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CITY OF BEAUFORT
1911 BOUNDARY STREET
BEAUFORT MUNICIPAL COMPLEX
BEAUFORT, SOUTH CAROLINA 29902
(843) 525-7070
CITY COUNCIL REGULAR MEETING AGENDA
December 13, 2022

STATEMENT OF MEDIA NOTIFICATION

"In accordance with South Carolina Code of Laws, 1976, Section 30-4-80(d), as amended, all local media was duly notified of the time, date, place and agenda of this meeting."

REGULAR MEETING - Council Chambers, 2nd Floor - 6:00 PM

Please note, this meeting will be broadcasted via zoom and live streamed on Facebook. You can view the meeting at the City's page; City Beaufort SC

I. CALL TO ORDER

- A. Stephen D. Murray III, Mayor

II. INVOCATION AND PLEDGE OF ALLEGIANCE

- A. Mayor Pro Tem, Mike McFee

III. CITY COUNCIL ORGANIZATION

- A. Recognition of Councilman Phil Cromer
B. Swearing In - Mike McFee, Councilman
C. Swearing In - Josh Scallate, Councilman
D. Selection of City Manager

IV. PRESENTATIONS

- A. 2023 Dominion Energy Tree Trimming Activities

V. NEW BUSINESS

- A. Request from Beaufort County Ministerial Alliance to host the annual Martin Luther King Day Parade on January 16, 2023, beginning at 10:00 AM
B. FY 2023 Budget Amendment- 1st Reading

VI. ADJOURN



CITY OF BEAUFORT
DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

TO: CITY COUNCIL **DATE:** 12/5/2022
FROM: Bill Prokop, City Manager
AGENDA ITEM TITLE: 2023 Dominion Energy Tree Trimming Activities
MEETING DATE: 12/13/2022
DEPARTMENT: City Managers Office

BACKGROUND INFORMATION:

Neal Pugliese, Project Manager, will be leading this discussion.

PLACED ON AGENDA FOR: Discussion

REMARKS:

ATTACHMENTS:

Description	Type	Upload Date
Presentation	Backup Material	12/8/2022

Dominion Energy Tree Pruning

January 3rd – March 1st, 2023



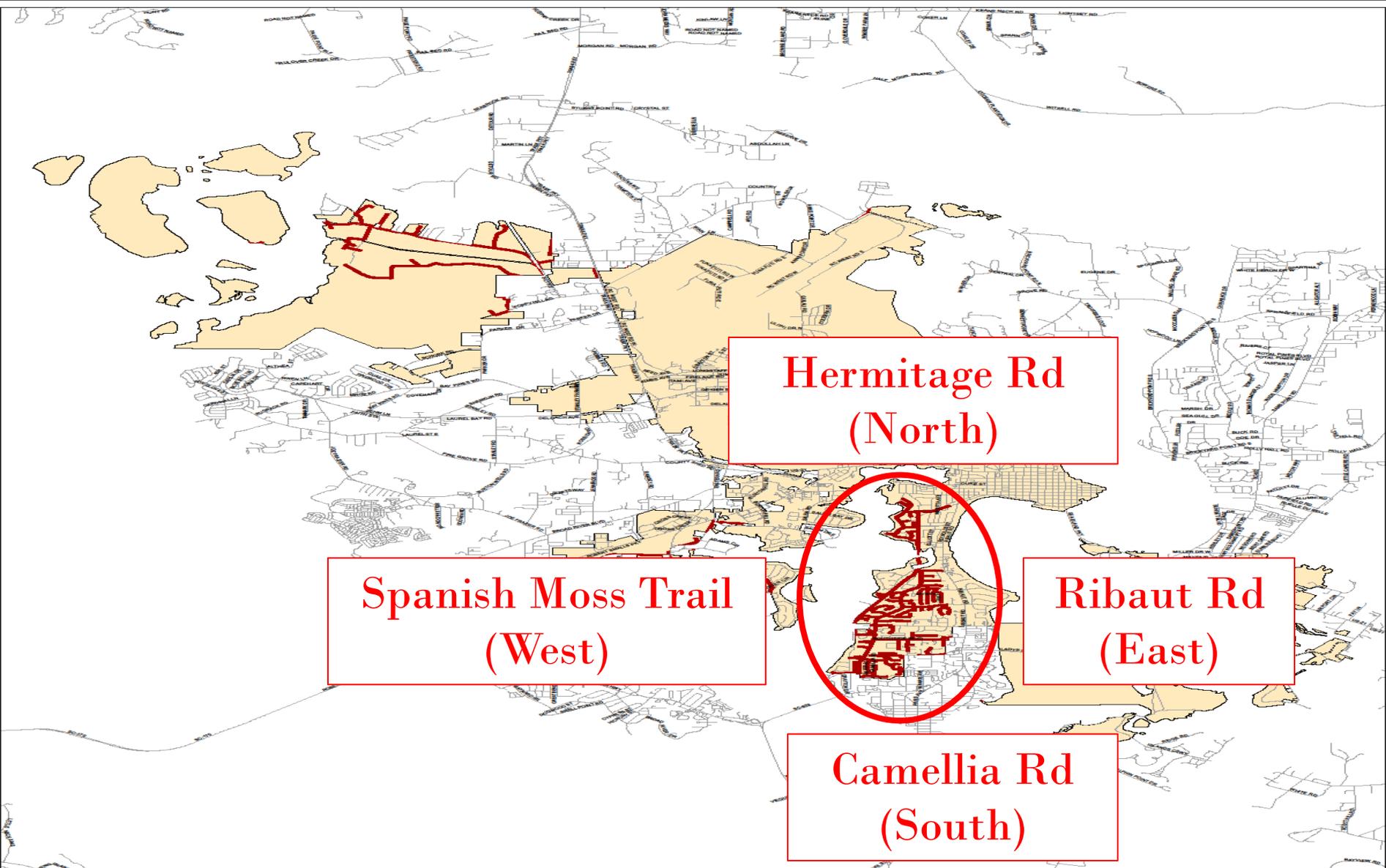
AGENDA

- Background
- Tree Pruning Areas
- Communication Strategy
- “Guard Rails”
- Questions

BACKGROUND

- Periodically, Dominion Energy prunes trees that interact or have the potential of impacting overhead power lines.
- Dominion Energy trims trees to maintain safe & reliable service while providing crews with less impeded access when service requires restoration or upgrades.
- Typically, selected areas with trees are pruned about every 5 years.
- Dominion Energy leverages “in-house” arborists following American National Standards for Tree (ANSI 3000) who provide contractor oversight.

TREE PRUNING AREAS



Hermitage Rd
(North)

Spanish Moss Trail
(West)

Ribaut Rd
(East)

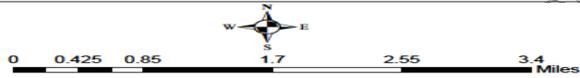
Camellia Rd
(South)

City of Beaufort

DISTRIBUTION MILES - 46.410745
TRANSMISSION MILES -

Date: 11/14/2022

Steve L. Campbell - Dominion Energy South Carolina - GIS



Legend

- Electric Transmission (Blue line)
- Electric Distribution (Red line)
- Municipal Boundary (Yellow shaded area)



COMMUNICATION STRATEGY

- *“What Do I Know, Who Needs to Know it, Have I Told Them?”*
 - SC Department of Transportation
 - EMS
 - Fire Department
 - Law Enforcement
 - City of Beaufort
 - Town of Port Royal
 - Beaufort Jasper Water & Sewer Authority
 - Various neighborhood representatives
 - Media
- Weekly Update via webpage & FB; Exact locations & times forthcoming
- Two-week advance notice to residents via email or US Mail by Dominion
- Same day response to concerned residents by Dominion, COB or both

"GUARD RAILS"

- **Jan 3rd – Mar 1st 2023**
 - **Exceptions only when both Dominion-COB agree**
- **Comply with all SCDOT traffic control measures**
- **Weekends not anticipated**
- **Tree pruning during the day & same-day debris removal**
- **Residents Issues Addressed Quickly & Supportive**
- **COB retained Master Certified Arborist for dispute resolution**
- **Dominion limited to 3 bucket trucks in one area at a time**

QUESTIONS





CITY OF BEAUFORT
DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

TO: CITY COUNCIL **DATE:** 12/7/2022
FROM: Andrea Hackenberger
AGENDA ITEM TITLE: Request from Beaufort County Ministerial Alliance to host the annual Martin Luther King Day Parade on January 16, 2023, beginning at 10:00 AM
MEETING DATE: 12/13/2022
DEPARTMENT: Downtown Operations

BACKGROUND INFORMATION:

PLACED ON AGENDA FOR: Action

REMARKS:

ATTACHMENTS:

Description	Type	Upload Date
MLK Parade 2023	Cover Memo	12/7/2022

**CITY OF BEAUFORT, SOUTH CAROLINA
APPLICATION FOR PARADE OR PUBLIC ASSEMBLY PERMIT**

To be filed NOT LESS than 30 days before event
1911 Boundary Street Beaufort, SC 29902
Phone (843) 525-7070

Name of Applicant: Carrie B. Allen

Address: 25 Big Road, Beaufort, SC 29906 Phone # [843] 846-8050

Name of Sponsoring Organization: Beaufort County Ministerial Alliance

Address: c/o 25 Big Road, Beaufort, SC 29906

Date of Parade/Public Assembly:

Monday, January 16, 2022

Route Proposed (Giving Starting & Termination Points): Rodgers to Boundary Street,
Carteret/Bladen to Rodger Streets

Approximate Number of Persons, Animals & Vehicles Constituting Parade: 50 - 60

Time Parade Will Begin: 10:00 a.m. Parade will Terminate: 11:30 a.m.

Parade Will Occupy All of the Width of the Streets to be Traversed: Yes

Parade Will Occupy Only a Portion of the Width of the Streets to be Traversed _____

Location of Assembly Area:

Rodgers Street, Beaufort, SC – near National Guard Armory

Time Units Will Begin to Assemble: 8:30 a.m.

Interval of Space between Units in Parade: 15-20 feet

Type of Public Assembly (including description of activities)

Cars, Trucks, Vans, Floats, Motor Cycles, Marching Bands, Walking

Description of Recording Equipment, sound amplification equipment, banners, signs, or other devices to be used: Banners and signs will be reflective of the MLK Celebration.

NOTE: IF THE PARADE IS DESIGNED TO BE HELD BY AND ON BEHALF OF OR FOR ANY PERSON OTHER THAN THE APPLICANT, THE APPLICANT FOR SUCH PERMIT SHALL FILE A LETTER FROM THAT PERSON WITH THE CITY MANAGER AUTHORIZING THE APPLICANT TO APPLY FOR THE PERMIT ON HIS BEHALF.

\$25.00 non-refundable application fee is payable when the application is submitted

Carrie B. Allen
Signature of Applicant

Application Received By: _____ Receipt # _____

Date Application Received: _____

Approved By: _____



CITY OF BEAUFORT
DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

TO: CITY COUNCIL **DATE:** 12/7/2022
FROM: Alan Eisenman, Finance Director
AGENDA ITEM TITLE: FY 2023 Budget Amendment- 1st Reading
MEETING DATE: 12/13/2022
DEPARTMENT: Finance

BACKGROUND INFORMATION:

PLACED ON AGENDA FOR: Action

REMARKS:

ATTACHMENTS:

Description	Type	Upload Date
Budget Memo	Cover Memo	12/7/2022
Budget Amendment	Cover Memo	12/7/2022
COLA and Health Insurance Summary	Cover Memo	12/7/2022

CITY OF BEAUFORT - INTERNAL MEMORANDUM

TO: WILLIAM PROKOP
FROM: ALAN EISENMAN
SUBJECT: FY 2023 BUDGET AMENDMENT FOR 5% COLA AND HEALTH INSURANCE PREMIUM RATES
ADJUSTMENT
DATE: 12/7/22
CC: REECE BERTHOLF

The proposed 5% cost of living adjustment for City employees and health insurance premium rates adjustment has a cost of \$378,053. The cost is broken down into the following funds:

General Fund- \$306,631

Parks and Tourism Fund- \$57,430

Stormwater Fund- \$13,992

These additional costs will be offset by higher than originally budgeted revenues within each fund. At this time, the City will not have to make any operating or capital budget cuts, dip into fund balance, or use any American Rescue Plan Act funds.

If City Council approves 2nd reading of this budget amendment on Tuesday January 10th, 2023, then the 5% cost of living adjustment and health insurance premium rates adjustment will go into effect on the following pay period beginning Saturday January 14th, 2023 with a paycheck date on Thursday February 2nd, 2023.

1. To record 5% Cost of Living Adjustment and Health Insurance Adjustments

Account #	Account Type	Fund	Department	Description	Increase to Budget
15101-5024	Expenditure	General	City Council	Health Insurance	558
15151-5000, 5014 to 5022, 5024	Expenditure	General	City Manager	Personnel, Benefits, and Health Insurance	17,205
15152-5000, 5014 to 5022, 5024	Expenditure	General	Finance	Personnel, Benefits, and Health Insurance	17,916
15153-5000, 5014 to 5022, 5024	Expenditure	General	Human Resources	Personnel, Benefits, and Health Insurance	6,590
15201-5000, 5014 to 5022, 5024	Expenditure	General	Court	Personnel, Benefits, and Health Insurance	9,033
15301-5000, 5014 to 5022, 5024	Expenditure	General	Community Development	Personnel, Benefits, and Health Insurance	19,811
15401-5000, 5002, 5014 to 5022, 5024	Expenditure	General	Police- Command Staff	Personnel, Overtime, Benefits, Health Insurance	91,210
15402-5000, 5002, 5014 to 5022, 5024	Expenditure	General	Police- SRO	Personnel, Overtime, Benefits, Health Insurance	10,618
15403-5000, 5014 to 5022	Expenditure	General	Police- Crossing Guards	Personnel and Benefits	437
15404-5000, 5014 to 5022	Expenditure	General	Police- Victim's Rights	Personnel and Benefits	1,709
15451-5000, 5002, 5014 to 5022, 5024	Expenditure	General	Fire	Personnel, Overtime, Benefits, Health Insurance	116,884
15501-5000, 5002, 5014 to 5022, 5024	Expenditure	General	Public Works- Admin	Personnel, Overtime, Benefits, Health Insurance	5,929
15502-5000, 5002, 5014 to 5022, 5024	Expenditure	General	Public Works- Streets	Personnel, Overtime, Benefits, Health Insurance	5,265
15506-5000, 5002, 5014 to 5022, 5024	Expenditure	General	Public Works- Facilities Maintenance	Personnel, Overtime, Benefits, Health Insurance	3,466
32401-5000, 5002, 5014 to 5022, 5024	Expenditure	Parks and Tourism	Police- Tourism Support	Personnel, Overtime, Benefits, Health Insurance	33,949
32503-5000, 5002, 5014 to 5022, 5024	Expenditure	Parks and Tourism	Public Works- Parks	Personnel, Overtime, Benefits, Health Insurance	17,096
32653-5000, 5002, 5014 to 5022, 5024	Expenditure	Parks and Tourism	Downtown Operations	Personnel, Overtime, Benefits, Health Insurance	6,385
34530-5000, 5002, 5014 to 5022, 5024	Expenditure	Stormwater	Public Works- Stormwater	Personnel, Overtime, Benefits, Health Insurance	13,992
151512-4900	Revenue	General	General Fund	Interest Revenue	(150,000)
153012-4202	Revenue	General	General Fund	Building Permits	(156,631)
320002-4026	Revenue	Parks and Tourism	Parks and Tourism Fund	Hospitality Fee	(57,430)
345302-4218	Revenue	Stormwater	Stormwater Fund	Stormwater Utility Fee	(13,992)

5% COLA and Health Insurance Summary

Department	Fund	Org Code	5% COLA- Salary	5% COLA- Benefits	Health Insurance	Total
City Council	General	15101	-	-	558	558
City Manager	General	15151	11,377	2,925	2,903	17,205
Finance	General	15152	11,436	2,837	3,643	17,916
Human Resources	General	15153	4,585	1,132	873	6,590
Court	General	15201	6,327	1,542	1,164	9,033
Community and Economic Development	General	15301	14,300	3,536	1,975	19,811
Police- Command Staff	General	15401	59,939	16,240	15,030	91,210
Police- SRO	General	15402	6,826	1,870	1,923	10,618
Police- Crossing Guards	General	15403	375	62	-	437
Police- Victims Rights	General	15404	1,365	344	-	1,709
Fire	General	15451	78,080	21,365	17,440	116,884
Public Works- Administration	General	15501	3,648	896	1,384	5,929
Public Works- Streets	General	15502	3,750	925	591	5,265
Public Works- Facilities Maintenance	General	15506	2,329	573	564	3,466
Police- Downtown	Parks and Tourism	32401	22,373	6,128	5,447	33,949
Public Works- Parks	Parks and Tourism	32503	11,198	2,773	3,125	17,096
Downtown Operations	Parks and Tourism	32653	4,884	1,220	282	6,385
Public Works- Stormwater	Stormwater	34530	8,267	2,037	3,688	13,992

Total

251,059 66,404 60,590 378,053

Fund Breakdown

General	306,631
Parks and Tourism	57,430
Stormwater	13,992
Fund Total	378,053