



PROJECT PERMIT APPLICATION
PROJECT COST UNDER \$50,000 & LESS THAN 5 SUBS

Department of Planning & Development Services
1911 Boundary Street, Beaufort, South Carolina, 29902
p. (843) 525-7049 / f. (843) 986-5606 www.cityofbeaufort.org

OFFICE USE ONLY: Date Filed: Application #: Zoning District: Permit Fee:

RESIDENTIAL COMMERCIAL HISTORIC DISTRICT ARB/HOA Neighborhood (copy of approval required)

Pursuant to Section 6-29-1145 of the South Carolina Code of Laws, is this tract or parcel restricted by any recorded covenant that is contrary to, conflicts with, or prohibits the activity described in this application? Yes No

Applicant, Property, and Project Information

Applicant Name:

Applicant E-mail: Applicant Phone Number:

Applicant Title: Homeowner Tenant Architect Engineer Developer Contractor

Property Address: Flood Zone: Elevation Required:

Contractor Name: Hiring subcontractors? YES NO

Owner/Business Name (if other than the Applicant):

Required Application Information

- Addition (includes attached garage) - Site plan required showing impervious/pervious square footage.
Accessory Structure (Over 200 SF -Res / Over 120 SF - Comm'l) (includes accessory dwelling unit, detached garage, carport, shed, gazebo, pool house & greenhouse) - Site plan required showing impervious/pervious SF.
Repair/Renovation
Awning (New)
Re-roof
Electrical
Plumbing
HVAC
Gas
Window(s)
Temp/Mobile Structures
Other:
TOTAL PROJECT COST:

Scope of Work - Describe in Detail:

Applicant Signature: Date:

Approved By: Date:



# MINOR SUBCONTRACTOR'S LIST PROJECT COST UNDER \$50,000 & LESS THAN 5 SUBS

Business License Division ([buslicense@cityofbeaufort.org](mailto:buslicense@cityofbeaufort.org))

1911 Boundary Street, Beaufort, South Carolina, 29902

p. (843) 525-7025 / f. (843) 470-3517 [www.cityofbeaufort.org](http://www.cityofbeaufort.org)

### Instructions:

1. Complete this form in its entirety and submit with your application.
2. Ensure job amount is listed for all subs.

OWNER: \_\_\_\_\_ PERMIT #: \_\_\_\_\_

PRIME CONTRACTOR: \_\_\_\_\_ PHONE: \_\_\_\_\_

SITE ADDRESS: \_\_\_\_\_

### OWNER OR PRIME CONTRACTOR HIRING NO SUBCONTRACTORS:

AS THE OWNER OF THE ABOVE SITE ADDRESS, I WILL BE DOING ALL THE WORK FOR THE PROJECT LISTED ON THE ABOVE PERMIT #. I UNDERSTAND THAT IF I HIRE SOMEONE ELSE TO DO ANY OF THE WORK, I WILL NEED TO COMPLETE THE LOWER PORTION AND RETURN TO THE BUSINESS LICENSE DEPARTMENT PRIOR TO RECEIVING MY FINAL INSPECTION APPROVAL FROM THE BUILDING CODES OFFICE.

SIGNATURE: \_\_\_\_\_ PHONE: \_\_\_\_\_ DATE: \_\_\_\_\_

### OWNER OR PRIME CONTRACTOR WITH HIRED SUBCONTRACTORS:

I UNDERSTAND, AS A PRIME CONTRACTOR OR OWNER, THAT I AM TO ENSURE THAT ALL SUBCONTRACTORS HAVE A CURRENT CITY OF BEAUFORT BUSINESS LICENSE AND ARE REGISTERED WITH THE STATE (WHERE APPLICABLE) AND THAT ALL LICENSE FEES ARE PAID. **NO PERMIT WILL BE ISSUED** UNTIL THE LICENSE STATUS OF THE SUBCONTRACTORS LISTED BELOW IS VERIFIED AND APPROVED BY THE CITY OF BEAUFORT BUSINESS LICENSE DEPARTMENT.

SIGNATURE: \_\_\_\_\_ PHONE: \_\_\_\_\_ DATE: \_\_\_\_\_

### LIST BELOW EACH OF THE SUBCONTRACTOR(S) WHO WILL BE WORKING ON THE ABOVE MENTIONED JOB BY THE HOUR, THE JOB, OR BY CONTRACT:

Subcontractor business name: _____	<b>OFFICIAL USE:</b>
Sub's address/phone: _____	
Type of Sub's work done: _____	Lic Fee: _____
<b>BUSINESS ACCT. NUMBER:</b> _____ Job cost: _____	Lic Pd: _____

Subcontractor business name: _____	<b>OFFICIAL USE:</b>
Sub's address/phone: _____	
Type of Sub's work done: _____	Lic Fee: _____
<b>BUSINESS ACCT. NUMBER:</b> _____ Job cost: _____	Lic Pd: _____

Subcontractor business name: _____	<b>OFFICIAL USE:</b>
Sub's address/phone: _____	
Type of Sub's work done: _____	Lic Fee: _____
<b>BUSINESS ACCT. NUMBER:</b> _____ Job cost: _____	Lic Pd: _____

Subcontractor business name: _____	<b>OFFICIAL USE:</b>
Sub's address/phone: _____	
Type of Sub's work done: _____	Lic Fee: _____
<b>BUSINESS ACCT. NUMBER:</b> _____ Job cost: _____	Lic Pd: _____

### BELOW IS A SAMPLE LIST OF THE TYPE OF WORK THAT IS ASSOCIATED WITH CONSTRUCTION RELATED JOBS. LIST SUBCONTRACTORS WHO DID THESE AND ANY UNLISTED JOB TYPES ON THIS PROJECT:

**INSTALLATION CATEGORIES:** AUTOMATIC IRRIGATION/FIRE SPRINKLER, AWNING/SIGN, BURGULAR/FIRE ALARM SYSTEM, CABINET, CARPET/VINYL/FLOORING, CARPENTRY, CEILING, CERAMIC TILE, CHIMNEY, COUNTER TOPS, DOORS, ELEVATOR, FENCE, FIREPLACE, GARAGE DOORS, GAS, GLASS, GREASE TRAP, HOOD SYSTEM, IRON/STEEL, KITCHEN/BATH/BOOKCASE, RADIO/TV/SATELLITE DISH, SCREEN, SEWER, SEPTIC TANK, SIDING, TELEPHONE/PA SYSTEMS, TRUSSES AND OTHERS.

**OTHER CATEGORIES:** BLOCK/BRICK MASONRY, CLEANING SERVICES, CONCRETE FINISHER, INTERIOR DECORATOR, DRYWALL, ELECTRICAL, EXTERMINATOR/PEST CONTROL, FRAMING, HVAC, HOUSE MOVER/DEMOLITION, INSULATION, LOT CLEARING, LAND DEVELOPMENT/IMPROVEMENTS, LANDFILLING, LANDSCAPING, MILLWORK, PAINTING, PAVING, PLUMBING, PORTABLE TOILETS, ROOFING, SECURITY SERVICES, STUCCO, SWIMMING POOL, TIN/METAL, TREE SURGEON/REMOVAL, TRIM CARPENTER, TRIM INTERIOR/EXTERIOR, WALLPAPER HANGER, WASTE BIN RENTAL, WELL DRILLING, WINDOWS & OTHERS.