



CONDITIONAL USE PERMIT APPLICATION SHORT TERM RENTAL

Community & Economic Development Department
1911 Boundary Street, Beaufort, South Carolina, 29902
p. (843) 525-7011 / f. (843) 986-5606
www.cityofbeaufort.org

Application Fee: \$100

Receipt # _____

Pursuant to Section 6-29-1145 of the South Carolina Code of Laws, is this tract or parcel restricted by any recorded covenant that is contrary to, conflicts with, or prohibits the activity described in this application? Yes No

Applicant and Property Information

Applicant Name: _____

Applicant Address: _____

Applicant E-mail: _____ Applicant Phone Number: _____

Property Address: _____

Property Identification Number (Tax Map & Parcel Number): _____

Listing Identification Number (As provided on advertised vacant rental website): _____

Website of URL Link (As provided on advertised vacant rental website): _____

Required Application Information

Submittal Requirements:

- Photos of site including parking area
- Site plan showing driveways and parking areas
 - Copy of rental agreement. The rental agreement must specify all of the following:
 - The minimum stay (2 night minimum required)
 - The maximum number of guests
 - The maximum number of vehicles permitted
 - Where guests are to park and not park
 - That the City's noise ordinance applies between 9:00 PM and 8:00 AM
 - Prohibits large gatherings such as weddings and reunions unless specifically approved by the City
 - That pets, if permitted, are not to be left outside unattended
- Property Management plan addressing the following:
 - Contact information for property manager (phone, cell phone, email)
 - Contact information for alternative property manager(s) when primary manager is unavailable (phone, cell phone, email)

Please answer the following questions:

1. Is the applicant the property owner? Yes No
2. Number of vehicles typically parked on site: ____
3. Number of bedrooms in rental unit: _____
4. Number of persons unit sleeps: _____
5. Will the property owner live on the premises?
 Yes No

Rental Unit Type:

- Rental of primary dwelling
- Rental of carriage house
- Rental of bedroom

Applicant's Signature: _____ Date: _____

Approved By: _____ Date: _____