



**CITY OF BEAUFORT
DEPARTMENT OF PLANNING
AND DEVELOPMENT SERVICES**
POST OFFICE DRAWER 1167
BEAUFORT, SC 29901
(843) 525-7040
FAX (843) 986-5606

LIBBY ANDERSON
Director of Planning
and Development Services

JAMES F. "Mike" WILES
Building Official

February 9, 2006
RE: Request for Demolition Bids

Dear Contractor,

The City of Beaufort Codes Enforcement Office is in the process of obtaining bids for **demolition of two structures and removal of all debris** within the city limits. We would like to extend to you and your company the opportunity to make a bid to provide these services.

Structures at the following addresses have been earmarked for demolition by the Beaufort City Codes Enforcement Office. These demolition bids must include the removal of trash and debris located on the lot.

2001 Greene Street, Beaufort, SC 29902
2705 Waddell Road, Beaufort, SC 29902

The **deadline for bids will be Tuesday February 28, 2006 at 4:00 pm**. All bids must be received by this date /time.

The City of Beaufort Codes Enforcement office will require the following information in conjunction with all bids; failure to submit a complete bid request will result in disqualification.

- 1) All bids must be received by the City no later than the above stated date and time
- 2) All bids must be valid for 6 months from the deadline date
- 3) All bids must be itemized and listed separately for each address
- 4) After notification of winning bid you must include, but will not be limited to, proof of the following:

- Standard Required Insurances including workers compensation
- City of Beaufort Business License

NOTE: (neither requirement is needed prior to bid submittal. Upon notification you will have 10 days to submit copies of these requirements. Failure to do so will disqualify you from the bidding process and the next lowest bidder will be contacted.)

Please submit all bids via US Mail to the following address:

City of Beaufort
Code Compliance Officer
Demolition Bid Proposals
P.O. Drawer 1167
Beaufort, SC 29901-1167

Or personally at:

701 Craven St
Beaufort, SC 29902.

Should any questions or concerns arise, please feel free to contact me at (843) 525-7007. I am available during business hours (M – F 8:00 a.m. – 5:00 p.m.). You may also go to <http://www.beaufortcodes.org> and click on the demolition bids link.

I thank you in advance for your time and effort and I look forward to working with you in the future.

Sincerely,

Randy Marrero
Codes Compliance Officer