



LIBBY ANDERSON Director of Planning and Development Services	CITY OF BEAUFORT DEPARTMENT OF PLANNING AND DEVELOPMENT SERVICES POST OFFICE DRAWER 1167 BEAUFORT, SC 29901 (843) 525-7040 FAX (843) 986-5606	JAMES F. "Mike" WILES Director of Codes Enforcement
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October 28, 2005

RE: Bid for Housing Repairs

Dear Madame or Sir:

The City of Beaufort is accepting bids for housing repairs at 1407 Prince Street, Beaufort, as part of the City's Project Repair program. A description of the work to be performed is outlined on the attached sheet.

A building permit will be required for all work to be performed; however, no building permit fee will be charged. The successful contractor must have a valid and current license from the State of South Carolina and provide evidence of General Liability Insurance and Workman's Compensation. Before a contract will be awarded, the contractor must obtain a City of Beaufort Business License. Contact the Business License Office at (843) 525-7025 with any questions on business license requirements.

Bids on the proposed work must be received by the City of Beaufort Planning Department, P.O. Drawer 1167 Beaufort, SC, 29901 by **5:00 P.M. on Friday, November 18, 2005**. Our street address is 701 Craven Street, Zip Code 29902. If you would like to inspect the dwelling before making a bid, please contact Mike Wiles, City of Beaufort Building Official, at (843) 525-7040.

The City reserves the right to accept or reject, any, all, or any part of the offers received, to negotiate with all bidders, or to cancel in part or in its entirety this project, if it is in the best interest of the City to do so.

Please call me if you have any questions.

Sincerely,

Libby Anderson
Planning Director

Attachment

REPAIRS REQUIRED AT 1407 PRINCE STREET
City of Beaufort Department of Planning & Development Services
P.O. Drawer 1167 (701 Craven Street)
Beaufort, South Carolina 29901

Note: Price each item separately and list a total price for all proposed work.

- Replace oversized vanity with a smaller vanity, complete with cabinet and plumbing hardware for full access width of bathroom door, and install new trim to new floor covering as needed.

COST: _____

- Remove approximately 28 square feet of existing vinyl, and install floor underlayment with new vinyl floor covering per code.

COST: _____

- Install new trim around perimeter of existing base board to new vinyl floor.

COST: _____

- Install new trim in bathroom as needed in open areas of walls, ceilings, and floor connections.

- Caulk and paint all areas in bathroom as needed, to prevent water from entering any structural wood framing areas.

COST: _____

- Replace roof covering as needed, to stop water leaks in kitchen ceiling near center light fixture.

COST: _____

TOTAL COST OF ALL WORK DESCRIBED ABOVE: _____

CONTRACTOR NAME: _____