

**CITY OF BEAUFORT, SOUTH CAROLINA**  
**SHORT TERM RENTAL CONDITIONAL USE PERMIT APPLICATION**  
**1911 Boundary Street**  
**Beaufort, South Carolina 29902**  
**Phone: (843) 525-7011 / Fax: (843) 986-5606**  
[www.cityofbeaufort.org](http://www.cityofbeaufort.org)

<b>Application Fee: \$50</b> <b>Receipt #: _____</b>
---

Pursuant to Section 6-29-1145 of the South Carolina Code of Laws, is this tract or parcel restricted by any recorded covenant that is contrary to, conflicts with, or prohibits the activity described in this application? \_\_\_ Yes \_\_\_ No

APPLICANT'S NAME & ADDRESS:	PROPERTY ADDRESS:
APPLICANT'S CONTACT INFORMATION: (Phone #, Fax #, and/or E-Mail Address)	PROPERTY IDENTIFICATION NUMBER: (Tax Map & Parcel Number)

**\*\*APPLICATION INFORMATION REQUIRED\*\***

<p><b>Submittal Requirements:</b></p> <ol style="list-style-type: none"> <li>1. Photos of site including rental unit and parking.</li> <li>2. Site plan/survey showing driveways and parking areas.</li> <li>3. Copy of rental agreement. Note that rental agreement must specify the following: <ul style="list-style-type: none"> <li>- Minimum 2 night stay.</li> <li>- No pets left outside unattended.</li> </ul> </li> <li>4. Property Management plan addressing the following: <ul style="list-style-type: none"> <li>- Contact information for property manager (phone, cell phone, email).</li> <li>- Contact information for alternative property manager(s) when primary manager is unavailable (phone, cell phone, email).</li> <li>- Roll-cart management.</li> <li>- How cleaning of unit will be handled.</li> <li>- Yard maintenance.</li> </ul> </li> </ol>	<p><b>Please answer the following questions:</b></p> <ol style="list-style-type: none"> <li>1. Is the applicant the property owner? <input type="checkbox"/> Yes <input type="checkbox"/> No</li> <li>2. Number of vehicles typically parked on site: _____.</li> <li>3. Number of bedrooms in rental unit: _____.</li> </ol>				
<table style="width: 100%; border: none;"> <tr> <td style="border: none;">APPLICANT'S SIGNATURE</td> <td style="border: none; text-align: right;">DATE</td> </tr> </table>	APPLICANT'S SIGNATURE	DATE	<table style="width: 100%; border: none;"> <tr> <td style="border: none;">APPROVED BY</td> <td style="border: none; text-align: right;">DATE</td> </tr> </table>	APPROVED BY	DATE
APPLICANT'S SIGNATURE	DATE				
APPROVED BY	DATE				