



CITY OF BEAUFORT, SC FISCAL YEAR 2017 ADOPTED BUDGET

June 28, 2016

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CITY MANAGER'S MESSAGE

June 28, 2016

Mayor Keyserling and members of the Beaufort City Council:

I am pleased to present, on behalf of your City staff, the amended proposed operating budget for the fiscal year 2016-17. The staff have shown great restraint and a willingness to do whatever it takes to reduce expenses and stretch valuable resources. Truly, they have come to understand the importance of each other's contributions as they relate to the long-term sustainability of the City. In short, this proposal realizes the best deployment of our limited resources, particularly as we navigate through the various constraints.

Tonight I am submitting our amended 2017 budget, a budget that is aligned with the vision and that extends our path toward fulfilling many of the goals we set last year, while at the same time looking 3-5 years ahead to insure sustainability and controlled growth. Our budget is about choices. It is about values. As a city, we had to make decisions that help us make smart investments necessary to create higher paying jobs and grow our economy, expand opportunity for our residents, and maintain the high level of services people expect in the City of Beaufort. The 2016-17 budget provides a reasoned approach to addressing these priorities and, I believe, positions us well for the future growth of our City.

We have eliminated the previously proposed new fund – Roads and Public Safety Capital Impact Fund from consideration in the advent of the proposed Public Safety Fee Ordinance failing to pass during first reading on June 14, 2016. The costs covered in that proposed fund of \$334,000 were re-allocated back to the General Fund. As a result, we made approximately \$334,000 in cuts to the General Fund budget that was presented to you on June 14th in order to present to you a balanced budget. In summary the basis for our cuts was as follows:

1. New hires, in most cases, will be delayed until January of 2017. This provided us with significant savings in wages and in benefits totaling \$165,542.
2. We reduced maintenance and repair cost to our facilities that in the future can be funded by Accommodations Tax dollars. This reduced the budget by \$105,000.
3. We reduced our planned expenses for park furniture, Christmas decorations, and miscellaneous maintenance in our parks that are not critical at this time, reducing the budget by \$10,000.
4. We eliminated estimates for work that we anticipated would be required on non-city owned assets. We have put in a process to advise the state and council of any request for repair or replacement infrastructure work. This process will be brought to the attention of Council for approval to proceed and to amend the budget with additional funding, from our general fund balance if necessary.
5. We reduced the purchase of equipment in various departments, totaling \$22,000.
6. We reduced the planned tree cutting in Urban Forrest, totaling \$10,000.
7. We cut back on our planned sidewalk repairs, of \$10,000.
8. We cut back on conferences, consultants, and travel plans, totaling \$11,458.

On the other hand, we added to the Capital Projects Fund, funds for providing lightening protection to our Police Department and Municipal Court building and the necessary funding for our redevelopment efforts.

In addition, we want to bring to your attention the need for Council to consider changes to some of our ordinances and or past practices. As an example; we provide police and fire protection to four (4) major parades each year. This results in over \$10,000 per year in just overtime costs, and when the events come before council the request for fee waiver is always approved. This cost has been growing each year and we believe council needs to consider some type of minimum fee to offset the financial burden that is growing. Also, we have major repairs facing us for repairs to the Arsenal and Carnegie buildings, for which State Accommodations Tax funds can be utilized for. We have not used those funds in the past and we believe serious consideration should be given to us utilizing more of the eligible funds.

Consolidated Expenditure Budget Summary:

	FY 2016 Amended Budget	FY 2017 Recommended and Adopted Budget	\$ Change	% Change
General Fund	\$ 17,612,604	\$ 19,387,961	\$ 1,775,357	10.08%
Special Revenue Funds:				
State Accommodations Fund	476,537	486,667	10,130	2.13%
Redevelopment Fund	119,395	164,000	44,605	37.36%
TIF II Fund	581,235	566,235	(15,000)	-2.58%
Total Consolidated Budget	<u>\$ 18,789,771</u>	<u>\$ 20,604,863</u>	<u>\$ 1,815,092</u>	<u>9.66%</u>

For an overview of the City's Consolidated Budget, please go to the City website - www.cityofbeaufort.org, go to the Finance Department section, Financial Transparency and click on OpenGov.

Our 2017 Plan:

- Establishes an updated capital improvement program that addresses the growing backlog of necessary repairs to infrastructure and facilities.
- Focuses our activities on economic development and job creation with higher paying wages.
- Develops short and long term plans for the improvement of our parks and marina.
- Increases the vitality of our downtown and Boundary Street redevelopment areas.
- Develops an annexation program that is concentrated on filling in “donut holes” in order to better utilize our resources and improve our revenue base.
- Improves our relationships with our local governments, educational entities, and the military.
- Guides us in our planned implementation of our “performance management system” for all employees, which, after this year’s COLA increase of 1 ½%, will replace the need for COLA adjustments in the future, when increases will be based on merit performance.
- Continues our efforts to improve customer service and regulatory processes, seek grant opportunities, and build the Beaufort Pride of Place program.
- Ensures that we balance the preservation of our history and natural resources with the needs of growth and future development. This budget is the foundation of our plans for the next three to five years, not just a one year document.

Conclusion:

This budget is balanced, calls for a 1.68% increase in millage, or .96 mils, with no increase in the debt mil or in our stormwater fees. The effect on our taxpayers is minimum and we are able to maintain our service level goals.

As I stated previously, I cannot emphasize enough how much I appreciate the efforts of the City's personnel. The dedication of their time, energy and creativity in meeting our goals in this challenging fiscal environment must not be overlooked. The continued hard work and involvement of our Mayor, Council, and members of our Redevelopment Commission in our economic development and infill projects are also vitally needed in order for us to be successful in our efforts and is sincerely appreciated. We are very optimistic that, by staying focused on our identified goals, we will succeed in our efforts to accomplish the City's fiscal strategy and objectives for the upcoming year.

I also wish to express my appreciation to Kathy Todd, our Finance Director, and her staff for all the work they have done in bringing all the financial pieces of this budget together in a very professional and transparent fashion.

Respectively submitted,

William A. Prokop
City Manager

BUDGET PROCESS

- Strategic planning sessions precede the official budget process. During these sessions, Council and staff discuss goals and set priorities.
- The budget process begins in February and the budget calendar is reviewed and established. The City Manager meets with all departments to discuss the current and future trends, needs and goals of the City.
- Departments are then responsible for preparing requests for programs, projects and initiatives they would like to have considered for the upcoming budget year.
- Each department meets individually with the City Manager to review department budget requests. Requests are evaluated to determine their alignment with the strategic goals and the fiscal resources necessary to fund the requests.
- Following these meeting, the City Manager's Office and the Finance Office meet to prepare the draft budget for submission to City Council. This draft budget is submitted to the Mayor and City Council at formal budget workshops held in April and May.
- The public has an opportunity to comment on the budget during the Public Hearing and again during first and second reading of the ordinance to adopt the budget.
- State law requires the City Council to adopt a balanced budget prior to June 30. Budget amendments are allowed under South Carolina law and are made throughout the year as necessary.

BUDGET CALENDAR

- March 7, 2016: Budget Entry at Level 1 available for departmental budget requests.
- April 7, 2016: All departmental Budget Requests completed by close of business
- April 19, 2016: City Manager presentation in Worksession on FY 2017 goals and Revenue Projections for Major Revenue Sources – Property Tax, Local Accommodations & Local Hospitality Tax, Business License Tax and Public Safety Fee
- May 10, 2016: Police, Fire, Courts & Planning Budget Presentations in Worksession
- May 17, 2016: Public Works & Administrative Departments Budget Presentations in Worksession
- May 24, 2016: City Manager Budget presentation to City Council Worksession.
- June 1, 2016: Publication date of Public Notice of Public Hearing for the FY 2017 Budget
- June 14, 2016: Public Hearing and First Reading on the FY 2017 Budget Ordinance in City Council meeting
- June 28, 2016: Second Reading on the FY 2017 Budget Ordinance in City Council meeting

ORDINANCE

AN ORDINANCE TO LEVY TAXES AND ESTABLISH A MUNICIPAL BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1, 2016 and ENDING JUNE 30, 2017

WHEREAS, pursuant to the provisions of the laws of the State of South Carolina, the City Manager is required to submit to the City Council a budget for the year beginning July 1, 2016 and ending June 30, 2017, and

WHEREAS, the City Manager has prepared and presented such proposed budget to the Council, such budget available for inspection at the office of the Finance Director, and

WHEREAS, the budget contains the budgets of the General Fund, Accommodations Fund, TIF II Fund, and the Redevelopment Fund.

NOW, THEREFORE, BE IT ORDAINED by the governing body of the City of Beaufort, SC, in Council duly assembled, and by the authority of the same to provide for the levy of tax for corporate City of Beaufort for the fiscal year beginning July 1, 2016 and ending June 30, 2017, to make appropriations for said purposes, and to provide for budgetary control of the City's fiscal affairs.

SECTION 1. TAX LEVY

The City Council of Beaufort, SC hereby appropriates the funds as detailed in Sections 3 and 4 of this Ordinance. Further, that the City Council of Beaufort, SC hereby establishes the millage rates as detailed in Section 2 of this Ordinance. However, the City Council of Beaufort, SC reserves the right to modify these millage rates by resolution at its August 16, 2016 meeting.

SECTION 2. MILLAGE

The Beaufort County Auditor is hereby authorized and directed to levy the Fiscal Year 2016 – 2017 a tax of 73.57 mills on the dollar of assessed value of property within the City limits, in accordance with the laws of South Carolina. These taxes shall be collected by the Beaufort County Treasurer, as provided by law and distributed in accordance with the provisions of this Ordinance and subsequent appropriations hereafter passed by the City Council of Beaufort, SC.

City Operations	52.79
City Debt Service	20.78

SECTION 3. CITY OPERATIONS APPROPRIATION

An amount of \$19,387,961 is appropriated to the City of Beaufort General Fund to fund City Administration Operations as follows:

<u>Department</u>	<u>Appropriation</u>
Non-Departmental	\$ 784,361
City Council	172,509
City Manager	463,213
Finance	667,979
Human Resources	164,571
Information Technology	489,060
Municipal Court	442,324
Planning	668,993
Police	4,532,290
School Resource Officers	277,186
School Crossing Guards	42,880
Victims Rights	77,268
Beaufort Fire	4,200,850
Public Works	483,199
Streets	727,080
Parks	1,057,694
Traffic	197,042
Vehicles	80,433
Facilities Maintenance	700,697
Stormwater	815,682
Solid Waste	733,861
Debt Service	1,608,788
Total General Fund Appropriations	<u>\$ 19,387,961</u>

The detailed Operations budget containing line-item accounts by department is hereby adopted as part of this Ordinance.

Capital Project Appropriations shall not lapse at June 30, 2017, but each project appropriation shall remain in force for the life of the project and shall be closed out upon completion or other disposition of the project.

Additional operations of various City departments are funded by Special Revenue sources. The detail of line-item accounts of these funds is hereby adopted as part of this Ordinance.

SECTION 4. CITY OPERATIONS REVENUE

The appropriations of the City Operations will be funded from the following revenue sources:

Property Taxes	\$	4,439,585
Other Taxes		2,635,000
Licenses & Permits		3,871,200
Franchise Fees		2,230,243
Intergovernmental		1,469,272
Charges for Services		2,306,604
Fines & Forfeitures		294,500
Miscellaneous		208,296
Transfers In		48,083
Total Operating Revenue		<u>17,502,783</u>
General Obligation Bonded Debt Service		
Tax Revenue		1,299,690
Use of Committed Fund Balance For		
Land Acquisition		434,241
Use of Committed Fund Balance For		
Vehicles & Equipment		151,247
Total General Fund Funding Sources	\$	<u><u>19,387,961</u></u>

SECTION 5. AFFIRMATION/AMENDMENTS OF VARIOUS SCHEDULES OF FEES AND CHARGES.

All fees and charges set by ordinance are hereby affirmed in their entirety according to the established schedules.

SECTION 6. CITY DEBT SERVICE APPROPRIATION

The revenue generated by a 20.78 mill levy is appropriated to defray the principal and interest payment on all City bonds authorized to cover Capital expenditures.

SECTION 7. BUDGETARY ACCOUNT BREAKOUT

The foregoing City Operation appropriations have been detailed by the City Council into line-item accounts for each department. The detailed appropriation by account and budget narrative contained under separate cover is hereby adopted as part of this Ordinance.

SECTION 8. FY 2015-2016 ENCUMBRANCES AND REMAINING GRANT AUTHORIZATIONS REAPPROPRIATED, RECORDING OF ASSIGNMENTS OF AMOUNTS APPROPRIATED FROM FUND BALANCE.

Encumbrances in each fund at June 30, 2016, representing obligations made against 2015-2016 appropriations outstanding as of that date, are hereby reappropriated and the appropriations shall be distributed to the budgetary accounts under which the expenditures will be charged during the FY 2016-2017 budget year as such obligations are satisfied, provided that such encumbrances, when taken

together with the FY 2015-2016 expenditures, do not cause any fund to exceed its budgetary authorization for the year ended June 30, 2016.

For each fund in which a reappropriation occurs, the amount of funds appropriated hereunder shall be established in that fund as "Assigned Fund Balance for Encumbrances."

For each fund in which the balanced budget for FY 2016-2017 includes the use of fund balance; the amount of the fund balance so used shall be identified as "Assigned for Current Appropriations."

Appropriations for grants, the authorization for which extends beyond the end of the fiscal year, shall not lapse at the end of the fiscal year. Any such grant authorizations remaining at the end of a fiscal year shall be reappropriated pursuant to the conditions of the respective grant agreements.

Appropriations for active projects resulting in restrictions or commitments of fund balances shall be identified by appropriate titles in the financial statements of the affected funds.

SECTION 9. ADMINISTRATION OF THE BUDGET

The City Manager or his designee shall administer the budget and may authorize the transfer of appropriations within the allotments heretofore established and necessary to achieve the goals of the budget provided, however, that no such transfer shall be used to increase the total appropriation within any fund.

SECTION 10. AUTHORIZATION TO ENTER INTO CONTRACTS

The City Manager is authorized to enter into City contracts if the total contract amount is less than or equal to the budget line item or project budget as approved by City Council herein.

SECTION 11. ALLOCATION OF FUNDS

The City Manager is responsible for controlling the rate of expenditures of budgeted funds in order to assure that expenditures do not exceed funds on hand. To carry out this responsibility, the City Manager is authorized to allocate budgeted funds.

SECTION 12. MISCELLANEOUS RECEIPTS ABOVE ANTICIPATED REVENUES

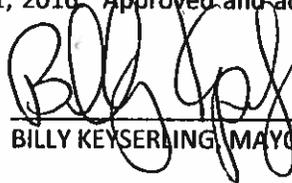
Revenues other than, and/or in excess of, those addressed in Section 4 of this Ordinance, received by the City of Beaufort, which are in excess of the anticipated revenue as approved in the current budget, may be expended as directed by the revenue source, or for the express purposes for which the funds were generated without further approval of City Council. All such expenditures addressed in Section 3, in excess of \$10,000, shall be reported, in written form, to the City Council of Beaufort on a quarterly basis. Such funds include sales of products, services, rents, contributions, donations, special events, insurance and similar recoveries.

SECTION 13. TRANSFERS VALIDATED

All duly authorized transfers of funds heretofore made from one account to another, or from one fund to another during Fiscal Year 2017, are hereby approved.

SECTION 14. EFFECTIVE DATE

This Ordinance shall be effective July 1, 2016. Approved and adopted on the second and final reading this 28th day of June, 2016.


BILLY KEYSERLING, MAYOR

ATTEST:

IVETTE BURGESS, CITY CLERK

1st Reading June 14, 2016

2nd Reading & Adoption June 28, 2016

Reviewed by: William Harvey III, City Attorney, June 9, 2016

FINANCIAL POLICIES

The City of Beaufort's financial policies are governed by South Carolina state law, the City Charter, and generally accepted accounting principles. These laws, principles and policies describe ways to amend the budget after adoption, provide for budget controls and budget reporting, and identify appropriate methods for budgeting, accounting and reporting.

The City Manager is authorized to transfer any sum from one budget line item to another, or from one department or org to another department or org; provided, however, that no such transfer shall:

1. Be made from one fund to another fund,
2. Conflict with any existing Bond Ordinance, or
3. Conflict with any previously adopted policy of the City Council.

Any change in the budget which would increase or decrease the total of all authorized expenditures must be approved by City Council.

The accounting policies of the City of Beaufort conform to generally accepted accounting principles (GAAP) as applicable for governmental units. The Governmental Accounting Standards Board (GASB) is the accepted body for establishing governmental accounting and financial reporting principles.

FINANCIAL POLICIES (CONT'D)

The accounts of the City are organized on the basis of funds. Each is considered a separate accounting entity. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities.

The operations of each fund are accounting for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund balance, revenues and expenditures.

General Fund is the City's general operating fund and is used to account for all financial transactions except those required to be accounted for in another fund. Principle sources of revenue are property taxes, licenses and permits, intergovernmental revenues, and various charges for services such as refuse collection fees. A few of the primary expenditures in the General Fund are public safety (including police and fire services), general government, public works, parks and recreation, and debt service.

Special Revenue Funds are to report the proceeds of specific revenue sources that are restricted or committed to expenditures for a specific purpose other than debt service or capital projects. The State Accommodations, Redevelopment, Roads and Public Safety Capital Impact and the Tax Increment Financing 2 (TIF II) Funds are Special Revenue funds budgeted through the City's Budget process.

FINANCIAL POLICIES (CONT'D)

The purpose of each of these Special Revenue funds is as follows:

- **State Accommodations Tax Fund** accounts for the 2% State Accommodations sales tax from transient room rentals. The expenditures are restricted to tourist related activities as stipulated by State Law.
- **Redevelopment Fund** accounts for the activity in support of Redevelopment initiatives.
- **The TIF II Fund** accounts for the property tax proceeds generated in the TIF II Redevelopment District. Expenditures are restricted to capital and non-capital activity benefitting the TIF II District.
- The **Capital Projects Fund** accounts for activity related to capital projects of the City.

BUDGET FORMAT

The Operational Budgets are presented in accordance with State Law and the City's fiscal policies for the General Fund, State Accommodations Fund, Redevelopment Fund, and the Tax Increment Financing Fund.

The Operational Budget Summary of the General Fund is broken into segments:

- Revenues
- Expenditures
 - Salaries & Benefits
 - Operations which includes: Workers Compensation insurance, consulting services, professional services, utilities, property, vehicle and tort liability insurances, supplies, leased equipment, postage, printing, telephone, travel, and maintenance.
 - Capital Rolling Stock and Stormwater includes vehicles, equipment and stormwater projects funded by the Stormwater fees.
 - Transfers represents Transfers out of the General Fund for capital projects.
 - Debt Service represents the payments of principle and interest on the City's Revenue bond and general obligation bond funding.

The Capital Project Budget is presented in accordance with City Council's Capital Improvement Plan. The Capital Project Budget is an inception to date budget with projects added and removed based on City Council priorities, availability of funding and completion.

STRATEGIC GOALS

Economic Vitality

To have a vibrant mix of business and industry that promotes a thriving and balanced economy with increased employment, a well educated workforce and personal income growth.

Unique Character

Maintain our high quality of life by developing plans and infrastructure improvements that protect and enhance Beaufort's unique historic character, its physical beauty and its cultural heritage.

Smart Growth

To maintain our distinct urban form by encouraging the growth and development of walkable, urban, mixed use neighborhoods, established by the historic code of the city.

Public Safety

To provide an ever safer community by better enabling police, fire, code enforcement and judicial operation to protect and serve.

Environmental Sustainability

To continue to develop plans and practices for stormwater, refuse collection and recycling, and emergency management that contribute to an even healthier and sustainable city, for our citizens now and for the future.

City Governance

To manage our resources well and continually improve the city government's effectiveness and its partnership with all who live in, work in, and visit Beaufort.

GENERAL FUND MID TOWN DEVELOPMENT

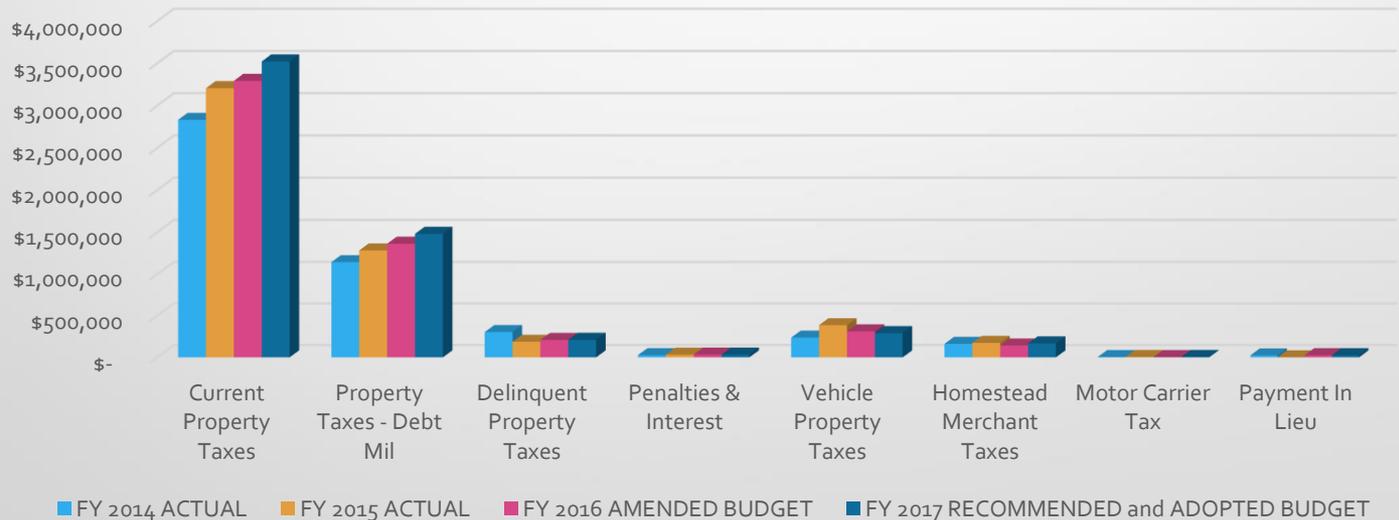


BUDGET SUMMARY

	FY 2014 Actual	FY 2015 Actual	FY 2016 Amended Budget	FY 2017 Recommended Budget	FY 2017 Adopted Budget
Property Taxes	\$ 4,729,688	\$ 5,274,315	\$ 5,383,812	\$ 5,739,275	\$ 5,739,275
Other Taxes	2,241,378	2,397,713	2,255,000	2,635,000	2,635,000
License & Permits	3,472,243	3,689,739	3,742,200	3,871,200	3,871,200
Franchise Fees	2,029,367	2,095,821	2,096,522	2,230,243	2,230,243
Intergovernmental	1,108,456	1,207,708	1,256,629	1,469,272	1,469,272
Charges for Services	2,449,969	2,456,063	2,357,717	2,306,604	2,306,604
Fines & Forfeitures	284,171	272,105	275,500	294,500	294,500
Interest	7,897	9,403	10,000	7,800	7,800
Miscellaneous	503,971	193,747	108,311	200,496	200,496
Subtotal Operating Revenues	\$ 16,827,139	\$ 17,596,614	\$ 17,485,691	\$ 18,754,390	\$ 18,754,390
Proceeds from Debt Instruments	-	398,041	-	-	-
Transfers In	42,175	43,612	37,460	48,083	48,083
Total Revenues	\$ 16,869,314	\$ 18,038,267	\$ 17,523,151	\$ 18,802,473	\$ 18,802,473
Salaries	\$ 6,864,341	\$ 7,063,938	\$ 7,019,466	\$ 7,771,101	\$ 7,641,862
Benefits	2,241,035	2,410,838	2,501,815	2,551,145	2,502,442
Operations	5,229,324	5,255,842	5,991,276	6,613,320	6,476,320
Debt	1,671,321	1,675,615	1,673,930	1,608,787	1,608,787
Capital Equipment	569,430	1,363,014	426,117	449,241	915,430
Subtotal Operating Expenditures	\$ 16,575,451	\$ 17,769,247	\$ 17,612,604	\$ 18,993,594	\$ 19,144,841
Transfers Out	1,317,903	945,957	-	243,120	243,120
Total Expenditures	\$ 17,893,354	\$ 18,715,204	\$ 17,612,604	\$ 19,236,714	\$ 19,387,961
Use of Committed Fund Balance	\$ 1,024,040	\$ 676,937	\$ 89,453	\$ 434,241	\$ 585,488

GENERAL FUND - REVENUES

<u>PROPERTY TAXES</u>	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 AMENDED BUDGET	FY 2017 RECOMMENDED and ADOPTED BUDGET	Change %
Current Property Taxes	\$ 2,831,049	\$ 3,206,349	\$ 3,293,178	\$ 3,522,663	6.97%
Property Taxes - Debt Mil	1,143,997	1,285,261	1,364,831	1,482,304	8.61%
Delinquent Property Taxes	303,243	187,050	209,267	211,088	0.87%
Penalties & Interest	25,956	32,095	33,314	33,196	-0.35%
Vehicle Property Taxes	237,155	386,144	311,791	291,525	-6.50%
Homestead Merchant Taxes	161,734	173,255	142,631	167,500	17.44%
Motor Carrier Tax	3,161	4,160	2,800	5,000	78.57%
Payment In Lieu	23,394	-	26,000	26,000	0.00%
Total Property Tax	\$ 4,729,688	\$ 5,274,315	\$ 5,383,812	\$ 5,739,275	6.60%

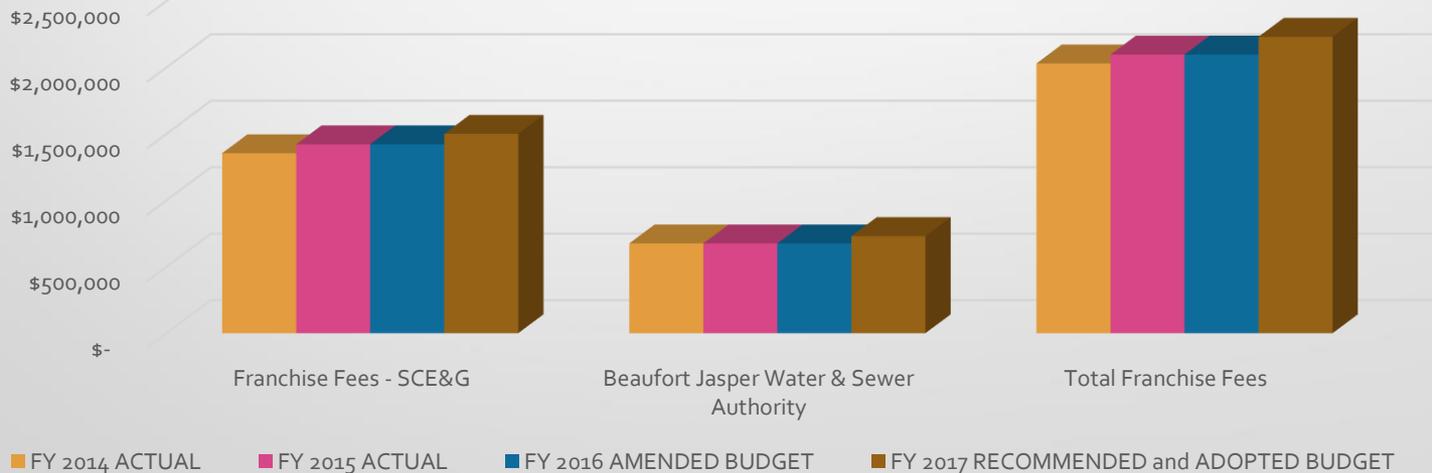


Property Taxes

- Represents the largest revenue source of the City, or approximately 31% of the total revenues.
- Taxable assessed value of real property is estimated for tax year 2016 to be \$61,347,962, a 4.4% growth over tax year 2015.
- Taxable assessed value of personal property is estimated for tax year 2016 to be \$9,609,510, a modest 1% growth over tax year 2015.
- Vehicle taxable assessed value is estimated for tax year 2016 of 6,116,900, a 16% increase over tax year 2015.
- Total Taxable Assessed Value is estimated at \$77,074,372.
- The FY 2017 Recommended Budget includes an estimated inflationary factor allowed by State Law of 1.86% which represents .96 mils.
 - ❑ The increase in mil value is only applied to the operating mil, raising the operating mil from 51.83 to 52.79.
 - ❑ The debt mil is recommended to remain the same at 20.78 mils
 - ❑ Total recommended mil value for FY 2017 is 73.57 mils.
 - ❑ Recommended revenue from property taxes factors adjustments to the taxable assessed value based on appeals and other adjustments by the tax assessor and the anticipated collection rate.

GENERAL FUND - REVENUES

	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 AMENDED BUDGET	FY 2017 RECOMMENDED and ADOPTED BUDGET	Change %
<u>Other Taxes</u>					
Local Hospitality Fee	\$ 1,585,541	\$ 1,671,651	\$ 1,600,000	\$ 1,850,000	15.6%
Local Accommodation Fee	600,987	674,762	600,000	730,000	21.7%
State ABC Tax	54,850	51,300	55,000	55,000	0.0%
Total Other Taxes	\$ 2,241,378	\$ 2,397,713	\$ 2,255,000	\$ 2,635,000	16.9%
<u>License & Permits</u>					
Business License	\$ 3,226,337	\$ 3,398,261	\$ 3,500,000	\$ 3,600,000	2.9%
Other Fees - ZBA AND BAR	17,603	22,517	17,200	20,200	17.4%
Building permits	228,303	268,961	225,000	251,000	11.6%
Total License & Permits	\$ 3,472,243	\$ 3,689,739	\$ 3,742,200	\$ 3,871,200	3.4%
<u>Franchise Fees</u>					
Franchise Fees - SCE&G	\$ 1,353,955	\$ 1,420,409	\$ 1,421,110	\$ 1,500,000	5.6%
Beaufort Jasper Water & Sewer Authority	675,412	675,412	675,412	730,243	8.1%
Total Franchise Fees	\$ 2,029,367	\$ 2,095,821	\$ 2,096,522	\$ 2,230,243	6.4%



GENERAL FUND – REVENUES

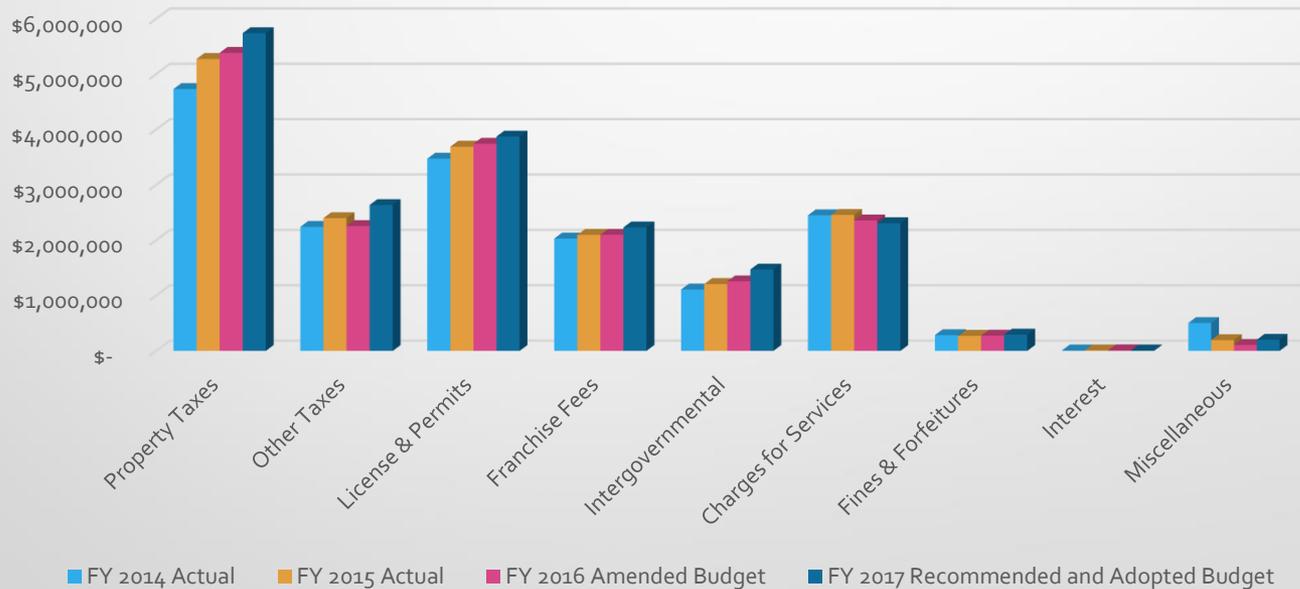
	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 AMENDED BUDGET	FY 2017 RECOMMENDED and ADOPTED BUDGET	Change %
<u>Intergovernmental</u>					
Bond Court Services - Hilton Head	\$ 61,500	\$ 61,500	\$ 61,500	\$ 61,500	0.00%
Bond Court Services - Bluffton	13,000	13,000	13,000	13,000	0.00%
Bond Court Services - Port Royal	10,000	10,000	10,000	10,000	0.00%
Fire Services - Port Royal	736,261	772,959	802,639	864,858	7.75%
Local Government Fund	268,224	270,576	256,000	270,000	5.47%
Private Grants	5,000	-	-	-	0.00%
State Grants	2,753	1,437	-	-	0.00%
Federal Grants	11,717	78,236	113,490	249,914	120.21%
Total Intergovernmental	\$ 1,108,456	\$ 1,207,708	\$ 1,256,629	\$ 1,469,272	16.92%
<u>Charges for Services</u>					
Waterfront Park	\$ 21,493	\$ 15,018	\$ 15,000	\$ 17,900	19.33%
Banner Fees	4,050	3,325	3,000	4,000	33.33%
Impact Fees	1,464	1,220	1,500	1,000	-33.33%
City Development Fee	275	2,851	-	3,000	100.00%
Cell Tower	38,985	23,805	35,000	23,800	-32.00%
Set off Debt	-	175	-	3,000	100.00%
School Resource Officer	183,420	196,527	192,095	207,890	8.22%
School Crossing Guard	30,090	30,474	34,430	42,880	24.54%
Traffic Signal Maintenance	39,078	38,977	-	39,000	100.00%
Administrative Summons	1,600	1,700	1,500	1,500	0.00%
Off Duty Services	71,236	86,451	70,000	84,000	20.00%
Tourism Guide Testing Fee	600	755	200	500	150.00%
Carriage Fees	70,860	70,860	60,000	70,000	16.67%
Tour Vehicle Fee	4,868	1,173	3,000	2,500	-16.67%
Marina Lease	157,225	134,796	120,000	142,000	18.33%
Stormwater Utility Fee	834,110	838,743	835,000	843,634	1.03%
Refuse Collection Fee	928,624	947,222	925,000	820,000	-11.35%
Recycling Fee - Town of Port Royal	61,992	61,992	61,992	-	-100.00%
Total Charges for Services	\$ 2,449,969	\$ 2,456,063	\$ 2,357,717	\$ 2,306,604	-2.17%

¹ Intergovernmental revenue includes a Federal grant received through the Assistance to Firefighter grants totaling \$217,724.

GENERAL FUND - REVENUES

	<u>FY 2014 ACTUAL</u>	<u>FY 2015 ACTUAL</u>	<u>FY 2016 AMENDED BUDGET</u>	<u>FY 2017 RECOMMENDED and ADOPTED BUDGET</u>	<u>Change %</u>
<i>Fines & Forfeitures</i>					
Police Fines	\$ 246,616	\$ 234,863	\$ 245,000	\$ 257,000	4.90%
Victims Rights Fines	34,560	36,052	28,000	35,000	25.00%
Parking Meter Fines	2,995	1,190	2,500	2,500	0.00%
Total Fines & Forfeitures	<u>\$ 284,171</u>	<u>\$ 272,105</u>	<u>\$ 275,500</u>	<u>\$ 294,500</u>	<u>6.90%</u>

Total General Fund Revenues

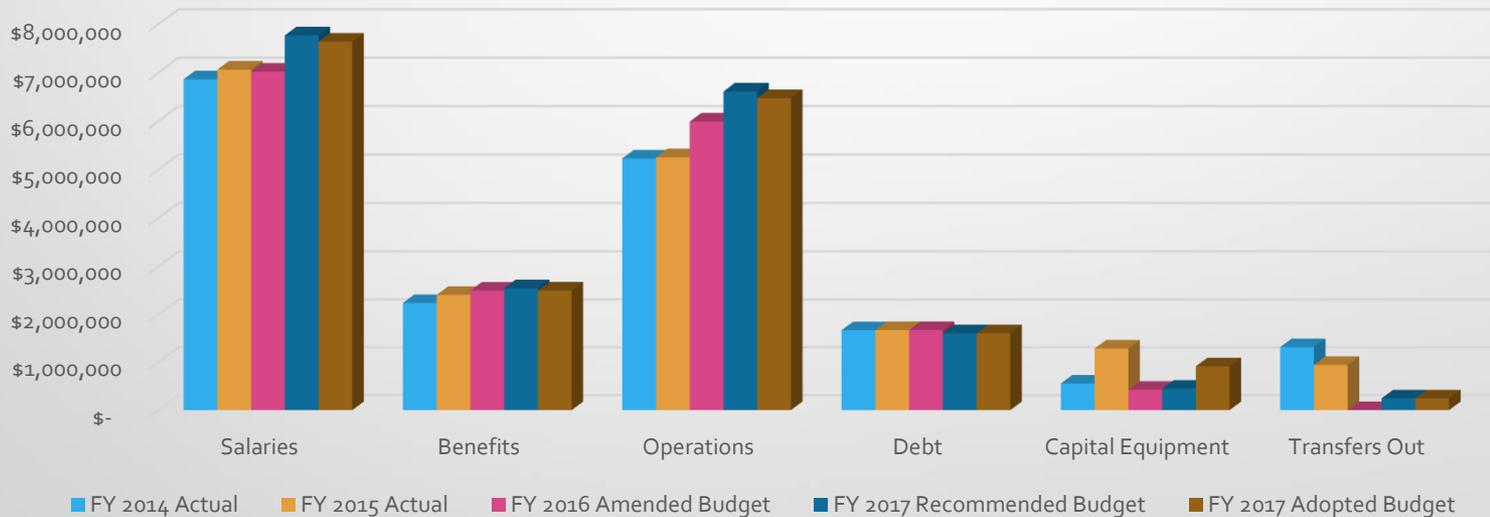


SUMMARY OF GENERAL FUND REVENUE RECOMMENDATIONS

- Increase operating millage rate by 1.86% or .96 mils
- Conduct a study of Business License rate through the MASC and adjust Business License rates accordingly.
 - Business License rates have not been increased in over 10 years.
- Increase Off Duty rates for Police, Fire and Public Works as follows:
 - Police – from \$48 per hour to \$50 per hour
 - Fire - from \$34 per hour to \$38 per hour
 - Public Works – from \$35 per hour to \$36 per hour
- Parking fee's for
 - Special Events spaces to \$6 per day
- Park rental fee's for Pigeon Point Park to \$50 per day and Southside Park to \$100 per day
- Refuse collection revenues are decreased reflecting commercial refuse billing and collection being performed by our contractor for a 5% franchise fee. There is a corresponding decrease in the operational cost to the contractor.

GENERAL FUND - EXPENDITURES

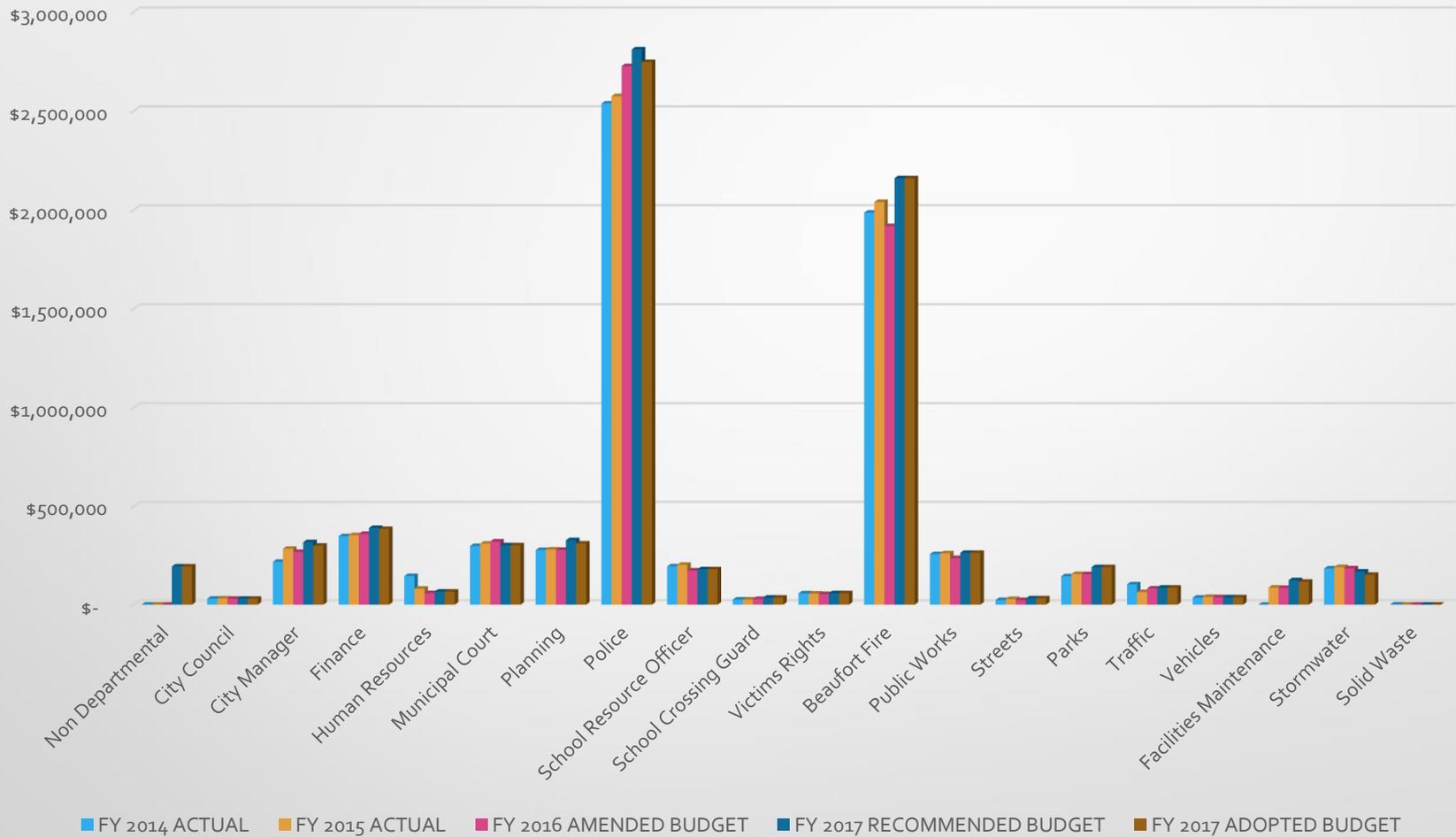
	FY 2014 Actual	FY 2015 Actual	FY 2016 Amended Budget	FY 2017 Recommended Budget	FY 2017 Adopted Budget	Change %
Salaries	\$ 6,864,341	\$ 7,063,938	\$ 7,019,466	\$ 7,771,101	\$ 7,641,862	8.87%
Benefits	2,241,035	2,410,838	2,501,815	2,551,145	2,502,442	0.03%
Operations	5,229,324	5,255,842	5,991,276	6,613,320	6,476,320	8.10%
Debt	1,671,322	1,675,615	1,673,929	1,608,788	1,608,788	-3.89%
Capital Equipment	556,172	1,288,636	426,117	449,241	915,430	114.83%
Subtotal Operating Expenditures	\$ 16,562,193	\$ 17,694,869	\$ 17,612,603	\$ 18,993,594	\$ 19,144,841	8.70%
Transfers Out	1,317,903	945,957	-	243,120	243,120	100.00%
Total Expenditures	\$ 17,880,096	\$ 18,640,826	\$ 17,612,603	\$ 19,236,714	\$ 19,387,961	10.08%



GENERAL FUND EXPENDITURES - SALARIES

	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 AMENDED BUDGET	FY 2017 RECOMMENDED BUDGET	FY 2017 ADOPTED BUDGET	Change %
Non Departmental	\$ -	\$ -	\$ -	\$ 194,125	\$ 194,125	100%
City Council	30,276	31,592	29,751	29,751	29,751	0%
City Manager	217,761	283,893	268,012	317,524	299,198	11.64%
Finance	347,799	353,016	359,707	389,904	384,704	6.95%
Human Resources	145,451	80,930	58,817	66,355	66,355	12.82%
Municipal Court	297,788	310,233	321,228	301,493	301,493	-6.14%
Planning	277,589	280,355	278,560	327,754	310,927	11.62%
Police	2,537,079	2,573,979	2,725,824	2,810,202	2,746,136	0.75%
School Resource Officer	194,525	202,545	173,536	179,575	179,575	3.48%
School Crossing Guard	25,946	25,953	28,750	35,550	35,550	23.65%
Victims Rights	57,405	56,346	54,000	57,973	57,973	7.36%
Beaufort Fire	1,985,428	2,039,189	1,917,217	2,158,956	2,158,956	12.61%
Public Works	256,648	261,051	236,720	263,214	263,214	11.19%
Streets	23,249	28,513	23,480	31,744	31,744	35.20%
Parks	144,454	155,724	154,710	190,305	190,305	23.01%
Traffic	103,156	63,883	82,297	86,697	86,697	5.35%
Vehicles	35,441	39,419	37,667	37,391	37,391	-0.73%
Facilities Maintenance	-	86,511	84,935	124,211	116,218	36.83%
Stormwater	183,637	190,807	184,254	168,379	151,552	-17.75%
Solid Waste	709	-	-	-	-	0.00%
	<u>\$6,864,341</u>	<u>\$ 7,063,938</u>	<u>\$ 7,019,466</u>	<u>\$ 7,771,101</u>	<u>\$ 7,641,862</u>	<u>8.87%</u>

GENERAL FUND EXPENDITURES - SALARIES



RECOMMENDATIONS ON SALARY BUDGETS

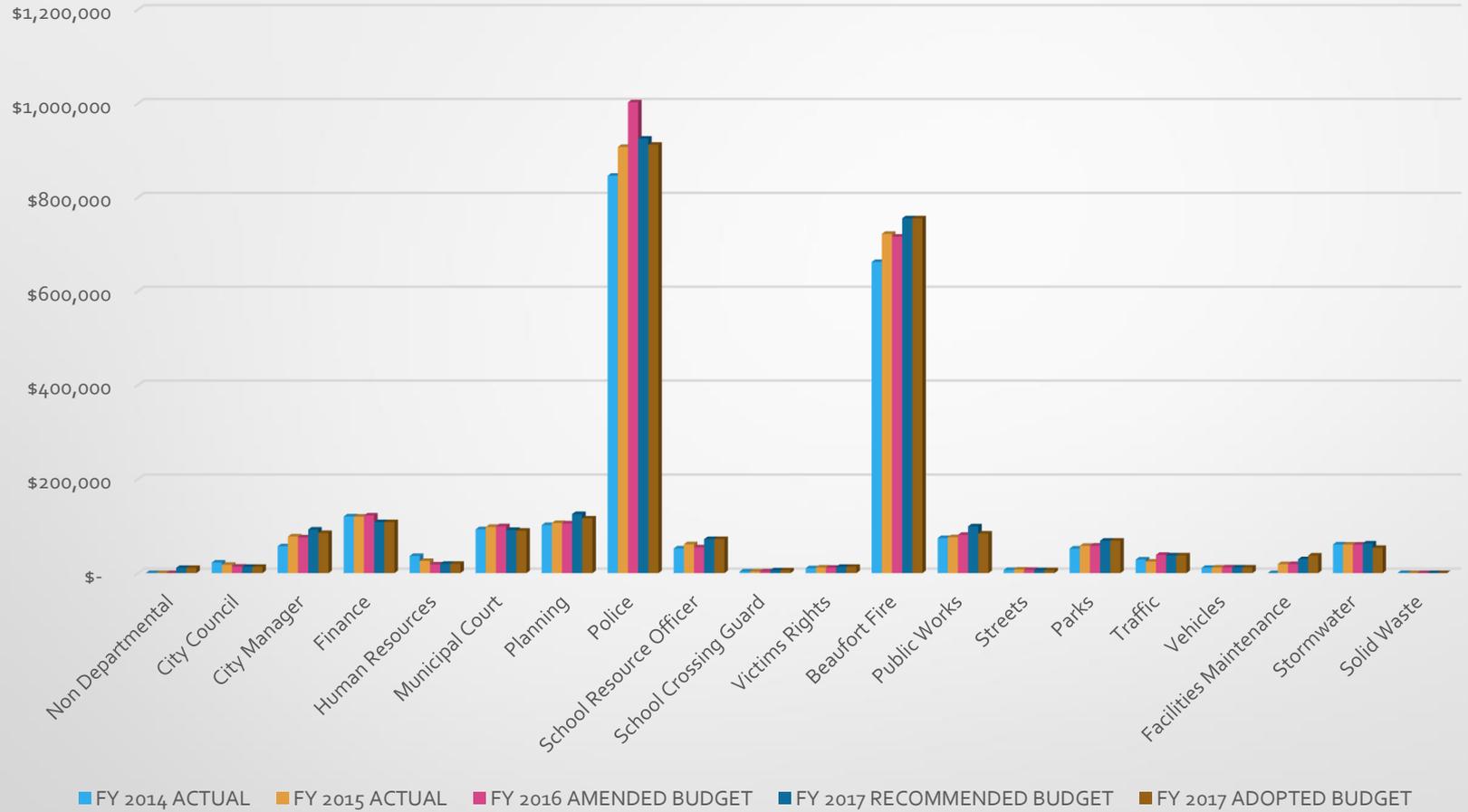
- Cost of Living increase for all employees of 1.5%
- Longevity increases for employees that meet years of service criteria
 - This is the last year that the longevity increases will be applied in this manner.
- Police Department Salaries includes four new positions
 - Evidence Property Control position
 - Two (2) Patrolman II positions
 - One (1) School Crossing Guard
- Fire Department includes one new position
 - Code Enforcement position
- Planning Department includes one new position
 - Development Review Coordinator position
- Public Works Department includes two new positions
 - Stormwater/Streets Superintendent position
 - Custodian
- Total positions for FY 2017 are 154
- Merit increases for 16 employees due to increased responsibilities and/or performance beyond expectations.

GENERAL FUND EXPENDITURES - BENEFITS

	<u>FY 2014 ACTUAL</u>	<u>FY 2015 ACTUAL</u>	<u>FY 2016 AMENDED BUDGET</u>	<u>FY 2017 RECOMMENDED BUDGET</u>	<u>FY 2017 ADOPTED BUDGET</u>	<u>Change %</u>
Non Departmental	\$ -	\$ -	\$ -	\$ 11,118	\$ 11,118	100%
City Council	22,404	17,735	13,769	13,231	13,231	-3.91%
City Manager	57,008	77,809	75,811	92,534	85,158	12.33%
Finance	120,525	120,036	122,604	108,372	108,372	-11.61%
Human Resources	36,488	25,921	18,442	19,759	19,759	7.14%
Municipal Court	93,344	98,221	99,684	91,814	90,299	-9.41%
Planning	102,170	106,460	105,671	125,651	116,220	9.98%
Police	845,992	907,385	1,002,393	925,085	911,844	-9.03%
School Resource Officer	52,480	61,319	54,733	72,332	72,332	32.16%
School Crossing Guard	3,367	3,393	3,780	5,866	5,866	55.18%
Victims Rights	10,396	11,972	11,402	13,251	13,251	16.21%
Beaufort Fire	662,211	722,161	716,103	755,209	755,209	5.46%
Public Works	74,520	76,393	81,401	99,558	84,018	3.21%
Streets	6,632	7,667	6,954	6,133	6,133	-11.80%
Parks	52,186	58,023	58,549	69,011	69,011	17.87%
Traffic	28,808	24,621	38,705	37,607	37,607	-2.84%
Vehicles	11,300	11,847	12,197	12,031	12,031	-1.36%
Facilities Maintenance	-	19,085	19,214	29,494	37,327	94.26%
Stormwater	61,011	60,790	60,404	63,089	53,657	-11.17%
Solid Waste	196	-	-	-	-	0.00%
	<u>\$ 2,241,035</u>	<u>\$ 2,410,838</u>	<u>\$ 2,501,815</u>	<u>\$ 2,551,145</u>	<u>\$ 2,502,442</u>	<u>0.03%</u>

¹ Benefits remain stable for FY 2017, with no significant increases.

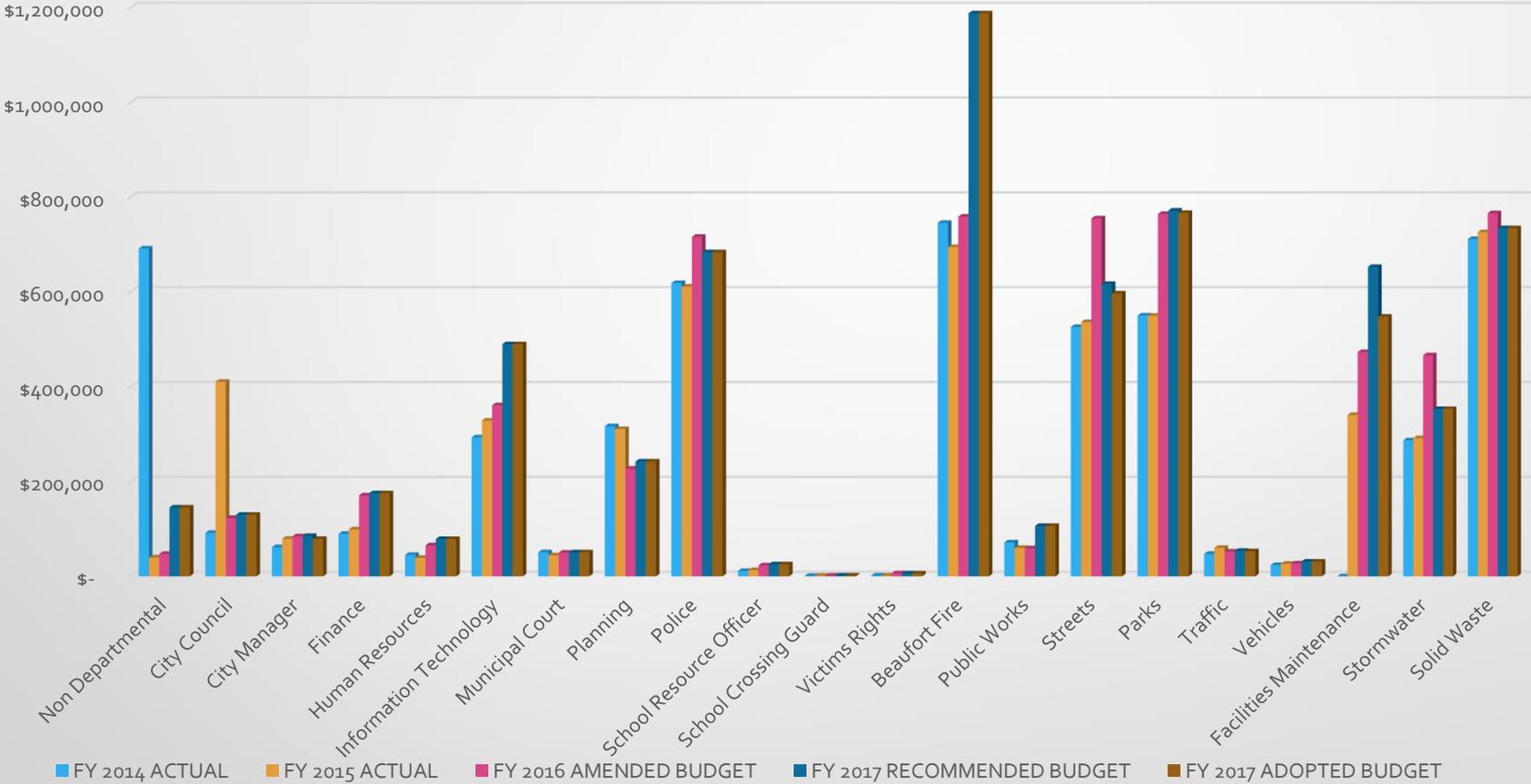
GENERAL FUND EXPENDITURES - BENEFITS



GENERAL FUND EXPENDITURES - OPERATIONS

	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 AMENDED BUDGET	FY 2017 RECOMMENDED BUDGET	FY 2017 ADOPTED BUDGET	Change %
Non Departmental	\$ 690,856	\$ 39,498	\$ 47,025	\$ 144,877	\$ 144,877	208.08%
City Council	91,560	409,779	122,839	129,527	129,527	5.44%
City Manager	61,352	78,967	84,181	84,856	78,857	-6.32%
Finance	89,408	98,921	170,178	174,903	174,903	2.78%
Human Resources	45,111	38,829	65,224	78,457	78,457	20.29%
Information Technology	292,474	328,005	360,291	489,060	489,060	35.74%
Municipal Court	50,706	44,196	49,918	50,533	50,533	1.23%
Planning	316,095	310,224	226,851	241,847	241,847	6.61%
Police	618,199	610,494	715,662	683,238	683,238	-4.53%
School Resource Officer	11,326	13,090	23,072	25,279	25,279	9.57%
School Crossing Guard	778	1,129	1,436	1,465	1,465	2.02%
Victims Rights	1,459	1,411	6,324	6,045	6,045	-4.41%
Beaufort Fire	745,263	694,139	758,192	1,187,067	1,187,068	56.57%
Public Works	71,380	59,895	58,902	105,968	105,968	79.91%
Streets	525,514	535,768	754,458	616,203	596,203	-20.98%
Parks	549,592	549,233	763,863	770,879	765,878	0.26%
Traffic	47,238	59,923	52,184	53,739	52,739	1.06%
Vehicles	23,633	26,384	26,988	31,010	31,010	14.90%
Facilities Maintenance	-	339,703	472,518	652,152	547,152	15.79%
Stormwater	286,382	290,886	465,706	352,353	352,354	-24.34%
Solid Waste	710,997	725,369	765,464	733,861	733,861	-4.13%
	<u>\$5,229,324</u>	<u>\$ 5,255,842</u>	<u>\$ 5,991,276</u>	<u>\$ 6,613,320</u>	<u>\$ 6,476,320</u>	<u>8.10%</u>

GENERAL FUND EXPENDITURES - OPERATIONS



SUMMARY OF GENERAL FUND EXPENDITURE RECOMMENDATIONS

- 1.5% Cost of Living increase for all City employee's
- 8 New positions
 - 4 in Police department
 - 1 in Fire department
 - 1 in Planning department
 - 2 in Public Works
- Last year for Longevity increases under the existing Human Resource policy. New policy and changes to longevity increases will take effect during fiscal year 2017 for implementation in fiscal year 2018.
- Recommended new fund will account for activity of capital needs related to Police, Fire and Public Works. Capital needs of all other departments will continue to be accounted for in the General Fund.

DEPARTMENTAL RECOMMENDED BUDGET DETAILS



GENERAL FUND EXPENDITURES – NON DEPARTMENTAL

Non Departmental	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 AMENDED BUDGET	FY 2017 RECOMMENDED BUDGET	FY 2017 ADOPTED BUDGET	Change %
Salary	\$ -	\$ -	\$ -	\$ 194,125	\$ 194,125	100%
Benefits	-	-	-	11,118	11,118	100%
Operations	690,856	39,498	47,025	144,877	144,877	208%
Capital Equipment	11,068	-	-	434,241	434,241	100%
Transfers Out	902,190	680,415	-	-	-	0%
	<u>\$ 1,604,113</u>	<u>\$ 719,913</u>	<u>\$ 47,025</u>	<u>\$ 784,361</u>	<u>\$ 784,361</u>	<u>1568%</u>

Non-Departmental budget includes:

- Final payments on Early Retirement Incentive Program for two employees that participated.
 - Resulting in increase to Salary and Benefits
- Annual capital lease purchase payment related to 500 Carteret Street.

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CITY OF BEAUFORT
NEXT YEAR BUDGET COMPARISON REPORT

P 1
bgnyrpts

PROJECTION: 20173 FY 2017 ORIGINAL BUDGET WITH NEW FUND

FOR PERIOD 13

ACCOUNTS FOR:
General Fund

		2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 REQUEST	2017 RECOMMEND	PCT CHANGE
15000	GF NON DEPARTMENT						
15000	5000 PERSONNEL	.00	.00	.00	.00	194,125.18	.0%
15000	5020 FICA	.00	.00	.00	.00	8,315.08	.0%
15000	5022 MEDICARE	.00	.00	.00	.00	2,802.63	.0%
15000	5102 CONTRACTUAL SERVICES	2,232.88	3,000.00	3,000.00	3,000.00	3,000.00	.0%
15000	5208 BANK FEES	635.09	1,500.00	1,500.00	1,500.00	1,500.00	.0%
15000	5257 MISCELLANEOUS	-.20	19,591.00	19,591.00	20,000.00	50,000.00	2.1%
15000	5275 CAPITAL ACQUISITION - BLDGS	.00	.00	.00	434,241.12	434,241.12	.0%
15000	5412 PROPERTY	17,734.43	17,734.43	17,734.43	15,376.69	15,376.69	-13.3%
15000	5526 REDEVELOPMENT INCENTIVE REFUND	5,999.87	5,200.00	5,200.00	60,000.00	75,000.00	1053.8%
	TOTAL GF NON DEPARTMENT	26,602.07	47,025.43	47,025.43	534,117.81	784,360.70	%
	TOTAL General Fund	26,602.07	47,025.43	47,025.43	534,117.81	784,360.70	%
	TOTAL REVENUE	.00	.00	.00	.00	.00	.00 %
	TOTAL EXPENSE	26,602.07	47,025.43	47,025.43	534,117.81	784,360.70	%
	GRAND TOTAL	26,602.07	47,025.43	47,025.43	534,117.81	784,360.70	%

** END OF REPORT - Generated by Kathy Todd **

GENERAL FUND EXPENDITURES - CITY COUNCIL

MISSION STATEMENT

The mission of **City Council** is to provide visionary leadership in policy making to enable the City to provide quality services at reasonable cost to all our citizens.

RECENT PERFORMANCE ACCOMPLISHMENTS

- Met with all appointed committees as set out as a FY 2016 goal to re-staff and re-charge where necessary, clarifying responsibilities.
- Passed ordinances on Parking, Business License, Annexations, and Refinancing of debt.
- Reorganized the Redevelopment Commission

PERFORMANCE MEASUREMENTS USED TO TRACK RECENT ACCOMPLISHMENTS

- Ordinances passed.
- Active Redevelopment Commission and subcommittee's.

CURRENT PERFORMANCE INITIATIVES – CITY COUNCIL

- Annexations.
- Business License ordinance amendments.
- Job Creation.
- Economic Development.
- Parking Analysis – Usage & Fees.
- Parking Facility.
- Marina & Park Improvements.

KEY GOALS AND NEW INITIATIVES FOR FISCAL YEAR 2017

- Balance Tourism with Hometown
- Improve Educational and Military Relationships
- Budget Growth and Service Reduction
- Job creation and higher wages
- Civic Master Plan – next project

CITY COUNCIL – RECOMMENDED EXPENDITURE BUDGET

<u>City Council</u>	<u>FY 2014 ACTUAL</u>	<u>FY 2015 ACTUAL</u>	<u>FY 2016 AMENDED BUDGET</u>	<u>FY 2017 RECOMMENDED BUDGET</u>	<u>FY 2017 ADOPTED BUDGET</u>	<u>Change %</u>
Salary	\$ 30,276	\$ 31,592	\$ 29,751	\$ 29,751	\$ 29,751	0%
Benefits	22,404	17,735	13,769	13,231	13,231	-4%
Operations	91,560	409,779	122,839	129,527	129,527	5%
	<u>\$ 144,239</u>	<u>\$ 459,106</u>	<u>\$ 166,359</u>	<u>\$ 172,509</u>	<u>\$ 172,509</u>	<u>4%</u>

City Council budget includes:

- Salaries and Benefits of the Mayor and City Council members.
- Legal fees and other operational costs of City Council activity.

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CITY OF BEAUFORT
NEXT YEAR BUDGET COMPARISON REPORT

P 1
bgnyrpts

PROJECTION: 20173 FY 2017 ORIGINAL BUDGET WITH NEW FUND

FOR PERIOD 13

ACCOUNTS FOR:
General Fund

		2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 REQUEST	2017 RECOMMEND	PCT CHANGE
15101	GF CITY COUNCIL						
15101	5000 PERSONNEL	31,592.43	29,750.50	29,750.50	.00	29,750.50	-100.0%
15101	5014 RETIREMENT	1,955.59	1,841.52	1,841.52	.00	1,896.33	-100.0%
15101	5016 PRE-RETIREMENT LIFE INS	27.32	25.71	25.71	.00	25.71	-100.0%
15101	5020 FICA	1,576.02	1,555.87	1,555.87	.00	1,556.03	-100.0%
15101	5022 MEDICARE	368.56	363.88	363.88	.00	363.92	-100.0%
15101	5024 HEALTH INSURANCE	12,850.18	9,193.44	9,193.44	.00	8,800.68	-100.0%
15101	5028 DENTAL INSURANCE	844.10	641.28	641.28	.00	588.48	-100.0%
15101	5032 WORKERS' COMPENSATION	999.54	489.00	489.00	507.00	507.00	3.7%
15101	5102 CONTRACTUAL SERVICES	6,046.30	8,000.00	8,000.00	8,000.00	8,000.00	.0%
15101	5108 LEGAL FEES	390,846.84	100,000.00	100,000.00	100,000.00	100,000.00	.0%
15101	5226 ELECTION	1,144.43	5,000.00	5,000.00	7,500.00	7,500.00	50.0%
15101	5228 ENTERTAINMENT VISITORS	2,080.60	1,000.00	1,000.00	2,000.00	2,000.00	100.0%
15101	5264 PRINTING	280.05	250.00	250.00	250.00	250.00	.0%
15101	5268 PUB SUBSCRIPTIONS DUES	5,751.66	6,000.00	6,000.00	8,000.00	8,000.00	33.3%

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CITY OF BEAUFORT
NEXT YEAR BUDGET COMPARISON REPORT

P 2
bgnyrpts

PROJECTION: 20173 FY 2017 ORIGINAL BUDGET WITH NEW FUND

FOR PERIOD 13

ACCOUNTS FOR:
General Fund

		2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 REQUEST	2017 RECOMMEND	PCT CHANGE
15101	5284	SUPPLIES OFFICE 125.00	100.00	100.00	1,270.00	1,270.00	1170.0%
15101	5292	TRAVEL TRAINING 2,230.20	PER DIEM 2,000.00	2,000.00	2,000.00	2,000.00	.0%
TOTAL GF CITY COUNCIL		458,718.82	166,211.20	166,211.20	129,527.00	172,508.65	%
TOTAL General Fund		458,718.82	166,211.20	166,211.20	129,527.00	172,508.65	%
TOTAL REVENUE		.00	.00	.00	.00	.00	.00 %
TOTAL EXPENSE		458,718.82	166,211.20	166,211.20	129,527.00	172,508.65	%
GRAND TOTAL		458,718.82	166,211.20	166,211.20	129,527.00	172,508.65	%

** END OF REPORT - Generated by Kathy Todd **

GENERAL FUND EXPENDITURES – CITY MANAGER

MISSION STATEMENT

The mission of the **City Manager** department is to provide effective leadership and direction in the administration of policies established by the Mayor and City Council and to oversee, coordinate, and supervise the efficient operation of all City departments.

RECENT PERFORMANCE ACCOMPLISHMENTS

- Improved relationships with other government agencies, private partners and constituents within the community.
- Active involvement with redevelopment commission.
- Reorganized operational responsibilities to more evenly distribute amongst department heads.
- Spearheaded customer service improvement initiatives.

PERFORMANCE MEASUREMENTS USED TO TRACK RECENT ACCOMPLISHMENTS

- Improved public perception of City priorities and direction.

RECENT GOALS UNABLE TO ACHIEVE DUE TO BUDGET OR STAFFING CONSTRAINTS

- Staffing meets current needs but demands occurring as new initiatives are undertaken places additional burden on personnel.
 - Economic development opportunities
 - Transition to Performance Management
 - System enhancements

CURRENT PERFORMANCE INITIATIVES – CITY MANAGER

- Follow up with Redevelopment opportunities
- Continued leadership and oversight toward achieving Organizational Goals established during the FY 2016 budget process.
- Established a three pronged approach to Contract Management whereby the managing department oversees the day to day operations of the contract, the Performance Compliance Officer ensures that the performance of the contract is in compliance with obligations and customer service standards are met, and Finance personnel monitors Financial Compliance to ensure that the City only pays for the intended services. This approach includes:
 - Reviewing quarterly reports with department and vendors for compliance with contract terms.
 - Ensuring performance and customer service standards are met by the vendors.
 - Monitoring the Downtown Marina operations and facilities.

KEY GOALS AND NEW INITIATIVES FOR FISCAL YEAR 2017

- Oversight of budget and goals established for the City as a whole.
- Active participation with redevelopment and economic opportunities.
- Continued relationship building with constituents in the private and public sector and our legislative delegates.

CITY MANAGER – RECOMMENDED EXPENDITURE BUDGET

<u>City Manager</u>	<u>FY 2014 ACTUAL</u>	<u>FY 2015 ACTUAL</u>	<u>FY 2016 AMENDED BUDGET</u>	<u>FY 2017 RECOMMENDED BUDGET</u>	<u>FY 2017 ADOPTED BUDGET</u>	<u>Change %</u>
Salary	\$ 217,761	\$ 283,893	\$ 268,012	\$ 317,524	\$ 299,198	12%
Benefits	57,008	77,809	75,811	92,535	85,158	12%
Operations	61,352	78,967	84,181	84,856	78,857	-6%
	<u>\$ 336,121</u>	<u>\$ 440,669</u>	<u>\$ 428,004</u>	<u>\$ 494,915</u>	<u>\$ 463,213</u>	<u>8%</u>

City Manager budget includes:

- Salaries and Benefits of :
 - City Manager
 - Senior Project Manager
 - Administrative Assistant
 - 50% of the City Clerk position
 - 15% of the Municipal Court Administrator position
 - ✓ This is a new allocation to this department for Performance Contract compliance activity.

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CITY OF BEAUFORT
NEXT YEAR BUDGET COMPARISON REPORT

P 1
bgnyrpts

PROJECTION: 20173 FY 2017 ORIGINAL BUDGET WITH NEW FUND

FOR PERIOD 13

ACCOUNTS FOR:
General Fund

		2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 REQUEST	2017 RECOMMEND	PCT CHANGE
15151	GF CITY MANAGER						
15151	5000 PERSONNEL	283,892.95	295,360.52	268,012.42	.00	299,198.05	-100.0%
15151	5014 RETIREMENT	31,667.95	32,036.34	28,811.33	.00	46,579.06	-100.0%
15151	5016 PRE-RETIREMENT LIFE INS	418.58	447.02	402.02	.00	440.45	-100.0%
15151	5020 FICA	15,008.54	17,276.80	15,620.71	.00	16,500.20	-100.0%
15151	5022 MEDICARE	3,975.23	4,068.64	3,681.33	.00	4,292.33	-100.0%
15151	5024 HEALTH INSURANCE	24,341.74	27,729.12	25,299.90	.00	11,955.43	-100.0%
15151	5026 GROUP LIFE	212.94	185.04	153.00	.00	131.40	-100.0%
15151	5027 CM LIFE INSURANCE	.00	.00	.00	.00	3,120.00	.0%
15151	5028 DENTAL INSURANCE	1,823.04	1,939.92	1,779.60	.00	1,141.17	-100.0%
15151	5030 LONG-TERM DISABILITY	208.37	126.00	63.00	.00	998.36	-100.0%
15151	5032 WORKERS' COMPENSATION	1,970.58	4,365.00	4,365.00	.00	3,203.00	-100.0%
15151	5034 UNEMPLOYMENT	.00	.00	.00	3,203.00	.00	.0%
15151	5050 VEHICLE REIMBURSEMENT	7,371.43	7,200.00	7,200.00	7,200.00	7,200.18	.0%
15151	5102 CONTRACTUAL SERVICES	30,505.76	36,000.00	36,000.00	40,000.00	34,000.00	11.1%

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CITY OF BEAUFORT
NEXT YEAR BUDGET COMPARISON REPORT

P 2
bgnyrpts

PROJECTION: 20173 FY 2017 ORIGINAL BUDGET WITH NEW FUND

FOR PERIOD 13

ACCOUNTS FOR:
General Fund

		2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 REQUEST	2017 RECOMMEND	PCT CHANGE
15151	5200	ADVERTISING 3,001.27	500.00	500.00	1,000.00	1,000.00	100.0%
15151	5228	ENTERTAINMENT VISITORS 2,194.36	2,500.00	2,500.00	3,000.00	3,000.00	20.0%
15151	5240	LEASE EQUIPMENT 3,280.62	3,000.00	3,000.00	3,000.00	3,000.00	.0%
15151	5268	PUB SUBSCRIPTIONS DUES 3,470.47	2,000.00	2,000.00	2,500.00	2,500.00	25.0%
15151	5284	SUPPLIES OFFICE 11,556.28	8,000.00	8,000.00	8,000.00	8,000.00	.0%
15151	5288	TELEPHONE 6,126.37	7,381.00	7,381.00	7,381.00	7,381.00	.0%
15151	5292	TRAVEL TRAINING PER DIEM 1,484.29	5,000.00	5,000.00	6,000.00	6,000.00	20.0%
15151	5416	TORT LIABILITY 6,760.00	7,435.00	7,435.00	2,940.00	2,940.00	-60.5%
15151	5418	VEHICLE .00	.00	.00	632.49	632.49	.0%
TOTAL GF CITY MANAGER		439,270.77	462,550.40	427,204.31	84,856.49	463,213.12	%
TOTAL General Fund		439,270.77	462,550.40	427,204.31	84,856.49	463,213.12	%
TOTAL REVENUE		.00	.00	.00	.00	.00	.00 %
TOTAL EXPENSE		439,270.77	462,550.40	427,204.31	84,856.49	463,213.12	%
GRAND TOTAL		439,270.77	462,550.40	427,204.31	84,856.49	463,213.12	%

** END OF REPORT - Generated by Kathy Todd **

GENERAL FUND EXPENDITURES – HUMAN RESOURCES

MISSION STATEMENT

The mission of the **Human Resources** department is to partner with departments and employees to hire, compensate, train, support and develop a diverse workforce that is dedicated to the delivery of high-quality services to each other and to the community.

RECENT PERFORMANCE ACCOMPLISHMENTS

- Implemented an active recruitment process.
- Re-established an active risk management committee.
- Established an active Human Resource advisory committee.
- Implemented training and development programs in conjunction with department heads.
- Began planning for transition to performance management system.

PERFORMANCE MEASUREMENTS USED TO TRACK RECENT ACCOMPLISHMENTS

- Health and dental benefit premiums remaining stable.
- Regularly scheduled Risk Management and Human Resource Advisory committees meetings involving members of the workforce.

CURRENT PERFORMANCE INITIATIVES

- Training and development to meet Performance Management needs.
- Better communications with employees on benefits and intra department information.
- Oversight of risk management activities that have reduced the number of serious claims during the fiscal year.
- Oversight of customer service initiatives.

KEY GOALS AND NEW INITIATIVES FOR FISCAL YEAR 2017

- Implement the Performance Review system.
- Complete the revision to the Employee Handbook and distribute to all personnel.
- Implement the Employee Self Service module and other enhancements to the Human Resource/Payroll module of the ERP system. This is a joint initiative between Human Resources and Finance.
- Initiating the Internal Communications improvement program.

HUMAN RESOURCES – RECOMMENDED EXPENDITURE BUDGET

	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 AMENDED BUDGET	FY 2017 RECOMMENDED BUDGET	FY 2017 ADOPTED BUDGET	Change %
Human Resources						
Salary	\$ 145,451	\$ 80,930	\$ 58,817	\$ 66,355	\$ 66,355	13%
Benefits	36,488	25,921	18,442	19,759	19,759	7%
Operations	45,111	38,829	65,225	78,457	78,457	20%
	<u>\$ 227,050</u>	<u>\$ 145,680</u>	<u>\$ 142,483</u>	<u>\$ 164,571</u>	<u>\$ 164,571</u>	<u>16%</u>

Human Resources budget includes:

- Salary and Benefits of:
 - 50% of the City Clerk position for Human Resource specialist duties
 - Human Resources Administrative Assistant

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CITY OF BEAUFORT
NEXT YEAR BUDGET COMPARISON REPORT

P 1
bgnyrpts

PROJECTION: 20173 FY 2017 ORIGINAL BUDGET WITH NEW FUND

FOR PERIOD 13

ACCOUNTS FOR:
General Fund

		2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 REQUEST	2017 RECOMMEND	PCT CHANGE
15153	GF HUMAN RESOURCES						
15153	5000 PERSONNEL	80,930.30	28,816.58	58,816.67	.00	66,354.73	-100.0%
15153	5014 RETIREMENT	8,750.54	3,097.78	6,322.79	.00	7,345.47	-100.0%
15153	5016 PRE-RETIREMENT LIFE INS	122.00	43.22	88.22	.00	99.53	-100.0%
15153	5020 FICA	4,788.62	1,697.14	3,353.24	.00	3,836.80	-100.0%
15153	5022 MEDICARE	1,119.94	396.91	784.22	.00	897.32	-100.0%
15153	5024 HEALTH INSURANCE	10,451.73	4,858.44	7,287.66	.00	6,858.90	-100.0%
15153	5026 GROUP LIFE	43.05	29.52	61.56	.00	54.00	-100.0%
15153	5028 DENTAL INSURANCE	635.70	320.64	480.96	.00	441.36	-100.0%
15153	5030 LONG-TERM DISABILITY	9.33	.00	63.00	.00	225.60	-100.0%
15153	5032 WORKERS' COMPENSATION	559.27	278.00	278.00	317.00	317.00	14.0%
15153	5040 ADMIN FEES	6,853.83	7,000.00	7,000.00	8,000.00	8,000.00	14.3%
15153	5041 Professional Education	1,602.92	4,000.00	4,000.00	7,000.00	7,000.00	75.0%
15153	5046 PHYSICAL EXAMINATION	.00	.00	.00	300.00	300.00	.0%
15153	5048 SUBSTANCE TESTING	3,840.00	4,800.00	4,800.00	4,800.00	4,800.00	.0%

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CITY OF BEAUFORT
NEXT YEAR BUDGET COMPARISON REPORT

P 2
bgnyrpts

PROJECTION: 20173 FY 2017 ORIGINAL BUDGET WITH NEW FUND

FOR PERIOD 13

ACCOUNTS FOR:
General Fund

		2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 REQUEST	2017 RECOMMEND	PCT CHANGE
15153	5102	CONTRACTUAL SERVICES 2,588.40	6,000.00	6,000.00	26,000.00	26,000.00	333.3%
15153	5108	LEGAL FEES 1,081.25	2,500.00	2,500.00	2,500.00	2,500.00	.0%
15153	5110	PROFESSIONAL SERVICES 3,817.20	4,800.00	4,800.00	4,800.00	4,800.00	.0%
15153	5200	ADVERTISING 4,015.92	3,500.00	3,500.00	3,500.00	3,500.00	.0%
15153	5214	CHRISTMAS DECORATIONS 60.50	400.00	400.00	400.00	400.00	.0%
15153	5216	CITYWIDE SAFETY PROGRAM 669.78	13,600.00	13,600.00	3,600.00	3,600.00	-73.5%
15153	5228	ENTERTAINMENT VISITORS 2,184.71	2,000.00	2,000.00	2,000.00	2,000.00	.0%
15153	5240	LEASE EQUIPMENT 1,640.33	2,300.00	2,300.00	2,300.00	2,300.00	.0%
15153	5262	POSTAGE .00	500.00	500.00	500.00	500.00	.0%
15153	5268	PUB SUBSCRIPTIONS 1,466.42	DUES 2,000.00	2,000.00	2,000.00	2,000.00	.0%
15153	5270	PUBLIC EMPLOYEE AWARDS 129.17	1,200.00	1,200.00	1,200.00	1,200.00	.0%
15153	5284	SUPPLIES OFFICE 1,724.73	2,000.00	2,000.00	2,000.00	2,000.00	.0%
15153	5288	TELEPHONE 4,215.88	3,600.00	3,600.00	3,600.00	3,600.00	.0%
15153	5290	TRAINING AIDS .00	200.00	200.00	200.00	200.00	.0%
15153	5292	TRAVEL TRAINING PER DIEM 634.01	3,000.00	3,000.00	3,000.00	3,000.00	.0%

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CITY OF BEAUFORT
NEXT YEAR BUDGET COMPARISON REPORT

P 3
bgnyrpts

PROJECTION: 20173 FY 2017 ORIGINAL BUDGET WITH NEW FUND

FOR PERIOD 13

ACCOUNTS FOR:
General Fund

		2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 REQUEST	2017 RECOMMEND	PCT CHANGE
15153	5402	EMPLOYEE BOND 365.78	365.00	365.00	365.00	365.00	.0%
15153	5416	TORT LIABILITY 1,030.00	1,030.00	1,030.00	75.00	75.00	-92.7%
		TOTAL GF HUMAN RESOURCES 145,331.31	104,333.23	142,331.32	78,457.00	164,570.71	%
		TOTAL General Fund 145,331.31	104,333.23	142,331.32	78,457.00	164,570.71	%
		TOTAL REVENUE .00	.00	.00	.00	.00	.00 %
		TOTAL EXPENSE 145,331.31	104,333.23	142,331.32	78,457.00	164,570.71	%
		GRAND TOTAL 145,331.31	104,333.23	142,331.32	78,457.00	164,570.71	%

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GENERAL FUND EXPENDITURES - FINANCE

MISSION STATEMENT

In a spirit of excellence, integrity, and dedication, the **Finance** Department is committed to providing timely, accurate, clear and complete information and support to other city departments, citizens, and the community at large; to develop fiscal policies that ensure a financially strong and effective city government; to implement financial policies and procedures that are consistently monitored and reviewed to maintain fiscal integrity; to ensure that generally accepted accounting standards are followed and appropriate internal controls are in place to safeguard City assets; and to maintain a secure and reliable technological infrastructure.

RECENT PERFORMANCE ACCOMPLISHMENTS

- Awarded the Certificate of Achievement for Excellence in Financial Reporting for fiscal year ended June 30, 2015. This is the ninth consecutive year the City has received this prestigious national award.
- Received a AA Bond Rating from Standards and Poor and a Aa2 Bond Rating from Moody's Investor's Service.
- Implemented a financial transparency portal that allows users and the public to review, analyze and obtain financial data on the City operations and departments.
- Began implementation of the City's Online Business License portal that will be launched during the 1st quarter of 2017.

- Created a new budget template that was utilized by all City departments during the FY 2017 budget presentations to enhance transparency of accomplishments, goals and barriers.
- Awarded a new outsourced contract for Information technology that has enhanced the City's ability to meet current technology demands.
- Completed a technology assessment used to develop a short and long term technology infrastructure plan and began stabilizing the network infrastructure by purchasing and installing new switches, firewall upgrade and web filters, addressing archiving emails that enhances user access without overburdening server capacity.

PERFORMANCE MEASUREMENTS USED TO TRACK RECENT ACCOMPLISHMENTS

- National peers evaluate the City's Comprehensive Annual Financial Report against a set of standards to determine receipt of the Certificate of Achievement of Excellence in Financial Reporting.
- Rating standards are applied by the national rating agencies through review of financial reports and other operational and economic data.
- External and internal user feedback was used to measure the accomplishment of the Online Transparency portal.
- External business customers were invited to evaluate the Business License online portal and provide feedback.
- Report provided and shared with department heads.

RECENT GOALS UNABLE TO ACHIEVE DUE TO BUDGET OR STAFFING CONSTRAINTS

- With the enhanced technical governmental accounting knowledge of the Finance Departments personnel, many of the constraints to achieving goals have been rectified.
- Financial constraints have delayed rectifying some of the critical issues related to the City's information technology infrastructure that will require a phased in approach, addressing the most critical needs first with the resources that are available.

CURRENT PERFORMANCE INITIATIVES

- Upgrade the City's ERP system to version 10.5 for enhanced capabilities.
- Maintain the City's bond ratings that demonstrate fiscal health and stability.
- Obtain the Certificate of Excellence in Financial Reporting for the fiscal year 2016 audited financial report – the Comprehensive Annual Financial Report.
- Create a quarterly narrative to support and enhance the quarterly financial information presented in Open Gov – the City's financial transparency environment.
- Recently completed the testing of the online payment portal for Business License, Hospitality Tax and Accommodations Tax payments. Expected date of the payment portal access in the live environment set for early fiscal year 2017.

KEY GOALS AND NEW INITIATIVES FOR FISCAL YEAR 2017

- Joint project between Finance and Human Resources in implementing Employee Self Service and other enhanced processes of the ERP System's Human Resource/Payroll Module such as automation of Personnel Action Forms and budgetary control through Position Control.
- Quarterly training to ERP System users for enhanced utilization.
- Continue to purchase and install network infrastructure needs to stabilize the City's network, such as new telephone system as the current telephone system is updated and no longer under warranty or supported.

BUDGET NEEDS TO HELP ACHIEVE FISCAL YEAR 2017 GOALS AND INITIATIVES

- Professional Education to maintain qualifications of finance department personnel.
- Contractual Services to implement the Human Resources/Payroll System enhancements.
- Upgrade to current telephone system, network and wireless access points and protection of the AV Tech Room that hosts all the City's network infrastructure and enhancements to the City's network infrastructure necessary to eliminate the critical risks to the system.
- Annual upgrade for 1/3 of the City's personal computers for personnel.

FINANCE – RECOMMENDED EXPENDITURE BUDGET

Finance	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 AMENDED BUDGET	FY 2017 RECOMMENDED BUDGET	FY 2017 ADOPTED BUDGET	Change %
Salary	\$ 347,799	\$ 353,016	\$ 359,707	\$ 389,904	\$ 384,704	7%
Benefits	120,525	120,036	122,604	108,372	108,372	-12%
Operations	89,408	98,921	170,178	174,903	174,903	3%
	<u>\$ 557,731</u>	<u>\$ 571,973</u>	<u>\$ 652,489</u>	<u>\$ 673,179</u>	<u>\$ 667,979</u>	<u>2%</u>

Finance budget includes:

- Salary and benefits of:
 - Finance Director
 - Senior Accountant
 - Accountant
 - Accounting Clerk
 - Business License Inspector
 - Business License Revenue specialist
- Annual support for the City wide ERP system

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CITY OF BEAUFORT
NEXT YEAR BUDGET COMPARISON REPORT

P 1
bgnyrpts

PROJECTION: 20173 FY 2017 ORIGINAL BUDGET WITH NEW FUND

FOR PERIOD 13

ACCOUNTS FOR:
General Fund

		2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 REQUEST	2017 RECOMMEND	PCT CHANGE
15152	GF FINANCE						
15152	5000	PERSONNEL 353,015.72	359,706.98	359,706.98	.00	384,703.81	-100.0%
15152	5014	RETIREMENT 38,137.83	38,668.50	38,668.50	.00	42,586.71	-100.0%
15152	5016	PRE-RETIREMENT LIFE INS 531.85	539.56	539.56	.00	577.06	-100.0%
15152	5020	FICA 20,442.69	21,161.33	21,161.33	.00	22,972.98	-100.0%
15152	5022	MEDICARE 4,861.71	4,949.02	4,949.02	.00	5,401.55	-100.0%
15152	5024	HEALTH INSURANCE 53,453.33	54,442.80	54,442.80	.00	33,885.24	-100.0%
15152	5026	GROUP LIFE 181.62	237.10	237.10	.00	216.00	-100.0%
15152	5028	DENTAL INSURANCE 2,270.14	2,479.68	2,479.68	.00	1,424.88	-100.0%
15152	5030	LONG-TERM DISABILITY 156.95	126.00	126.00	.00	1,308.00	-100.0%
15152	5032	WORKERS' COMPENSATION 5,240.70	2,956.00	2,956.00	5,488.00	5,488.00	85.7%
15152	5038	UNIFORMS 174.66	50.00	50.00	50.00	50.00	.0%
15152	5041	Professional Education 760.00	6,500.00	6,500.00	6,500.00	6,500.00	.0%
15152	5042	TUITION ASSISTANCE .00	600.00	600.00	600.00	600.00	.0%
15152	5050	VEHICLE REIMBURSEMENT 5,257.14	5,200.00	5,200.00	5,200.00	5,200.00	.0%

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CITY OF BEAUFORT
NEXT YEAR BUDGET COMPARISON REPORT

P 2
bgnyrpts

PROJECTION: 20173 FY 2017 ORIGINAL BUDGET WITH NEW FUND

FOR PERIOD 13

ACCOUNTS FOR:
General Fund

		2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 REQUEST	2017 RECOMMEND	PCT CHANGE
15152	5100	ANNUAL AUDIT 28,432.69	34,500.00	34,500.00	34,500.00	34,500.00	.0%
15152	5102	CONTRACTUAL SERVICES 1,696.10	.00	.00	6,000.00	6,000.00	.0%
15152	5200	ADVERTISING 1,073.95	500.00	500.00	500.00	500.00	.0%
15152	5234	FUEL OIL GREASE 1,381.48	1,500.00	1,500.00	1,500.00	1,500.00	.0%
15152	5236	INFORMATION TECHNOLOGY 6,312.50	53,959.00	53,959.00	57,834.00	57,834.00	7.2%
15152	5240	LEASE EQUIPMENT 9,547.53	14,224.00	14,224.00	14,224.00	14,224.00	.0%
15152	5257	MISCELLANEOUS 1,649.40	7,700.00	7,700.00	7,700.00	7,700.00	.0%
15152	5262	POSTAGE 12,066.87	12,500.00	12,500.00	12,500.00	12,500.00	.0%
15152	5264	PRINTING 176.22	600.00	600.00	600.00	600.00	.0%
15152	5268	PUB SUBSCRIPTIONS 6,686.00	DUES 2,500.00	2,500.00	2,500.00	2,500.00	.0%
15152	5284	SUPPLIES OFFICE 8,278.10	6,000.00	6,000.00	6,000.00	6,000.00	.0%
15152	5288	TELEPHONE 5,005.09	5,880.00	5,880.00	5,880.00	5,880.00	.0%
15152	5292	TRAVEL TRAINING 2,815.29	PER DIEM 5,000.00	12,050.00	5,000.00	5,000.00	-58.5%
15152	5402	EMPLOYEE BOND 397.35	400.00	400.00	400.00	400.00	.0%
15152	5416	TORT LIABILITY 1,330.00	1,330.00	1,330.00	1,330.00	1,330.00	.0%

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CITY OF BEAUFORT
NEXT YEAR BUDGET COMPARISON REPORT

P 3
bgnyrpts

PROJECTION: 20173 FY 2017 ORIGINAL BUDGET WITH NEW FUND

FOR PERIOD 13

ACCOUNTS FOR:
General Fund

	2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 REQUEST	2017 RECOMMEND	PCT CHANGE
15152 5418 VEHICLE	596.55	1,229.04	1,229.04	596.55	596.55	-51.5%
TOTAL GF FINANCE	571,929.46	645,439.01	652,489.01	174,902.55	667,978.78	%
TOTAL General Fund	571,929.46	645,439.01	652,489.01	174,902.55	667,978.78	%
TOTAL REVENUE	.00	.00	.00	.00	.00	.00 %
TOTAL EXPENSE	571,929.46	645,439.01	652,489.01	174,902.55	667,978.78	%
GRAND TOTAL	571,929.46	645,439.01	652,489.01	174,902.55	667,978.78	%

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INFORMATION TECHNOLOGY – RECOMMENDED EXPENDITURE BUDGET

<u>Information Technology</u>	<u>FY 2014 ACTUAL</u>	<u>FY 2015 ACTUAL</u>	<u>FY 2016 AMENDED BUDGET</u>	<u>FY 2017 RECOMMENDED BUDGET</u>	<u>FY 2017 ADOPTED BUDGET</u>	<u>Change %</u>
Operations	\$ 292,474	\$ 328,005	\$ 360,291	\$ 489,060	\$ 489,060	36%
	\$ 292,474	\$ 328,005	\$ 360,291	\$ 489,060	\$ 489,060	36%

Information Technology budget includes:

- Contract cost for outside technology company
 - InterDev contracted in FY 2016 for 5 years.
 - ✓ Provides two (2) full time positions for 24/7 on site technology support
- Computer replacement costs for 1/3 of the PC and laptops for employees
- Annual renewals for all system infrastructure and support systems.
- Enhancements to the Technology infrastructure for outdated and unsupported equipment.

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CITY OF BEAUFORT
NEXT YEAR BUDGET COMPARISON REPORT

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bgnyrpts

PROJECTION: 20173 FY 2017 ORIGINAL BUDGET WITH NEW FUND

FOR PERIOD 13

ACCOUNTS FOR:
General Fund

		2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 REQUEST	2017 RECOMMEND	PCT CHANGE
15154	GF TECHNOLOGY SERV						
15154	5102	CONTRACTUAL SERVICES 30,901.47	.00	.00	256,200.00	256,200.00	.0%
15154	5236	INFORMATION TECHNOLOGY 225,034.48	314,770.00	320,070.00	105,163.88	105,163.88	-67.1%
15154	5284	SUPPLIES OFFICE 71,848.15	40,000.00	40,000.00	47,975.00	47,975.00	19.9%
15154	5288	TELEPHONE .00	.00	.00	25,000.00	25,000.00	.0%
15154	5400	DATA PROCESSING 221.29	221.29	221.29	54,721.29	54,721.29	.0%
	TOTAL GF TECHNOLOGY SERV	328,005.39	354,991.29	360,291.29	489,060.17	489,060.17	%
	TOTAL General Fund	328,005.39	354,991.29	360,291.29	489,060.17	489,060.17	%
	TOTAL REVENUE	.00	.00	.00	.00	.00	.00 %
	TOTAL EXPENSE	328,005.39	354,991.29	360,291.29	489,060.17	489,060.17	%
	GRAND TOTAL	328,005.39	354,991.29	360,291.29	489,060.17	489,060.17	%

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GENERAL FUND EXPENDITURES – MUNICIPAL COURT

MISSION STATEMENT

The mission of the City of Beaufort **Municipal Court** is to promote justice and provide prompt courteous service in an efficient, professional manner while being dedicated to the principals of impartiality, fairness and integrity.

RECENT PERFORMANCE ACCOMPLISHMENTS

- Implemented archiving policy to become compliant with SC Archives retention schedule
- Caseload has increased by 15%
- Setoff Debt continues to be a valuable tool to collect outstanding fines

PERFORMANCE MEASUREMENTS USED TO TRACK RECENT ACCOMPLISHMENTS

- Archived 8 years of charging documents
- Estimated number of cases disposed and processed this Fiscal Year is 10,706 compared to last year's total of 9,345
 - Bond Court cases – 3,868
 - Municipal Court cases – 6,838
- Amount collected YTD through Setoff Debt is \$7,713

CURRENT PERFORMANCE INITIATIVES

- Working with other agencies to ensure consistency on policies and procedures
 - Hosted training for all agencies for Bond Estreatment training
- Developing policies for the Police Department's new E-tickets to ensure accuracy and efficiency
- Created a Pie Chart for the fine breakdown for the public to view

KEY GOALS AND NEW INITIATIVES FOR FISCAL YEAR 2017

- Outstanding debt collection
 - Research and update defendants addresses on outstanding debts and send notices in an attempt to collect
- Succession planning with staff
- Explore ways to enhance the participants experience with the Court
- Municipal Court Staff will strive to be engaged with the City as a whole.

MUNICIPAL COURT – RECOMMENDED EXPENDITURE BUDGET

<u>Municipal Court</u>	<u>FY 2014 ACTUAL</u>	<u>FY 2015 ACTUAL</u>	<u>FY 2016 AMENDED BUDGET</u>	<u>FY 2017 RECOMMENDED BUDGET</u>	<u>FY 2017 ADOPTED BUDGET</u>	<u>Change %</u>
Salary	\$ 297,788	\$ 310,233	\$ 321,228	\$ 301,493	\$ 301,493	-6%
Benefits	93,344	98,221	99,684	91,814	90,299	-9%
Operations	50,706	44,196	49,918	50,533	50,533	1%
	<u>\$ 441,837</u>	<u>\$ 452,650</u>	<u>\$ 470,830</u>	<u>\$ 443,840</u>	<u>\$ 442,324</u>	<u>-6%</u>

Municipal Court budget includes:

- Salaries & Benefits of:
 - 65% of Court Administrator
 - Deputy Clerk of Court
 - Court Clerks (3)
 - Municipal Judge (2)
- Information Technology was increased by \$1,800.
 - Purchase of a printer
 - AV recording equipment upgrades,
 - Upgrades to evidence viewing equipment in Jury Room
 - Purchase of a Surface Pro for the Court Administrator.

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CITY OF BEAUFORT
NEXT YEAR BUDGET COMPARISON REPORT

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bgnyrpts

PROJECTION: 20173 FY 2017 ORIGINAL BUDGET WITH NEW FUND

FOR PERIOD 13

ACCOUNTS FOR:
General Fund

		2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 REQUEST	2017 RECOMMEND	PCT CHANGE
15201	GF COURTS & LEGAL						
15201	5000 PERSONNEL	303,549.24	313,782.00	313,782.00	.00	293,286.70	-100.0%
15201	5002 PERSONNEL OVERTIME	6,683.27	7,446.49	7,446.49	.00	8,205.97	-100.0%
15201	5014 RETIREMENT	33,497.80	34,532.06	34,532.06	.00	33,375.24	-100.0%
15201	5016 PRE-RETIREMENT LIFE INS	467.01	481.84	481.84	.00	452.24	-100.0%
15201	5020 FICA	17,716.21	18,295.25	18,295.25	.00	17,306.78	-100.0%
15201	5022 MEDICARE	4,143.42	4,278.73	4,278.73	.00	4,047.54	-100.0%
15201	5024 HEALTH INSURANCE	39,724.76	39,468.84	39,468.84	.00	32,322.25	-100.0%
15201	5026 GROUP LIFE	320.67	366.48	366.48	.00	203.40	-100.0%
15201	5028 DENTAL INSURANCE	2,253.63	2,260.56	2,260.56	.00	1,729.66	-100.0%
15201	5030 LONG-TERM DISABILITY	97.87	.00	.00	.00	861.52	.0%
15201	5032 WORKERS' COMPENSATION	1,959.63	1,946.00	1,946.00	1,479.00	1,479.00	-24.0%
15201	5038 UNIFORMS	757.59	822.00	822.00	800.00	800.00	-2.7%
15201	5042 TUITION ASSISTANCE	.00	.00	.00	11,300.00	11,300.00	.0%
15201	5222 COURT JURY FEES	4,050.00	6,000.00	6,000.00	6,000.00	6,000.00	.0%

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CITY OF BEAUFORT
NEXT YEAR BUDGET COMPARISON REPORT

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PROJECTION: 20173 FY 2017 ORIGINAL BUDGET WITH NEW FUND

FOR PERIOD 13

ACCOUNTS FOR:
General Fund

		2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 REQUEST	2017 RECOMMEND	PCT CHANGE
15201	5223	OTHER JURY COSTS 732.77	700.00	700.00	700.00	700.00	.0%
15201	5224	COURT REPORTER .00	200.00	200.00	200.00	200.00	.0%
15201	5236	INFORMATION TECHNOLOGY 2,113.10	2,200.00	2,200.00	4,000.00	4,000.00	81.8%
15201	5240	LEASE EQUIPMENT 6,615.22	6,500.00	6,500.00	6,500.00	6,500.00	.0%
15201	5246	MAINTENANCE OFFICE EQUIPMENT 1,559.17	1,500.00	1,500.00	1,200.00	1,200.00	-20.0%
15201	5264	PRINTING 655.08	700.00	700.00	700.00	700.00	.0%
15201	5268	PUB SUBSCRIPTIONS 825.82	DUES 800.00	800.00	700.00	700.00	-12.5%
15201	5284	SUPPLIES OFFICE 3,085.71	3,000.00	3,000.00	3,000.00	3,000.00	.0%
15201	5288	TELEPHONE 6,113.91	6,125.00	6,125.00	6,125.00	6,125.00	.0%
15201	5292	TRAVEL TRAINING 3,567.48	PER DIEM 6,050.00	6,050.00	6,050.00	6,050.00	.0%
15201	5402	EMPLOYEE BOND 55.24	56.00	56.00	56.00	56.00	.0%
15201	5416	TORT LIABILITY 1,723.00	1,723.00	1,723.00	1,723.00	1,723.00	.0%
		TOTAL GF COURTS & LEGAL 442,267.60	459,234.25	459,234.25	50,533.00	442,324.30	%
		TOTAL General Fund 442,267.60	459,234.25	459,234.25	50,533.00	442,324.30	%
		TOTAL REVENUE .00	.00	.00	.00	.00	.00 %
		TOTAL EXPENSE 442,267.60	459,234.25	459,234.25	50,533.00	442,324.30	%
		GRAND TOTAL 442,267.60	459,234.25	459,234.25	50,533.00	442,324.30	%

GENERAL FUND EXPENDITURES – PLANNING AND DEVELOPMENT SERVICES

MISSION STATEMENT

The mission of the Department of **Planning and Development Services** is to preserve and enhance the quality of life in the City of Beaufort. To that end, the Department develops, implements, and enforces plans, programs, policies, and regulations; provides guidance on development proposals; reviews development plans; staffs citizen boards; conducts research; and develops recommendations on planning-related issues for elected and appointed officials. We strive to provide planning and development information in a timely, courteous, and easily understandable manner to our customers that include residents, property owners, neighborhoods, developers, and businesses and local officials. The Department focuses on the long term, keeping the interests of the general public at the forefront of all we do.

RECENT PERFORMANCE ACCOMPLISHMENTS

- Prepared draft Beaufort Development Code; reviewed and revised code with Technical Committee; released to public and held 20 public meetings
- Reviewed and processed the following applications: 18 DRB (up 9 from 2014), 42 HRB, 35 ZBOA (up 12 from 2015), 24 SF dwellings, 56 MF units, 7 commercial buildings (up 4 from 2015), 2 annexations
- Prepared Hazard Mitigation Grant that has been short-listed for funding approval

PERFORMANCE MEASUREMENTS USED TO TRACK RECENT ACCOMPLISHMENTS

- Track all applications that are submitted.
- Provide additional information regarding Hazard Mitigation Grant as necessary.

RECENT GOALS UNABLE TO ACHIEVE DUE TO BUDGET OR STAFFING CONSTRAINTS

- Have not been able to develop plan to prepare for improved CRS classification to give flood insurance policy holders a better rate
- Have not been able to devote adequate time to implementing customer service goals

CURRENT PERFORMANCE INITIATIVES

- Transition to performance-based personnel management system
- Improve intradepartmental communication by holding weekly staff meetings to share relevant information
- Ensure smooth transition of WFP reservation system

KEY GOALS AND NEW INITIATIVES FOR FISCAL YEAR 2017

- Facilitate adoption of new Beaufort Code
- Implement new Beaufort Code; propose initial revisions as needed
- Implement electronic plan submittal and review system
- Commercial development activity expected to increase based on pending projects--10 new projects expected to move into design review process in next 6 months.
- New development code will additional staff review time, as more projects will be reviewed at the staff level rather than board level; in addition, single-family review will be more comprehensive.
- Complete assessment of development review process
- Complete and utilize customer service survey
- Complete and utilize developer "tip sheet" on how applicants can avoid delays in application review process
- With the assistance of an outside vendor, conduct follow-up interviews with commercial developers to critique process
- Streamline the development review process by hiring Development Review Coordinator

BUDGET NEEDED TO HELP ACHIEVE FISCAL YEAR 2017 GOALS AND INITIATIVES

- Additional staff person needed to coordinate new development review process
- Consultant assistance needed to review Traffic Impact Analysis reports
- Funding needed to purchase and train on electronic plan review module

PLANNING – RECOMMENDED EXPENDITURE BUDGET

<u>Planning</u>	<u>FY 2014 ACTUAL</u>	<u>FY 2015 ACTUAL</u>	<u>FY 2016 AMENDED BUDGET</u>	<u>FY 2017 RECOMMENDED BUDGET</u>	<u>FY 2017 ADOPTED BUDGET</u>	<u>Change %</u>
Salary	\$ 277,589	\$ 280,355	\$ 278,560	\$ 327,754	\$ 310,927	12%
Benefits	102,170	106,460	105,671	125,651	116,220	10%
Operations	316,095	310,224	226,851	241,847	241,847	7%
	<u>\$ 695,854</u>	<u>\$ 697,039</u>	<u>\$ 611,082</u>	<u>\$ 695,253</u>	<u>\$ 668,993</u>	<u>9%</u>

Planning budget includes:

- Salaries and Benefits of:
 - Planning Director
 - Project Development Planner
 - Landscape Designer/Planner
 - Development Review Planner – New position for FY 2017
 - Permit Technician
 - Administrative Assistant
- Contract costs for Building inspector services and building plan reviews

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CITY OF BEAUFORT
NEXT YEAR BUDGET COMPARISON REPORT

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bgnyrpts

PROJECTION: 20173 FY 2017 ORIGINAL BUDGET WITH NEW FUND

FOR PERIOD 13

ACCOUNTS FOR:
General Fund

		2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 REQUEST	2017 RECOMMEND	PCT CHANGE
15301	GF PLANNING						
15301	5000	PERSONNEL 280,354.95	278,560.10	278,560.10	.00	310,926.98	-100.0%
15301	5014	RETIREMENT 30,281.10	29,945.21	29,945.21	.00	34,419.62	-100.0%
15301	5016	PRE-RETIREMENT LIFE INS 421.94	417.83	417.83	.00	466.38	-100.0%
15301	5020	FICA 15,552.45	15,396.35	15,396.35	.00	16,957.95	-100.0%
15301	5022	MEDICARE 3,637.37	3,600.75	3,600.75	.00	3,965.97	-100.0%
15301	5024	HEALTH INSURANCE 53,619.62	53,388.24	53,388.24	.00	56,467.50	-100.0%
15301	5026	GROUP LIFE 166.95	190.80	190.80	.00	216.00	-100.0%
15301	5028	DENTAL INSURANCE 2,470.10	2,479.68	2,479.68	.00	2,669.04	-100.0%
15301	5030	LONG-TERM DISABILITY 310.65	252.00	252.00	.00	1,057.15	-100.0%
15301	5032	WORKERS' COMPENSATION 4,082.46	3,947.00	3,947.00	3,068.00	3,068.00	-22.3%
15301	5038	UNIFORMS .00	300.00	300.00	300.00	300.00	.0%
15301	5102	CONTRACTUAL SERVICES 201,609.19	186,000.00	186,000.00	329,500.00	200,000.00	77.2%
15301	5200	ADVERTISING 9,425.63	8,000.00	8,000.00	9,050.00	9,050.00	13.1%
15301	5234	FUEL OIL GREASE 373.63	600.00	600.00	600.00	600.00	.0%

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CITY OF BEAUFORT
NEXT YEAR BUDGET COMPARISON REPORT

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PROJECTION: 20173 FY 2017 ORIGINAL BUDGET WITH NEW FUND

FOR PERIOD 13

ACCOUNTS FOR:
General Fund

		2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 REQUEST	2017 RECOMMEND	PCT CHANGE
15301	5240	LEASE EQUIPMENT 4,937.08	4,250.00	4,250.00	4,250.00	4,250.00	.0%
15301	5262	POSTAGE 75.67	200.00	200.00	100.00	100.00	-50.0%
15301	5264	PRINTING 2,631.67	2,500.00	2,500.00	2,500.00	2,500.00	.0%
15301	5268	PUB SUBSCRIPTIONS 1,505.28	DUES 2,500.00	2,500.00	2,500.00	2,500.00	.0%
15301	5284	SUPPLIES OFFICE 3,771.53	4,200.00	4,200.00	5,500.00	5,500.00	31.0%
15301	5288	TELEPHONE 6,086.63	6,000.00	6,000.00	6,000.00	6,000.00	.0%
15301	5292	TRAVEL TRAINING 5,626.58	PER DIEM 5,875.00	5,875.00	6,000.00	6,000.00	2.1%
15301	5402	EMPLOYEE BOND 47.34	40.00	40.00	40.00	40.00	.0%
15301	5416	TORT LIABILITY 1,255.00	1,255.00	1,255.00	1,255.00	1,255.00	.0%
15301	5418	VEHICLE 718.60	683.85	683.85	683.85	683.85	.0%
TOTAL GF PLANNING		628,961.42	610,581.81	610,581.81	371,346.85	668,993.44	%
TOTAL General Fund		628,961.42	610,581.81	610,581.81	371,346.85	668,993.44	%
TOTAL REVENUE		.00	.00	.00	.00	.00	%
TOTAL EXPENSE		628,961.42	610,581.81	610,581.81	371,346.85	668,993.44	%
GRAND TOTAL		628,961.42	610,581.81	610,581.81	371,346.85	668,993.44	%

** END OF REPORT - Generated by Kathy Todd **

GENERAL FUND EXPENDITURES – POLICE

MISSION STATEMENT

We the members of the Beaufort **Police** Department, are committed to being responsive to our community in the delivery of quality services. We recognize our responsibility to maintain order while affording dignity and respect to every individual. Our objective is to improve the quality of life through a community partnership that promotes safe, secure neighborhoods.

RECENT PERFORMANCE ACCOMPLISHMENTS

- Received Highway Safety Grant
- Replaced 16 year old boat at no cost
- Maintained high level of service with increased call volume
- Increased Spanish Moss Trail patrol with vehicle procured on a grant

RECENT GOALS UNABLE TO ACHIEVE DUE TO BUDGET OR STAFFING CONSTRAINTS

- Provide dedicated patrol service to Lady's Island
- Keep Community Response Team staffed
- Control vehicle maintenance costs with aging vehicle fleet

CURRENT PERFORMANCE INITIATIVES

- Increase Community policing efforts with elementary school and young adult outreach
- Start active Marine Patrol
- Institute recruiting incentives for officers

KEY GOALS AND NEW INITIATIVES FOR FISCAL YEAR 2017

- Complete mock on site inspection for state accreditation
- Reestablish community surveys
- Reactivate the Community Response Team
- Staff Lady's Island full time
- Encourage new apartment complexes to start crime watch groups

BUDGET NEEDED TO HELP ACHIEVE FISCAL YEAR 2017 GOALS AND INITIATIVES

- Requested additional capital to replace aging vehicles
- Add a minimum of four officers to maintain the current level of service with expanded area and businesses

POLICE – RECOMMENDED EXPENDITURE BUDGET

Police	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 AMENDED BUDGET	FY 2017 RECOMMENDED BUDGET	FY 2017 ADOPTED BUDGET	Change %
Salary	\$ 2,537,079	\$ 2,573,979	\$ 2,725,824	\$ 2,810,202	\$ 2,746,136	100%
Benefits	845,992	907,385	1,002,393	925,085	911,844	-9%
Operations	618,199	610,494	715,662	683,238	683,238	100%
Capital Equipment	189,737	391,266	95,708	-	191,072	0%
	<u>\$ 4,191,007</u>	<u>\$ 4,091,858</u>	<u>\$ 4,443,879</u>	<u>\$ 4,418,524</u>	<u>\$ 4,532,290</u>	<u>2%</u>

Police budget includes:

- Salary and Benefits of:
 - Police Chief
 - Deputy Police Chief
 - Law Enforcement Officers (47)
 - Office Manager
 - Administrative Assistants (3)
- Capital Equipment needs of the department are included in the new fund: Roads and Public Safety Capital Impact Fund

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CITY OF BEAUFORT
NEXT YEAR BUDGET COMPARISON REPORT

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bgnyrpts

PROJECTION: 20173 FY 2017 ORIGINAL BUDGET WITH NEW FUND

FOR PERIOD 13

ACCOUNTS FOR:
General Fund

		2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 REQUEST	2017 RECOMMEND	PCT CHANGE
15401	GF POLICE						
15401	5000 PERSONNEL	2,433,466.18	2,444,281.56	2,444,281.56	.00	2,500,320.34	-100.0%
15401	5000 L1002 PERSONNEL	.00	98,727.64	98,727.64	.00	51,205.96	-100.0%
15401	5000 L1006 PERSONNEL	.00	.00	34,174.00	.00	38,692.68	-100.0%
15401	5002 PERSONNEL OVERTIME	90,479.08	88,641.05	88,641.05	.00	104,891.64	-100.0%
15401	5006 REG POLICE FIRE OFF DUTY	50,033.52	60,000.00	60,000.00	.00	51,025.40	-100.0%
15401	5014 RETIREMENT	336,249.17	323,895.60	323,895.60	.00	353,121.48	-100.0%
15401	5014 L1002 RETIREMENT	.00	12,844.46	12,844.46	.00	6,933.29	-100.0%
15401	5014 L1006 RETIREMENT	.00	.00	4,474.00	.00	5,238.99	-100.0%
15401	5016 PRE-RETIREMENT LIFE INS	5,101.51	4,859.37	4,859.37	.00	5,189.68	-100.0%
15401	5016 L1002 PRE-RETIREMENT LIFE INS	.00	197.45	197.45	.00	102.41	-100.0%
15401	5016 L1006 PRE-RETIREMENT LIFE INS	.00	.00	.00	.00	77.39	.0%
15401	5018 RETIREMENT ACCIDENTAL DEATH	4,910.80	4,606.09	4,606.09	.00	4,930.89	-100.0%
15401	5018 L1002 RETIREMENT ACCIDENTAL DEATH	.00	197.45	197.45	.00	102.41	-100.0%
15401	5018 L1006 RETIREMENT ACCIDENTAL DEATH	.00	.00	.00	.00	77.39	.0%

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CITY OF BEAUFORT
NEXT YEAR BUDGET COMPARISON REPORT

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bgnyrpts

PROJECTION: 20173 FY 2017 ORIGINAL BUDGET WITH NEW FUND

FOR PERIOD 13

ACCOUNTS FOR:
General Fund

		2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 REQUEST	2017 RECOMMEND	PCT CHANGE
15401	5020	FICA 151,175.14	146,154.90	146,154.90	.00	155,534.63	-100.0%
15401	5020	L1002 FICA .00	6,116.88	6,116.88	.00	3,167.66	-100.0%
15401	5020	L1006 FICA .00	.00	2,096.00	.00	2,102.00	-100.0%
15401	5022	MEDICARE 35,355.44	34,181.44	34,181.44	.00	36,375.05	-100.0%
15401	5022	L1002 MEDICARE .00	1,430.56	1,430.56	.00	740.82	-100.0%
15401	5022	L1006 MEDICARE .00	.00	491.00	.00	491.60	-100.0%
15401	5024	HEALTH INSURANCE 352,880.18	423,524.16	423,524.16	.00	299,583.26	-100.0%
15401	5024	L1006 HEALTH INSURANCE .00	.00	11,940.00	.00	11,849.02	-100.0%
15401	5026	GROUP LIFE 2,036.84	2,469.00	2,469.00	.00	1,623.32	-100.0%
15401	5026	L1002 GROUP LIFE .00	93.59	93.59	.00	34.51	-100.0%
15401	5026	L1006 GROUP LIFE .00	.00	.00	.00	34.17	.0%
15401	5028	DENTAL INSURANCE 17,024.34	19,922.88	19,922.88	.00	15,420.39	-100.0%
15401	5028	L1002 DENTAL INSURANCE .00	.00	.00	.00	282.04	.0%
15401	5028	L1006 DENTAL INSURANCE .00	.00	.00	.00	450.77	.0%
15401	5030	LONG-TERM DISABILITY 2,651.58	2,777.23	2,777.23	.00	8,089.16	-100.0%

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CITY OF BEAUFORT
NEXT YEAR BUDGET COMPARISON REPORT

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bgnyrpts

PROJECTION: 20173 FY 2017 ORIGINAL BUDGET WITH NEW FUND

FOR PERIOD 13

ACCOUNTS FOR:
General Fund

			2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 REQUEST	2017 RECOMMEND	PCT CHANGE
15401	5030	L1002 LONG-TERM DISABILITY	.00	120.77	120.77	.00	166.88	-100.0%
15401	5030	L1006 LONG-TERM DISABILITY	.00	.00	.00	.00	124.86	.0%
15401	5032	WORKERS' COMPENSATION	172,143.03	170,575.00	170,575.00	174,860.00	174,860.00	2.5%
15401	5038	UNIFORMS	24,466.87	26,331.00	26,331.00	27,000.00	27,000.00	2.5%
15401	5042	TUITION ASSISTANCE	.00	5,000.00	5,000.00	20,000.00	20,000.00	300.0%
15401	5046	PHYSICAL EXAMINATION	1,675.00	2,200.00	2,200.00	2,000.00	2,000.00	-9.1%
15401	5102	CONTRACTUAL SERVICES	24,846.10	38,000.00	38,000.00	36,000.00	36,000.00	-5.3%
15401	5200	ADVERTISING	.00	500.00	500.00	500.00	500.00	.0%
15401	5212	BULLETPROOF VEST PROGRAM	14,028.28	8,500.00	8,500.00	10,000.00	10,000.00	17.6%
15401	5227	EMERGENCY MANAGEMENT	.00	4,000.00	4,000.00	4,000.00	4,000.00	.0%
15401	5234	FUEL OIL GREASE	105,826.56	160,000.00	160,000.00	120,000.00	110,000.00	-25.0%
15401	5236	INFORMATION TECHNOLOGY	165.67	3,000.00	3,000.00	4,000.00	4,000.00	33.3%
15401	5240	LEASE EQUIPMENT	10,924.07	9,000.00	9,000.00	10,000.00	10,000.00	11.1%
15401	5246	MAINTENANCE OFFICE EQUIPMENT	.00	3,000.00	3,000.00	2,000.00	2,000.00	-33.3%
15401	5248	MAINTENANCE FACILITIES	5,870.50	5,000.00	5,000.00	5,000.00	5,000.00	.0%

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CITY OF BEAUFORT
NEXT YEAR BUDGET COMPARISON REPORT

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PROJECTION: 20173 FY 2017 ORIGINAL BUDGET WITH NEW FUND

FOR PERIOD 13

ACCOUNTS FOR:
General Fund

		2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 REQUEST	2017 RECOMMEND	PCT CHANGE
15401	5252	MAINTENANCE TOOLS & EQUIP 3,307.67	5,000.00	5,000.00	4,000.00	4,000.00	-20.0%
15401	5256	MAINTENANCE VEHICLES 72,949.39	70,000.00	70,000.00	84,000.00	84,000.00	20.0%
15401	5257	MISCELLANEOUS 897.16	1,500.00	1,500.00	1,500.00	1,500.00	.0%
15401	5258	MOVIE CLUB 2,361.02	2,500.00	2,500.00	2,500.00	2,500.00	.0%
15401	5262	POSTAGE 148.03	500.00	500.00	300.00	300.00	-40.0%
15401	5264	PRINTING 25.97	500.00	500.00	400.00	400.00	-20.0%
15401	5266	PRISONERS TRAVEL MEALS 325.00	6,000.00	6,000.00	5,000.00	5,000.00	-16.7%
15401	5268	PUB SUBSCRIPTIONS DUES 4,735.27	8,500.00	8,500.00	8,000.00	8,000.00	-5.9%
15401	5274	CAPITAL ACQUISITIONS 391,265.83	17,905.40	50,865.65	.00	191,072.00	-100.0%
15401	5282	SUPPLIES NON OFFICE 24,630.72	28,000.00	28,000.00	28,000.00	28,000.00	.0%
15401	5284	SUPPLIES OFFICE 5,050.18	7,000.00	7,000.00	7,000.00	7,000.00	.0%
15401	5288	TELEPHONE 20,904.94	27,000.00	27,000.00	25,000.00	25,000.00	-7.4%
15401	5292	TRAVEL TRAINING PER DIEM 15,444.96	15,000.00	15,000.00	18,000.00	18,000.00	20.0%
15401	5300	ELECTRICITY 2,546.60	2,000.00	2,000.00	2,500.00	2,500.00	25.0%
15401	5402	EMPLOYEE BOND 449.85	420.00	420.00	450.00	450.00	7.1%

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CITY OF BEAUFORT
NEXT YEAR BUDGET COMPARISON REPORT

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bgnyrpts

PROJECTION: 20173 FY 2017 ORIGINAL BUDGET WITH NEW FUND

FOR PERIOD 13

ACCOUNTS FOR:
General Fund

		2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 REQUEST	2017 RECOMMEND	PCT CHANGE
15401	5406	INLAND MARINE 199.30	199.30	199.30	489.08	489.08	145.4%
15401	5416	TORT LIABILITY 51,798.00	53,620.00	53,620.00	55,073.00	55,073.00	2.7%
15401	5418	VEHICLE 35,067.06	37,343.25	37,343.25	35,666.26	35,666.26	-4.5%
TOTAL GF POLICE		4,473,416.81	4,393,136.03	4,479,271.28	693,238.34	4,532,290.43	%
TOTAL General Fund		4,473,416.81	4,393,136.03	4,479,271.28	693,238.34	4,532,290.43	%
TOTAL REVENUE		.00	.00	.00	.00	.00	.00 %
TOTAL EXPENSE		4,473,416.81	4,393,136.03	4,479,271.28	693,238.34	4,532,290.43	%
GRAND TOTAL		4,473,416.81	4,393,136.03	4,479,271.28	693,238.34	4,532,290.43	%

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SCHOOL RESOURCE OFFICER – RECOMMENDED EXPENDITURE BUDGET

<u>School Resource Officer</u>	<u>FY 2014 ACTUAL</u>	<u>FY 2015 ACTUAL</u>	<u>FY 2016 AMENDED BUDGET</u>	<u>FY 2017 RECOMMENDED BUDGET</u>	<u>FY 2017 ADOPTED BUDGET</u>	<u>Change %</u>
Salary	\$ 194,525	\$ 202,545	\$ 173,536	\$ 179,575	\$ 179,575	3%
Benefits	52,480	61,319	54,733	72,332	72,332	32%
Operations	11,326	13,090	23,072	25,279	25,279	10%
	<u>\$ 258,331</u>	<u>\$ 276,954</u>	<u>\$ 251,341</u>	<u>\$ 277,186</u>	<u>\$ 277,186</u>	<u>10%</u>

School Resource Officer budget includes:

- Salary and Benefits of:
 - School Resource Officers (3)

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CITY OF BEAUFORT
NEXT YEAR BUDGET COMPARISON REPORT

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bgnyrpts

PROJECTION: 20173 FY 2017 ORIGINAL BUDGET WITH NEW FUND

FOR PERIOD 13

ACCOUNTS FOR:
General Fund

		2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 REQUEST	2017 RECOMMEND	PCT CHANGE
15402	GF SRO						
15402	5000	PERSONNEL 186,241.42	169,920.66	169,920.66	.00	167,129.82	-100.0%
15402	5002	PERSONNEL OVERTIME 1,385.96	3,615.54	3,615.54	.00	3,470.69	-100.0%
15402	5006	REG POLICE FIRE OFF DUTY 14,917.84	.00	.00	.00	8,974.60	.0%
15402	5014	RETIREMENT 26,537.15	22,577.07	22,577.07	.00	23,993.35	-100.0%
15402	5016	PRE-RETIREMENT LIFE INS 407.45	347.06	347.06	.00	354.41	-100.0%
15402	5018	RETIREMENT ACCIDENTAL DEATH 407.45	347.06	347.06	.00	354.41	-100.0%
15402	5020	FICA 12,192.87	10,332.48	10,332.48	.00	10,166.94	-100.0%
15402	5022	MEDICARE 2,851.55	2,416.47	2,416.47	.00	2,377.75	-100.0%
15402	5024	HEALTH INSURANCE 17,135.66	17,037.48	17,037.48	.00	32,984.28	-100.0%
15402	5026	GROUP LIFE 132.41	149.04	149.04	.00	108.00	-100.0%
15402	5028	DENTAL INSURANCE 1,468.71	1,400.16	1,400.16	.00	1,424.88	-100.0%
15402	5030	LONG-TERM DISABILITY 185.99	126.00	126.00	.00	568.24	-100.0%
15402	5032	WORKERS' COMPENSATION 11,025.05	9,972.00	9,972.00	12,179.00	12,179.00	22.1%
15402	5038	UNIFORMS .00	1,200.00	1,200.00	1,200.00	1,200.00	.0%

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CITY OF BEAUFORT
NEXT YEAR BUDGET COMPARISON REPORT

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bgnyrpts

PROJECTION: 20173 FY 2017 ORIGINAL BUDGET WITH NEW FUND

FOR PERIOD 13

ACCOUNTS FOR:
General Fund

		2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 REQUEST	2017 RECOMMEND	PCT CHANGE
15402	5256	MAINTENANCE VEHICLES .00	5,000.00	5,000.00	5,000.00	5,000.00	.0%
15402	5282	SUPPLIES NON OFFICE .00	500.00	500.00	500.00	500.00	.0%
15402	5288	TELEPHONE .00	1,400.00	1,400.00	1,400.00	1,400.00	.0%
15402	5292	TRAVEL TRAINING PER DIEM 2,064.54	5,000.00	5,000.00	5,000.00	5,000.00	.0%
TOTAL GF SRO		276,954.05	251,341.02	251,341.02	25,279.00	277,186.37	%
TOTAL General Fund		276,954.05	251,341.02	251,341.02	25,279.00	277,186.37	%
TOTAL REVENUE		.00	.00	.00	.00	.00	.00 %
TOTAL EXPENSE		276,954.05	251,341.02	251,341.02	25,279.00	277,186.37	%
GRAND TOTAL		276,954.05	251,341.02	251,341.02	25,279.00	277,186.37	%

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SCHOOL CROSSING GUARDS – RECOMMENDED EXPENDITURE BUDGET

School Crossing Guards	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 AMENDED BUDGET	FY 2017 RECOMMENDED BUDGET	FY 2017 ADOPTED BUDGET	Change %
Salary	\$ 25,946	\$ 25,953	\$ 28,750	\$ 35,550	\$ 35,550	24%
Benefits	3,367	3,393	3,780	5,866	5,866	55%
Operations	778	1,129	1,436	1,465	1,465	2%
	<u>\$ 30,090</u>	<u>\$ 30,474</u>	<u>\$ 33,966</u>	<u>\$ 42,880</u>	<u>\$ 42,880</u>	<u>26%</u>

School Crossing Guards budget includes:

- Salary and Benefits of:
 - School Crossing Guards (4)
 - ☐ Includes one (1) vacancy position

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CITY OF BEAUFORT
NEXT YEAR BUDGET COMPARISON REPORT

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PROJECTION: 20173 FY 2017 ORIGINAL BUDGET WITH NEW FUND

FOR PERIOD 13

ACCOUNTS FOR:
General Fund

		2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 REQUEST	2017 RECOMMEND	PCT CHANGE
15403	GF CROSS GUARDS						
15403	5000 PERSONNEL	25,952.50	28,750.00	28,750.00	.00	35,549.57	-100.0%
15403	5014 RETIREMENT	1,387.65	1,558.75	1,558.75	.00	3,103.98	-100.0%
15403	5016 PRE-RETIREMENT LIFE INS	19.41	21.75	21.75	.00	42.06	-100.0%
15403	5020 FICA	1,609.13	1,782.50	1,782.50	.00	2,204.07	-100.0%
15403	5022 MEDICARE	376.31	416.88	416.88	.00	515.46	-100.0%
15403	5032 WORKERS' COMPENSATION	1,128.72	1,436.00	1,436.00	1,465.00	1,465.00	2.0%
	TOTAL GF CROSS GUARDS	30,473.72	33,965.88	33,965.88	1,465.00	42,880.14	%
	TOTAL General Fund	30,473.72	33,965.88	33,965.88	1,465.00	42,880.14	%
	TOTAL REVENUE	.00	.00	.00	.00	.00	.00 %
	TOTAL EXPENSE	30,473.72	33,965.88	33,965.88	1,465.00	42,880.14	%
	GRAND TOTAL	30,473.72	33,965.88	33,965.88	1,465.00	42,880.14	%

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VICTIMS RIGHT – RECOMMENDED EXPENDITURE BUDGET

<u>Victims Rights</u>	<u>FY 2014 ACTUAL</u>	<u>FY 2015 ACTUAL</u>	<u>FY 2016 AMENDED BUDGET</u>	<u>FY 2017 RECOMMENDED BUDGET</u>	<u>FY 2017 ADOPTED BUDGET</u>	<u>Change %</u>
Salary	\$ 57,405	\$ 56,346	\$ 54,000	\$ 57,973	\$ 57,973	7%
Benefits	10,396	11,972	11,402	13,251	13,251	16%
Operations	1,459	1,411	6,324	6,045	6,045	-4%
	<u>\$ 69,260</u>	<u>\$ 69,729</u>	<u>\$ 71,726</u>	<u>\$ 77,268</u>	<u>\$ 77,268</u>	<u>8%</u>

Victims Rights budget includes:

- Salary and Benefits of:
 - Domestic Violence Coordinator

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CITY OF BEAUFORT
NEXT YEAR BUDGET COMPARISON REPORT

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PROJECTION: 20173 FY 2017 ORIGINAL BUDGET WITH NEW FUND

FOR PERIOD 13

ACCOUNTS FOR:
General Fund

		2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 REQUEST	2017 RECOMMEND	PCT CHANGE
15404	GF VICTIMS RIGHT						
15404	5000 PERSONNEL	56,131.86	54,000.37	54,000.37	.00	54,810.51	-100.0%
15404	5002 PERSONNEL OVERTIME	214.19	.00	.00	.00	3,162.16	.0%
15404	5014 RETIREMENT	7,372.47	7,025.45	7,025.45	.00	8,170.62	-100.0%
15404	5016 PRE-RETIREMENT LIFE INS	113.15	108.00	108.00	.00	120.69	-100.0%
15404	5018 RETIREMENT ACCIDENTAL DEATH	113.15	108.00	108.00	.00	120.69	-100.0%
15404	5020 FICA	3,509.04	3,348.02	3,348.02	.00	3,741.35	-100.0%
15404	5022 MEDICARE	820.71	783.01	783.01	.00	874.99	-100.0%
15404	5026 GROUP LIFE	25.70	29.52	29.52	.00	36.00	-100.0%
15404	5030 LONG-TERM DISABILITY	17.49	.00	.00	.00	186.36	.0%
15404	5032 WORKERS' COMPENSATION	1,411.31	3,324.00	3,324.00	3,045.00	3,045.00	-8.4%
15404	5256 MAINTENANCE VEHICLES	.00	1,500.00	1,500.00	1,500.00	1,500.00	.0%
15404	5284 SUPPLIES OFFICE	.00	1,500.00	1,500.00	1,500.00	1,500.00	.0%
	TOTAL GF VICTIMS RIGHT	69,729.07	71,726.37	71,726.37	6,045.00	77,268.37	%
	TOTAL General Fund	69,729.07	71,726.37	71,726.37	6,045.00	77,268.37	%
	TOTAL REVENUE	.00	.00	.00	.00	.00	.00 %
	TOTAL EXPENSE	69,729.07	71,726.37	71,726.37	6,045.00	77,268.37	%

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CITY OF BEAUFORT
NEXT YEAR BUDGET COMPARISON REPORT

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PROJECTION: 20173 FY 2017 ORIGINAL BUDGET WITH NEW FUND

FOR PERIOD 13

ACCOUNTS FOR:
General Fund

	2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 REQUEST	2017 RECOMMEND	PCT CHANGE
GRAND TOTAL	69,729.07	71,726.37	71,726.37	6,045.00	77,268.37	%

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GENERAL FUND EXPENDITURES – BEAUFORT FIRE

MISSION STATEMENT

The Mission of the **Fire Department** is to provide public safety, emergency, and community services to the City of Beaufort and Town of Port Royal in a way that the department is intricately woven into the fabric of the community.

The Fire department will take a customer service oriented approach every time we contact a member of our community and provide empathy, understanding, and kindness to everyone we meet.

RECENT PERFORMANCE ACCOMPLISHMENTS

- Successful Leadership Transition
- Operations
 - Ladder company operational at new station
 - Successfully mitigated 900 emergency calls for service (on pace for a 7% increase)
 - Sustainability in Engine Company Fire Inspection Program
 - 127 “New” case files since January

- Education
 - 41 public education contact events
 - 612 adults and 1275 children contacted since January
 - 137 Smoke detector installations in the last 6 weeks
 - Assisted with hurricane preparedness community education
- Enforcement

PERFORMANCE MEASUREMENTS USED TO TRACK RECENT ACCOMPLISHMENTS

- Operations
 - 24 hours factory ladder training
 - 100's of hours of shift based training and 27 hours of staff drill evaluation
 - Successfully deployed on 4 fire scenes
- Education
 - We track man hours and contacts through activity reporting software
 - 142.5 man hours for period
 - Capture exposures to education and incidents through incident reviews
 - Smiles on faces

- Enforcement
 - 67 of 127 (53%) cases have come to a resolution (in house data base and case file management)
 - 1 case currently working its way through court for compliance
 - 1 case in the beginning phases of demolition proceedings
 - Track all resolutions in neighborhoods for compliance

RECENT GOALS UNABLE TO ACHIEVE DUE TO BUDGET OR STAFFING CONSTRAINTS

- Personal Protective Equipment Sustainability Program (Budget)
- Improvement's to Central Headquarters (Budget)
- Reserve FF's uniform and protective equipment Issue (Budget)
- Self Contained Breathing Apparatus replacement/sustainability Program (Budget)
- Three FF's per Engine Company (Staffing)
- 100% readiness for squad concept medical response (Staffing)

CURRENT PERFORMANCE INITIATIVES

- Code enforcement division startup
- Standardize emergency services on Port Royal Island
- Grant request for funding (Capital and Staffing) – **AWARDED AN ASSISTANCE TO FIREFIGHTER GRANT TOTALING \$217,724**

KEY GOALS AND NEW INITIATIVES FOR FISCAL YEAR 2017

- Personal Protective Equipment and Uniform Sustainability
- CHQ day room and conference area up-fit (budget)
- “Whole shift” drill opportunities at MCAS and Parris Island Burn Facilities
- Code enforcement on derelict properties
- Finalize EMT level of service delivery standardization on Port Royal Island
- Begin catching up lagging operating equipment purchases
- Increase fitness level of firefighters
- After the fire: Fire Marshal and Code Enforcement staying in communication through mitigation
- Education: Community Risk Reduction through emergency planning and code education (the IPMC and Me)
- Operations: Strengthening our reserve pool to provide a broader service delivery (reduce recruiting costs)
- Community outreach: Get to know your department through Birthday parties, meeting space, station tours, and community events/parades, smoke detectors
- Active participants in development planning and construction plan reviews

BUDGET NEEDED TO HELP ACHIEVE FISCAL YEAR 2017 GOALS AND INITIATIVES

- Uniform line item increase for PPE and Reserve uniforms
- CHQ up-fits in Building maintenance
- Expanded overtime capacity for “unscheduled” occurrences (Drills, Response, Meetings)
- Code enforcement FTE in Personnel
- EMT supplies and reporting software
- Fire hose and extrication equipment
- Gym membership

BEAUFORT FIRE – RECOMMENDED EXPENDITURE BUDGET

Beaufort Fire	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 AMENDED BUDGET	FY 2017 RECOMMENDED BUDGET	FY 2017 ADOPTED BUDGET	Change %
Salary	\$ 1,985,428	\$ 2,039,189	\$ 1,917,217	\$ 2,158,956	\$ 2,158,956	100%
Benefits	662,211	722,161	716,103	755,209	755,209	100%
Operations	745,263	694,139	758,192	1,187,067	1,187,068	57%
Capital	21,869	780,522	83,617	-	99,617	0%
	<u>\$ 3,414,771</u>	<u>\$ 4,236,010</u>	<u>\$ 3,475,130</u>	<u>\$ 4,101,232</u>	<u>\$ 4,200,850</u>	<u>21%</u>

Beaufort Fire budget includes:

- Salary and Benefits of:
 - Fire Chief
 - Assistant Fire Chief
 - Advisor to City Manager
 - Firefighter personnel (36)
 - Office Manager
- Capital Equipment needs of the department are included in the new fund: Roads and Public Safety Capital Impact Fund
- Operations includes costs under an Assistance to Firefighters Grant that was awarded in the amount of \$239,496 (\$217,724 federal funds and \$21,772 of local match).

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CITY OF BEAUFORT
NEXT YEAR BUDGET COMPARISON REPORT

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bgnyrpts

PROJECTION: 20173 FY 2017 ORIGINAL BUDGET WITH NEW FUND

FOR PERIOD 13

ACCOUNTS FOR:
General Fund

		2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 REQUEST	2017 RECOMMEND	PCT CHANGE
15451	GF BEAUFORT FIRE						
15451	5000 PERSONNEL	1,863,465.60	1,758,294.71	1,758,294.71	.00	1,942,396.85	-100.0%
15451	5002 PERSONNEL OVERTIME	171,897.37	158,922.75	158,922.75	.00	216,559.14	-100.0%
15451	5014 RETIREMENT	265,762.19	248,399.29	248,399.29	.00	291,139.16	-100.0%
15451	5016 PRE-RETIREMENT LIFE INS	4,074.38	3,811.67	3,811.67	.00	4,294.01	-100.0%
15451	5018 RETIREMENT ACCIDENTAL DEATH	4,005.25	3,743.26	3,743.26	.00	4,222.14	-100.0%
15451	5020 FICA	118,952.57	110,584.05	110,584.05	.00	123,267.68	-100.0%
15451	5022 MEDICARE	27,819.80	25,862.39	25,862.39	.00	29,445.84	-100.0%
15451	5024 HEALTH INSURANCE	281,625.45	304,485.48	304,485.48	.00	281,644.32	-100.0%
15451	5026 GROUP LIFE	1,875.47	2,217.92	2,217.92	.00	1,440.00	-100.0%
15451	5028 DENTAL INSURANCE	14,470.42	15,487.20	15,487.20	.00	13,189.92	-100.0%
15451	5030 LONG-TERM DISABILITY	1,654.15	1,512.00	1,512.00	.00	6,566.16	-100.0%
15451	5032 WORKERS' COMPENSATION	79,012.32	112,668.00	112,668.00	108,870.00	108,870.00	-3.4%
15451	5036 PROTECTIVE CLOTHING	.00	.00	.00	.00	239,496.00	.0%
15451	5038 UNIFORMS	38,169.21	38,430.00	34,030.00	85,575.00	75,000.00	151.5%

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CITY OF BEAUFORT
NEXT YEAR BUDGET COMPARISON REPORT

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bgnyrpts

PROJECTION: 20173 FY 2017 ORIGINAL BUDGET WITH NEW FUND

FOR PERIOD 13

ACCOUNTS FOR:
General Fund

		2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 REQUEST	2017 RECOMMEND	PCT CHANGE
15451	5042	TUITION ASSISTANCE .00	.00	.00	12,000.00	12,000.00	.0%
15451	5046	PHYSICAL EXAMINATION 9,268.00	16,000.00	16,000.00	16,000.00	16,000.00	.0%
15451	5200	ADVERTISING .00	600.00	600.00	600.00	600.00	.0%
15451	5232	FIRE PREVENTION AND INSPECT 9,846.48	28,435.00	7,100.00	10,829.00	10,829.00	52.5%
15451	5233	CODES ENFORCEMENT .00	.00	21,335.00	21,405.00	21,405.00	.3%
15451	5234	FUEL OIL GREASE 32,310.47	50,000.00	46,300.00	50,000.00	35,000.00	8.0%
15451	5240	LEASE EQUIPMENT 5,672.36	6,000.00	6,000.00	6,000.00	6,000.00	.0%
15451	5242	LEASE VECHICLE .00	83,617.00	83,617.00	.00	83,617.00	-100.0%
15451	5248	MAINTENANCE FACILITIES 7,824.92	10,200.00	10,200.00	30,935.00	30,936.00	203.3%
15451	5252	MAINTENANCE TOOLS & EQUIP 13,241.52	19,800.00	16,000.00	26,780.00	26,780.00	67.4%
15451	5256	MAINTENANCE VEHICLES 68,255.94	76,800.00	76,800.00	84,600.00	84,600.00	10.2%
15451	5264	PRINTING 674.69	750.00	750.00	1,000.00	1,000.00	33.3%
15451	5268	PUB SUBSCRIPTIONS DUES 2,312.50	3,750.00	15,650.00	13,000.00	13,000.00	-16.9%
15451	5274	CAPITAL ACQUSITIONS 780,522.00	.00	.00	.00	16,000.00	.0%
15451	5282	SUPPLIES NON OFFICE 28,236.80	19,415.00	19,415.00	64,025.00	64,025.00	229.8%

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CITY OF BEAUFORT
NEXT YEAR BUDGET COMPARISON REPORT

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bgnyrpts

PROJECTION: 20173 FY 2017 ORIGINAL BUDGET WITH NEW FUND

FOR PERIOD 13

ACCOUNTS FOR:
General Fund

		2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 REQUEST	2017 RECOMMEND	PCT CHANGE
15451	5284	SUPPLIES OFFICE 2,204.68	2,500.00	2,500.00	3,000.00	3,000.00	20.0%
15451	5288	TELEPHONE 7,467.62	8,500.00	8,500.00	8,644.00	8,644.00	1.7%
15451	5290	TRAINING AIDS 3,302.89	2,170.00	2,170.00	9,392.00	5,392.00	332.8%
15451	5292	TRAVEL TRAINING PER DIEM 19,936.22	15,975.00	15,975.00	25,055.00	25,055.00	56.8%
15451	5300	ELECTRICITY 21,134.31	20,400.00	20,400.00	30,000.00	30,000.00	47.1%
15451	5302	WATER AND SEWER 3,239.36	4,100.00	4,100.00	6,800.00	6,800.00	65.9%
15451	5402	EMPLOYEE BOND 299.90	330.00	330.00	330.00	330.00	.0%
15451	5406	INLAND MARINE 177.12	177.12	177.12	177.12	177.12	.0%
15451	5410	MEDICAL PROFESSIONAL LIA 1,134.00	1,134.00	1,134.00	4,296.00	4,296.00	278.8%
15451	5412	PROPERTY 1,704.77	1,447.64	1,447.64	4,158.34	4,158.34	187.2%
15451	5416	TORT LIABILITY 10,494.00	14,520.00	14,520.00	10,709.00	10,709.00	-26.2%
15451	5418	VEHICLE 11,322.10	11,852.10	11,852.10	13,449.49	13,449.49	13.5%
15451	5504	BURTON FIRE DISTRICT .00	.00	187,840.00	203,632.00	203,632.00	8.4%
15451	5514	LADY IS ST HELENA FIRE .00	.00	100,198.00	125,884.00	125,884.00	25.6%
		TOTAL GF BEAUFORT FIRE 3,913,366.83	3,182,891.58	3,470,929.58	977,145.95	4,200,850.17	%
		TOTAL General Fund 3,913,366.83	3,182,891.58	3,470,929.58	977,145.95	4,200,850.17	%
		TOTAL REVENUE .00	.00	.00	.00	.00	.00 %

GENERAL FUND EXPENDITURES – PUBLIC WORKS

MISSION STATEMENT

The **Public Works** Department provides City of Beaufort's residents a safe, healthy enjoyable and sustainable living environment. It is our goal to be efficient, effective, responsive, and responsible for all road and drainage infrastructure, parks, and solid waste. The department also provides engineering, and stormwater services through its integrated service delivery programs with other local county and state agencies.

RECENT GOALS AND ACCOMPLISHMENTS

- Public Works Administration
 - Successful leadership transition.
 - Mid-level leadership training from TCL.
 - Supervision crew received OSHA, 811, CPR and Work Zone Safety Training.
 - Staff manages 8 divisions of Public Works. All issues and maintenance projects are documented and recorded on spreadsheets/reports for Streets/Sidewalks, Trees, Drainage, Traffic Control, Sanitation/Recycling on the Trac Ez system, Marina and City Parks.
 - Trimming and removing of hazard trees and limbs city wide, along with fallen trees blocking roadways and right of ways / damage to property.
 - Assisted in receiving the award for Tree City, USA.

- Document/follow up/track with staff and residents of 45 drainage complaints/response/recommendation/solution.
- Manages Stormwater/Engineering Projects/Street Projects, encroachment permits.
- Coordinate Inter-Governmental Activities with the State and County.
- Assisting in the Emergency Preparedness.
- Streets
 - Received CTC funding for sidewalk replacement for Southside Blvd.
 - Initiated contract for the Southside Blvd sidewalk replacement to start May 2016.
 - Sidewalk replacement in the Mossy Oaks and downtown areas.
 - Curb replacement, between Church and Carteret Street for future paving.
 - Repair pot holes and routine street maintenance.
 - Completed Duke Street Streetscape Phase II.
 - Curb and pavement repair in the Jericho Woods subdivision and Cottage Farm.
 - Took out 30+ hazard/dead trees throughout the city.
 - Replacement of Historical street name signs throughout the Historic District.
 - Ordered of two Mast Arms – Craven and Carteret and Boundary and Bladen Streets.
 - Street Sweeping approximately 20,000 miles annually (in-house, contractor).

- Parks

- The city maintains 26 parks, open areas and easements.
- Power-washed and painted the Pavilion at the Waterfront Park.
- Electrical/ lighting upgrades at the Pavilion.
- Added (5,000 sq ft.) additional plant beds at Waterfront Park to bring the shine back to our park.
- We maintain 4.5 miles of the Spanish Moss Trail.
- Began adding 14 mooring's in the mooring field.
- Transient Dock contract initiated.
- Inspection of seawall infrastructure (Day Dock, Dinghy Dock) to ensure basis of FEMA grant application and for data if the Penny Sales Tax is approved.
- Kick-off Phase I of Wildfire Security Camera Installation.
- Replaced broken pavers along the seawall at Waterfront Park.
- Replaced damaged playground equipment (crow's nest/swings/sliding boards).
- Completed West Street Extension Project at Waterfront Park.
- Sink-hole repair along Waterfront Park seawall due to king tides/Joaquin.
- Repaired Pigeon Point Floating Dock.
- Installed living fence at Pigeon Point Park.
- Southside Park: tree farm and dog park.

- Traffic Control
 - Completed 46 preventative maintenance to Traffic Control System as per the State Maintenance Agreement.
 - Maintain PED poles and replace traffic signal heads.
 - Maintain height requirements over roadways (tree trimming).
 - Install/replace street name signs city wide.
 - Installation of Christmas lights
 - Electrical support at multiple Waterfront Park events.
 - Continue installation of banners for non-profits at Bay Street at Ribaut Road.
- Fleet/Vehicle Maintenance
 - Heavy equipment and small engine equipment brought up to operating standards.
 - Created a maintenance schedule for all rolling stock and equipment.
 - Controlled vehicle and heavy equipment maintenance cost

- Facilities Maintenance

FY 2016 Facilities:

- City Hall, Municipal Court/Police, the Arsenal and the Carnegie (302 Carteret Street – sold).

FY 2017 Facilities: five new buildings have been added to this department.

- Bank of America Parking Lot (500 Carteret Street)
- the Depot Building at the Spanish Moss Trail
- Fire Department Headquarters (No.1)
- the new Fire Station (No. 2)
- SP+ Parking (at 210 West St)
- Power-washed City Hall and Municipal Court/PD.
- Carpet/ tiles cleaned throughout City Hall and Municipal Court/PD.
- Roof repair at Carnegie building.
- 500 Carteret Street: new parking lot, striping, irrigation and landscaping.
- Re-vamp A/C unit at City Hall and Municipal Court/PD building.
- Tree removals at adjacent City Hall building.
- Window damage assessment at Carnegie and Arsenal buildings.
- All elevators have been certified at City Hall and Municipal Court/PD.
- Fire extinguishers have been re-charged in all buildings.
- General maintenance throughout all facilities.

- Stormwater
 - Vacuumed multiple drainage systems to help alleviate drainage/flooding issues.
 - Joint effort at Hamar Street Drainage Project (Beaufort County and SCDOT).
 - Initiated the Southside Blvd Sidewalk/Drainage Project.
 - West Street Drainage Improvement Project (May 2016).
 - Hancock Street Drainage Project scheduled to start June 2016.
 - Battery Creek Retrofit/319 Grant (May 2016).
 - Cottage Farm Outfall Replacement.
 - All development plans are now coming to Public Works for review.
 - Project design complete: anticipating construction late summer 2016: Azalea/South Hermitage.
- Solid Waste
 - Quarterly meeting with solid waste vendor (Waste Pro) to discuss performance measures.
 - Continually field complaints/requests/compliments concerning solid waste issues.
 - Updated the City of Beaufort's website for the Sanitation/Recycling/Yard Debris schedule.

PERFORMANCE MEASUREMENTS USED TO TRACK RECENT ACCOMPLISHMENTS

- Maintain customer service database for tracking city wide issues/concerns.
- Quarterly meetings with vendors and contractors.
- Regularly attend the monthly neighborhood meeting and address concerns.
- Weekly staff meeting with division heads and all employees.
- Replaced 2,500 linear feet of sidewalk throughout the city.
- Cleaned and vacuumed 1,800 linear feet of pipe, catch basin and associated drainage structures.

RECENT GOALS UNABLE TO ACHIEVE DUE TO BUDGET OR STAFFING CONSTRAINTS

- In-house construction projects (upgrade Public Works bathrooms).
- Paint and power-wash the playground equipment in all city parks.
- Power-wash the Arsenal and replace the windows in the Arsenal and Carnegie buildings.
- Sink replacement at the Waterfront Park bathrooms.
- Disruption of routine maintenance in city parks.
- Need bobcat grader attachment to grade dirt roads and alleyways for PUD's.
- 9 additional areas/parks/streets from The Greenery's original contract – (2) additional park maintenance worker was cut from the budget.

- Expand playground area in several parks (PPP, Tic Tock, and Pinckney Parks) to include tables and benches. Funding was used to replace the Pigeon Point Floating Dock and Pile Replacement (\$29,000).
- Right of way cutting on highway 21 (Lady's Island from Food Lion shopping plaza to the airport).
- Upgrade lighting at WFP and furniture replacement at WFP.

CURRENT PERFORMANCE INITIATIVES

- Hire City Engineer.
- Hire qualified mechanic.
- Review and Update Public Works Department Standard Operating Procedures.
- Improve Safety Training Program and our Customer Servicing Training.
- Evaluate and Revise the Protocol for Community Codes Violations.
- Continued leadership training for management staff.
- Improved communication with city wide staff.
- Public Works staff serving on multiple internal committees within the city.

KEY GOALS AND NEW INITIATIVES FOR FISCAL YEAR 2017

- Implement WFP Sustainability Initiatives.
- Improve The City's Drainage and Stormwater Program and Policies.
- Improve the process of Contractual Services for the Department's projects.
- Strengthen/Enhance customer service initiative.
- Engage and support in community activities in the youth conference at TCL.
- Continue customer service survey in our parks.
- Continue to train staff to work towards accreditation for APAWA.
- Repair both the Day Dock and the Dinghy Dock.
- Enhance city parks and open spaces including Southside Park.
- Facilities Maintenance Division has acquired five additional buildings to maintain.
- Contract janitorial services for the police department/municipal court/city hall.
- Better inter-departmental communication.
- Better turn around time on citizen's calls and requests.
- Improve and enhance Public Works project reporting for city newsletter and social media.
- Transforming to a performance management system implemented city wide.
- Keep eye contact and greet citizens with a smile.

BUDGET NEEDED TO HELP ACHIEVE FISCAL YEAR 2017 GOALS AND INITIATIVES

- Hire two part time employees for park/summer maintenance and weekend work.
- Hire Stormwater/Street Superintendent.
- Hire additional staff for Facilities Maintenance.
- Request additional Public Works vehicles due to age and high mileage of vehicles.
- Request lowboy trailer and backhoe for day to day operation (streets, parks, emergency operations, etc.).
- Request rental of man lift for day to day operations.
- Request ditch witch for the department wide use.

PUBLIC WORKS ADMINISTRATION – RECOMMENDED EXPENDITURE BUDGET

<u>Public Works</u>	<u>FY 2014 ACTUAL</u>	<u>FY 2015 ACTUAL</u>	<u>FY 2016 AMENDED BUDGET</u>	<u>FY 2017 RECOMMENDED BUDGET</u>	<u>FY 2017 ADOPTED BUDGET</u>	<u>Change %</u>
Salary	\$ 256,648	\$ 261,051	\$ 236,720	\$ 263,214	\$ 263,214	100%
Benefits	74,520	76,393	81,401	99,558	84,018	3%
Operations	71,380	59,895	58,902	105,968	105,968	100%
Capital	54,387	-	-	-	30,000	0%
	<u>\$ 456,935</u>	<u>\$ 397,339</u>	<u>\$ 377,022</u>	<u>\$ 468,739</u>	<u>\$ 483,199</u>	<u>28%</u>

Public Works budget includes:

- Salary and Benefits of:
 - Director
 - Engineer
 - Office Manager
 - Administrative Assistant
- Capital Equipment needs of the department are included in the new fund: Roads and Public Safety Capital Impact Fund

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CITY OF BEAUFORT
NEXT YEAR BUDGET COMPARISON REPORT

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PROJECTION: 20173 FY 2017 ORIGINAL BUDGET WITH NEW FUND

FOR PERIOD 13

ACCOUNTS FOR:
General Fund

		2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 REQUEST	2017 RECOMMEND	PCT CHANGE
15501	GF PUBLIC WORKS						
15501	5000 PERSONNEL	261,051.42	236,719.82	236,719.82	.00	262,222.04	-100.0%
15501	5002 PERSONNEL OVERTIME	.00	.00	.00	.00	991.81	.0%
15501	5014 RETIREMENT	27,963.55	25,447.39	25,447.39	.00	29,027.99	-100.0%
15501	5016 PRE-RETIREMENT LIFE INS	393.15	355.09	355.09	.00	393.33	-100.0%
15501	5020 FICA	15,447.56	13,604.77	13,604.77	.00	15,220.77	-100.0%
15501	5022 MEDICARE	3,612.70	3,181.76	3,181.76	.00	3,559.69	-100.0%
15501	5024 HEALTH INSURANCE	26,871.19	36,430.56	36,430.56	.00	33,242.88	-100.0%
15501	5026 GROUP LIFE	299.28	271.74	271.74	.00	144.00	-100.0%
15501	5028 DENTAL INSURANCE	1,421.88	1,720.80	1,720.80	.00	1,538.40	-100.0%
15501	5030 LONG-TERM DISABILITY	382.36	388.50	388.50	.00	890.53	-100.0%
15501	5032 WORKERS' COMPENSATION	10,067.00	3,688.00	3,688.00	3,097.00	3,097.00	-16.0%
15501	5046 PHYSICAL EXAMINATION	120.00	200.00	200.00	300.00	300.00	50.0%
15501	5102 CONTRACTUAL SERVICES	.00	.00	.00	40,000.00	30,000.00	.0%
15501	5202 ALARM SYSTEM	583.75	600.00	600.00	820.00	820.00	36.7%

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CITY OF BEAUFORT
NEXT YEAR BUDGET COMPARISON REPORT

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bgnyrpts

PROJECTION: 20173 FY 2017 ORIGINAL BUDGET WITH NEW FUND

FOR PERIOD 13

ACCOUNTS FOR:
General Fund

		2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 REQUEST	2017 RECOMMEND	PCT CHANGE
15501	5228	ENTERTAINMENT VISITORS 152.25	501.00	501.00	900.00	900.00	79.6%
15501	5234	FUEL OIL GREASE 4,298.50	6,000.00	6,000.00	5,000.00	5,000.00	-16.7%
15501	5240	LEASE EQUIPMENT 3,774.12	3,100.00	3,100.00	3,100.00	3,100.00	.0%
15501	5246	MAINTENANCE OFFICE EQUIPMENT 2,268.38	2,000.00	2,000.00	3,000.00	3,000.00	50.0%
15501	5248	MAINTENANCE FACILITIES 8,995.96	9,500.00	9,500.00	2,000.00	22,000.00	-78.9%
15501	5252	MAINTENANCE TOOLS & EQUIP 20.64	500.00	500.00	500.00	500.00	.0%
15501	5256	MAINTENANCE VEHICLES 2,994.95	3,000.00	3,000.00	3,000.00	3,000.00	.0%
15501	5262	POSTAGE 39.20	50.00	50.00	50.00	50.00	.0%
15501	5264	PRINTING 328.00	200.00	200.00	500.00	500.00	150.0%
15501	5268	PUB SUBSCRIPTIONS DUES 671.00	2,500.00	2,500.00	3,500.00	3,500.00	40.0%
15501	5274	CAPITAL ACQUISITIONS .00	.00	.00	.00	30,000.00	.0%
15501	5284	SUPPLIES OFFICE 3,071.16	4,000.00	4,000.00	4,000.00	4,000.00	.0%
15501	5288	TELEPHONE 9,674.44	11,000.00	11,000.00	11,000.00	11,000.00	.0%
15501	5292	TRAVEL TRAINING PER DIEM 3,481.29	3,500.00	3,500.00	10,000.00	7,500.00	185.7%
15501	5402	EMPLOYEE BOND 47.35	30.00	30.00	48.00	48.00	60.0%

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CITY OF BEAUFORT
NEXT YEAR BUDGET COMPARISON REPORT

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PROJECTION: 20173 FY 2017 ORIGINAL BUDGET WITH NEW FUND

FOR PERIOD 13

ACCOUNTS FOR:
General Fund

		2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 REQUEST	2017 RECOMMEND	PCT CHANGE
15501	5412	PROPERTY 4,456.52	4,456.52	4,456.52	4,456.52	4,456.52	.0%
15501	5416	TORT LIABILITY 2,060.00	2,060.00	2,060.00	1,180.00	1,180.00	-42.7%
15501	5418	VEHICLE 2,790.40	2,016.12	2,016.12	2,016.12	2,016.12	.0%
TOTAL GF PUBLIC WORKS		397,338.00	377,022.07	377,022.07	98,467.64	483,199.08	%
TOTAL General Fund		397,338.00	377,022.07	377,022.07	98,467.64	483,199.08	%
TOTAL REVENUE		.00	.00	.00	.00	.00	.00 %
TOTAL EXPENSE		397,338.00	377,022.07	377,022.07	98,467.64	483,199.08	%
GRAND TOTAL		397,338.00	377,022.07	377,022.07	98,467.64	483,199.08	%

** END OF REPORT - Generated by Kathy Todd **

PUBLIC WORKS STREETS – RECOMMENDED EXPENDITURE BUDGET

Street	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 AMENDED BUDGET	FY 2017 RECOMMENDED BUDGET	FY 2017 ADOPTED BUDGET	Change %
Salary	\$ 23,249	\$ 28,513	\$ 23,480	\$ 31,744	\$ 31,744	100%
Benefits	6,632	7,667	6,954	6,133	6,133	-12%
Operations	525,514	535,768	754,458	616,203	596,203	100%
Capital	14,766	31,677	75,000	-	93,000	0%
	<u>\$ 570,161</u>	<u>\$ 603,625</u>	<u>\$ 859,891</u>	<u>\$ 654,081</u>	<u>\$ 727,080</u>	<u>-15%</u>

Street budget includes:

- Salary and Benefits of:
 - Superintendent
- Capital Equipment needs of the department are included in the new fund: Roads and Public Safety Capital Impact Fund

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CITY OF BEAUFORT
NEXT YEAR BUDGET COMPARISON REPORT

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PROJECTION: 20173 FY 2017 ORIGINAL BUDGET WITH NEW FUND

FOR PERIOD 13

ACCOUNTS FOR:
General Fund

		2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 REQUEST	2017 RECOMMEND	PCT CHANGE
15502	GF STREETS						
15502	5000	PERSONNEL 28,512.94	23,479.83	23,479.83	.00	31,449.60	-100.0%
15502	5002	PERSONNEL OVERTIME .00	.00	.00	.00	294.84	.0%
15502	5014	RETIREMENT 2,943.09	2,524.08	2,524.08	.00	3,514.11	-100.0%
15502	5016	PRE-RETIREMENT LIFE INS 40.95	35.22	35.22	.00	47.62	-100.0%
15502	5020	FICA 1,724.37	1,390.86	1,390.86	.00	1,968.16	-100.0%
15502	5022	MEDICARE 403.31	325.28	325.28	.00	460.29	-100.0%
15502	5026	GROUP LIFE 22.26	25.56	25.56	.00	36.00	-100.0%
15502	5030	LONG-TERM DISABILITY 58.31	63.00	63.00	.00	106.93	-100.0%
15502	5032	WORKERS' COMPENSATION 2,277.45	2,241.00	2,241.00	2,536.00	2,536.00	13.2%
15502	5038	UNIFORMS 552.36	1,200.00	1,200.00	1,200.00	1,200.00	.0%
15502	5102	CONTRACTUAL SERVICES 297,693.41	499,440.00	499,440.00	550,394.68	330,394.68	10.2%
15502	5214	CHRISTMAS DECORATIONS/FLAGS 4,791.22	8,000.00	8,000.00	20,000.00	20,000.00	150.0%
15502	5234	FUEL OIL GREASE 10,064.21	16,000.00	16,000.00	10,000.00	10,000.00	-37.5%
15502	5248	MAINTENANCE FACILITIES .00	3,500.00	3,500.00	3,500.00	3,500.00	.0%

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CITY OF BEAUFORT
NEXT YEAR BUDGET COMPARISON REPORT

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PROJECTION: 20173 FY 2017 ORIGINAL BUDGET WITH NEW FUND

FOR PERIOD 13

ACCOUNTS FOR:
General Fund

		2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 REQUEST	2017 RECOMMEND	PCT CHANGE
15502	5250	MAINTENANCE HEAVY EQUIP 4,342.90	10,000.00	10,000.00	12,000.00	12,000.00	20.0%
15502	5252	MAINTENANCE TOOLS & EQUIP 2,207.24	2,000.00	2,000.00	2,000.00	2,000.00	.0%
15502	5254	MAINTENANCE MATERIALS 2,856.85	3,000.00	3,000.00	3,000.00	3,000.00	.0%
15502	5256	MAINTENANCE VEHICLES 3,627.84	3,500.00	3,500.00	4,000.00	4,000.00	14.3%
15502	5274	CAPITAL ACQUISITIONS 31,676.87	75,000.00	75,000.00	.00	93,000.00	-100.0%
15502	5276	SAFETY EQUIPMENT .00	600.00	600.00	600.00	600.00	.0%
15502	5278	SIGNS 429.41	2,000.00	2,000.00	2,000.00	2,000.00	.0%
15502	5282	SUPPLIES NON OFFICE 2,437.82	2,500.00	2,500.00	2,500.00	2,500.00	.0%
15502	5292	TRAVEL TRAINING PER DIEM 360.00	1,000.00	1,000.00	1,000.00	1,000.00	.0%
15502	5300	ELECTRICITY 200,535.37	198,000.00	198,000.00	200,000.00	200,000.00	1.0%
15502	5402	EMPLOYEE BOND 3.95	10.00	10.00	5.00	5.00	-50.0%
15502	5416	TORT LIABILITY 234.00	234.00	234.00	234.00	234.00	.0%
15502	5418	VEHICLE 3,353.80	1,233.03	1,233.03	1,233.03	1,233.03	.0%
	TOTAL GF STREETS	601,149.93	857,301.86	857,301.86	816,202.71	727,080.26	%
	TOTAL General Fund	601,149.93	857,301.86	857,301.86	816,202.71	727,080.26	%
	TOTAL REVENUE	.00	.00	.00	.00	.00	%
	TOTAL EXPENSE	601,149.93	857,301.86	857,301.86	816,202.71	727,080.26	%

PUBLIC WORKS PARKS – RECOMMENDED EXPENDITURE BUDGET

<u>Parks</u>	<u>FY 2014 ACTUAL</u>	<u>FY 2015 ACTUAL</u>	<u>FY 2016 AMENDED BUDGET</u>	<u>FY 2017 RECOMMENDED BUDGET</u>	<u>FY 2017 ADOPTED BUDGET</u>	<u>Change %</u>
Salary	\$ 144,454	\$ 155,724	\$ 154,710	\$ 190,305	\$ 190,305	100%
Benefits	52,186	58,023	58,549	69,011	69,011	18%
Operations	549,592	549,233	763,863	770,879	765,878	100%
Capital	55,955	71,731	65,531	-	32,500	0%
	<u>\$ 802,187</u>	<u>\$ 834,712</u>	<u>\$ 1,042,653</u>	<u>\$ 1,030,194</u>	<u>\$ 1,057,694</u>	<u>1%</u>

Parks budget includes:

- Salary and Benefits of:
 - Superintendent
 - Maintenance Workers (5)
- Capital Equipment needs of the department are included in the new fund: Roads and Public Safety Capital Impact Fund

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CITY OF BEAUFORT
NEXT YEAR BUDGET COMPARISON REPORT

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PROJECTION: 20173 FY 2017 ORIGINAL BUDGET WITH NEW FUND

FOR PERIOD 13

ACCOUNTS FOR:
General Fund

		2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 REQUEST	2017 RECOMMEND	PCT CHANGE
15503	PARKS						
15503	5000	PERSONNEL 155,195.11	153,210.46	153,210.46	.00	188,481.80	-100.0%
15503	5002	PERSONNEL OVERTIME 528.69	1,500.01	1,500.01	.00	1,823.34	-100.0%
15503	5014	RETIREMENT 16,853.42	16,631.38	16,631.38	.00	21,066.78	-100.0%
15503	5016	PRE-RETIREMENT LIFE INS 234.85	232.07	232.07	.00	285.44	-100.0%
15503	5020	FICA 9,074.91	8,908.22	8,908.22	.00	11,040.05	-100.0%
15503	5022	MEDICARE 2,122.36	2,083.38	2,083.38	.00	2,581.94	-100.0%
15503	5024	HEALTH INSURANCE 27,568.15	28,424.16	28,424.16	.00	31,233.36	-100.0%
15503	5026	GROUP LIFE 166.11	195.12	195.12	.00	216.00	-100.0%
15503	5028	DENTAL INSURANCE 1,753.68	1,822.32	1,822.32	.00	1,946.16	-100.0%
15503	5030	LONG-TERM DISABILITY 249.99	252.00	252.00	.00	640.85	-100.0%
15503	5032	WORKERS' COMPENSATION 7,087.23	9,351.00	9,351.00	6,582.00	6,582.00	-29.6%
15503	5038	UNIFORMS 3,231.89	5,000.00	5,000.00	6,000.00	6,000.00	20.0%
15503	5106	C0809 ENGINEERING .00	.00	.00	50,000.00	.00	.0%
15503	5234	FUEL OIL GREASE 10,388.10	12,500.00	12,500.00	12,500.00	12,500.00	.0%

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CITY OF BEAUFORT
NEXT YEAR BUDGET COMPARISON REPORT

P 2
bgnyrpts

PROJECTION: 20173 FY 2017 ORIGINAL BUDGET WITH NEW FUND

FOR PERIOD 13

ACCOUNTS FOR:
General Fund

		2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 REQUEST	2017 RECOMMEND	PCT CHANGE
15503	5248	MAINTENANCE FACILITIES 340,995.01	358,592.00	358,592.00	511,500.00	405,000.00	42.6%
15503	5252	MAINTENANCE TOOLS & EQUIP 6,598.72	12,000.00	12,000.00	10,000.00	10,000.00	-16.7%
15503	5254	MAINTENANCE MATERIALS 11,988.89	70,000.00	70,000.00	80,000.00	80,000.00	14.3%
15503	5256	MAINTENANCE VEHICLES 6,517.93	7,000.00	7,000.00	10,000.00	10,000.00	42.9%
15503	5257	MISCELLANEOUS .00	50,000.00	50,000.00	25,000.00	25,000.00	-50.0%
15503	5274	CAPITAL ACQUISITIONS 71,730.97	54,692.00	65,531.00	.00	32,500.00	-100.0%
15503	5276	SAFETY EQUIPMENT 1,064.03	2,000.00	2,000.00	3,000.00	3,000.00	50.0%
15503	5282	SUPPLIES NON OFFICE 2,867.27	8,550.00	8,550.00	8,550.00	8,550.00	.0%
15503	5292	TRAVEL TRAINING PER DIEM 639.00	3,500.00	3,500.00	4,000.00	4,000.00	14.3%
15503	5300	ELECTRICITY 15,093.06	15,000.00	15,000.00	15,000.00	15,000.00	.0%
15503	5302	WATER AND SEWER 17,312.57	26,000.00	26,000.00	26,000.00	26,000.00	.0%
15503	5402	EMPLOYEE BOND 39.46	60.00	60.00	50.00	50.00	-16.7%
15503	5406	INLAND MARINE 338.01	338.01	338.01	400.00	400.00	18.3%
15503	5408	MARINA 11,605.59	9,815.75	9,815.75	11,605.59	11,605.59	18.2%
15503	5412	PROPERTY 2,940.14	4,729.98	4,729.98	4,729.98	4,729.98	.0%

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CITY OF BEAUFORT
NEXT YEAR BUDGET COMPARISON REPORT

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PROJECTION: 20173 FY 2017 ORIGINAL BUDGET WITH NEW FUND

FOR PERIOD 13

ACCOUNTS FOR:
General Fund

		2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 REQUEST	2017 RECOMMEND	PCT CHANGE
15503	5416	TORT LIABILITY 1,170.00	1,170.00	1,170.00	1,170.00	1,170.00	.0%
15503	5418	VEHICLE 4,234.48	3,704.48	3,704.48	3,700.00	3,700.00	-.1%
15503	5506	CHAMBER OF COMMERCE 66,866.05	88,000.00	88,000.00	.00	72,620.00	-100.0%
15503	5516	MAIN STREET .00	24,200.00	24,200.00	.00	19,971.00	-100.0%
15503	5522	SOUTH SIDE PARK 19,867.73	25,000.00	52,351.90	40,000.00	40,000.00	-23.6%
15503	5602	NOTES - INTEREST 117,321.55	110,149.00	110,149.00	102,708.45	102,708.45	-6.8%
15503	5702	NOTES - PRINCIPAL 191,776.17	198,949.00	198,949.00	206,389.27	206,389.27	3.7%
TOTAL PARKS		1,125,421.12	1,313,560.34	1,351,751.24	1,138,885.29	1,366,792.01	%
TOTAL General Fund		1,125,421.12	1,313,560.34	1,351,751.24	1,138,885.29	1,366,792.01	%
TOTAL REVENUE		.00	.00	.00	.00	.00	.00 %
TOTAL EXPENSE		1,125,421.12	1,313,560.34	1,351,751.24	1,138,885.29	1,366,792.01	%
GRAND TOTAL		1,125,421.12	1,313,560.34	1,351,751.24	1,138,885.29	1,366,792.01	%

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Amounts included in the
Ordinance under Hospitality
Revenue Debt

PUBLIC WORKS TRAFFIC – RECOMMENDED EXPENDITURE BUDGET

Traffic	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 AMENDED BUDGET	FY 2017 RECOMMENDED BUDGET	FY 2017 ADOPTED BUDGET	Change %
Salary	\$ 103,156	\$ 63,883	\$ 82,297	\$ 86,697	\$ 86,697	100%
Benefits	28,808	24,621	38,705	37,607	37,607	-3%
Operations	47,238	59,923	52,184	53,739	52,739	100%
Capital	47,817	-	-	-	20,000	0%
	<u>\$ 227,019</u>	<u>\$ 148,427</u>	<u>\$ 173,185</u>	<u>\$ 178,042</u>	<u>\$ 197,042</u>	<u>14%</u>

Traffic budget includes:

- Salary and Benefits of:
 - Traffic Control/Maintenance Manager
 - Maintenance Technician
- Capital Equipment needs of the department are included in the new fund: Roads and Public Safety Capital Impact Fund

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CITY OF BEAUFORT
NEXT YEAR BUDGET COMPARISON REPORT

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PROJECTION: 20173 FY 2017 ORIGINAL BUDGET WITH NEW FUND

FOR PERIOD 13

ACCOUNTS FOR:
General Fund

		2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 REQUEST	2017 RECOMMEND	PCT CHANGE
15504	GF TRAFFIC						
15504	5000	PERSONNEL 61,785.44	81,273.92	81,273.92	.00	85,050.68	-100.0%
15504	5002	PERSONNEL OVERTIME 2,097.37	1,022.84	1,022.84	.00	1,645.98	-100.0%
15504	5014	RETIREMENT 6,893.95	8,846.91	8,846.91	.00	9,597.32	-100.0%
15504	5016	PRE-RETIREMENT LIFE INS 96.15	123.44	123.44	.00	130.04	-100.0%
15504	5020	FICA 3,646.16	4,527.00	4,527.00	.00	4,848.46	-100.0%
15504	5022	MEDICARE 852.72	1,058.74	1,058.74	.00	1,133.91	-100.0%
15504	5024	HEALTH INSURANCE 12,437.81	22,870.68	22,870.68	.00	20,585.76	-100.0%
15504	5026	GROUP LIFE 40.08	72.42	72.42	.00	72.00	-100.0%
15504	5028	DENTAL INSURANCE 622.37	1,079.52	1,079.52	.00	949.92	-100.0%
15504	5030	LONG-TERM DISABILITY 32.05	126.00	126.00	.00	289.17	-100.0%
15504	5032	WORKERS' COMPENSATION 20,063.44	4,316.00	4,316.00	5,072.00	5,072.00	17.5%
15504	5038	UNIFORMS 1,210.31	1,800.00	1,800.00	1,800.00	1,800.00	.0%
15504	5102	CONTRACTUAL SERVICES 1,648.79	5,000.00	5,000.00	2,500.00	2,500.00	-50.0%
15504	5234	FUEL OIL GREASE 4,342.89	6,500.00	6,500.00	4,000.00	4,000.00	-38.5%

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CITY OF BEAUFORT
NEXT YEAR BUDGET COMPARISON REPORT

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bgnyrpts

PROJECTION: 20173 FY 2017 ORIGINAL BUDGET WITH NEW FUND

FOR PERIOD 13

ACCOUNTS FOR:
General Fund

		2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 REQUEST	2017 RECOMMEND	PCT CHANGE
15504	5252	MAINTENANCE TOOLS & EQUIP 1,457.74	1,500.00	1,500.00	1,500.00	1,500.00	.0%
15504	5256	MAINTENANCE VEHICLES 3,870.20	4,000.00	4,000.00	6,500.00	6,500.00	62.5%
15504	5274	CAPITAL ACQUISITIONS .00	.00	.00	.00	20,000.00	.0%
15504	5276	SAFETY EQUIPMENT 2,032.54	2,000.00	2,000.00	2,000.00	1,000.00	.0%
15504	5278	SIGNS 1,894.52	2,000.00	2,000.00	3,000.00	3,000.00	50.0%
15504	5282	SUPPLIES NON OFFICE 2,690.18	4,200.00	4,200.00	3,000.00	3,000.00	-28.6%
15504	5292	TRAVEL TRAINING PER DIEM 1,261.29	3,000.00	3,000.00	4,000.00	4,000.00	33.3%
15504	5300	ELECTRICITY 17,034.03	15,000.00	15,000.00	17,500.00	17,500.00	16.7%
15504	5402	EMPLOYEE BOND 15.78	16.00	16.00	15.00	15.00	-6.3%
15504	5416	TORT LIABILITY 468.00	468.00	468.00	468.00	468.00	.0%
15504	5418	VEHICLE 1,909.33	2,383.68	2,383.68	2,383.68	2,383.68	.0%
	TOTAL GF TRAFFIC	148,403.14	173,185.15	173,185.15	53,738.68	197,041.92	%
	TOTAL General Fund	148,403.14	173,185.15	173,185.15	53,738.68	197,041.92	%
	TOTAL REVENUE	.00	.00	.00	.00	.00	%
	TOTAL EXPENSE	148,403.14	173,185.15	173,185.15	53,738.68	197,041.92	%
	GRAND TOTAL	148,403.14	173,185.15	173,185.15	53,738.68	197,041.92	%

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PUBLIC WORKS VEHICLE MAINTENANCE – RECOMMENDED EXPENDITURE BUDGET

<u>Vehicles</u>	<u>FY 2014 ACTUAL</u>	<u>FY 2015 ACTUAL</u>	<u>FY 2016 AMENDED BUDGET</u>	<u>FY 2017 RECOMMENDED BUDGET</u>	<u>FY 2017 ADOPTED BUDGET</u>	<u>Change %</u>
Salary	\$ 35,441	\$ 39,419	\$ 37,667	\$ 37,391	\$ 37,391	100%
Benefits	11,300	11,847	12,197	12,031	12,031	-1%
Operations	23,633	26,384	26,988	31,010	31,010	100%
Capital	1,371	9,774	-	-	-	0%
	<u>\$ 71,745</u>	<u>\$ 87,423</u>	<u>\$ 76,853</u>	<u>\$ 80,433</u>	<u>\$ 80,433</u>	<u>5%</u>

Vehicles budget includes:

- Salary and Benefits of:
 - Auto Mechanic

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CITY OF BEAUFORT
NEXT YEAR BUDGET COMPARISON REPORT

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PROJECTION: 20173 FY 2017 ORIGINAL BUDGET WITH NEW FUND

FOR PERIOD 13

ACCOUNTS FOR:
General Fund

		2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 REQUEST	2017 RECOMMEND	PCT CHANGE
15505	GF VECHICLE						
15505	5000	PERSONNEL 39,418.83	37,666.74	37,666.74	.00	36,885.94	-100.0%
15505	5002	PERSONNEL OVERTIME .00	.00	.00	.00	505.41	.0%
15505	5014	RETIREMENT 4,185.81	4,049.17	4,049.17	.00	4,139.22	-100.0%
15505	5016	PRE-RETIREMENT LIFE INS 58.24	56.50	56.50	.00	56.09	-100.0%
15505	5020	FICA 2,339.97	2,206.57	2,206.57	.00	2,228.86	-100.0%
15505	5022	MEDICARE 547.22	516.05	516.05	.00	521.26	-100.0%
15505	5024	HEALTH INSURANCE 4,263.51	4,858.44	4,858.44	.00	4,630.20	-100.0%
15505	5026	GROUP LIFE 56.07	64.08	64.08	.00	36.00	-100.0%
15505	5028	DENTAL INSURANCE 280.56	320.64	320.64	.00	294.24	-100.0%
15505	5030	LONG-TERM DISABILITY 115.52	126.00	126.00	.00	125.41	-100.0%
15505	5032	WORKERS' COMPENSATION 1,506.79	1,645.00	1,645.00	1,667.00	1,667.00	1.3%
15505	5038	UNIFORMS 776.86	1,000.00	1,000.00	1,000.00	1,000.00	.0%
15505	5234	FUEL OIL GREASE 4,880.11	4,000.00	4,000.00	3,000.00	3,000.00	-25.0%
15505	5252	MAINTENANCE TOOLS & EQUIP 229.58	1,000.00	1,000.00	1,000.00	1,000.00	.0%

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CITY OF BEAUFORT
NEXT YEAR BUDGET COMPARISON REPORT

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bgnyrpts

PROJECTION: 20173 FY 2017 ORIGINAL BUDGET WITH NEW FUND

FOR PERIOD 13

ACCOUNTS FOR:
General Fund

		2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 REQUEST	2017 RECOMMEND	PCT CHANGE
15505	5256	MAINTENANCE VEHICLES 720.38	3,000.00	3,000.00	5,000.00	5,000.00	66.7%
15505	5282	SUPPLIES NON OFFICE 4,227.82	2,500.00	2,500.00	5,500.00	5,500.00	120.0%
15505	5300	ELECTRICITY 13,200.93	13,000.00	13,000.00	13,000.00	13,000.00	.0%
15505	5402	EMPLOYEE BOND 7.89	9.00	9.00	9.00	9.00	.0%
15505	5416	TORT LIABILITY 234.00	235.00	235.00	235.00	235.00	.0%
15505	5418	VEHICLE 599.43	599.43	599.43	599.43	599.43	.0%
	TOTAL GF VECHICLE	77,649.52	76,852.62	76,852.62	31,010.43	80,433.06	%
	TOTAL General Fund	77,649.52	76,852.62	76,852.62	31,010.43	80,433.06	%
	TOTAL REVENUE	.00	.00	.00	.00	.00	.00 %
	TOTAL EXPENSE	77,649.52	76,852.62	76,852.62	31,010.43	80,433.06	%
	GRAND TOTAL	77,649.52	76,852.62	76,852.62	31,010.43	80,433.06	%

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PUBLIC WORKS FACILITIES MAINTENANCE – RECOMMENDED EXPENDITURE BUDGET

<u>Facilities Maintenance</u>	<u>FY 2014 ACTUAL</u>	<u>FY 2015 ACTUAL</u>	<u>FY 2016 AMENDED BUDGET</u>	<u>FY 2017 RECOMMENDED BUDGET</u>	<u>FY 2017 ADOPTED BUDGET</u>	<u>Change %</u>
Salary	\$ -	\$ 86,511	\$ 84,935	\$ 124,211	\$ 116,218	37%
Benefits	-	19,085	19,214	29,494	37,327	100%
Operations	-	339,703	472,518	652,152	547,152	0%
	<u>\$ -</u>	<u>\$ 445,299</u>	<u>\$ 576,668</u>	<u>\$ 805,857</u>	<u>\$ 700,697</u>	<u>22%</u>

Facilities Maintenance budget includes:

- Salary and Benefits of:
 - Facilities Maintenance Supervisor
 - Custodian Supervisor
 - Custodians (3)

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CITY OF BEAUFORT
NEXT YEAR BUDGET COMPARISON REPORT

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PROJECTION: 20173 FY 2017 ORIGINAL BUDGET WITH NEW FUND

FOR PERIOD 13

ACCOUNTS FOR:
General Fund

		2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 REQUEST	2017 RECOMMEND	PCT CHANGE
15506	FACILITIES MAINTENANCE						
15506	5000 PERSONNEL	56,272.99	83,957.96	83,957.96	.00	116,217.91	-100.0%
15506	5014 RETIREMENT	6,049.29	7,345.18	7,345.18	.00	11,837.96	-100.0%
15506	5016 PRE-RETIREMENT LIFE INS	84.48	104.15	104.15	.00	164.64	-100.0%
15506	5018 RETIREMENT ACCIDENTAL DEATH	.00	18.00	18.00	.00	51.22	-100.0%
15506	5020 FICA	3,370.11	5,144.58	5,144.58	.00	6,775.31	-100.0%
15506	5022 MEDICARE	788.13	1,203.17	1,203.17	.00	1,584.55	-100.0%
15506	5024 HEALTH INSURANCE	4,850.83	4,858.44	4,858.44	.00	15,459.66	-100.0%
15506	5026 GROUP LIFE	86.46	94.32	94.32	.00	108.00	-100.0%
15506	5028 DENTAL INSURANCE	318.44	320.64	320.64	.00	1,063.44	-100.0%
15506	5030 LONG-TERM DISABILITY	115.50	126.00	126.00	.00	281.91	-100.0%
15506	5032 WORKERS' COMPENSATION	.00	6,888.00	6,888.00	2,168.00	2,168.00	-68.5%
15506	5038 UNIFORMS	.00	550.00	550.00	550.00	550.00	.0%
15506	5038 M1002 UNIFORMS	.00	200.00	200.00	200.00	200.00	.0%
15506	5038 M1003 UNIFORMS	.00	200.00	200.00	200.00	200.00	.0%

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CITY OF BEAUFORT
NEXT YEAR BUDGET COMPARISON REPORT

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bgnyrpts

PROJECTION: 20173 FY 2017 ORIGINAL BUDGET WITH NEW FUND

FOR PERIOD 13

ACCOUNTS FOR:
General Fund

		2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 REQUEST	2017 RECOMMEND	PCT CHANGE
15506	5102	CONTRACTUAL SERVICES .00	.00	.00	195,000.00	50,000.00	.0%
15506	5102	M1001 CONTRACTUAL SERVICES .00	5,000.00	5,000.00	197,500.00	.00	3850.0%
15506	5102	M1002 CONTRACTUAL SERVICES 9,902.87	23,600.00	23,600.00	23,600.00	23,600.00	.0%
15506	5102	M1003 CONTRACTUAL SERVICES 15,928.84	24,867.00	24,867.00	24,867.00	24,867.00	.0%
15506	5102	M1006 CONTRACTUAL SERVICES .00	5,000.00	5,000.00	77,500.00	.00	1450.0%
15506	5202	M1002 ALARM SYSTEM 4,927.50	13,700.00	14,414.00	13,700.00	13,700.00	-5.0%
15506	5202	M1003 ALARM SYSTEM 24,480.05	19,450.00	19,450.00	19,450.00	19,450.00	.0%
15506	5234	FUEL OIL GREASE .00	4,000.00	4,000.00	2,500.00	2,500.00	-37.5%
15506	5234	M1003 FUEL OIL GREASE .00	1,000.00	1,000.00	1,000.00	1,000.00	.0%
15506	5245	M1001 MAINTENANCE-ELEVATOR 150.00	1,500.00	1,500.00	1,500.00	1,500.00	.0%
15506	5245	M1002 MAINTENANCE-ELEVATOR 4,618.40	2,300.00	2,300.00	5,100.00	5,100.00	121.7%
15506	5245	M1003 MAINTENANCE-ELEVATOR 8,503.11	4,400.00	4,400.00	7,200.00	7,200.00	63.6%
15506	5247	MAINTENANCE-HVAC .00	.00	.00	38,000.00	38,000.00	.0%
15506	5247	M1001 MAINTENANCE-HVAC 24.00	6,000.00	6,000.00	5,000.00	5,000.00	-16.7%
15506	5247	M1002 MAINTENANCE-HVAC 3,875.84	16,776.00	16,776.00	16,776.00	16,776.00	.0%

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CITY OF BEAUFORT
NEXT YEAR BUDGET COMPARISON REPORT

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bgnyrpts

PROJECTION: 20173 FY 2017 ORIGINAL BUDGET WITH NEW FUND

FOR PERIOD 13

ACCOUNTS FOR:
General Fund

			2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 REQUEST	2017 RECOMMEND	PCT CHANGE
15506	5247	M1003 MAINTENANCE-HVAC	10,104.87	18,696.00	21,563.00	20,696.00	20,696.00	-4.0%
15506	5247	M1006 MAINTENANCE-HVAC	.00	10,000.00	10,000.00	10,000.00	10,000.00	.0%
15506	5252	MAINTENANCE TOOLS & EQUIP	.00	1,000.00	1,000.00	1,000.00	1,000.00	.0%
15506	5252	M1001 MAINTENANCE TOOLS & EQUIP	.00	1,000.00	1,000.00	1,000.00	1,000.00	.0%
15506	5252	M1002 MAINTENANCE TOOLS & EQUIP	1,157.50	1,000.00	1,000.00	1,000.00	1,000.00	.0%
15506	5252	M1003 MAINTENANCE TOOLS & EQUIP	7,031.62	1,000.00	1,000.00	1,000.00	1,000.00	.0%
15506	5252	M1006 MAINTENANCE TOOLS & EQUIP	.00	1,000.00	1,000.00	1,000.00	1,000.00	.0%
15506	5254	MAINTENANCE MATERIALS	.00	.00	.00	4,000.00	4,000.00	.0%
15506	5254	M1001 MAINTENANCE MATERIALS	442.82	2,000.00	2,000.00	1,000.00	1,000.00	-50.0%
15506	5254	M1002 MAINTENANCE MATERIALS	.00	3,000.00	3,000.00	1,000.00	1,000.00	-66.7%
15506	5254	M1003 MAINTENANCE MATERIALS	.00	3,000.00	3,000.00	1,000.00	1,000.00	-66.7%
15506	5254	M1006 MAINTENANCE MATERIALS	.00	2,000.00	2,000.00	1,000.00	1,000.00	-50.0%
15506	5255	MAINTENANCE-GROUNDS	.00	.00	.00	10,220.00	10,220.00	.0%
15506	5256	MAINTENANCE VEHICLES	.00	2,500.00	2,500.00	3,000.00	3,000.00	20.0%
15506	5257	MISCELLANEOUS	.00	500.00	500.00	1,500.00	1,500.00	200.0%

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CITY OF BEAUFORT
NEXT YEAR BUDGET COMPARISON REPORT

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PROJECTION: 20173 FY 2017 ORIGINAL BUDGET WITH NEW FUND

FOR PERIOD 13

ACCOUNTS FOR:
General Fund

			2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 REQUEST	2017 RECOMMEND	PCT CHANGE
15506	5257	M1001 MISCELLANEOUS	.00	500.00	500.00	250.00	250.00	-50.0%
15506	5257	M1002 MISCELLANEOUS	1,286.66	500.00	500.00	250.00	250.00	-50.0%
15506	5257	M1003 MISCELLANEOUS	2,341.50	500.00	500.00	250.00	250.00	-50.0%
15506	5257	M1006 MISCELLANEOUS	.00	500.00	500.00	250.00	250.00	-50.0%
15506	5259	PEST CONTROL	.00	1,500.00	1,500.00	2,300.00	2,300.00	53.3%
15506	5259	M1002 PEST CONTROL	1,250.00	1,800.00	1,800.00	1,800.00	1,800.00	.0%
15506	5259	M1003 PEST CONTROL	850.00	1,800.00	1,800.00	1,800.00	1,800.00	.0%
15506	5276	SAFETY EQUIPMENT	.00	250.00	250.00	250.00	250.00	.0%
15506	5276	M1002 SAFETY EQUIPMENT	.00	1,200.00	1,200.00	1,500.00	1,500.00	25.0%
15506	5276	M1003 SAFETY EQUIPMENT	.00	2,160.00	2,160.00	2,500.00	2,500.00	15.7%
15506	5278	M1002 SIGNS	.00	500.00	500.00	500.00	500.00	.0%
15506	5278	M1003 SIGNS	.00	500.00	500.00	500.00	500.00	.0%
15506	5281	M1002 SUPPLIES-JANITORIAL	5,400.83	10,000.00	10,000.00	10,000.00	10,000.00	.0%
15506	5281	M1003 SUPPLIES-JANITORIAL	7,475.76	10,000.00	10,000.00	10,000.00	10,000.00	.0%
15506	5282	SUPPLIES NON OFFICE	.00	300.00	300.00	150.00	150.00	-50.0%

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CITY OF BEAUFORT
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PROJECTION: 20173 FY 2017 ORIGINAL BUDGET WITH NEW FUND

FOR PERIOD 13

ACCOUNTS FOR:
General Fund

			2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 REQUEST	2017 RECOMMEND	PCT CHANGE
15506	5282	M1002 SUPPLIES NON OFFICE	2,650.16	500.00	500.00	500.00	500.00	.0%
15506	5282	M1003 SUPPLIES NON OFFICE	1,965.72	500.00	500.00	500.00	500.00	.0%
15506	5291	TRAVEL	.00	2,500.00	2,500.00	1,500.00	1,500.00	-40.0%
15506	5300	ELECTRICITY	.00	.00	.00	18,000.00	18,000.00	.0%
15506	5300	M1002 ELECTRICITY	62,769.23	66,000.00	66,000.00	66,000.00	66,000.00	.0%
15506	5300	M1003 ELECTRICITY	136,389.86	153,300.00	153,300.00	153,300.00	153,300.00	.0%
15506	5302	WATER AND SEWER	.00	.00	.00	1,200.00	1,200.00	.0%
15506	5302	M1002 WATER AND SEWER	701.94	1,200.00	1,200.00	1,200.00	1,200.00	.0%
15506	5302	M1003 WATER AND SEWER	1,798.99	1,800.00	1,800.00	1,800.00	1,800.00	.0%
15506	5418	VEHICLE	.00	.00	.00	625.00	625.00	.0%
TOTAL FACILITIES MAINTENANCE			387,964.30	543,109.44	546,690.44	967,152.00	700,696.60	%
TOTAL General Fund			387,964.30	543,109.44	546,690.44	967,152.00	700,696.60	%
TOTAL REVENUE			.00	.00	.00	.00	.00	%
TOTAL EXPENSE			387,964.30	543,109.44	546,690.44	967,152.00	700,696.60	%
GRAND TOTAL			387,964.30	543,109.44	546,690.44	967,152.00	700,696.60	%

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PUBLIC WORKS STORMWATER – RECOMMENDED EXPENDITURE BUDGET

Stormwater	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 AMENDED BUDGET	FY 2017 RECOMMENDED BUDGET	FY 2017 ADOPTED BUDGET	Change %
Salary	\$ 183,637	\$ 190,807	\$ 184,254	\$ 168,379	\$ 151,552	100%
Benefits	61,011	60,790	60,404	63,089	53,657	100%
Operations	286,382	290,886	465,706	352,353	352,354	-24%
Capital	159,201	3,667	106,261	15,000	15,000	100%
Transfers Out	415,714	265,542	-	243,120	243,120	0%
	\$ 1,105,944	\$ 811,691	\$ 816,626	\$ 841,941	\$ 815,682	0%

Stormwater budget includes:

- Salary and Benefits of:
 - Stormwater Superintendent
 - Equipment Operator
 - Drivers (2)
 - Public Service Technician

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CITY OF BEAUFORT
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PROJECTION: 20173 FY 2017 ORIGINAL BUDGET WITH NEW FUND

FOR PERIOD 13

ACCOUNTS FOR:
General Fund

		2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 REQUEST	2017 RECOMMEND	PCT CHANGE
15530	GF STORM WATER						
15530	5000 PERSONNEL	190,371.00	182,754.27	182,754.27	.00	150,300.28	-100.0%
15530	5002 PERSONNEL OVERTIME	435.82	1,500.00	1,500.00	.00	1,251.31	-100.0%
15530	5014 RETIREMENT	20,561.78	19,807.34	19,807.34	.00	16,776.77	-100.0%
15530	5016 PRE-RETIREMENT LIFE INS	286.67	276.38	276.38	.00	227.33	-100.0%
15530	5020 FICA	11,307.06	10,816.38	10,816.38	.00	8,750.02	-100.0%
15530	5022 MEDICARE	2,644.29	2,529.64	2,529.64	.00	2,046.38	-100.0%
15530	5024 HEALTH INSURANCE	23,759.39	24,627.66	24,627.66	.00	23,513.70	-100.0%
15530	5026 GROUP LIFE	230.52	268.20	268.20	.00	180.00	-100.0%
15530	5028 DENTAL INSURANCE	1,689.75	1,763.52	1,763.52	.00	1,651.92	-100.0%
15530	5030 LONG-TERM DISABILITY	310.38	315.00	315.00	.00	511.01	-100.0%
15530	5032 WORKERS' COMPENSATION	9,800.91	13,446.00	13,446.00	10,145.00	10,145.00	-24.6%
15530	5038 UNIFORMS	4,274.87	4,200.00	4,200.00	4,200.00	4,200.00	.0%
15530	5102 CONTRACTUAL SERVICES	154,209.82	227,940.00	227,940.00	137,557.40	132,557.40	-39.7%
15530	5106 ENGINEERING	5,272.97	17,000.00	18,330.00	50,000.00	25,000.00	172.8%

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CITY OF BEAUFORT
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PROJECTION: 20173 FY 2017 ORIGINAL BUDGET WITH NEW FUND

FOR PERIOD 13

ACCOUNTS FOR:
General Fund

		2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 REQUEST	2017 RECOMMEND	PCT CHANGE
15530	5234	FUEL OIL GREASE 9,233.98	15,000.00	15,000.00	12,000.00	12,000.00	-20.0%
15530	5248	MAINTENANCE FACILITIES 6,718.77	25,000.00	25,000.00	35,000.00	25,000.00	40.0%
15530	5250	MAINTENANCE HEAVY EQUIP 20,511.94	25,000.00	25,000.00	45,000.00	35,000.00	80.0%
15530	5252	MAINTENANCE TOOLS & EQUIP 276.24	1,000.00	1,000.00	1,000.00	1,000.00	.0%
15530	5254	MAINTENANCE MATERIALS 1,862.40	5,000.00	5,000.00	5,000.00	5,000.00	.0%
15530	5256	MAINTENANCE VEHICLES 4,446.45	5,000.00	5,000.00	5,000.00	5,000.00	.0%
15530	5257	MISCELLANEOUS 21,860.03	80,240.00	80,240.00	81,951.00	34,251.00	2.1%
15530	5274	CAPITAL ACQUISITIONS .00	105,221.00	105,221.00	15,000.00	15,000.00	-85.7%
15530	5276	SAFETY EQUIPMENT 789.63	750.00	750.00	1,500.00	1,500.00	100.0%
15530	5282	SUPPLIES NON OFFICE 4,119.38	5,000.00	5,000.00	3,000.00	3,000.00	-40.0%
15530	5302	WATER AND SEWER 41,202.81	32,000.00	32,000.00	33,700.00	33,700.00	5.3%
15530	5402	EMPLOYEE BOND 43.43	50.00	50.00	50.00	50.00	.0%
15530	5406	INLAND MARINE 2,032.16	2,032.16	2,032.16	2,032.16	2,032.16	.0%
15530	5416	TORT LIABILITY 1,170.00	1,170.00	1,170.00	1,170.00	1,170.00	.0%
15530	5418	VEHICLE 3,059.72	4,548.00	4,548.00	4,548.00	4,548.00	.0%

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NEXT YEAR BUDGET COMPARISON REPORT

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PROJECTION: 20173 FY 2017 ORIGINAL BUDGET WITH NEW FUND

FOR PERIOD 13

ACCOUNTS FOR:
General Fund

		2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 REQUEST	2017 RECOMMEND	PCT CHANGE
15530	5449	BID PUBLICATION .00	.00	.00	1,200.00	1,200.00	.0%
15530	5450	SURVEY COSTS .00	.00	.00	20,000.00	16,000.00	.0%
15530	5800	TRANSFER .00	.00	.00	.00	243,120.00	.0%
TOTAL GF STORM WATER		542,482.17	814,255.55	815,585.55	469,053.56	815,682.28	%
TOTAL General Fund		542,482.17	814,255.55	815,585.55	469,053.56	815,682.28	%
TOTAL REVENUE		.00	.00	.00	.00	.00	.00 %
TOTAL EXPENSE		542,482.17	814,255.55	815,585.55	469,053.56	815,682.28	%
GRAND TOTAL		542,482.17	814,255.55	815,585.55	469,053.56	815,682.28	%

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PUBLIC WORKS SOLID WASTE – RECOMMENDED EXPENDITURE BUDGET

	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 AMENDED BUDGET	FY 2017 RECOMMENDED BUDGET	FY 2017 ADOPTED BUDGET	Change %
Solid Waste						
Salary	\$ 709	\$ -	\$ -	\$ -	\$ -	0%
Benefits	196	-	-	-	-	0%
Operations	<u>710,997</u>	<u>725,369</u>	<u>765,464</u>	<u>733,861</u>	<u>733,861</u>	<u>0%</u>
	<u>\$ 711,902</u>	<u>\$ 725,369</u>	<u>\$ 765,464</u>	<u>\$ 733,861</u>	<u>\$ 733,861</u>	<u>-4%</u>

Solid Waste budget includes:

- Solid Waste Contract with outsourced service provider.
- Cost only includes residential refuse collection activity.

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CITY OF BEAUFORT
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PROJECTION: 20173 FY 2017 ORIGINAL BUDGET WITH NEW FUND

FOR PERIOD 13

ACCOUNTS FOR:
General Fund

		2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 REQUEST	2017 RECOMMEND	PCT CHANGE
15551	SOLID WASTE						
15551	5102	CONTRACTUAL SERVICES 722,765.69	733,037.12	733,037.12	716,434.52	716,434.52	-2.3%
15551	5234	FUEL OIL GREASE 243.33	500.00	500.00	500.00	500.00	.0%
15551	5256	MAINTENANCE VEHICLES 902.99	1,000.00	1,000.00	1,000.00	1,000.00	.0%
15551	5294	TIPPING FEES .00	30,000.00	30,000.00	15,000.00	15,000.00	-50.0%
15551	5418	VEHICLE 1,456.83	926.83	926.83	926.83	926.83	.0%
	TOTAL SOLID WASTE	725,368.84	765,463.95	765,463.95	733,861.35	733,861.35	%
	TOTAL General Fund	725,368.84	765,463.95	765,463.95	733,861.35	733,861.35	%
	TOTAL REVENUE	.00	.00	.00	.00	.00	.00 %
	TOTAL EXPENSE	725,368.84	765,463.95	765,463.95	733,861.35	733,861.35	%
	GRAND TOTAL	725,368.84	765,463.95	765,463.95	733,861.35	733,861.35	%

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GENERAL FUND DEBT – RECOMMENDED EXPENDITURE BUDGET

Debt	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 AMENDED BUDGET	FY 2017 RECOMMENDED BUDGET	FY 2017 ADOPTED BUDGET	Change %
General Obligation Debt	\$ 1,362,224	\$ 1,366,518	\$ 1,364,831	\$ 1,299,690	\$ 1,299,690	100%
Hospitality Revenue Debt	309,098	309,098	309,098	309,098	309,098	0%
	<u>\$ 1,671,322</u>	<u>\$ 1,675,615</u>	<u>\$ 1,673,929</u>	<u>\$ 1,608,788</u>	<u>\$ 1,608,788</u>	<u>-4%</u>

Debt budget includes:

- Debt payments of principle and interest on the City's Hospitality Revenue Bond and General Obligation Bond funding.

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PROJECTION: 20173 FY 2017 ORIGINAL BUDGET WITH NEW FUND

FOR PERIOD 13

ACCOUNTS FOR:
General Fund

		2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 REQUEST	2017 RECOMMEND	PCT CHANGE
15802	GF INTEREST						
15802	5600	LOANS 830,000.00	855,000.00	855,000.00	925,000.00	925,000.00	8.2%
15802	5602	NOTES - INTEREST 536,517.51	509,831.00	509,831.00	374,690.00	374,690.00	-26.5%
	TOTAL GF INTEREST	1,366,517.51	1,364,831.00	1,364,831.00	1,299,690.00	1,299,690.00	%
	TOTAL General Fund	1,366,517.51	1,364,831.00	1,364,831.00	1,299,690.00	1,299,690.00	%
	TOTAL REVENUE	.00	.00	.00	.00	.00	.00 %
	TOTAL EXPENSE	1,366,517.51	1,364,831.00	1,364,831.00	1,299,690.00	1,299,690.00	%
	GRAND TOTAL	1,366,517.51	1,364,831.00	1,364,831.00	1,299,690.00	1,299,690.00	%

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STATE ACCOMMODATIONS FUND

MISSION STATEMENT

The State Accommodations Fund was created to account for the 2% State Accommodation sales tax from transient room rentals. The expenditures in the fund are restricted to tourist related activities as stipulated by State Law.

RECENT PERFORMANCE ACCOMPLISHMENTS

Utilized fund balance carried forward from prior years in support of tourist related expenditures.

Awarded \$533,624 of tourism related grants for programs or events that enhance and support tourist related activities.

Of this amount:

- \$146,325 was awarded for police salaries and benefits,
- \$35,000 was awarded for security camera's in the downtown area,
- \$75,000 was awarded for renovations to the USCB theatre,
- \$20,000 was awarded for maintenance of the Spanish Trail,
- And the balance of \$247,299 was awarded for tourism related events and marketing.

KEY GOALS AND NEW INITIATIVES FOR FISCAL YEAR 2017

- Annual Tourism to Beaufort/Port Royal was estimated at 265,641 travelers based on a 2014 study conducted by the University of South Carolina Beaufort, Lowcountry and Resort Islands Tourism Institute. This represents a 21:1 ratio of tourists to the resident population.
- Continue to allocate a portion of the Salaries and Benefits of the Police Department in support of tourism related activities affecting the City.
 - The percentage allocated is 2.59% of the Police Departments Salary and Benefits

STATE ACCOMMODATIONS FUND RECOMMENDED BUDGET

	<u>FY 2014 Actual</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Revised Budget</u>	<u>FY 2017 Recommended Budget</u>	<u>FY 2017 Adopted Budget</u>
<i>Revenues</i>					
State Accommodations Revenue	\$ 368,493	\$ 397,239	\$ 381,000	\$ 425,000	\$ 486,667
<i>Expenditures</i>					
Personnel	\$ -	\$ -	\$ 98,346	\$ 74,821	\$ 74,821
Benefits	-	-	47,979	34,911	34,911
Designated Marketing Organization	103,048	111,672	106,800	138,500	138,500
Tourism Grants	156,686	240,460	185,952	190,351	190,351
Transfers	42,174	43,612	37,460	48,084	48,084
Total Expenditures	\$ 301,908	\$ 395,744	\$ 476,537	\$ 486,667	\$ 486,667

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CITY OF BEAUFORT
NEXT YEAR BUDGET COMPARISON REPORT

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PROJECTION: 20173 FY 2017 ORIGINAL BUDGET WITH NEW FUND

FOR PERIOD 13

ACCOUNTS FOR:
Accommodations

		2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 REQUEST	2017 RECOMMEND	PCT CHANGE
20000	ACCOMODATION						
20000	5506	CHAMBER OF COMMERCE 111,671.72	253,125.00	106,800.00	106,800.00	138,500.10	.0%
20000	5524	TOURISM DEV AD COMMT. 240,460.18	.00	332,277.00	.00	190,351.44	-100.0%
20000	5800	TRANSFER 43,611.95	37,460.00	37,460.00	.00	48,083.35	-100.0%
	TOTAL ACCOMODATION	395,743.85	290,585.00	476,537.00	106,800.00	376,934.89	%

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CITY OF BEAUFORT
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PROJECTION: 20173 FY 2017 ORIGINAL BUDGET WITH NEW FUND

FOR PERIOD 13

ACCOUNTS FOR:
Accommodations

		2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 REQUEST	2017 RECOMMEND	PCT CHANGE
200001	ACCOMMODATIONS						
200001	4024 STATE ACCOMMODATIONS TAX	-397,239.06	-381,000.00	-381,000.00	-425,000.00	-486,667.00	11.5%
	TOTAL ACCOMMODATIONS	-397,239.06	-381,000.00	-381,000.00	-425,000.00	-486,667.00	%

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NEXT YEAR BUDGET COMPARISON REPORT

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PROJECTION: 20173 FY 2017 ORIGINAL BUDGET WITH NEW FUND

FOR PERIOD 13

ACCOUNTS FOR:
Accommodations

		2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 REQUEST	2017 RECOMMEND	PCT CHANGE
20401	POLICE FOR DOWNTOWN PARK						
20401	5000 PERSONNEL	.00	.00	98,346.00	.00	72,678.97	-100.0%
20401	5002 PERSONNEL OVERTIME	.00	.00	.00	.00	2,142.18	.0%
20401	5014 RETIREMENT	.00	.00	14,398.00	.00	11,053.77	-100.0%
20401	5016 PRE-RETIREMENT LIFE INS	.00	.00	216.00	.00	163.27	-100.0%
20401	5018 RETIREMENT ACCIDENTAL DEATH	.00	.00	216.00	.00	163.27	-100.0%
20401	5020 FICA	.00	.00	5,894.00	.00	4,537.77	-100.0%
20401	5022 MEDICARE	.00	.00	1,378.00	.00	1,061.25	-100.0%
20401	5024 HEALTH INSURANCE	.00	.00	24,478.00	.00	16,969.17	-100.0%
20401	5026 GROUP LIFE	.00	.00	73.00	.00	50.40	-100.0%
20401	5028 DENTAL INSURANCE	.00	.00	957.00	.00	664.94	-100.0%
20401	5030 LONG-TERM DISABILITY	.00	.00	369.00	.00	247.11	-100.0%
	TOTAL POLICE FOR DOWNTOWN PA	.00	.00	146,325.00	.00	109,732.10	%
	TOTAL Accommodations	-1,495.21	-90,415.00	241,862.00	-318,200.00	-.01	%
	TOTAL REVENUE	-397,239.06	-381,000.00	-381,000.00	-425,000.00	-486,667.00	%
	TOTAL EXPENSE	395,743.85	290,585.00	622,862.00	106,800.00	486,666.99	%
	GRAND TOTAL	-1,495.21	-90,415.00	241,862.00	-318,200.00	-.01	%

REDEVELOPMENT FUND

MISSION STATEMENT

The Redevelopment Fund was created to account for activity in support of redevelopment initiatives.

RECENT PERFORMANCE ACCOMPLISHMENTS

- Hired a grant writer and support person for the Redevelopment Commission
 - 6 grants totaling \$1,123,021 (of which \$102,404 is matching funds) have been applied for during fiscal year 2016.
 - 2 grant totaling \$5,000 have been awarded to date during fiscal year 2016. The City was awarded a \$217,724 Assistance to Firefighter grant that will be expended in FY 2017. We should hear on the award of 2 additional grants before the end of the fiscal year and the remaining grants will be awarded before September 2016.
- Redevelopment Commission was reorganized to include all of City Council and 4 representatives from the Community.
- Enhanced Parking Management – Assigned in City Parking Manager and Development and award of Parking Facility consultant
 - Increased number of monthly parkers
 - Changed enforcement times
 - Consistent enforcement
 - Restructured the time zones
 - Installed new parking meters
 - New discounted employee lot at 500 Carteret Street
 - Revenues are trending upward

RECENT GOALS UNABLE TO ACHIEVE DUE TO BUDGET OR STAFFING CONSTRAINTS

- Funding of economic development person (restricted staffing)
- Revenues are insufficient to construct or expand parking to meet demands.

CURRENT PERFORMANCE INITIATIVES

- More active Redevelopment Commission:
 - Infill
 - Annexation
 - Economic development and new business opportunities
 - Enhanced private public partnerships
- Purchase of 500 Carteret Street as a intermediate parking needs solution.
- Increased net parking revenue through consistent policies and procedures.
- Activated Parking Advisory Committee and are meeting on a regular basis.

KEY GOALS AND NEW INITIATIVES FOR FISCAL YEAR 2017

- Redevelopment
 - Continued economic development to enhance the job market with higher wages
 - Active infill program in the Northwest Quadrant
 - Oversight of Boundary Street Development plan
- Parking Management
 - Recommended rates for on discounted employee lot
 - Considered the extension of meters north of Craven Street
 - Signage Program
 - Residential Parking Permits
 - Reconfiguration of Marina Lot
 - Public & Merchant education program

BUDGET NEEDED TO HELP ACHIEVE FISCAL YEAR 2017 GOALS AND INITIATIVES

- 20% of the salary and benefits of the Municipal Court Administrator for oversight and supervision of the parking management system.
- An allocable portion of the police department salaries and benefits in support of redevelopment and economic initiatives.

REDEVELOPMENT FUND RECOMMENDED BUDGET

	FY 2014 Actual	FY 2015 Actual	FY 2016 Revised Budget	FY 2017 Recommended Budget	FY 2017 Adopted Budget
<i>Revenues</i>					
Net Parking Revenue	\$ 148,493	\$ 54,455	\$ 150,000	\$ 179,935	\$ 179,935
Rental income	12,000	12,000	12,000	12,000	12,000
Total Revenues	<u>\$ 160,493</u>	<u>\$ 66,455</u>	<u>\$ 162,000</u>	<u>\$ 191,935</u>	<u>\$ 191,935</u>
<i>Expenditures</i>					
Personnel	\$ -	\$ -	\$ 75,000	\$ 50,320	\$ 50,320
Benefits	-	-	27,600	19,080	19,080
Operatations	195,503	154,898	16,795	74,600	94,600
Total Expenditures	<u>\$ 195,503</u>	<u>\$ 154,898</u>	<u>\$ 119,395</u>	<u>\$ 144,000</u>	<u>\$ 164,000</u>
Net Revenues over (under) Expenditures	<u>\$ (35,010)</u>	<u>\$ (88,443)</u>	<u>\$ 42,605</u>	<u>\$ 47,935</u>	<u>\$ 27,935</u>

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CITY OF BEAUFORT
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PROJECTION: 20173 FY 2017 ORIGINAL BUDGET WITH NEW FUND

FOR PERIOD 13

ACCOUNTS FOR:
Redevelopment Commission

		2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 REQUEST	2017 RECOMMEND	PCT CHANGE
75701	REDEVELOPEMENT						
75701	5000 PERSONNEL	.00	.00	.00	.00	50,320.03	.0%
75701	5014 RETIREMENT	.00	.00	.00	.00	6,758.03	.0%
75701	5016 PRE-RETIREMENT LIFE INS	.00	.00	.00	.00	97.36	.0%
75701	5018 RETIREMENT ACCIDENTAL DEATH	.00	.00	.00	.00	69.98	.0%
75701	5020 FICA	.00	.00	.00	.00	2,982.37	.0%
75701	5022 MEDICARE	.00	.00	.00	.00	697.49	.0%
75701	5024 HEALTH INSURANCE	.00	.00	.00	.00	7,934.18	.0%
75701	5026 GROUP LIFE	.00	.00	.00	.00	28.80	.0%
75701	5028 DENTAL INSURANCE	.00	.00	.00	.00	343.83	.0%
75701	5030 LONG-TERM DISABILITY	.00	.00	.00	.00	167.96	.0%
75701	5102 CONTRACTUAL SERVICES	104,411.19	4,000.00	4,000.00	.00	30,000.00	-100.0%
75701	5110 PROFESSIONAL SERVICES	.00	12,000.00	12,000.00	12,000.00	62,600.00	.0%
75701	5257 MISCELLANEOUS	137.60	103,395.00	103,395.00	.00	2,000.00	-100.0%
	TOTAL REDEVELOPEMENT	104,548.79	119,395.00	119,395.00	12,000.00	164,000.03	%

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CITY OF BEAUFORT
NEXT YEAR BUDGET COMPARISON REPORT

P 2
bgnyrpts

PROJECTION: 20173 FY 2017 ORIGINAL BUDGET WITH NEW FUND

FOR PERIOD 13

ACCOUNTS FOR:
Redevelopment Commission

		2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 REQUEST	2017 RECOMMEND	PCT CHANGE
757011	REDEVELOPEMENT 1						
757011	4410	LEASE - CARNEGIE BLDG -12,000.00	-12,000.00	-12,000.00	-12,000.00	-12,000.00	.0%
757011	4504	PARKING METERS -54,455.31	-150,000.00	-150,000.00	-150,000.00	-179,935.00	.0%
	TOTAL REDEVELOPEMENT 1	-66,455.31	-162,000.00	-162,000.00	-162,000.00	-191,935.00	%
	TOTAL Redevelopment Commissi	38,093.48	-42,605.00	-42,605.00	-150,000.00	-27,934.97	%
	TOTAL REVENUE	-66,455.31	-162,000.00	-162,000.00	-162,000.00	-191,935.00	%
	TOTAL EXPENSE	104,548.79	119,395.00	119,395.00	12,000.00	164,000.03	%
	GRAND TOTAL	38,093.48	-42,605.00	-42,605.00	-150,000.00	-27,934.97	%

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TAX INCREMENT FUND II

MISSION STATEMENT

The purpose of the Tax Increment Fund II is to account for the property tax proceeds generated in the TIF II district. These funds are restricted for expenditures and capital improvement projects that benefit the TIF II District.

- The Boundary Street project is the primary use of the TIF II funds.
- Council in prior years committed \$8,223,000 of TIF II revenues toward that project that is a joint project between Beaufort County and the City.
 - Other funding for this project consists of \$12,635,000 of Federal Highway Administration grant dollars, \$11,346,115 of Capital Sales Tax funding from a prior referendum, and \$1,369,243 of Road Impact Fee funding, for a total project resources of \$33,573,358.
- TIF II bonded debt payments are committed from the TIF revenues.
 - The TIF II bonds will be paid in full as of June 1, 2017.

TAX INCREMENT FUND II RECOMMENDED BUDGET

	FY 2014 Actual	FY 2015 Actual	FY 2016 Revised Budget	FY 2017 Recommended and Adopted Budget
<i>Revenues</i>				
Property Tax	\$ 2,364,772	\$ 2,458,939	\$ 2,400,000	\$ 2,528,692
Interest income	4,622	13,751	10,000	14,000
Total Revenues	<u>\$ 2,369,394</u>	<u>\$ 2,472,690</u>	<u>\$ 2,410,000</u>	<u>\$ 2,542,692</u>
<i>Expenditures</i>				
Operations	\$ -	\$ -	\$ 15,000	\$ -
Debt	566,286	566,286	566,235	566,235
Transfers	91,588	2,031,246	-	-
Total Expenditures	<u>\$ 657,874</u>	<u>\$ 566,286</u>	<u>\$ 581,235</u>	<u>\$ 566,235</u>
Net Revenues over (under) Expenditures	<u>\$ 1,711,520</u>	<u>\$ 1,906,404</u>	<u>\$ 1,828,765</u>	<u>\$ 1,976,457</u>

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CITY OF BEAUFORT
NEXT YEAR BUDGET COMPARISON REPORT

P 1
bgnyrpts

PROJECTION: 20173 FY 2017 ORIGINAL BUDGET WITH NEW FUND

FOR PERIOD 13

ACCOUNTS FOR:
TIF 2

		2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 REQUEST	2017 RECOMMEND	PCT CHANGE
30000	TIF 2						
30000	5602	NOTES - INTEREST 69,064.82	47,012.00	47,012.00	.00	24,021.87	-100.0%
30000	5702	NOTES - PRINCIPAL 497,220.50	519,223.00	519,223.00	.00	542,213.23	-100.0%
	TOTAL TIF 2	566,285.32	566,235.00	566,235.00	.00	566,235.10	%

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CITY OF BEAUFORT
NEXT YEAR BUDGET COMPARISON REPORT

P 2
bgnyrpts

PROJECTION: 20173 FY 2017 ORIGINAL BUDGET WITH NEW FUND

FOR PERIOD 13

ACCOUNTS FOR:
TIF 2

		2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2017 REQUEST	2017 RECOMMEND	PCT CHANGE
300001	TIF 2						
300001	4000	CURRENT PROPERTY TAXES -2,458,939.39	-2,400,000.00	-2,400,000.00	-2,400,000.00	-2,528,692.00	.0%
300001	4900	INTEREST -13,750.52	-10,000.00	-10,000.00	-10,000.00	-14,000.00	.0%
	TOTAL TIF 2	-2,472,689.91	-2,410,000.00	-2,410,000.00	-2,410,000.00	-2,542,692.00	%
	TOTAL TIF 2	-1,906,404.59	-1,843,765.00	-1,843,765.00	-2,410,000.00	-1,976,456.90	%
	TOTAL REVENUE	-2,472,689.91	-2,410,000.00	-2,410,000.00	-2,410,000.00	-2,542,692.00	%
	TOTAL EXPENSE	566,285.32	566,235.00	566,235.00	.00	566,235.10	%
	GRAND TOTAL	-1,906,404.59	-1,843,765.00	-1,843,765.00	-2,410,000.00	-1,976,456.90	%

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CAPITAL IMPROVEMENT PLAN AND RECOMMENDED CAPITAL PROJECT BUDGET

Stormwater Projects that are included in the Capital Improvement Plan and Active Capital Projects Budget related to projects that span longer than one year to complete.

- Funding from the FY 2017 stormwater monies is included in the Public Works Stormwater Recommended Expenditure Budget.
- Funding from prior years stormwater monies were including in prior year Public Works Stormwater Recommended Expenditure Budgets and moved into the Capital Projects Fund.
- Current and prior year funding is what comprises the total Stormwater project budget.

RECOMMENDED FY 2017 CAPITAL PROJECTS

- New Recommended Capital Projects are funded with the 2016 general obligation funds obtained during FY 2016 through the advanced refunding of the debt.

Arsenal Renovations	\$	25,000
City Hall HVAC/Generator Upgrade		70,000
Electrical Grounding - Police/Municipal Court Building		25,000
Carnegie Window Refurshing		15,000
Retrofit to 500 Cateret Street		100,000
Public Works Complex		32,500
Depot Road Facility Roof Replacement		110,000
New Fire Station Concrete Pad		50,000
City Hall Storage Retrofit		25,000
Police/Municipal Ct Camera System		50,000
Fire Station #1 Upgrade		50,000
Marina - Transient Dock Repairs		87,363
Bowling Alley		80,000
	\$	<u>719,863</u>