



CITY OF BEAUFORT
1901 BOUNDARY STREET
BEAUFORT, SOUTH CAROLINA 29902
(843) 525-7070

CITY COUNCIL AGENDA
REGULAR MEETING
NOVEMBER 10, 2009

NOTE: IF YOU HAVE SPECIAL NEEDS DUE TO A PHYSICAL CHALLENGE, PLEASE CALL IVETTE BURGESS 525-7070 FOR ADDITIONAL INFORMATION

STATEMENT OF MEDIA NOTIFICATION

"In accordance with South Carolina Code of Laws, 1976, Section 30-4-80(d), as amended, all local media was duly notified of the time, date, place and agenda of this meeting."

BEAUFORT MUNICIPAL COMPLEX
COURT ROOM – COURT SIDE ENTRANCE
1901 BOUNDARY STREET

I. CALL TO ORDER

Mayor Billy Keyserling

6:00 P.M.

II. INVOCATION AND PLEDGE OF ALLEGIANCE

Reverend Wyatt Minton III – Wesley United Methodist Church

III. PROCLAMATIONS/COMMENDATIONS/RECOGNITIONS

IV. PUBLIC COMMENT

Time Designated for Council to Receive Comment from the Public

V. PUBLIC HEARING

A. Unified Development Ordinance (UDO) Amendment Revising Sections 6.2.D, 7.1.A, and 11.2 to Revise the Standards for Townhouse Development

VI. MINUTES

Review of the Regular Council Meeting on October 27, 2009

VII. OLD BUSINESS

A. Amendment to FY 2010 Budget to add a State Parks Grant of \$50,000 – 2nd Reading

VIII. NEW BUSINESS

- A. Paul Shepherd, Partnership Specialist from the US Census to address Council regarding the importance of establishing a Complete Count Committee
- B. Approval to allow Tour Guide Service business Lowcountry Explore to obtain a Business License
- C. Motion approving change in City Council meeting schedule for the remainder of the calendar year. Cancelling meeting dates of December 22, 2009-Regular Meeting and December 29, 2009-Worksession
- D. Discussion regarding Beaufort County Transportation Priorities
- E. Resolution Directing City Manager to Purchase Parking Meter Upgrade Equipment from Tax Increment Financing (TIF) I Project Funding
- F. Resolution Creating a Tri Centennial Committee

IX. REPORTS

- City Manager's Report
- Mayor's Report
- Reports by Council Members

X. EXECUTIVE SESSION

XI. ADJOURN

City of Beaufort Department of Planning and Development Services

MEMORANDUM

TO: Scott Dadson, City Manager
FROM: Libby Anderson, Planning Director
DATE: November 4, 2009
SUBJECT: Ordinance Revising Townhouse Standards

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Townhouse dwellings are currently permitted in the General Residential District, Neighborhood Commercial District, and Office Commercial District. Staff is proposing to revise the current standards for townhouse development (attached) and replace them with new standards to require a more urban form of development. This would involve changes to several sections of the Unified Development Ordinance (UDO) as outlined below. Note that the proposed revisions do **not** change the location where townhouse are permitted. The proposed revisions simply change the way townhouses--if permitted in the district where the property is located--are developed. I have attached photos showing the type of townhouse development that is currently permitted by the ordinance, and photos of the type of development that the ordinance is trying to create.

The proposed urban development standards come from a variety of sources including the Boundary Street Redevelopment District ordinance, the “Smart Code” produced by Andres Duany, and the Town of Port Royal’s Traditional Town Overlay.

Section 11.2, of the UDO, “Defined Terms,” is proposed to be revised as follows:

Dwelling, Townhouse. One of a series of three or more attached one-family dwelling units on separate lots. ~~which:~~

- (1) ~~May or may not have a common roof;~~
- (2) ~~Shall not have a common exterior wall; and~~
- (3) ~~Are separated from each other by fire resistive party wall partitions extending at least from the lowest floor level to the roof.~~

6.2.D of the UDO, “Alternative Residential District Options; Townhouses,” is proposed to be deleted and replaced with a new Section 6.2.D to read as follows:

D. Townhouses

The regulations as contained in this section, shall be applied to Townhouses where permitted in any district except the Boundary Street Redevelopment District.

1. Access

All townhouse lots created after November 2009 shall be located on a public or private street.

2. Sidewalks

Sidewalks are required as part of townhouse development on all townhouse lots created after December 2009. If sidewalks do not currently exist along the street frontage, sidewalks, a minimum of 5' in width, shall be provided. Sidewalks shall be located in the street right-of-way; however, if an encroachment permit cannot be secured for construction of a sidewalk on an existing street, the sidewalk shall be constructed as close to the front property as possible and placed in an access easement.

3. Development Standards

- a. The minimum lot width for a townhouse lot is 16'.
- b. In residential districts, there is a front build-to line of between 10' and 20' measured to the front building line.
- b. In commercial districts, there is front build-to line of between 0 and 15' measured to the front building line.
- c. There is no required side yard or rear yard setback.
- d. Maximum building coverage is 85% per lot; there is no limit on impervious surface.

4. Parking

- a. Two on-site parking spaces are required per unit.
- b. In place of on-site parking, required parking may be provided in a community parking area or garage, the title to which or easement for the use of which runs with an/or is appurtenant to the title of the townhouse.
- c. On-site parking is prohibited in front of the townhouse structure; any on-site parking must be in the rear.

5. Design Standards

- a. Townhouse dwellings are subject to design review by either the Design Review Board or the Historic District Review Board, as appropriate.
- b. The finished first floor height shall be raised a minimum of 3' from the average adjacent sidewalk grade.
- c. Minimum building height is two stories.
- d. Maximum building height is three stories in residential districts and 4 stories in commercial districts, subject to design review by the appropriate review authority.
- e. An 8' front porch or 4' stoop is required in residential districts.

- (1) Porches shall have a minimum depth of 8' and shall have a minimum length of 25% of the townhouse unit. Porches may occur forward of the build-to line, but shall not extend into the right-of-way. Front porches may be screened; however, if screened, all architectural expression (columns,

railings, pickets, etc.) must occur on the outside of the screen.

- (2) Stoops shall have a minimum depth of 4' and shall have a minimum length of 10% and maximum length of 25% of the townhouse unit, not including the stairs. Stoops may occur forward of the build-to line, but shall not extend into the right-of-way. Stoop stairs may run to the front or to the side. Stoops may be shared by two adjacent units. Stoops may be covered or uncovered.

Section 7.1.A of the UDO, "Street Access," is proposed to be revised by adding the words shown in outlined text:

A. Street Access

Except as outlined below, no buildings shall hereafter be erected, constructed, moved or relocated on a lot unless such lot is located on a publicly dedicated, publicly accepted or publicly maintained street, or on an approved private street, with a right-of-way 34 feet or greater. All structures shall be so located on lots or building plots as to provide safe and convenient access for servicing, fire protection, and the required on-site parking.

1. Existing Multi-tenant Centers

Access to lots in multi-tenant centers existing on March 2004 can be provided by access easements a minimum of 25' in width.

2. Townhouses Developments

Access to townhouse lots platted before December 2009 can be provided by driveways and/or access easements approved by the Technical Review Committee.

Public Comment

The City of Beaufort--Town of Port Royal Joint Municipal Planning Commission considered this ordinance amendment at their meeting on October 5. The Commission recommended approval. Staff also contacted local architects and asked for their input on the ordinance. Comments received from this inquiry have been incorporated in the draft ordinance.

CURRENT CITY OF BEAUFORT TOWNHOUSE STANDARDS

D. Townhouses

The regulations, as contained in this section, shall be applied to Townhouses where permitted in any district.

1. Site Plan and Design Criteria

- a. Townhouses may be appropriately intermingled with other types or housing;
- b. No more than eight contiguous townhouses nor fewer than three shall be built on a row.

2. Minimum Width

- a. The minimum width for the portion of the lot on which the Townhouse is to be constructed shall be 16 feet.
- b. The lot area shall average no less than 2,000 square feet, and the minimum of any single lot shall be 1,800 square feet.

3. Separation Requirements

No portion of a Townhouse or accessory structure in or related to one group of contiguous townhouses shall be closer than 12 feet to any portion of a townhouse or accessory structure related to another group, or to any building outside the townhouse area.

4. Yards

No front, side, or rear yard as such is required in connection with any townhouse, except that the nearest point of each building shall be at least 20 feet from the nearest right-of-way line of abutting streets. Each Townhouse shall have on its own lot one rear or side yard, private or reasonably secluded from view from streets or from neighboring property. Such yard shall not be used for any accessory building.

5. Grouped Parking Facilities

Insofar as practicable, off-street parking facilities shall be grouped in bays behind the structures so as not to be visible from the street.

6. Open Space

In all townhouse projects where more than 10 units are to be constructed, a landscaped common area amounting to at least 10 percent of a single townhouse project area shall be provided on the same or adjacent block. No building, parking, storage or other use shall be made of this open space. The landscaped common area may be provided in phases, in conjunction with the issuance of building permits for each phase.

A regular meeting of the Beaufort City Council was held on October 27, 2009 at 6:00 p.m. in the Beaufort Municipal Complex, 1901 Boundary Street. In attendance were Mayor Billy Keyserling, Council members Donnie Ann Beer, Gary B. Fordham, Mike Sutton, Mike McFee, and City Manager Scott Dadson. In accordance with the South Carolina Code of Laws, 1976, Section 30-4-80(d) as amended, all local media were duly notified of the time, date, place, and agenda of this meeting.

CALL TO ORDER

The Mayor called the meeting to order at 6:00 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE

The invocation was given by Councilwoman Beer. The Pledge of Allegiance was led by the Mayor.

RECOGNITION OF BEAUFORT AS RECIPIENT OF THE TREE CITY USA AWARD FOR 20 YEARS

Frances Waite, South Carolina Forestry Commission, presented a plaque of recognition to the council and explained its meaning and the organization's future plans. Tree Board members were introduced. A map of "canopy roads" was also presented and explained. **Edie Rogers** said Beaufort has been a Tree City for more than 20 years. Ms. Waite said that the award was based on the records, but she will check. There may have been a lapse in membership.

PROCLAMATION PROCLAIMING NOVEMBER NATIONAL ADOPTION MONTH

Councilwoman Beer moved and Councilman McFee seconded approval of the proclamation. The motion was approved unanimously.

MINUTES

The minutes of the regular city council meeting of October 13, 2009 were presented to council for review. Councilman McFee clarified that changes had been made to the section highlighted on the council members' drafts of the minutes. Mayor Keyserling asked that Lynn Mulkey be referred to in the minutes as Dr. Lynn Mulkey. On motion by Councilwoman Beer, second by Councilman McFee, council voted unanimously to approve the minutes as amended.

The minutes of the council work session on October 20, 2009 were presented to council for review. On motion by Councilwoman Beer, second by Councilman McFee, council voted unanimously to approve the minutes. Councilman Fordham was absent from the work session and so didn't vote.

APPROVAL OF ORDINANCE TO CHANGE THE MAKEUP OF THE REDEVELOPMENT COMMISSION

Councilwoman Beer moved and Councilman McFee seconded approval of the ordinance on second reading. Councilwoman Beer asked if there would be restrictions on the amount of time members serve. Mr. Dadson said there are term limits for all boards and there would be for this, too: two consecutive terms. Mayor Keyserling asked if anyone thought that wasn't long enough, given the kinds of projects under discussion. Councilwoman Beer suggested 3-year terms. Councilman Fordham said 3- or 4-year terms. Councilman Sutton asked if the state statute

prevented more than 2-year terms. He wants clarification on that. Mr. Dadson said he'd check the state statute. If council wants 3-year terms, and it's not in violation of state law, they can do that. Councilwoman Beer said she was thinking of 2 3-year terms. Councilwoman Beer made a motion to amend the ordinance to 3-year terms if it meets state statute. Councilman Sutton seconded the amendment.

Councilman Sutton said he'd like clarification on the rotation so members' terms don't expire all at the same time. Mr. Dadson said the current group would serve out their current terms, which are staggered. Councilman Sutton said five new people would have terms starting when they take the position, and that's an automatic stagger. Councilwoman Beer made a motion to amend her amendment to 3-year *staggered* terms. Councilman Sutton seconded.

On the amendment to add "staggered terms" the vote was unanimous. Ms. Rogers clarified how staggered terms would work for new members.

Debra Johnson, 1710 Duke Street, said she and others are concerned about not having elected officials on the commission because of the power they'll have. She hopes there's been a lot of consideration of this. Eminent domain, executive sessions without council members, etc. are among the concerns. She hopes council will exercise its oversight role closely. Councilman Sutton asked whom the "others" are that she referred to. Ms. Johnson said she's not representing a group but speaking only for herself as a citizen and referencing private conversations she's had. Mayor Keyserling said he's heard concerns expressed, too, but he reiterated the history of the commission and is convinced that the council is right to try it this way and can amend if they need to. Councilwoman Beer said other redevelopment commissions also operate without council members on their boards. Mr. Dadson confirmed that some do have council membership, but the more successful ones don't. Councilman Fordham said originally, council didn't know how the redevelopment commission was going to work, so they put the five council members on there, but he's now comfortable with it. The redevelopment commission can do what they want to, but if council doesn't like it, council can put a stop to it.

On acceptance of the ordinance with the main amendment, the motion was approved unanimously.

Mayor Keyserling said he'd like the matter of appointments to the commission (including an application process outside council's "immediate circle") on the next work session's schedule. He wants to look more aggressively out in the public to find commission members.

DISCUSSION ON BEAUFORT TRI-CENTENNIAL

Mayor Keyserling said there need to be plans for this special event. Ms. Johnson had explained the limits of the Beaufort Three Century Project at an earlier council session. He asked for volunteers to meet and come back to council with "a sense of scope and vision" that can be worked on in the work sessions. Councilwoman Beer and Councilman McFee volunteered. Mayor Keyserling said everyone could discuss this at the next work session. He added that 1962's 400th celebration of the Huguenots was really great.

ESTABLISHING A COMPLETE COUNT COMMITTEE

Mr. Shepherd was scheduled to speak to council but was unable to attend. Mr. Dadson said the city is on the county's count commission. The census may be done through neighborhood associations in underrepresented neighborhoods.

AMENDMENT TO FY 2010 BUDGET TO ADD A STATE PARKS GRANT

Councilwoman Beer moved and Councilman Fordham seconded approval of the amendment on first reading. Ms. Hughes said this is a one-time grant for a walking trail at Pigeon Point Park for \$50,000. Matching funds will be done with in-kind services. She asked for a second reading on November 10. Ms. Rogers asked what the grant money would be used for, and said she can't hear all presentations to council. Mr. Dadson explained the plans. The hearing difficulty will be addressed when council moves to its new space next year. The motion was approved unanimously.

REQUEST FROM MAIN STREET BEAUFORT, USA FOR CO-SPONSORSHIP FROM THE CITY FOR FREE HOLIDAY PARKING

Councilwoman Beer moved and Councilman McFee seconded approval of the request for November 25, 2009 - January 4, 2010. The motion was approved unanimously.

REQUEST FROM MAIN STREET BEAUFORT FOR STREET CLOSURES FOR NIGHT ON THE TOWN ACTIVITIES

Councilwoman Beer moved and Councilman Fordham seconded approval of the request for December 4 from 4:30 - 11:00 p.m. Councilman Sutton asked about the Bill Jones property and how it affects the Park and the east end of the festival. Lanelle Fabian of Main Street Beaufort said it hasn't been looked at. Councilman McFee said they had the same issue last year and wanted to make sure there was sufficient ingress and egress. He asked Ms. Fabian if the times were the same as in the past. Ms. Fabian said Bay Street will be closed. Mr. Dadson said "You can pop across on Scott Street parking." The motion was approved unanimously.

REQUEST FROM MAIN STREET BEAUFORT, USA FOR CO-SPONSORSHIP FROM THE CITY FOR THE LIGHT UP THE NIGHT BOAT PARADE

Councilwoman Beer moved and Councilman Fordham seconded approval of the request for December 5 at 5:30 p.m. in Waterfront Park. The motion was approved unanimously.

REQUEST FROM MAIN STREET BEAUFORT, USA FOR CO-SPONSORSHIP FOR THE BEAUFORT CHRISTMAS PARADE AND WAIVER OF PARADE PERMIT FEE

Councilwoman Beer moved and Councilman Fordham seconded approval of the request for December 6 at 3:00 p.m. Councilman McFee said there's an adjustment - the request is for Hamar Street, but it will actually be Adventure Street so that there's "less impact." Mr. Dadson said staff approves this amendment. The motion was approved unanimously.

REQUEST FOR STREET CLOSURE FROM BEAUFORT COUNTY VETERANS AFFAIRS FOR THE VETERANS DAY CEREMONY

Councilwoman Beer moved and Councilman Fordham seconded approval of the request at the Beaufort National Cemetery November 11. The motion was approved unanimously.

CITY MANAGER'S REPORT

Mr. Dadson said there will be a work session November 3, and there will be a work session every Tuesday council does not meet. He asked if council preferred the work sessions to be in the courtroom or at City Hall through the end of this year. He said there is a November 24 public hearing and at least one regular meeting in December. There could potentially be a work session between Christmas and New Year's Day if council chooses to do so. He asked council to look at their calendars and scheduling can be confirmed at the next work session.

Mayor Keyserling feels that work sessions which are "closer around the table" are better, and he'd rather go to City Hall but he doesn't want to confuse public, so he feels maybe they should remain in the courtroom for work sessions. Mr. Dadson said the courtroom tables can be moved together for work sessions. He warned that some work sessions may coincide with court sessions, so it's probably better to do work sessions at City Hall. Regular meetings are fine, but work sessions aren't necessarily able to be scheduled in the courtroom. Ms. Johnson suggested that, if the City Hall Tricentennial is the focus of the next work session, the meeting could probably be in the courtroom because a lot of interested people might show up to contribute. Mr. Dadson said there is "meaty stuff" on that work session's schedule. Mayor Keyserling said that work session should be in the courtroom.

MAYOR'S REPORT

Mayor Keyserling said he and Councilman Sutton are on the Northern Beaufort County Regional Planning Implementation Committee, and Beaufort and Port Royal are pushing for a Beaufort/Port Royal metro commission. County wants to create a sub-committee – a Beaufort County Planning Commission - but Beaufort/Port Royal said no, because it adds another step to the process. They need to stay diligent to make headway and not to create a bigger county government, but instead to bring the county and the two towns together to look at the areas within the growth boundaries. At the next Implementation Committee meeting, the cost of services question will be examined with the managers of the city, town and county.

Mayor Keyserling and David Lott (chair of the Steering Committee) met with the Pigeon Point West End about the comp plan. Mayor Keyserling said a lot of information was obtained. The next meeting is on October 29 with citizens from the Point, Old Commons and Northwest Quadrant. Mossy Oaks will meet with them on November 4.

Mayor Keyserling said when he was on council before and did the master plan for Waterfront Park, they discussed reversing Scott Street so it would be an exit from the Park, avoiding Bay Street for the most part. He thinks it should be looked at again to help traffic. Councilman Sutton said now that the curbing is in at Carteret and Bay, leaving the playground is a right turn only. If the light's stopped, there's no way to get out. He added that merchants have historically "pushed back on both sides." Councilman McFee suggested asking for Main Street Beaufort's help on that. Mr. Dadson said that the last time this was discussed, council said to let the construction project get finished, see what it looks like, where parking is, and then decide what to do, so it's not "in a vacuum." Those streets interplay with each other. When the second phase of the building is done, they can have a conversation, including Main Street Beaufort. Carteret is becoming a different street with more pedestrian orientation. Councilman McFee said the redevelopment commission should be involved in the conversation too, and Mayor Keyserling

said they have less “bias.” Councilman McFee brought up a number of additional parking spaces available to the city on West Street. Mr. Dadson said the city has a work order on that.

COUNCIL MEMBERS’ REPORTS

Councilwoman Beer said she will be attend the Defense Communities Conference and will miss the work session November 3.

Councilman Sutton asked Mr. Dadson what’s happening with the striping of the boat ramp. Mr. Dadson said the dock itself has been improved, but that’s not been done yet, though it’s “on the radar.”

ADJOURNMENT

There being no further business to come before City Council, Councilwoman Beer made a motion to adjourn, seconded by Councilman Fordham. The motion was approved unanimously, and the meeting was adjourned at 6:54 p.m.

ATTEST: _____
SHIRLEY HUGHES, ACTING CITY CLERK

CITY OF BEAUFORT
DEPARTMENT REQUEST FOR
CITY COUNCIL AGENDA ITEM

*** (Deadline for Submission - Wednesday Noon
Prior to Tuesday's Meeting) ***

TO: City Council

DATE: November 6, 2009

FROM: City Manager

AGENDA ITEM TITLE: Amend the FY2010 to add a State Parks Grant of \$50,000

MEETING DATE: November 10, 2009

BACKGROUND INFORMATION: (Attach additional pages if necessary) The City has been notified that they will receive a State Grant for Pigeon Point Park to construct a walking trail. The grant requires that the City provide a match of \$12,500. The City will use city staff to provide in kind services for the match.

APPROVAL BY CITY MANAGER: () **APPROVED** () **NOT APPROVED**

CITY ATTORNEY APPROVAL REQUIRED () **YES** () **NO**

PLACED ON AGENDA FOR:

REMARKS:

Council action:

Approval second reading and adoption to amend the FY2010 budget in the amount of \$50,000.

ORDINANCE

AMENDING AN ADOPTED BUDGET CONTAINING ESTIMATES OF PROPOSED REVENUES AND EXPENDITURES BY THE CITY OF BEAUFORT FOR THE FISCAL YEAR BEGINNING JULY 1, 2009 AND ENDING JUNE 30, 2010, AND DECLARING THAT SAME SHALL CONSTITUTE THE BUDGET OF THE CITY OF BEAUFORT FOR SUCH FISCAL YEAR.

WHEREAS, pursuant to the provisions of the laws of the State of South Carolina, the City Manager is required to submit to the Council a budget for the year beginning July 1, 2009 and ending June 30, 2010, and

WHEREAS, the City Manager has prepared and presented such proposed budget to the Council, such budget available for inspection at the office of the Finance Director; and

WHEREAS, this budget contains the budgets for the General Fund, Accommodations Tax Fund, and Solid Waste Services Fund,

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Beaufort, South Carolina, in Council duly assembled and by the authority of the same as follows:

1. That this Council hereby adopts the hereto annexed and approved revenues and expenditures for the various purposes therein named, and set forth, for the conduct of the business of the government of the City of Beaufort for the Fiscal Year beginning July 1, 2009 and ending June 30, 2010, and that the same shall constitute the official annual budget of the City of Beaufort for said Fiscal Year.
2. That transfer of any sums from one fund or account to another or one department to another may be made by the City manager for purposes of achieving the goals of the budget.
3. That funds obtained from any source may be used for any of the appropriations named in said Budget, except specifically restricted by City Ordinance or by the State or Federal Law.
4. The City Manager is hereby authorized to enter into City contracts if the total contract amount is less than or equal to the budget line item or project budget as approved by City Council in the City Budget.

BILLY KEYSERLING, MAYOR

ATTEST:

SHIRLEY HUGHES, ACTING CITY CLERK

1st Reading
2nd Reading
& Adoption

Reviewed by _____
William B. Harvey, III City Attorney

DESCRIPTION	FY 2008 ACTUAL	FY 2009 FINAL BUDGET	FY 2010 APPROVED	FY 2010 AMENDED
<u>GENERAL FUND</u>				
<u>REVENUES</u>				
Taxes	5,285,136	5,121,133	6,177,837	6,177,837
Licenses & Permits	1,721,510	1,714,260	1,695,428	1,695,428
Intergovernmental Services	1,997,256	2,012,514	1,534,934	1,584,934
Charges for Services	628,946	476,104	678,046	678,046
Fines & Forfeitures	3,797,080	3,315,460	2,581,090	2,581,090
Miscellaneous	760,289	582,525	1,198,547	1,198,547
Total Operating Revenues	\$ 14,190,218	\$ 13,221,996	\$ 13,865,882	13,915,882
<u>EXPENDITURES</u>				
City Council	193,661	119,765	126,855	126,855
City Manager	588,530	643,640	604,103	604,103
Finance	588,404	508,807	473,530	473,530
Court & Legal	444,410	458,065	469,394	469,394
Planning	880,982	789,133	541,942	541,942
Police	4,046,767	4,143,242	3,888,440	3,888,440
School Crossing Guards	36,532	47,628	47,354	47,354
SRO Officers	177,550	206,150	206,310	206,310
Victims Rights	57,886	59,534	61,599	61,599
Fire	2,024,725	2,222,825	1,963,394	1,963,394
Port Royal Fire	503,237	595,200	650,422	650,422
Public Works Administration	240,080	205,393	338,750	338,750
Streets	704,398	710,023	601,645	485,146
Traffic Control/Building Maintenance	158,581	165,487	142,302	160,915
Maintenance Facility	64,701	71,016	121,153	121,153
Information Technology	322,911	237,158	274,854	323,204
Non-Departmental	269,818	317,838	354,409	354,409
Parks	909,179	968,090	681,338	847,669
Debt	488,754	463,002	463,005	463,005
Stormwater	247,030	290,000	305,000	305,000
Total Operating Expenditures	\$12,948,137	\$13,221,997	\$12,315,797	12,432,592
Solid Waste Subsidy	-	-	66,795	-
Municipal Complex - Utilities & Maintenance			325,000	325,000
GO Bond Debt Service			1,158,290	1,158,290
Total Operating & Debt Expenditures	12,948,137	13,221,997	13,865,882	13,915,882

CITY OF BEAUFORT
DEPARTMENT REQUEST FOR
CITY COUNCIL AGENDA ITEM

** (Deadline for Submission - Wednesday Noon
Prior to Tuesday's Meeting) **

TO: City Council

DATE: November 6, 2009

FROM: City Manager

AGENDA ITEM TITLE: Approval to allow Tour Guide Service to obtain a Business License

MEETING DATE: November 10, 2009

BACKGROUND INFORMATION: (Attach additional pages if necessary) the petitioner, Ms. Laura Von Harten, dba Laura's guide to the Lowcountry, is desirous to operate a tourist guide service called Lowcountry Explorer. The petitioner processes a current tour certification pursuant to Sec. 7-110012 of the City's Code of Ordinances to function as a tour operator. The petitioner's intent is to use a 1996 Toyota Camry station wagon with a capacity of three riders to transport patrons to places of interest in Beaufort, Colleton, Hampton and Jasper Counties, Although the business will be sited within the City of Beaufort, the petitioner will not offer tours of the in-city historical districts.

Pursuant to Section 7-4006 of the City's Code of Ordinance it is a required pre-requisite to obtaining a business license that any taxicab, limousine, mini-bus, or tour carriage carrying passenger for hire must first obtained approval from the city mayor to do so.

Therefore the petitioner respectfully request such approval where after she shall comply with all relevant licensing provisions of Chapter 4, Public Conveyance, including but not limited to Section 7-4001 requiring a City's issued Drivers permit.

APPROVAL BY CITY MANAGER: **APPROVED** **NOT APPROVED**

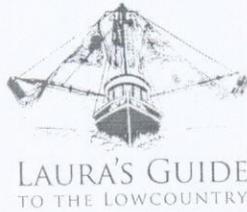
CITY ATTORNEY APPROVAL REQUIRED **YES** **NO**

PLACED ON AGENDA FOR:

REMARKS:

Council action:

Approval for obtaining a Business License to be granted to Lowcountry Explorer



August 1, 2009

The Honorable Billy Keyserling
City of Beaufort
PO Drawer 1167
Beaufort, SC 29901-1167

Re: Startup of new tourist guide service

Dear Billy,

I am requesting a City of Beaufort business license to operate a tourist guide service called Lowcountry Explorer. The mission of Lowcountry Explorer is to foster awareness of Lowcountry culture by providing visitor experiences involving local fisheries, farming, folklife and foodways. Because the tours will make use of perimeter roads only and will be focused on outlying areas, I do not anticipate any negative impact on Beaufort's national historic landmark district.

My office is in Beaufort Town Center. I expect guests will embark and disembark in that vicinity. My tour destinations include sites in Beaufort County, Colleton County, Hampton County and Jasper County. I will not offer historic district tours, so my services will complement, rather than compete with, current tour offerings within the city.

The vehicle I plan to use is a 1996 Toyota Camry station wagon with a capacity of three riders. For groups requiring larger vehicles, I will contract with tour operators with vans who are already licensed to do business in the City of Beaufort.

I hope you will consider granting my request. By enhancing Beaufort's capacity to serve as a hub for day-trips into the surrounding Lowcountry region, I can help generate longer visitors stays. This will benefit businesses throughout the City and help increase our tax base.

I am looking forward to helping Beaufort prosper in these challenging economic times.

Best regards,

Laura Von Harten
Info/Exfo LLC, dba Laura's Guide to the Lowcountry
lvonharten@charter.net
(843)597-2134

RESOLUTION

A RESOLUTION DIRECTING CITY MANAGER TO PURCHASE PARKING METER UPGRADE EQUIPMENT FROM TIF I PROJECT FUNDING

WHEREAS, the City of Beaufort Smart Growth Audit, adopted by City Council, contains provisions for the development of a parking inventory within the City and the use of parking revenues to support downtown improvements; and,

WHEREAS, the City has entrusted to the City of Beaufort Redevelopment Commission (the Commission) the task of managing the implementation of the City's parking plan, including contracting with a Management Company for the management and enforcement of parking and parking regulations within the City, and,

WHEREAS, the Commission has contracted with Lanier Parking Solutions for the management and enforcement of parking and parking regulations within the City ; and,

WHEREAS, the Commission has recommended to the City to implement the upgrade of parking meter equipment in order to enhance parking revenue; and,

WHEREAS, the Tax Increment Financing (TIF) I project contemplates such equipment upgrade within the core commercial area of the City; and,

WHEREAS, TIF I provides available funding for the upgrade of parking meter equipment without the necessity of amendment to the City's budget; and,

WHEREAS, City Council now wishes to direct City staff to begin the process of purchasing parking meter equipment upgrades, and to fund such purchase from TIF I funds:

NOW, THEREFORE, BE IT RESOLVED, by the City Council of Beaufort, South Carolina that Beaufort City Council hereby directs the City Manager to commence the process of purchasing parking meter upgrade equipment, and to fund such purchase from monies available through the TIF I project.

AND IT IS SO RESOLVED THIS TENTH DAY OF NOVEMBER, 2009.

MAYOR

ATTEST:

ACTING CITY CLERK

Reviewed by City Attorney

**A RESOLUTION
CREATING A TRI CENTENNIAL COMMISSION**

WHEREAS, City Of Beaufort was chartered on January 17, 1711; and

WHEREAS, the City is preparing to celebrate its rich 300 year history; and

WHEREAS, the City desires to include various community members, groups and organizations to promote and organize educational activities and festivities; and

WHEREAS, the City of Beaufort enthusiastically supports these efforts and is able to encourage and support public participation in the process

RESOLVED, that the Beaufort City Council now directs City Manager and Staff to seek volunteers to establish The Beaufort Tricentennial Commission

NOW, THEREFORE, BE IT RESOLVED, that Beaufort City Council will support and assist in creating the Tri Centennial Commission.

IN WITNESS THEREOF, I hereunto set my hand and caused the Seal of the City of Beaufort to be affixed this 10th day of November 2009.

BILLY KEYSERLING, MAYOR

ATTEST:

SHIRLEY D. HUGHES, ACTING CITY CLERK