

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/85007384553?pwd=VIB6bXIJTVBQanhhdWhqb3puRTFOU09>

Passcode: 804733

Webinar ID: 850 0738 4553

US: +1 301 715 8592



CITY OF BEAUFORT
1911 BOUNDARY STREET
BEAUFORT MUNICIPAL COMPLEX
BEAUFORT, SOUTH CAROLINA 29902
(843) 525-7070
CITY COUNCIL REGULAR MEETING AGENDA
June 8, 2021

STATEMENT OF MEDIA NOTIFICATION

"In accordance with South Carolina Code of Laws, 1976, Section 30-4-80(d), as amended, all local media was duly notified of the time, date, place and agenda of this meeting."

REGULAR MEETING - Council Chambers, 2nd Floor - 7:00 PM

Please note, this meeting will be broadcasted via zoom and live streamed on Facebook. You can view the meeting at the City's page; City Beaufort SC

I. CALL TO ORDER

A. Stephen D. Murray III, Mayor

II. INVOCATION AND PLEDGE OF ALLEGIANCE

A. Mayor Pro Tem, Mike McFee

III. PROCLAMATIONS/COMMENDATIONS/RECOGNITIONS

- A. Character Education Proclamation - Timothy Landon Bonk, Robert Smalls International Academy
- B. Resolution recognizing the weightlifting accomplishments of Clarence Cummings Jr.

IV. PUBLIC COMMENT

V. PUBLIC HEARING

A. FY 2022 Recommended Budget

VI. MINUTES

A. Worksession and Regular Meeting - May 25, 2021

VII. OLD BUSINESS

- A. Authorization to allow the City Manager to enter into a Sales Contract and other Documents for the sale of Parcel R120 029 00C 0171 0000 located at 1073 Otter Circle to Kathleen Young - 2nd Reading
- B. An Ordinance adding Section 6-3004 - Litter from construction - to the Beaufort Code of Ordinances to encourage the use of proactive mitigation to prevent litter from leaving construction sites within the limits of the City - 2nd Reading

VIII. NEW BUSINESS

A. FY 2022 Budget Ordinance - 1st Reading

- B. Authorization to allow the City Manager to enter into a Contract for Refuse Collection Services
- C. Appointments and Reappointments to Boards and Commissions

IX. REPORTS

- City Manager's Report
- Mayor Report
- Reports by Council Members

X. ADJOURN



PROCLAMATION

WHEREAS, the character education movement reinforces the social, emotional, and ethical development of students; and

WHEREAS, schools, school districts and states are working to instill important core ethical and performance values including caring, honesty, diligence, fairness, fortitude, responsibility, and respect for self and others; and

WHEREAS, character education provides long-term solutions to moral, ethical, and academic issues that are of growing concern in our society and our schools; and

WHEREAS, character education teaches students how to be their best selves and how to do their best work; and

WHEREAS, the Eleven Principles of Effective Character Education include: Promoting core ethical and performance values; Teaching students to understand, care about and act upon these core ethical and performance values; Encompassing all aspects of the school culture; Fostering a caring school community; Providing opportunities for moral action; Supporting academic achievement; Developing intrinsic motivation; Including whole-staff involvement; Requiring positive leadership of staff and students; Involving parents and community members; and assess results and strives to improve; and

WHEREAS, the Beaufort County School District's Character Education program was formed to support parents' efforts in developing good character in their children; and

WHEREAS, the purpose of the Character Education program is to integrate good character traits into the total school environment, as well as into the community; and

WHEREAS, each school's counselor identified a list of character words and definitions deemed important regardless of a person's political leanings, race, gender, or religious convictions; and

WHEREAS, the words are friendship, kindness, acceptance, courage, tolerance, respect, gratitude, compassion, citizenship, perseverance, honesty, integrity, self-control, forgiveness responsibility and cooperation; and

WHEREAS, Timothy Landon Bonk was selected as the winner by Robert Smalls International Academy as the student of the month.

NOW, THEREFORE, the City Council of the City of Beaufort, South Carolina, hereby proclaims May 2021 as

**TIMOTHY LANDON BONK, ROBERT SMALLS INTERNATIONAL ACADEMY
STUDENT OF THE MONTH**

The City of Beaufort thereby pronounces *responsibility/cooperation* as the word for the month of May and applauds Timothy Landon Bonk, the Beaufort County School District, and Robert Smalls International Academy for their work and specifically honors Timothy Landon Bonk as Robert Smalls International Academy student of the month.

IN WITNESS THEREOF, I hereunto set my hand and caused the Seal of the City of Beaufort to be affixed this 8th day of June 2021.

STEPHEN D. MURRAY III, MAYOR

ATTEST:

TRACI GULDNER, CITY CLERK



RESOLUTION

RECOGNIZING THE WEIGHTLIFTING ACCOMPLISHMENTS OF CLARENCE CUMMINGS JR.

WHEREAS, Clarence Cummings Jr., also known as CJ, is a graduate of Beaufort High School; and

WHEREAS, at the age of 10, CJ began his weightlifting journey; and

WHEREAS, at the age of 11 he was able to do a clean-and-jerk lift doubling his body weight and became the youngest competitor to ever do so; and

WHEREAS, CJ won his first Junior World Title in 2016; and

WHEREAS, he went on to become a four time consecutive Junior World Champion; and

WHEREAS, CJ has qualified for the 2021 Summer Olympic Games in Tokyo, Japan.

NOW, THEREFORE BE IT RESOLVED, the City Council of the City of Beaufort, South Carolina, duly assembled, wishes CJ Cummings all the best at the Olympic Games in Tokyo, Japan in July 2021.

IN WITNESS THEREOF, I hereunto set my hand and caused the Seal of the City of Beaufort to be affixed this 8th day of June 2021.

STEPHEN D. MURRAY III, MAYOR

ATTEST:

TRACI GULDNER, CITY CLERK



CITY OF BEAUFORT
DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

TO: CITY COUNCIL **DATE:** 5/28/2021
FROM: Kathy Todd
AGENDA ITEM
TITLE: FY 2022 Recommended Budget
MEETING
DATE: 6/8/2021
DEPARTMENT: Finance

BACKGROUND INFORMATION:

PLACED ON AGENDA FOR: Discussion

REMARKS:



City Council Worksession
Meeting Minutes – Council Chambers – 2nd Floor

May 25, 2021

I. CALL TO ORDER

5:01PM

Mayor, Stephen D. Murray III

Members of Council in attendance (Phil Cromer, Neil Lipsitz, Mike McFee, Mitch Mitchell, and Mayor Murray)

II. DISCUSSION ITEMS

A. Interviews of applicants for Boards and Commissions

Council held a question-and-answer session for all applicants for Boards and Commissions.

Zoning Board of Appeals - Kenneth Hoffman.

Metropolitan Planning Commission - Sue Cosner, Mike Tomy.

Design Review Board - Cheryl D'Angelo, Eric Erickson, Kim McFann, Benjie Morillo.

Historic District Review Board - Adam Biery, Maxine Lutz, Michelle Prentice, Katherine Pringle, Jeremiah Smith, Mike Sutton, Beekman Webb.

B. Update on major projects by Dominion Energy

Blakely Williams, Dominion Energy Economic Development & Local Affairs, went over their companies' priorities which are Employee Safety, Public Safety and Customer Service. Their main goal is to deliver clean, reliable, and affordable energy.

Jake Baker, Natural Gas Division, stated that there are not many Natural Gas projects in the City at this time. They are working in the new Pulte development that is on Salem Farms Road. They will also be extending their gas main down Robert Smalls Parkway.

Councilman Lipsitz asked if there will be any interruptions while these projects are underway.

Mr. Baker, stated no.

Evan Wheeler, Southern District Manager, gave an overview how electricity is generated, and the process it takes to get that energy to the final destination which are residential homes and businesses.

Will Epting, Certified Arborist, went over the tree trimming processes and vegetation management procedures. He showed how trees are trimmed away from power lines, by using the International Society of Arboriculture (ISA) Best Management Practices, and the American National Standard for Tree Care Operations (ANSI A300) manuals.

Matt Talley, Manager of Electric Transmission Engineering, spoke about the Burton to Frogmore Transmission Line replacement of aging power poles. These wooden poles are being

replaced with self-supporting galvanized steel structures. Line construction is expected to start in the 1st quarter of 2022 and be completed by the end of that year.

Mr. Wheeler went over the differences between underground and overhead electrical services, and their inspection and maintenance procedures. He also talked about a Beaufort Central New Feeder which is approximately 1.25 miles long that will accommodate growing electrical demands.

Local residents were able to speak about their specific concerns and ask questions of Dominion Energy. They asked for better communication in the future.

Mayor Murray gave appreciation to Dominion Energy for their time and agrees that communication could be better between all parties. He stated that the City wants to be a partner in helping with that communication.

III. PRESENTATIONS

A. Update on planned changes to Solid Waste Services

Councilman Cromer made a motion to amend the Worksession Agenda and table the presentation to the next Worksession on Tuesday, June 8, 2021 and move the Executive Session to the end of the regular meeting, May 25, 2021. Motion was seconded by Councilman Lipsitz.

All were in favor.

IV. ADJOURN

7:32 PM

Disclaimer: This document is a summary. All City Council Worksession and Regular Meetings are recorded. Live stream can be found on the City's website at www.cityofbeaufort.org (Agenda section). Audio recordings are available upon request by contacting the City Clerk, Traci Guldner at 843-525-7024 or by email at tguldner@cityofbeaufort.org.



City Council Regular Meeting
Meeting Minutes – City Hall Council Chambers, 2nd Floor

May 25, 2021

I. CALL TO ORDER

7:40PM

Stephen D. Murray III, Mayor

II. INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Pro Tem, Mike McFee

III. PROCLAMATIONS/COMMENDATIONS/RECOGNITIONS

A. Character Education Proclamation - Elkin Membreno, Whale Branch Elementary School

Motion to approve was made by Mayor Pro Tem, McFee and seconded by Councilman Cromer.

Approval was unanimous.

B. Proclamation proclaiming May 22-28, 2021 as National Safe Boating Week

Motion to approve was made by Mayor Pro Tem, McFee and seconded by Councilman Cromer.

Approval was unanimous.

IV. PUBLIC COMMENT

Marcell Camacha, 1529 Roseland Drive, Ridgeland, S.C. spoke to Council about equality for all people.

V. MINUTES

A. Worksession and Regular Meeting - May 11, 2021

Motion to approve was made by Councilman Cromer and seconded by Councilman Lipsitz.

Minutes approved as presented.

B. Special Worksession Meeting - May 18, 2021

Motion to approve was made by Mayor Pro Tem, McFee and seconded by Councilman Cromer.

Minutes approved as presented.

VI. OLD BUSINESS

- A. Authorization to allow the City Manager to enter into a Sales Contract and other Documents for the sale of Parcel R200 015 000 8788 0000 located at 71 Sams Point Road to Beaufort Air Conditioning and Heating, LLC. - 2nd Reading

Motion to approve was made by Councilman Cromer and seconded by Mayor Pro Tem, McFee.

Approval was unanimous.

- B. FY 2021 Budget Amendment, use of TIF II funds for SC170 Sidewalk Project - 2nd Reading

Motion to approve was made by Councilman Cromer and seconded by Mayor Pro Tem, McFee.

Approval was unanimous.

VII. NEW BUSINESS

- A. Request from Beaufort History Museum for partial street closure of Craven Street for reenactment event on Saturday, December 4, 2021

Motion to approve was made by Councilman Cromer and seconded by Mayor Pro Tem, McFee.

Approval was unanimous.

- B. Approval of Golf Shuttle Business License under the Public Conveyance Ordinance - Chase Fairways, LLC.

Motion to approve was made by Mayor Pro Tem, McFee, and seconded by Councilman Cromer.

Approval was unanimous.

- C. Approval of the creation of a new Special Revenue Fund

Motion to approve was made by Councilman Cromer and seconded by Councilman Lipsitz.

Kathy Todd, Finance Director, stated that this fund would store the American Rescue Plan dollars, once received. The name will be American Recovery Fund.

Approval was unanimous.

- D. An Ordinance adding Section 6-3004 - Litter from construction to the Beaufort Code of Ordinances to encourage the use of proactive mitigation to prevent litter from leaving construction sites within the limits of the City - 1st Reading

Motion to approve was made by Councilman Cromer, and seconded by Mayor Pro Tem, McFee.

David Prichard, Community and Economic Development Director, gave an overview of how this proposed ordinance came about.

Ian Scott, President of the Beaufort Regional Chamber of Commerce, spoke about concerns that came from the construction community.

Juliana Smith, Coastal Conservation League spoke about the need for this ordinance and hopes that it meets with Council's approval.

Approval was unanimous.

- E. Authorization to allow the City Manager to enter into a Sales Contract and other Documents for the sale of Parcel R120 029 00C 0171 0000 located at 1073 Otter Circle to Kathleen Young - 1st Reading

Motion to approve was made by Mayor Pro Tem, McFee and seconded by Councilman Cromer.

Approval was unanimous.

VIII. REPORTS

City Manager's Report

Thanked those that attended the unveiling of the signage at the Henry C. Chambers Park. Recognized Edie Rodgers, Billy Keyserling, Linda Roper and her team for their efforts and involvement.

Wished everyone a safe Memorial Day weekend.

Friday, June 4, 2021 is the First Friday event downtown. Come out and join the fun.

Public Hearing and 1st Reading on the proposed FY 2022 Budget is Tuesday, June 8, 2021 and 2nd Reading will be Tuesday, June 22, 2021.

Mayor's Report

Echoed the sentiments of the City Manager on the unveiling of the signage at the Henry C. Chambers Park.

Asked the public to be safe out on the waterways this Memorial Day weekend and encouraged all to shop local.

Councilman Mitchell

Reported that the Community Garden efforts are under way and that they elected their leaders. Jessie White will be Chairman, with Laura Lee Rose as Co-Chairman. Stated there is a lead on some land that might be donated for the garden.

Charles Lind Brown Community Center Task Force is moving along and will be holding another meeting in the near future.

Mayor Pro Tem, McFee

Thanked Linda Roper and all those involved with the events taking place Downtown. Live after 5 and First Friday.

Stated that the Realtors Association is working closely with Beaufort County on the Coastal Resiliency and Landfill Ordinances.

Councilman Lipsitz

Nothing to Report.

Councilman Cromer

Nothing to Report.

IX. EXECUTIVE SESSION

Councilman Cromer made a motion to go into Executive Session and seconded by Councilman Lipsitz.

A. Pursuant to Title 30, Chapter 4, Section (70) (a) (1) of the South Carolina Code of Law: Discussion regarding Personnel - Boards and Commissions

Councilman Cromer made a motion to come out of Executive Session and seconded by Mayor Pro Tem, McFee.

No actions from Executive Session.

X. ADJOURN

10:10PM

Motion to adjourn was made by Councilman Cromer and seconded by Councilman Mitchell.

All in favor.

Disclaimer: This document is a summary. All City Council Worksession and Regular Meetings are recorded. Live stream can be found on the City's website at www.cityofbeaufort.org (Agenda section). Audio recordings are available upon request by contacting the City Clerk, Traci Guldner at 843-525-7024 or by email at tguldner@cityofbeaufort.org.



CITY OF BEAUFORT

DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

TO: CITY COUNCIL **DATE:** 6/1/2021
FROM: Bill Prokop, City Manager
AGENDA ITEM TITLE: Authorization to allow the City Manager to enter into a Sales Contract and other Documents for the sale of Parcel R120 029 00C 0171 0000 located at 1073 Otter Circle to Kathleen Young - 2nd Reading
MEETING DATE: 6/8/2021
DEPARTMENT: City Managers Office

BACKGROUND INFORMATION:

First Reading was held on May 25, 2021.

Sale of Lot to Kathleen Young for \$82,000.

PLACED ON AGENDA FOR: Action

REMARKS:

ATTACHMENTS:

Description	Type	Upload Date
Ordinance	Backup Material	6/1/2021
Plat survey for 1073 otter circlce	Backup Material	6/1/2021
Property information for 1073 Otter Circle	Backup Material	6/1/2021
Newspaper Advertisement	Backup Material	6/1/2021
Intent to Purchase Agreement	Backup Material	6/1/2021

ORDINANCE

Authorizing the City Manager to Enter into a Sales Contract and other Documents for the sale of Parcel number R120 029 00C 0171 000 located at 1073 Otter Circle to Kathleen Young

WHEREAS, The City of Beaufort (City) owns property throughout the City which it wishes to sell; and,

WHEREAS, the City has chosen to dispose of the real property belonging to the City with no current or foreseeable use; and,

WHEREAS, Parcel R120 029 00C 0171 0000, is a .48 acre lot located in the Battery Shores Subdivision that was purchased by the City in July 2019 from David Sanders, and the City installed an underground storm drainpipe system along the northeast property line; and

WHEREAS, on April 29, 2021 an advertisement was placed in the Island Packet for the sale of Parcel R120 029 00C 0171 0000 located at 1073 Otter Circle with a minimum bid of eighty thousand dollars (\$80,000); and

WHEREAS, Kathleen Young expressed interest in purchasing the parcel. No other inquiries were received; and

WHEREAS, the City will be granted a 20 foot easement for stormwater; and

WHEREAS, the City will not pay any compensation to Brokers/Agents: any Broker/Agent in this agreement would be a Buyer's agent and shall be compensated by the Buyer according to the commission agreement negotiated between the Buyer and the Broker/Agent; and

WHEREAS, the purchaser of such parcel shall be responsible for all costs incurred or required to dispose of the property. These include but are not limited to encumbrances, transfer taxes, and all legal fees and deed recordings; and

WHEREAS, the City makes no representation regarding the title or any other matters relating to the parcel to be sold. The parcel will be sold "as is." It is the purchaser's responsibility to do the necessary due diligence on the property being sold; and

WHEREAS, if the parcel is not sold, the City will continue to pay property taxes and be responsible for maintaining the property.

NOW, THEREFORE, BE IT ORDAINED, by the City Council of Beaufort, South Carolina, in Council duly assembled, and by the authority of the same, that the City Manager shall be authorized and empowered to enter into a Sale Agreement, and to sign the Deed and other necessary documents for the following transaction:

The Sale of Parcel number R120 029 00C 0171 0000 for the sum of eighty-two thousand dollars (\$82,000) to Kathleen Young.

This Ordinance shall be effective upon adoption.

STEPHEN D. MURRAY, III, MAYOR

ATTEST:

TRACI GULDNER, CITY CLERK

1ST Reading _____

2nd Reading and Adoption _____

Reviewed by: _____

WILLIAM B. HARVEY, III, CITY ATTORNEY



Beaufort County, South Carolina

generated on 5/20/2021 2:28:56 PM EDT

Property ID (PIN)	Alternate ID (AIN)	Parcel Address	Data refreshed as of	Assess Year	Pay Year
R120 029 00C 0171 0000	09067831	1073 OTTER CIR, City of Beaufort	5/14/2021	2020	2020

Current Parcel Information

Owner	CITY OF BEAUFORT	Property Class Code	ResVac Platted&Unplatted
Owner Address	1911 BOUNDARY ST BEAUFORT SC 29902	Acreage	.4800
Legal Description	LOT 19 BLK F BATTERY SHORES S/D PH II PB70 P1 PG74 PG70		

Historic Information

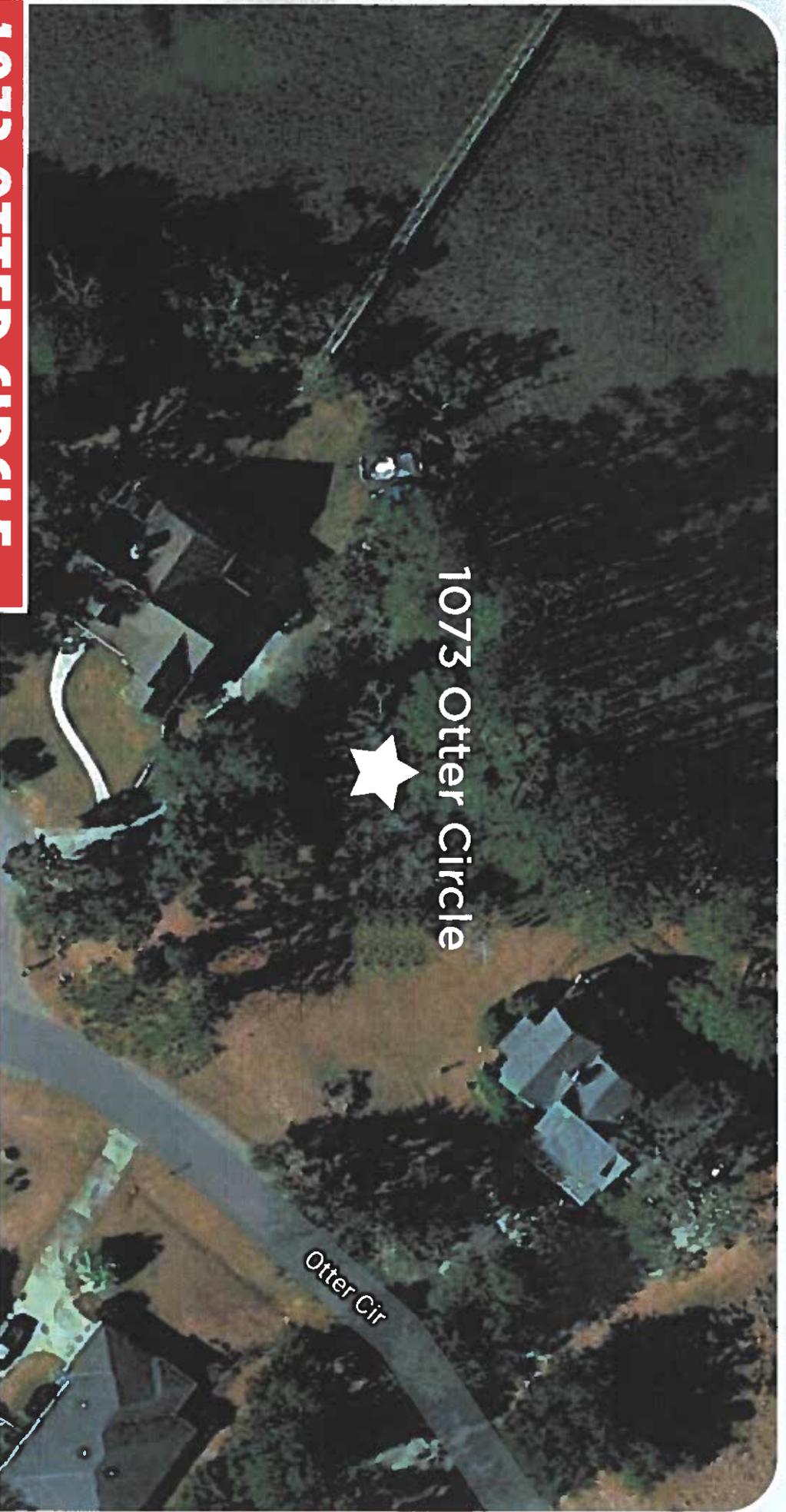
Tax Year	Land	Building	Market	Taxes	Payment
2020	\$73,000		\$73,000	\$41.82	\$41.82
2019	\$75,000		\$75,000	\$41.77	\$148.04
2018	\$75,000		\$75,000	\$1,273.08	\$1,273.08
2017	\$75,000		\$75,000	\$1,296.27	\$1,296.27
2016	\$75,000		\$75,000	\$1,277.73	\$1,277.73
2015	\$178,100		\$178,100	\$2,141.74	\$2,141.74
2014	\$178,100		\$178,100	\$2,122.62	\$2,122.62
2013	\$178,100		\$178,100	\$1,210.75	\$1,210.75
2012	\$198,000		\$198,000	\$1,046.50	\$1,077.90
2011	\$198,000		\$198,000	\$1,028.50	\$1,028.50

Sales Disclosure

Grantor	Book & Page	Date	Deed	Vacant	Sale Price
SANDERS DAVID J	3776 3357	7/15/2019	Ge		\$73,000
RENTZ LELAND C	3470 1443	3/16/2016	Fu		\$74,000
Multiple Owners	3423 3274	8/20/2015	Li		\$10
UNKNOWN OWNER 09067831		12/31/1776	Or		\$0
		12/31/1776	Or		\$0

Improvements

Building	Type	Use Code Description	Constructed Year	Stories	Rooms	Square Footage	Improvement Size
----------	------	----------------------	------------------	---------	-------	----------------	------------------



1073 Otter Circle

1073 OTTER CIRCLE

1/2 ACRE LOT WITH ACTIVE DOCK PERMIT -

This .48 acre lot is on the water in the Battery Shores subdivision. Currently zoned for a single-family home. Now accepting bids through 5/7/2021. Minimum acceptable bid: \$80,000. For more information, contact the City of Beaufort at (843)525-7015 or kkenedy@cityofbeaufort.org

May 11, 2021

City of Beaufort
City Manager's Office
1911 Boundary Street

RE: Intent to Purchase Parcel R120 029 00C 0171 0000

This letter of intent represents only the basic terms for an agreement. A formal agreement may be constructed at a later date to the benefit of the parties involved.

- I. **The Buyer:** Kathleen Young
- II. **The Seller:** City of Beaufort
- III. **Property Address:** 1073 Otter Circle Beaufort SC, 29902 (Parcel ID R120 029 00C 0171 0000)
- IV. **Purchase Price:** The Buyer shall purchase the Property for eighty-two thousand dollars (\$82,000)
- V. **Property Inspection:** The buyer shall hold the right to have the condition of the property inspected by a person of their choosing.

SELLER

Seller's Signature K Young Date 21 May 2021
Print Name Kathleen S. Young



CITY OF BEAUFORT
DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

TO: CITY COUNCIL **DATE:** 6/1/2021
FROM: David Prichard, Community and Economic Development Director
AGENDA ITEM TITLE: An Ordinance adding Section 6-3004 - Litter from construction - to the Beaufort Code of Ordinances to encourage the use of proactive mitigation to prevent litter from leaving construction sites within the limits of the City - 2nd Reading
MEETING DATE: 6/8/2021
DEPARTMENT: Community and Economic Development

BACKGROUND INFORMATION:

Juliana Smith of the Coastal Conservation League is proposing the attached ordinance which will address the issue of litter from construction sites and will specifically implement proactive measures preventing the migration of expanded-polystyrene particles.

This ordinance will add section 6-3004 to Part 6 - Health and Sanitation, Chapter 3 - Litter and Trash of the Beaufort Code of Ordinances.

First reading was held on May 25, 2021.

PLACED ON AGENDA FOR: Action

REMARKS:



CITY OF BEAUFORT
DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

TO: CITY COUNCIL **DATE:** 6/1/2021
FROM: Bill Prokop & Kathy Todd
AGENDA ITEM
TITLE: FY 2022 Budget Ordinance - 1st Reading
MEETING
DATE: 6/8/2021
DEPARTMENT: Finance

BACKGROUND INFORMATION:

PLACED ON AGENDA FOR: Action

REMARKS:

ATTACHMENTS:

Description	Type	Upload Date
Fy-2022 Budget Ordinance	Backup Material	6/2/2021

ORDINANCE

AN ORDINANCE TO PROVIDE FOR THE LEVY OF TAXES FOR THE CITY OF BEAUFORT FOR FISCAL YEAR BEGINNING JULY 1, 2021 AND ENDING JUNE 30, 2022; TO PROVIDE FOR EXECUTION OF AND TO PUT INTO EFFECT THE CONSOLIDATED BUDGET; AND TO PROVIDE BUDGETARY CONTROL OF THE CITY'S FISCAL AFFAIRS

WHEREAS, pursuant to the provisions of the laws of the State of South Carolina, the City Manager is required to submit to the City Council a budget for the year beginning July 1, 2021 and ending June 30, 2022, and

WHEREAS, the City Manager has prepared and presented such proposed budget to the Council, such budget available for inspection at the office of the Finance Director, and

WHEREAS, the consolidated budget contains the budgets of the General Fund, the Parks and Tourism Fund, the Stormwater Utility Fund, the State Accommodations Fund, the Fire Impact Fund and the Redevelopment Fund.

NOW, THEREFORE, BE IT ORDAINED by the governing body of the City of Beaufort, SC, in Council duly assembled, and by the authority of the same to provide for the levy of tax for corporate City of Beaufort for the fiscal year beginning July 1, 2021 and ending June 30, 2022, to make appropriations for said purposes, and to provide for budgetary control of the City's fiscal affairs.

SECTION 1. TAX LEVY

The City Council of Beaufort, SC hereby appropriates the funds as detailed in Sections 3 and 4 of this Ordinance. Further, that the City Council of Beaufort, SC hereby establishes the millage rates as detailed in Section 2 of this Ordinance. However, the City Council of Beaufort, SC reserves the right to modify these millage rates by resolution at its August 24, 2021 meeting.

SECTION 2. MILLAGE

The Beaufort County Auditor is hereby authorized and directed to levy the Fiscal Year 2021-2022 a tax of 78.2 mills on the dollar of assessed value of property within the City limits, in accordance with the laws of South Carolina. These taxes shall be collected by the Beaufort County Treasurer, as provided by law and distributed in accordance with the provisions of this Ordinance and subsequent appropriations hereafter passed by the City Council of Beaufort, SC.

City Operations	57.77
City Debt Service	18.00
City Reserve Mil	2.00
Emergency Mil	.50

SECTION 3. CITY OPERATIONS APPROPRIATION

An amount of \$23,769,178 is appropriated to the City of Beaufort to fund City Operations as follows:

	<u>Appropriations</u>
<u>General Fund</u>	
Non-Departmental	\$ 225,110
City Council	116,309
City Manager	544,002
Finance	883,444
Human Resources	331,222
Information Technology	459,064
Municipal Court	495,989
Community & Economic Development	1,151,703
Police Operations	4,338,368
School Resource Officer	333,309
School Crossing Guard	27,712
Victims Rights	84,424
Beaufort Fire	5,481,008
Public Works	375,144
Streets & Traffic	877,840
Facilities Maintenance	511,645
Solid Waste	735,715
Debt Service	1,761,537
Total General Fund	<u>\$ 18,733,544</u>
<u>Parks & Tourism Fund</u>	
Police Operations	\$ 1,163,949
Marina Operations	81,220
Waterfront Park Operations	765,746
Parking	63,300
Other Parks & Tourism	830,791
Othe Downtown Operations	341,166
Tourism Marketing	102,315
Total Parks & Tourism Fund	<u>\$ 3,348,487</u>
<u>Stormwater Utility Fund</u>	
Stormwater Utility Operations	\$ 617,561
Debt Service	507,500
Total Stormwater Utility Fund	<u>\$ 1,125,061</u>
<u>State Accommodations Fund</u>	
Police Operations	\$ 26,416
Other Tourism Operations	50,000
Designated Marketing Organization	183,800
ATAX Grant Awards	183,136
Transfers out	48,334
Total State Accommodations Fund	<u>\$ 491,686</u>
<u>Fire Impact Fund</u>	
	<u>\$ 70,400</u>
Total Appropriations	<u><u>\$ 23,769,178</u></u>

The detailed Operations budget containing line-item accounts by department is hereby adopted as part of this Ordinance.

Capital Project Appropriations shall not lapse at June 30, 2021, but each project appropriation shall remain in force for the life of the project and shall be closed out upon completion or other disposition of the project.

SECTION 4. CITY OPERATIONS REVENUE

The appropriations of the City Operations will be funded from the following revenue sources:

		<u>Revenues</u>
<u>General Fund</u>		
Property Taxes		\$ 8,169,741
Licenses & Permits		4,120,000
Intergovernmental Revenue		2,365,446
Franchise Fees		2,041,468
Charges for Services		1,403,571
Fines & Forfeitures		164,000
Miscellaneous		20,000
Interest		10,000
Transfers In		98,334
	Total General Fund	<u>\$ 18,392,559</u>
<u>TIF II</u>		
Interest		\$ 35,000
	Total TIF II	<u>\$ 35,000</u>
<u>Parks & Tourism Fund</u>		
Other Taxes		\$ 2,812,031
Charges for Services		490,100
Miscellaneous		5,000
Miscellaneous		41,500
	Total Parks & Tourism Fund	<u>\$ 3,348,631</u>
<u>Stormwater Utility Fund</u>		
Charges for Services		\$ 1,129,000
	Total Stormwater Utility Fund	<u>\$ 1,129,000</u>
<u>State Accommodations Fund</u>		
Other Taxes		\$ 491,686
	Total State Accommodations Fund	<u>\$ 491,686</u>
<u>Fire Impact Fund</u>		
Fire Impact Fee		\$ 119,363
	Total Fire Impact Fund	<u>\$ 119,363</u>
<u>Redevelopment Fund</u>		
Charges for Services		\$ -
	Total Redevelopment Fund	<u>\$ -</u>
	Total Revenues	<u><u>\$ 23,516,239</u></u>

The adopted budget hereby authorizes the release of Committed Fund Balance for Vehicles & Equipment of \$212,594 and Committed Fund Balance for Redevelopment of \$128,391 for a total release of Committed Fund Balance of \$340,985 to bring total appropriations of the General Fund in balance with total revenues of the General Fund.

SECTION 5. ESTABLISHMENT OF A MASTER FEE SCHEDULE

A Master Fee Schedule listing all fees charged by the City for Fiscal Year 2022 is included and incorporated for reference as Attachment A.

SECTION 5. CITY DEBT SERVICE APPROPRIATION

The revenue generated by a 18.0 mill levy is appropriated to defray the principal and interest payment on all City debt authorized to cover Capital expenditures.

SECTION 6. BUDGETARY ACCOUNT BREAKOUT

The foregoing City Operation appropriations have been detailed by the City Council into line-item accounts for each department. The detailed appropriation by account and budget narrative contained separately is hereby adopted as part of this Ordinance.

SECTION 7. FY 2020-2021 ENCUMBRANCES AND REMAINING GRANT AUTHORIZATIONS REAPPROPRIATED, RECORDING OF ASSIGNMENTS OF AMOUNTS APPROPRIATED FROM FUND BALANCE.

Encumbrances in each fund at June 30, 2021, representing obligations made against 2020-2021 appropriations outstanding as of that date, are hereby reappropriated and the appropriations shall be distributed to the budgetary accounts under which the expenditures will be charged during the FY 2021-2022 budget year as such obligations are satisfied, provided that such encumbrances, when taken together with the FY 2020-2021 expenditures, do not cause any fund to exceed its budgetary authorization for the year ended June 30, 2021.

For each fund in which a reappropriation occurs, the amount of funds appropriated hereunder shall be established in that fund as "Assigned Fund Balance for Encumbrances."

For each fund in which the balanced budget for FY 2021-2022 includes the use of fund balance; the amount of the fund balance so used shall be identified as "Assigned for Current Appropriations."

Appropriations for grants, the authorization for which extends beyond the end of the fiscal year, shall not lapse at the end of the fiscal year. Any such grant authorizations remaining at the end of a fiscal year shall be reappropriated pursuant to the conditions of the respective grant agreements.

Appropriations for active projects resulting in restrictions or commitments of fund balances shall be identified by appropriate titles in the financial statements of the affected funds.

SECTION 8. ADMINISTRATION OF THE BUDGET

The City Manager or his designee shall administer the budget and may authorize the transfer of appropriations within the allotments heretofore established and necessary to achieve the goals of the budget provided, however, that no such transfer shall be used to increase the total appropriation within any fund.

SECTION 9. AUTHORIZATION TO ENTER INTO CONTRACTS

The City Manager is authorized to enter into City contracts if the total contract amount is less than or equal to the budget line item or project budget as approved by City Council herein.

SECTION 10. ALLOCATION OF FUNDS

The City Manager is responsible for controlling the rate of expenditures of budgeted funds in order to assure that expenditures do not exceed funds on hand. To carry out this responsibility, the City Manager is authorized to allocate budgeted funds.

SECTION 11. MISCELLANEOUS RECEIPTS ABOVE ANTICIPATED REVENUES

Revenues other than, and/or in excess of, those addressed in Section 4 of this Ordinance, received by the City of Beaufort, which are in excess of the anticipated revenue as approved in the current budget, may be expended as directed by the revenue source, or for the express purposes for which the funds were generated without further approval of City Council. All such expenditures addressed in Section 3, in excess of \$10,000, shall be reported, in written form, to the City Council of Beaufort on a quarterly basis. Such funds include sales of products, services, rents, contributions, donations, special events, insurance and similar recoveries.

SECTION 12. TRANSFERS VALIDATED

All duly authorized transfers of funds heretofore made from one account to another, or from one fund to another during Fiscal Year 2022, are hereby approved.

SECTION 13. EFFECTIVE DATE

This Ordinance shall be effective July 1, 2021. Approved and adopted on the second and final reading this 22nd day of June 2021.

STEPHEN D. MURRAY III, MAYOR

ATTEST:

TRACI GULDNER, CITY CLERK

1ST Reading June 8, 2021

2nd Reading & Adoption _____

Reviewed by: William Harvey III, City Attorney, June 2, 2021

ATTACHMENT A
MASTER FEE SCHEDULE FOR FY 2021-2022

Special Duty Fee - Police	\$50/hour*
Special Duty Fee – Fire	\$38/hour*
Special Duty Fee – Public Works	\$36/hour*
* 4 hour minimum	
Park Rental Fee – Waterfront Park –	
as adopted in February 2011 and included in the Waterfront Park rental application	
Park Deposit Fee – Pigeon Point Park	\$50/day
Park Deposit Fee - Southside Park	\$100/day
Parking Fee for Special Events -	
Full Day Rate	\$6/day
Stormwater Fee – Option E under the Beaufort	
County Stormwater Rate model	\$135/account
Refuse/Recycling Collection Fee – Residential	\$20.00/month
Refuse Collection Fee – Commercial:	
Tier 1 – 1 Cart/2 Day service	\$13.50/month
Tier 2 - 2 Carts/2 Day service	\$27.00/month
Tier 3 – 3 Carts/2 Day service	\$40.50/month
Tier 4 – 3 Carts/5 Day service	\$101.25/month
Tier 5 – 4 Carts/5 Day service	\$135.00/month
Tier 6 – 5 Carts/5 Day service	\$168.75/month
Tier 7 – 6 Carts/5 Day service	\$202.50/month
\$25.00 added to each monthly account requiring Saturday service	

BUSINESS LICENSE

APPENDIX A

RATE SCHEDULE

<u>RATE CLASS</u>	<u>INCOME: \$0 - \$2,000</u> <u>BASE RATE</u>	<u>INCOME OVER \$2,000</u> <u>Rate per Thousand or fraction thereof</u>
1	\$25.00	\$0.95
2	\$35.00	\$1.37
3	\$45.00	\$1.79
4	\$55.00	\$2.21
5	\$65.00	\$2.63
6	\$75.00	\$3.05
7	\$85.00	\$3.47
8.1	\$60.00	\$1.75
8.2	\$ set by State statute	
8.3	MASC Telecommunications	
8.4	See detail below	
8.5	\$20.00	\$0.65
8.6	\$288.00	\$2.07
8.7	MASC Insurance	
8.8A	\$12.50 + \$12.50 per machine	
8.8B	\$64.00	\$2.52
8.8C	\$12.50 + \$180.00 per machine	
8.9	See detail below	
8.10	See detail below	

All other 08 Classifications – please contact the Business License Office.

NON-RESIDENT RATES

Unless otherwise specifically provided, all taxes and rates shall be doubled for nonresidents and itinerants having no fixed principal place of business within the municipality.

CLASS 8 RATES

Each NAICS Number designates a separate sub-classification. The businesses in this section are treated as separate and individual subclasses due to provisions of State law, regulatory requirements, service burdens, tax equalization considerations, etc., which are deemed to be sufficient to require individually determined rates. Non-resident rates do not apply except where indicated.

NAICS 230000 - Contractors, Construction, All Types

- 8.1** Having permanent place of business within the municipality
 - Minimum on first \$2,000..... \$ 60.00 PLUS
 - Each additional 1,000..... \$ 1.75

- 8.1A** Not having permanent place of business within the municipality

Minimum on first \$2,000..... \$ 120.00 PLUS
 Each additional \$1,000.....\$ 3.50
 (Non-resident double rates do not apply)

A trailer at the construction site or structure in which the contractor temporarily resides is not a permanent place of business under this ordinance.

The total tax for the full amount of the contract shall be paid prior to commencement of work and shall entitle contractor to complete the job without regard to the normal license expiration date. An amended report shall be filed for each new job and the appropriate additional license fee per \$1,000 of the contract amount shall be paid prior to commencement of new work. Only one base tax shall be paid in a calendar year.

No contractor shall be issued a business license until all state and municipal qualification examination and trade license requirements have been met. Each contractor shall post a sign in plain view on each job identifying the contractor with the job.

Sub-contractors shall be licensed on the same basis as general or prime contractors for the same job. No deductions shall be made by a general or prime contractor for value of work performed by a sub-contractor.

No contractor shall be issued a business license until all performance and indemnity bonds required by the Building Code have been filed and approved. Zoning permits must be obtained when required by the Zoning Ordinance.

Each prime contractor shall file with the License Official a list of sub-contractors furnishing labor or materials for each project.

8.2 NAICS 482 - Railroad Companies – (See S.C. Code § 12-23-210)
 Set by State Statute

8.3 NAICS 5171, 5172 - Telephone Companies:

A. Notwithstanding any other provisions of the Business License Ordinance, the business license tax for "retail telecommunications services", as defined in S. C. Code Section 58-9-2200, shall be at the maximum rate authorized by S. C. Code Section 58-9-2220, as it now provides or as provided by amendment. The business license tax year shall begin on January 1 of each year. Declining rates shall not apply.

B. In conformity with S.C. Code Section 58-9-2220, the business license tax for "retail telecommunications services" shall apply to the gross income derived from the sale of retail telecommunications services for the preceding calendar or fiscal year which either originate or terminate in the municipality and which are charged to a service address within the municipality regardless of where these amounts are billed or paid and on which a business license tax has not been paid to another municipality. The measurement of the amounts derived from the retail sale of mobile telecommunications services shall include only revenues from the fixed monthly recurring charge of customers whose service address is within the boundaries of the municipality. For a

business in operation for less than one year, the amount of business license tax shall be computed on a twelve-month projected income.

C. The business license tax for "retail telecommunications services" shall be due on January 1 of each year and payable by January 31 of that year, without penalty.

D. The delinquent penalty shall be five percent (5 %) of the tax due for each month, or portion thereof, after the due date until paid.

E. Exemptions in the business license ordinance for income from business in interstate commerce are hereby repealed. Properly apportioned gross income from interstate commerce shall be included in the gross income for every business subject to a business license tax.

F. Nothing in this Ordinance shall be interpreted to interfere with continuing obligations of any franchise agreement or contractual agreement in the event that the franchise or contractual agreement should expire after December 31, 2003.

G. All fees collected under such a franchise or contractual agreement expiring after December 31, 2003, shall be in lieu of fees or taxes which might otherwise be authorized by this Ordinance.

H. As authorized by S. C. Code Section 5-7-300, the Agreement with the Municipal Association of South Carolina for collection of current and delinquent license taxes from telecommunications companies pursuant to S. C. Code Section 58-9-2200 shall continue in effect.

NAICS 22112 - Electric Power Distribution..... See Consent or Franchise

NAICS 22121 – Natural Gas Distribution See Consent or Franchise

NAICS 517110 – Television: Cable or Pay

Services using public streets See Franchise

8.4A NAICS 423930 - Junk or Scrap Dealers [Non-resident rates apply]

Minimum on first \$2,000\$ 41.00 PLUS

Per \$1,000, or fraction, over \$2,000 \$ 1.66

8.4B NAICS 522298 - Pawn Brokers - All Types

Minimum on first \$2,000 \$ 161.00 PLUS

Per \$1,000, or fraction, over \$2,000 \$ 2.88

8.5 NAICS 4411, 4412 - Automotive, Motor Vehicles, Boats, Farm Machinery or Retail

(except auto supply stores - see 4413)

Minimum on first \$2,000 \$ 20.00 PLUS

Per \$1,000, or fraction, over \$2,000 \$ 0.65

One sales lot not more than 400 feet from the main showroom may be operated under this license provided that proceeds from sales at the lot are included in gross receipts at the main office when both are operated under the same name and ownership.

Gross receipts for this classification shall include value of trade-ins. Dealer transfers or internal repairs on resale items shall not be included in gross income.

NAICS 454390 - Peddlers, Solicitors, Canvassers, Door-To-Door Sales

Direct retail sales of merchandise. [Non-resident rates apply]

- 8.6** Regular activities [more than two sale periods of more than three days each per year]
Minimum on first \$2,000 \$ 288.00 PLUS
Per \$1,000, or fraction, over \$2,000 \$ 2.07

Applicant for a license to sell on private property must provide written authorization from the properly owner to use the intended location.

8.7 NAICS 5241 - Insurance Companies:

Except as to fire insurance, “gross premiums” means gross premiums written for policies for property or a risk located within the municipality. In addition, “gross premiums” shall include premiums written for policies that are sold, solicited, negotiated, taken, transmitted, received, delivered, applied for, produced or serviced by (1) the insurance company’s office located in the municipality, (2) the insurance company’s employee conducting business within the municipality, or (3) the office of the insurance company’s licensed or appointed producer (agent) conducting business within the municipality, regardless of where the property or risk is located, provided no tax has been paid to another municipality in which the property or risk is located based on the same premium.

Solicitation for insurance, receiving or transmitting an application or policy, examination of a risk, collection or transmitting of a premium, adjusting a claim, delivering a benefit, or doing any act in connection with a policy or claim shall constitute conducting business within the municipality, regardless of whether or not an office is maintained in the municipality.

As to fire insurance, “gross premiums” means gross premiums (1) collected in the municipality, and/or (2) realized from risks located within the limits of the municipality.

Gross premiums shall include all business conducted in the prior calendar year.

Gross premiums shall include new and renewal business without deductions for any dividend, credit, returns premiums or deposit.

NAICS 52411 - Life, Health and Accident 0.75% of Gross Premiums

NAICS 524126 - Fire and Casualty (Licensed in SC)2% of Gross Premiums

NAICS 524127 - Title Insurance 2% of Gross Premiums

8.9A NAICS 713290 - Bingo halls, parlors –
Minimum on first \$2,000\$32.50 PLUS
Per \$1,000, or fraction, over \$2,000 \$1.26

8.9B NAICS 711190 - Carnivals and Circuses – Per Day
Minimum on first \$2,000 \$ 230.00 PLUS
Per \$1,000, or fraction, over \$2,000 \$ 5.76

8.9C NAICS 722410 – Full Service Restaurants (Alcoholic beverages consumed on premises) that may or may not provide entertainment.
Minimum on first \$2,000 \$ 115.00 PLUS
Per \$1,000, or fraction, over \$2,000 \$ 2.90

License must be issued in the name of the individual who has been issued a State alcohol, beer or wine permit or license and will have actual control and management of the business.

8.9D NAICS 722410 - Drinking Places, bars, lounges, cabarets (Alcoholic beverages consumed on premises) that may or may not provide entertainment.
Minimum on first \$2,000 \$ 272.00 PLUS
Per \$1,000, or fraction, over \$2,000 \$ 4.31

License must be issued in the name of the individual who has been issued a State alcohol, beer or wine permit or license and will have actual control and management of the business.

8.10A NAICS 713990 - Billiard or Pool Rooms, all types \$5.00 permit/table PLUS
Minimum on first \$2,000 \$ 32.00 PLUS
Per \$1,000, or fraction, over 2000..... \$ 1.26

DEVELOPMENT REVIEW CODES FEE SCHEDULE
Revised June 18, 2020

(1) **OTHER FEES SUPERSEDED**

The following schedules and regulations regarding fees are hereby adopted and supersede all regulations and schedules regarding fees published in the most recent edition of the International Building Code or supplement thereof.

(2) **FEES MANDATORY**

No permit shall be issued until the fees prescribed in this section shall have been paid. Nor shall an amendment to a permit be approved until the additional fee, if any, due to an increase in the estimated cost of the building or structure, shall have been paid.

(3) **FAILURE TO OBTAIN PERMIT**

Where work for which a permit is required by this code is started or proceeded prior to obtaining said permit, the base fee herein specified shall be tripled, but the payment of such tripled fee shall not relieve any persons from fully complying with the requirements of this code in the execution of the work nor from any other penalties prescribed herein. The Building Official has the authority to waive such penalty fee for first time offenses.

(4) **RECORD OF FEES COLLECTED**

The Building Official shall keep a permanent and accurate accounting of all permit fees and other monies collected, the names of all persons upon whose account the same was paid, the full date and amount thereof.

(5) **MOVING A BUILDING/STRUCTURES**

For the moving of any building or structure, the fee shall be \$150.00

(6) **DEMOLITION OF BUILDING/STRUCTURE**

For the moving of any building or structure, the fee shall be \$150.00
For the demolition of any building or structure, the fees are as follows:

Complete Demolition Single-Family Structure \$100.00 Complete Demolition Commercial & Multifamily Structure \$200.00

(7) **BUILDING PERMIT FEES**

On all new buildings, structures or alterations requiring a building permit as set forth in the International Building Code and the International Residential Code, the fee shall be paid as required at the time of filing the application in accordance with the schedule shown below. All fees are paid at time of submittal.

Building Permit Fee Schedule:

Total Valuation	Base Fee
>\$500 to \$50,000	\$35 for the first \$500, plus \$5.30 for each additional thousand or fraction thereof (round up)
>\$50,000 to \$100,000	\$300 for the first \$50,000, plus \$4 for each additional thousand or fraction thereof (round up)
>\$100,000 to \$500,000	\$500 for the first \$100,000, plus \$3 for each additional thousand or fraction thereof (round up)
>\$500,000 and up	\$1,700 for the first \$500,000, plus \$2 for each additional thousand or fraction thereof (round up)

(8) **PLAN CHECKING FEES**

When a plan is required to be submitted, all fees shall be paid to the building department at the time of submitting plans and specifications for checking. Said plan checking fee shall be equal to one-half of the base fee.

(9) **BUILDING PERMIT VALUATIONS**

If, in the opinion of the Building Official, the valuation of a building, alteration, or structure, appears to be underestimated, the permit shall be denied, unless the applicant can show detailed estimates to meet the approval of the Building Official. Final building permit valuation shall be set by the Building Official.

(10) **PROCEDURE FOR PERMIT REFUNDS**

- (a) Permit holder must return all applicable permit forms and receipts; copies will not be accepted.
- (b) Permit refund will be for total amount paid minus Plan Checking Fee.
- (c) A completed W-9 form is required.

(11) **INSPECTION FEES**

- (a) New Construction/Renovation inspection fees: \$0.10 per square footage
- (b) Individual inspection fees (not associated with new construction or major renovation): \$40.00 ea.
- (c) Swimming Pool Inspection Fees
 - Single-Family \$235.00
with \$200 to be refunded after pool inspection has been performed and approved
 - Multifamily and Commercial \$265.00
with \$200 to be refunded after pool inspection has been performed and approved

Fee Schedule (DRAFT) 2020_edits_for council review v3 with markup

- (d) Safety Inspection
Commercial \$50.00

(12) **RE-INSPECTIONS**

If the Building Official or his duly authorized representative shall, upon his inspection after the completion of the work or apparatus, find the same does not conform to and comply with the provisions of this Code, he shall notify the contractor, indicating the corrections to be made, and then he shall again inspect the work or apparatus without further charge; but when extra inspections are due to any of the following reasons, a charge of \$100 for multifamily and commercial projects, and \$50.00 for all other projects shall be made for each re-inspection:

- (a) Wrong Address
- (b) Repairs or corrections not made when inspections are called
- (c) Work not ready for inspection when called

All re-inspection fees are required to be paid in advance prior to re-inspection.

(13) **TREE REMOVAL FEES**

(a) **Single Family Lots:** \$10.00 per tree for a specimen or landmark tree as established in Section 5.3.2

(b) **Commercial Lots:** \$10.00 per tree (8” caliper or larger at DBH) or any tree designated as a specimen or landmark tree, as established in Section 5.3.2. Mitigation may be required.

(14) **SIGN PERMITS**

For issuing each sign permit, the fee shall be as follows:

Permanent Sign
\$1.00 per square foot of signage plus a \$40.00 inspection fee

Master Sign Plan \$10.00 per tenant

Amendments to Master Sign Plan \$20.00

(15) **BANNER PERMITS**

Temporary Banner - \$5.00 per day

(16) **TEMPORARY TENT/CANOPY PERMITS**

Temporary tent or canopy over 400 Sq. Ft. \$150.00

(17) **LANDSCAPE IRRIGATION AND OR WELL PERMITS**

Single-Family Lot \$50.00

Commercial or Multifamily Lot \$75.00

(18) **SUBDIVISION FEES**

Plat Review	\$25.00
Minor Subdivision (≤ 5 lots and no new streets)	\$50.00 (Includes Plat Review Fee)
Major Subdivision that include New Streets: (Includes Plat Review Fee)	
6 to 49 lots:	\$1,000 + \$10/lot
50-100 lots:	\$1,500 + \$10/lot
101 to 300 lots:	\$2,000 + \$10/lot
301 + lots:	\$2,500 + \$10/lot

(19) **STAFF DESIGN REVIEW FEES**

Single Family and 2/3-unit buildings not in a historic district are exempt.

Type 1: Renovations/Improvements not including additions, ≤ 50% of the value of the structure

<u>Value</u>	<u>Fee</u>
Improvements ≤ \$5,000	\$50
Improvements > \$5,000 but ≤ \$25,000	\$50 + 0.25% x value above \$5,000
Improvements > \$25,000	\$100 + 0.20% x value above \$25,000

Type 2

- Any single-family and 2/3-unit residential addition in a historic district: \$50
- All other additions: \$500 base fee + \$0.05/square foot of addition.

Type 3

Review for new construction and for renovations/improvements totaling over 50% of the value of the structure:

- Single-family and 2/3 unit residential in the historic district:
 - ≤ 10,000 square feet: \$500 base fee + 0.05/square foot of building
 - > \$10,000 square feet: \$1,000 base fee + \$0.05/square foot of building for the first 100,000 square feet of building. For additional square footage over 100,000, \$0.02/square foot.

(20) **REVIEW BOARDS: HISTORIC REVIEW BOARD & DESIGN REVIEW BOARD**

Single-family residential projects (board review)	\$100
Multifamily and commercial projects (board review)	\$250
Change After Certification	\$100
Demolition (whole structure)	\$250.00
Special Board Meeting	\$500.00

Fee Schedule (DRAFT) 2020_edits_for council review v3 with markup

Post facto applications shall be triple the normal fee.

(21) **ZONING BOARD OF APPEALS**

All Application Fees: \$300.00

(22) **REZONING**

Rezoning to PUD \$400
Rezoning, non-PUD \$200 & \$10/per lot

(23) **TEXT AMENDMENT**

Beaufort Code Text Amendment \$400

(24) **OTHER FEES**

Trip to Storage (Request for documents from storage)	\$50.00 (plus copying fee)
Flood Hazard Area Verification Letter	\$25.00
Parking Meter Space Rental	\$5.00 per day per metered space (for construction projects only)
Fee for Copies (8 1/2 x 11)	30¢ per sheet
Plat Review	\$25.00
Zoning Review/Letter	\$50.00
Traffic Impact Analysis Report Review Fee	\$750.00
Administrative Adjustment	\$50.00
Short Term Rentals	\$100.00
Civic Master Plan	\$25.00
The Beaufort Code (in a binder)	\$50.00
The Comprehensive Plan (in a binder)	\$30.00

FIRE IMPACT FEE SCHEDULE

Land Use Category	Service Units	Persons per Household	Employee Space Ratio	Cost per Person	Cost per Employee	Impact Fee per Service unit
Residential Uses						
Single Family (Attached or Detached)	d.u.	2.69	—	\$305.43	—	\$305.43
Mobile Home	d.u.	3.66	—	\$305.43	—	\$305.43
Multifamily (>2 Dwelling Units)	d.u.	1.25	—	\$305.43	—	\$305.43
Non-Residential Uses						
Hotel / Motel Uses						
Hotel	room	—	0.57	—	\$592.34	\$337.64
Business Hotel	room	—	0.1	—	\$592.34	\$59.23
Motel	room	—	0.71	—	\$592.34	\$420.56
Recreational Uses						
Golf Course	hole	—	1.74	—	\$592.34	\$1,030.68
Movie Theater (w/ Matinee)	1,000 s.f.	—	1.1	—	\$592.34	\$651.58
Institutional Uses						
Elementary School	1,000 s.f.	—	0.98	—	\$592.34	\$580.50
Middle/Junior High School	1,000 s.f.	—	0.84	—	\$592.34	\$497.57
High School	1,000 s.f.	—	0.65	—	\$592.34	\$385.02
Junior/Community College	1,000 s.f.	—	1.77	—	\$592.34	\$1,048.45
University/College	student	—	0.19	—	\$592.34	\$112.55
Daycare	1,000 s.f.	—	2.77	—	\$592.34	\$1,640.79
Library	1,000 s.f.	—	1.07	—	\$592.34	\$633.81
Medical Uses						
Hospital	bed	—	2.88	—	\$592.34	\$1,705.95
Nursing Home	bed	—	0.84	—	\$592.34	\$497.57
Clinic	1,000 s.f.	—	3.93	—	\$592.34	\$2,327.91
Medical/Dental Office	1,000 s.f.	—	4.05	—	\$592.34	\$2,398.99

FIRE IMPACT FEE SCHEDULE

Impact Fee Schedule for Fire Protection Facilities and Equipment						
Land Use Category	Service Units	Persons per Household	Employee Space Ratio	Cost per Person	Cost per Employee	Impact Fee per Service unit
General Office Uses						
< 50,000 s.f.	1,000 s.f.	—	4.14	—	\$592.34	\$2,452.30
50,001 – 100,000 s.f.	1,000 s.f.	—	3.72	—	\$592.34	\$2,203.52
100,001 – 150,000 s.f.	1,000 s.f.	—	3.55	—	\$592.34	\$2,102.82
150,001 – 200,000 s.f.	1,000 s.f.	—	3.44	—	\$592.34	\$2,037.66
> 200,001 s.f.	1,000 s.f.	—	3.26	—	\$592.34	\$1,931.04
Office Park Uses						
< 50,000 s.f.	1,000 s.f.	—	3.7	—	\$592.34	\$2,191.67
50,001 – 100,000 s.f.	1,000 s.f.	—	4.96	—	\$592.34	\$2,938.03
100,001 s.f. – 150,000 s.f.	1,000 s.f.	—	4.18	—	\$592.34	\$2,476.00
150,001 – 200,000 s.f.	1,000 s.f.	—	3.82	—	\$592.34	\$2,262.75
200,001 – 250,000 s.f.	1,000 s.f.	—	3.62	—	\$592.34	\$2,144.29
250,001 – 300,000 s.f.	1,000 s.f.	—	3.48	—	\$592.34	\$2,061.36
300,001 – 350,000 s.f.	1,000 s.f.	—	3.38	—	\$592.34	\$2,002.12
350,001 – 400,000 s.f.	1,000 s.f.	—	3.3	—	\$592.34	\$1,954.74
> 400,001 s.f.	1,000 s.f.	—	3.17	—	\$592.34	\$1,877.73
Business Park Uses						
< 100,000 s.f.	1,000 s.f.	—	2.44	—	\$592.34	\$1,445.32
100,001 s.f. – 150,000 s.f.	1,000 s.f.	—	2.79	—	\$592.34	\$1,652.64
150,001 – 200,000 s.f.	1,000 s.f.	—	2.95	—	\$592.34	\$1,747.41
200,001 – 250,000 s.f.	1,000 s.f.	—	3.03	—	\$592.34	\$1,794.80
250,001 – 300,000 s.f.	1,000 s.f.	—	3.09	—	\$592.34	\$1,830.34
300,001 – 350,000 s.f.	1,000 s.f.	—	3.12	—	\$592.34	\$1,848.11
350,001 – 400,000 s.f.	1,000 s.f.	—	3.15	—	\$592.34	\$1,865.88
> 400,001 s.f.	1,000 s.f.	—	3.2	—	\$592.34	\$1,895.50

FIRE IMPACT FEE SCHEDULE

Impact Fee Schedule for Fire Protection Facilities and Equipment						
Land Use Category	Service Units	Persons per Household	Employee Space Ratio	Cost per Person	Cost per Employee	Impact Fee per Service unit
General Retail Uses						
< 50,000 s.f.	1,000 s.f.	—	2.86	—	\$592.34	\$1,694.10
50,001 – 100,000 s.f.	1,000 s.f.	—	2.5	—	\$592.34	\$1,480.86
100,001 s.f. – 150,000 s.f.	1,000 s.f.	—	2.22	—	\$592.34	\$1,315.00
150,001 – 200,000 s.f.	1,000 s.f.	—	2.22	—	\$592.34	\$1,315.00
200,001 – 300,000 s.f.	1,000 s.f.	—	2.22	—	\$592.34	\$1,315.00
300,001 – 400,000 s.f.	1,000 s.f.	—	2.22	—	\$592.34	\$1,315.00
> 400,001 s.f.	1,000 s.f.	—	2.22	—	\$592.34	\$1,315.00
Specific Retail Uses						
Supermarket	1,000 s.f.	—	1.1	—	\$592.34	\$651.58
Building Materials/ Lumber Store	1,000 s.f.	—	1.41	—	\$592.34	\$835.21
Free Standing Discount Store	1,000 s.f.	—	1.98	—	\$592.34	\$1,172.84
Nursery/Garden Center	1,000 s.f.	—	3.12	—	\$592.34	\$1,848.11
New Car Sales Center	1,000 s.f.	—	1.53	—	\$592.34	\$906.29
Tire Store	1,000 s.f.	—	1.21	—	\$592.34	\$716.74
Furniture Store	1,000 s.f.	—	0.42	—	\$592.34	\$248.78
Industrial Uses						
General Light Industrial	1,000 s.f.	—	2.31	—	\$592.34	\$1,368.31
General Heavy Industrial	1,000 s.f.	—	1.83	—	\$592.34	\$1,083.99
Industrial Park	1,000 s.f.	—	2.04	—	\$592.34	\$1,208.38
Warehousing	1,000 s.f.	—	0.92	—	\$592.34	\$544.96
Mini-Warehouse	1,000 s.f.	—	0.04	—	\$592.34	\$23.69
Specific Service Uses						
Drive-In Bank	1,000 s.f.	—	4.79	—	\$592.34	\$2,837.33
High-Turnover Sit-Down Restaurant	1,000 s.f.	—	5.64	—	\$592.34	\$3,340.82
Fast Food w/ Drive Through	1,000 s.f.	—	5	—	\$592.34	\$2,961.72



CITY OF BEAUFORT
DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

TO: CITY COUNCIL **DATE:** 5/28/2021
FROM: Kathy Todd
AGENDA ITEM Authorization to allow the City Manager to enter into a Contract for Refuse Collection
TITLE: Services
MEETING
DATE: 6/8/2021
DEPARTMENT: Finance

BACKGROUND INFORMATION:

PLACED ON AGENDA FOR: Action

REMARKS: