

CITY OF BEAUFORT - TOWN OF PORT ROYAL JOINT MUNICIPAL PLANNING COMMISSION

City of Beaufort Planning Department
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MINUTES

JOINT MUNICIPAL PLANNING COMMISSION

March 8, 2010, 5:30 P.M.

Municipal Court Building – 1901 Boundary Street, Beaufort, South Carolina

Members Present: Harley Laing, Chairman, Joe DeVito, Vice-Chairman, James Crower, and new member, Darryl Owens.

Members Late: David Lott.

Staff Present: Libby Anderson, City of Beaufort Planning Director, Julie Bachety, Recorder, and Linda Bridges, Town of Port Royal Planning Administrator.

I. Call to Order

Mr. Laing called the meeting to order at 5:30 P.M. and led in the Pledge of Allegiance.

II. Review of Projects for Town of Port Royal:

A. Introducing & Welcoming New Committee Member, Darryl Owens.

Mr. Laing introduced the new committee member, Darryl Owens. Mr. Owens asked for clarification of the Joint Municipal Planning Commission and what the difference is between this committee and other committees such as the design review boards. Ms. Bridges explained. Mr. Laing asked Ms. Anderson to provide Mr. Owens with a copy of the recently adopted City Comprehensive Plan.

B. Town of Port Royal – A text amendment to establish a new Joint Metropolitan Planning. Ms. Bridges went over the proposed amendment with the committee members which included amendments to Creation, Jurisdiction, Membership, Terms and Compensation, Officers, Meetings, Quorum, and Powers and Duties. Ms. Bridges said she and Ms. Anderson both feel their documents are the same on the important issues within the document such as the memberships, terms and compensation. Mr. Laing said the County is also moving along with their implementation.

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Mr. Laing asked for public comment. There was no public comment. Mr. Laing closed the public comment.

Motion: Mr. DeVito made a motion, seconded by Mr. Crower, recommending approval of the Metropolitan document dated February 26, 2010. The motion carried with a vote of four.

C. Town of Port Royal – Update on Council Actions.

Ms. Bridges reviewed the town's recent council actions, specifically the item regarding design and installation of signal mast arms at the intersection of Ribaut Road and Lady's Island Drive. She said council has TIF money they are using to improve this intersection. Ms. Bridges asked Mr. DeVito for his opinion on how the mast arms will function. Ms. Bridges said their engineer feels this will help clean up the intersection tremendously. Mr. Laing asked if the "intersection" itself is staying the same, how do the mast arms change it so much. Ms. Bridges said they have asked council this question, but have not gotten any answers. Ms. Anderson suggested "countdown" crosswalk signs also be installed.

Mr. Lott arrived to the meeting at this point.

III. Review of Projects for the City of Beaufort:

A. City of Beaufort – Update on Council Actions.

Ms. Anderson reviewed the city's recent council actions.

IV. Discussion:

A. Status of tracking Comprehensive Plans Outputs.

Mr. Laing said he would like the town and city to pick two important items from their Comprehensive Plans to focus on for the year. Mr. Laing referred to the documents Ms. Anderson passed out, *Planning Commission charter and expansion of the output items from the executive summary*. Mr. Laing also referred to the items in the City's Comprehensive Plan, NI 2.0, NI 1.3 NI 1.5 relating to stormwater, SI 4.1, relating to social infrastructure, AM 1.9 which he feels is quite comprehensive and will require more assistance and CE 3.3 relating to climate. Mr. Laing feels the commission should first start working on the renewable energy recommendation.

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Mr. DeVito referred to the Form-Based Code and said he didn't realize the County was going along with the Town and City. Ms. Bridges and Ms. Anderson explained the process of the Form-Based Code. Mr. Lott suggested setting up a meeting with the County. Ms. Bridges said she and Ms. Anderson saw two great educational presentations on stormwater and suggested the commission see them. The commission and staff agreed to have Isiah Smalls and Lamar Taylor from City Public Works give them a presentation on Monday, April 5, at 3:00 pm.

B. Schedule for planning areas to focus on for the remainder of 2010.

Ms. Bridges spoke about the Town's retreat. She suggested a workshop between now and the retreat on March 20. The members and staff agreed. The Board agreed to have the workshop on Friday, March 12, at 4:30 pm, at the Town Hall in Port Royal.

V. Review Commission Meeting Minutes

A. Minutes of the February 8, 2010 Meeting.

Motion: Mr. Crower made a motion, seconded by Mr. DeVito, to approve the minutes as presented. The motion carried with a vote of four to zero.

VI. Adjournment

Motion: Mr. Laing made a motion, seconded by Mr. DeVito, to adjourn the meeting.

Meeting adjourned at 7:00 PM

Submitted by Julie A. Bachety, Recorder