



## REQUEST FOR BIDS

### HORSE CARRIAGE ROTATION SLOTS

The City of Beaufort is seeking sealed bids for horse carriage rotation slots for the five-year period beginning January 1, 2007. A carriage rotation slot entitles the holder to operate horse-drawn carriage tours through the City's National Landmark Historic District in accordance with applicable ordinances, laws, and regulations. The minimum bid for each slot is \$10,000 per year.

Rotation slots will be awarded to the two highest certified bidders. Bid amounts for each awardee will serve as the annual rotation slot fee for the five-year period. Awardees will be required to obtain a City of Beaufort business license to operate tours within 30 days of bid award. Requirements for licensure can be found in the City Code of Ordinances, Section 7-11047. This reference is available at the City's website ([www.cityofbeaufort.org](http://www.cityofbeaufort.org)).

Sealed bids should be submitted before 5:00 p.m. on October 16, 2006, and include the company name, a contact person, the bid amount, and the ownership structure of the company; to include all investors/equity partners, etc and the attached affidavit. Preliminary bid awards will be made at a bid opening on October 17, 2006 at Beaufort City Hall. Bids awards are not considered official until certified by the City Manager. The City of Beaufort is not responsible for delays resulting from sender, postal/parcel delivery, or interoffice mail error.

Submittals may be delivered by hand or by parcel delivery to the following address:

**City of Beaufort**  
**ATTN: Matt Horn, Assistant City Manager**  
**302 Carteret Street**  
**Beaufort, SC 29901**  
**(843) 525-7070**

Submittals sent via the U.S. Postal Service can be delivered to the following address:

**City of Beaufort**  
**ATTN: Matt Horn, Assistant City Manager**  
**P.O. Drawer 1167**  
**Beaufort, SC 29901**

The City of Beaufort reserves the right to reject any or all submittals in the best interests of the City and is not responsible for any costs incurred in the development of submittals.

**AFFIDAVIT**

I certify that I am authorized to submit a sealed bid for a carriage rotation slot in the name of the company listed below. I further certify that all information contained in this bid submittal is an accurate reflection of the information required to bid on a carriage rotation slot and that the company for which this bid is being submitted is a bona fide carriage tour company, as defined in the City of Beaufort Code of Ordinances.

I understand that any impropriety in this bid, including false statements, omissions, etc., is a violation of the Tourism Management Ordinance, and after a hearing by the Beaufort City Council, could result in revocation of the listed company's business license, forfeiture of the rotation slot, and will prevent the listed company from participating in future bid opportunities.

\_\_\_\_\_  
Authorized Agent

FOR:

\_\_\_\_\_  
Tour Company

\_\_\_\_\_  
Date

NOTARIZED:

\_\_\_\_\_  
South Carolina Notary

(SEAL)

My Commission Expires on:

\_\_\_\_\_  
Date