

## Weekly Progress Meeting Notes

**SC File #:** LPA 07.036939A

**Road:** US 21 Business (Boundary Street) & First Street Improvements

**Date:** Thursday, November 10, 2016

**Location:** 1911 Boundary Street, City Hall, Beaufort

Attendee list attached.

Meeting began at 10:03 AM.

### **TRAFFIC CONTROL:**

- The traffic control inspection report will be distributed to project team.
- The traffic control inspection will occur on Mondays moving forward.
- PMI to have Peek adjust striping Boundary Street to allow for left turn movements at Beaufort Plaza.
- Polk Street striping needs to be adjusted to its final configuration.
- The utility companies were asked to use proper traffic control and clean up their work areas.
- PMI and BJWSA to communicate about needed lane closures while they are working on the left side of Boundary Street.
- PMI and utility companies to pick up traffic control devices that are being left from the previous night's lane closure.

### **EROSION CONTROL:**

- The erosion control inspection report will be distributed to project team.
- The erosion control inspection will occur on Mondays moving forward.

### **CONTRACTOR SCHEDULE UPDATE:**

- Micah discussed PMI's 'Two Week Look Ahead' schedule. The Contractor will plan on working daytime next week and will work both days and nights the following week. They will provide an updated schedule next Thursday to confirm.
  - Storm Drainage
    - PMI will be installing storm drain cross lines across Boundary Street Thursday night.
    - PMI will return to days next week and work on items that do not need a lane closure.
  - Concrete Flatwork
    - Southern Concrete will be back this week to continue concrete flatwork on SC170.
    - PMI will begin rough grading and clean up on First Street in preparation for concrete flatwork. PMI's intends to begin curb and gutter on First Street Monday, November 21<sup>st</sup>.
  - Signals –
    - Beaufort Town Center signal location is still pending.
  - Duct Bank
    - Barnett will work nights starting on Monday, November 21<sup>st</sup> to work on Boundary Street left duct bank and will start at Sycamore Street. They will work at night under lane closures until they approach the closed lane.
  - Timber Boardwalk –
    - Boardwalk construction will continue along Boundary Street

## **CITY OF BEAUFORT:**

- Neal Pugliese will be the primary contact for the City starting January 1, 2017. All parties to copy him on email communications involving project.
- Sea Eagle is still on schedule to vacate the premises by November 15<sup>th</sup>.
- The City to coordinate with H&H Electric on installation of conduits on First Street. The conversions will occur later.
- The City owns the power service at the old Fire Station and will contact SCE&G to have the service terminated.

## **UTILITIES:**

### **BJWSA**

- BJWSA completed the installation of service meters between Hogarth and Polk Street last night.
- BJWSA will be working at Beaufort Town Center between Sycamore and Greenlawn Street tonight. A portion of the 10" work will occur tonight. The wet tap work at Queen will be completed on November 17<sup>th</sup>.
- BJWSA will be working between Neal Road and Palmetto Street on November 14<sup>th</sup> and 15<sup>th</sup>. Then they will be working from Hogarth to the Econo Lodge the 16<sup>th</sup> and 17<sup>th</sup>. BJWSA anticipates being complete with all service meter relocations for the entire project prior to Thanksgiving.
- There is a storm drainage conflict with the storm drainage crossline pipe at Sta 339+00 (near Firehouse Subs). ICE and PMI are working to provide more information regarding the conflict. BJWSA, PMI, Century Link and ICE reviewed plans and discussed. BJWSA will work with ICE and PMI to assist with the issue.

### **SCE&G ELECTRIC**

- SCE&G needs direction on Chick-Fil-A pole at First Street. PMI to stake curb for this area.
- Bore pipe extensions (Greenlawn to Ribaut) for the right side duct bank were included in the updated left side duct bank plans recently provided to the Contractor.
- PMI, ICE, Hargray, Century Link and SCE&G Electric will meet next week in the field to review structure and sign off on the structure locations for the first section of the left side duct bank.
- Neal to follow up with Sammy on easements being held by County.
- ICE to provide documents to SCE&G to verify the bore location near the marsh across from Carolina Cove.

### **SCE&G GAS DISTRIBUTION**

- SCE&G Gas representative did not attend today's meeting but provided an update to Jared prior to the meeting.
- SCE&G Gas completed the bore last week and made the first tie-in near the retaining wall. They are currently working on the second tie-in near Howard Dental and will finish up this week. On Monday and Tuesday, their crews will perform tap work and will follow up with the demolition and removal of the old underground pipe. The relocation work for this area should be complete by the end of next week.
- Andy mentioned the gas line between Walgreens and Chick-Fil-A on Palmetto Street to Jared so he is aware of a conflict there.

### **HARGRAY**

- Glenn Hiers is working nightly with Barnett and Pat Morgan is available for daytime digging operations.
- All parties to contact Hargray prior to digging.
- Hargray will begin re-pulling the fiber in the duct bank. The City will coordinate with Beaufort County for a date for which Hargray can cut over the "911 line". Rodney projected this all will occur within the next two weeks. Rodney will provide a preferred cut-over date to Neal.

- Once conflict is resolved, Hargray will go all the way to vault in the middle of the cemetery.

### **CENTURY LINK**

- Century Link still intends that all work associated with the right duct bank and relocations along Boundary Street will be completed prior to December 31, 2016. Construction to begin within the next week or two.
- H&H to install conduits for all communications.

### **GENERAL / OPEN DISCUSSION:**

- James Cooper, SCDOT's DBE correspondent, attended the progress meeting.
- The cracks in the brick wall near Beaufort Plaza needs to be addressed. Jared to schedule a meeting with SCE&G, PMI and ICE next week to discuss.
- PMI to inventory mast arm materials to ensure they have correct mast arms for Beaufort Town Center location.

### **ACTION ITEMS:**

#### **Previous Action Items:**

1. PMI to address turbidity curtain in marsh. *Complete*
2. City to follow up with 303 Associates concerning irrigation lines. *Complete*
3. Dick to look at the bypass at Chick-Fil-A after the meeting. *Complete*

#### **Action Items for Next Meeting:**

1. Micah to schedule a meeting with W.M. Roebuck and Beaufort County Traffic Engineer to address backed up traffic at left turn lane at Outback and controller emergency preemption equipment.
2. PMI to schedule Peek to address striping at Beaufort Plaza left turn and Polk Street.
3. The City to coordinate with H&H Electric on installation of conduits on First Street
4. The City to terminate power service at old Fire Station.
5. Neal to follow up with Sammy on easements being held by County
6. ICE to forward email from Kerry about SCE&G's switchgear at Ribaut Road.
7. ICE to provide documents to SCE&G to verify the City's easement to bore under the marsh across from Carolina Cove.
8. PMI, ICE, Hargray, Century Link and SCE&G Electric to meet next week to review left side duct bank turn out and equipment locations.
9. PMI to inventory mast arm materials to ensure they have correct mast arms for Beaufort Town Center location.
10. PMI to address boardwalk pile tip removal at cemetery. *Micah to follow up.*
11. The City to follow up on H&H's progress at gas station and Wendy's. *Outstanding*
12. SCE&G Gas to follow up and find out if pictures were taken prior to their work on SC170 near retaining wall. *ICE to set up a meeting to discuss.*
13. ICE to provide a sketch of limits and cost analysis for curb and gutter issue near Kmart. *Outstanding – T&H is working on revised curb grades and should be provided next week.*
14. BJWSA explore issue where steel plate and pothole are on SC170. *Discussed and will revisit closer to December 1.*
15. ICE and PMI to coordinate on placement of rip rap at outfall on First Street after boardwalk decking completion. *Outstanding – Micah to contact Jared.*
16. PMI to provide cost estimate on extended depths of boardwalk piles. *Outstanding – PMI encouraged to provide soon.*
17. ICE to review easements versus original design plans and provide an update. *Complete – PMI to follow up with Don Smith on existing pins.*
18. SCE&G Gas to follow up on gas line depth on Hogarth Street. *Outstanding*

19. ICE to provide a location for new driveway at old United Way. *Beaufort County is working on this.*
20. ICE to provide duct bank plans for Hogarth Street and updated duct bank plans Boundary left from Greenlawn to Neil Road. *Outstanding – ICE is coordinating with SCE&G and will provide when available. ICE is also coordinating with SCDOT concerning Hogarth duct bank plans.*
21. ICE and SCE&G will coordinate for solution to power street lights on left side of SC170. *Outstanding – PMI wants to avoid McDonald's slope and utilities. Jared to provide a sketch.*
22. Utilities to provide relocation schedules. *Outstanding*
23. PMI to stake the curb at the power pole at new First Street near Chick Fil A. *PMI staked storm drain but not curb - ICE to provide direction on relocations to utilities afterwards.*
24. ICE and PMI to review storm drain at cemetery due to conflict with SCE&G Gas line and Century Link duct bank. *PMI to provide an estimate. Jared needs information on slip line. PMI was encouraged to settle soon.*

Meeting adjourned at 10:56 AM.

The next meeting will be held at 10:00 AM on Thursday, November 17, 2016 at City Hall in the Planning Room on the first floor, 1911 Boundary Street in Beaufort, SC.

**SIGN-IN SHEET**  
**Boundary & First Street Redevelopment**  
**Construction / Utility Progress Meeting**  
**City Hall, Beaufort, SC**  
**Date: 11/10/2016 Time: 10:00 AM**

INITIAL	NAME	COMPANY (A to Z)	DAYTIME PHONE #	E-MAIL ADDRESS
	Jeremy Fordham	Barnett Southern	706-990-0682	<a href="mailto:jeremy@barnettsouthern.com">jeremy@barnettsouthern.com</a>
	Rob McFee	Beaufort County Engineering	843-255-2730	<a href="mailto:rmcfee@bcgov.net">rmcfee@bcgov.net</a>
	David Zeoli	Beaufort County Emergency Management	843-812-8035	<a href="mailto:dzeoli@bcgov.net">dzeoli@bcgov.net</a>
	Chuck Runnion	Beaufort County Traffic Engineering	843-441-9627	<a href="mailto:crunnion@bcgov.net">crunnion@bcgov.net</a>
	Colin Kinton	Beaufort County Traffic Engineering	8438121620	<a href="mailto:ckinton@bcgov.net">ckinton@bcgov.net</a>
	Bobby Tuten	Beaufort County Traffic Engineering	843-683-5212	<a href="mailto:bobbyt@bcgov.net">bobbyt@bcgov.net</a>
	Howell Youmans	Beaufort County Traffic Engineering	843-255-5362	<a href="mailto:howelly@bcgov.net">howelly@bcgov.net</a>
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RDS	David Stiles	Century Link	843-525-7932	<a href="mailto:robert.stiles@centurylink.com">robert.stiles@centurylink.com</a>
	Sammy Negron	City of Beaufort	843-263-6843	<a href="mailto:snegron@cityofbeaufort.org">snegron@cityofbeaufort.org</a>
NP	Neal Pugliese	City of Beaufort	714-357-0811	<a href="mailto:npugliese@cityofbeaufort.org">npugliese@cityofbeaufort.org</a>
JAD	Lt. Jason Day	City of Beaufort Police Department	843-322-7955	<a href="mailto:jday@cityofbeaufort.org">jday@cityofbeaufort.org</a>
	Captain Rob Carson	City of Beaufort Police Department – Emergency	843-476-6883	<a href="mailto:rcarson@cityofbeaufort.org">rcarson@cityofbeaufort.org</a>
	Don Smith	Donald J. Smith, Inc.	803-920-6701	<a href="mailto:don@djsmith.com">don@djsmith.com</a>
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