

November 9, 2009

To: Mayor and City Council

From: City Manager

Re: Job Description for Redevelopment Commission Members.

The Redevelopment Commission of the City of Beaufort is charged with the planning for and execution of plans for the regeneration of and redevelopment of assets in the City of Beaufort in order that the overall economic condition of the City is improved upon. The City is a minimally dense urban form, which has elements of sub-urban development and urban development.

Membership of this Commission: Nine members appointed by Council. In addition to the qualifications noted below, the City Council is desirous of members who can commit the time necessary to be part of the Commission. Further, members who are entrepreneurial, understand deal making, and have experience with public/private partnerships are considered a plus. Members do not have to live in the municipal corporate limits.

Qualifications: Candidates should possess a working knowledge in one or more of the following areas of specialization:

1. Planning, architecture or land use principles and permit processing procedures and related regulations.
2. Principles and practices of organization, administration, budgeting and personnel management.
3. Financial procedures and regulations pertaining to loan management, real estate and property improvements.
4. Strategic management
5. urban development and design
6. real estate negotiation and appraisal;
7. contract administration;
8. finance, economics, economic development and accounting;
9. project budget development and administration;
10. neighborhood preservation and development,
11. workforce housing,

Further Qualifications:

Must be able to work in a board setting