

A work session of the Beaufort City Council was held on September 13, 2016 at 5:00 p.m. in the Beaufort Municipal Complex, 1901 Boundary Street. In attendance were Mayor Billy Keyserling, Councilmen Mike McFee, George O'Kelley, Stephen Murray, and Phil Cromer, and Bill Prokop, city manager.

In accordance with the South Carolina Code of Laws, 1976, Section 30-4-80(d) as amended, all local media were duly notified of the time, date, place, and agenda of this meeting.

CALL TO ORDER

Mayor Keyserling called the work session to order at 5:00 p.m.

NEW EMPLOYEE RECOGNITION

Mr. Prokop introduced **Neal Pugliese**, the city's new senior project manager and military liaison, who will also fill other roles.

PALMETTO PRIDE PROJECT UPDATE

Michael Murphy said this is not a city grant; a group, Keep Beaufort County Beautiful, has obtained it. This initiative is to fight litter and beautify South Carolina. The grant will replace 20 crepe myrtle trees with 26 new ones that have a lower growth pattern. The crepe myrtle tree is misunderstood as far as its pruning needs, Mr. Murphy said; in fact, it should not be pruned. The sizes range from 3' to 50', and they plan to educate the community about what type to get, how to restore crepe myrtles that have been pruned badly, etc. Public Works, the City of Beaufort, BJWSA, SCDOT, SCE&G, and commercial landscaping companies are among the project's partners.

Mr. Murphy said the fall and winter are good times to put the trees in, and they need a year of care to get established. Mr. Prokop asked about the time between pulling out the old crepe myrtles and putting in the new ones, because the city will get calls from concerned citizens. Mr. Murphy said it would be a month or two. Mr. Prokop asked if the group would issue a press release. **Isaiah Smalls** said that the press would be notified as well as homeowners.

Deborah Johnson said the city's Palmetto Pride grant was for the dog park at Southside Park and the Spanish Moss Trail, so she thought they should coordinate the timing of the press releases on the projects. Mr. Prokop said legislators would be invited to the grand opening of the dog park as part of a celebration of the city's receiving its Palmetto Pride grant.

FOOD TRUCK REGULATIONS

Mr. Prokop explained the report that staff had compiled, the language for which was taken from other municipalities' ordinances. He said he had obtained Columbia's ordinance, and the Chamber of Commerce, the restaurant association, and others would be asked for their input. Staff, at this point, wanted council's input before they included "more specific language in the draft ordinance," Mr. Prokop said. The Santa Elena Foundation had said it would be happy to have food trucks at its city- and county-owned parking lots; they would prefer to use the county lot, he said, because of the level of exposure for the food trucks.

Councilman O’Kelley recommended that in section 1, “License Required,” (A) should be (C), and (B) and (C) should “move up.” He recommended that (A) be changed to clarify the language.

Councilman Cromer recommended a grammatical change on page 1. On page 2, he said “unreasonably load” should be “unreasonably loud”; on page 4, in (D), “vendor” should be plural. Councilman Cromer said on page 5 (N), the second \$1,000,000 is missing a “0”.

Councilman O’Kelley said no fine is listed for violations by food truck vendors in the city’s draft: “It simply states you can lose your license if you do something wrong.” He said **Bill Harvey** had told him an accompanying fine “gets their attention more.”

Horry County has a maximum number of vendors who can operate, Councilman O’Kelley said. That county is “really big” and has a lot of commercial activity, but Beaufort might want to consider a cap on the number of vendors as well.

Councilman McFee said that the 200’ separation requirement, and limitations because of the sizes of the trucks relative to the street, would limit the number of food trucks naturally. Councilman O’Kelley said that there could be “creep,” though, among the vendors.

Mr. Prokop said **Libby Anderson** had said that people have said that they would like food truck rodeos, and those would need to be permitted. **Ivette Burgess** said those would be considered “a special event.” Councilman Murray said the farmers’ market could be classified as a rodeo, so 4 or 5 food trucks could be lined up. With 200’ separation, they’re very far apart, he said, and in some places (e.g., on Carteret Street), there could be only 2 food trucks. He asked how the 200’ separation had been determined. Councilman McFee said it doesn’t make sense because food trucks are meant to encourage options for consumers, and this limitation would be “counterproductive.” Councilman Cromer said he thought it was important to separate them from brick and mortar establishments.

Councilman Murray asked if a restaurant was considered a “vending operation.” Councilman Cromer said they need a definition section in this document. For example, he asked about ice cream trucks and whether those would qualify as food trucks. Mr. Prokop said there’s a hot dog cart and a slushee cart in Waterfront Park; Councilman McFee said those are permitted businesses.

Ms. Burgess said Horry County’s ordinance is a good model to look at; she likes the language because it is “pretty cut and dried.”

Councilman Murray said he didn’t see a specific allowance for food trucks on private property. Mr. Prokop said they would do away with the requirement that 4 businesses sharing a private lot had to give permission for a food truck to be allowed to be there. He said they do not anticipate food trucks being in parking spaces on roads, only in parking lots.

Councilman Cromer asked about limiting the number of food trucks to two in “a designated public space at any time.” He said some cities have things like “Food Truck Fridays,” and he asked if that would have to be a special event each time those were held. Mr. Prokop said he felt that two food trucks together are likely to drive more business than one would. There was general agreement with this. Councilman Murray said the “distance separations are important for safety, and “from rights-of-way and residential neighborhoods, and from brick and mortar restaurants,” but otherwise he doesn’t “see why we would have to have it in the ordinance.”

Councilman Murray said the “Rules and Regulations” section on page 3 “gets into a lot of things that DHEC is already addressing.” He asked how **Al Johnson** would enforce these rules and regulations. Mr. Prokop said Councilman Murray is correct: DHEC would regulate those things. Like a restaurant, a food truck would have to follow DHEC’s rules and regulations. Mayor Keyserling said they should clarify that food trucks would not need to have 2 inspections. Mr. Prokop said the city’s inspections would only be for things like fire safety.

Councilman Murray said **Amber Bryson** and **Pete Izzillo** have a large rig, and Ms. Bryson was concerned it wouldn’t fit in an 8’ x 22’ space. Mr. Prokop said that was something another municipality had in their ordinance, but for Beaufort’s, it could just be that the truck has to fit in a space or 2 spaces, not a limit on the truck’s length. Councilman Murray said they might be able to limit the number of trucks by having “designated food truck zones.”

In 4(F), lunchtime is designated as being from 10 a.m. to 2 p.m., Monday through Friday, Councilman Murray said, and he suggested including Saturday and Sunday. There was general discussion about how this should be handled. Mr. Prokop said they should make it as simple as they can. A neighborhood might want to limit the days that food trucks are in their neighborhood (e.g., in Pigeon Point Park and Southside Park). Councilman McFee said, “There’s residential within 200’ of every point of Pigeon Point Park,” so it will probably be excluded.

Nan Sutton commented that in the matter of allowing food trucks to operate 7 days a week, there are tourists in town on the weekends, and they are always looking for things to do; having food trucks to visit “would be positive,” she feels. Also, they would want to include Sundays so there could be food truck festivals on 3-day weekends.

Mayor Keyserling said as long as the city protects its neighborhoods and ensures that the food trucks don’t intrude on the restaurants in the core commercial district or park on the street, they should be allowed to open and “find their market.” He feels the city should protect public safety, but it should also be as unrestrictive as possible, as long as the food trucks are not nuisances. Councilman McFee and Councilman Murray agreed.

Councilman Murray asked about the base fee for an in-city business license for a food truck. **Kathy Todd** said it depends on their rate class, and she was uncertain which rate class a food truck would fall into. Mayor Keyserling asked about the “peddlers” fee and said he thought it was “pretty high” in order to limit their number. Ms. Todd said that Mr. Johnson had said a food truck needs to be distinguished from a peddler. Councilman O’Kelley said a peddler’s

license is “for a distinct moment in time,” such as Water Festival. Mayor Keyserling said there were 3 spots designated for peddlers in Waterfront Park, and now it’s down to 2 peddlers, and their fee was “pretty high.”

Councilman Murray described how the Town of Port Royal charges for its peddler’s license, which is a flat fee, and how they license food trucks there. He said that the fees the City of Beaufort is considering would be very expensive for a food truck vendor; food trucks would pay the base rate for their business license, and the following year, “a business license fee on their gross receipts,” plus a \$350 peddler’s license fee. Councilman Murray said food trucks operate in multiple jurisdictions, so the city should keep the fees low to encourage other food trucks to come in, perhaps even from Savannah or Charleston, while ensuring it covers its expenses for staff time.

Councilman Murray asked about the expiration date for the food truck fee. Mr. Prokop said it would align with the business license fee, which runs through December 31. Councilman Murray asked if they could pro-rate the food truck fee for mid-year applicants, and Mr. Prokop said they could do that, and they could set the fee at any rate.

Councilman Murray said that food trucks could be used to cater parties and weddings, and they should have language to that effect. Mr. Prokop said that is similar to food trucks going to a construction site to feed workers there. Councilman McFee said if the food trucks are licensed, and they do a function on private property for a party, they would be like a caterer, so that would be covered. Councilman Murray said yes, but the ordinance now says that they have to have a site plan when they are in business. Mayor Keyserling said they would not be selling to the public at a private event. Councilman Cromer said they could make a provision for parties on private property. Councilman Murray said they should make a distinction between private and public in regard to the need for site plans.

Ms. Todd said a food truck is a rate class 2, “like any other food establishment that is not serving alcohol,” and the base fee for an in-city business is \$32; out-of-city businesses have a \$64 base, and then it’s \$1.26 per every \$1000 over \$2000.

Mayor Keyserling asked why there would be a fee for food trucks apart from those restaurants pay. Councilman Murray agreed and said food trucks also have to have a commercial commissary (a DHEC requirement), and “someone is paying property taxes on that,” potentially in addition to the taxes they pay on their mobile units. There was a general discussion about fees and how the fee, if there is one, should be based on the administrative time of staff. Councilman McFee said “some staff” would have to “look at the sites.” He doesn’t want the food truck fee “to be onerous or a disincentive,” but he feels there is “an expectation because everybody else charges something” in the way of a food truck fee in addition to business license fees. Councilman Murray agreed there should be “some . . . regulatory fee that’s attached to staff’s time,” but if it goes well, the city will “make more money off the business license receipts than we will from” the food truck fee. KT added, “they would have to pay hospitality tax, too.”

Councilman McFee said if the city charges food trucks a \$200 fee, and then a base fee of \$64, doing business in Beaufort would still be less expensive for a food truck than it would be in the Town of Port Royal.

Mr. Prokop said staff would apply these comments – and those obtained from others – in its creation of another draft of the food truck ordinance for council’s consideration.

EXECUTIVE SESSION

Pursuant to Title 30, Chapter 4, and Section 70 (a) (2) of the South Carolina Code of Law, **Councilman O’Kelley made a motion, seconded by Councilman McFee, to enter into Executive Session for a discussion of legal matters related to the Burton Fire District, and for-profit activities conducted by non-profit organizations, as well as discussion of appointments to boards and commissions, and the Tourism Development Advisory Committee (TDAC). The motion passed unanimously.**

There being no further business to come before council, the work session was adjourned at 5:57 p.m.

A regular meeting of the Beaufort City Council was held on September 13, 2016 at 7:00 p.m. in the Beaufort Municipal Complex, 1901 Boundary Street. In attendance were Mayor Billy Keyserling, Councilmen Mike McFee, George O’Kelley, Phil Cromer, and Stephen Murray, and Bill Prokop, city manager.

In accordance with the South Carolina Code of Laws, 1976, Section 30-4-80(d) as amended, all local media were duly notified of the time, date, place, and agenda of this meeting.

Councilman O’Kelley made a motion, second by Councilman Murray, to recess the Executive Session, to which council would return following its regular session. The motion passed unanimously.

CALL TO ORDER

Mayor Keyserling called the regular meeting to order at 7:05 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE

Councilman McFee led the invocation and the Pledge of Allegiance.

IMAGINE A DAY WITHOUT WATER RESOLUTION

Councilman Murray made a motion, second by Councilman McFee, to approve the resolution. The motion passed unanimously. Councilman McFee read the resolution, and Mayor Keyserling presented the document to **Donna Altman**, BJWSA.

PUBLIC COMMENT

Bob Bender, curator of the Lowcountry Estuarium, said he had served on the City of Beaufort’s first ATAX committee 30 years ago, at which time he helped the Beaufort Orchestra obtain its \$2000 request for its chamber orchestra. Two organizations he has headed have been a part of the tourism in this area. Mr. Bender had looked into applying to TDAC for a grant this year, but the estuarium wouldn't qualify any more than the Beaufort Orchestra’s request would have 30 years ago, if he hadn’t helped to shepherd that. Because of “the way TDAC is set up,” Mr. Bender said, the Lowcountry Estuarium can’t ask for the \$1000 grant it would like to apply for. He asked that council set aside a small portion of ATAX funding for those requests that do not meet the “very narrow parameters” for TDAC requests.

The Lowcountry Estuarium is “pretty much . . . in a holding pattern” while it awaits the sale of the port, Mr. Bender said. Its “ultimate goal” is a “museum/estuarium/aquarium” as part of the redevelopment of the port property. He said, “We have been very strong advocates for tourism” over the years. TDAC requires that organizations draw in tourists from 50+ miles outside of Beaufort, and he said those who come to the Lowcountry Estuarium also stay in the area to shop and eat, etc. The organization would like to get student and group tours to the Lowcountry Estuarium and into Beaufort, Mr. Bender said.

PUBLIC HEARING: UDO AMENDMENT REVISING SECTION 7.2.G.4 AND SECTION 11.2 TO ADD PROVISIONS FOR LED CHANGEABLE COPY SIGNS IN LIMITED AREAS

Mayor Keyserling opened this public hearing. Ms. Anderson said Gregory Parker submitted this request for the price sign at a new gas station at Roseida Road and Trask Parkway. LED signs are not currently permitted in the City of Beaufort ordinance, and changeable copy signs are required to be manual, not digital. Staff supports a revision to the provision of the sign ordinance that would allow LED changeable copy signs “in very limited areas” west of Parris Island Gateway that are zoned Highway Commercial, Ms. Anderson said. The light limit on the output from the LED lights would be .3 foot candles. The definition of “changeable copy signs” has been included in the ordinance. The Metropolitan Planning Commission (MPC) recommended approval of this ordinance change, she said. There being no public comment, **Mayor Keyserling closed this public hearing.**

MINUTES

Councilman Cromer made a motion, second by Councilman Murray, to approve the minutes of the August 9, 2016 work session and regular meeting. Councilman O’Kelley said he would abstain from voting because he was not present at the council meeting. Councilman Cromer said on page 14, a period is missing at the end of the “Reports by Council” paragraph. **The motion to approve the minutes as amended passed 4-0.**

Councilman McFee made a motion, second by Councilman Murray, to approve the minutes of the August 16, 2016 work session. Councilman Cromer said on page 5, in the third paragraph, **Jacque Wedler’s** first name had been misspelled. **The motion to approve the minutes as amended passed unanimously.**

Councilman McFee made a motion, second by Councilman Murray, to approve the minutes of the August 23, 2016 work session and regular meeting. Councilman Cromer said on page 15, Ms. Wedler’s first name had been misspelled. Councilman Murray said on page 5, in the third paragraph, he had not spoken to **Marc Orlando**, only to Mayor **Lisa Sulka**. **The motion to approve the minutes as amended passed unanimously.**

ORDINANCE REVISING SECTION 7.2.G.4 AND SECTION 11.2 OF THE UDO TO PROVIDE FOR CONDITIONAL PERMITTING OF CHANGEABLE COPY SIGNS FOR GASOLINE PRICES IN AREAS OF THE CITY WEST OF PARRIS ISLAND GATEWAY

Councilman McFee made a motion, second by Councilman Cromer, to approve the ordinance on second reading. Councilman McFee asked Ms. Anderson why these signs are to be restricted to areas west of Parris Island Gateway. Ms. Anderson said staff was concerned about LED signs in “the more urban” areas, and they are not appropriate for gas stations the Historic District. Councilman McFee noted that there is no Highway Commercial zoning in the Historic District. Ribaut Road is mostly General Commercial zoning. Councilman O’Kelley said the signs at the Town of Port Royal’s Parker’s stations have LED lights. Councilman Cromer asked the foot-candles of the LEDs on the signs at the Parker’s station in Port Royal. Ms. Anderson said **Linda Bridges** had said during the MPC’s discussion that the foot-candles are limited in Port Royal, but “that was done under their previous ordinance,” Ms. Anderson said, and under their current ordinance, “we couldn't find the foot candle limitation.” **21:45** Mayor Keyserling asked if the applicant’s signs would meet that number, and Ms. Anderson said it

“seemed to be a common number in the ordinances that we researched.”

Councilman O’Kelley said if other gas stations wanted these signs for their businesses, they could apply for them, but the ordinance does not address General Commercial zoning areas. Mayor Keyserling said, “It’s a changing world,” and they don’t want these signs at gas stations in the Historic District, but Ribaut Road is different. Ms. Anderson said that they might incorporate Ribaut Road or other areas after seeing how it works at this Parker’s. Councilman McFee said it makes less sense to him to only have it in this very specific area. Ms. Anderson said staff saw Parris Island Gateway as a “break point.” The MPC had voted 3-2 in favor of recommending this ordinance revision, she said. Councilman McFee asked if the MPC had been “concerned about a proliferation,” and Ms. Anderson said yes.

Councilman Murray said there are other locations in Northern Beaufort County where there are LED signs. He is more concerned with “the form around the sign, whether it’s manual or LED.” The older signs, though, are not in the city’s purview, he said.

Councilman Murray made a motion to remove “and shall be located west of Parris Island Gateway” (from 4.c.i.) to allow changeable copy signs in all Highway Commercial zoning. Councilman Cromer seconded the motion. Councilman O’Kelley said he feels the language of the ordinance should stay as written unless there are individual applications for these signs.

Councilman Murray asked Ms. Anderson if a gas station on Ribaut Road or one that was not west of Parris Island Gateway wanted a monument sign if they would have to get a zoning variance or would have to come before council to “do a UDO amendment like this one.” She said they would have to do a UDO amendment like this. Councilman Murray asked the price and timeframe for this; it’s \$400 and approximately 45 days, Ms. Anderson said.

Councilman McFee said he feels LED signs are appropriate in Highway Commercial zoning. Councilman Cromer said he’s in favor of it, but he’d like to see what .3 foot candles looks like. Councilman Murray said gas station signs now “are not that attractive,” and if LEDs are brighter but have a better overall aesthetic, he thinks, “that’s a fair tradeoff.”

Eddie Rodgers asked what the zoning is “out Highway 21.” She thinks some gas station owners could feel discriminated against if permission for the signs is given only to those stations west of Parris Island Gateway. **The motion to amend passed 4-1, Councilman O’Kelley opposed. The motion as amended passed unanimously.**

FY 2017 BUDGET AMENDMENT

Councilman McFee made a motion, second by Councilman Murray, to approve the budget amendment on second reading. Ms. Todd said city council had approved the city manager entering into an agreement with Charleston Digital Corridor that included a commitment of \$150,000 from the City of Beaufort. She explained that the budget amendment records the release of funds from the committed fund balance for redevelopment. **The motion passed unanimously.**

ORDINANCE ESTABLISHING AN INCENTIVE REIMBURSEMENT GRANT PROGRAM

Councilman Murray made a motion, second by Councilman McFee, to approve the ordinance on second reading. Mr. Prokop said the changes from first reading are that a section has been inserted as “the third ‘Whereas’,” which says that the “Beaufort County Northern Regional Plan further provides that for properties that are not contiguous to the municipality, the most appropriate method of urban or suburban development is through eventual annexation to a municipality.” Also, he said, clerical errors were corrected for this reading.

Councilman Cromer asked Mr. Prokop if (B) “commercial property used exclusively for recreational purposes” meant undeveloped property. Mr. Prokop said, “No, it could be golf clubs, (or it) could be sporting clubs.”

Mayor Keyserling explained to the public that the Northern Regional Plan was passed about 8 years ago, and there were “agreements on growth boundaries” for the City of Beaufort and the Town of Port Royal “over a period of time.” He said the agreement states that if someone applied for a development permit from the county for property that is adjacent to the city but is in the county, the county would recommend annexation; if a property were not contiguous to the city but was within the city’s growth boundary, “they would then consult between the county and the city so that it would be built to standards” so the city would “one day be able to” provide services to it. These incentives in the grant program “are not that different than the incentives we’ve always had” in terms of dollars, Mayor Keyserling said, and they allow “us to provide a higher level of services.” Mr. Prokop said the grant program is more favorable to the city from a cash flow perspective. **The motion passed unanimously.**

RESOLUTION COMMITTING FUNDS TO GREENLAWN DRIVE STREETScape

Councilman McFee made a motion, second by Councilman Cromer, to approve the resolution. Staff is applying for a Community Development Block Grant (CDBG) grant, Mr. Prokop said, for \$500,000 for the Greenlawn Drive streetscape. This resolution is necessary to the grant application; it commits the city to providing the additional funds for the project, which is expected to cost \$1.3 million. If there are leftover funds from the Boundary Street project, he said, the city would use those for its match and for the additional funds needed to complete the Greenlawn Drive streetscape.

If the city applies for the CDBG grant and receives it, Councilman Murray asked, but all of the Boundary Street project’s funds are exhausted, could the city use other funds to complete the streetscape? Mr. Prokop said the city was advised to apply for the CDBG grant, and if it’s awarded, by that time the city would know if there were no funds available from the Boundary Street project, in which case it could turn down the CDBG grant.

Councilman Murray asked if it would be worth delaying application for the grant for another year to avoid having to turn down the grant money. Mr. Prokop said once “the planning starts for development of (additional) low-cost housing” on Greenlawn Drive, the city can’t apply for

this grant.

Councilman McFee explained to Councilman Murray that what council had been told by a Lowcountry Council of Governments (LoCOG) representative was that if they had matching funds on hand and accepted a grant, then returned it, that could have a detrimental effect on future grant opportunities, but it would not be as bad to decline this grant if they did not have the matching funds needed.

Councilman O'Kelley said there was a typo on the "background sheet": a "0" was missing from a figure that should have been "\$500,000."

Mr. Prokop clarified for Ms. Rodgers that "there cannot be any plans" for additional low-cost housing "until the infrastructure and sidewalks are done for the grant to be awarded." There is low-cost housing there, he said, and this would be in addition to that. Mayor Keyserling said if someone were to build market-rate housing, the city would not be eligible for CBGB funds. Mr. Prokop told Ms. Rodgers that this is not like the Bladen Street streetscape, but is more basic infrastructure; for example, part of this area is without sewer service. Ms. Anderson said that's at the Marsh Point Community Center, so in this process, they will see if funds are available for that, but this is "a standard streetscape project" that would include installing pervious on-street parking, curb and gutter drainage improvements, a sidewalk planting strip, undergrounding utilities where possible, and pedestrian-scale lighting. **The motion passed unanimously.**

RESOLUTION COMMITTING THE CITY OF BEAUFORT TO PROVIDE A LOCAL MATCH FOR MASC ECONOMIC DEVELOPMENT GRANT

Councilman McFee made a motion, second by Councilman Murray, to approve the resolution. Mr. Prokop said this provides permission to apply for a new grant from the Municipal Association of South Carolina (MASC) for economic development, particularly for the Beaufort Digital Corridor. Council approval is part of the grant's requirements. **The motion passed unanimously.**

REQUEST FOR WAIVER OF NOISE ORDINANCE FOR THE LATINO-AMERICANO FESTIVAL TO BE HELD AT WATERFRONT PARK

Councilman McFee made a motion, second by Councilman Murray, to approve the request for the October 9, 2016 event. Liza Hill said that she was representing the applicant; amplified music will be played from 11:00 a.m. to 6 p.m. The event starts at 12:00 p.m. **The motion passed unanimously.**

REQUEST FROM CAPA TO HOST ITS ANNUAL GHOST TOURS IN THE HISTORIC DISTRICT AND TO OBTAIN 2 FREE PARKING SPACES IN THE MARINA PARKING LOT

Councilman McFee made a motion, second by Councilman Cromer, to approve both requests from October 14 – 30, 2016. Ms. Burgess said this was all the same as in previous years. **The motion passed unanimously.**

REQUEST FROM BEAUFORT COUNTY VETERANS AFFAIRS TO HOST ANNUAL VETERANS DAY

PARADE

Councilman Murray made a motion, second by Councilman O’Kelley, to approve the request for the November 11, 2016 event. The motion passed unanimously.

REQUEST FROM MAIN STREET BEAUFORT TO ALLOW FOOD/BEER SAMPLES AT FREEDOM MALL DURING SHRIMP FESTIVAL 5K RUN

Councilman McFee made a motion, second by Councilman Murray, to approve the request for the October 1, 2016 event. Councilman Murray said council had approved this request already; Ms. Burgess said there had been a change to Main Street’s annual request for this event, though at that council meeting, it was said there were no changes, so staff wanted another council vote on this request since the change “wasn’t talked about” at that time. **LaNelle Fabian** described the event, saying the samples – which will be “mostly donated” – would be available for people while they were waiting for the results of the 5K to be tabulated. **The motion passed unanimously.**

APPOINTMENT TO CITY BOARDS AND/OR COMMISSIONS

Councilman McFee made a motion, second by Councilman Cromer, to nominate Jeff Evans and Jonathan Sullivan to serve on TDAC. The motion passed unanimously.

Councilman McFee made a motion, second by Councilman Cromer, to nominate Ronald Ianoale to the Beaufort Housing Authority board; this is the recommendation of the Town of Hilton Head, Mayor Keyserling said. **The motion passed unanimously.**

CITY MANAGER’S REPORT

Mr. Prokop thanked those involved in the “planning and execution of our storm plans” during the storm on September 2. He said the county and the City of Beaufort have reviewed the response to determine how they can make it even better in the future.

Mr. Prokop thanked **Donnie Beer** and **Lisa Clancy** for organizing the 9/11 event in Waterfront Park last week.

Mr. Prokop said after a year and a half, SCDOT has approved the design for Allison Road, and the city is in the process of receiving bids. The cost of the project may have gone up by as much as \$200,000 during the wait for approval.

The city is reviewing its permitting process, Mr. Prokop said, which has a minimum of 15 steps and can have as many as 37 steps. The system is being looked at to see what can be automated for greater speed and efficiency. Councilman Murray asked Mr. Prokop if the “full assessment” that Mr. Prokop had described “is part of Munis,” and Mr. Prokop said it is. Ms. Todd said this week, staff will test the business license process, and then will bring in businesses that will “start to register this way within the coming weeks.”

“Boundary Street is moving along according to schedule and budget,” Mr. Prokop said, with “no surprises.” The barrels will be moving to the other side of the street soon. They are sending

information to Boundary Street businesses and meeting with them to tell them what to expect in coming weeks, he said. One easement is being condemned, but all of the others have been agreed to. The underground wiring of north-end Boundary Street businesses has been hooked up, Mr. Prokop said.

The Beaufort Code is still in review, Mr. Prokop said. Several hundred suggested changes are being made to the draft code; next, it will be taken to contractors, and then to different neighborhood groups for their comments.

Mr. Prokop said the Lady's Island traffic study "is well underway." Staff is trying to find a place on Lady's Island that is not too expensive and will hold enough people so they can have a meeting to deliver an update on this study. This should take place in the next 2 or 3 weeks, he said, and various Lady's Island groups will be informed.

MAYOR'S REPORT

Mayor Keyserling said Waste Pro was "good on the telephone after the storm," and he saw trucks out on Ribaut Road picking up debris soon after it ended.

On October 18 at 10:30 a.m., Mayor Keyserling said Young Leaders of Beaufort would hold a mock court in front of Judge **Ned Tupper**.

REPORTS BY COUNCIL

Councilman O'Kelley commended Beaufort's citizens for how they "pitched in and cleaned up" after the storm.

Councilman O'Kelley made a motion, second by Councilman Murray, to resume the Executive Session. The motion passed unanimously.

Councilman O'Kelley made a motion, second by Councilman McFee, to adjourn the Executive Session and resume the regular council meeting. The motion passed unanimously.

There being no further business to come before council, **Councilman O'Kelley made a motion to adjourn the regular meeting. Councilman Cromer seconded. The motion passed unanimously**, and the meeting adjourned at 8:50 p.m.