



MAJOR SUBDIVISION APPLICATION
SUBDIVISIONS OF 6 OR MORE LOTS
 Department of Planning & Development Services
 1911 Boundary Street, Beaufort, South Carolina, 29902
 p. (843) 525-7011 / f. (843) 986-5606
www.cityofbeaufort.org

Application Fee:
\$500 + \$5/lot

Receipt # _____

OFFICE USE ONLY: **Date Filed:** _____ **Application #:** _____ **Received by:** _____
Zoning District: _____ **Average Lot Size:** _____ **Smallest Lot Size:** _____
Total Acreage: _____ **# Of Lots:** _____ **Date Approved:** _____

Applicant and Property Information

Applicant Name: _____
 Applicant Address: _____
 Applicant E-mail: _____ Applicant Phone Number: _____
 Applicant Title: Homeowner Tenant Architect Engineer Developer
 Property Owner (if other than the Applicant): _____
 Property Owner Address: _____
 Property Owner E-Mail: _____ Property Owner Phone Number: _____
 Property Address: _____
 Property Identification Number (Tax Map & Parcel Number): _____

Submittal Requirements

Provide 6 copies of the Subdivision Plat showing:

- North arrow, graphic scale
- Vicinity Map
- Property lines, bearings, and distances
- Existing covenants or restrictions
- Flood hazard district line
- Existing and proposed lots, buildings, structures, etc.
- Existing and proposed roads, parking, ditches, open space, and recreation areas and amenities, rivers, creeks, marshes, and other wetlands
- Adjacent roads, highways (name, number, right-of-way width, public or private)
- Existing and proposed easements (type, size, holder)
- Proposed street names
- Open space areas/calculations
- Seal of Registered Surveyor

OFFICE USE ONLY:

- STAFF REVIEW / PLANNING COMMISSION
- AICUZ Disclosure Statement (if applicable)
- Existing water, sewer lines on or adjacent to property
- Existing electric/telephone/gas utility lines on or adjacent to property.
- Proposed access to existing roads, and approval from DOT, City Public Works or County Engineer's Office as Appropriate
- Water supply, sewage disposal system layouts and BJWSA Approval
- Storm water drainage plan and approval from County Engineer's Office and OCRM
- Proposed phasing schedule
- Letters of capability and intent to serve electric, telephone, and gas utility service
- Construction approval water/sewer systems by DHEC

Applicant's Signature: _____ Date: _____
 Property Owner's Signature _____ Date: _____