



**CITY OF BEAUFORT**  
1911 Boundary Street  
BEAUFORT, SOUTH CAROLINA 29902  
**Cultural District Advisory Board**

February 20, 2020

**1911 Boundary Street**

City Hall, Planning Conference Room – 1<sup>st</sup> Floor

**I. Call to Order –**

**2:00 PM**

Megan Morris, Chair

Welcome – Lise Sundrla, board member representative for Historic Beaufort Foundation

**II. Review of Minutes**

January 16, 2020 Meeting

**III. Old Business**

A. Discuss design, ordering, install of marker signs for existing benches.

B. Phase II Bench Project

- Partnership with Lowcountry Habitat for Humanity
- Solicitation of participant organizations
- Public Meeting/orientation for sponsoring organizations, artists, etc.
- Funding and possible matching support grants

C. Review of board member terms, roles, assignments

D. Update on Before I Die Project Wall

E. Review and discuss content/format of CDAB sponsorship request form and application screening guide

**IV. New Business**

A. Review new City system for recording meetings and summarizing meeting notes

B. Grant Opportunities

C. Discussion of New Initiatives, Goals, and project ideas

- Museum March
- Art Festival
- Arts in the Park
- Others?

D. Discussion of meeting day/time of board meetings

E. Discussion of possible support for Women's Wellness Weekend – March 19-22, 2020

F. Round table – announcements, updates, etc. from board members

**V. Adjournment**

**NOTE: IF YOU HAVE SPECIAL NEEDS DUE TO A PHYSICAL CHALLENGE, PLEASE CALL IVETTE BURGESS 525-7070 FOR ADDITIONAL INFORMATION**

**STATEMENT OF MEDIA NOTIFICATION**

"In accordance with South Carolina Code of Laws, 1976, Section 30-4-80(d), as amended, all local media was duly notified of the time, date, place and agenda of this meeting."



Cultural District Advisory Board  
Meeting Minutes – Beaufort Digital Corridor Conference Room  
500 Carteret St

2:00 PM

January 16, 2020

**I. CALL TO ORDER**

---

**2:08 PM**

Megan Morris - Board Chair

Quorum was present

Board members in attendance: Board Chair, Megan Morris and members - Bonnie Hargrove, Rhonda Carey, Lynda Dyer, Mary Jane Martin. Absent: Carol Lauvray

**II. REVIEW OF MINUTES**

---

Minutes from the 11/21/2019 board meeting were reviewed, a motion made and seconded and accepted as presented

**III. OLD BUSINESS**

---

- A. Highlights and Overview of Bench project installation
- B. Review and discussion of plans for hosting the SC Arts Commission tour, reception and workshop on January 23, 2020
- C. Motion was made, seconded and passed – CDAB will host the Before I Die Wall project at Waterfront Park pavilion February 7-21, 2020 pending City Council approval of use of the park and waiver of associated fees.
- D. Discussion of a small informal gathering to kick off the presentation of the project on February 7<sup>th</sup>

**IV. NEW BUSINESS**

---

- A. Motion was made, seconded and passed – CDAB will work to develop a phase 2 bench project for (6) additional benches and collaborating organizations
- B. Discussion followed that of the (6) new benches, (2) could be outside the immediate boundaries of the Cultural District to connect the project to other historic and or cultural sites.
- C. Motion was made and seconded and passed – The board agreed to adopt a Decision Tool to use as a “test” when evaluating applications for support that are submitted to the board.

**V. ADJOURN**

---

**3:00 PM**