

CITY OF BEAUFORT



1911 Boundary Street
BEAUFORT, SOUTH CAROLINA 29902

WORKSESSION

August 16, 2011

Planning Conference Room-1st Floor
1911 Boundary Street

I. **Call to Order** – Mayor Billy Keyserling

5:00 PM

II. **Discussion Items**

A. Memorandum of Understanding with the Beaufort History Museum

**NOTE: IF YOU HAVE SPECIAL NEEDS DUE TO A PHYSICAL CHALLENGE,
PLEASE CALL IVETTE BURGESS 525-7070 FOR ADDITIONAL INFORMATION**

STATEMENT OF MEDIA NOTIFICATION

"In accordance with South Carolina Code of Laws, 1976, Section 30-4-80(d), as amended, all local media was duly notified of the time, date, place and agenda of this meeting."

MEMORANDUM OF UNDERSTANDING

WHEREAS, under Title 5 of the South Carolina Code of Laws (as amended), Section 5-7-30, municipalities may exercise the powers of government for the general welfare of the City, including to promote its history through support of museums and protection and promotion of the municipality's property interest in artifacts, historical writings, and similar items; and

WHEREAS, the City of Beaufort and The Beaufort History Museum, Inc., a South Carolina nonprofit corporation, mutually desire to further the efficiency, cost effectiveness, and public benefit through the Beaufort History Museum; and

WHEREAS, the City of Beaufort and The Beaufort History Museum, Inc. also desire to promote the public's recognition of and participation in the enjoyment and learning of the City's history through the display of the Collection of historic artifacts owned by the City of Beaufort; and

WHEREAS, the City of Beaufort has, by Resolution of the City Council dated July 12, 2011,

(i) recognized the contributions of the Beaufort History Museum Committee of The Beaufort History Museum, Inc.,

(ii) granted management authority to the Beaufort History Museum Committee for the City's Collection to be housed in the Museum, and

(iii) directed preparation of this Memorandum of Understanding regarding the use of space in the City Hall or other City-owned spaces, and to the terms, time frames and other issues which will need separate City Council approval, a copy of which Resolution is attached hereto and incorporated by this reference into this Memorandum of Understanding; and

WHEREAS, pursuant to the Resolution to promote the progress in the establishment of The Beaufort History Museum, this Memorandum of Understanding is entered into by the City of Beaufort and The Beaufort History Museum Committee,

NOW, THEREFORE:

1. The City of Beaufort without charge to The Beaufort History Museum, Inc. will provide the following:

(a) Space in the City Hall for a minimum of two years or until such earlier time as a permanent home for The Beaufort History Museum can be established.

(b) Assistance from the City of Beaufort in establishing a permanent home for The Beaufort History Museum.

(c) Assistance from the City of Beaufort's Historic Preservation Planner in the development and ongoing administration of The Beaufort History Museum.

(d) Assistance from the City of Beaufort's Office of Civic Investment in designing the space at City Hall for The Beaufort History Museum.

(e) Assistance from the City of Beaufort's Department of Public Works in developing the space with moveable exhibits for The Beaufort History Museum.

(f) Proper signage to direct the public to The Beaufort History Museum.

(g) Access, in the manner the City of Beaufort considers appropriate,

(i) to use the resources of the Olson bequest, and

(ii) to the funds or other compensation to the City of Beaufort for items sold by the Historic Beaufort Foundation by auction or otherwise as determined by an accounting to the City of Beaufort satisfactory to the City for these sales.

(h) Insurance coverage pertaining to the activities of the employees and volunteer members of the Beaufort History Museum, Inc. for any losses to the Collection and damages or liability while engaged in those activities.

2. The Beaufort History Museum Committee will:

(a) Maintain the Museum during regular hours, and open it for special functions in accordance with City Council approval, including functions requested by the City of Beaufort, using volunteers vetted and trained by The Beaufort History Museum Committee.

(b) Continue to manage and protect the City of Beaufort's Collection of historic artifacts.

(c) Promote interest in the City of Beaufort's historic Collection through all appropriate media sources.

(d) Through developing relationships and working with established historic organizations, heighten the awareness of the City of Beaufort as a tourist destination through promotion of Beaufort's history.

(e) Work with established historic organizations in contributing to the development of a comprehensive plan for tourism in the City of Beaufort.

(f) Conduct annual celebrations of Beaufort's history.

(g) By June 30 of each year, provide a written report to the Beaufort City Council of the activities and financial status of The Beaufort History Museum, Inc.

(h) Develop educational programs to be used by and with schools, scout troops, The Boys & Girls Club, and other organizations, as well as by individuals of all ages.

3. This Memorandum of Understanding shall remain in effect until reviewed by the parties in July of 2013 for modification or renewal at that time, unless sooner modified in writing by the parties.

ATTEST:

CITY OF BEAUFORT

By: _____

William Keyserling,
Its Mayor

Date

ATTEST:

THE BEAUFORT HISTORY MUSEUM, INC.

By: _____

By: _____

Bruce Doneff
Its Secretary

Katherine G. Lang,
Its President

Date

Attachment – Resolution