

Candidate Information Packet



Special Election 2023 – December 12, 2023

Qualifications for Office:

1. Must be a registered voter in good standing in the State of South Carolina.
2. Must be a resident of the City of Beaufort, South Carolina.
3. Meet filing deadline of 12:00 noon on Monday, October 16, 2023.

Steps to Becoming a Candidate:

1. Verify Voter Registration Status here at [SC Board of Elections](#), or by calling the Beaufort County Board of Elections at (843) 255-6900. Make note of your voter registration number.
2. Complete the “STATEMENT OF INTENTION OF CANDIDACY-NONPARTISAN” form, which is included in this package.
3. File the completed “STATEMENT OF INTENTION OF CANDIDACY-NONPARTISAN” form and the applicable filing fee, \$250.00 for Mayor seat or \$150.00 for Council seat with the City of Beaufort – 1911 Boundary Street, 2nd Floor City Clerk’s Office. **Note: Make Checks Payable to the City of Beaufort.**
4. File “STATEMENT OF ECONOMIC INTEREST” and “CAMPAIGN DISCLOSURE” forms with the South Carolina Ethics Commission. **These forms must be filed out online.** Forms, requirements, and filing instructions are available from the State Ethics Commission [website here](#).
5. “STATEMENT OF INTENTION OF CANDIDACY-NONPARTISAN” and applicable filing fee must be received no later than 12:00 noon on Monday, October 16, 2023, to have your name placed on the ballot. Late submissions will not be accepted per SC Code of Law S5-15-70.

Statement of Intention of Candidacy - Nonpartisan

- This form must be completed by a candidate seeking nonpartisan office. Contact the receiving authority for filing deadlines.
- The S.C. Constitution prohibits a person who has been convicted of a felony from filing for public office for 15 years after the completion of the sentence, including probation and parole time, unless previously pardoned.

Name							
Office							
County or City		Election Date					
Address		City		Zip			
Email Address							
Telephone		Cell	Home		Work		
Voter Registration Number							
Guidelines for a Candidate's Name to appear on the ballot: <ul style="list-style-type: none"> ▪ A given name or a derivative may be used ▪ The name may not contain quotations, parentheses, or other distinguishing marks ▪ Nicknames are allowed if they are used in good faith for honest purposes and do not: <ul style="list-style-type: none"> ▪ Imply professional or social status ▪ Include an office or military rank ▪ Exceed 15 letters 							
Name as you wish it to appear on ballot (please print)							

Candidate's Oath	
I affirm I meet or will meet by the time of the general or special election, the qualifications for this office.	
Candidate's Signature	

To be Completed by Receiving Authority					
Date Received		Time Received		Filing Fee Amount Paid	
Received By			Receiving Authority		