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CITY OF BEAUFORT
1911 BOUNDARY STREET
BEAUFORT MUNICIPAL COMPLEX
BEAUFORT, SOUTH CAROLINA 29902
(843) 525-7070

CITY COUNCIL SPECIAL REGULAR MEETING AGENDA
June 21, 2022

STATEMENT OF MEDIA NOTIFICATION

"In accordance with South Carolina Code of Laws, 1976, Section 30-4-80(d), as amended, all local media was duly notified of the time, date, place and agenda of this meeting."

SPECIAL MEETING - Council Chambers, 2nd Floor - 7:00 PM

Please note, this meeting will be broadcasted via zoom and live streamed on Facebook. You can view the meeting at the City's page; City Beaufort SC

I. CALL TO ORDER

A. Stephen D. Murray III, Mayor

II. INVOCATION AND PLEDGE OF ALLEGIANCE

A. Mayor Pro Tem, Mike McFee

III. PROCLAMATIONS/COMMENDATIONS/RECOGNITIONS

- A. Resolution recognizing the accomplishments of Anna Brown on her selection as a U. S. Presidential Scholar
- B. Resolution recognizing the accomplishments of Chas Brown on being a National Merit Scholar
- C. Proclamation proclaiming July 30 - August 6, 2022, as Gullah/Geechee Nation Appreciation Week

IV. PUBLIC COMMENT

V. OLD BUSINESS

- A. FY 2023 Budget Ordinance- 2nd reading
- B. Ordinance setting election, related dates, and filing fee for two (2) members of City Council pursuant to sections 1-8001 through 1-8006 of the City of Beaufort Code of Ordinances - 2nd reading
- C. Ordinance annexing the following parcels of property into the Corporate Limits of the City of Beaufort, South Carolina - 533 Robert Smalls Parkway, 145, 149 Sea Island Parkway, 1404, 1407, 1507, No address (R100 001 000 0006 0000),1610, 1716 Greenlawn Drive, 2512, 2513, 2515, 2517, 2519, 2520, 2525 Greenlawn Circle, 20, 24, 34, 110, 113, 116 Old Jericho Road, 1 Parris Island Gateway, No Address (R100 029 000 010B 0000) Ice House Road, 1502 Palmetto Drive, and 5 Estelle Road. - 2nd reading
- D. Ordinance amending the City of Beaufort Zoning Map to include parcels 533 Robert

Smalls Parkway, 145, 149 Sea Island Parkway, 1404, 1407, 1507, No address (R100 001 000 0006 0000), 1610, 1716 Greenlawn Drive, 2512, 2513, 2515, 2517, 2519, 2520, 2525 Greenlawn Circle, 20, 24, 34, 110, 113, 116 Old Jericho Road, 1 Parris Island Gateway, No Address (R100 029 000 010B 0000) Ice House Road, 1502 Palmetto Drive, and 5 Estelle Road, zoned as noted herein - 2nd reading

VI. NEW BUSINESS

- A. Appointment/Reappointments to Boards and Commissions
- B. Request from Beaufort Digital Corridor to allow Food Truck Vendors during the 2022 Run Forrest Run 5K on October 8, 2022, from 8:00 AM to 10:30AM
- C. Request from The Exchange Club of Beaufort and CAPA to host the 28th Annual Ghost Tours, October 14-30, 2022, and two complimentary parking spaces
- D. Request to host 2022 Halloween Celebration in the Henry C. Chambers Park on Saturday, October 22, 2022, 10AM to 2 PM and twenty complimentary parking spaces
- E. Request to host 2022 Holiday Weekend Events to include street closures and other permissions, December 2-4, 2022
- F. Request from Downtown Merchants Association and Beaufort Area Hospitality Association to host the Watermelon Crawl and Stroll on Saturday, August 27, 2022, from 10 AM to 5 PM and permission to serve alcohol, and waivers of open container, public drinking, loud and unseemly noise and food truck regulations
- G. Request for use and waiver of fees for the Henry C. Chambers Park to host Remembering Our Fallen Tribute Towers Memorial on Wednesday, November 9 to Sunday, November 13, 2022
- H. An agreement for the establishment of a Partner City Relationship between the City of Beaufort, South Carolina (U.S.A.) and Ostroh (Ukraine)

VII. REPORTS

- City Manager's Report
- Mayor Report
- Reports by Council Members

VIII.ADJOURN



CITY OF BEAUFORT
DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

TO: CITY COUNCIL **DATE:** 6/15/2022
FROM:
AGENDA ITEM Resolution recognizing the accomplishments of Chas Brown on being a National Merit
TITLE: Scholar
MEETING 6/21/2022
DATE:
DEPARTMENT: City Clerk

BACKGROUND INFORMATION:

PLACED ON AGENDA FOR: Action

REMARKS:

ATTACHMENTS:

Description	Type	Upload Date
Resolution	Backup Material	6/15/2022



RESOLUTION

RECOGNIZING THE ACCOMPLISHMENTS OF CHAS BROWN

WHEREAS, the mission of the National Merit Scholarship Corporation is to recognize and honor the academically talented students of the United States; and

WHEREAS, Chas Brown is a recent graduate of Beaufort High School; and

WHEREAS, Chas was one of thirty seniors from South Carolina to be chosen as a National Merit Scholarship winner and was awarded a \$2,500 Scholarship; and

WHEREAS, 2,500 Merit Scholar winners were chosen from 15,000 finalists; and

WHEREAS, the winners were judged to have the strongest combination of accomplishments, skills, and potential for success in rigorous college studies.

NOW, THEREFORE BE IT RESOLVED, the City Council of the City of Beaufort, South Carolina, duly assembled, wishes to honor Chas Brown on his accomplishments, and wishes him all the best as he attends Princeton in the Fall where he will study Economics.

IN WITNESS THEREOF, I hereunto set my hand and caused the Seal of the City of Beaufort to be affixed this 21st day of June 2022.

STEPHEN D. MURRAY III, MAYOR

ATTEST:

TRACI GULDNER, CITY CLERK

PROCLAMATION

WHEREAS, Africans began arriving on the Sea Islands in the 1500’s; and

WHEREAS, the population of these Africans increased as chattel enslavement grew in the 1600’s; and

WHEREAS, these Africans began to engage with and in some instances created families with indigenous Americans in the region; and

WHEREAS, the descendants of this group are called “Gullah/Geechee”; and

WHEREAS, this group of self-sufficient people came together in 1999 throughout the Sea Islands and Lowcountry of the Carolinas, Georgia, and Florida to stand on their human right to self-determination; and

WHEREAS, this group took one year to elect their own leader; and

WHEREAS, they elected and enstooled St. Helena Island native whose family roots also stem from Polowana and Dataw Islands, Queen Quet, Chieftess of the Gullah/Geechee Nation; and

WHEREAS, Queen Quet has served as the official “Head pun de Bodee” and spokesperson for Gullah/Geechee since July 2, 2000; and

WHEREAS, we support the continuation of Gullah/Geechee cultural heritage and sustainability of the Gullah/Geechee Nation.

NOW, THEREFORE, the City Council of the City of Beaufort, South Carolina, hereby proclaims July 30 – August 6, 2022 as

GULLAH/GEECHEE NATION APPRECIATION WEEK

and call upon all our citizens to celebrate Gullah/Geechee Nation under the theme “Disya Who WEBE: Celebrating de Gullah/Geechee Living Legacy”

IN WITNESS THEREOF, I hereunto set my hand and caused the Seal of the City of Beaufort to be affixed this 21st day of June 2022.

STEPHEN D. MURRAY III, MAYOR

ATTEST:

TRACI GULDNER, CITY CLERK



CITY OF BEAUFORT
DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

TO: CITY COUNCIL **DATE:** 6/9/2022
FROM: Alan Eisenman, Finance Director
AGENDA ITEM TITLE: FY 2023 Budget Ordinance- 2nd reading
MEETING DATE: 6/21/2022
DEPARTMENT: Finance

BACKGROUND INFORMATION:

First reading was held on June 14, 2022.

PLACED ON AGENDA FOR: Action

REMARKS:

ATTACHMENTS:

Description	Type	Upload Date
Budget Ordinance	Cover Memo	6/14/2022

ORDINANCE

AN ORDINANCE TO PROVIDE FOR THE LEVY OF TAXES FOR THE CITY OF BEAUFORT FOR FISCAL YEAR BEGINNING JULY 1, 2022 AND ENDING JUNE 30, 2023; TO PROVIDE FOR EXECUTION OF AND TO PUT INTO EFFECT THE CONSOLIDATED BUDGET; AND TO PROVIDE BUDGETARY CONTROL OF THE CITY'S FISCAL AFFAIRS

WHEREAS, pursuant to the provisions of the laws of the State of South Carolina, the City Manager is required to submit to the City Council a budget for the year beginning July 1, 2022 and ending June 30, 2023, and

WHEREAS, the City Manager has prepared and presented such proposed budget to the Council, such budget available for inspection at the office of the Finance Director, and

WHEREAS, the consolidated budget contains the budgets of the General Fund, the Parks and Tourism Fund, the Stormwater Utility Fund, the State Accommodations Fund, the Fire Impact Fund and the American Rescue Plan Act Fund.

NOW, THEREFORE, BE IT ORDAINED by the governing body of the City of Beaufort, SC, in Council duly assembled, and by the authority of the same to provide for the levy of tax for corporate City of Beaufort for the fiscal year beginning July 1, 2022 and ending June 30, 2023, to make appropriations for said purposes, and to provide for budgetary control of the City's fiscal affairs.

SECTION 1. TAX LEVY

The City Council of Beaufort, SC hereby appropriates the funds as detailed in Sections 3 and 4 of this Ordinance. Further, that the City Council of Beaufort, SC hereby establishes the millage rates as detailed in Section 2 of this Ordinance. However, the City Council of Beaufort, SC reserves the right to modify these millage rates by resolution at its August 23, 2022 meeting.

SECTION 2. MILLAGE

The Beaufort County Auditor is hereby authorized and directed to levy the Fiscal Year 2022-2023 a tax of 78.2 mills on the dollar of assessed value of property within the City limits, in accordance with the laws of South Carolina. These taxes shall be collected by the Beaufort County Treasurer, as provided by law and distributed in accordance with the provisions of this Ordinance and subsequent appropriations hereafter passed by the City Council of Beaufort, SC.

City Operations	58.90
City Debt Service	17.30
City Reserve Mil	2.00

SECTION 3. CITY OPERATIONS APPROPRIATION

An amount of \$27,549,473 is appropriated to the City of Beaufort to fund City Operations as follows:

	<u>Appropriations</u>
<u>General Fund</u>	
Non-Departmental	\$ 251,596
City Council	180,728
City Manager	895,170
Finance	921,194
Human Resources	277,184
Information Technology	482,110
Municipal Court	545,665
Community & Economic Development	1,287,524
Police Operations	4,875,309
School Resource Officer	333,309
School Crossing Guard	27,712
Victims Rights	84,424
Beaufort Fire	5,959,101
Public Works	1,024,220
Streets & Traffic	877,840
Facilities Maintenance	511,645
Solid Waste	735,715
Debt Service	1,618,135
Total General Fund	<u>\$ 20,888,582</u>
<u>Parks & Tourism Fund</u>	
Police Operations	\$ 1,285,472
Marina Operations	26,976
Waterfront Park Operations	832,804
Parking	59,950
Other Parks & Tourism	1,127,388
Other Downtown Operations	612,110
Tourism Marketing	152,500
Total Parks & Tourism Fund	<u>\$ 4,097,200</u>
<u>Stormwater Utility Fund</u>	
Stormwater Utility Operations	\$ 707,261
Debt Service	505,500
Total Stormwater Utility Fund	<u>\$ 1,212,761</u>
<u>State Accommodations Fund</u>	
Police Operations	\$ 24,047
Other Tourism Operations	50,000
Designated Marketing Organization	182,500
ATAX Grant Awards	321,370
Transfers out	55,416
Total State Accommodations Fund	<u>\$ 633,333</u>
<u>Fire Impact Fund</u>	
	<u>\$ -</u>
<u>American Rescue Plan Act Fund</u>	
	<u>\$ 717,598</u>
Total Appropriations	<u>\$ 27,549,473</u>

The detailed Operations budget containing line-item accounts by department is hereby adopted as part of this Ordinance.

Capital Project Appropriations shall not lapse at June 30, 2022, but each project appropriation shall remain in force for the life of the project and shall be closed out upon completion or other disposition of the project.

SECTION 4. CITY OPERATIONS REVENUE

The appropriations of the City Operations will be funded from the following revenue sources:

	<u>Revenues</u>
<u>General Fund</u>	
Property Taxes	\$ 8,757,484
Licenses & Permits	5,120,000
Intergovernmental Revenue	2,678,250
Franchise Fees	2,034,920
Charges for Services	1,576,532
Fines & Forfeitures	82,000
Miscellaneous	10,000
Interest	10,000
Transfers In	305,416
Total General Fund	<u>\$ 20,574,603</u>
<u>Parks & Tourism Fund</u>	
Other Taxes	\$ 3,565,000
Charges for Services	531,200
Miscellaneous	1,000
Total Parks & Tourism Fund	<u>\$ 4,097,200</u>
<u>Stormwater Utility Fund</u>	
Charges for Services	\$ 1,210,761
Interest	2,000
Total Stormwater Utility Fund	<u>\$ 1,212,761</u>
<u>State Accommodations Fund</u>	
Other Taxes	\$ 633,333
Total State Accommodations Fund	<u>\$ 633,333</u>
<u>Fire Impact Fund</u>	
Fire Impact Fee	\$ 130,000
Total Fire Impact Fund	<u>\$ 130,000</u>
<u>American Rescue Plan Act Fund</u>	
Intergovernmental	\$ 4,094,515
Interest	2,000
Total American Rescue Plan Act Fund	<u>\$ 4,096,515</u>
Total Revenues	<u><u>\$ 30,744,412</u></u>

The adopted budget hereby authorizes the release of Committed Fund Balance for Vehicles & Equipment of \$313,979 to bring total appropriations of the General Fund in balance with total revenues of the General Fund.

SECTION 5. ESTABLISHMENT OF A MASTER FEE SCHEDULE

A Master Fee Schedule listing all fees charged by the City for Fiscal Year 2023 is included and incorporated for reference as Attachment A.

SECTION 5. CITY DEBT SERVICE APPROPRIATION

The revenue generated by a 17.3 mill levy is appropriated to defray the principal and interest payment on all City debt authorized to cover Capital expenditures.

SECTION 6. BUDGETARY ACCOUNT BREAKOUT

The foregoing City Operation appropriations have been detailed by the City Council into line-item accounts for each department. The detailed appropriation by account and budget narrative contained separately is hereby adopted as part of this Ordinance.

SECTION 7. FY 2021-2022 ENCUMBRANCES AND REMAINING GRANT AUTHORIZATIONS REAPPROPRIATED, RECORDING OF ASSIGNMENTS OF AMOUNTS APPROPRIATED FROM FUND BALANCE.

Encumbrances in each fund at June 30, 2022, representing obligations made against 2021-2022 appropriations outstanding as of that date, are hereby reappropriated and the appropriations shall be distributed to the budgetary accounts under which the expenditures will be charged during the FY 2022-2023 budget year as such obligations are satisfied, provided that such encumbrances, when taken together with the FY 2021-2022 expenditures, do not cause any fund to exceed its budgetary authorization for the year ended June 30, 2022.

For each fund in which a reappropriation occurs, the amount of funds appropriated hereunder shall be established in that fund as "Assigned Fund Balance for Encumbrances."

For each fund in which the balanced budget for FY 2022-2023 includes the use of fund balance; the amount of the fund balance so used shall be identified as "Assigned for Current Appropriations."

Appropriations for grants, the authorization for which extends beyond the end of the fiscal year, shall not lapse at the end of the fiscal year. Any such grant authorizations remaining at the end of a fiscal year shall be reappropriated pursuant to the conditions of the respective grant agreements.

Appropriations for active projects resulting in restrictions or commitments of fund balances shall be identified by appropriate titles in the financial statements of the affected funds.

SECTION 8. ADMINISTRATION OF THE BUDGET

The City Manager or his designee shall administer the budget and may authorize the transfer of appropriations within the allotments heretofore established and necessary to achieve the goals of the budget provided, however, that no such transfer shall be used to increase the total appropriation within any fund.

SECTION 9. AUTHORIZATION TO ENTER INTO CONTRACTS

The City Manager is authorized to enter into City contracts if the total contract amount is less than or equal to the budget line item or project budget as approved by City Council herein.

SECTION 10. ALLOCATION OF FUNDS

The City Manager is responsible for controlling the rate of expenditures of budgeted funds in order to assure that expenditures do not exceed funds on hand. To carry out this responsibility, the City Manager is authorized to allocate budgeted funds.

SECTION 11. MISCELLANEOUS RECEIPTS ABOVE ANTICIPATED REVENUES

Revenues other than, and/or in excess of, those addressed in Section 4 of this Ordinance, received by the City of Beaufort, which are in excess of the anticipated revenue as approved in the current budget, may be expended as directed by the revenue source, or for the express purposes for which the funds were generated without further approval of City Council. All such expenditures addressed in Section 3, in excess of \$10,000, shall be reported, in written form, to the City Council of Beaufort on a quarterly basis. Such funds include sales of products, services, rents, contributions, donations, special events, insurance and similar recoveries.

SECTION 12. TRANSFERS VALIDATED

All duly authorized transfers of funds heretofore made from one account to another, or from one fund to another during Fiscal Year 2023, are hereby approved.

SECTION 13. EFFECTIVE DATE

This Ordinance shall be effective July 1, 2022. Approved and adopted on the second and final reading this 21st day of June 2022.

STEPHEN D. MURRAY III, MAYOR

ATTEST:

TRACI GULDNER, CITY CLERK

1ST Reading June 14, 2022

2nd Reading & Adoption June 21, 2022

Reviewed by: William Harvey III, City Attorney, May 26, 2022

ATTACHMENT A
MASTER FEE SCHEDULE FOR FY 2022-2023

Special Duty Fee - Police	\$50/hour*
Special Duty Fee – Fire	\$38/hour*
Special Duty Fee – Public Works	\$36/hour*
* 4 hour minimum	
Park Rental Fee – Waterfront Park –	
as adopted in February 2011 and included in the Waterfront Park rental application	
Park Deposit Fee – Pigeon Point Park	\$50/day
Park Deposit Fee - Southside Park	\$100/day
Parking Fee for Special Events -	
Full Day Rate	\$6/day
Stormwater Fee – Option E under the Beaufort	
County Stormwater Rate model	\$135/account
Refuse/Recycling Collection Fee – Residential	\$20.00/month
Refuse Collection Fee – Commercial:	
Tier 1 – 1 Cart/2 Day service	\$13.50/month
Tier 2 - 2 Carts/2 Day service	\$27.00/month
Tier 3 – 3 Carts/2 Day service	\$40.50/month
Tier 4 – 3 Carts/5 Day service	\$101.25/month
Tier 5 – 4 Carts/5 Day service	\$135.00/month
Tier 6 – 5 Carts/5 Day service	\$168.75/month
Tier 7 – 6 Carts/5 Day service	\$202.50/month
\$25.00 added to each monthly account requiring Saturday service	

APPENDIX A: BUSINESS LICENSE RATE SCHEDULE

RATE CLASS	INCOME: \$0 - \$2,000	INCOME OVER \$2,000
	BASE RATE	RATE PER \$1,000 OR FRACTION THEREOF
1	\$25.00	\$1.00
2	\$35.00	\$1.30
3	\$45.00	\$1.60
4	\$55.00	\$1.90
5	\$65.00	\$2.20
6	\$75.00	\$2.50
7	\$85.00	\$2.80

NON-RESIDENT RATES

Unless otherwise specifically provided, all taxes and rates shall be doubled for nonresidents and itinerants having no fixed principal place of business within the Municipality.

CLASS 8 & 9 RATES

Each NAICS number designates a separate subclassification. The businesses in this section are treated as separate and individual subclasses due to provisions of state law, regulatory requirements, service burdens, tax equalization considerations, and other factors that are deemed sufficient to require individually determined rates. In accordance with state law, the Municipality also may provide for reasonable subclassifications for rates, described by an NAICS sector, subsector, or industry, that are based on particularized considerations as needed for economic stimulus or for the enhanced or disproportionate demands on municipal services or infrastructure.

Non-resident rates do not apply except where indicated.

8.1 NAICS 230000 – Contractors, Construction, All Types [Non-resident rates apply].

Resident rates, for contractors having a permanent place of business within the Municipality:

Minimum on first \$2,000	\$ 60.00 PLUS
Each additional 1,000.....	\$ 1.75

Non-resident rates apply to contractors that do not have a permanent place of business within the Municipality. A trailer at the construction site or structure in which the contractor temporarily resides is not a permanent place of business under this ordinance.

No contractor shall be issued a business license until all state and municipal qualification examination and trade license requirements have been met. Each contractor shall post a sign in plain view on each job identifying the contractor with the job.

Sub-contractors shall be licensed on the same basis as general or prime contractors for the same job. No deductions shall be made by a general or prime contractor for value of work performed by a sub-contractor.

No contractor shall be issued a business license until all performance and indemnity bonds required by the Building Code have been filed and approved. Zoning permits must be obtained when required by the Zoning Ordinance.

Each prime contractor shall file with the License Official a list of sub-contractors furnishing labor or materials for each project.

For licenses issued on a per-job basis, the total tax for the full amount of the contract shall be paid prior to commencement of work and shall entitle the contractor to complete the job without regard to the normal license expiration date. An amended report shall be filed for each new job and the appropriate additional license fee per \$1,000 of the contract amount shall be paid prior to commencement of new work. Only one base tax shall be paid in a license year. Licensees holding a per-job license shall file, by each April 30 during the continuation of the construction project, a statement of compliance, including but not limited to a revised estimate of the value of the contract. If any revised estimate of the final value of such project exceeds the amount for which the business license was issued, the licensee shall be required to pay a license fee at the then-prevailing rate on the excess amount.

8.2 NAICS 482 – Railroad Companies (See S.C. Code § 12-23-210).

8.3 NAICS 517311, 517312 – Telephone Companies.

With respect to “retail telecommunications services” as defined in S. C. Code § 58-9-2200, the Municipality participates in a collections program administered by the Municipal Association of South Carolina. The Municipality has approved participation in the collections program by separate ordinance (the “Telecommunications Collections Ordinance”). The rates, terms, conditions, dates, penalties, appeals process, and other details of the business license applicable to retail telecommunications services are set forth in the Telecommunications Collections Ordinance.

8.4 NAICS 5241 – Insurance Companies:

Independent agents, brokers, their employees are subject to a business license tax based on their natural class. With respect to insurers subject to license fees and taxes under Chapter 7 of Title 38 and to brokers under Chapter 45 of Title 38, the Municipality participates in a collections program administered by the Municipal Association of South Carolina. The Municipality has approved participation in the collections program by separate ordinance (the “Insurers and Brokers Collections Ordinance”). The rates, terms, conditions, dates, penalties, appeals process,

and other details of the business license applicable to insurers and brokers are set forth in the Insurers and Brokers Collections Ordinance.

8.51 NAICS 713120 – Amusement Machines, coin operated (except gambling). Music machines, juke boxes, kiddie rides, video games, pin tables with levers, and other amusement machines with or without free play feature licensed by SC Department of Revenue pursuant to S.C. Code §12-21-2720(A)(1) and (A)(2) **[Type I and Type II]**.

For operation of all machines (not on gross income), pursuant to S.C. Code §12-21-2746:

Per Machine \$12.50 PLUS

Each additional \$1,000, over base of \$2,000..... \$1.75

Distributors that sell or lease machines and are not licensed by the state as an operator pursuant to §12-21-2728 are not subject to Subclass 8.51.

8.52 NAICS 713290 – Amusement Machines, coin operated, non-payout. Amusement machines of the non-payout type or in-line pin game licensed by SC Department of Revenue pursuant to S.C. Code §12-21-2720(A)(3) **[Type III]**.

For operation of all machines (not on gross income), pursuant to S.C. Code §12-21-2720(B):

Per Machine \$180.00 PLUS

Each additional \$1,000, over base of \$2,000..... \$1.75

Distributors that sell or lease machines and are not licensed by the state as an operator pursuant to §12-21-2728 are not subject to Subclass 8.52.

8.6 NAICS 713990 – Billiard or Pool Rooms, all types. (A) Pursuant to SC Code § 12-21-2746, license tax of \$5.00 per table measuring less than 3½ feet wide and 7 feet long, and \$12.50 per table longer than that; PLUS, (B) with respect to gross income from the entire business in addition to the tax authorized by state law for each table:

Minimum on first \$2,000 \$32.00 PLUS

Each additional \$1,000, over base of \$2,000..... \$1.26

- 9.1 NAICS 423930 – Junk or Scrap Dealers [Non-resident rates apply].**
- Minimum on first \$2,000 \$41.00 PLUS
- Each additional \$1,000, over base of \$2,000..... \$1.66

- 9.2 NAICS 522298 – Pawn Brokers [All Types].**
- Minimum on first \$2,000 \$161.00 PLUS
- Each additional \$1,000, over base of \$2,000..... \$2.88

- 9.3 NAICS 4411, 4412 – Automotive, Motor Vehicles, Boats, Farm Machinery or Retail.**
 (except auto supply stores - see 4413)
- Minimum on first \$2,000 \$20.00 PLUS
- Each additional \$1,000, over base of \$2,000..... \$0.65
- One sales lot not more than 400 feet from the main showroom may be operated under this license provided that proceeds from sales at the lot are included in gross receipts at the main office when both are operated under the same name and ownership.
- Gross receipts for this classification shall include value of trade-ins. Dealer transfers or internal repairs on resale items shall not be included in gross income.

NAICS 454390 – Peddlers, Solicitors, Canvassers, Door-To-Door Sales.

Direct retail sales of merchandise. [Non-resident rates apply]

- 9.41** Regular activities [more than two sale periods of more than three days each per year]
- Minimum on first \$2,000 \$200.00 PLUS
- Each additional \$1,000, over base of \$2,000..... \$1.00

- 9.42** Seasonal activities [not more than two sale periods of not more than three days each year, separate license required for each sale period]
- Minimum on first \$2,000 \$200.00PLUS
- Each additional \$1,000, over base of \$2,000..... \$1.00
- Applicants for a license to sell on private property must provide written authorization from the property owner to use the intended location.

- 9.5 NAICS 713290 – Bingo halls, parlors.**
- Minimum on first \$2,000 \$32.50 PLUS
- Each additional \$1,000, over base of \$2,000..... \$1.26

9.6 NAICS 711190 – Carnivals and Circuses.

Minimum on first \$2,000 \$64.00 PLUS

Each additional \$1,000, over base of \$2,000..... \$2.52

9.7 NAICS 722410 – Drinking Places, bars, lounges, cabarets (Alcoholic beverages consumed on premises).

Minimum on first \$2,000 \$272.00 PLUS

Each additional \$1,000, over base of \$2,000..... \$4.31

License must be issued in the name of the individual who has been issued a State alcohol, beer or wine permit or license and will have actual control and management of the business.

9.71 NAICS 722511-Restuarants serving Alcohol

Minimum on first \$2,000 \$115.00 PLUS

Each additional \$1,000, over base of \$2,000..... \$2.90

License must be issued in the name of the individual who has been issued a State alcohol, beer or wine permit or license and will have actual control and management of the business.

APPENDIX B
2021 BUSINESS LICENSE CLASS SCHEDULE BY NAICS CODE

NAICS Sector/Subsector	Industry Sector	Class
11	Agriculture, forestry, hunting and fishing	2.00
21	Mining	4.00
31	Manufacturing	2.00
32	Manufacturing	2.00
33	Manufacturing	2.00
42	Wholesale trade	1.00
44	Retail trade	1.00
45	Retail trade	1.00
48	Transportation and warehousing	2.00
49	Transportation and warehousing	2.00
51	Information	4.00
52	Finance and insurance	7.00
53	Real estate and rental and leasing	7.00
54	Professional, scientific, and technical services	5.00
55	Management of companies	7.00
56	Administrative and support and waste management and remediation se	4.00
61	Educational services	4.00
62	Health care and social assistance	4.00
71	Arts, entertainment, and recreation	3.00
721	Accommodation	3.00
722	Food services and drinking places	1.00
81	Other services	5.00
Class 8	Mandatory or Recommended Subclasses	
23	Construction	8.10
482	Rail Transportation	8.20
517311	Wired Telecommunications Carriers	8.30
517312	Wireless Telecommunications Carriers (except Satellite)	8.30
5241	Insurance Carriers	8.40
5242	Insurance Brokers for non-admitted Insurance Carriers	8.40
713120	Amusement Parks and Arcades	8.51
713290	Nonpayout Amusement Machines	8.52
713990	All Other Amusement and Recreational Industries (pool tables)	8.60
Class 9	Optional Subclasses	
423930	Recyclable Material Merchant Wholesalers (Junk)	9.10
522298	Pawnshops	9.20
4411	Automobile Dealers	9.30
4412	Other Motor Vehicle Dealers	9.30
454390	Other Direct Selling Establishments (Regular Peddlers)	9.41
454390	Other Direct Selling Establishments (Seasonal Peddlers)	9.42
713290	Bingo Halls	9.50
711190	Other Performing Arts Companies (Carnivals and Circuses)	9.60
722410	Drinking Places (Alcoholic Beverages)	9.70
31	Manufacturing	9.80
32	Manufacturing	9.80
33	Manufacturing	9.80

Note: Class Schedule is based on 2017 IRS data.

DEVELOPMENT REVIEW CODES FEE SCHEDULE
Revised June 18, 2020

(1) **OTHER FEES SUPERSEDED**

The following schedules and regulations regarding fees are hereby adopted and supersede all regulations and schedules regarding fees published in the most recent edition of the International Building Code or supplement thereof.

(2) **FEES MANDATORY**

No permit shall be issued until the fees prescribed in this section shall have been paid. Nor shall an amendment to a permit be approved until the additional fee, if any, due to an increase in the estimated cost of the building or structure, shall have been paid.

(3) **FAILURE TO OBTAIN PERMIT**

Where work for which a permit is required by this code is started or proceeded prior to obtaining said permit, the base fee herein specified shall be tripled, but the payment of such tripled fee shall not relieve any persons from fully complying with the requirements of this code in the execution of the work nor from any other penalties prescribed herein. The Building Official has the authority to waive such penalty fee for first time offenses.

(4) **RECORD OF FEES COLLECTED**

The Building Official shall keep a permanent and accurate accounting of all permit fees and other monies collected, the names of all persons upon whose account the same was paid, the full date and amount thereof.

(5) **MOVING A BUILDING/STRUCTURES**

For the moving of any building or structure, the fee shall be \$150.00

(6) **DEMOLITION OF BUILDING/STRUCTURE**

For the moving of any building or structure, the fee shall be \$150.00
For the demolition of any building or structure, the fees are as follows:

Complete Demolition Single-Family Structure \$100.00 Complete Demolition Commercial & Multifamily Structure \$200.00

(7) **BUILDING PERMIT FEES**

On all new buildings, structures or alterations requiring a building permit as set forth in the International Building Code and the International Residential Code, the fee shall be paid as required at the time of filing the application in accordance with the schedule shown below. All

fees are paid at time of submittal.

Building Permit Fee Schedule:

Total Valuation	Base Fee
>\$500 to \$50,000	\$35 for the first \$500, plus \$5.30 for each additional thousand or fraction thereof (round up)
>\$50,000 to \$100,000	\$300 for the first \$50,000, plus \$4 for each additional thousand or fraction thereof (round up)
>\$100,000 to \$500,000	\$500 for the first \$100,000, plus \$3 for each additional thousand or fraction thereof (round up)
>\$500,000 and up	\$1,700 for the first \$500,000, plus \$2 for each additional thousand or fraction thereof (round up)

(8) **PLAN CHECKING FEES**

When a plan is required to be submitted, all fees shall be paid to the building department at the time of submitting plans and specifications for checking. Said plan checking fee shall be equal to one-half of the base fee.

(9) **BUILDING PERMIT VALUATIONS**

If, in the opinion of the Building Official, the valuation of a building, alteration, or structure, appears to be underestimated, the permit shall be denied, unless the applicant can show detailed estimates to meet the approval of the Building Official. Final building permit valuation shall be set by the Building Official.

(10) **PROCEDURE FOR PERMIT REFUNDS**

- (a) Permit holder must return all applicable permit forms and receipts; copies will not be accepted.
- (b) Permit refund will be for total amount paid minus Plan Checking Fee-
- (c) A completed W-9 form is required.

(11) **INSPECTION FEES**

- (a) New Construction/Renovation inspection fees: \$0.10 per square footage
- (b) Individual inspection fees (not associated with new construction or major renovation): \$40.00 ea.
- (c) Swimming Pool Inspection Fees

Single-Family \$235.00
with \$200 to be refunded after pool inspection has been performed and approved

Multifamily and Commercial \$265.00
with \$200 to be refunded after pool inspection has been performed and approved

- (d) Safety Inspection
Commercial \$50.00

(12) **RE-INSPECTIONS**

If the Building Official or his duly authorized representative shall, upon his inspection after the completion of the work or apparatus, find the same does not conform to and comply with the provisions of this Code, he shall notify the contractor, indicating the corrections to be made, and then he shall again inspect the work or apparatus without further charge; but when extra inspections are due to any of the following reasons, a charge of \$100 for multifamily and commercial projects, and \$50.00 for all other projects shall be made for each re-inspection:

- (a) Wrong Address
- (b) Repairs or corrections not made when inspections are called
- (c) Work not ready for inspection when called

All re-inspection fees are required to be paid in advance prior to re-inspection.

(13) **TREE REMOVAL FEES**

(a) Single Family Lots: \$10.00 per tree for a specimen or landmark tree as established in Section 5.3.2

(b) Commercial Lots: \$10.00 per tree (8" caliper or larger at DBH) or any tree designated as a specimen or landmark tree, as established in Section 5.3.2. Mitigation may be required.

(14) **SIGN PERMITS**

For issuing each sign permit, the fee shall be as follows:

Permanent Sign
\$1.00 per square foot of signage plus a \$40.00 inspection fee

Master Sign Plan \$10.00 per tenant

Amendments to Master Sign Plan \$20.00

(15) **BANNER PERMITS**

Temporary Banner - \$5.00 per day

(16) **TEMPORARY TENT/CANOPY PERMITS**

Temporary tent or canopy over 400 Sq. Ft. \$150.00

(17) **LANDSCAPE IRRIGATION AND OR WELL PERMITS**

Single-Family Lot	\$50.00
Commercial or Multifamily Lot	\$75.00

(18) **SUBDIVISION FEES**

Plat Review	\$25.00
Minor Subdivision (≤ 5 lots and no new streets)	\$50.00 (Includes Plat Review Fee)
Major Subdivision that includes New Streets: (Includes Plat Review Fee)	
6 to 49 lots:	\$1,000 + \$10/lot
50-100 lots:	\$1,500 + \$10/lot
101 to 300 lots:	\$2,000 + \$10/lot
301 + lots:	\$2,500 + \$10/lot

(19) **STAFF DESIGN REVIEW FEES**

Single Family and 2/3-unit buildings not in a historic district are exempt.

Type 1: Renovations/Improvements not including additions, ≤ 50% of the value of the structure

<u>Value</u>	<u>Fee</u>
Improvements ≤ \$5,000	\$50
Improvements > \$5,000 but ≤ \$25,000	\$50 + 0.25% x value above \$5,000
Improvements > \$25,000	\$100 + 0.20% x value above \$25,000

Type 2

- Any single-family and 2/3-unit residential addition in a historic district: \$50
- All other additions: \$500 base fee + \$0.05/square foot of addition.

Type 3

Review for new construction and for renovations/improvements totaling over 50% of the value of the structure:

- Single-family and 2/3 unit residential in the historic district:
 - ≤ 10,000 square feet: \$500 base fee + 0.05/square foot of building

- > \$10,000 square feet: \$1,000 base fee + \$0.05/square foot of building for the first 100,000 square feet of building. For additional square footage over 100,000, \$0.02/square foot

(20) **REVIEW BOARDS: HISTORIC REVIEW BOARD & DESIGN REVIEW BOARD**

Single-family residential projects (board review)	\$100
Multifamily and commercial projects (board review)	\$250
Change After Certification	\$100
Demolition (whole structure)	\$250.00
Special Board Meeting	\$500.00

Post facto applications shall be triple the normal fee.

(21) **ZONING BOARD OF APPEALS**

All Application Fees: \$300.00

(22) **REZONING**

Rezoning to PUD	\$400
Rezoning, non-PUD	\$200 & \$10/per lot

(23) **TEXT AMENDMENT**

Beaufort Code Text Amendment	\$400
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(24) **OTHER FEES**

Trip to Storage (Request for documents from storage)	\$50.00 (plus copying fee)
Flood Hazard Area Verification Letter	\$25.00
Parking Meter Space Rental space	\$5.00 per day per metered (for construction projects only)
Fee for Copies (8 1/2 x 11)	30¢ per sheet
Plat Review	\$25.00
Zoning Review/Letter	\$50.00
Traffic Impact Analysis Report Review Fee	\$750.00

Administrative Adjustment	\$50.00
Short Term Rentals	\$100.00
Civic Master Plan	\$25.00
The Beaufort Code (in a binder)	\$50.00
The Comprehensive Plan (in a binder)	\$50.00

FIRE IMPACT FEE SCHEDULE

Land Use Category	Service Units	Persons per Household	Employee Space Ratio	Cost per Person	Cost per Employee	Impact Fee per Service unit
Residential Uses						
Single Family (Attached or Detached)	d.u.	2.69	—	\$305.43	—	\$305.43
Mobile Home	d.u.	3.66	—	\$305.43	—	\$305.43
Multifamily (>2 Dwelling Units)	d.u.	1.25	—	\$305.43	—	\$305.43
Non-Residential Uses						
Hotel / Motel Uses						
Hotel	room	—	0.57	—	\$592.34	\$337.64
Business Hotel	room	—	0.1	—	\$592.34	\$59.23
Motel	room	—	0.71	—	\$592.34	\$420.56
Recreational Uses						
Golf Course	hole	—	1.74	—	\$592.34	\$1,030.68
Movie Theater (w/ Matinee)	1,000 s.f.	—	1.1	—	\$592.34	\$651.58
Institutional Uses						
Elementary School	1,000 s.f.	—	0.98	—	\$592.34	\$580.50
Middle/Junior High School	1,000 s.f.	—	0.84	—	\$592.34	\$497.57
High School	1,000 s.f.	—	0.65	—	\$592.34	\$385.02
Junior/Community College	1,000 s.f.	—	1.77	—	\$592.34	\$1,048.45
University/College	student	—	0.19	—	\$592.34	\$112.55
Daycare	1,000 s.f.	—	2.77	—	\$592.34	\$1,640.79
Library	1,000 s.f.	—	1.07	—	\$592.34	\$633.81
Medical Uses						
Hospital	bed	—	2.88	—	\$592.34	\$1,705.95
Nursing Home	bed	—	0.84	—	\$592.34	\$497.57
Clinic	1,000 s.f.	—	3.93	—	\$592.34	\$2,327.91
Medical/Dental Office	1,000 s.f.	—	4.05	—	\$592.34	\$2,398.99

FIRE IMPACT FEE SCHEDULE

Impact Fee Schedule for Fire Protection Facilities and Equipment						
Land Use Category	Service Units	Persons per Household	Employee Space Ratio	Cost per Person	Cost per Employee	Impact Fee per Service unit
General Office Uses						
< 50,000 s.f.	1,000 s.f.	—	4.14	—	\$592.34	\$2,452.30
50,001 – 100,000 s.f.	1,000 s.f.	—	3.72	—	\$592.34	\$2,203.52
100,001 – 150,000 s.f.	1,000 s.f.	—	3.55	—	\$592.34	\$2,102.82
150,001 – 200,000 s.f.	1,000 s.f.	—	3.44	—	\$592.34	\$2,037.66
> 200,001 s.f.	1,000 s.f.	—	3.26	—	\$592.34	\$1,931.04
Office Park Uses						
< 50,000 s.f.	1,000 s.f.	—	3.7	—	\$592.34	\$2,191.67
50,001 – 100,000 s.f.	1,000 s.f.	—	4.96	—	\$592.34	\$2,938.03
100,001 s.f. – 150,000 s.f.	1,000 s.f.	—	4.18	—	\$592.34	\$2,476.00
150,001 – 200,000 s.f.	1,000 s.f.	—	3.82	—	\$592.34	\$2,262.75
200,001 – 250,000 s.f.	1,000 s.f.	—	3.62	—	\$592.34	\$2,144.29
250,001 – 300,000 s.f.	1,000 s.f.	—	3.48	—	\$592.34	\$2,061.36
300,001 – 350,000 s.f.	1,000 s.f.	—	3.38	—	\$592.34	\$2,002.12
350,001 – 400,000 s.f.	1,000 s.f.	—	3.3	—	\$592.34	\$1,954.74
> 400,001 s.f.	1,000 s.f.	—	3.17	—	\$592.34	\$1,877.73
Business Park Uses						
< 100,000 s.f.	1,000 s.f.	—	2.44	—	\$592.34	\$1,445.32
100,001 s.f. – 150,000 s.f.	1,000 s.f.	—	2.79	—	\$592.34	\$1,652.64
150,001 – 200,000 s.f.	1,000 s.f.	—	2.95	—	\$592.34	\$1,747.41
200,001 – 250,000 s.f.	1,000 s.f.	—	3.03	—	\$592.34	\$1,794.80
250,001 – 300,000 s.f.	1,000 s.f.	—	3.09	—	\$592.34	\$1,830.34
300,001 – 350,000 s.f.	1,000 s.f.	—	3.12	—	\$592.34	\$1,848.11
350,001 – 400,000 s.f.	1,000 s.f.	—	3.15	—	\$592.34	\$1,865.88
> 400,001 s.f.	1,000 s.f.	—	3.2	—	\$592.34	\$1,895.50

FIRE IMPACT FEE SCHEDULE

Impact Fee Schedule for Fire Protection Facilities and Equipment						
Land Use Category	Service Units	Persons per Household	Employee Space Ratio	Cost per Person	Cost per Employee	Impact Fee per Service unit
General Retail Uses						
< 50,000 s.f.	1,000 s.f.	—	2.86	—	\$592.34	\$1,694.10
50,001 – 100,000 s.f.	1,000 s.f.	—	2.5	—	\$592.34	\$1,480.86
100,001 s.f. – 150,000 s.f.	1,000 s.f.	—	2.22	—	\$592.34	\$1,315.00
150,001 – 200,000 s.f.	1,000 s.f.	—	2.22	—	\$592.34	\$1,315.00
200,001 – 300,000 s.f.	1,000 s.f.	—	2.22	—	\$592.34	\$1,315.00
300,001 – 400,000 s.f.	1,000 s.f.	—	2.22	—	\$592.34	\$1,315.00
> 400,001 s.f.	1,000 s.f.	—	2.22	—	\$592.34	\$1,315.00
Specific Retail Uses						
Supermarket	1,000 s.f.	—	1.1	—	\$592.34	\$651.58
Building Materials/ Lumber Store	1,000 s.f.	—	1.41	—	\$592.34	\$835.21
Free Standing Discount Store	1,000 s.f.	—	1.98	—	\$592.34	\$1,172.84
Nursery/Garden Center	1,000 s.f.	—	3.12	—	\$592.34	\$1,848.11
New Car Sales Center	1,000 s.f.	—	1.53	—	\$592.34	\$906.29
Tire Store	1,000 s.f.	—	1.21	—	\$592.34	\$716.74
Furniture Store	1,000 s.f.	—	0.42	—	\$592.34	\$248.78
Industrial Uses						
General Light Industrial	1,000 s.f.	—	2.31	—	\$592.34	\$1,368.31
General Heavy Industrial	1,000 s.f.	—	1.83	—	\$592.34	\$1,083.99
Industrial Park	1,000 s.f.	—	2.04	—	\$592.34	\$1,208.38
Warehousing	1,000 s.f.	—	0.92	—	\$592.34	\$544.96
Mini-Warehouse	1,000 s.f.	—	0.04	—	\$592.34	\$23.69
Specific Service Uses						
Drive-In Bank	1,000 s.f.	—	4.79	—	\$592.34	\$2,837.33
High-Turnover Sit-Down Restaurant	1,000 s.f.	—	5.64	—	\$592.34	\$3,340.82
Fast Food w/ Drive Through	1,000 s.f.	—	5	—	\$592.34	\$2,961.72



CITY OF BEAUFORT
DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

TO: CITY COUNCIL **DATE:** 6/9/2022
FROM: Traci Guldner, City Clerk
AGENDA ITEM TITLE: Ordinance setting election, related dates, and filing fee for two (2) members of City Council pursuant to sections 1-8001 through 1-8006 of the City of Beaufort Code of Ordinances - 2nd reading
MEETING DATE: 6/21/2022
DEPARTMENT: City Clerk

BACKGROUND INFORMATION:

First reading was held on June 14, 2022

PLACED ON AGENDA FOR: Action

REMARKS:

ATTACHMENTS:

Description	Type	Upload Date
Ordinance	Backup Material	6/9/2022

ORDINANCE

SETTING ELECTION, RELATED DATES, AND FILING FEE FOR TWO (2) MEMBERS OF CITY COUNCIL PURSUANT TO SECTIONS 1-8001 THROUGH 1-8006 OF THE CITY OF BEAUFORT CODE OF ORDINANCES

WHEREAS, Sections 1-8001 through 1-8006 of the Code of Ordinances, City of Beaufort, governs elections; and

WHEREAS, Council amended the Ordinance July 28, 1998 changing the election dates to even numbered years to coincide with national elections.

NOW, THEREFORE BE IT ORDAINED, by City Council of the City of Beaufort, South Carolina, duly assembled, and by authority of same that:

The filing fee for candidates running for council seats will be **\$150.00**

The following dates are hereby established for the 2022 City General Election:

Filing Deadline for Statement of Candidacy and Statement of Economic Interest	August 15, 2022 12:00 NOON
Election Date	November 8, 2022
Challenge Ballot Hearing	November 11, 2022 11:00 a.m.
Newly Elected Officers Take Office	December 13, 2022

STEPHEN D. MURRAY III, MAYOR

ATTEST:

TRACI GULDNER, CITY CLERK

1st Reading _____
2nd Reading _____
& Adoption _____

Reviewed by _____
William B. Harvey, III, City Attorney



CITY OF BEAUFORT
DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

TO: CITY COUNCIL **DATE:** 6/15/2022
FROM: Bill Prokop, City Manager
AGENDA ITEM TITLE: Ordinance annexing the following parcels of property into the Corporate Limits of the City of Beaufort, South Carolina - 533 Robert Smalls Parkway, 145, 149 Sea Island Parkway, 1404, 1407, 1507, No address (R100 001 000 0006 0000),1610, 1716 Greenlawn Drive, 2512, 2513, 2515, 2517, 2519, 2520, 2525 Greenlawn Circle, 20, 24, 34, 110, 113, 116 Old Jericho Road, 1 Parris Island Gateway, No Address (R100 029 000 010B 0000) Ice House Road, 1502 Palmetto Drive, and 5 Estelle Road. - 2nd reading
MEETING DATE: 6/21/2022
DEPARTMENT: City Managers Office

BACKGROUND INFORMATION:

First Reading was held on June 14, 2022.

PLACED ON AGENDA FOR: Action

REMARKS:

ATTACHMENTS:

Description	Type	Upload Date
Ordinance	Backup Material	6/15/2022

ORDINANCE

ANNEXING PARCELS OF PROPERTY INTO THE CORPORATE LIMITS OF THE CITY OF BEAUFORT, SOUTH CAROLINA

WHEREAS, an annexation petition dated February 25, 2022 for twenty-six parcels of property located on Port Royal Island has been presented to the City Council; and

WHEREAS, the petition has been signed by at least 75 percent of the freeholders owning at least 75 percent of the assessed value of the contiguous property hereinafter described petitioning for annexation of the property to the City under the provisions of S. C. Code Section 5-3-150(1); and

WHEREAS, the petition contains a description of the parcels of land to be annexed; and

WHEREAS, the properties to be annexed are highlighted on the attached maps; and

WHEREAS, the property (owners) requesting annexation are contiguous to the boundaries of present city limits of the City of Beaufort, South Carolina; and

WHEREAS, notice and public hearing requirements of S.C. Code Section 5-3-150(1) have been complied with; and

WHEREAS, it appears to Council that annexation would be in the best interest of the property owners and City of Beaufort; and

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Beaufort, South Carolina, duly assembled and by authority of same, that the property herein described is hereby annexed to and becomes a part of the City of Beaufort, South Carolina:

Parcel 1: R100 028 000 122D 0000; 533 Robert Smalls Pkwy

ALL that certain piece, parcel or lot of land, situate, lying and being on Port Royal Island, Beaufort County, South Carolina, and being a portion of lot a, Street Plantation, containing 8.302 acres, all of which is more particularly shown on that certain plat prepared by Beaufort Surveying, Inc., David S. Youmans. R.L.S., dated the 10th day of June, 1991 and entitled "boundary survey for Steve Green", a copy of which is recorded in the office of the R.M.C. for Beaufort County, South Carolina in plat book 41 at page 89.

The property being conveyed herein is a portion of the property which the grantor acquired by deed of Alphonso w. Pendergrass being dated the 20th day of October, 1962 and recorded in the office of the R.M.C. for Beaufort County, South Carolina in deed book 114 at page 89, attached hereto.

Also:

Parcel 2: R200 015 000 116C 0000; 145 Sea Island Parkway

ALL that certain piece, parcel or lot of land, situate, lying and being in lot 51, section 9, township 1 south, range 1 west, Lady's Island, Beaufort County, South Carolina; being more particularly described as lot 11 on a plat made by R. D. Trogdon, sr., r.l.s., on November 16, 1956, revised august 2, 1958, and recorded in the office of the clerk of court for Beaufort County, South Carolina, in plat book 11 at page 30 to which plat reference is made for a more complete description of said lot.

This being the same property conveyed to the grantors by deed dated April 27, 2017 from Harry. J. Koutroulakis as trustee of the Sam G. Koutroulakis trust dated July 10, 2015, recorded May 15, 2017 in book 3575 at page 28 in the office of the register of deeds for Beaufort County, South Carolina, attached hereto.

Also:

Parcel 3: R200 015 000 0552 0000; 149 Sea Island Parkway

ALL that certain piece, parcel, or lot of land, situate and being in Lot 51, Section 9, Township 1 South, Range 1 West, Lady's Island, and being more fully shown and described as Lot 10 on a plat prepared by R. D. Trogdon, Jr., R. L. S., dated July 8, 1986. Reference is also made to a plat filed of record in the Office of the RMC for Beaufort County, South Carolina in Plat Book 11 at Page 30, attached hereto.

Also:

Parcel 4: R100 001 000 0241 0000; 1404 Greenlawn Drive

ALL that certain piece, parcel, or lot of land with the improvements thereon situate, lying and being in the County of Beaufort, South Carolina, being shown and designated as Lot Two (2) of Greenlawn Park Subdivision on a plat prepared by R. D. Trogdon, Sr., R.L.S. dated January 30, 1957, recorded in Plat Book 10 at Page 46 in the Office of the Register of Deeds of Beaufort County, South Carolina, attached hereto.

Also:

Parcel 5: R100 001 000 0261 0000; 1407 Greenlawn Drive

ALL that certain piece, parcel, or lot of land, with improvements thereon, situate, lying and being on Port Royal Island, Beaufort County, South Carolina, shown and designated as Lot 23 of Greenlawn Park Subdivision as will be more fully shown on that certain plat prepared by R.D. Trogdon, Sr., R.L.S., dated January 30, 1957, and recorded in the Office of the Register of Deeds for Beaufort County, South Carolina, in Plat Book 10 at Page 46, attached hereto.

Also:

Parcel 6: R100 001 000 0257 0000: 1507 Greenlawn Drive

ALL that certain piece, parcel or lot of land, with improvements thereon, situate, lying and being in Beaufort County, South Carolina, known and designated as Lot No. 19 of the Subdivision of Greenlawn Park, as shown on a plat by R.D. Trogdon, R.L.S, recorded in the

Office of the Register of Deeds for Beaufort County, South Carolina in Plat Book 10 at Page 46, attached hereto.

Also:

Parcel 7: R100 001 000 0006 0000; No Address Greenlawn Drive

ALL that certain piece, parcel, or lot of land, situate, lying and being in Beaufort County, South Carolina and shown and designated as Lot 13, Greenlawn Subdivision on that certain plat prepared by RD. Trogdon, Jr., R.L.S., which is recorded in the Office of the Register of Deeds for Beaufort County, South Carolina in Plat Book 10 at Page 46, and further shown on an individual plat prepared by David S. Youmans, RLS dated August 31, 2006, attached hereto.

Also:

Parcel 8: R100 001 000 005O 0000; 2512 Greenlawn Circle

ALL that certain piece, parcel, or lot of land, with improvements thereon, situate, lying and being on Port Royal Island, Beaufort County, South Carolina, and being designated as Lot 11, Carson R. Rentz Subdivision as shown on a plat by R.D. Trogdon, Sr., Surveyor, dated July 5, 1957, revised August 28, 1957 and recorded in the Register of Deeds Office for Beaufort County, South Carolina in Plat Book 10 at Page 84. For a more complete description as to metes and bounds, courses and distances, reference may be had to an individual plat prepared by David S. Youmans, RLS, dated September 28, 2006, attached hereto.

Also:

Parcel 9: R100 001 000 005N 0000; 2520 Greenlawn Circle

ALL that certain piece, parcel, or lot of land with improvements thereon, situate, lying and being near Beaufort in Beaufort County, South Carolina, designated as Lot IO as shown on a plat of Property of Carson R. Rentz made by R.D. Trogdon, Sr. Surveyor, dated August 28, 1957 and recorded in the Office of the Register of Deeds for Beaufort County, South Carolina in Plat Book IO at Page 84. For a more particular description of said lot as to metes and bounds, reference is made to an individual plat prepared by R.D. Trogdon, Jr., R.L.S., dated July 13, 1979 and recorded in the Office of the Register of Deeds for Beaufort County, South Carolina in Plat Book 27 at Page 219, attached hereto..

Also:

Parcel 10: R100 001 000 005J 0000; 2519 Greenlawn Circle

ALL that certain piece, parcel, or lot of land, situate, lying and being in the County of Beaufort, State of South Carolina, and shown and designated as Lot 17 of Property of Carson R. Rentz Subdivision on a plat by R. D. Trogdon, Sr., dated August 28, 1957 and recorded in the Office of the RMC for Beaufort County, South Carolina in Plat Book 10 at Page 84. For a more complete description of said lot, reference may be had to an individual plat of said lot prepared for 303 Associates, LLC by David S. Youmans, RLS, dated January 24, 2005, attached hereto.

Also:

Parcel 11: R100 001 000 005R 0000; 2525 Greenlawn Circle

ALL that certain piece, parcel, or lot of land, situate, lying and being in Beaufort County, South Carolina, being shown and designated as Lot 14 on a plat entitled "Property of Carson R. Rentz" prepared by R.D. Trogdon, Sr., dated July 5, 1957, revised August 28, 1957, and recorded in the Office of the Register of Deeds for Beaufort County, South Carolina, in Plat Book 10 at Page 84. For a more detailed description of said property as to metes, courses, distances and bounds, reference may be had to an individual plat prepared by David S. Youmans, R.L.S., dated December 22, 2005, attached hereto.

Also:

Parcel 12: R100 029 000 0059 0000; 34 Old Jericho Road

ALL that certain piece, parcel or tract of land, situate, lying and being in Burton, Beaufort County, South Carolina, being shown as 0.315 acres, more or less, on a plat prepared by Zyad A. Khali, RLS, dated March 31, 2006, and recorded as an attachment to that certain Mortgage recorded in Book 2397, at Page 120, and shown as 0.32 acres on that certain Plat prepared by David E. Gasque, RLS, No. 10506, dated August 10, 2017, and attached hereto.

Also:

Parcel 13: R100 029 000 0057 0000; 20 Old Jericho Road

ALL that certain piece, parcel or lot of land designated as Parcel 57, situate, lying and being in Beaufort County, State of South Carolina, generally bounded and described as follows: On the North by Parcel 56; on the East by Old Jericho Road; on the South by Parcel 58A; and on the West by property now or formerly of Santagati; and having such shape form courses, distances, butting and boundaries as are more fully shown on a plat prepared by David S. Youmans, RLS #9765, Beaufort Surveying, Inc. dated January 17, recorded in the office of the ROD for Beaufort County, South Carolina in Plat Book 148, page 107, attached hereto.

Also:

Parcel 14: R100 029 000 058A 0000; 24 Old Jericho Road

ALL that certain piece, parcel or lot of land designated as Parcel 58A, situate, lying and being in Beaufort County, South Carolina, generally bounded and described as follows: On the North by Parcel 57; on the East by Old Jericho Road; on the South by Parcel 58; and on the West by property now or formerly of Santagati; and having such shape, form, courses distances, butting and boundaries as are more fully shown on a plat prepared by David S. Youmans, RLS #9765, Beaufort Surveying, Inc. dated January, 17, 2008, recorded in the office of the ROD for Beaufort County, South Carolina in Plat Book 148, page 107, attached hereto.

Also:

Parcel 15: R100 001 000 005F 0000; 1716 Greenlawn Drive

ALL that certain piece, parcel, or lot of land, with improvements thereon, situate, lying and being in Beaufort County, South Carolina, being shown and designated as Lot 7, on a plat of property of Carson R. Rentz recorded in Plat Book 10 at Page 84 in the office of the Register of Deeds for Beaufort County, South Carolina. For a more complete description as to metes, bounds, courses and distances reference may be had to an individual plat prepared by David E. Gasque, RLS, dated February 11, 2000, attached hereto.

Also:

Parcel 16: R100 029 000 0504 0000; 110 Old Jericho Road

ALL that certain piece, parcel, lot or tract of land, with improvements thereon, situate, lying and being in the County of Beaufort, State of South Carolina, as shown on a plat prepared for John William Gray, III by Gray Surveying & Mapping, LLC, dated August 17, 2016, and recorded March 5, 2018 in Plat Book 148 at Page 147, containing 0.82 Acres, a tract designated on said Plat as Parcel "B", on the Northwest side of a right-of-way known as Old Jericho Road. The plat is attached hereto.

Also:

Parcel 17: R100 029 00B 0039 0000; 113 Old Jericho Road

ALL those certain pieces, parcels or lots of land, situate, lying and being in Beaufort County, South Carolina and shown and described as Lots Twenty-Four (24), Twenty-Five (25), Twenty-Six (26) and Twenty-Seven (27) of Palmetto Point Subdivision on a plat surveyed and drawn by R.D. Trogdon, Jr., R.L.S., on October 18, 1968, and duly recorded in the Office of the Clerk of Court for Beaufort County, South Carolina, in Book 17 of Plats at page 52, attached hereto.

Also:

Parcel 18: R100 029 000 0110 0000; 116 Old Jericho Road

ALL that certain piece, parcel or tract of land, with improvements thereon, situate, lying and being in the County of Beaufort, State of South Carolina, as shown on a plat prepared for Dr. John W. Gray by Beaufort Surveying, Inc., dated May 11, 1998 and revised on July 1, 1998, December 28, 1998, and May 13, 1999, and recorded on December 21, 1999 in the Beaufort County Register of Deeds Office in Plat Book 72 at Page 135, containing five(5) acres excluded from a tract designated on said Plat as Tract "A", said five(5) acres lying on the Northwest side of a right-of-way known as Old Jericho Road and having the following metes and bounds, to-wit: Beginning at an iron at the Southeastern corner of said and running along lands now or formerly of Dr. John Gray N70°46'5"W for a distance of 398.00 feet; thence turning and running N12°16'55"E for a distance of 510.22 feet; thence turning and running S69°49'50"E for a distance of 468.74 feet; thence turning and running along said right-of-way S20°10'14"W for a distance of 226.73 feet; thence turning and continuing along said right-of-way S20°19'55"W for a distance of 272.16 feet to the point of beginning. A plat

prepared for John William Gray, III by Gray Surveying and Mapping and filed with the Beaufort County Register of Deeds in Deed Book 148 Pg 147 on 3/5/2018 is attached hereto.

Also:

Parcel 19: R100 026 000 162A 0000; 1 Parris Island Gateway

ALL that certain piece, parcel or tract of land with improvements thereon, situate, lying and being in the Burton area of Port Royal Island, Beaufort County, South Carolina, and being more particularly shown and described on a plat prepared for Carver Brothers, Inc. by R.D. Trogdon, Jr., R.L.S., elated June 19, 1980, revised May 4, 1981, and recorded in the Office of the Register of Deeds for Beaufort County, South Carolina, in Plat Book 36 at Page 58 and attached hereto.

Also:

Parcel 20: R100 029 000 010B 0000; No Address

ALL that certain piece, parcel or tract of land, situate, lying and being in the Town of Burton, in Beaufort Township, Beaufort County, South Carolina, being part of the property of the "Lea Estate" and part of what is known as the Burton Hill Tract and containing .81 acres, more or less, as shown and designated on that certain plat prepared for Pelican Companies, Inc., by R.D. Trogdon, Jr., RLS, dated June 9, 1988, and recorded in the Office of the Register of Deeds for Beaufort County, South Carolina in Deed Book 507 at Page 231 and attached hereto.

Also:

Parcel 21: R100 026 00A 0203 0000; 1502 Palmetto Dr

ALL that certain piece, parcel, or lot of land, situate, lying and being on Port Royal Island, Beaufort County, South Carolina known and designated as Lot 23 in Block A, as shown on a plat of the subdivision of Neil Trask, Sr. and recorded in the Office of the Register of Deeds for Beaufort County, South Carolina in Plat Book 9 at Page 61. For a more complete description of said property, reference is made to an individual plat prepared for William Howard Carines by Christensen-Kahlil Surveyors, Ind., dated November 17, 2011, a copy of which is recorded in the Beaufort County Register of Deeds Office in Plat Book 133 at Page 143.

Also:

Parcel 22: R100 028 000 0122 0000; 5 Estelle Road

All that certain piece, parcel or tract of land originally containing thirty-two (32) acres more or less, situate, lying and being in Beaufort County, South Carolina and being on Port Royal Island and located on Beaufort County's Reassessment Maps as tract 122, Map 28 Beaufort, and being more particularly described and bounded as follows, to wit: On the North by tracts 123, now belonging to or formerly belonging to Henry D and Elizabeth D. Singleton, and tract 138, now belonging to or fom1erly belonging to Merle C. Grey; on the West by tract 139 now belonging to or formerly belonging to Geneva Ray; on the South by tracts 121, now belonging to or formerly belonging to the Decedent, Estelle Singleton; and

tract 120A now belonging to or formerly belonging to Paul Heyward; and on the East by tract 118 now belonging to or formerly belonging to the Decedent, Estelle Singleton; and tract 116 now belonging to or formerly belonging to C. D. Pulaski. Less that portion (plus or minus 19.9 acres) bound by Goethe Hill Road to the north and Highway 170 to the Southeast. The Beaufort County tax map for R100 028 000 0122 0000 is attached hereto.

Also:

Parcel 23: R100 001 000 0005 0000; 1610 Greenlawn Drive

ALL that certain piece, parcel or lot of land, with improvements thereon, situate, lying and being in Beaufort Township, Beaufort County, South Carolina, and being more particularly shown and designated as Lot One (1), on a Subdivision plat of the property of Carson R. Rentz made by R. D, Trogdon, Sr., dated August 28, 1957 and recorded in the Office of the Clerk of Court for Beaufort County, South Carolina in Plat Book 10 at Page 84, attached hereto.

Also:

Parcel 24: R100 001 000 005G 0000; 2513 Greenlawn Circle

ALL that certain piece, parcel or lot of land, with improvements thereon, situate, lying and being in the City of Beaufort, County of Beaufort, State of South Carolina, and designated as Lot Eight (8), of the property of Carson Rentz Subdivision, as shown on a plat of R.D Trogdon, Sr., dated August 28, 1957 and recorded in the Office of the Register of Deeds for Beaufort County, South Carolina in Plat Book 10 at Page 84, attached hereto.

Also:

Parcel 25: R100 001 000 005H 0000; 2515 Greenlawn Circle

ALL that certain piece, parcel, or Jot of land with improvements thereon, situate, lying and being on Port Royal Island, Beaufort County, South Carolina, and being designated as Lot 19, Carson R. Rentz Subdivision as shown on a plat by R.D. Trogdon, Jr., RLS, dated August 28, 1957, and recorded in the Office of the Register of Deeds for Beaufort County, South Carolina, in Plat Book 10 at Page 84, attached hereto.

Also:

Parcel 26: R100 001 000 005I 0000; 2517 Greenlawn Circle

ALL that certain piece, parcel, or lot of land, with improvements thereon, situate, lying and being on Port Royal Island, Beaufort County, South Carolina being shown and designated as Lot Number Eighteen (18) of Carson R. Rentz Subdivision on a plat recorded in the Office of the Clerk of Court for Beaufort County, South Carolina in Plat Book 10 at Page 84, attached hereto.

This Ordinance shall become effective immediately upon adoption.

STEPHEN D. MURRAY III, MAYOR

Attest:

TRACI GULDNER, CITY CLERK

1st Reading _____

2nd Reading & Adoption _____

Reviewed by: _____
WILLIAM B. HARVEY, III, CITY ATTORNEY



CITY OF BEAUFORT
DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

TO: CITY COUNCIL **DATE:** 6/15/2022
FROM: Bill Prokop, City Manager
AGENDA ITEM TITLE: Ordinance amending the City of Beaufort Zoning Map to include parcels 533 Robert Smalls Parkway, 145, 149 Sea Island Parkway, 1404, 1407, 1507, No address (R100 001 000 0006 0000), 1610, 1716 Greenlawn Drive, 2512, 2513, 2515, 2517, 2519, 2520, 2525 Greenlawn Circle, 20, 24, 34, 110, 113, 116 Old Jericho Road, 1 Parris Island Gateway, No Address (R100 029 000 010B 0000) Ice House Road, 1502 Palmetto Drive, and 5 Estelle Road, zoned as noted herein - 2nd reading
MEETING DATE: 6/21/2022
DEPARTMENT: City Managers Office

BACKGROUND INFORMATION:

First Reading was held on June 14, 2022.

PLACED ON AGENDA FOR: *Action*

REMARKS:

ATTACHMENTS:

Description	Type	Upload Date
Ordinance	Backup Material	6/15/2022

ORDINANCE

AMENDING THE CITY OF BEAUFORT'S ZONING MAP TO INCLUDE PARCELS

**R100 028 000 122D 0000, R200 015 000 116C 0000, R200 015 000 0552 0000,
R100 001 000 0241 0000, R100 001 000 0261 0000, R100 001 000 0257 0000,
R100 001 000 0006 0000, R100 001 000 005O 0000, R100 001 000 005N 0000,
R100 001 000 005J 0000, R100 001 000 005R 0000, R100 029 000 0059 0000,
R100 029 000 0057 0000, R100 029 000 058A 0000, R100 001 000 005F 0000,
R100 029 000 0504 0000, R100 029 00B 0039 0000, R100 029 000 0110 0000,
R100 026 000 162A 0000, R100 029 000 010B 0000, R100 026 00A 0203 0000,
R100 028 000 0122 0000, R100 001 000 0005 0000, R100 001 000 005G 0000,
R100 001 000 005H 0000, R100 001 000 005I 0000,
ZONED AS NOTED HEREIN**

WHEREAS, Beaufort City Council has been presented with a Petition for Annexation for various parcels located on Port Royal Island, Beaufort County, South Carolina; and,

WHEREAS, the Petition provides for annexation of the various parcels under the 75% method of annexation as set forth in S.C.Code Ann. §5-3-150(1); and,

WHEREAS, upon annexation by the City, it is necessary that said parcels be zoned according to the zoning laws of the City of Beaufort; and,

WHEREAS, the State of South Carolina has conferred to the City of Beaufort the power to enact ordinances “in relation to roads, streets, markets, law enforcement, health, and order in the municipality or respecting any subject which it appears to it necessary and proper for the security and good government in it...” as set forth in the *Code of Laws of South Carolina*, Section 5-7-20; and

WHEREAS, the City of Beaufort adopted the *Beaufort Code* by reference on July 27, 2017, as set forth in section 5-6001 of the *Code of Ordinances Beaufort, South Carolina*; and

WHEREAS, the amendment of the zoning map is “for the general purpose of guiding development in accordance with existing and future needs and promoting the public health, safety, morals, convenience, order, appearance, prosperity, and general welfare” in accordance with the *Code of Laws of South Carolina*, Section 6-29-710; and

WHEREAS, the zoning map amendment to accommodate the annexation of these parcels is compatible and in accordance with the vision and goals of the city of Beaufort; and

WHEREAS, this vision and these goals were established through a democratic process and with public input and public participation; and

WHEREAS, these goals were recorded in the form of a comprehensive plan for all to see and reference; and

WHEREAS, the comprehensive plan was created through the leadership of the planning commission, responsible for determining a specific plan for the future of the city; and

WHEREAS, the city council of the City of Beaufort adopted the 2021 Comprehensive Plan (and Civic Master Plan) by ordinance; and

WHEREAS, the change of zoning for the annexed parcels is compatible with adjacent zoning; and

WHEREAS, it is reasonable to expect the change of zoning for the parcels will improve the marketability of the property; and

WHEREAS, any future development of the properties will be able to take advantage of existing infrastructure; and

WHEREAS, a public hearing before the Beaufort City Council was held regarding the proposed zoning changes for the parcels to be annexed on May 10, 2022, with notice of the hearing published in the Beaufort Gazette on April 8, 2022;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Beaufort, South Carolina, duly assembled and by authority of same, pursuant to the power vested in the Council by Section 6-29-760, *Code of Laws of South Carolina, 1976*, that the zoning map of the City of Beaufort be amended by establishing the zoning designation of the annexed parcels herein, as follows:

R100 028 000 122D 0000	IC (Institutional & Campus)
R200 015 000 116C 0000	T5-UC (Urban Corridor)
R200 015 000 0552 0000	T5-UC (Urban Corridor)
R100 001 000 0241 0000	T5-UC (Urban Corridor)
R100 001 000 0261 0000	T5-UC (Urban Corridor)
R100 001 000 0257 0000	T5-UC (Urban Corridor)
R100 001 000 0006 0000	T5-UC (Urban Corridor)
R100 001 000 005O 0000	T5-UC (Urban Corridor)
R100 001 000 005N 0000	T5-UC (Urban Corridor)
R100 001 000 005J 0000	T5-UC (Urban Corridor)
R100 001 000 005R 0000	T5-UC (Urban Corridor)
R100 029 000 0059 0000	T5-UC/RMX (Urban Corridor/Regional Mixed Use)
R100 029 000 0057 0000	T5-UC/RMX (Urban Corridor/Regional Mixed Use)
R100 029 000 058A 0000	T5-UC/RMX (Urban Corridor/Regional Mixed Use)
R100 001 000 005F 0000	T5-UC (Urban Corridor)
R100 029 000 0504 0000	T5-UC/RMX (Urban Corridor/Regional Mixed Use)
R100 029 00B 0039 0000	T4-N (Neighborhood)
R100 029 000 0110 0000	T5-UC/RMX (Urban Corridor/Regional Mixed Use)
R100 026 000 162A 0000	T5-UC/RMX (Urban Corridor/Regional Mixed Use)
R100 029 000 010B 0000	T5-UC/RMX (Urban Corridor/Regional Mixed Use)
R100 026 00A 0203 0000	T4-N (Neighborhood)

R100 028 000 0122 0000	IC (Institutional & Campus)
R100 001 000 0005 0000	T5-UC (Urban Corridor)
R100 001 000 005G 0000	T5-UC (Urban Corridor)
R100 001 000 005H 0000	T5-UC (Urban Corridor)
R100 001 000 005I 0000	T5-UC (Urban Corridor)

This Ordinance shall become effective immediately upon adoption.

STEPHEN D. MURRAY III, MAYOR

Attest:

TRACI GULDNER, CITY CLERK

1st Reading _____

2nd Reading & Adoption _____

Reviewed by: _____
WILLIAM B. HARVEY, III, CITY ATTORNEY



CITY OF BEAUFORT
DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

TO: CITY COUNCIL **DATE:** 6/14/2022
FROM: Andrea Hackenberger
AGENDA ITEM TITLE: Request from Beaufort Digital Corridor to allow Food Truck Vendors during the 2022 Run Forrest Run 5K on October 8, 2022, from 8:00 AM to 10:30AM
MEETING DATE: 6/21/2022
DEPARTMENT: Downtown Operations

BACKGROUND INFORMATION:

Beaufort Digital Corridor is hosting the 2022 Run Forrest Run 5K in conjunction with the Shrimp Festival on October 8, 2022. They are requesting a waiver of the City's Ordinance for regulations of Food Trucks for this event to allow for the vendors to be located in the Marina Parking Lot between the hours of 8 AM - 10:30 AM.

PLACED ON AGENDA FOR: Action

REMARKS:

Sec. 7-16006. Parking, allowable vehicles and designated areas.

- (a) Allowable vehicles include trucks and trailers for parking spaces in which service is provided to customers through the side of the vehicle at the sidewalk only.
- (b) Food trucks or food trailers must be sized to fit into the parking spaces.
- (c) Vending at designated public food truck or food trailer zones will be allowed at the times listed. No vending operations shall take place outside the hours noted.

- 500 Carteret Street and Bladen Street (city owned property) parking area locations daily, 8:00 a.m.—3:00 p.m. only.
- No food trucks or food trailers are allowed on Bay Street, West Street, Scott Street, the Point Residential Neighborhood of the City, Waterfront Park or Downtown Marina Lot.
- Food trucks and food trailers are allowed on city property and city parks except Waterfront Park.
- All other food truck zones must be approved by the city council.
- No food truck or food trailer operations shall take place outside the hours noted.

Sunday	8:00 a.m.— 12:00 a.m.
--------	--------------------------

Monday—Thursday	8:00 a.m.— 12:00 a.m.
Friday	8:00 a.m.— 12:00 a.m.
Saturday	8:00 a.m.— 2:00 a.m.

(d) Food trucks or food trailers on private property. A written agreement from the property owner/manager regarding the time(s) and location of use of the premises must be provided with the application.

(e) If any area is closed for an emergency or other permitted activity, no food truck vendors will be allowed to set up. Areas will be monitored for compliance and any violation could result in a permit being suspended or revoked. The city's parking management company will notify permitted participants of any planned special event that would close the area.

ATTACHMENTS:

Description	Type	Upload Date
BDC Request for Food Trucks for 2022 Shrimp Festival 5K	Cover Memo	6/14/2022

Andrea

- A small select number of food truck vendors are being requested for the 2022 Run Forrest Run 5K taking place on October 8, 2022 from 8:00am - 10:30am in the downtown Beaufort, SC Marina parking lot.
- The purpose of this request is based on needs-demand from the participants. The race ends in the morning far before most of the downtown restaurants are open. Last year we had over 600 participants, many of which attempted to get a table at Blackstone's Restaurant for breakfast but were turned away due to capacity. With limited options available, many left the race famished.
- To improve their experience with this annual event and likelihood of return participation / visitors to the City of Beaufort, we'd like to accommodate for the lack of food choices available during the event by requesting food truck vendors be on location.
- Participants will be expected to pay for their own meals (which will be communicated far in advance) with the desire of a percentage of the proceeds benefiting the Beaufort Digital Corridor as part of our once-annual fundraiser event.

Feel free to let me know if you have any other questions or if there's anything else we need to provide.

Thanks,

Jess O'Brien, Executive Director

Beaufort Digital Corridor

500 Carteret Street, Suite D

Beaufort, SC 29902

USA

PHONE: 843.470.3506

MOBILE: 229.563.8319

EMAIL: jess@beaufortdigital.com

WEB: www.beaufortdigital.com



CITY OF BEAUFORT
DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

TO: CITY COUNCIL **DATE:** 6/14/2022
FROM: Andrea Hackenberger
AGENDA ITEM TITLE: Request from The Exchange Club of Beaufort and CAPA to host the 28th Annual Ghost Tours, October 14-30, 2022, and two complimentary parking spaces
MEETING DATE: 6/21/2022
DEPARTMENT: Downtown Operations

BACKGROUND INFORMATION:

The Beaufort Exchange Club of Beaufort sponsors the the Annual Ghost Tours to benefit the Child Abuse Prevention Association. The organizations are requesting to host the 28th Annual Ghost Tours Thursday-Sunday nights, October 14-30, 2022.

PLACED ON AGENDA FOR: *Action*

REMARKS:

This request requires waivers of the hours of operations of the Carriage & Walking Tours as outlined in the Chapter 11, Tourism Management , of the City of Beaufort Code of Ordinances

ATTACHMENTS:

Description	Type	Upload Date
2022 CAPA Ghost Tours Request	Cover Memo	6/14/2022



child abuse prevention association
post office box 531 • beaufort • sc • 29901
phone 843.524.4350 • fax 843.525.0070 • capa714@earthlink.net
www.capabeaufort.org

June 8, 2022

Mrs. Linda Roper
Director of Downtown Operations & Community Services
City of Beaufort
500 Carteret Street, Suite B 2
Beaufort, SC 29902

Dear Mrs. Roper:

The Exchange Club of Beaufort is sponsoring the 28th Annual Ghost Tours to benefit the Child Abuse Prevention Association. We are excited to be back after taking the last two falls off. The tours are scheduled for October 14th-16th, 21st-23rd, and 28th-30th.

Southern Rose Buggy Tours will submit a special event application and will supply carriages for the event. We are once again offering tours as we have for the past 27 years, utilizing volunteer storytellers. We request to load the carriages in the Beaufort Marina parking lot and to use Cannon Park to start our walking tours. The Exchange Club and friends will provide at least two security volunteers per walking tour. We ask that the sprinklers in Cannon Park be turned off on the tour days between 6:00PM-10:00PM to prevent our volunteers and participants from getting wet.

We respectfully request two parking spaces in the downtown Marina for our costume truck. These have been offered gratis in the past, and we hope it will continue to be so. We need these spaces from October 14th- October 31st.

We sincerely appreciate the cooperative relationship we have had with the City. This fun event brings in lots of visitors to the Beaufort area while raising funds for CAPA. We hope you will approve this year's Ghost Tours of Beaufort and we appreciate your continuous support.

Sincerely,

Jessie Chapman, CFRE
Director of Development (CAPA)
Exchange Club Member



CITY OF BEAUFORT
DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

TO: CITY COUNCIL **DATE:** 6/14/2022
FROM: Linda D. Roper
AGENDA ITEM TITLE: Request to host 2022 Halloween Celebration in the Henry C. Chambers Park on Saturday, October 22, 2022, 10AM to 2 PM and twenty complimentary parking spaces
MEETING DATE: 6/21/2022
DEPARTMENT: Downtown Operations

BACKGROUND INFORMATION:

See attached request

PLACED ON AGENDA FOR: Action

REMARKS:

ATTACHMENTS:

Description	Type	Upload Date
Request to host 2022 Halloween Celebration	Cover Memo	6/14/2022



CITY OF BEAUFORT

MEMORANDUM

TO: William Prokop, City Manager
City Council

FROM: Linda Roper, Dir. Downtown Operations & Community Service

DATE: June 3, 2022

SUBJECT: Request to host the 2022 Halloween Celebration

A handwritten signature in blue ink, appearing to be "Linda Roper", is written over the "FROM:" line.

Halloween Celebration, Saturday October 22, 2022- 10 AM until 2 PM

Downtown Operations is requesting permission to host the annual Halloween Celebration in the Henry C. Chambers Park. This is a free event to the public that will include a DJ, games, inflatable bounce house activities, a costume parade and end with a trick or treating around the park to each sponsored table. Local schools and non-profits will be invited to sell concessions during this event.

Request for approval includes:

- Use of Henry C. Chambers Park from 9:00 AM– 3 PM to accommodate the set up and tear down of activities.
- Permission to issue up to 20 complimentary parking passes to paid sponsors to fulfill the benefit commitment of their sponsorship packages, as well as a limited number of parking passes, to support event operations.

ldr



CITY OF BEAUFORT
DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

TO: CITY COUNCIL **DATE:** 6/14/2022
FROM: Linda D. Roper
AGENDA ITEM TITLE: Request to host 2022 Holiday Weekend Events to include street closures and other permissions, December 2-4, 2022
MEETING DATE: 6/21/2022
DEPARTMENT: Downtown Operations

BACKGROUND INFORMATION:

See attached memo outlining all requests related to the activities during the Holiday Weekend.

PLACED ON AGENDA FOR: Action

REMARKS:

ATTACHMENTS:

Description	Type	Upload Date
2022 Holiday Weekend Request	Cover Memo	6/14/2022



CITY OF BEAUFORT

MEMORANDUM

TO: William Prokop, City Manager

FROM: Linda Roper, Dir. Downtown Operations & Community Service 

DATE: June 3, 2022

SUBJECT: Request to host 2022 Holiday Weekend Events, street closures, and related permissions

We are requesting approval and permission for street closures for activities during the annual Beaufort Holiday Weekend, December 2– 4, 2022 during the hours of 6 PM until 10 PM and to close several street sections in the Core Commercial Area from 4:30 PM to 11:00 PM to accommodate the set up and tear down of the activities.

A Night on the Town, Friday, December 2, 2022 – 6:00 PM until 9:00 PM

This event includes extended shopping hours during an evening open house at the downtown shops; entertainment; seasonal foods served from non-profit booths on the street; a visit from Santa and the City of Beaufort tree lighting ceremony.

Several street sections in the Core Commercial Area will need to be closed during the hours of 4:30 PM to 10:30 PM to accommodate the setup and tear down of the activities.

The details of the closings include:

- Charles Street Extension at the traffic light from 8:00 AM Friday the 3rd until 12 noon Saturday the 4th, to allow for stage set up and removal.
- Bay Street from Carteret Street to Charles (allowing First Citizens Bank customer's drive through and bank access and exiting right only onto Bay Street for West bound traffic towards Charles Street)
- Bay Street from Charles Street to Newcastle Street at 5:30 PM (after Wells Fargo Bank closes)
- Port Republic Street from Scotts Street to Charles Street
- West Street from Bay Street through the Port Republic Street intersection

- Scott Street from Bay Street to Port Republic Street
- Scott Street block the parking lot beside Wells Fargo Advisors to keep the vehicles from exiting on to Scott Street.

Additional requests include:

- A waiver of the open container ordinance to allow consumption of wine and beer given away by the participating businesses.
- Permission for placement of portable toilets to be placed on Scott and West Streets for the event

Light up the Night Boat Parade, Saturday, December 3, 2022 - 5:30 PM until 8:30 PM

This event is presented by the America’s Boating Club of Beaufort and the City in the Henry C. Chambers Park. Decorated boats parade in front of the seawall and compete for prizes for the best in show.

Request for approval includes:

- Use of Henry C. Chambers Park from 4:00 PM– 9 PM
- Approval to use the inside dock of the Day Dock for staging of non-motorized boats who will participate in the parade.

Christmas Parade, Sunday, December 4, 2022- 3:00 PM until 5:00 PM

This parade is presented by Beaufort Lion’s Club and the City and is always well attended. It includes numerous decorated floats, bands, community groups and the fire trucks with Santa celebrating the season.

Request of approval include:

- Approval of parade or Public Assembly Permit with waiver of the application fee for the standard downtown parade route. With line up on Adventure, Greene, and side street with the parade to follow Boundary to Carteret to Bay Street to Bladen Street, concluding at its beginning point on Adventure Street. The Streets will re-open once all parade units and vehicles pass and on Adventure Street once the staging areas are clear.
- Permission to have portable toilets placed in and around parade staging/line up area.



CITY OF BEAUFORT
DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

TO: CITY COUNCIL **DATE:** 6/14/2022
FROM: Andrea Hackenberger
AGENDA ITEM TITLE: Request from Downtown Merchants Association and Beaufort Area Hospitality Association to host the Watermelon Crawl and Stroll on Saturday, August 27, 2022, from 10 AM to 5 PM and permission to serve alcohol, and waivers of open container, public drinking, loud and unseemly noise and food truck regulations
MEETING DATE: 6/21/2022
DEPARTMENT: Downtown Operations

BACKGROUND INFORMATION:

Please see attached letter

PLACED ON AGENDA FOR: Action

REMARKS:

ATTACHMENTS:

Description	Type	Upload Date
2022 Watermelon Crawl & Sip and Stroll Request	Cover Memo	6/14/2022



Downtown Beaufort Merchants Association

May 23, 2022

Mayor & City Council
City of Beaufort
1911 Boundary Street
Beaufort, SC 29902

RE: Request to Conduct Watermelon Crawl Sip and Stroll

Downtown Beaufort Merchants Association and Beaufort Area Hospitality Association would like to respectfully request permission to conduct a Watermelon Crawl Sip and Stroll on August 27, 2022, from 10 AM to 4 PM. The ticketed event will consist of strolls at thirty-minute intervals from 10 AM – 3:30PM with a limit of 30 participants per stroll in which the participants will register to visit up to six (6) Watermelon Stations located throughout Downtown to receive a miniature watermelon themed cocktails or a non-alcoholic drink and food as they stroll and shop. Merchants will be offering specials and demonstrations throughout the day.

Downtown Beaufort Merchants Association is requesting permission to serve alcohol and a waiver of the Open Container, Public Drinking, Loud and Unseemly Noise Ordinance and to bring in two (2) food trucks to be parked on Port Republic in the Core Commercial District during the hours of 10 AM and 5 PM on the day of the event. If approved, we will obtain an Alcohol Permit, liability insurance and contract with the Police Department for police services and parking for reserved parking for our food trucks.

This fundraising event is intended to highlight our fantastic Downtown and businesses. The proceeds from the event will be used for Activate Beaufort's activities in the future.

Thank you for your consideration.

Sincerely,

Scott Lee
Board President



CITY OF BEAUFORT
DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

TO: CITY COUNCIL **DATE:** 6/14/2022
FROM: Andrea Hackenberger
AGENDA ITEM TITLE: Request for use and waiver of fees for the Henry C. Chambers Park to host Remembering Our Fallen Tribute Towers Memorial on Wednesday, November 9 to Sunday, November 13, 2022
MEETING DATE: 6/21/2022
DEPARTMENT: Downtown Operations

BACKGROUND INFORMATION:

Patriotic Productions is requesting to waive the fees for rental of the Henry C. Chambers Park to host a Memorial for the fallen in Iraq and Afghanistan with Remembering our Fallen Tribute Towers, November 9-13, 2022.

PLACED ON AGENDA FOR: Action

REMARKS:

The organization is requesting waiver of rental fees for the Henry C. Chambers Park for the memorial to be displayed. Please see attached letter.

ATTACHMENTS:

Description	Type	Upload Date
Request to Waive Fees for Remembering Our Fallen Tribute	Cover Memo	6/14/2022

Andrea,

Thank you for your interest in the Remembering Our Fallen Tribute Towers, 34 towers containing photos of over 5,000 of the fallen in the War on Terror, including suicide and training accidents. Only memorial like it in the nation. www.rememberingourfallen.org. Unveiled September of 2017 at the Lincoln Memorial for Gold Star families.

Tour highlights include NYC for Veterans Day week, Reagan Library, Pasadena twice for Rose Bowl week, outside football stadiums Universities of Alabama, Tennessee, Kentucky, Nebraska, Kansas, Philadelphia for Army Navy, New England Patriots, Pentagon, Marine Corps Museum, Wrigley Field, Sturgis Motorcycle Rally.

We have two versions, both exactly the same. One travels west of the Mississippi River, one east. Fee is \$8500, but can be reduced depending on routing. One idea used by others is selling sponsorships for each of the towers and hanging the name on the tower. Space required is 3/4 size of a basketball court or 300 feet if lined in a row. Indoors or outdoors.

George Winslow and his group plus a sponsor we provided are covering the fee for the memorial. Having the city council ok the space for free is crucial. We would set up on Wednesday November 9 and take down on Sunday afternoon November 13.

~~402-612-0210~~ for the fallen in Iraq and Afghanistan to not be forgotten. Thanks for considering it.

Bill Williams

bwilliams@patrioticproductions.org

www.patrioticproductions.org



REMEMBERING
Our Fallen

**A GOLD STAR FAMILY'S GREATEST
FEAR IS THAT THEIR LOVED ONE
WILL BE FORGOTTEN.**

How it Began

 

SGT Joshua Ford, KIA 7/21/06

The inspiration for this memorial came about in the fall of 2008, after reading a story in the Omaha World Herald (Omaha, NE) about a father whose pain and grief were even greater than ours after his son, SGT Joshua Ford, had died in Iraq.

SGT Ford's father felt that his son had been forgotten... and the war was not over yet.

In that era, it was decided that something must be done to help Gold Star families in their grief, and 25 or 30 more lives were saved. In November 2010, with the assistance of the Omaha World Herald newspaper and financial support from Bellevue University and UNL, a memorial was created in Nebraska, a standing photo memorial, "Remembering Our Fallen". This memorial included photos of the fallen who had died in the War on Terror since September 11, 2001, and called Nebraska home. The Nebraska memorial has traveled widely throughout Nebraska since January, 2011.

Since that first traveling, 18 more specific memorials were created in small, medium and large capacities. In most locations, however, that a memorial memorial to include all of our nation's fallen, was needed across that time.

Our central hope is to honor the memory of those who have made the ultimate sacrifice, or provide comfort to friends and family of the fallen, and to remind others of the sacrifices our good boys make. In hopes will be that these men and women will never be forgotten, and that their names will be remembered and spoken.



The Gold Star represents the loss of a loved one in military service and signifies the family's pride in their loved one, as well as their love and the memory of their personal loss.

**AN AGREEMENT FOR THE ESTABLISHMENT OF
PARTNER CITY RELATIONSHIP
BETWEEN
THE CITY OF BEAUFORT, SOUTH CAROLINA (U.S.A.)
AND
OSTROH (UKRAINE)**

The City of Beaufort made a gesture of solidarity with Ostroh community while Russia started a full-scale war against Ukraine. The striving of Americans to support the democratic development of Ukraine is highly appreciated. We propose you to the signing of this Partner City Agreement between our respective Cities. This Agreement between the Cities is a foundation for creating mutual understanding and respect. We promote and establish goodwill, understanding, and cooperation between the citizens of Beaufort and the citizens of Ostroh. We guarantee to support freedom and partnership and cooperate in the local government, economics, material, and financial support.

We will make efforts to develop partnership relations.

1. Following the striving for further partnership in local government and signing the Partner cities, we confirm the agreement for the establishment of Partner Cities relationship between the City of Beaufort and the City of Ostroh.
2. Following the mutual development, representatives of the local government, companies, and organizations will support regular contacts, conduct consultations, and exchange experiences as a medium for learning from one another.
3. Both city citizens will share their experiences from the social and economic points of view.
4. Identify themes, common to both, that can generate new initiatives to further social, cultural, historical, sports, and humanitarian relationships between the cities. Develop respect for the local cultural and historical heritage.
5. Organization of exchange programs with the assistance of youth and children, developing the relationships between the citizens of the cities.
6. Provide financial or humanitarian support in the period of material law, state of emergency, or any other crisis.

This agreement will go into effect from the date of signatures.

Stephen D. Murray III
Mayor of Beaufort

Yurii Yagodka
Mayor of Ostroh

Date: _____

Date: _____