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CITY OF BEAUFORT
1911 BOUNDARY STREET
BEAUFORT MUNICIPAL COMPLEX
BEAUFORT, SOUTH CAROLINA 29902
(843) 525-7070
CITY COUNCIL REGULAR MEETING AGENDA
April 9, 2024

STATEMENT OF MEDIA NOTIFICATION

"In accordance with South Carolina Code of Laws, 1976, Section 30-4-80(d), as amended, all local media was duly notified of the time, date, place and agenda of this meeting."

REGULAR MEETING - Council Chambers, 2nd Floor - 7:00 PM

Please note, this meeting will be broadcasted via zoom and live streamed on Facebook. You can view the meeting at the City's page; City Beaufort SC

I. CALL TO ORDER

- A. Philip Cromer, Mayor

II. INVOCATION AND PLEDGE OF ALLEGIANCE

- A. Mayor Pro Tem, Michael McFee

III. PROCLAMATIONS/COMMENDATIONS/RECOGNITIONS

- A. Character Education Proclamation - Isaac Daugherty, Lady's Island Middle School
- B. Proclamation proclaiming April 2024 as Child Abuse Prevention and Awareness Month
- C. Proclamation proclaiming April 17, 2024, as Ray Stocks Day

IV. PUBLIC COMMENT

V. MINUTES

- A. Worksession - March 19, 2024
- B. Worksession and Regular Meeting - March 26, 2024

VI. OLD BUSINESS

- A. Ordinance authorizing the execution and delivery of an easement for the placement of utility infrastructure for real property known as Calhoun Street by the City of Beaufort to Dominion Energy of South Carolina, Inc. - second reading
- B. An ordinance to annex property on Harding Street, Parcel R100 029 00B 0057 0000 to the City of Beaufort pursuant to S.C. Code Ann. 5-3-150(3) - second reading
- C. An ordinance amending the City of Beaufort Zoning District Map to include Parcel R100 029 00B 0057 0000, to be zoned T4-N, as noted herein - second reading

VII. NEW BUSINESS

- A. Request from St. Peter's Catholic Church to conduct a Eucharistic procession and co-sponsorship on Sunday, June 2, 2024, from the Catholic Church on Lady's Island to

the Henry C. Chambers Waterfront Park and proceed to the Catholic Church on Carteret Street.

- B. The Beaufort Jasper County Realtors request approval for a waiver of the food truck ordinance, a waiver of the noise ordinance , and a waiver for alcohol, and drinking in public for a member only event at the Whitehall Park on Thursday, May 30, 2024, from 5:00 pm - 8:00 pm
- C. USCB requests a waiver of the food truck ordinance to host a food truck event for the students in the USCB lot at 1100 Boundary street on Friday, April 19, 2024
- D. Resolution Adopting Priority Community Development Needs

VIII.REPORTS

- City Manager's Report
- Mayor Report
- Reports by Council Members

IX. ADJOURN



PROCLAMATION

WHEREAS, the character education movement reinforces the social, emotional, and ethical development of students; and

WHEREAS, schools, school districts and states are working to instill important core ethical and performance values including caring, honesty, diligence, fairness, fortitude, responsibility, and respect for self and others; and

WHEREAS, character education provides long-term solutions to moral, ethical, and academic issues that are of growing concern in our society and our schools; and

WHEREAS, character education teaches students how to be their best selves and how to do their best work; and

WHEREAS, the Eleven Principles of Effective Character Education include: Promoting core ethical and performance values; Teaching students to understand, care about and act upon these core ethical and performance values; Encompassing all aspects of the school culture; Fostering a caring school community; Providing opportunities for moral action; Supporting academic achievement; Developing intrinsic motivation; Including whole-staff involvement; Requiring positive leadership of staff and students; Involving parents and community members; and assess results and strives to improve; and

WHEREAS, the Beaufort County School District's Character Education program was formed to support parents' efforts in developing good character in their children; and

WHEREAS, the purpose of the Character Education program is to integrate good character traits into the total school environment, as well as into the community; and

WHEREAS, each school's counselor identified a list of character words and definitions deemed important regardless of a person's political leanings, race, gender, or religious convictions; and

WHEREAS, the words are friendship, kindness, acceptance, courage, tolerance, respect, gratitude, compassion, citizenship, perseverance, honesty, integrity, self-control, forgiveness responsibility and cooperation; and

WHEREAS, Isaac Daugherty was selected as the winner by Lady's Island Middle School as the student of the month.

NOW, THEREFORE, the City Council of the City of Beaufort, South Carolina, hereby proclaims February 2024 as

ISAAC DAUGHERTY AS LADY'S ISLAND MIDDLE SCHOOL STUDENT OF THE MONTH

The City of Beaufort thereby pronounces *Honesty/Integrity* as the word for the month of February and applauds Isaac Daugherty, the Beaufort County School District, and Lady's Island Middle School for their work and specifically honors Isaac Daugherty as Lady's Island Middle School student of the month.

IN WITNESS THEREOF, I hereunto set my hand and caused the Seal of the City of Beaufort to be affixed this 9th day of April 2024.

Philip E. Cromer

Attest:

Traci Guldner, City Clerk



PROCLAMATION

WHEREAS, South Carolina's future prosperity is dependent on nurturing the healthy development of the 1.1 million children currently residing in the diverse communities across our state; and

WHEREAS, all children deserve to have the safe, stable, nurturing homes and communities they need to foster their healthy growth and development; and

WHEREAS, in fiscal year 2023, there were 8,304 children in founded investigations of child maltreatment in South Carolina; and

WHEREAS, in fiscal year 2023, Child Abuse Prevention Association (CAPA) housed 96 children & Hopeful Horizons conducted 404 Forensic Interviews for cases of alleged child abuse and neglect; and

WHEREAS, child abuse is a public health issue with serious societal consequences, as data shows the link between the abuse and neglect of children and a wide range of costly medical, emotional, psychological, and behavioral problems into adulthood; and

WHEREAS, preventing child abuse and neglect must be a priority that requires individuals, families, youth-serving organizations, faith-based groups, businesses, government agencies, and everyone that makes up our community to support the physical, emotional, and educational development of all children and their families; and

WHEREAS, effective child abuse prevention exists in communities that provide parents with the social support, knowledge of parenting and child development, and concrete resources they need to cope with the stress and nurture their children, help to ensure that all children can grow to their full potential; and

NOW, THEREFORE BE IT RESOLVED, the City of Beaufort, SC in conjunction with Hopeful Horizons, Child Abuse Prevention Association (CAPA), and support service programs around the state, designates the month of April as

CHILD ABUSE PREVENTION & AWARENESS MONTH

while urging all citizens to dedicate themselves to protect quality of life for every child.

IN WITNESS, THEREOF, I hereunto set my hand and caused the Seal of the City of Beaufort to be affixed this 9th day of April 2024.

Philip E. Cromer

Attest:

Traci Guldner, City Clerk



PROCLAMATION

WHEREAS, Lieutenant Colonel Raymond “Ray” Stocks, United States Air Force, Retired, was born in Leaksville, North Carolina on April 17, 1924, and enlisted in the Army Air Corps in June 1943 as an aviation cadet; and

WHEREAS, his distinguished military career, spanning 21 years, included service during World War II, the Korean War, and the Vietnam War, before retiring in 1964; and

WHEREAS, throughout his military tenure, he served as a radar and navigation instructor and operated on four distinct strategic bomber platforms, including the B-17 Flying Fortress, the B-29 Superfortress, the RB-47 Stratojet, and the B-52 Stratofortress, thereby training numerous aspiring aviators and directly contributing to reconnaissance missions during the Berlin Airlift; and

WHEREAS, his service led him across the United States and around the globe, affording him the opportunity to fly missions alongside Brigadier General James “Jimmy” Stewart, be crewed with Charles Lindbergh, and encounter various national and international luminaries; and

WHEREAS, Lieutenant Colonel Stocks and his wife Jerry, married for fifty-five years, relocated to Beaufort in 1973, where he pursued careers in insurance, real estate, and construction, all while actively participating in the community as a youth baseball coach; and

WHEREAS, he has been duly recognized for his military contributions, honored as the Veteran of the Week by The Island News in March 2021, and appointed as the Beaufort County Veterans Day Parade Grand Marshal in November 2021; and

WHEREAS, he has indelibly shaped our community, leaving behind a legacy of honor and service that will resonate for generations, serving as an enduring source of inspiration and admiration; and

WHEREAS, the City of Beaufort proudly commemorates the centennial milestone of Lieutenant Colonel Raymond “Ray” Stocks, United States Air Force, Retired, acknowledging his exemplary service to both nation and community, reflecting great credit upon himself, his family, his community, and the United States Air Force.

NOW, THEREFORE, BE IT PROCLAIMED that on the auspicious occasion of Lieutenant Colonel Raymond “Ray” Stocks' 100th birthday, the City Council of Beaufort, South Carolina, on behalf of its citizens, extends its deepest appreciation and heartfelt gratitude for his dedicated service to the nation and the community; and

BE IT FURTHER PROCLAIMED, that April 17, 2024, shall be recognized in the City of Beaufort, South Carolina, as “Ray Stocks Day.”

IN WITNESS THEREOF, I hereby affix my signature and the Seal of the City of Beaufort, South Carolina, on this 9th day of April 2024.

Philip E. Cromer, Mayor

Attest:

Traci Guldner, City Clerk



City Council Worksession
Meeting Minutes – Planning Conference Room – 1st Floor

March 19, 2024

I. CALL TO ORDER

5:00 PM

Philip Cromer, Mayor

Members of Council in attendance - Philip Cromer, Neil Lipsitz, Michael McFee, Mitch Mitchell, Josh Scallate.

II. DISCUSSION ITEMS

A. Code Edit Session: Finishing Design and Tree Protection.

4.6.1 Building Design Standards

As it pertains to the second story requirement at certain significant intersections, **Councilman Mitchell** and **Councilman Scallate** feel that the second story should be a finished, usable space, and not just have the look of two stories.

Curt Freese, Community and Economic Development Director stated that in T5-UC, two stories are a requirement. This would be specific to those certain significant intersections that are zoned T4-N.

There was discussion about the removal of the half story requirement in the 2.4.1 Transect Based District Standards Table D - Building Form in the Historic District and interior lots along Allison Road that falls under T4-N.

This section will be cleaned up and brought back before Council once it has gone in front of the Planning Commission.

4.6.3 Specific to Transect Districts (Windows)

Staff will move forward with amendments in this section.

Sections 5.3 - 5.4. Tree Code

Mr. Freese gave an overview of the tree sections in the code, that included tree removal requirements. He also went over the Fee Schedule for the City and compared them to other jurisdictions in the area.

Mayor Cromer inquired if we obtain a second opinion from an arborist hired by the City to make sure the developers reasonings for removing specific trees are valid.

Mr. Freese stated that the city can add language that arborist reports from developers shall be reviewed by a City arborist.

Councilman Scallate inquired about the figure of \$10.00 per caliper inch. He stated that the Replacement and Mitigation Schedule in the Code states \$200 for Landmark Trees and \$100 for Specimen Trees per caliper inch.

He feels that since board members are ever changing, in order to keep consistency, details regarding tree mitigation should be defined clearly in the code. What can, and what cannot be cut down.

Mayor Cromer stated that for big development, he would like to see an arborist do a tree inventory. He does not want to see a 1 for 1 allowance for mitigation. The figure should be higher.

Councilman Lipsitz said it might be a good idea to include the Parks and Tree Advisory Commission in the process.

Mr. Freese stated that the City of Clemson requires a percentage of existing canopy to be retained with every development. This would allow more trees to be saved. He stated that per their staff, this seems to be working very well. For our area this may discourage new urban development and could be difficult because of easements and wetlands.

He then went over some ideas/recommendations about canopy percentages for different types of development.

The City currently charges \$10.00 per tree for both landmark and specimen trees to be taken down. There is also a \$100.00 charge per caliper inch for specimen trees, and \$200.00 per caliper inch for landmark trees. There was discussion about changing the cost of a specimen tree to \$150.00 and also charge \$150.00 per caliper inch. For landmark trees the figure was \$250.00 per tree and \$250.00 per caliper inch.

There was discussion on the process/order that should be taken between the Planning Commission and Council as it pertains to the code amendments. Should the Planning Commission and Council hold a joint worksession.

The following interacted with Council on the issues discussed:

Paul Trask, 610 Bladen Street.
Grant McClure, Coastal Conservation League.
Graham Trask, 1211 Bay Street.
Dianne Farrelly, 2415 Oak Haven Street.
Benjie Morillo, 1907 Lovejoy Street.
Ben Sellers, 2415 Oak Haven Street.
Victoria Bergesen, Parks and Tree Advisory Commission.

A copy of the presentation is attached to these minutes.

III. ADJOURN

7:24 PM

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Any questions, please contact the City Clerk, Traci Guldner at 843-525-7024 or by email at tguldner@cityofbeaufort.org.

In accordance with South Carolina Code of Laws, 1976, Section 30-4-80 (a)(d)(e), as amended, notification of regular meetings was given at the beginning of the calendar year. A copy of the agenda was posted on the City's bulletin board and website www.cityofbeaufort.org twenty-four hours prior to the meeting. A copy of the agenda was given to the local news media and requested public on file.

DRAFT



City Council Worksession
Meeting Minutes – Planning Conference Room – 1st Floor

March 26, 2024

I. CALL TO ORDER

5:00 PM

Philip Cromer, Mayor

Members of Council in attendance - Philip Cromer, Neil Lipsitz, Michael McFee, Mitch Mitchell, Josh Scallate.

II. PRESENTATION

A. South Carolina Nurse Retention Initiative.

Bob Elliott, South Carolina Nurse Retention Initiative, started off by saying the program was launched in September 2021. He gave some background information on the program and what they are trying to accomplish. He stated that they are recruiting and retaining nurses to work in Beaufort County. 38 nurses have been added since inception in 2021 with a 93% retention rate. Their goal is to add 20-25 nurses each year. He would like to see health care added to the City's Strategic Plan.

Councilman Mitchell asked about the relationship they have with Beaufort Memorial Hospital. Mr. Elliott stated that they work with them, and that the hospital has their own programs in place. He sees his program as complimentary.

Councilman Scallate inquired about the programs plan for long term sustainability. Mr. Elliott stated that his goal is to create an endowment fund.

III. DISCUSSION

A. Resolution 2024/05 Adopting Priority Community Development Needs.

JJ Sauve, Assistant City Manager, went over the order in which the City has prioritized the top 5 community development needs. This order is the same as last year. He stated that we have 3 block grants that are ongoing at this time and cannot apply for another until one comes off.

Councilman Lipsitz and **Councilman Scallate** would like to see housing programs moved up on the list ahead of funding for public facilities.

B. Downtown Marina Improvement Update.

David Rogers, Regional Vice President of Safe Harbor, reported on the proposed Marina expansion and upgrades. He went over what has been accomplished to date. The total for those upgrades is \$840,000.00. Included are remodeled restrooms and laundry facilities, mooring field replacement, and upgrading of fuel dispensers.

Council gave their feedback and asked questions of Mr. Rogers.

The following addressed Council:

Paul Trask, 610 Bladen Street.
Josh Gibson, 709 Duke Street.
Lise Sundrla, Historic Beaufort Foundation.
Joe Macdermant, 1809 Boundary Street.
Deborah Gray, 1300 Barnwell Bluff.
Grant McClure, Coastal Conservation League.
Wallace Scarborough, 1207 Bay Street.
Howell Beach, 310 Federal Street.
Joanie Foster, 3130 Palimino Drive.

A copy of their presentation is attached along with a letter given by Mr. Scarborough.

IV. ADJOURN

6:45 PM

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City Council Regular Meeting
Meeting Minutes – City Hall Council Chambers, 2nd Floor

March 26, 2024

I. CALL TO ORDER

7:00 PM

Philip Cromer, Mayor

Members of Council in attendance - Philip Cromer, Neil Lipsitz, Michael McFee, Mitch Mitchell, Josh Scallate.

II. INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Pro Tem, Michael McFee.

III. PROCLAMATIONS/COMMENDATIONS/RECOGNITIONS

A. Proclamation proclaiming April 2024 as Fair Housing Month.

Motion to approve was made by Councilman Lipsitz and seconded by Mayor Pro Tem, McFee.

All were in favor, motion carried.

IV. PUBLIC COMMENT

No public comment.

V. MINUTES

A. Worksession and Regular meeting - March 12, 2024.

Motion to approve was made by Mayor Pro Tem, McFee and seconded by Councilman Mitchell.

Minutes approved as presented.

VI. OLD BUSINESS

A. Ordinance to amend Fiscal Year 2024 Budget for Revenues and Expenditures of General Fund, ARPA Fund, State Accommodation Tax Fund, Parks and Tourism Fund, TIF II Fund, Capital Projects Fund - second reading.

Motion to approve was made by Mayor Pro Tem, McFee and seconded by Councilman Lipsitz.

First reading was held on March 12, 2024. There have been no changes made since first reading.

Dean Moss addressed Council in regard to the \$30,000.00 for the Spanish Moss Trail Sidewalk Extension Project at North Street.

All were in favor, motion carried.

- B. An ordinance to annex property on Harding Street, Parcel R100 029 00B 0057 0000 into the City of Beaufort pursuant to S.C. Code Ann. 5-3-150(3) - second reading.

Motion to approve was made by Councilman Mitchell and seconded by Councilman Lipsitz.

First reading was held on March 12, 2024. There have been no changes made since first reading.

The following addressed Council:

Dave Robles, 79 Adams Circle.
John Torrens, 62 Harding Street.
Angela Lopatka, 18 Harding Street.
Brenda Stauffer, 94 Harding Street.
Grant McClure, Coastal Conservation League.
John Tiller, JK Tiller Associates - Land Planner.
Steven Baker, Developer at K. Hovnanian Homes.

A motion to table the vote was made by Councilman Scallate and seconded by Councilman Lipsitz.

All were in favor, motion carried.

- C. An ordinance amending the City of Beaufort Zoning District Map to include Parcel R100 029 00B 0057 0000, to be zoned T4-N, as noted herein - second reading.

Motion to table the discussion was made by Councilman Scallate and seconded by Councilman Lipsitz.

All were in favor, motion carried.

VII. NEW BUSINESS

- A. Request for street closures from Memorial Day Committee to host the Memorial Day Parade on Monday, May 27, 2024, from 9:00 am - 11:30 am.

Motion to approve was made by Councilman Lipsitz and seconded by Mayor Pro Tem, McFee.

All were in favor, motion carried.

- B. Request for streets and bridge closure from Lowcountry Habitat for Humanity to host 2024 Turkey Trot on Thursday, November 28, 2024, from 7:45 am - 9:30 am.

Motion to approve was made by Mayor Pro Tem, McFee and seconded by Councilman Mitchell.

All were in favor, motion carried.

- C. Ordinance authorizing the execution and delivery of an easement for the placement of utility infrastructure for real property known as Calhoun Street by the City of Beaufort to Dominion Energy of South Carolina, Inc. - first reading.

Motion to approve was made by Councilman Lipsitz and seconded by Councilman Scallate.

JJ Sauve, Assistant City Manager, started by saying that in doing the research, and title searches for this project, it was realized that when this roadway was taken over by the City on November 22, 1955, this was never recorded with the Register of Deeds. After speaking with the City Attorney, he drafted an easement agreement that addressed the undergrounding rights of Dominion Energy to bury their wires and utilities.

Kay Merrill, 813 Audusta Place, addressed Council.

All were in favor, motion carried.

D. Authorization to allow the City Manager to amend the Capital Waste Contract.

Motion to approve was made by Councilman Mitchell and seconded by Councilman Scallate.

Linda Roper, Downtown Operations and Community Services Director, stated that the Beaufort County Multijurisdictional Recycling Facility increased their tipping fees 38% back in August 2023. The fees went up to \$221.87 per ton from \$160.52 per ton. The City shall pay them \$61,158.54 as reimbursement for their increased operating costs during the period of August 1, 2023, and ending on March 31, 2024. Then effective April 1, 2024, through June 30, 2024, the monthly charge per household will increase by \$1.49 to \$20.93 per month. After July 1, 2024, the rate may be adjusted pursuant to Article 4.5 of the contract.

All were in favor, motion carried.

E. Authorization for the City Manager to enter into a contract for Allison Road Pedestrian Connector Project.

Motion to approve was made by Councilman Lipsitz and seconded by Councilman Scallate.

Alan Eisenman, Finance Director, stated that the City solicited bids for this project on December 14, 2023. Two bids were received. The budget for the project is \$4,305,051.00 with the South Carolina Department of Transportation (SCDOT) Local Public Agency (LPA) TAP Grant providing funding in the amount of \$3,444,040.00. The City will contribute \$861,011.00. Gulfstream Construction Company, Inc. was the selected agency with a bid of \$2,645,099.61.

All were in favor, motion carried.

VIII. REPORTS

City Manager's Report

Congratulations to Firefighter/Paramedic, Tawana Kozlowksi, who was recognized by the SC Firefighter's Association during Women's History Month.

Reported that the repair has been completed to the mound at the children's playground at the Henry C. Chambers Waterfront Park.

First Friday is downtown on April 5, 2024. There will be street closures.

Attended the Freedman Arts District Chalk It Up event.

Attended the Beaufort Digital Corridor Tech Stars Start Up Weekend.

Attended the Southern Lowcountry Regional Board (SOLOCO) meeting with the Mayor and Councilman Scallate.

Reported that the Police Department SRO's have been busy working on their Summer Explorer Program. The goal is to empower and guide students while emphasizing positive relationships between law enforcement and the youth.

Mayor's Report

Attended the 40th anniversary of Dataw Island.

Attended the South Coast Cyber Security Summit.

Participated in a Historical Marker unveiling at the Carteret Street United Methodist Church.

Spoke to students at Mossy Oaks Elementary School.

Attended the Beaufort Digital Corridor Tech Stars Start Up.

Attended the Chalk It Up event.

Updated Council on the various meetings he had attended.

Councilman Scallate

Attended the Beaufort Digital Corridor Tech Stars Start Up Weekend.

Thanked citizens for attending tonight's meetings.

Is excited about the Police Department Summer Explorer Program.

Councilman Mitchell

Reported that the Charles Lind Brown Center Open House went very well, and thanked all that took part in the event.

Congratulated the Freedman Arts District on a very successful Chalk It Up event.

Attended the Northern Regional Plan Implementation Committee (NRPIC) meeting.

Mayor Pro Tem, McFee

Thanked Amy Blinson, the Grants Writer for the South Carolina Department of Transportation (SCDOT), for her work with the Allison Road Project.

Congratulations to the Child Abuse Prevention Association (CAPA) on a successful Dancing with our Stars fundraiser.

Attended the Northern Regional Plan Implementation Committee (NRPIC) meeting.

Had fun at the Freedman Arts District Chalk It Up event.

Wished all a Happy Easter.

Councilman Lipsitz

Gave a listing of the events that he had attended which included the Open House for the Charles Lind Brown Center, The Southcoast Cyber Security Summit, and the Beaufort History Museum Auction.

Congratulated Traci Guldner, City Clerk, on her completion of the Municipal Association Clerks and Treasurers Institute.

Motion to adjourn was made by Councilman Lipsitz and seconded by Councilman Mitchell.

All were in favor, motion carried.

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DRAFT



CITY OF BEAUFORT
DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

TO: CITY COUNCIL **DATE:** 3/26/2024
FROM: JJ Sauve
AGENDA ITEM TITLE: Ordinance authorizing the execution and delivery of an easement for the placement of utility infrastructure for real property known as Calhoun Street by the City of Beaufort to Dominion Energy of South Carolina, Inc. - second reading
MEETING DATE: 4/9/2024
DEPARTMENT: City Managers Office

BACKGROUND INFORMATION:

During the course of project planning for the Calhoun Street Project, staff determined that the City of Beaufort had previously provided an easement for utility infrastructure to Dominion Energy of South Carolina, Inc., but that easement had never been recorded with the Beaufort County Register of Deeds. The proposed easement is attached along with a drawing of the easement location referenced in the easement as "Attachment A" as well as a proposed ordinance for the execution of the proposed easement. These documents have been reviewed by staff and the City Attorney. Staff's position is that it is in the best interest of public service to execute this easement as previously planned to allow for the most effective placement of Dominion utilities within the scope of the Calhoun Street Project.

PLACED ON AGENDA FOR: *Action*

REMARKS:

First Reading was held on March 26, 2024.

Staff recommends adoption of the ordinance granting the utility easement to Dominion Energy.

ATTACHMENTS:

Description	Type	Upload Date
Ordinance	Backup Material	3/26/2024
Easement 904993	Backup Material	3/26/2024
Exhibit	Backup Material	3/26/2024

ORDINANCE 2024/___

Ordinance authorizing the execution and delivery of an easement for the placement of utility infrastructure for real property known as Calhoun Street by the City of Beaufort to Dominion Energy of South Carolina, Inc.

WHEREAS, the City of Beaufort (hereinafter the “City”) owns real property known as Calhoun Street (hereinafter the “Property”) located in the City of Beaufort;

WHEREAS, the City and Dominion Energy of South Carolina, Inc. (hereinafter “Dominion”) are informed and believe that the City previously granted an easement to Dominion’s corporate predecessor for the placement of utility infrastructure on the Property which was never recorded with the Office of the Register of Deeds for Beaufort County;

WHEREAS, the City and Dominion wish to confirm the existence and validity of the previously granted easement by the recordation of an easement which grants the same rights as were conveyed in the previously granted, but unrecorded, easement;

WHEREAS, Council gave first reading approval of this purchase on _____, 2024; and,

WHEREAS, Council now believes it is in the best interest of the City, and its citizens, to approve this grant of easement, and the authority of the City Manager to execute such documents as may be necessary and appropriate to finalize this grant;

NOW THEREFORE, be it Ordained by the Beaufort City Council, in council duly assembled, and by the authority of the same, that the City Manager shall be authorized and empowered to execute and finalize the Easement attached as Exhibit 1, and such other documents as may be necessary and appropriate, for the City to grant an easement to Dominion for the placement of utility infrastructure for the Property.

This Ordinance shall be effective immediately upon adoption.

Philip E. Cromer, Mayor

Attest:

Traci Guldner, City Clerk

First Reading: _____

Second Reading and adoption: _____

Approved in Form: Benjamin T. Coppage

Easement # 904993

INDENTURE, made this _____ day of _____, 2024 by and between **City of Beaufort** of the State of South Carolina, hereinafter called "Grantor" (whether singular or plural), and the **DOMINION ENERGY SOUTH CAROLINA, INC., a South Carolina corporation, having its principal office in Cayce, South Carolina, hereinafter called "Grantee".**

WITNESSETH:

That, in consideration of the sum of One Dollar (\$1.00) received from Grantee, Grantor, being the owner of land situate in the **County of Beaufort, State of South Carolina**, hereby grants and conveys to Grantee, its successors and assigns, the right to construct, extend, replace, relocate, perpetually maintain and operate an underground electric line or lines consisting of any or all of the following: conductors, lightning protective wires, municipal, public or private communication lines, cables, conduits, pad mounted transformers, and other accessory apparatus and equipment deemed by Grantee to be necessary or desirable, upon, over, across, through and under land described as follows: **a City of Beaufort Road Right of Way identified as Calhoun Street as shown on Exhibit "A".**

This easement allows for the Grantee to install it's facilities within the limits of Calhoun Street, (City of Beaufort Road R/W) from the intersection of Pigeon Point Road on the east to Rogers Street on the west. See Grantee's facilities on DESC Drawing #78183 and any revisions made thereof, being attached hereto as Exhibit "A", and made a part hereof, as reference only.

TMS: CALHOUN STREET (CITY OF BEAUFORT ROAD R/W)

Together with the right from time to time to install on said line such additional lines, apparatus and equipment as Grantee may deem necessary or desirable and the right to remove said line or any part thereof.

Together also with the right (but not the obligation) from time to time to trim, cut or remove trees, underbrush and other obstructions that are within, over, under or through a strip of land ("Easement Space") extending Five (5) feet on each side of any underground wires and within, over, under or through a section of land extending Twelve (12) feet from the door side(s) of any pad mounted transformers, elbow cabinets, switchgears or other devices as they are installed; provided, however, any damage to the property of Grantor (other than that caused by trimming, cutting or removing) caused by Grantee in maintaining or repairing said lines, shall be borne by Grantee; provided further, however, that Grantors agree for themselves, their successors and assigns, not to build or allow any structure to be placed on the premises in such a manner that any part thereof will exist within the applicable above specified Easement Space, and in case such structure is built, then Grantor, or such successors and assigns as may be in possession and control of the premises at the time, will promptly remove the same upon demand of Grantee herein. Grantor further agrees to maintain minimum ground coverage of thirty six (36) inches and maximum ground coverage of fifty four (54) inches over all underground primary electric lines. Together also with the right of entry upon said lands of Grantor for all of the purposes aforesaid.

The words "Grantor" and "Grantee" shall include their heirs, executors, administrators, successors and assigns, as the case may be. IN WITNESS WHEREOF, Grantor has caused this indenture to be duly executed the day and year first above written.

WITNESS:

City of Beaufort

By: _____

1st Witness

Print Name: _____

Title: _____

2nd Witness

Easement # 904993

ACKNOWLEDGMENT

STATE OF SOUTH CAROLINA

COUNTY OF **Beaufort**

The foregoing instrument was acknowledged before me, the undersigned Notary, and I do hereby certify that the within named, _____, as _____ of the **City of Beaufort** personally appeared before me this day and that the above named acknowledged the due execution of the foregoing instrument.

Sworn to before me this _____ day of _____, **2024**

Signature of Notary Public State of SC

My commission expires: _____

Print Name of Notary Public

**RIGHT OF WAY GRANT TO
DOMINION ENERGY SOUTH CAROLINA, INC.**

Line: **Calhoun Street Relocation**

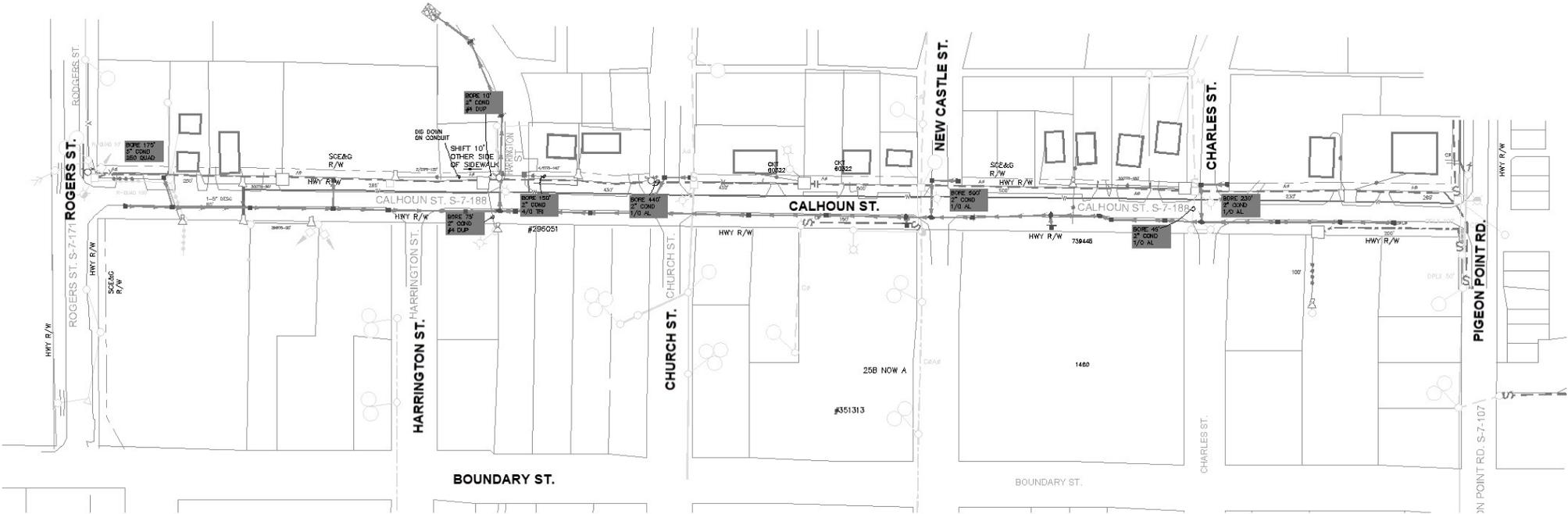
County: **Beaufort**

R/W File Number: **26879**

Grantor(s): **City of Beaufort**

Return to: DESC, C/O Right of Way Dept., 81 May River Road, Bluffton, SC 29910

EXHIBIT "A"



DRAWING #78183



CITY OF BEAUFORT

DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

TO: CITY COUNCIL **DATE:** 4/1/2024
FROM: Curt Freese, Community and Economic Development Director
AGENDA ITEM TITLE: An ordinance to annex property on Harding Street, Parcel R100 029 00B 0057 0000 to the City of Beaufort pursuant to S.C. Code Ann. 5-3-150(3) - second reading
MEETING DATE: 4/9/2024
DEPARTMENT: Community and Economic Development

BACKGROUND INFORMATION:

The request is for annexation and zoning of T4-N. The parcel in question (the site) is the last parcel to be annexed into the city to allow for a new major subdivision that will have its entrance on Harding St. The other two parcels are to the west (R120 029 00B 0056 0000) and the south (R120 029 000 0112 0000) of the site and are both zoned T4-N. The rezoning was heard and given a recommendation of approval for the T-4 N zoning district by the Planning Commission. If the property is rezoned and annexed, the applicant can then have the Sketch Plan of the Subdivision heard by the Planning Commission at its March meeting. If that is approved by the Planning Commission, the project will move into the Site Plan & Final Plat stages, which will be conducted by City Staff.

PLACED ON AGENDA FOR: Action

REMARKS:

Notice of the Public Hearing was ran in the Beaufort Gazette on February 11, 2024.

Public Hearing and first reading was held on March 12, 2024.

Second readings vote was tabled at the March 26, 2024 Regular Meeting for annexation and the discussion for zoning was tabled.

Staff Recommendation: Staff and the Planning Commission recommend approval of the annexation and zoning.

ATTACHMENTS:

Description	Type	Upload Date
Staff Report	Backup Material	4/1/2024
Petition for Annexation	Backup Material	4/1/2024
Ordinance	Backup Material	4/1/2024



STAFF REPORT: Annexation & Rezoning (Marshview Estates)

DATE: 3/12/24

<i>GENERAL INFORMATION</i>		
Applicant:	Josh K Tiller	
Address/Parcel Number:	No address on parcel, R100 029 00B 0057 0000	
Applicant's Request:	To annex into the city & rezone the site to T4-N from C3NMU-Neighborhood Mixed Use (County zoning)	
Current Zoning:	C3NMU-Neighborhood Mixed Use (County zoning)	
<i>ZONING DISTRICT INFORMATION</i>		
	<u>C3NMU</u>	
Lot Width at Setback:	70 feet	
Max Lot Coverage:	2.6 d.u./acre	
Min. Frontage Build Out	N/A	
Front Setback	30-foot min.	
Side Setback	10-foot min.	
Rear Setback	50-foot min.	
Building Height:	2.5 story max for residential	
<i>SURROUNDING ZONING, LAND USE AND REQUIRED BUFFERS</i>		
<u>Adjacent Zoning</u>	<u>Adjacent Land Uses</u>	<u>Setbacks for Adjacent Zoning /Buffer required if rezoned</u>
North: C3NMU (County)	Single Family Dwellings	N/A
South: T4-N (City)	Forested parcel	N/A
East: C3NMU (County)	Forested parcel	N/A
West: T4-N (City)	Forested parcel	N/A

Background: The parcel in question (the site) is the last parcel to be annexed into the city to allow for a new major subdivision that will have its entrance on Harding St. The other two parcels are to the west (R120 029 00B 0056 0000) and the south (R120 029 000 0112 0000) of the site and are both zoned T4-N. The rezoning was heard and given a recommendation of approval for the T-4 N zoning district by the Planning Commission. If the property is rezoned and annexed, the applicant can then have the Sketch Plan of the Subdivision heard by the Planning Commission at its March meeting. If that is approved by the Planning Commission, the project will move into the Site Plan & Final Plat stages, which will be conducted by City Staff.

Compatibility with Adjacent Zoning: The site is adjacent to two city properties that are both zoned T4-N that are both planned to be in the same subdivision, so the request is to match the current adjacent city zoning.

Comprehensive Plan Compliance: The Future Land Use with Potential Annexation Area Map has the site designated as Neighborhood. The Future Land Use Categories chart lists T4-HN, T3-N, T3-S, and T1 as acceptable in the Neighborhood designation of the Comprehensive plan. The applicant is requesting the T4-N zoning classification. Staff believes this reasonable request because the T4-N zone has similar allowed uses with the T4-HN, T3-N, and T3-S zones. Also, many uses that are allowed in T4-N and not the other zones require a conditional zoning permit that may be denied by the administrator or must be in the T4-NA zone. An example of this is a proposal for Vehicle Service and Repair use in the T4-N zone that is next to a T3-N parcel. The administrator has the power to deny the use since it would be incompatible to the surrounding area. Also, on the Future Land Use Categories chart ranks the zones by order of precedence. In the General Urban destination T-4N is the second to the bottom, meaning this is the second least compatible designation for a General Urban designated property.

Civic Master Plan Compliance: The site was not in the Civic Master Plan since the area was not in city's limits, Staff believes this proposal aligns with the plan since it will support increasing housing densities and will add to the small block development style mentioned in Section 6 of the plan.

FINDINGS AND RECOMMENDATIONS

Staff Recommendation: Staff recommends approval of the annexation with no conditions.

Planning Commission Recommendation: The Planning Commission recommended approval of the request to rezone the site to T4-N with no conditions.

The site parcel is highlighted in orange with the two city parcels in purple.



Here is an image of the potential future subdivision.



TO THE MEMBERS OF)
 CITY COUNCIL) PETITION OF ANNEXATION
 CITY OF BEAUFORT, SOUTH CAROLINA)

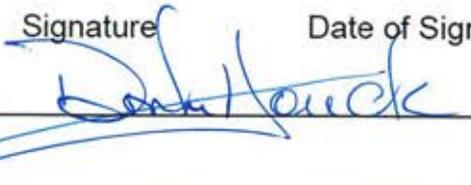
We, the undersigned freeholders, pursuant to Section 5-3-150(3), South Carolina Code of Laws, 1976, as amended, do pray that your Honorable Body accept the petition and annex the enclosed described area, and enact an Ordinance declaring the area annexed to the City of Beaufort with full City privileges accorded to, and responsibilities required of, the said residents thereof and the lands and properties and businesses erected therein, subject only to the conditions, provisions, and limitations hereinafter set forth. The said annexation shall be upon terms, limitations, provisions, and conditions as follows:

The City of Beaufort shall furnish and render as promptly as practical to said area, its residents and properties, all of privileges, benefits, rights and services now and hereinafter to be accorded the citizens within the corporate limits of the City of Beaufort in every particular under its charter and general special laws of South Carolina applicable to the City of Beaufort, and subject to the existing ordinances of the City.

The petitioning area to be annexed is described as follows:

A 2.7 Acre wooded and vacant parcel of land (PIN R100 029 00B 0057 0000) located on Harding Street and known as Lot 16 of Palmetto Estates. The property is currently zoned Neighborhood Mixed-use (C3NMU) in Beaufort County, as are the adjacent Beaufort County parcels. The adjacent City of Beaufort properties are all zoned T4-N.

Plat of area to be annexed and list of freeholders are attached hereto.

Name (print)	Address	Signature	Date of Signature
Lanier Land Holdings LLC (Don Houck)	3138 Five Chop Rd Orangeburg, SC 29115		11/24/23

TREE & TOPOGRAPHIC SURVEY
 PREPARED FOR
 DON M. HOUCK & PATTEN SEED CO.

LOTS 15 & 16, PALMETTO ESTATES

BEAUFORT COUNTY, SOUTH CAROLINA

VICINITY MAP NOT TO SCALE



- TREE LEGEND:**
- LO - LIVE OAK
 - WO - WATER OAK
 - WH - WHITE OAK
 - G - GUM
 - P - PINE
 - H - HICKORY
 - SB - SUGAR BERRY
 - PAL - PALMETTO
 - MAG - MAGNOLIA
 - HO - HOLLY
 - C - COTTON WOOD
 - PE - PECAN
 - LRO - LAUREL OAK
 - TAL - TALLOW
 - CE - CEDAR

- LEGEND:**
- PP - POWER POLE
 - SP - SERVICE POLE
 - TB - TELEPHONE BOX
 - MB - MAILBOX
 - GLM - GAS LINE MARKER
 - CLF - CS LINE FLAG

THE AREA SHOWN ON THIS PLAT IS A REPRESENTATION OF DEPARTMENT POINT AUTHORITY ON THE SUBJECT PROPERTY. CRITICAL AREAS BY THEIR NATURE, ARE DYNAMIC AND SUBJECT TO CHANGE OVER THE BY BELIEVING THE POINT AUTHORITY OF THE DEPARTMENT, THE DEPARTMENT IN NO WAY WAIVES ITS RIGHT TO ASSENT PERMIT JURISDICTION AT ANY TIME IN ANY CRITICAL AREA ON THE SUBJECT PROPERTY, WHETHER SHOWN HEREIN OR NOT.

SIGNATURE _____ DATE _____
 The critical line shown on this plat is valid for five years from the date of this signature, subject to the cautionary language above.

REFERENCE PLAT BY R. D. TROGDON, JR., OF PALMETTO ESTATES, DATED OCTOBER 18, 1968.

THIS PROPERTY IS LOCATED IN ZONE A-8 (ELEV. 13.0) AS DETERMINED BY FEMA, FIRM COMMUNITY-PANEL NUMBER 450025 0065 D, DATED 09/29/86.

PIN: R100-029-00B-000-0057-0000 & PORTION OF R100-029-00B-000-0058-0000

0 15' 30' 60' 90'

SCALE 1" = 30'
 APRIL 13, 2009
 P14037/MMA

I HEREBY STATE THAT TO THE BEST OF MY KNOWLEDGE, INFORMATION AND BELIEF, THE SURVEY SHOWN HEREIN WAS MADE IN ACCORDANCE WITH THE REQUIREMENTS OF THE MINIMUM STANDARDS MANUAL FOR THE PRACTICE OF LAND SURVEYING IN SOUTH CAROLINA, AND MEETS OR EXCEEDS THE REQUIREMENTS FOR A CLASS B SURVEY AS SPECIFIED THEREIN. ALSO THERE ARE NO VISIBLE ENCRUMCHMENTS OR PROJECTIONS OTHER THAN SHOWN.



DAVID S. YOUMANS RLS 9765
 BEAUFORT SURVEYING, INC.
 1613 PARIS AVENUE
 PORT ROYAL, S.C. 29935
 PHONE (843) 524-3261

ORDINANCE 2024/ ___

AN ORDINANCE TO ANNEX PROPERTY ON HARDING STREET, R100 029 00B 0057 0000 TO THE CITY OF BEAUFORT PURSUANT TO S.C. CODE ANN. § 5-3-150(3).

WHEREAS, a Petition for Annexation (hereinafter “Petition”) dated November 24, 2023 and signed by all of the owners of a parcel of real estate identified as Beaufort County Tax Map Number R100 029 00B 0057 0000 and located on Port Royal Island (hereinafter “Property”) has been presented to the City Council;

WHEREAS, the Petition contains a description of the Property to be annexed;

WHEREAS, the Property to be annexed is highlighted on the attached maps;

WHEREAS, the Property is contiguous to the boundaries of the present city limits of the City of Beaufort, South Carolina;

WHEREAS, the City has complied with the notice and public hearing requirements of S.C. Code Section 5-3-150(1); and

WHEREAS, Council finds that annexation of the Property would be in the best interest of the City of Beaufort.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Beaufort, South Carolina, duly assembled and by authority of same, that the Property hereinafter described is hereby annexed to and becomes a part of the City of Beaufort, South Carolina: A 2.7 acre lot identified as Beaufort County Tax Map Number R100 029 00B 0057 0000, located on Harding Street and known as Lot 16 of Palmetto Estates on that certain plat prepared by R.D. Trogdon, Jr., R.L.S., dated the October 18, 1968, and entitled "Palmetto Estates," a copy of which is recorded in the office of the R.M.C. for Beaufort County, South Carolina in Plat Book 17 at page 53.

This Ordinance shall become effective immediately upon adoption.

Philip E. Cromer, Mayor

Attest:

Traci Guldner, City Clerk

1st Reading _____

2nd Reading & Adoption _____

Reviewed by: Ben Copping, City Attorney

ORDINANCE 2024/___

**AMENDING THE CITY OF BEAUFORT ZONING DISTRICT MAP TO INCLUDE
PARCEL R100 029 00B 0057 0000, TO BE ZONED T4-N, AS NOTED HEREIN**

WHEREAS, a parcel of real property identified as Beaufort County Tax Map Number R100 029 00B 0057 0000 (hereinafter “Property”) is being annexed to the City of Beaufort;

WHEREAS, it is necessary that the City of Beaufort Zoning District Map (hereinafter “Zoning Map”) be amended to reflect the annexation of the Property and that the Property be appropriately zoned; and

WHEREAS, a zoning of T4-N for the Property is consistent and compatible with zoning of adjacent real property;

WHEREAS, any future development of the Property will be able to take advantage of existing infrastructure;

WHEREAS, it is reasonable to expect that the T4-N zoning will improve the marketability of the Property;

WHEREAS, a public hearing before the Planning Commission was held regarding the proposed change to the Zoning Map on February 26, 2024, with notice of the hearing published in The Beaufort Gazette on January 24, 2024, and the Planning Commission recommended approval of amendment of the Zoning Map and the zoning designation of the Property as T4-N.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Beaufort, South Carolina, duly assembled and by authority of same, pursuant to the power vested in the Council by Section 6-29-760, *Code of Laws of South Carolina, 1976*, that the City of Beaufort Zoning District Map be amended by establishing the zoning designation of the annexed Property, as follows:

R 100 029 00B 0057 0000	T4-N
-------------------------	------

This Ordinance shall become effective immediately upon adoption.

Philip E. Cromer, Mayor

Attest:

Traci Guldner, City Clerk

1st Reading _____

2nd Reading & Adoption _____

Reviewed by: Ben Coppage, City Attorney



CITY OF BEAUFORT
DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

TO: CITY COUNCIL **DATE:** 4/1/2024
FROM: Ashley Brandon
AGENDA ITEM TITLE: Request from St. Peter's Catholic Church to conduct a Eucharistic procession and co-sponsorship on Sunday, June 2, 2024, from the Catholic Church on Lady's Island to the Henry C. Chambers Waterfront Park and proceed to the Catholic Church on Carteret Street.
MEETING DATE: 4/9/2024
DEPARTMENT: Downtown Operations

BACKGROUND INFORMATION:

Request from St. Peter's Catholic Church to conduct a Eucharistic procession and co-sponsorship on Sunday, June 2, 2024, from the Catholic Church on Lady's Island to the Henry C. Chambers Waterfront Park and proceed to the Catholic Church on Carteret Street. This is the same route they took in 2023

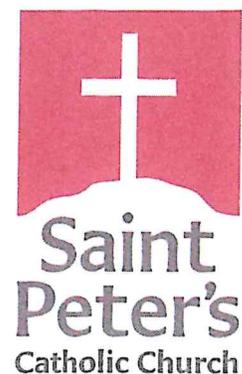
PLACED ON AGENDA FOR: Action

REMARKS:

Staff recommends approval

ATTACHMENTS:

Description	Type	Upload Date
St. Peters Letter	Cover Memo	4/1/2024
St peters application	Cover Memo	4/1/2024



March 19, 2024

Linda D. Roper
City of Beaufort
500 Carteret St.
Beaufort, SC 29902

Dear Ms. Roper,

St. Peter's clergy, staff and parishioners once again wish to conduct a Eucharistic procession on Sunday, June 2nd, to coincide with The Church's feast of Corpus Christi. We have held the same procession for the past two years on or around the same date. The purpose of the procession is to publicly display our devotion to Jesus Christ while inviting all in Beaufort to participate in this simple, yet solemn and dignified tradition.

Our procession is led by a small cadre of altar servers carrying a crucifix and candles. They are immediately followed by our pastor who is carrying our sacred vessel while walking under a canopy that is held by an honor guard. This entourage is followed by any and all parishioners and guests who care to participate. That group could consist of between 100 and 200 people. Processors sing hymns or pray quietly along the route.

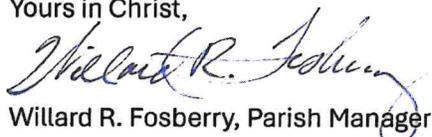
The procession shall proceed along the route shown on the attached maps. We would like to once again pause at the pavilion for a short rest, prayer, and blessing over the city. That pause lasts for only 20 to 30 minutes. The procession then re-starts and proceeds along back streets, and finally ends at our historic church at the corner of Duke and Carteret.

The faithful will gather at and around the historic church for adoration for a brief period. Upon completion, they will either walk back to St. Peter's Lady's Island or catch a ride on one of our small buses or vans.

City of Beaufort police have helped at the downtown intersections in the past when the workforce allows and would be nice to have, but not absolutely necessary. Members of our Knights of Columbus council can help with traffic if needed.

Thank you for your consideration.

Yours in Christ,



Willard R. Fosberry, Parish Manager

70 Lady's Island Drive, Beaufort, SC 29907
843-522-9555 • office@stpetersbeaufort.org • www.stpetersbeaufort.org



CITY OF BEAUFORT
Waterfront Park Rental Reservation Application
Downtown Operations & Community Services Department 500
Carteret St Ste. B2 Beaufort, SC 29902

Phone: 843-379-7519

Fax: 843-986-5606

Name of Event: <u>St. Peter's Eucharistic Procession</u>	Date(s) of Event: <u>6/2/2024</u> Setup start/end time: <u>12:00 n to 3p.m.</u> Actual event start/end time: <u>12:00 noon</u> Take down start/end time: <u>11:00 a.m./2p.m.</u>
Organization/Individual Name: <u>St. Peter's Catholic Church</u>	Address: <u>70 Lady's Island Dr.</u> Telephone: <u>843-553-6501</u> Email: <u>parishmanagerestpeters</u> <u>beaufort.org</u>

- Completed application must be received and approved by the Events Coordinator.
- All reservations require the applicable refundable security deposit be remitted upon approval of application in order to secure the requested date(s).
- Deposits are refundable provided the venue is returned in the same condition it was received.

Please mail completed application to:

City of Beaufort, Attn: Downtown Operations 500 Carteret St. Suite B2 Beaufort, SC
 29902, or scan and email to events@cityofbeaufort.org.

All events must abide and are governed by the City's Special Events Policy. To discuss specifics of the policy, contact the Events Coordinator at 843-379-7519 or visit our website at www.cityofbeaufort.org

Is event open to the public? Yes

Will admission be charged, or donation required? No

Will alcoholic beverages be sold? No Served? No

Will food be sold? No Served? No

Will there be any retail sales? No

Number of people expected to attend: 200

Areas of the Waterfront Park can be reserved/rented for 4, 6, or 12 hour blocks of time. Please factor time for set up and take down of the event into your chosen block of time. Blocks of time **cannot** be reserved or rented in pro rated increments. **NO exceptions will be made to this policy.**

Security Deposit is due upon approval of application

Fee payment due no less than 30 days prior to event.

Fill out by circling venue area(s) and pricing in blocks of time required for your event. Please indicate need for electrical hookup.

WATERFRONT PARK RENTAL RATES FOR PRIVATE EVENTS			
Park Area	<u>4 HR Block</u>	<u>6 HR Block</u>	<u>12 HR Block</u>
Circle of Palms/ Dining	\$ 200.00	\$ 400.00	
Craft Market Lawn	\$ 200.00	\$ 400.00	
Contemplative Garden	\$ 200.00	\$ 400.00	
<i>✖</i> Pavilion	<i>✖</i> \$ 350.00	\$ 500.00	
Green 1	\$ 300.00	\$ 500.00	
Green 2	\$ 450.00	\$ 750.00	
Electric Fee	\$ 50.00	\$ 75.00	
Entire Park			\$2,200.00
Refundable Security Deposit	\$ 500.00	\$ 800.00	\$1,100.00

** Need electric & no irrigation system running 12noon- 2p.m.*

See this link <http://www.cityofbeaufort.org/group-events-business-license.aspx> to obtain a group business license application for vendors.

Did you know?

BEAUFORT PRIDE OF PLACE is a community involvement initiative that helps improve and develop quality of life throughout the city. Individuals, organizations, and visitors can get involved by donating money, equipment or time to assist the City with neighborhood improvement projects, youth programs, upgrading infrastructure and beautifying parks.

If you or your organization are interested in learning more about the program, volunteering or making a monetary or in-kind donation. please contact the City Manager's office @ 843-525-7070

Liability Insurance

•The City of Beaufort requires that any organization/group sponsoring any event at a City owned facility/property or right of way provide the City of Beaufort with evidence of insurance as outlined below.

General Liability as follows:

- \$500,000.00 minimum requirement per occurrence for General Liability and Auto Liability (depending on the size or type of event, this amount may increase)
- Must provide proof one week before event

Alcohol

- To serve alcohol or liquor at your event, you must obtain City Council approval.
- If alcohol is served at your event, specific approval must be obtained by the City Manager and liquor liability insurance coverage is required with a minimum of \$1,000,000 per occurrence in coverage. The City of Beaufort must be listed as insured on the policy. If you have questions about the required liquor liability insurance coverage and listing the City as an additional insured, please contact the City Manager's office at (843)-525-7070. City of Beaufort does not provide nor obtain insurance coverage for any special events. It is the responsibility of the event organizer to obtain and pay for proper insurance coverage.

Sheila R. Sobey
Lessee/Applicant Signature

2/21/2024
Date

-----This section for City use-----

Downtown Operations

Date Application Received

Deposit Paid: _____ Fees Paid: _____ Deposit to be Refunded: _____

REQUEST FOR CO-SPONSORSHIP Henry C. Chambers Waterfront Park

Name of Event St. Peter's Eucharistic Procession

Date of Event: 6/2/2024

Contact person: Willard Fosberry
Telephone: 843-340-6349 (cell)

Please check all that apply.

	Yes	No
<i>Are you a "For Profit" entity?</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/> ***
<i>Is this a fund-raising event?</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<i>Is this event open to the public?</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<i>Is there a required fee / donation to attend this event?</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<i>Are you requesting more than two (2) park areas for this event?</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<i>Will there be any type of "sales" for this event?</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<i>Will this event require more than four (4) hours (includes setup & take down)? This is a multiple day display</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<i>Will alcohol be sold / served?</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**If you answered "no" to the first question, what is your non-profit status? (501 (C) (3), (4) or (6))? 501 c3

Request for waivers/co-sponsorship of events must be approved by City Council prior to the event.

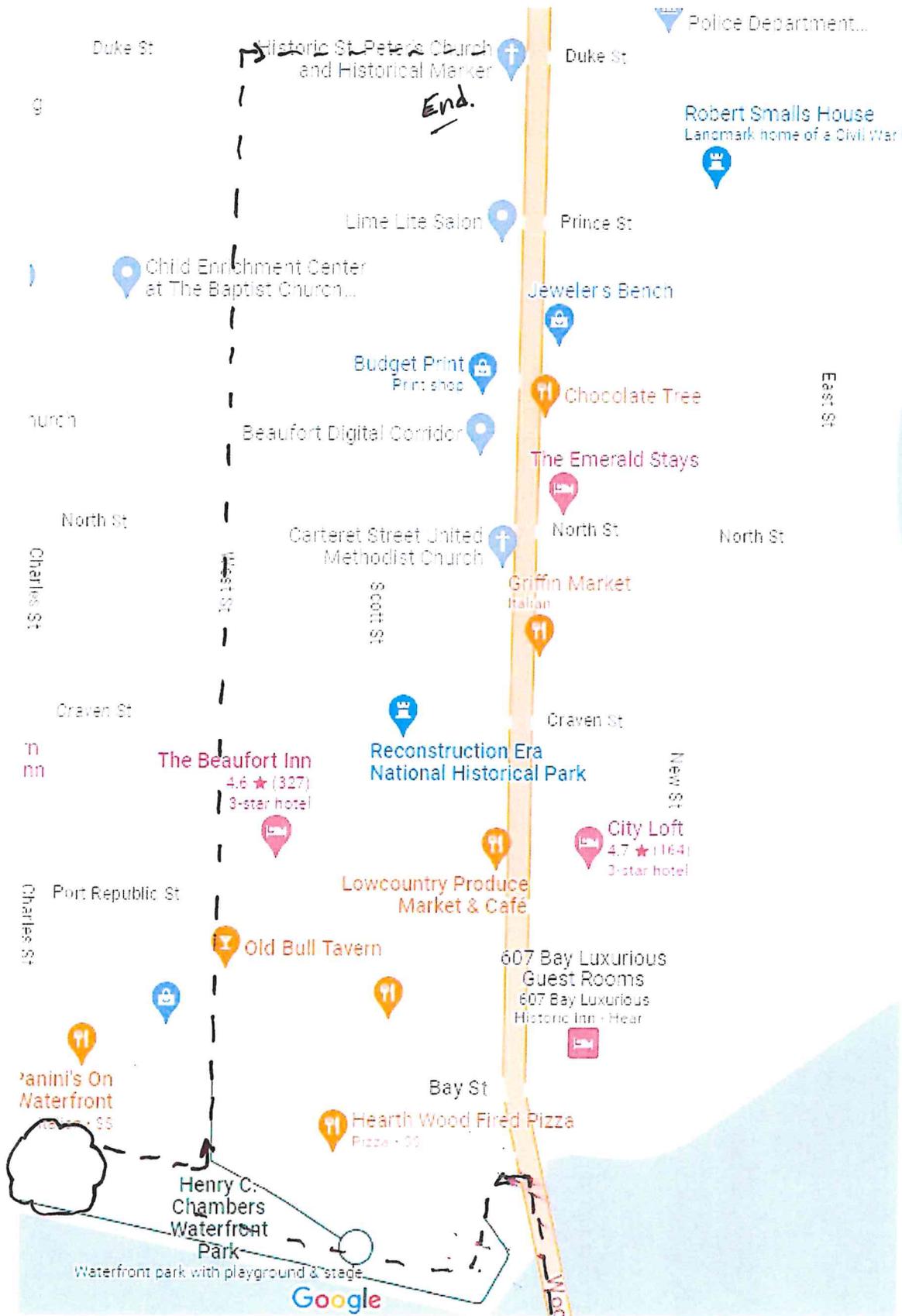
Events Coordinator Recommendation: Approved: _____ Denied: _____

Explanation: _____

Forward for Council Deliberation: _____
Date of Council Meeting

Council: Approved: _____ Denied: _____

Explanation: _____



- o Pause at pavilion and green for Prayer & Blessing. Aprox 1: p.m to 1:30p.m
- o Procession re-starts and ends at St. Peter's Carteret St.



CITY OF BEAUFORT
DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

TO: CITY COUNCIL **DATE:** 4/1/2024
FROM: Ashley Brandon
AGENDA ITEM TITLE: The Beaufort Jasper County Realtors request approval for a waiver of the food truck ordinance, a waiver of the noise ordinance , and a waiver for alcohol, and drinking in public for a member only event at the Whitehall Park on Thursday, May 30, 2024, from 5:00 pm - 8:00 pm
MEETING DATE: 4/9/2024
DEPARTMENT: Downtown Operations

BACKGROUND INFORMATION:

The Beaufort Jasper County Realtors request approval for a waiver of the food truck ordinance, a waiver of the noise ordinance , and a waiver for alcohol, and drinking in public for a member only event at Whitehall on Thursday, May 30, 2024, from 5:00 pm - 8:00 pm.
They will also have live music for a members only networking event.

PLACED ON AGENDA FOR: Action

REMARKS:

Staff recommends approval

ATTACHMENTS:

Description	Type	Upload Date
BFT Jasper realtors letter	Cover Memo	4/1/2024



BEAUFORT-JASPER
COUNTY REALTORS®

22 KEMMERLIN LANE
BEAUFORT, SC 29907
(843) 525-6435
WWW.BJCREALTORS.COM

March 22, 2024

The Honorable Phil Cromer and Members of Council
City of Beaufort
1911 Boundary Street
Beaufort, SC 29902

Dear Mayor Cromer and Councilmen,

Beaufort-Jasper County REALTORS seeks Council's approval to host a member-only event at White Hall Park on Thursday, May 30, 2024, from 5:00pm to 8:00pm.

We are planning to have three food trucks and one beverage truck which will serve beer and wine. No food or drinks will be sold at the event, and attendees will be given a limited number of tickets for food and drinks. We are also planning to have live music.

In the event staff requires a waiver for the consumption of alcohol and/or a noise waiver, we request Council's approval for those waivers as well.

In addition to this being a member-only networking event, we will be conducting a fundraiser for our REALTOR PAC.

Thank you in advance for your consideration.

Best regards,

A handwritten signature in blue ink that reads "Janet Gresham". The signature is written in a cursive, flowing style.

Janet Gresham, CEO



CITY OF BEAUFORT
Whitehall Park Application
Downtown Operations & Community Services Department 500
Carteret St Ste. B2 Beaufort, SC 29902

Phone: 843-525-7084

Name of Event: <u>Beaufort-Jasper Realtors Association</u> <u>Evening Networking Event</u>	Date(s) of Event: <u>Thursday, May 30,</u> Setup start/end time: <u>4:30pm - 5pm</u> Actual event start/end time: <u>5pm - 8pm</u> Take down start/end time: <u>8pm-8:30pm</u>
Organization/Individual Name: <u>Beaufort-Jasper Realtors Association</u> <u>Paige Walling</u>	Address: <u>22 Kimmerlin Lane Beaufort, 29907</u> Telephone: <u>843-812-8470</u> Email: <u>pkwalling77@gmail.com</u>

- Completed application must be received and approved by the Events Coordinator.
- All reservations require the applicable refundable security deposit be remitted upon approval of application in order to secure the requested date(s).
- ***Deposits are refundable provided the venue is returned in the same condition it was received.***

Please mail completed application to:

City of Beaufort, Attn: Linda Roper, 500 Carteret St. Suite B2 Beaufort, SC 29902,

or scan and email: abrandon@cityofbeaufort.org

All events must abide and are governed by the City's Special Events Policy. To discuss specifics of the policy, contact the Events Coordinator at 843-525-7084 or visit our website at www.cityofbeaufort.org

Is event open to the public? No

Will admission be charged, or donation required? No

Will alcoholic beverages be sold? NO Served? Yes

Will food be sold? NO Served? Yes

Will there be any retail sales? NO

Number of people expected to attend: 100
45

Areas of the Whitehall Park can be reserved/rented for 4, 6, or 12 hour blocks of time. Please factor time for set up and take down of the event into your chosen block of time. Blocks of time **cannot** be reserved or rented in pro rated increments. **NO exceptions will be made to this policy.**

Security Deposit is due upon approval of application

Fee payment due no less than 30 days prior to event.

Fill out by circling venue area(s) and pricing in blocks of time required for your event. Please indicate need for electrical hookup.

WHITEHALL PARK RENTAL RATES FOR PRIVATE EVENTS			
Park Area	<u>4 HR Block</u>	<u>6 HR Block</u>	<u>12 HR Block</u>
Pavilion	\$ 350.00	\$ 600.00	
Event Lawn	\$ 300.00	\$ 500.00	
Pavilion & Event Lawn			\$2,500.00
Electric Fee	\$ 75.00	\$100.00	
Refundable Security Deposit	\$ 500.00	\$ 800.00	\$1,250.00

See this link <http://www.cityofbeaufort.org/group-events-business-license.aspx> to obtain a group business license application for vendors.

Did you know?

BEAUFORT PRIDE OF PLACE is a community involvement initiative that helps improve and develop quality of life throughout the city. Individuals, organizations, and visitors can get involved by donating money, equipment or time to assist the City with neighborhood improvement projects, youth programs, upgrading infrastructure and beautifying parks.

If you or your organization are interested in learning more about the program, volunteering or making a monetary or in-kind donation, please contact the City Manager's office @ 843-525-7070 or visit, <http://Cityofbeaufort.org/270/Beaufort-Pride-of-Place> THANK YOU!

Liability Insurance

•The City of Beaufort requires that any organization/group sponsoring any event at a City owned facility/property or right of way provide the City of Beaufort with evidence of insurance as outlined below.

General Liability as follows:

- \$500,000.00 minimum requirement per occurrence for General Liability and Auto Liability (depending on the size or type of event, this amount may increase)
- Must provide proof one week before event

Alcohol

•To serve alcohol or liquor at your event, you must obtain City Council approval.

•If alcohol is served at your event, specific approval must be obtained by the City Manager and liquor liability insurance coverage is required with a minimum of \$1,000,000 per occurrence in coverage. The City of Beaufort must be listed as insured on the policy. If you have questions about the required liquor liability insurance coverage and listing the City as an additional insured, please contact the City Manager's office at (843)-525-7070.

City of Beaufort does not provide nor obtain insurance coverage for any special events. It is the responsibility of the event organizer to obtain and pay for proper insurance coverage.

Authentisign


03/12/24

Lessee/Applicant Signature

Date

-----This section for City use-----

Events Coordinator -Ashley Brandon

Date Application Received

Deposit Paid: _____ Fees Paid: _____ Deposit to be Refunded: _____



CITY OF BEAUFORT
DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

TO: CITY COUNCIL **DATE:** 4/2/2024
FROM: Ashley Brandon
AGENDA ITEM TITLE: USCB requests a waiver of the food truck ordinance to host a food truck event for the students in the USCB lot at 1100 Boundary street on Friday, April 19, 2024
MEETING DATE: 4/9/2024
DEPARTMENT: Downtown Operations

BACKGROUND INFORMATION:

USCB requests a waiver of the food truck ordinance to host a food truck event for the students in the USCB lot at 1100 Boundary street on April 19, 2024. They will host no more than 3 food trucks for the students. .

PLACED ON AGENDA FOR: Action

REMARKS:

Staff recommends approval

ATTACHMENTS:

Description	Type	Upload Date
USCB Food truck event	Cover Memo	4/2/2024



Beaufort City Council
City Hall
Beaufort, SC 29902

Dear City Council,

USCB Student Life would like to invite food trucks to our 1100 Boundary Street building parking lot on Friday, April 19, 2024. While it is the intent for the trucks to primarily serve our students, we also want to allow them to serve the public. We feel that the Boundary Street location is advantageous for both these goals. We do not have plans to charge the trucks a fee, because their presence would provide a service for our students to enjoy. We anticipate no more than 3 trucks on the property.

The university has already approved this plan. We would like for the City of Beaufort to support this effort as well. If this proves to be popular to both the campus and the community, we may decide to expand the idea to incorporate a *Food Truck Friday* once a month or once a semester during the next academic year. It is our hope that this idea will prove to be an asset not only to the campus but also to the community.

Sincerely,

Alison Reynolds

Alison Reynolds
Coordinator USC B Student Life

1100 Boundary Street ▪ Beaufort, SC 29902



CITY OF BEAUFORT
DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

TO: CITY COUNCIL **DATE:** 3/27/2024
FROM: JJ Sauve
AGENDA ITEM TITLE: Resolution Adopting Priority Community Development Needs
MEETING DATE: 4/9/2024
DEPARTMENT: City Managers Office

BACKGROUND INFORMATION:

On January 23, 2024, Lowcountry Council of Governments (LCOG) held a public hearing on the City's priority community development needs. This resolution identifies the priorities discussed during the public hearing.

PLACED ON AGENDA FOR: Action

REMARKS:

Staff recommends adoption of this resolution.

This was discussed in worksession on March 26, 2024.

ATTACHMENTS:

Description	Type	Upload Date
Resolution	Backup Material	3/27/2024

**RESOLUTION
2024/05**

ADOPTING PRIORITY COMMUNITY DEVELOPMENT NEEDS

WHEREAS, a public hearing regarding the City’s priority community development needs was held at the January 23, 2024, City Council meeting; and

WHEREAS, the City Council discussed the City’s priority community development needs at their worksession on March 26, 2024.

NOW THEREFORE BE IT RESOLVED by the City Council of Beaufort, South Carolina, that the City’s priority community development needs for 2024 are as follows:

1. Drainage improvements in low-and-moderate income neighborhoods as identified in our capital improvement plan.
2. Streetscape improvements in low-and-moderate income neighborhoods
3. Funding for public facilities, transportation, and services; other activities that strengthen existing community quality of life (parking garage, event center, education and workforce development, public health, and safety).
4. Housing programs--housing repair for low-and-moderate income homeowners and for rental units occupied by low-and-moderate income renters; programs to promote new affordable rental housing; programs and policies to promote homeownership for low- and moderate- income households; and incentives to promote affordable infill housing.
5. Improvements to public recreation facilities that benefit low-and-moderate income persons.

ADOPTED THIS _____ DAY OF APRIL 2024.

Philip E. Cromer, Mayor
City of Beaufort

ATTEST:

Traci Guldner
Clerk to Council