

**REQUEST APPLICATION TO REMOVE TREE(S)  
TO BUILDING OFFICIAL, CITY OF BEAUFORT**

Phone: 843-525-7040 / Fax: 843-986-5606

*No tree having a diameter at breast height (DBH) of eight (8) inches or greater, as measured at a height of four and one-half (4 1/2) feet above the ground, may be removed unless a tree removal application has been submitted and approved in writing by the administrator (per Section 7.3.C.2.a).*

The undersigned, this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_, hereby request to remove \_\_\_\_\_ tree(s)  
on the lot or land owned by \_\_\_\_\_,

Site address \_\_\_\_\_

For the following reasons \_\_\_\_\_

**PLEASE NOTE:** CONTRACTORS ARE RESPONSIBLE FOR REMOVING AND PROPERLY DISPOSING OF ALL TREE DEBRIS FROM THE JOB SITE (I.E. CANNOT BE LEFT ON CURB FOR OTHERS TO PICK UP). TRUNK SECTIONS KEPT BY PROPERTY OWNER SHALL BE LOCATED IN REAR OF PROPERTY.

Identify house and indicate location of tree(s) to be removed.  
Tree(s) **MUST** be marked.  
Commercial sites are required to have a tree survey

Contractor \_\_\_\_\_

Contractual Amount \_\_\_\_\_

Signature \_\_\_\_\_

Phone # \_\_\_\_\_

**TREE TO BE REMOVED**

Type Of Tree	Diameter (54" from ground)
_____	_____
_____	_____
_____	_____
_____	_____

**PLEASE INDICATE IF TREE IS LOCATED IN A FENCED YARD CONTAINING A DOG(S).**

YES  NO  IF YES, PROVIDE THE OWNERS CONTACT NUMBER FOR ACCESS

**TO FENCED YARD FOR TREE INSPECTION:** \_\_\_\_\_

Do Not Write In This Space

A. REQUEST TO REMOVE TREES **APPROVED:**  BY: \_\_\_\_\_

B. REQUEST TO REMOVE TREES **DENIED:**  BY: \_\_\_\_\_

B-1 You may resubmit your tree survey, or

B-2 You may appeal to the Tree Board in writing within 15 days prior to their next scheduled meeting. Your appeal request must be submitted to the Planning Department, 1911 Boundary Street, Beaufort, SC 29902. Tel (843) 525-7011 Fax (843) 986-5606.