

## **City of Beaufort/Town of Port Royal Reserve Firefighter**

### **Application**

**This application is for the upcoming Reserve class for 2016/2017. This process will start in September with the Firefighter 1 class starting after orientation. All approved applicants will receive a phone call in September from the Reserve Coordinator.**

**Thank you for your interest in Beaufort/ Town of Port Royal Fire Rescue. We have many opportunities available to you once you have decided to make the commitment to becoming a Firefighter. Firefighting is a very strenuous profession and has its inherent dangers, so the first thing you must ask yourself is, am I physically and mentally ready? The next question is; do you have the time to give?**

**The initial training is long and sometimes exhaustive. Regular, reoccurring training will continue even after the basic classes have ended, a minimum of twelve hours a month of station time and don't forget the emergency calls we respond to. It is a big commitment but the rewards are many, saving lives and property in your community, possible future employment, and if you are a South Carolina resident and meet the minimum requirements you can qualify for a substantial tax break, just to name a few. This training is needed since the City of Beaufort currently hires from the Reserve Firefighters.**

**Safety is our priority, so we have a very extensive process in place to ensure every member is prepared for the challenges of being a firefighter. If you are ready to take the first step to a challenging and rewarding career as a reserve firefighter, complete the attached forms and drop it off to Central Headquarters Fire Station 1 at 135 Ribaut Rd. Please ensure to attach all requested documents to your application.**

**If you have questions about the reserve program, please Email the reserve coordinator at [mbowsher@cityofbeaufort.org](mailto:mbowsher@cityofbeaufort.org)**

The following principles serve as a guide to attaining our mission objective:

1. **Excellence through training:** Our career and reserve members are our most valuable asset. We strive to provide the best training program possible to allow our members' careers to flourish. We support the efforts of our State's Fire Academy, the National Fire Academy, and other nationally recognized educational resources.
2. **The Beaufort Fire Department is dedicated to the reduction of life and property loss due to fire with public fire education, enforcement of adopted fire codes through inspection, and the investigation of all fires within the jurisdiction of the City of Beaufort and Town of Port Royal.**
3. **We provide emergency medical care to our customers by requiring all career personnel be certified to a minimum of National Registry EMT-Basic.**

**I. Filling out Your Reserve Firefighter Application.**

The Reserve Firefighter application is similar to one you may fill out for a job. It requires information about your personal history, character references, driver's license information, employment history, medical information, and criminal history questions. Complete all sections of the application. If the information asked does not pertain to you, simply answer N/A. Incomplete applications may be subject to disapproval.

**We will also need a copy of your current driver's license, and High School Diploma or GED. ANY APPLICATIONS NOT COMPLETE WILL NOT BE EXCEPTED.**

- II. Agility Testing.** The training and duties of a firefighter can be very strenuous at times and it is very important that you are physically capable of performing your duties. Our reserve program is designed so that you can either be a support firefighter that will not engage in firefighting or other hazardous duties or a certified interior structural firefighter. If you choose to become an interior certified firefighter you will have to submit to taking the physical ability test. This test will evaluate your physical capabilities by replicating various firefighting tasks. You must complete all elements of the course to pass. If you do not pass you can try again the next time it is offered. Once you pass you will be eligible to take firefighting classes.
- III. Interview Process.** The interview process will consist of a series of questions to determine level of experience and any specialized training. The interview panel will consist of career and Reserve Firefighters members.
- IV. In-House Training.** Once you have been accepted as a member of our Reserve Firefighters, you will begin your training. There is Reserve training every Tuesday night beginning at 6:00pm. The first classes you will attend are: OSHA infection control and blood borne pathogens, respiratory protection training, respirator fit testing, fire ground safety and Passport© Accountability. As part of your initial training you will go through volunteer orientation and a written test will be given. Once you have met all the training and testing requirements you will be eligible for turnout gear, pager, accountability tags and other items.
- V. Academy Classes.** You will have the opportunity to receive the same training as the Career Firefighters. We have state certified South Carolina Fire Academy Instructors in-house who will conduct the training. These are the same training courses that are offered at the Fire Academy, but are taught locally. When enrolled in one of these courses, training is generally conducted on the following days and times although schedules are subject to change:

**Tuesday and Thursday nights from 6:00pm until 09:00pm.**

**Saturdays from 8:00am until 2:00pm.**

**Times may vary, depending upon the length.**

**City of Beaufort Fire/Rescue**

**Application for Membership**

**(PLEASE PRINT)**

**Date of Application** \_\_\_\_\_

**Name** \_\_\_\_\_

**Last**

**First**

**Middle**

**Present**

**Address** \_\_\_\_\_

**Street**

**City**

**St**

**Zip Code**

**Phone No (Home)** \_\_\_\_\_ **(Business)** \_\_\_\_\_

**Sex** M \_\_\_\_ F \_\_\_\_ **Date of Birth** \_\_\_\_\_

**SSN** \_\_\_\_\_

**Height** \_\_\_\_ **Weight** \_\_\_\_ **Eye Color** \_\_\_\_ **Hair Color** \_\_\_\_

**Do you have any physical, mental, or medical impairments or disabilities that would limit your job performance for the position for which you are applying? Yes** \_\_\_\_ **No** \_\_\_\_

**If yes, explain** \_\_\_\_\_

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**Who should we notify in case of an accident or emergency?**

**Name** \_\_\_\_\_ **Relationship** \_\_\_\_\_

**Address** \_\_\_\_\_

**Phone No (Home)** \_\_\_\_\_ **(Business)** \_\_\_\_\_

**Name of your Employer:** \_\_\_\_\_

**Name and Title of Supervisor** \_\_\_\_\_

**List three references who are not relatives or previous supervisors:**

\_\_\_\_\_  
**Name** **Phone**

\_\_\_\_\_  
**Name** **Phone**

\_\_\_\_\_  
**Name** **Phone**

**Driver's License Number and State of Issue** \_\_\_\_\_

**(Your license WILL be checked for violations and DUI convictions.)**

**PLEASE READ THE FOLLOWING STATEMENTS CAREFULLY:**

**I certify that all answers given herein are true and complete to the best of my knowledge.**

**I hereby authorize the City of Beaufort to conduct whatever investigation it deems necessary to confirm statements submitted on this application. If the investigation determines that any untrue statement or answer has been made, I accept this as sufficient grounds of rejection as a Reserve Firefighter.**

**In the event of acceptance, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations promulgated by the City of Beaufort and City of Beaufort Fire Department.**

**I authorize and request each former employer, person, firm, or corporation given as a reference to answer any and all questions related to my past work performance and character.**

**I agree to submit myself, upon request, for a physical examination by a physician selected by the City of Beaufort Fire Department. I understand that failure to meet the physical requirements may disqualify me for employment.**

**I understand that I am covered by the Worker's Compensation Fund during the time I am actually working as a Reserve Firefighter and performing my duties under the direction of the Fire Chief or his designee. In case of injury, during this time, I am eligible for 37 ½ % of the average weekly wage in the State for the preceding fiscal year as determined by the Worker's Compensation Fund.**

**Applicant's Signature \_\_\_\_\_**

**Date \_\_\_\_\_**

**TO THE APPLICANT:**

How long have you lived at your present address? \_\_\_\_\_

**Previous Street Address:**

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**Street**

**City/St**

**Zip**

How long did you live there? \_\_\_\_\_

Have you ever been convicted of a crime excluding minor traffic violations?

Yes \_\_\_ No \_\_\_

If yes, describe in full \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

The City of Beaufort Fire Department is a Drug Free Workplaces and subject to periodic drug testing.

Have you had a major illness in the last 5 years? Yes \_\_\_ No \_\_\_

If yes, please describe: \_\_\_\_\_

\_\_\_\_\_

Do you need and physical accommodation to perform Physical task as firefighters do:

Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, describe such accommodation and specific work limitations:

\_\_\_\_\_

\_\_\_\_\_

# RECORDS CHECK FOR EMPLOYMENT

**PRINT ALL INFORMATION**

**NAME** \_\_\_\_\_

**RACE** \_\_\_\_\_

**SEX** \_\_\_\_\_

**DATE OF BIRTH** \_\_\_\_\_

**SOCIAL SECURITY NUMBER** \_\_\_\_\_

I authorize the release of any criminal history information from any Law Enforcement Agency to the City of Beaufort Fire Department. I understand that background investigations are required in order to process my application.

\_\_\_\_\_

**Signature**

\_\_\_\_\_

**Date**

I certify that I have reviewed the forgoing information supplied by me and that it is true and complete to the best of my knowledge. I authorize the doctors, hospitals, or clinics mentioned above to furnish the Beaufort Fire Department a complete transcript of my medical record for the purpose of processing my application for this employment or service.

\_\_\_\_\_  
**PRINT NAME**

\_\_\_\_\_  
**DATE**

\_\_\_\_\_  
**SIGNATURE**