



ACCESSORY DWELLING UNIT APPLICATION

Department of Planning & Development Services
1911 Boundary Street, Beaufort, South Carolina, 29902
p. (843) 525-7011 / f. (843) 986-5606
www.cityofbeaufort.org

Application Fee: \$50

Receipt # _____

OFFICE USE ONLY: Date Filed: _____ Application #: _____ Zoning District: _____

Lot Area: _____ Bedrooms: _____ BJWSA: _____ Min./Max. Size: _____

Setbacks: _____ Design: _____ Parking: _____

The Beaufort Code stipulates that any accessory structure that includes habitable space be reviewed and permitted as an accessory dwelling unit. The requirements for Accessory Dwelling Units are outlined in Section 4.5.3 of the Code.

*Note: An accessory structure cannot be used for a home occupation without a Special Exception from the Zoning Board of Appeals. Contact the Department of Planning and Development Services for more information.

Pursuant to Section 6-29-1145 of the South Carolina Code of Laws, is this tract or parcel restricted by any recorded covenant that is contrary to, conflicts with, or prohibits the activity described in this application? Yes No

Applicant and Property Information

Applicant Name: _____

Applicant Address: _____

Applicant E-mail: _____ Applicant Phone Number: _____

Property Address: _____

Property Identification Number (Tax Map & Parcel Number): _____

Required Application Information

Submittal Requirements:

1. Photos of the primary dwelling including parking area
2. Survey of the property.
3. Site plan to scale showing location of the proposed ADU, including parking
4. Floor plan and Elevations of the ADU
5. Materials list of both the Primary Structure and Accessory Structure (if applicable)
6. If the ADU is in an accessory structure AND is proposed to be built prior to the primary structure, please provide all information specified in Section 4.5.3.B.10 of the Beaufort Code.

Please answer the following questions:

1. Where is the ADU proposed to be located?
 In an accessory structure
 Within the primary dwelling
2. If the accessory unit will be in an accessory structure, is this: an existing structure a new structure
3. Heated square footage of ADU _____
4. Heated square footage of the primary dwelling, not including any porches _____
5. Describe how parking for the ADU will be handled.

Applicant's Signature: _____ Date: _____

Approved By: _____ Date: _____