

**CITY OF BEAUFORT, SOUTH CAROLINA
MINOR SUBDIVISION APPLICATION
(Subdivisions of 5 or fewer lots)
1911 Boundary Street
Beaufort, South Carolina 29902
Phone: (843) 525-7011 / Fax: (843) 986-5606**

Application Fee \$50 Revised 05/28/2009

DATE APPLICATION COMPLETED	NAME OF SUBDIVISION/OWNER
APPLICANT (DEVELOPER) NAME, ADDRESS PHONE# E-MAIL ADDRESS:	PROPERTY OWNER (NAME, ADDRESS) PHONE# E-MAIL ADDRESS:
PROJECT LOCATION (ADDRESS)	TOTAL ACREAGE
PROPERTY IDENTIFICATION # (DMP #)	# OF LOTS

-APPLICATION INFORMATION REQUIRED-

<p>Submittal Requirements:</p> <p><input type="checkbox"/> Application Fee - \$50.00.</p> <p><input type="checkbox"/> Water and Sewer Certification form signed by Beaufort- Jasper Water & Sewer Authority that water and sewer service is available to the lots; and</p> <p><input type="checkbox"/> Encroachment permit from S.C. Department of Transportation (843) 524-7255.</p> <p><input type="checkbox"/> Five (5) copies of the plat are required.</p>	<p>Plat Requirements (5 copies are required):</p> <p><input type="checkbox"/> Label as "Subdivision Plat"</p> <p><input type="checkbox"/> North arrow</p> <p><input type="checkbox"/> Scale</p> <p><input type="checkbox"/> Vicinity map</p> <p><input type="checkbox"/> Boundaries in bearing and distances</p> <p><input type="checkbox"/> Street Name(s)</p> <p><input type="checkbox"/> City limits line (if applicable)</p> <p><input type="checkbox"/> Floodplain information</p> <p><input type="checkbox"/> AICUZ Disclosure Statement (if applicable)</p> <p><input type="checkbox"/> Specify location in City of Beaufort</p> <p><input type="checkbox"/> Reference City of Beaufort Codes Office and City of Beaufort Unified Development Ordinance</p> <p><input type="checkbox"/> Name of owner</p> <p><input type="checkbox"/> All existing structures must be shown</p> <p><input type="checkbox"/> Building setbacks must be shown</p> <p><input type="checkbox"/> All trees >8" DBH on the lot(s) to be developed</p> <p><input type="checkbox"/> Surveyor's raised seal</p>
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APPLICANT'S SIGNATURE	DATE	DATE OF FINAL APPROVAL
PROPERTY OWNER'S SIGNATURE	DATE	

OFFICE USE ONLY		
RECEIVED BY:	RECEIPT #	ZONING DISTRICT