



LANDSCAPE MAINTENANCE GUARANTEE FORM

Community Development Department
1911 Boundary Street, Beaufort, South Carolina, 29902
p. (843) 525-7011 / f. (843) 986-5606
Email: development@cityofbeaufort.org | www.cityofbeaufort.org

Receipt # _____

OFFICE USE ONLY: **Date Filed:** _____ **Deposit Date:** _____ **Expiration Date:** _____

Date plans submitted: _____ **Date landscaping completed:** _____

Guarantee Type: Cash Check Performance/Surety Bond Letter of Credit

A maintenance bond equal to 20% of the cost of all required landscaping, including labor, is required to be posted with the City for a period of one year to ensure that landscaping survives in a healthy condition. Please submit a copy of the invoice for landscaping with this form. The guarantee will be held for one year from the date the landscaping is approved as being installed as per the approved plan, or the date of the Certificate of Occupancy/Completion for the building, whichever is later. The guarantee will be returned after the City has inspected the landscaping and determined that the landscaping is in good health. Please call the Planning Department at (843) 525-7011 for an inspection of the landscaping. Guarantees in the form of surety bonds or letters of credit may not expire automatically; they will be released by the City when the work is complete.

Applicant, Owner and Property Information

Landscape Job Cost: _____ Maintenance Guarantee Amount (20% of Job Cost): _____

Project Name: _____

Project Address: _____

Contact Name: _____ E-mail: _____

Phone Number: _____ Address: _____

NOTE that checks used for guarantee landscaping will be deposited immediately.

Signature: _____ Date: _____