grooming our youth, as they are the future. A survey will be sent out that will include them, so that everyone can be heard, and get participation from all facets.

III. DISCUSSION ITEMS

- A. Ordinance adding section 6-3004 - Litter from construction to the Beaufort Code of Ordinances to encourage the use of proactive mitigation to prevent litter from leaving construction sites within the limits of the City

Jessie White, Coastal Conservation League Director, stated this Ordinance would be a proactive mitigation to help protect the environment from construction debris leaving construction sites, particularly Expanded Polystyrene Foam (Styrofoam). These particles are very light weight and are easily carried by the wind and are very hard to clean up once disbursed. They are detrimental to the health of communities and habitats. She showed Council a few pictures and also brought samples for them to view. The Ordinance does not prohibit the use of these materials, just provides for ways to keep them contained to the job site.

Mayor Pro Tem, McFee, asked if the mitigation guidelines were considered best practices for construction. He referenced the rasping with the vacuum system.

Bruce Skipper, Building Official, stated yes.

Mayor Murray stated that he was surprised that there was no Ordinance in place governing these types of events and recommended to move this forward for First Reading.

- B. Strategic Plan Update

Bill Prokop, City Manager, started off by stating there were very few additions made to the Strategic Plan. Hopes to have the updated Strategic Plan published by early June 2021. This Plan governs the goals and strategies that have been set to be accomplished over the next several years. This Plan also helps in the preparation of the Fiscal Years Budget.

Reece Bertholf, Assistant City Manager, went over the 4 Key Focus Areas, their 15 Objectives, and the Initiatives within each section. He covered the recommended changes that came from the Council Retreat in March 2021. Council gave additional recommendations on changes that they would like to see made to the Strategic Plan.

Bill Prokop, City Manager, informed Council, and the Public, that many of the Objectives in the Strategic Plan are already underway. This is not a document that gets published and just sits on a shelf.

IV. ADJOURN

6:02 PM

Disclaimer: This document is a summary. All City Council Worksession and Regular Meetings are recorded. Live stream can be found on the City's website at www.cityofbeaufort.org (Agenda section). Audio recordings are available upon request by contacting the City Clerk, Traci Guldner at 843-525-7024 or by email at tguldner@cityofbeaufort.org.



City Council Regular Meeting
Meeting Minutes – City Hall Council Chambers, 2nd Floor

May 11, 2021

I. CALL TO ORDER

7:01PM

Stephen D. Murray III, Mayor

All of Council members in attendance - Phil Cromer, Neil Lipsitz, Mike McFee, Mitch Mitchell, and Mayor Murray.

II. INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Pro Tem, Mike McFee

III. PROCLAMATIONS/COMMENDATIONS/RECOGNITIONS

A. Resolution honoring Mrs. Frieda Mitchell

Motion to approve was made by Mayor Pro Tem, McFee and seconded by Councilman Cromer.
Approval was unanimous.

IV. PUBLIC COMMENT

Deborah thanked all those involved with the Strategic Plan. She was very pleased to see that there was support in adding an initiative that would help preserve and keep the authenticity of the City.

Edie Rogers thanked Council for returning to in-person meetings.

V. MINUTES

A. Worksession and Regular Meeting - April 27, 2021

Motion to approve was made by Councilman Cromer and seconded by Mayor Pro Tem, McFee.
Minutes approved as presented.

VI. NEW BUSINESS

A. Southside Park Task Force final report and recommendations

Motion to approve was made by Councilman Cromer and seconded by Councilman Lipsitz.

Brantley Wilson, Chairman of the Task Force gave some background information on the group. He then went over their recommendations, as well as an implementation timeline.

Council thanked the Task Force and City staff for their hard work and dedication.

Approval was unanimous.

B. FY 2021 Budget Amendment, use of TIF II funds for SC170 Sidewalk Project - 1st Reading

Motion to approve was made by Councilman Cromer and seconded by Mayor Pro Tem, McFee.

Kathy Todd, Finance Director, stated that this was for the SC170 Sidewalk Project near the entrance to the Spanish Moss Trail. The requested total is \$200,000. This is an estimated budget of \$150,000 plus a contingency of \$50,000.

Approval was unanimous.

C. Authorization to allow City Manager to enter into contracts with IDC Engineers

Motion to approve was made by Mayor Pro Tem, McFee and seconded by Councilman Cromer.

Kathy Todd, Finance Director, gave background information on RFQ 2021-114 IDC 01 that is for Professional Civil Engineering and Related Services. Two companies were chosen. Thomas & Hutton Engineering Company, and Mead & Hunt, Inc. Having two firms will give flexibility on future projects. Contract terms are for one (1) year with an option to renew for four (4) additional one (1) year terms.

Approval was unanimous.

D. Authorization to allow the City Manager to enter into a Sales Contract and other Documents for the sale of Parcel R200 015 000 8788 0000 located at 71 Sams Point Road to Beaufort Air Conditioning and Heating, LLC. - 1st Reading

Motion to approve was made by Councilman Cromer and seconded by Mayor Pro Tem, McFee.

Approval was unanimous.

E. Resolution regarding the Local Option Sales Tax in Beaufort County and the City of Beaufort in 2021

Motion to approve was made by Councilman Cromer and seconded by Mayor Pro Tem, McFee.

Approval was unanimous.

F. Resolution adopting the 2020 Lowcountry Natural Hazard Mitigation Plan

Motion to approve was made by Councilman Cromer and seconded by Mayor Pro Tem, McFee.

Approval was unanimous.

G. City Council Summer Break Schedule

Motion to approve was made by Councilman Cromer and seconded by Mayor Pro Tem, McFee.

Approval was unanimous.

VII. REPORTS

City Manager's Report

Congratulated the Mossy Oaks Storm Water Team for a successful ribbon cutting, and the Beaufort Historic Foundation on their open house and unveiling of the newly renovated John Mark Verdier House.

The Downtown Marina Operator, Safe Harbor, has been awarded a grant of 1.5 million dollars. This grant will allow for the expansion of the dock, along with many other upgrades.

Congratulations are in order for Municipal Judge Mary Sharp. She has been elected President of the South Carolina Bar Association.

The Beaufort Police Department will be starting interviews for the Police Advisory Committee. They are pleased with the response.

A letter has been sent out to residents in the Northwest Quadrant, Old Commons area, that vegetation growth will be cut back at intersections that are considered safety hazards. The Police Department will also be monitoring the speed of vehicles in this area.

There will be a Ribbon Cutting for Lowcountry Stitch on Thursday, May 20, 2021 at 4:30 pm. Live after 5 events downtown will start at 5:00 pm.

The unveiling of the Henry C. Chambers signage at the Waterfront Park will take place on Friday, May 21, 2021 at 3:30 pm. The public is invited to attend.

The playground at the Waterfront Park will be closing for needed repairs in the next few weeks and will be closed for 3 to 5 days.

Reported that the City will be receiving approximately 5.1 million dollars from the American Rescue Fund. A fund will be established, and any requests to spend these funds will be approved by Council in advance. The regulations on how the funds are able to be spent will be forthcoming.

A Special Worksession will be held on Tuesday, May 18, 2021 to go over the proposed FY 2021-2022 Budget. The meeting will start at 5pm. Public Hearing and 1st Reading will be held on Tuesday, June 8, 2021 during the Regular Council Meeting. The 2nd Reading will be held on Tuesday, June 22, 2021.

Mr. Prokop invited the public to ask any questions that they had about the Local Option Sales Tax (LOST). He wants the public to not have any misconceptions about the facts.

Mayor's Report

Congratulated the Beaufort County School District on the receipt of a 12.8-million-dollar grant from the Department of Education that will be spent in Northern Beaufort County.

Welcomed Karl Puckett, a new reporter with the Island Packet, and Jessica O'Brien, as the new Executive Director of the Beaufort Digital Corridor.

Reported that the National Parks Service would like to come down and do a Condition and Integrity Study of our National Historic Landmarks. The City would welcome them to come down and view the Historic District.

A meeting was held with Angela Childers, the Executive Director of the Beaufort Housing Authority, regarding affordable workforce housing. He is looking forward to the partnership.

Councilman Mitchell

Nothing to report.

Mayor Pro Tem, McFee

Nothing to report.

Councilman Lipsitz

Nothing to report.

Councilman Cromer

Reported that the Beaufort History Museum is having their meeting on Friday, May 14, 2021 at the Convention and Visitors Bureau conference room. Meeting time is 9:00 am. New board members were introduced.

VIII. ADJOURN

8:14 PM

Motion to adjourn was made by Councilman Cromer and seconded by Councilman Lipsitz.

All in favor.

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City Council Special Worksession Meeting Minutes – Planning Conference Room – 1st Floor

May 18, 2021

I. CALL TO ORDER

5:03PM

Mayor, Stephen D. Murray III

Members of Council in attendance (Neil Lipsitz, Mike McFee, Mitch Mitchell, and Mayor Murray)

Absent - Phil Cromer

II. PRESENTATIONS

A. City Manager's recommended Fiscal Year 2022 Budget

Bill Prokop, City Manager and Kathy Todd, Finance Director, presented the recommended Fiscal Year 2022 Budget of \$23,769,178. This is an increase of \$746,937 from last year, however, the millage rate will reduce from 79.3 to 78.2. Ms. Todd also showed a comparison between Fiscal Year 2020's actual budget and Fiscal Year 2021's amended budget.

Ms. Todd stated that the public hearing and first reading of the budget will be on June 8, 2021 during the Regular Meeting. The second and final reading will be held during the June 22, 2021 Regular Meeting.

Mayor Murray thanked the City Manger and staff for a reasonable and conservative budget.

The proposed recommended budget can be found in the Council Special Worksession May 18, 2021 agenda packet on the City's website.

III. EXECUTIVE SESSION

Mayor Pro Tem, McFee made a motion to go into Executive Session and seconded by Councilman Lipsitz.

A. Pursuant to Title 30, Chapter 4, Section (70) (a) (2) of the South Carolina Code of Law:
Receipt of Legal Advice - regarding pending litigation.

No actions from Executive Session.

IV. ADJOURN

7:58 PM

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Audio recordings are available upon request by contacting the City Clerk, Traci Guldner at 843-525-7024 or by email at tguldner@cityofbeaufort.org.

DRAFT



CITY OF BEAUFORT
DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

TO: CITY COUNCIL **DATE:** 5/12/2021
FROM: Bill Prokop, City Manager
AGENDA ITEM TITLE: Authorization to allow the City Manager to enter into a Sales Contract and other Documents for the sale of Parcel R200 015 000 8788 0000 located at 71 Sams Point Road to Beaufort Air Conditioning and Heating, LLC. - 2nd Reading
MEETING DATE: 5/25/2021
DEPARTMENT: City Managers Office

BACKGROUND INFORMATION:

Please see the attached back up materials. 1st reading was on May 11, 2021.

PLACED ON AGENDA FOR: Action

REMARKS:

ATTACHMENTS:

Description	Type	Upload Date
Ordinance	Backup Material	5/12/2021
Letter of Intent	Backup Material	5/12/2021
Plat and Property Tax Information	Backup Material	5/12/2021

ORDINANCE

Authorizing the City Manager to Enter into a Sales Contract and other Documents for the sale of Parcel number R200 015 000 8788 0000 located at 71 Sams Point Road to Beaufort Air Conditioning and Heating, LLC

WHEREAS, The City of Beaufort (City) owns property throughout the City which it wishes to sell; and,

WHEREAS, the City has chosen to dispose of the real property belonging to the City with no current or foreseeable use: and,

WHEREAS, parcel R200 015 000 8788 0000, is a very small corner of lot 71 Sams Point Road, apparently previously used as a well site, but which has not been used for unknown years, and is not even in the corporate limits of the City of Beaufort; and,

WHEREAS, this small corner of property is landlocked and cannot be accessed by anyone other than the owner of lot 71 Sams Point Road, being Beaufort Air Conditioning and Heating, LLC; and,

WHEREAS, on March 15, 2021 a letter was sent to all adjoining property owners of the parcel which stated that we would consider selling the parcel for a flat sale price of \$1.00; and,

WHEREAS, the owner of Beaufort Air Conditioning and Heating LLC expressed interest in purchasing the parcel. No other inquiries were received.

WHEREAS, the City will not pay any compensation to Brokers/Agents: any Broker/Agent in this agreement would be a Buyer's agent and shall be compensated by the Buyer according to the commission agreement negotiated between the Buyer and the Broker/Agent.

WHEREAS, the purchaser of such parcel shall be responsible for all costs incurred or required to dispose of the property. These include but are not limited to encumbrances, transfer taxes, and all legal fees and deed recordings; and

WHEREAS, the City makes no representation regarding the title or any other matters relating to the parcel to be sold. The parcel will be sold "as is." It is the purchaser's responsibility to do the necessary due diligence on the property being sold.

WHEREAS, if the parcel is not sold, the City will continue to pay property taxes and be responsible for maintaining the property.

NOW, THEREFORE, BE IT ORDAINED, by the City Council of Beaufort, South Carolina, in Council duly assembled, and by the authority of the same, that the City Manager shall be authorized and empowered to enter into a Sale Agreement and other necessary documents for the following transaction:

The Sale of Parcel number R200 015 000 8788 0000 for the sum of one dollar (\$1.00) to Beaufort Air Conditioning and Heating LLC.

This Ordinance shall be effective upon adoption.

STEPHEN D. MURRAY, III, MAYOR

ATTEST:

TRACI GULDNER, CITY CLERK

1ST Reading _____

2nd Reading and Adoption _____

Reviewed by: _____
WILLIAM B. HARVEY, III, CITY ATTORNEY



Since 1980

71 Sams Point Rd, Beaufort, SC 29907 843-524-0996

www.beaufortair.net

April 25, 2021

Karoline Kennedy
Beaufort City Manager's Office

RE: Purchase of Parcel R 200 015 000 8788 0000

To whom it may concern:

It is with this letter that I would like to express Beaufort Air Conditioning and Heating, LLC's intent to purchase the property offered by the City of Beaufort for the purchase price of \$1.00 (one dollar and zero cents).

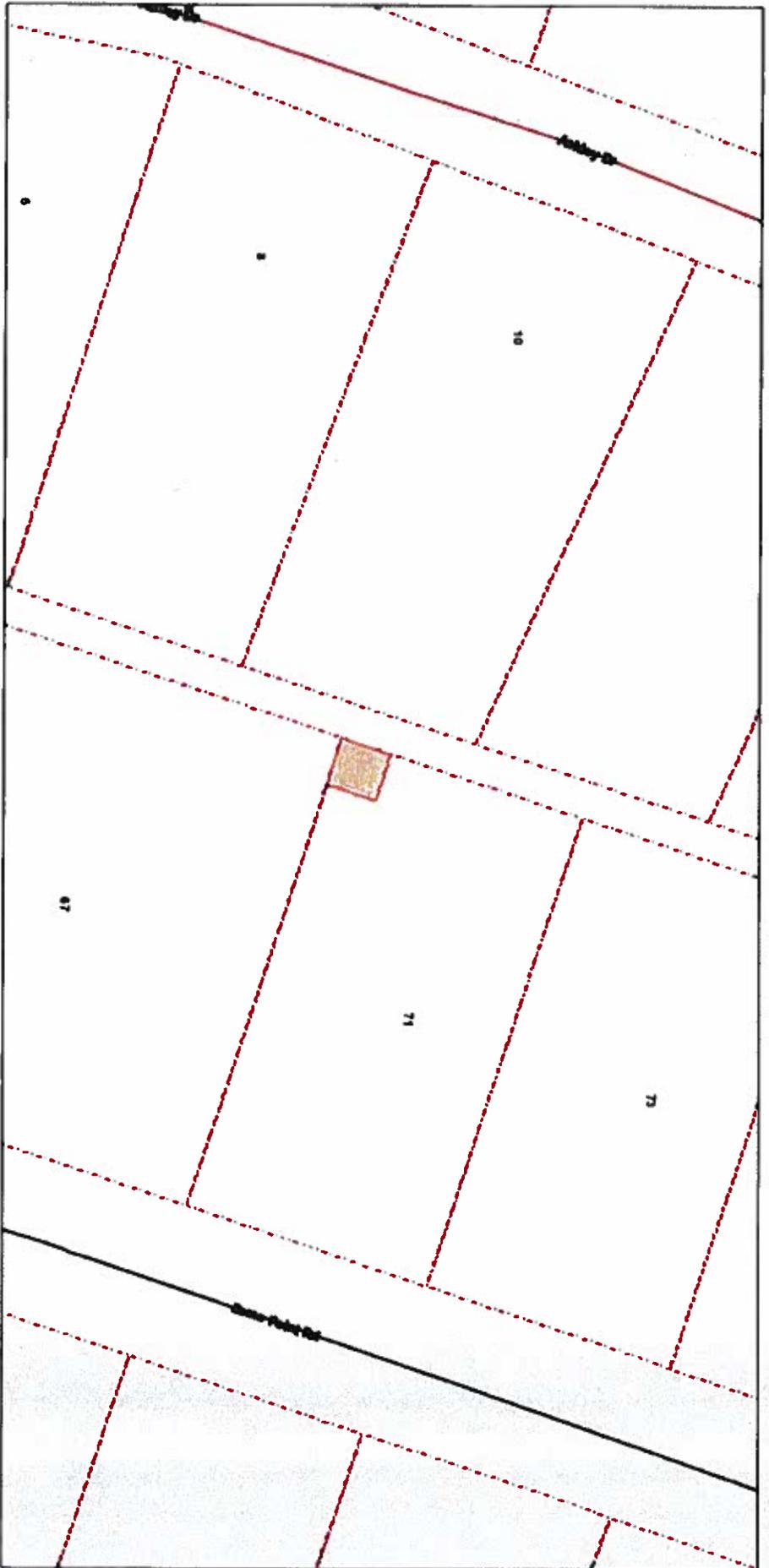
If I can be of any further assistance, please feel free to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "John C. Haynie", with a horizontal line extending to the right from the end of the signature.

John C. Haynie
President
Beaufort Air Conditioning and Heating, LLC

R200 015 000 8788 0000 Well Site Blythwood



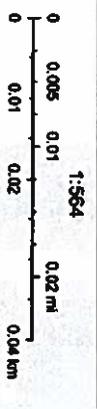
3/3/2021, 10:18:49 AM

Search Results: Livermore

Override 1

Legend:

- Red Characteristics
- STATE, PAVED
- COUNTY, PAVED
- Livermore
- HISTORIC DISTRICT-Preservation Neighborhood
- HISTORIC DISTRICT-Conservation Neighborhood Zoning District
- Bladen Street Redevelopment District
- Boundary Street Redevelopment District
- Retail Overlay (Church & Green Street)
- Retail Overlay
- LEGACY PUD (LPUD)
- T1
- TS-S
- TS-N
- TS-HN
- TS-N
- TS-NA
- TS-DC
- TS-LUC
- TS-LUC / RMX
- RMX
- IC
- MH
- U
- MR



Data supplied for you by Essex County Mapping and Applications, powered by Web Application for ArcGIS

Your Name Here



Beaufort County, South Carolina

generated on 4/29/2021 9:02:22 AM EDT

Property ID (PIN)	Alternate ID (AIN)	Parcel Address	Data refreshed as of	Assess Year	Pay Year
R200 015 000 8788 0000	00267758		4/23/2021	2020	2020

Current Parcel Information

Owner	CITY OF BEAUFORT	Property Class Code	TranCommUtil(TCU)Vac Util
Owner Address	1911 BOUNDARY ST BEAUFORT SC 29902	Acreage	.0000
Legal Description	WELL SITE BYTHEWOOD		

Historic Information

Tax Year	Land	Building	Market	Taxes	Payment
2020	\$500		\$500	\$29.00	\$29.00
2019	\$500		\$500	\$29.00	\$29.00
2018	\$500		\$500	\$22.00	\$22.00
2017	\$500		\$500	\$22.00	\$22.00
2016	\$500		\$500	\$22.00	\$22.00
2015	\$500		\$500	\$22.00	\$22.00
2014	\$500		\$500	\$0.05	\$0.05
2013	\$500		\$500	\$0.05	\$0.05
2012	\$500		\$500	\$0.05	\$0.05
2011	\$500		\$500	\$0.05	\$0.05

Sales Disclosure

Grantor	Book & Page	Date	Deed	Vacant	Sale Price
CITY OF BEAUFORT XXXXXXX	202 1794	1/1/1980	Fu		\$0
		12/31/1776	Or		\$0

Improvements

Building	Type	Use Code Description	Constructed Year	Stories	Rooms	Square Footage	Improvement Size



CITY OF BEAUFORT
DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

TO: CITY COUNCIL **DATE:** 5/12/2021
FROM: Kathy Todd, Finance Director
AGENDA ITEM FY 2021 Budget Amendment, Use of TIF II funds for SC170 Sidewalk Project - 2nd
TITLE: Reading
MEETING 5/25/2021
DATE:
DEPARTMENT: Finance

BACKGROUND INFORMATION:

The project consists of replacing the existing sidewalk on the southside of Robert Smalls Parkway, SC 170 Highway, into the Spanish Moss Trail with a new 8 foot wide sidewalk, in order to control erosion and traffic, improve stormwater, lighting and landscaping. The estimated budget is \$150,000 plus a contingency of \$50,000 for a total budget request of \$200,000.

1st Reading was May 11, 2021.

PLACED ON AGENDA FOR: Action

REMARKS:

Request that City Council authorize a budget amendment for the TIF II fund totaling \$200,000 toward the SC 170 sidewalk.



CITY OF BEAUFORT
DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

TO: CITY COUNCIL **DATE:** 5/17/2021
FROM: Linda Roper, Downtown Operations and Community Services Director
AGENDA ITEM TITLE: Request from Beaufort History Museum for partial street closure of Craven Street for Re-enactment Event on Saturday, December 4, 2021
MEETING DATE: 5/25/2021
DEPARTMENT: Downtown Operations

BACKGROUND INFORMATION:

Kathryn Mixon from the Beaufort History Museum is requesting a partial street closure on Craven Street for a Re-enactment Event on Tuesday, December 4, 2021.

PLACED ON AGENDA FOR: Action

REMARKS:

ATTACHMENTS:

Description	Type	Upload Date
Request	Backup Material	5/17/2021



CITY OF BEAUFORT

MEMORANDUM

TO: William Prokop, City Manager
City Council

FROM: Linda Roper, Dir. Downtown Operations & Community Service

DATE: May 17, 2021

SUBJECT: Request for Street Closures for Beaufort History Museum Event
Saturday, December 4, 2021 10:00 AM – 4:00 PM

The Beaufort History Museum, through a reenactment event, will be commemorating the 150th anniversary of the NY Highlanders entry into Beaufort. The event will take place in and around the Beaufort Arsenal located at 713 Craven St.

The event committee is requesting permission to close a portion of the following streets from 10:00 AM until 4:00 PM to allow for safe execution of the event:

Craven Street between Scott St. and Carteret St.

To ensure the safety of the participants and pedestrians, the street closures and related traffic control would be planned and managed by City of Beaufort Police Department personnel with whom the organizers will contract for the services. The closure request will also be sent to DOT for approval.

Thank you for your consideration.

ldk

Kathryn S. Mixon, V. President
Beaufort History Museum
713 Craven Street
Beaufort, South Carolina 29902
(803) 424-5878
k.mixon1879@gmail.com

May 6, 2021

City of Beaufort, SC
1911 Boundary St.
Beaufort, South Carolina 29902

Re: Closure of a portion of Craven Street
December 4, 2021

Dear Mayor Murray and Council,

The Beaufort History Museum will be holding a reenactment at the Arsenal on December 4, 2021 to commemorate the 150th anniversary of the NY Highlanders entry into Beaufort.

We would like very much to close off Craven Street in front of the arsenal (Carteret St. to West St.) allowing for “foot traffic” and the anticipated overflow of visitors onto the street. A bagpiper will be playing in the street playing as well as some of the educational lessons provided by the 28 reenactors. As you know, the Arsenal courtyard only has a small amount of space available so the additional space will be needed and greatly appreciated.

Therefore, I would like to request permission to close off this portion of Craven St. on December 4, 2021 from 10:00 a.m. to 4:30 p.m. from Carteret Street to Scott St. Please let me know if this is acceptable and what the costs will be.

I have also sent a copy of this letter to Lt. J. Day of the Beaufort Police Department for his approval.

Thank you very much for your time and consideration in this matter. We greatly appreciate it.

Sincerely,

Kathryn S. Mixon, V. President

KSM/ksm



CITY OF BEAUFORT
DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

TO: CITY COUNCIL **DATE:** 5/12/2021
FROM: Kathy Todd
AGENDA ITEM TITLE: Approval of Golf Shuttle under Public Conveyance Ordinance - Chase Fairways, LLC
MEETING DATE: 5/25/2021
DEPARTMENT: Finance

BACKGROUND INFORMATION:

The Business License division received a business license application on a home occupation - Chase Fairways, LLC. The purpose of the business is to provide bus services (Class 3 Charter Bus Service) for individuals, shuttling to and from golf courses throughout Beaufort County.

Section 7-4001 defines Taxicab's, Charter services, Limousines, mini-buses, public motor passenger vehicles, tour boats and tour carriage operations all fall under the City's Public Conveyance Ordinance. As a Class 3 Charter Bus Service, Chase Fairways, LLC qualifies under this ordinance. Section 7-4007 states the license, following completion of all other requirements may only be issued upon the business receiving approval to operate by the City Council.

All other zoning and business license requirements have been satisfied in accordance with ordinance.

PLACED ON AGENDA FOR: Action

REMARKS:

Staff recommends that City Council approve Chase Fairways, LLC to operate under the Public Conveyance Ordinance.

ATTACHMENTS:

Description	Type	Upload Date
Public Conveyance Ordinance	Cover Memo	5/12/2021
Golf Charter Business License Application	Cover Memo	5/18/2021

Sec. 7-4001. - Definitions.

[The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:]

- (a) *Taxicab* shall mean a motor propelled vehicle operating under a South Carolina Public Service Commission class C "taxi" certificate of public convenience and necessity restricted to the seating capacity of not over six (6) passengers, including the driver.
- (b) *Charter service, limousines or mini-bus* shall mean a motor propelled vehicle operating under a South Carolina Public Service Commission class C "charter" certificate of public convenience and necessity.
- (c) *Public motor passenger vehicle* shall mean any taxicab, limousine or mini-bus as heretofore described.
- (d) *Tour carriages* shall mean a vehicle(s) for the transportation of passengers for hire drawn by horses or other animals or propelled by a means other than a motor or engine.
- (e) *Tour boat* shall mean a vessel intended and used to transport passengers for hire, excluding tour service vehicles, which are operated as a part of special tours which originate and terminate outside of the county and which are merely passing through or stopping in the city, and are not operated as part of a local tour service.
- (f) *Public conveyances* shall include (a), (b), (c), (d), and (e) above.
- (g) *Vehicle* shall include boats as well as wheeled vehicles.

(Ord. No. O-12-90, 3-13-90)

Sec. 7-4002. - Compliance with chapter provisions.

It shall be unlawful for any person to operate a public motor passenger vehicle upon the streets of the city except in compliance with the terms and provisions of this chapter.

It shall be unlawful for any person to operate a tour boat from a dock or landing within the city and upon the waters surrounding the city except in compliance with the terms and provisions of this chapter.

(Ord. No. O-12-90, 3-13-90)

Sec. 7-4003. - Prerequisite to licensing.

No taxicab, limousine, mini-bus, or tour carriage carrying passengers for hire, shall be operated in or licensed to do business in or use the streets of the city unless approval has first been obtained from the city mayor.

(Ord. No. O-12-90, 3-13-90; Ord. No. O-01-01, § 1, 1-9-01)

Sec. 7-4004. - Application for business license.

The owner and operator of any public conveyance before operating the same with or from the city, shall make and file with the city business license agent written application for a license, which application shall be sworn to by the applicant and shall include the following:

- (a) The name and address of the owner, and in the event the owner is a corporation, a certified copy of the articles of incorporation.
- (b) The number of vehicles actually owned, and the number of vehicles actually operated by such owner or operator on the date of the application.
- (c) The number of vehicles for which a permit is desired.
- (d) The make of vehicle, type, year made, identification number, passenger capacity, and classification for each vehicle for which an application for permit is submitted.
- (e) An accurate and certified net worth statement of the owner or applicant, over and above all debts, judgments, claims, demands, whatsoever.
- (f) Record of conviction by criminal court, if any, of the applicant, or if the applicant is a corporation, the criminal court record of the officers, directors, and supervising employees thereof, including the general manager, and all operators.
- (g) (1)
Copy of the current South Carolina Public Service Commission motor vehicle carrier's permit to render public motor passenger service under the classification for which applied.
(2) As to tour boats, a copy of the U.S. Coast Guard license or certificate as to seaworthiness and passenger capacity.
- (h) Copy of local passenger tariff. If a tariff is filed with the South Carolina Public Service Commission, this shall be filed with the city.
- (i) Copies of licenses or certificates of persons who will be operating the vehicles.
- (j) Such other information as the city council may, in its discretion, require.

(Ord. No. O-12-90, 3-13-90; Ord. No. O-18-91, 5-14-91)

Sec. 7-4005. - Public convenience and necessity.

- (a) The city manager may, when in his judgement the public interest and safety require, grant, or refuse to grant, approval of a business license application for any public conveyance. In evaluating the application for public conveyance, the city manager shall take into consideration the demands of the public for quality service within or from the city; the financial responsibility of the applicant as established by the public service commission, when required; the number, kind and type of equipment, and any demand for increased parking upon the streets of the city, which

may result; and whether the safe use of the streets by the public, both vehicular and pedestrian, will be preserved by the granting of such license. Limousines, taxicabs and tour buses must pass all inspection requirements of the city and state, and must be air-conditioned.

- (b) License for taxicabs shall not be granted unless quality service and transportation are to be provided, including radio dispatched, air conditioned vehicles with rate meters to be used for determining local fares. The provisions of this chapter pertaining to radios and rate meters shall not become effective until 1, July, 1992.
- (c) Any applicant who is denied a license by the city manager may appeal such decision to the city council.

(Ord. No. O-12-90, 3-13-90; Ord. No. O-18-91, 5-14-91)

Sec. 7-4006. - Business license issuance; fee; expiration.

The owner and operator of each public conveyance for which a license is granted by city council shall obtain annually a business license in accordance with the schedule of business license fees then in effect. Such license fees shall be in addition to, and not in lieu of, any other license fees or charges established by proper authority and applicable to public conveyances. A permit shall be issued annually for each vehicle and shall be permanently affixed in a prominent place upon the vehicle.

(Ord. No. O-12-90, 3-13-90)

Sec. 7-4007. - Issuance conditions.

The city treasurer shall not issue a business license and/or vehicle permit to an applicant until the following requirements are met:

- (a) Approval of city council has been received;
- (b) The owner thereof shall have complied with all provisions of this chapter;
- (c) The vehicle or vehicles for which application for a permit(s) is made shall have been found, after inspection by the city, to be in strict compliance with this chapter;
- (d) The owner and operator has provided a copy of a policy of liability insurance issued by a company authorized to do business in this state and the city for at least the minimum liability coverage required by state law for such vehicles; and,
- (e) Payment of the annual license fee has been made.

(Ord. No. O-12-90, 3-13-90)

Sec. 7-4008. - Business license continuance.

Prior to the termination of each calendar year, the city treasurer may continue in full force and effect any business license previously authorized by city council for the ensuing year, in the absence of any evidence regarding the lack of qualifications of the owner of the public conveyance.

(Ord. No. O-12-90, 3-13-90)

Sec. 7-4009. - Assignment or transfer.

No city business license or vehicle permit may be assigned or transferred except upon written application setting forth the purpose, terms or conditions of such assignment or transfer, which after investigation, shall be referred to the city council for approval or disapproval. Voluntary transfer of vehicle permit allocations between qualified companies or individuals may be effected under the provisions of this section.

(Ord. No. O-12-90, 3-13-90)

Sec. 7-4010. - Suspension and revocation of business license or vehicle permit.

Any business license or vehicle permit may be suspended or revoked by the city council at any time in case:

- (a) The owner's record of performance is unsatisfactory.
- (b) The owner fails to operate the public conveyance in accordance with the provisions of this chapter.
- (c) The owner shall cease to operate any public conveyance for a period of thirty (30) consecutive days without having obtained permission for cessation of such operation from the city. Vehicle permits recovered under this section will be reissued to the first person or company on the waiting list for vehicle permits.
- (d) The owner or operator of a public conveyance has been convicted of violating the laws of the state relating to the operation of such public conveyance.
- (e) The owner or operator of a public conveyance refuses to allow inspection by city police or the lawful city authority or agent of permits, proof of liability insurance, daily manifest, or safety and sanitary conditions of the vehicle.
- (f) The holder of a license shall fail to register properly in the correct and true owner's name, the public conveyance covered by the license.
- (g) The owner or operator fails to maintain in effect or show proof of liability insurance on each vehicle for which a permit is issued.

No business license shall be revoked unless, and until, seven (7) days notice of a hearing shall have been given to the holder of such license and such hearing is duly held thereon; the notice to contain the reasons for proposed suspension or revocation.

(Ord. No. O-12-90, 3-13-90)

Sec. 7-4011. - City driver's permit—Required.

It shall be unlawful for any person to act as a driver of a public motor passenger vehicle as herein defined without having in his or her possession a valid driver's permit issued by the city.

(Ord. No. O-12-90, 3-13-90)

Sec. 7-4012. - Same—Application; persons ineligible for permits.

- (a) The driver of any public motor passenger vehicle shall, before driving the same upon the streets of the city, possess a valid South Carolina driver's license and make and file with the chief of police a written application for a driver's permit which application shall be sworn to by the applicant and shall include full name, date of birth, driver's license number, and residence of the applicant; and shall state that the applicant is possessed of all requirements necessary to operate such vehicles in a safe, prudent, and satisfactory manner; a statement as to whether or not subject uses intoxicating beverages, drugs, or narcotics; and a statement as to whether or not such applicant has been convicted of any provision of this Code, or other ordinance, or state or federal law; and shall set forth the nature of such offense(s), if any, and such other information as may be required for determining qualifications. Any false entry on the application will be cause for disapproval of the permit.
- (b) Before issuing any permit as required by section 7-4011, the chief of police or his designated assistant shall investigate the facts set out in such application, and shall not grant such permit to any person who has been convicted of any major crime or the violation of laws and ordinances involving moral turpitude, alcohol beverage control, or who is a habitual user of drugs or alcohol, or who has a record of habitually violating traffic laws and ordinances.

(Ord. No. O-12-90, 3-13-90)

Sec. 7-4013. - Same—Duration; expiration date.

Driver's permits, as required by this chapter, shall be for the period of one year, and each such permit shall expire on the thirty-first day of December of each year. The cost of the driver's permit will be five dollars (\$5.00) annually.

(Ord. No. O-12-90, 3-13-90)

Sec. 7-4014. - Permit card—Issuance.

On approval of any driver's permit required by this chapter, the chief of police, or his designated agent, shall issue a card which shall bear on its face a photograph of the permittee, the number of the permit, the expiration date, name of company or corporation hiring the driver, and such other information as the chief of police may direct.

(Ord. No. O-12-90, 3-13-90)

Sec. 7-4015. - Same—Display.

The public motor passenger vehicle operator's permit card shall, at all times, be kept on display in the public motor passenger vehicle operated by such operator, easily visible for the passenger, while such permittee is in control of such public motor passenger vehicle.

(Ord. No. O-12-90, 3-13-90)

Sec. 7-4016. - Transferability of driver's permit.

The driver's permit issued pursuant to this chapter shall not be transferable between individuals or companies.

(Ord. No. O-12-90, 3-13-90)



CONDITIONAL USE PERMIT
HOME OCCUPATION APPLICATION

Community and Economic Development Department
1911 Boundary Street, Beaufort, South Carolina, 29902
p. (843) 525-7011 / f. (843) 986-5606 www.cityofbeaufort.org

Application Fee: \$30

OFFICE USE ONLY: Date Filed: 4-26-21 Application #: 21947
Type: Minor [X] Major [] Approved By: [Signature] 4.26.21 TY-HN

Pursuant to Section 6-29-1145 of the South Carolina Code of Laws, is this tract or parcel restricted by any recorded covenant that is contrary to, conflicts with, or prohibits the activity described in this application? [] Yes [X] No

Applicant, Owner and Property Information

Applicant Name: Christopher F. Heiskell Business Name: Chase Fairways LLC
Home Occupation Address: 802 West St. Beaufort SC. 29902
Applicant E-mail: chaske1161@gmail.com Applicant Phone Number: 843-263-7871

Submission Information:

Describe, in detail, the proposed business to be conducted in the above residence: Plan is to transport people to + from golf courses all around Beaufort County. Bus will be parked at a business in Port Royal for storage nightly.
Please answer the following questions by checking "Yes" or "No":

- Yes No
[] [X] Will any persons aside from the members of the household be employed in the home occupation? If so, how many? No
[] [X] Will customers or clients be visiting the premises?
[] [X] Will a utility trailer be used for this Home Occupation? If yes, will it be [] Open [] Enclosed? List size of trailer *Attach a site plan where the vehicle/trailer will be parked
[] [X] Will there be any deliveries made to the residence?
[] [X] Will accessory structures such as garages be utilized in the business, either for the home occupation or storage, etc.? Please explain:
[] [X] Will there be any renovations to the dwelling?
[] [X] Are you requesting a sign?
[] [X] Will the home occupation potentially generate noise, vibration, smoke, dust, odor, heat, glare, traffic, or parking problems?

Certification of Correctness: I/we certify that the information in this application is correct.

Applicant Signature: [Signature] Date: 4-26-21

FOR OFFICIAL USE ONLY- Conditions/Comments:

Bus to be located in Port Royal.



CITY OF BEAUFORT
DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

TO: CITY COUNCIL **DATE:** 5/12/2021
FROM: Kathy Todd
AGENDA ITEM
TITLE: Approve the creation of a new Special Revenue Fund
MEETING
DATE: 5/25/2021
DEPARTMENT: Finance

BACKGROUND INFORMATION:

With the anticipated receipt of American Recovery Plan funding from the US Treasury, City staff recommend the creation of a new special revenue fund to account for and report transactional activity that is restricted in its use, according to US Treasury guidance. The name of the new special revenue fund is recommended to be: American Recovery Fund.

Budget control over this fund is recommended, thereby requiring the use of the funds to be approved by City Council like other budgetary controlled funds.

PLACED ON AGENDA FOR: Action

REMARKS:

Staff recommends the creation of the American Recovery Fund, a special revenue fund of the City.



CITY OF BEAUFORT

DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

TO: CITY COUNCIL **DATE:** 5/20/2021
FROM: David Prichard, Community and Economic Development Director
AGENDA ITEM TITLE: An Ordinance adding Section 6-3004 - Litter from construction to the Beaufort Code of Ordinances to encourage the use of proactive mitigation to prevent litter from leaving construction sites within the limits of the City - 1st Reading
MEETING DATE: 5/25/2021
DEPARTMENT: City Managers Office

BACKGROUND INFORMATION:

Juliana Smith of the Coastal Conservation League is proposing the attached ordinance which will address the issue of litter from construction sites and will specifically implement proactive measures preventing the migration of expanded-polystyrene particles.

The ordinance will add section 6-3004 to Part 6 - Health and Sanitation, Chapter 3 - Litter and Trash of the Beaufort Code of Ordinances.

Jessie White went over the proposed Ordinance with Council in the May 11, 2021 Worksession.

Council asked that this be moved forward for 1st Reading.

PLACED ON AGENDA FOR: Action

REMARKS:

ATTACHMENTS:

Description	Type	Upload Date
Ordinance	Backup Material	5/20/2021

ORDINANCE

AN ORDINANCE ADDING SECTION 6-3004 - LITTER FROM CONSTRUCTION--TO THE BEAUFORT CODE OF ORDINANCES TO ENCOURAGE THE USE OF PROACTIVE MITIGATION TO PREVENT LITTER FROM LEAVING CONSTRUCTION SITES WITHIN THE LIMITS OF THE CITY

WHEREAS, the City of Beaufort Code of Ordinances currently contains Article 6, Chapter 3 – Litter and Trash; and

WHEREAS, litter and trash, including litter and trash created by construction activities, has a detrimental effect on the health of the communities and environment of Beaufort, South Carolina; and

WHEREAS, the City Council has actively invested in the prevention of littering in Beaufort, South Carolina by adopting regulations for property owners and bans on single-use plastic bags; and

WHEREAS, recent new development projects in the City have created litter concerns impacting storm drains, city roads, adjacent parks, adjacent businesses, and nearby forest and sensitive salt marsh habitats; and

WHEREAS, the type of litter created was capable of far spread by wind, rain, tides, and other means, and was impractical to clean-up once it had occurred as a result of time, personnel, available technology, and financial constraints; and

WHEREAS, plastic-based litter materials are especially detrimental to the health of communities and habitats within the City and have been shown to cause death or toxicity to marine wildlife, staples of the water-based culture and diet of the City and surrounding communities; and,

WHEREAS, current City policies do not address litter created during the construction process that can leave the construction site and fall upon other privately-owned properties, city-owned properties, green space, and natural habitats; and

WHEREAS, the City Council wishes to create Section 6-3004 – Litter from Construction--to be included in Article 6, Chapter 3.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF BEAUFORT, SOUTH CAROLINA,
IN COUNCIL DULY ASSEMBLED AND BY THE AUTHORITY OF THE SAME, THAT SECTION 6-3004 SHALL BE
ADDED AS FOLLOWS:**

Section 1 Purpose and Intent

It is the objective of the City of Beaufort to protect and preserve privately-owned property, City-owned property, green space, and natural environment of the City, including forest stands and our expansive wetlands, by preventing building rubbish, particulates, and trash materials detrimental to the health of properties and communities within the City from leaving construction sites, and to promote proactive measures to prevent litter from occurring. The purpose of this Ordinance is to promote proactive measures to capture litter on construction sites so that it may

be appropriately disposed of, and to prevent from occurring litter problems that are impractical to mitigate due to the size and spread of the litter once it leaves the construction site.

Section 2 Ordinance

Article 6, Chapter 3, Section 6-3004 – Litter from construction-- shall read as follows:

Sec. 6-3004. – Litter from Construction

- (a) It shall be unlawful for any person to permit building rubbish or trash materials upon any property within the city to leave a construction site by wind, rain, or other means that create litter. Any building rubbish or trash materials leaving a construction site and creating litter within the city is hereby declared to be a nuisance and detrimental to the health, safety, cleanliness, and comfort of the inhabitants of the city and can result in a stop work order at the determination of the building official or code enforcement.
- (b) The following building materials are subject to conditions to prevent building rubbish from leaving a construction site by wind, rain, or other means that create litter:
 - (1) Exterior Insulation and Finishing Systems (EIFS) or other expanded-polystyrene (EPS) construction practices. Any project that involves Exterior Insulation and Finishing Systems (EIFS) or otherwise utilizes expanded polystyrene (EPS, a.k.a. “Styrofoam”) in any element of construction shall follow these specifications. If EPS materials are to be rasped, sanded, sawed, planed or otherwise worked in a way that produces particulates or loose debris of any size, all the following measures shall be implemented:
 - a. Any rasping equipment shall be equipped with a vacuum.
 - b. The area around the activity shall be shielded on all sides, from six feet above the area being worked to ground level with construction netting to capture any loose debris.
 - c. At least one vacuum in addition to any vacuum rasps shall be on site with someone assigned to use it to immediately clean up any EPS debris that is not captured by the vacuum rasps.
 - d. The contents of all vacuum equipment shall be emptied into sealable, disposable bags before being disposed of in any open containers to prevent wind dispersal of debris after it has been disposed of in open top dumpsters or other containers.
 - e. EPS debris or scrap too large to be vacuumed shall be disposed of immediately in sealed bags or enclosed containers to prevent it from being broken into smaller pieces and dispersed off-site.
 - f. Any activities not in compliance with these specifications will be stopped until the specifications of this Ordinance are satisfied. Any EPS debris on the construction site or escaping the construction site, regardless of the implementation of these specifications, will be the responsibility of the contractor to clean up immediately and completely.

This Ordinance shall become effective immediately upon adoption.

Stephen D. Murray III, Mayor

Attest

Traci Guldner, City Clerk

First Reading _____

Second Reading and adoption _____

Approved in Form _____
William B. Harvey, III, City Attorney



CITY OF BEAUFORT
DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

TO: CITY COUNCIL **DATE:** 5/19/2021
FROM: Bill Prokop, City Manager
AGENDA ITEM TITLE: Authorization to allow the City Manager to enter into a Sales Contract and other Documents for the sale of Parcel R120 029 00C 0171 0000 located at 1073 Otter Circle to Kathleen Young - 1st Reading
MEETING DATE: 5/25/2021
DEPARTMENT: City Managers Office

BACKGROUND INFORMATION:

This lot is being sold for \$82,000.00 with a deposit of \$5,000.

PLACED ON AGENDA FOR: Action

REMARKS:

ATTACHMENTS:

Description	Type	Upload Date
Ordinance	Backup Material	5/21/2021
Plat survey for 1073 otter cirlee	Backup Material	5/20/2021
Property information for 1073 Otter Circle	Backup Material	5/20/2021
Newspaper Advertisement	Backup Material	5/20/2021
Letter of Intent	Backup Material	5/21/2021

ORDINANCE

Authorizing the City Manager to Enter into a Sales Contract and other Documents for the sale of Parcel number R120 029 00C 0171 000 located at 1073 Otter Circle to Kathleen Young

WHEREAS, The City of Beaufort (City) owns property throughout the City which it wishes to sell; and,

WHEREAS, the City has chosen to dispose of the real property belonging to the City with no current or foreseeable use; and,

WHEREAS, Parcel R120 029 00C 0171 0000, is a .48 acre lot located in the Battery Shores Subdivision that was purchased by the City in July 2019 from David Sanders, and the City installed an underground storm drainpipe system along the northeast property line; and

WHEREAS, on April 29, 2021 an advertisement was placed in the Island Packet for the sale of Parcel R120 029 00C 0171 0000 located at 1073 Otter Circle with a minimum bid of eighty thousand dollars (\$80,000); and

WHEREAS, Kathleen Young expressed interest in purchasing the parcel. No other inquiries were received; and

WHEREAS, the City will be granted a 20 foot easement for stormwater; and

WHEREAS, the City will not pay any compensation to Brokers/Agents: any Broker/Agent in this agreement would be a Buyer's agent and shall be compensated by the Buyer according to the commission agreement negotiated between the Buyer and the Broker/Agent; and

WHEREAS, the purchaser of such parcel shall be responsible for all costs incurred or required to dispose of the property. These include but are not limited to encumbrances, transfer taxes, and all legal fees and deed recordings; and

WHEREAS, the City makes no representation regarding the title or any other matters relating to the parcel to be sold. The parcel will be sold "as is." It is the purchaser's responsibility to do the necessary due diligence on the property being sold; and

WHEREAS, if the parcel is not sold, the City will continue to pay property taxes and be responsible for maintaining the property.

NOW, THEREFORE, BE IT ORDAINED, by the City Council of Beaufort, South Carolina, in Council duly assembled, and by the authority of the same, that the City Manager shall be authorized and empowered to enter into a Sale Agreement, and to sign the Deed and other necessary documents for the following transaction:

The Sale of Parcel number R120 029 00C 0171 0000 for the sum of eighty-two thousand dollars (\$82,000) to Kathleen Young.

This Ordinance shall be effective upon adoption.

STEPHEN D. MURRAY, III, MAYOR

ATTEST:

TRACI GULDNER, CITY CLERK

1ST Reading _____

2nd Reading and Adoption _____

Reviewed by: _____

WILLIAM B. HARVEY, III, CITY ATTORNEY



Beaufort County, South Carolina

generated on 5/20/2021 2:28:56 PM EDT

Property ID (PIN)	Alternate ID (AIN)	Parcel Address	Data refreshed as of	Assess Year	Pay Year
R120 029 00C 0171 0000	09067831	1073 OTTER CIR, City of Beaufort	5/14/2021	2020	2020

Current Parcel Information

Owner	CITY OF BEAUFORT	Property Class Code	ResVac Platted&Unplatted
Owner Address	1911 BOUNDARY ST BEAUFORT SC 29902	Acreage	.4800
Legal Description	LOT 19 BLK F BATTERY SHORES S/D PH II PB70 P1 PG74 PG70		

Historic Information

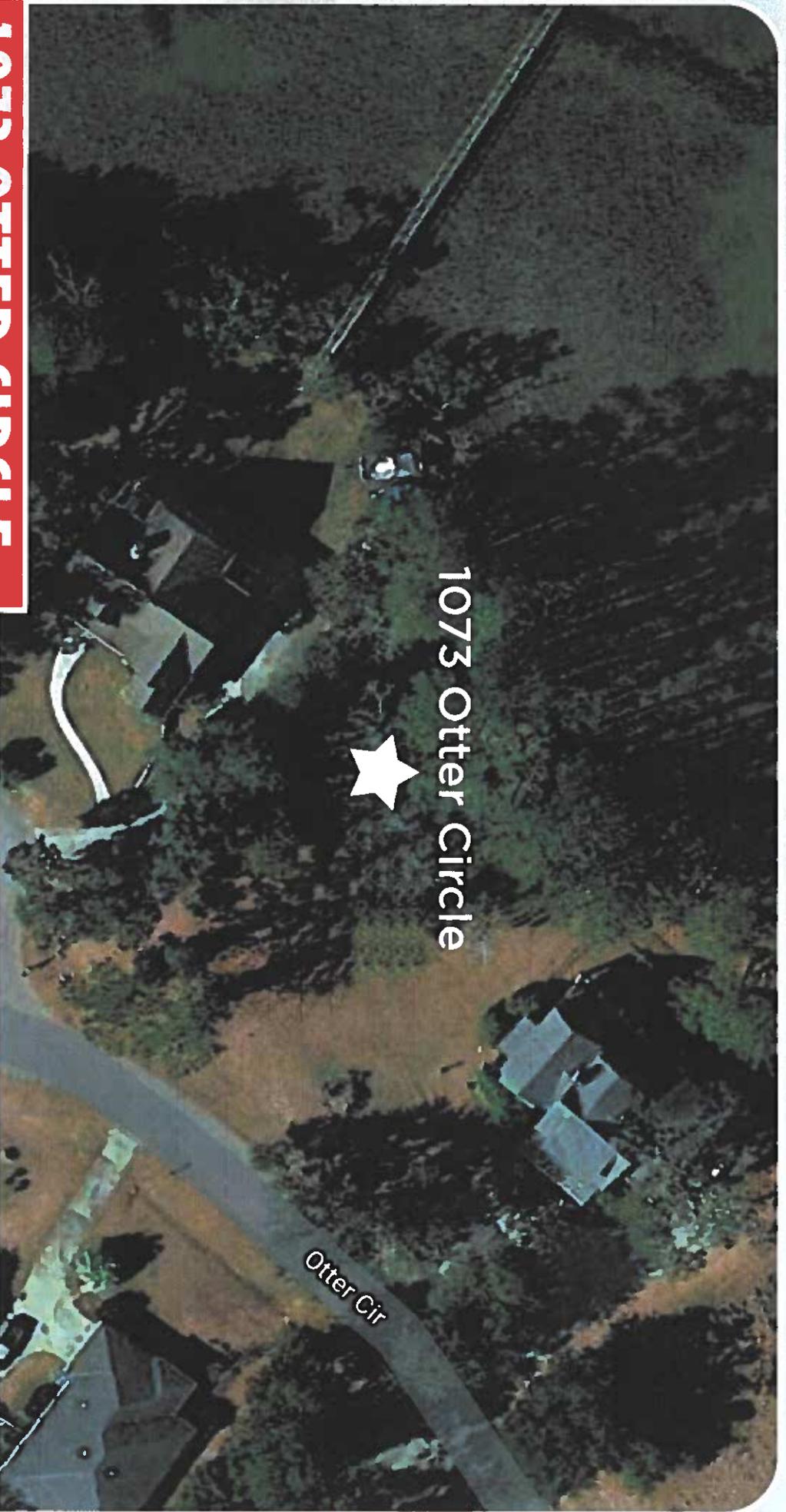
Tax Year	Land	Building	Market	Taxes	Payment
2020	\$73,000		\$73,000	\$41.82	\$41.82
2019	\$75,000		\$75,000	\$41.77	\$148.04
2018	\$75,000		\$75,000	\$1,273.08	\$1,273.08
2017	\$75,000		\$75,000	\$1,296.27	\$1,296.27
2016	\$75,000		\$75,000	\$1,277.73	\$1,277.73
2015	\$178,100		\$178,100	\$2,141.74	\$2,141.74
2014	\$178,100		\$178,100	\$2,122.62	\$2,122.62
2013	\$178,100		\$178,100	\$1,210.75	\$1,210.75
2012	\$198,000		\$198,000	\$1,046.50	\$1,077.90
2011	\$198,000		\$198,000	\$1,028.50	\$1,028.50

Sales Disclosure

Grantor	Book & Page	Date	Deed	Vacant	Sale Price
SANDERS DAVID J	3776 3357	7/15/2019	Ge		\$73,000
RENTZ LELAND C	3470 1443	3/16/2016	Fu		\$74,000
Multiple Owners	3423 3274	8/20/2015	Li		\$10
UNKNOWN OWNER 09067831		12/31/1776	Or		\$0
		12/31/1776	Or		\$0

Improvements

Building	Type	Use Code Description	Constructed Year	Stories	Rooms	Square Footage	Improvement Size
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1073 Otter Circle

1073 OTTER CIRCLE

1/2 ACRE LOT WITH ACTIVE DOCK PERMIT -

This .48 acre lot is on the water in the Battery Shores subdivision. Currently zoned for a single-family home. Now accepting bids through 5/7/2021. Minimum acceptable bid: \$80,000. For more information, contact the City of Beaufort at (843)525-7015 or kkenedy@cityofbeaufort.org

May 11, 2021

City of Beaufort
City Manager's Office
1911 Boundary Street

RE: Intent to Purchase Parcel R120 029 00C 0171 0000

This letter of intent represents only the basic terms for an agreement. A formal agreement may be constructed at a later date to the benefit of the parties involved.

- I. **The Buyer:** Kathleen Young
- II. **The Seller:** City of Beaufort
- III. **Property Address:** 1073 Otter Circle Beaufort SC, 29902 (Parcel ID R120 029 00C 0171 0000)
- IV. **Purchase Price:** The Buyer shall purchase the Property for eighty-two thousand dollars (\$82,000)
- V. **Property Inspection:** The buyer shall hold the right to have the condition of the property inspected by a person of their choosing.

SELLER

Seller's Signature K Young Date 21 May 2021
Print Name Kathleen S. Young