NOTE: IF YOU HAVE SPECIAL NEEDS DUE TO A PHYSICAL CHALLENGE, PLEASE CALL IVETTE BURGESS 525-7070 FOR ADDITIONAL INFORMATION

STATEMENT OF MEDIA NOTIFICATION

"In accordance with South Carolina Code of Laws, 1976, Section 30-4-80(d), as amended, all local media was duly notified of the time, date, place and agenda of this meeting."

REGULAR MEETING - Council Chambers, 2nd Floor - 7:00 PM

I. CALL TO ORDER
   A. Bily Keyserling, Mayor

II. INVOCATION AND PLEDGE OF ALLEGIANCE
    A. Mike McFee, Mayor Pro Tem

III. PROCLAMATIONS/COMMENDATIONS/RECOGNITIONS
    A. Proclamation proclaiming Gullah/Geechee Nation Appreciation Week

IV. PUBLIC COMMENT

V. PUBLIC HEARING
   A. FY 2020 Budget Ordinance

VI. MINUTES
    A. Worksession and Regular Meeting April 23, 2019
    B. Worksession and Regular Meeting May 14, 2019

VII. OLD BUSINESS
    A. Ordinance repealing and amending certain existing Ordinances to address and/or cure constitutional, enforcement and other concerns - 2nd Reading

VIII. NEW BUSINESS
    A. Action from Executive Session
    B. Request from the Baptist Church of Beaufort to use the Downtown Marina Boat Ramp for River Baptism on Sunday, June 30, 2019. In addition, requesting Co-Sponsorship for use of Waterfront Park for event social after Baptism
    C. Request for Co-Sponsorship for use of Waterfront Park from the Friends of Library
for annual Book Sale event October 31 - November 3, 2019

D. Authorization to allow City Manager to enter into Contract on Relieving Platform Project

E. FY 2020 Budget Ordinance - 1st Reading

F. Ordinance authorizing City Manager to purchase property (Tax Map Parcel # R120 029 00C 0171) for the purposes of Stormwater Infrastructure Repair in Battery Shores - 1st Reading

IX. REPORTS

- City Manager's Report
- Mayor Report
- Reports by Council Members

X. ADJOURN
WHEREAS, Gullah/Geechee Nation Appreciation Week began in 2012; and

WHEREAS, this celebration of the living legacy of Gullah/Geechee history, heritage, and culture came about due to the work of St. Helena Island native, Queen Quet, Chieftess of the Gullah/Geechee Nation; and

WHEREAS, Queen Quet and Kwame Sha founded the "Gullah/Geechee Nation International Music & Movement Festival™" in 2005 on St. Helena Island, SC; and

WHEREAS, the festival is the culminating event of "Gullah/Geechee Nation Appreciation Week"; and

WHEREAS, the City of Beaufort continues to participate in this annual celebration; and

WHEREAS, as a show of our support, we are calling on all citizens and visitors to Beaufort to take part in the activities associated with these events which are part of global activities for the United Nation's International Decade of People of African Descent; and

WHEREAS, the City of Beaufort supports the Gullah/Geechee Sustainability Plan to protect our natural environment and continue Gullah/Geechee cultural heritage; and

WHEREAS, Gullah/Geechee Nation Appreciation Week, allows us to highlight Gullah/Geechee aspects of history for our community and visitors; and

WHEREAS, we join in doing that under the theme for this year's celebration "Healin de Land and Holdin pun de Culcha"; and

WHEREAS, Beaufort acknowledges the native people of the Gullah/Geechee Nation from Jacksonville, NC to Jacksonville, FL throughout the Sea Islands and Lowcountry and support the honoring of their ancestors that built this region,

NOW, THEREFORE, the City Council of the City of Beaufort, South Carolina, hereby proclaims July 27 – August 4, 2019 as

GULLAH/GEECHEE NATION APPRECIATION WEEK

IN WITNESS THEREOF, I hereunto set my hand and caused the Seal of the City of Beaufort to be affixed this 11th day of June 2019

__________________________________________________________
BILLY KEYSERLING, MAYOR

ATTEST:

__________________________________________________________
IVETTE BURGESS, CITY CLERK
A work session of Beaufort City Council was held on April 23, 2019 at 5:00 p.m. in the Beaufort Municipal Complex, 1901 Boundary Street. In attendance were Mayor Pro Tem Mike McFee, Councilwoman Nan Sutton, Councilmen Stephen Murray and Phil Cromer, and Bill Prokop, city manager. Mayor Billy Keyserling was an excused absence.

In accordance with the South Carolina Code of Laws, 1976, Section 30-4-80(d) as amended, all local media were duly notified of the time, date, place, and agenda of this meeting.

**CALL TO ORDER**
Mayor Pro Tem McFee called the work session to order at 5:00 p.m.

**UPDATE FROM SP+ (PARK BEAUFORT)**
Alice Wallace introduced SP+’s Vice President of Municipal Services Bob Camper and Jason Sutton, regional manager.

Mr. Sutton said SP+ representatives had last come to a city council meeting in March 2018, and they would discuss changes that had been made since that time. The first topic was “collections improvements.” The City of Beaufort’s recommendations were all completed, he said. A customer service issue arose because, in attempting to collect on unpaid citations issued by Lanier, the previous parking vendor, SP+ was “querying” about some that were as many as ten years old, Mr. Sutton said. They corrected that issue by, among other things, querying back only as far as those citations that SP+ had issued themselves. In the last year, “we’ve been able to catch up all of our noticing,” he said, and revenues and customer service have improved.

Mr. Sutton said booting vehicles with a number of unpaid tickets was discussed at the March 2018 meeting, and he showed the steps for a booting program that have been completed (e.g., the citation database restructuring, training, and immobilization notice printing) and those that remain to be done, including notifying the public about the policy and working out notifying the Beaufort Police Department when a boot is installed.

Councilwoman Sutton asked how many tickets a vehicle would have to receive before it would be booted. Ms. Wallace replied, “Three or more,” with the last one being more than 15 days old. Mr. Sutton said 153 vehicles are eligible to be booted at this time.

Councilman Cromer asked when the booting program would start. Mr. Sutton said SP+ would begin putting out notification of the program to the public in the next 30 to 45 days. Mr. Camper said there needs to be good coordination with the police department because a booted vehicle cannot sit on the street after 6:00 p.m. on the day it’s booted. If the ticket is not paid by then, Ms. Wallace said, the police will see that it is towed.

Councilman Murray asked if there is an additional fee for the booting, over the amount
of the parking tickets that were due. Ms. Wallace said yes. **George O'Kelley**, who was on city council at one point when this was discussed, recommended an additional $100 booting fee, she said, and if the vehicle is towed, the owner has to pay towing and storage fees as well. Park Beaufort staff would attempt to find the booted vehicles’ owners to let them know that they had been booted, Ms. Wallace said, so the owners wouldn’t come out of work at 5:00 p.m. to find they only had an hour to pay the tickets and fees, or their vehicles would be towed.

Councilman Murray asked if the 153 people whose vehicles qualify for booting would be notified that they would be booted when the program starts. Mr. Camper said when those people violate the parking ordinance again, that violation would trigger the booting. Those people also have been receiving notices about their citations, he said. Councilman Murray asked if someone who had 6 or 7 outstanding tickets were to pay for every new ticket in a timely fashion if s/he would avoid getting booted. Mr. Sutton said yes; as he understands the ordinance, “they have to be in violation to get booted.”

Mr. Prokop asked Ms. Wallace about violators among the 153 who had been told that their vehicles would be booted, but that haven’t had that happen because the program hasn’t begun yet. Ms. Wallace said, “We have several” of those people, and she has spoken to some of them personally. SP+ has put about 20 people “on a payment plan” to allow them to pay off their tickets without being booted, she said, but they have been told that if they miss a payment, they would again be eligible for booting.

Councilwoman Sutton asked if “the worst offenders” were employees of downtown businesses. Ms. Wallace said they are, and sometimes young employees were collecting unpaid tickets on their parents’ vehicles.

Councilman Murray asked that SP+ be sure to coordinate “with our PR folks” to make it clear to as many people as possible “through all of the communications channels that we have” that the city is going to begin a booting program.

Mr. Sutton and Mr. Camper provided an overview of some of Park Beaufort’s milestones, including expanding parking on Carteret Street, single-space meters, the “Parkmobile” program, the development of the Parking Advisory Committee, re-striping, logo and website design, and improvement of revenue and collections.

Mr. Sutton discussed the development of the Park Beaufort logo and where it might be used, with examples of it on signs, pay stations, uniform shirts, etc. The Park Beaufort website is being refreshed by SP+’s marketing group, he said.

Mr. Sutton described the Parkmobile program and said the number of transactions is still smaller than the number at parking meters or pay stations, but as in other cities, consumers are becoming more aware of the option to pay by app and are using it more. Since April 2017, there has been a 300% increase in the number of app transactions per
month in Beaufort, he said, and they expect it will continue to grow.

Mr. Sutton reviewed some of the top reasons people like to use a mobile parking app and said a survey of Parkmobile customers everywhere showed that 38% of the respondents were over 50 years old, proving that it’s not just technology for millennials.

Ms. Wallace said Park Beaufort had 2,800 Parkmobile “transactions last month alone.” Mr. Camper said those who use the app are “used to using it,” often because they’re “using it other places” that they “come to visit from.” Councilwoman Sutton said she often hears people in her store say they need to stop shopping in order to go feed their meters, and she realizes that they need to be educated about the Parkmobile app.

Mr. Prokop asked about a Parkmobile rewards program, and Mr. Sutton said he’s been talking to Parkmobile about such a program for years, but there is not one yet, because different municipalities would have different rewards (e.g., an event ticket, a free hour of parking). Some municipalities have given promo codes to be used on Parkmobile for a free hour of parking at a festival, he said, to give people incentive to try the app, he said. Mr. Sutton feels a card with a Parkmobile promo code for a free hour’s parking would be a good way of stores and restaurants to interact with their customers to get a return visit, and it would also help the city and the parking program “by getting more people to use the app.”

Mr. Sutton said Park Beaufort is interested in “removing some roadblocks to compliance; we want people to be able to pay,” and as the trend moves more to using the phone app, Park Beaufort is looking at ways to “open up” to using “more apps than just Parkmobile,” such as Passport, which is what’s used in Charlotte, so visitors from there could use Passport here and not have to download another parking app. Mr. Camper said in Atlanta, SP+ is working on “deploying” 4 apps that would work “side by side.” This is more convenient for customers and opens up competition among the apps, he said, so one might have “a lower fee” for the end user, “or share part of that fee with the municipality.”

Councilman Murray said the only criticism he has “heard of the Parkmobile app is the user fee.” People “who are using it on a regular basis . . . would rather just pay by card” for their parking than pay the fee. Mr. Sutton said when there is only one provider, “we’re kind of limited on negotiating with them,” but when there’s competition for a user base, the fees the apps are charging will dictate which apps people will use. Competition will also “inspire them to create better apps,” he said, such as ones that offer reserved parking or help users to find parking, and this “will ultimately be a benefit to us and the customer.”

Councilman Murray said he thinks the website is clean and easy to navigate, but except for the marina parking lot, the images of the lots on it are a “stock image” of a lot with barbed wire in the background. Mr. Sutton noted this and said he feels there are still
improvements to be made on the site.

Mr. Sutton showed a slide illustrating SP+’s revenue improvement over Lanier’s “best year” for each of the full years that SP+ has operated here. The improvement in 2017-2018 was 30.63% better than Lanier’s best year, for example. This is without “any kind of rate change or drastic change to the program,” he said. Mr. Camper said SP+ didn’t make these revenue gains by writing “a whole bunch more tickets” than Lanier did; citations are “fair and consistent” and that “drives compliance.”

Ms. Wallace said March was very good month, and Councilwoman Sutton noticed it was “the best March ever” of the revenue numbers presented for both companies.

Mr. Sutton said data connectivity is “part of our path forward,” and SP+ has an analytics platform that they’ll be bringing to Beaufort and will share the results with city leadership. Mr. Camper explained the type of data that would be gathered and said it could show when enforcement was being done at the right place and time, for example.

Councilman Murray said there are many anecdotes about the lack of available parking. The parking task force used as much data as it could get, and the more SP+ is able to provide the city with data about occupancies, times, highest utilizations, etc., he said, the better able the city would be able to make decisions about pricing, hours, etc. Mr. Sutton agreed that having “true picture” via data will help with decision-making.

Mr. Camper said that, beyond the payment system, they plan to look at “new opportunities” in enforcement systems, such as ones that are “more web-based.” Mr. Sutton said there are also interesting things happening with pay stations, such as ones that “provide wayfinding and guidance,” or offer coupons, not just collecting parking fees.

Mr. Sutton said there have been a number of discussions about “planning for demand” during events, which drain available parking and cause congestion. They want to find solutions for the city and consumers, such as ancillary event parking and alternative forms of transportation, he said.

Mr. Prokop said the city “hardly hear[s] any complaints” about parking now, and those complaints they do hear “are handled” by Ms. Wallace and her staff.

**CITY MANAGER’S PRESENTATION OF THE CITY’S FY 2020 BUDGET**

Mr. Prokop thanked Councilman Cromer for the City of Beaufort’s 1959 annual report, from which he quoted some “interesting facts.” Total revenues today are 100 times what they were in 1959, for example, he said. He then cited sections of an article about the need for local governments to change in *Public Management* magazine.

Mr. Prokop highlighted aspects of the “City Manager’s Message” in the recommended
budget. The coming fiscal year’s annual operating budget is balanced, he said; it is $23,645,812 “across all funds,” which is an increase of 2.9% over last year’s budget. The only proposed increase in revenues is a 2.2% CPI increase to the property tax millage rate, according to council’s direction that the CPI should increase each year, he said.

Mr. Prokop said the goal for the presentation he and Kathy Todd would make would be to give “the overall picture” of cost increases and anticipated revenues. He suggested that council should consider if this is the budget process that they want to take into the future and whether they are getting “the public input we want” on the budget.

Ms. Todd said council “budgets for” the following funds: General, TIF II, Parks & Tourism, Stormwater, State Accommodations, and Redevelopment.

“The deficit in the General Fund is primarily for capital,” Ms. Todd said, which is “coming out of committed fund balance for vehicles and equipment. That’s capital that’s in the Parks & Tourism Fund as well as the General Fund.” A reserve has been accumulated in the General Fund, she said, and “we’re going to pull from that to cover those capital equipment costs.”

$90,000 in the TIF II Fund is “interest income” on the tax increment financing (TIF) dollars in the fund, Ms. Todd said.

A deficit will always show in the Stormwater Fund, Ms. Todd said, “as they begin to expend money from the $6 million bond,” plus there is “typically . . . a carry-forward of stormwater revenues that have not been expended yet or have been earmarked for specific projects that have to be used for future stormwater projects,” so there will always be a deficit there, but “there are funding sources within fund balance in the Stormwater Fund to cover those deficits.”

Ms. Todd reviewed the chart on page 8, noting that 41% of the budget goes to salaries and 15% to benefits, which is about the national average, she said. The remainder is 31% for operations, 11% for debt, and 2% for capital.

On page 9, a chart showing “where the money comes from” showed 31% is from property tax, 11% from intergovernmental revenues, 17% from licenses and permits, 15% from other taxes, 13% from charges for services, 9% from franchise fees, and then smaller (1% and less) from other sources. No debt proceeds are recommended revenue sources in this budget, Ms. Todd said.

Taxable assessed value (TAV) for Tax Year (TY) 2019 is estimated to be $94,844,003, which is an overall projected growth of 2.1%, Ms. Todd said. Real property TAV is projected to grow 4.5% over TY 2017, but personal property is projected to decrease by 12%, and vehicle property tax is also projected to decrease by 9.7%, so the growth of real property is consumed by these decreases, she said. Councilman Murray asked why,
and Ms. Todd said it’s difficult to get that kind of detailed information from the county. She told Mayor Pro Tem McFee that personal and vehicle property “don’t have the same attachment” as real property. “They turn over quicker,” she said, so it’s different than the assessed value of a parcel “that’s always going to be in your jurisdictions and always going to have some kind of value.” The assessed values of personal and vehicle property depend on what people buy and sell, “and then what they report,” Ms. Todd said, plus those kinds of property depreciate.

Ms. Todd said property tax in the General Fund includes an estimated growth and CPI increase to the operating mil only of 2.2% or 1.18 mils. “We’re not recommending any change to the debt mil,” she said, and are recommending a continuation of the reserve mils at 2 mils to fund future infrastructure repairs. The city is at “about a 94% . . . rate on our current property tax collections,” Ms. Todd said.

“Growth on our property tax assessment side equates to about $163,000” of the increase in property tax revenue, Ms. Todd said. The rest “comes from the CPI addition,” for a total increase of about $275,000 over last year for property tax revenue, she said.

Other significant changes include the reimbursement on the SAFER grant, which will be about $484,000, while last year it was about $650,000, because the reimbursement rate drops from 75% in the first part of FY 2020 to 35% in the later part of the fiscal year, Ms. Todd said. Though the Town of Port Royal’s share will increase, the net effect is a 27% decrease over last year. Mr. Prokop said fire costs include the costs for the Town of Port Royal, which is credited as revenue coming to the City of Beaufort.

Overall revenue growth in the General Fund is estimated to be about .9%, and local hospitality and accommodations taxes in the Parks & Tourism Fund are “starting to level out,” Ms. Todd said, so the increase is expected to be 1.5%. Stormwater Utility Fund revenues are estimated to increase 3.3%, which she believes is “a reflection primarily of the annexations.”

The changes in expenditures are “fairly small,” Ms. Todd said: General Fund decreases 2.93% over the prior year; Parks & Tourism Fund increases only .94%; Stormwater Fund increases the most at 16.86%, but that’s to be expected, she said, “because now we’ve got the $6 million to start tackling Mossy Oaks” and other stormwater costs, and State Accommodations Fund is estimated to increase only 1.04%.

Ms. Todd said the expenditures budget highlights include the following:

- 2.5 new full-time employees: a communications coordinator, a business license inspector, and a part-time administrative assistant in the fire department for a total increase in salaries and benefits of “about $90,000.”
- There is a state-mandated increase in the retirement contribution of 1%.
- General Fund salaries and benefits increased 1.8%, Parks & Tourism salaries and benefits increased .55%, and Stormwater salaries and benefits increased 18.97%.
• Overall operations decreased 2.55%, with a 3.95% decrease in the General Fund, a 1% increase in the Parks & Tourism Fund, and a 16.86% increase in the Stormwater Fund.

Ms. Todd pointed out some small changes in the budget calendar.

Property taxes are the largest source of revenue for the City of Beaufort, Ms. Todd said. The recommended 2.2% increase to the operational mil will increase it from 53.62 to 54.80, she said. The debt mil remains the same, and with the reserve mil remaining in place, the total recommended millage rate would be 75.77.

In other significant revenues, licenses and permits are budgeted at a “modest” $32,000 increase, Ms. Todd said, but she hopes it will be higher than that. Charges for services are budgeted for $56,108 more than in FY 2019, primarily because of lease payments from Commerce Park. Intergovernmental revenues decreased because “we’ve lost several grants in the revenue projections for the General Fund, in addition to SAFER,” she said, such as a $160,000 Highway Safety grant received last year “that we do not have this year,” as well as the SCE&G franchise fee that is “estimated to drop pretty significantly by a couple hundred thousand dollars.”

Councilman Murray said they had planned for SAFER to diminish, and he asked the fire chief to make that grant part of the fire department’s budget presentation to council.

Ms. Todd told Councilman Cromer that the city has grant applications out, but it hasn’t received any notification about them, and the grants haven’t been awarded yet, so they were not included in the budget “unless we knew for sure we were secured.” She said provisions have been made in the budget in case the grants are awarded, so the city would have matching funds available to commit to the grant.

The approximately $50,000 increase in Parks & Tourism Fund revenues is primarily a reflection of hospitality and accommodations taxes “being kind of flat,” Ms. Todd said. “Tourism marketing” includes a 5% ($101,299) allocation of local hospitality fees to the Convention & Visitors Bureau (CVB) and 1.1% ($22,286) to other nonprofit organizations.

Councilman Murray said the 1.1% Ms. Todd referred to was “council-directed,” and “the other 1.1% went to Downtown Merchants Association.” Ms. Todd said to whom the 1.1% went “depended on who presented to council” and what they requested, “and council directed how much of that $22,000 went to which organization.” Councilman Murray asked if council didn’t “split it just 2.2[%] total.” Ms. Todd said no, it’s just 1.1%, with 5% going to the CVB.

Ms. Todd said the Stormwater Fund reflects an estimated $35,000 increase in utility fees. The salary and benefits increases are due to the “direct salaries and benefits of the
employees who are 100% funded through Stormwater,” she said, plus “an allocation of Public Works’ administration to the various components that they oversee” (e.g., a piece of the administrative salaries goes to Stormwater, a piece goes to Parks & Tourism, “and a piece stays in the General Fund.”) Capital in the budget is for an excavator, she said, and excess expenditures will be paid for by bond proceeds.

In the State Accommodations Fund, $150,000 for “capital” is for repairs and renovations to windows and the bathroom in The Arsenal, Ms. Todd said. “This will be part of the direct budget process, rather than part of the grant revenues that will be utilized through TDAC,” she said. “This is our share,” Mr. Prokop said. “It’s a match component to the grant for those repairs,” Ms. Todd said. The estimated portion for the CVB as the city’s designated marketing organization is $166,500, she said, and “we have one full-time police personnel – not necessarily the officer, but the value of one FTE – dedicated to State Accommodations Fund.”

Ms. Todd briefly reviewed the funds from which city employees’ salaries and benefits would come. The overall increase to salaries is $146,910 or 1.57%, she said, which is “modest”; benefits show an increase of $86,360 or 2.52%. It’s 2.52% – rather than 1% – because positions budgeted for in prior years are vacant, “and all vacancies get budgeted at the highest health contribution from the city side,” which is for a family, “to play on the safe side,” Ms. Todd said.

Ms. Todd said stormwater projects are included in the Capital Projects Fund, which has “four active grant awards” in it, including the $1 million Community Development Block Grant, and a $500,000 Land and Water Conservation Fund grant. No new projects are recommended in the capital projects portion of the budget, she said.

**ESTABLISHING A SINGLE AUTHORIZED RUN ROUTE IN THE CITY**

Police Chief Matt Clancy said groups occasionally want to have 5K runs in the City of Beaufort, and a route has been established for this purpose for various festivals and events. A safe route is one that has the fewest intrusions – such as driveways – into the route as possible, he said. The police department knows how many people are needed to work the city’s established course, which is over the Woods Memorial Bridge and down Meridian Road, what the points of coordination are, and how to avoid inconveniencing those along the route who are not participating in the run.

Sometimes groups ask for different routes for their 5Ks, such as through “the interior of the city,” Chief Clancy said, but a lot of issues arise with this, especially because of driveways along these alternative routes. The established course is scenic and safe, and emergency vehicles can easily access it, he said, so they would like it to be the only designated 5K route.

Chief Clancy said another good thing about this established route is that a race’s “stragglers” could be moved up onto the sidewalk, so the Woods Bridge could be re-
Councilman Murray said he knows groups have asked for variances to the established route, but the police department has always recommended staying with this one, so he’s unsure what Chief Clancy is asking of council. Chief Clancy said, “We’d like to make it official, so that would be the city policy.” Police are working with a group now that wants to put on a race that has evolved from a walk along city sidewalks, he said. Last year, participants went into the roadway, “and it was kind of a mess,” Chief Clancy said. The group and police are working on a compromise for this year.

Chief Clancy said organizations putting on runs have to contract with the police to have additional officers at “every single intersection,” and on each “turn or driveway,” which “gets very expensive for them.” In addition, there are not enough officers who he could put on these alternate routes to guarantee the runners will be safe, he said, so a single designated route for 5Ks is the best idea.

Councilman Murray asked if Chief Clancy has “looked at the Spanish Moss Trail” for runs. Mr. Prokop said a request for this had come in today. This might work on the part of the trail that’s in the city, he said, “but what happens if [a race] goes into the county’s property, or goes into Port Royal?”

Councilman Murray said on the current route – over the Woods Bridge, down Meridian Road, and then turning around at a road behind Beaufort High – there are a number of residential parcels, and “we don’t own Meridian Road, so we already coordinate with the Beaufort County Sheriff’s Office for a portion of that” route; therefore, the Spanish Moss Trail being multi-jurisdictional isn’t a reason not to hold a race on it. Mr. Prokop said the “original assumption” was that the Friends of the Spanish Moss Trail “organize” the use of it, but “they’re saying, ‘No, we don’t.’” He said he has now learned who in the county should be talked to about the use of county portions of the trail for a run, “and we have to resolve that,” but there will be questions about it like there are for non-trail run routes. (I.e., Where there are road crossings, “it’s going to affect the police.”) It’s possible, he said, that in addition to the route Chief Clancy is suggesting as the designated city 5K route, there could be a Spanish Moss Trail 5K route in the future.

Councilman Cromer asked how many people typically are involved in 5K races. Chief Clancy said it depends: There are probably a couple hundred participants in the Water Festival 5K. Councilman Murray agreed and said there can be anywhere from 100 to 400 participants. Rhonda Carey said the Shrimp Festival run had “over 500.” Linda Roper said the Turkey Trot had more than 400 participants. Councilman Cromer asked if they could “get that many people on Spanish Moss Trail.” Several people responded that not all of the participants would be on the trail at the same time.

Chief Clancy said when the Spanish Moss Trail was being established, the Friends of the Spanish Moss Trail said “no group could use it to the exclusion of anybody else,” so
there could be a 5K on it, but others could still use the trail during the run to walk, ride bikes, etc. There could also be an issue with making money on a run there, he said. It’s “a public asset” owned by the city, the county, and Port Royal, Councilman Murray said, not by the Friends of the Spanish Moss Trail, so it shouldn’t be any different than groups charging participants to run in any other 5Ks. The Friends helped build the trail and have managed it, he said, but “we’re responsible for maintaining it and [the] access and use” of it.

Chief Clancy said the police department “will make it happen” if the city tells them a run will take place somewhere other than the typical route, but the police are making this suggestion to designate it as the official one because it is “the safest, most efficient” route, which is still scenic and nice for participants.

Mayor Pro Tem McFee said an ordinance would be the next step if council agrees that it would be a good idea to have a regular, designated route. Councilwoman Sutton and Councilman Cromer said they think it is. Councilman Murray said he is okay with having a standard route, which most people have chosen for their races, anyway, even without an ordinance, “primarily because of PD’s position about the route.” He’s “not sure an ordinance gives us that much more protection,” but it would give the police department “coverage to say that council says this is our standard route.” The police department is already telling people that this is the route it endorses, Councilman Murray said. Councilwoman Sutton said Chief Clancy “just wants it more official.”

Councilman Murray said he just wants to leave the door open, so if someone wants to have a 10K or a marathon on the Spanish Moss Trail, there can be a conversation about the number of officers that would be needed for that if “folks want to come into our city and encourage healthy, active lifestyles,” which he feels council should support. Councilwoman Sutton said, “If it’s bigger than a 5K, we can talk about it” when/if that arises, but for a 5K, she feels council should support to police department in saying, “This is the route.”

**EXECUTIVE SESSION**

Pursuant to Title 30, Chapter 4, and Section 70 (a) (2) of the South Carolina Code of Law, Councilman Murray made a motion, seconded by Councilman Cromer, to enter into Executive Session for receipt of legal advice. The motion passed unanimously.

There being no further business to come before council, the work session was adjourned at approximately 6:42 p.m.
A regular session of Beaufort City Council was held on April 23, 2019 at 7:00 p.m. in the Beaufort Municipal Complex, 1901 Boundary Street. In attendance were Mayor Pro Tem Mike McFee, Councilwoman Nan Sutton, Councilmen Stephen Murray and Phil Cromer, and Bill Prokop, city manager. Mayor Billy Keyserling was an excused absence.

In accordance with the South Carolina Code of Laws, 1976, Section 30-4-80(d) as amended, all local media were duly notified of the time, date, place, and agenda of this meeting.

Councilman Murray made a motion, second by Councilman Cromer, to adjourn the Executive Session. The motion passed unanimously.

CALL TO ORDER
Mayor Pro Tem McFee called the regular council meeting to order at approximately 7:10 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE
Councilwoman Sutton led the invocation and the Pledge of Allegiance.

CHARACTER EDUCATION PROCLAMATION
Councilman Murray made a motion, second by Councilman Cromer, to approve the proclamation of Emely Rodriguez as the Joseph Shanklin Elementary School student of the month. The motion passed unanimously. Councilman Murray read the proclamation, and Mayor Pro Tem McFee presented it to Ms. Rodriguez.

PROCLAMATION OF MAY 5-11, 2019 AS NATIONAL TRAVEL AND TOURISM WEEK
Councilman Murray made a motion, second by Councilman Cromer, to approve the proclamation. The motion passed unanimously. Councilman Murray read the proclamation, and Mayor Pro Tem McFee presented it to Robb Wells, CVB president and CEO.

PROCLAMATION OF APRIL AS CHILD ABUSE PREVENTION MONTH
Councilman Murray made a motion, second by Councilwoman Sutton, to approve the proclamation. The motion passed unanimously. Councilman Murray read the proclamation, and Mayor Pro Tem McFee presented it to representatives of Hopeful Horizons.

PUBLIC COMMENT
Alan Dechovitz said he was representing the Islands of Beaufort Homeowners Association board of directors and wanted to “express public complaint regarding Waste Pro.” City staff has been made aware of the problem, he said, and the HOA has tried to work on a solution with Mr. Prokop and Ms. Roper, but Waste Pro is “basically ignoring everybody.” Mr. Dechovitz said they’re asking that “the councilperson who has responsibility for the Waste Pro contract . . . become involved.”
In December and January, about $200,000 of repair work was being done on the Deer Island Bridge, a $3 million asset for Islands of Beaufort, Mr. Dechovitz said. O’Quinn Marine left an 11'-wide lane on the bridge for trucks, which many construction trucks used. A Waste Pro truck, “driving too fast and distracted,” according to O’Quinn Marine, hit the bridge, causing damage to “about 60 feet of the barrier,” Mr. Dechovitz said. The HOA asked Waste Pro to repair the damage, and Waste Pro responded that “they’d send out a guy with a sander.” Islands of Beaufort has “had very bad luck depending on” Waste Pro to repair damage in the past, he said, as when a Waste Pro truck drove around Islands of Beaufort “dripping hydraulic fluids all over the roads,” and Waste Pro “sent out a guy to put driveway sealer on it. The road is rotting, and we’re eventually going to have to replace it,” so the HOA didn’t feel it was acceptable for Waste Pro to send someone out with a sander to repair what turned out to be $2,500 to $3,000 of damage, Mr. Dechovitz said.

Mr. Dechovitz said the HOA offered to meet with a Waste Pro supervisor to discuss a solution, but no one from Waste Pro came to the meeting. The HOA then sent Waste Pro a letter on March 19, stating that O’Quinn Marine had been instructed to repair the bridge, with a request to be reimbursed for what O’Quinn Marine was paid to do that repair. Waste Pro received the letter March 25 but no one has contacted the homeowners association in the month since then, he said.

Waste Pro has a history of speeding in the Islands of Beaufort neighborhoods and causing damage, Mr. Dechovitz said, and since the company is the city’s contactor, Waste Pro should be “more responsible” because of this “monopoly” given to it by the city. He asked for city council to find a way to get Waste Pro to respond to the homeowners association and then to get it to meet its obligations to them.

Dr. Bob LeFavi announced a free showing of a “Broken Pieces,” a movie about the effects of child abuse, at the USCB Center for the Arts.

Edie Rodgers said CAPA has “a wonderful thrift store” on Ribaut Road. She also commended whoever wrote the proclamations that were read tonight, which she found “exceptionally lovely.”

ORDINANCE AMENDING SECTION 5.8.4.A DESIGN STANDARDS FOR EXTERIOR
LIGHTING OF THE BEAUFORT CODE TO ALLOW LIGHT POLES IN AUTOCENTRIC AREAS
TO BE A MAXIMUM OF 30 FEET ABOVE GRADE
Councilman Murray made a motion, second by Councilman Cromer, to approve the ordinance on second reading. There was no public comment. The motion passed unanimously.

ADOPTION BY REFERENCE OF PROPOSED CHANGES TO BEAUFORT COUNTY ANIMAL
CONTROL ORDINANCE, CHAPTER 14 “ANIMALS”
Councilman Murray made a motion, second by Councilman Cromer, to approve the
ordinance on second reading. There was no public comment. The motion passed unanimously.

**ANNUAL REQUEST FROM GULLAH FESTIVAL FOR USE OF WATERFRONT PARK AND WAIVER OF NOISE ORDINANCE FOR GULLAH FESTIVAL 2019**

Councilman Murray made a motion, second by Councilman Cromer, to approve the request for the May 24-26, 2019 event. Ms. Carey said she had discussed the Beaufort Pride of Place program with Gullah Festival representatives in the hope they might make a donation to the program, this year or in the future. She introduced Charlotte Brown of The Original Gullah Festival of SC, Inc., who would be presenting the group’s request.

Ms. Carey pointed out to council that $1,500 is the “standard rental fee” for the festival, but Roy Hicks had “circled $2,200.”

On Item 9 in the letter from The Original Gullah Festival in council’s packet, Ms. Carey said department staff did not agree to this as written, but they would support the festival “by coordinating any need for an on-call, off-duty electrician.” On Item 12, the drive-by tours would be “very limited,” she said, and last year, the tours were limited to “within the scope of how they described them.”

Ms. Brown said she didn’t know everything that was in Mr. Hicks’s letter of requests about Gullah Festival, but the requests are the same as they usually have been over the course of 33 years of the festival, except for the tours, which she briefly described. She also discussed the festival’s goals.

Councilman Murray asked Ms. Carey if staff supported the request except for Item 9. Ms. Carey said yes, adding that she and Ms. Roper had good conversations with festival organizers. The motion passed unanimously.

**ANNUAL REQUEST FROM BEAUFORT WATER FESTIVAL FOR USE OF WATERFRONT PARK, STREET CLOSURES, SALE OF ALCOHOL, USE OF SEAWALL, WAIVER OF NOISE ORDINANCE, AND CO-SPONSORSHIP FOR OPENING CEREMONIES FOR WATER FESTIVAL 2019**

Councilman Murray made a motion, second by Councilman Cromer, to approve the requests for the July 12-21, 2019 event. Ms. Carey said she had also discussed how Water Festival might get involved with the Beaufort Pride of Place program with Brian Patrick, Water Festival Commodore, who took the information to the festival’s board of directors.

Mr. Patrick said there are no major changes in this year’s request. There is a request to place “a headquarters trailer” in the Marina parking lot, but it might not happen, which would free up some parking, he said. He’s “pushing to not have it,” he said, but it’s “still up in the air.”
Also, the City of Beaufort has helped to sponsor the fireworks show, Mr. Patrick said, and this year, the show will be “one of the most spectacular . . . we have ever had,” so the Water Festival is requesting that the city continue that sponsorship.

Mr. Patrick said Water Festival plans to make some adjustments to the way Waterfront Park is set up to help alleviate some of the grass damage and bring on “a quicker recovery.”

Finally, Mr. Patrick said, at council’s work session, a Water Festival 5K run “kept coming up,” but Water Festival has never had a 5K run within the city.

Mayor Pro Tem McFee asked if the closure of the sea wall includes the day dock. Ms. Carey said it doesn’t. Mr. Patrick said Water Festival worked it out with Downtown Operations last year to “monitor it” to ensure that “people weren’t stacking up on that load-bearing section,” which worked out well, and they plan to continue this same practice this year. Ms. Carey said the festival worked very well with the city last year to mitigate the effects of the festival on the park, even though it was very rainy, making “adjustments to quell some of the damage.”

Councilman Murray advocated the city continuing to co-sponsor the Water Festival fireworks, and said he appreciates festival leadership’s consideration of participating in the Pride of Place program, which he briefly described. The motion passed unanimously.

**RESOLUTION ADOPTING LADY’S ISLAND PLAN**

Councilman Murray made a motion, second by Councilman Cromer, to approve the resolution. As a member of the Northern Regional Planning Implementation Committee, Mayor Pro Tem McFee complimented Rob Merchant for his extensive work on this plan. Mr. Merchant said he hadn’t planned to make a presentation about the Lady’s Island Plan, which had been “thoroughly vetted in two council work sessions.” There is an outline in council’s packets of the changes made in each version of the plan, he said.

Councilman Murray apologized to Ivette Burgess for having made an oversight that led him to think the link to the final report had not been included in council’s packets.

Mr. Prokop said he wanted to clarify two points by using sections from the minutes of city council’s March 26 work session. [The material directly quoted from the minutes is rendered in italics. – steno.]

The first point, as to whether “developers have to go to the CPC” (Lady’s Island Community Preservation Committee), Mr. Prokop said, is stated in the minutes as follows: Councilman McFee said, “Our proposal was clear: The CPC “would be stood up and formalized . . . but in the county, for non-by-right development and by-right development of a certain acreage, it would be a requirement” to go through the CPC,
while “it would be made voluntary in the city for non-by-right development and developments of a certain acreage.”

The City of Beaufort wants the “slight difference” to be clear, Mr. Prokop said: In the city, “if it’s not by-right, it’s up to the developer if they want to go to the CPC. They don’t have to.”

Mr. Prokop said the second clarification he wanted to make from the March 26 minutes was stated as follows: A member of the public asked for a potential timeline, so the public would know when they were able to offer input on implementation. Mayor Keyserling said they anticipate the next step will be in April. Councilman Murray said at that month’s NRPIC meeting, the subcommittee will be stood up. He said the city has asked that the portions on the rising sea level overlay and the sewer ordinance would be completed within 6 months. Councilman McFee said the people who will serve on the implementation committee should be decided “fairly quickly.”

The point of this clarification, Mr. Prokop said, was to show that “our goal, before we move the northern boundary,” would be to have the rising sea level overlay and the sewer ordinance done.

Councilman Murray thanked Mr. Prokop for pointing these things out and said he agrees with them. He asked the steering committee members to stand to receive applause and called the Lady’s Island Plan “a really great document,” which city council and Northern Regional Planning Implementation Committee members had fine-tuned. He cited statistics about potential development on Lady’s Island, which is “more than double what we’re seeing on the island today.”

Councilman Murray thinks the “difficult” task of working through some of the issues on Lady’s Island must be “a priority,” which is why city council went through the plan “with a fine-toothed comb” and asked for a number of changes. He especially thanked Rikki Parker and Kate Schaefer of Coastal Conservation League, Bob Semmler, who was the steering committee’s chair, and Mr. Merchant, for their hard work.

“The only outstanding issue” for Councilman Murray is that he doesn’t think “all of the maps, starting on page 35, down to about page 52, adequately reflect the suburban densities in northern Lady’s Island.” Those areas are identified on the “rural form area map,” but he feels average Lady’s Island citizens who haven’t worked on the plan should be able to read through it and “get a pretty quick understanding of the issues, the challenges, and the tools that need to be put in place” for long-term management of growth on Lady’s Island.

Councilman Murray made a motion to amend: for the steering committee to amend the “form maps beginning on page 35 [and] throughout the document to reflect the suburban neighborhoods that currently exist, exactly like the map at the end of the
document in the rural form areas,” which reflects “the suburban densities of Pleasant Point, Walnut Grove, Somerset Point, and Coosaw Point.” Councilman Cromer seconded the motion.

Councilman Murray feels that there was consensus among city council members “that those maps ought to reflect those densities,” and before the document was approved, in the Northern Regional Planning Implementation Committee meeting, there was similar feedback from county council and city council members who were present “about those maps being accurate” by reflecting “those current densities.”

Mr. Merchant said this presents a logistical issue: County council adopted the plan last night, and the same plan is before city council now. He asked if this would mean there would be “two plans.” Councilman Murray said county council had asked for some of the transportation study language to be removed from the document, but the document city council has been provided doesn’t “reflect those changes,” so that is a change that would have to be resolved between the two jurisdictions. Mr. Merchant said, “Those changes” that co council requested “were to the resolution that adopted the plan, but not to the plan itself.”

Mr. Merchant and Councilman Murray discussed this change to the resolution. Councilman Murray withdrew his motion to amend and Councilman Cromer his second.

Councilman Murray told the steering committee he still thinks “you ought to go back and make the maps accurate.” He added that he would like the language to be clearer about “requiring that the fill ordinance, the sewer density ordinance, and the sea-level overlay” ordinance are “put into place by both jurisdictions before the city will consider your growth boundary reductions.” He asked that it be on the record, and that the steering committee and “county folks” understand that the City of Beaufort needs to “see those things happen before we concede the growth boundaries,” and city staff and city council will “work diligently with the county to make those things happen.”

Mr. Merchant said the Northern Regional Planning Implementation Committee is meeting Friday, with its main purpose being to appoint a sub-committee to oversee the implementation of the Lady’s Island Plan.

Councilman Murray said he feels the fill ordinance and the sea-level overlay “ought to be considered across the county.” The motion passed unanimously.

**APPROVAL ALLOWING THE CITY MANAGER TO ENTER INTO LEASE AGREEMENT WITH SAFE HARBOR MARINAS (SHM BEAUFORT DOWNTOWN MARINA, LLC)**

Councilman Cromer made a motion, second by Councilman Murray, to table this item. The motion passed unanimously.
TIFF II BUDGET ORDINANCE
Councilman Murray made a motion, second by Councilman Cromer, to approve the ordinance on first reading. Ms. Todd said now that the Boundary Street Redevelopment Plan is complete, and the Greenlawn Drive project has been budgeted “to take off,” the advice of counsel is to move forward with remaining projects in “the gateway corridor,” so this ordinance “amends the 2019 budget for the TIF II dollars, so they can be formally budgeted and secured moving into” the remainder of 2019 and into 2020.

There was no public comment. The motion passed unanimously.

ORDINANCE AMENDING PART 5, CHAPTER 2, ARTICLE C, SECTION 528, PERTAINING TO THE ANNEXATION INCENTIVES
Councilman Murray made a motion, second by Councilman Cromer, to approve the ordinance on first reading. Mayor Pro Tem McFee said this was discussed in a work session; he asked David Prichard if he was planning to do a presentation. Mr. Prichard said he was not.

Mayor Pro Tem McFee explained that this is part of a cleanup of ordinances, and the details of these incentives were “cumbersome” and confusing, so this would clarify and simplify them. Councilman Murray explained how the incentives help the city to close “donut holes” through annexation and provide city services more efficiently. The motion passed unanimously.

CITY MANAGER’S REPORT
Mr. Prokop thanked everyone who participated in the citywide trash cleanup for Earth Day.

On May 2 at 6:00 p.m. at Holy Trinity School, the county will be holding its second public hearing on the sale of the Bob Jones recreational field to Holy Trinity School. If it happens, any money exchanged will be used to improve the recreation facilities within the city, Mr. Prokop said, which is very important to the City of Beaufort.

The air show at Marine Corps Air Station (MCAS) starts this weekend, Mr. Prokop said, so citizens should be prepared for heavy traffic and “a lot of air noise.”

MCAS has given the City of Beaufort notice that its main runway will be shut down for resurfacing, starting this summer and lasting a year to a year-and-a-half, during which “all the flights will be going over the city,” Mr. Prokop said. In addition, the number of pilots being trained is going from 30 to 50, and five full squadrons are here.

First Friday and Taste of Beaufort are May 3 and 4, Mr. Prokop said. Ms. Roper and Ms. Carey have been hard at work to “expand” Taste of Beaufort; with great food and special entertainment, this is an “opportunity to see Beaufort at its best,” he said. Gullah Festival and Water Festival, Mr. Prokop said, will take place later this summer.
Mr. Prokop offered an update on the Mossy Oaks stormwater project, which is moving forward, with permits received from the Army Corps of Engineers and DHEC to start work, beginning with the “clearing of the Jane Way canal.” Requirements for suppliers to bid on the project will probably be posted within the week, he said, but the project will require “specialty work” and equipment, so “we are not expecting a lot of people to bid,” but the city will follow “our normal purchasing procedures,” and will not be going out for bids multiple times. “Whatever bids we get,” Mr. Prokop said, “we’re going to process,” so the project can be “moving before hurricane season starts.” They will choose the most qualified company to “do the work as quickly as possible and with the schedule we have,” he said.

Mr. Prokop said they also hope to have permission soon from DHEC to start work on Twin Lakes Road and on the stormwater pond at Southside Park, for which they are awaiting the hydraulic report.

At tonight’s work session, council was offered a preview of the FY 2020 budget, and department presentations will take place at upcoming work sessions, Mr. Prokop said. He wants the public to know that tonight’s report will be available online tomorrow, and staff is available for meetings to answer any of the public’s questions about the budget.

**MAYOR’S REPORT**

Mayor Pro Tem McFee thanked the various neighborhood associations who participated in the Earth Day cleanup. Many of the neighborhood watch groups worked on beautifying parks and picking up litter last weekend, in cooperation with city staff and the city’s partners.

**COUNCIL REPORTS**

Councilman Murray said he’s looking forward to Friday, when he and others will take 66 high school students who are interested in aviation to MCAS to meet pilots and get a behind-the-scenes look at the air show in the hope that it will encourage them to pursue careers in aviation.

Councilman Murray asked if Friends of Whitehall Park had any updates on the park, given the current “battle” between the county and “the Whitehall developers.” A member of the public told him that there was no update. Mayor Pro Tem McFee said county council approved “our” memorandum of understanding on first reading. Ms. Carey said there would be a weekend music series presented in conjunction with Taste of Beaufort that will feature musicians who perform with Piccolo Spoleto in Charleston. All of the performances are free, she said. One is Friday at 11:30 a.m. on the lawn at the Center for the Arts at USCB, she said; two acts will perform during Taste of Beaufort on Saturday, and Sunday at First Presbyterian Church, there will be a free concert featuring a chamber music trio and a jazz band.

Mayor Pro Tem McFee said on May 3, Taste of Beaufort coincides with First Friday. Bay
Street will not be closed, he said. Ms. Carey said it won’t, but there will be music and a preview of the youth theater’s upcoming production for entertainment, and shops will be open late.

There being no further business to come before council, Councilman Cromer made a motion, second by Councilman Murray, to adjourn the regular council meeting. The motion passed unanimously, and the meeting was adjourned at approximately 8:17 p.m.
A work session of Beaufort City Council was held on May 14, 2019 at 5:00 p.m. in the Beaufort Municipal Complex, 1901 Boundary Street. In attendance were Mayor Billy Keyserling, Councilwoman Nan Sutton, Councilmen Mike McFee, Stephen Murray, and Phil Cromer, and Bill Prokop, city manager.

In accordance with the South Carolina Code of Laws, 1976, Section 30-4-80(d) as amended, all local media were duly notified of the time, date, place, and agenda of this meeting.

CALL TO ORDER
Mayor Keyserling called the work session to order at 5:00 p.m.

BUDGET FY 2020 DEPARTMENT PRESENTATIONS: PUBLIC WORKS AND DOWNTOWN OPERATIONS

Public Works
Neil Desai reviewed the Public Works Department mission statement, the department’s organizational chart, and recent performance accomplishments, including a new work order system launch and implementation; new citizen request notification on the city’s website; a new charging station for dump trailers, and continuing training initiatives.

Street and Traffic Control’s recent performance accomplishments include maintaining 46 traffic signals and validating all street signs within the city; installation of a new trash enclosure behind Beaufort County library, and installation of 4 mast arms in coordination with Beaufort County and SCDOT.

Parks’ recent performance accomplishments include significant sinkhole work in Waterfront Park; installation of Washington Street Park bathrooms; new playground features at Pigeon Point Park and Tic Toc Park; the beginning of Boundary Street maintenance, and work at Southside Park, including the dog park parking lot, the entrance gate installation, removal of trees and stumps, renovation of Barn #1 (i.e., the first metal structure in the park), and trail improvements.

Facility Maintenance’s recent performance accomplishments include repairs to the marina’s HVAC; upgrades at 500 Carteret Street, including demolition and lighting; 200 repairs to 9 city buildings, and filling two janitorial vacancies.

Stormwater’s recent performance accomplishments include completing the Azalea Drive project with “in-house talent”; performing 8 miles of drainage easement maintenance and regular maintenance of city drainage infrastructure, and Battery Shores’ roadside drainage and pond maintenance and tree removal.

Mr. Desai said performance measures to track recent accomplishments include obtaining training certifications; reducing drainage complaints by being proactive; completed drainage projects; one personnel worker’s comp claim, and Twin Lakes and
Battery Shores drainage projects, which will start in June.

Concerning goals that could not be achieved because of budgetary and staffing constraints, Mr. Desai said several significant and unexpected weather events led to resetting of Public Works priorities, and the renovation of the Public Works complex has been deferred.

Mr. Desai said current performance initiatives include promoting and supporting strategic plan goals 1, 2, 4, & 5; partnering with the College of Charleston on the sustainability and sea-level rise study, and completing drainage outfall maintenance at Cottage Farms.

Mr. Desai detailed the “key performance indicators” for Public Works. Key goals and new initiatives for FY 2020 are the review of renewal of landscaping maintenance and street-sweeping contracts; renovation of the Public Works building and continued reorganization of the Public Works complex, and enhanced cross-training initiatives for Public Works staff.

Budget requests for FY 2020 are for an additional full-time employee to fill a vacancy; road maintenance in the Battery Shore subdivision, and the purchase of equipment, Mr. Desai said.

Mr. Desai showed Public Works expenditures, excluding the parks and stormwater divisions, which were listed separately. Councilman Murray asked about the “dramatic decrease in the capital budget” from 2018 to 2019 and then to zero for the 2020 recommended budget. He said he assumes part of that was “because of the removal of parks and stormwater into their own funds,” but he asked if nothing was being budgeted “for capital next year.” Mr. Desai said it would be seen in the stormwater expenditures. Kathy Todd said $1,965,085 in capital in FY 2018 was for Johnson Controls.

In FY 2018, the parks budget included downtown operations, Mr. Desai said, and FY 2019 “was the first year that it was separated out.” In stormwater expenditures, capital for FY 2020 includes the cost of the excavator and trench shields, he said. Mr. Desai discussed where the funds for this would come from.

Councilman Murray said there was a difference in the figures in the presentation and what council was sent yesterday. Mr. Desai said some changes have been proposed on the numbers that he is presenting now. Mr. Prokop said the number they are looking at now includes leasing the excavator.

Mr. Desai showed a slide detailing the cost of Public Works services to city residents, which equates to $31.20 on a $200,000 home.
Mr. Desai said the reason for the increase in the FY 2020 budget is because of the request to purchase of new heavy equipment to “help facilitate new construction in-house, maintenance of drainage projects/infrastructure, as well as emergency management and response” during storm events and other emergencies.

Mr. Desai reviewed customer service initiatives for Public Works in FY 2020.

There was a general discussion about the possible lease-purchase of the excavator, which would be for 48 months and would change the amount of the capital request.

Councilwoman Sutton asked about the re-evaluation of Allison Road and what the original cost was. Ms. Todd said the cost was originally about $500,000, but it grew to about $1.5 million. Mr. Prokop said the city promised the residents major drainage repairs; the project is being re-engineered. He told Councilman Cromer that the project grant is still open, and staff is “re-looking at the whole thing.”

Mr. Prokop said a developer who is planning to build hotels in town has said that his “cost per room has increased $30,000 for the whole project in the past 18 months,” with “the big cost” being for “site prep,” and it’s the same for city projects. Councilman Cromer said contractors are “so busy, they can pick and choose” their projects.

Ms. Todd corrected her numbers, saying that the original budget for Allison Road was $820,000.

Mr. Prokop corrected himself from a previous statement at a council meeting, saying the Washington Street Park restrooms had just opened today, after the building inspection. The equipment in them is temporary, he said. $80,000 in grant funding was given to this project, Mr. Prokop said, and the obligations for the grant have been filled.

Alice Howard asked about the possibly of a grant for Allison Road via LOCOG. Mr. Prokop said, “We’re still working on it.” There is less interest from “the other parties [than] we had originally thought,” he said.

**DOWNTOWN OPERATIONS & COMMUNITY SERVICES**

Linda Roper reviewed the department’s mission statement.

She said recent performance accomplishments include an assessment of the condition of docks, moorings, dinghy dock, and the boat ramp; a Land & Water Conservation grant; completion of the removal and installation of new fencing on the west side of the marina parking lot; established an event and tour coordinator position, which moved some of the responsibilities and the position from the police department; installation of Cultural District signs; worked with Waste Pro to develop and education program for residents; oversaw municipal court activities and worked with the city attorney on ACLU matters; reinstated the South Carolina Main Street membership; assisted with planning.
and execution of First Friday events; organized successful community events, including the Holiday Weekend, Halloween, Shrimp Festival, and Taste of Beaufort; ran a successful holiday parking program, and completed the library compactor installation, so they’ll now begin talking to restaurants that are interested in using it.

Ms. Roper reviewed performance measures, which include merchants’ pleasure with First Friday events and comments about how well-kept Waterfront Park is.

She said recent goals that couldn't be completed due to budget or staffing constraints include completion of the trash enclosure gates and front panels; completing the window restoration and restroom construction at The Arsenal; focused management of downtown economic development and marketing, and creation of easy-to-understand guidelines, applications, and policies for events to streamline the process.

Ms. Roper reviewed Downtown Operations’ expenditure offsets and current performance initiatives, which include improving infrastructure and the aesthetics of Waterfront Park and in the “expanded core commercial areas”; developing a plan for improvements at The Arsenal and the Carnegie building; assisting in the transition of the new marina operator, and increasing the awareness of the Cultural District attractions and businesses.

Ms. Roper reviewed “key performance indicators” in comparison with previous years. She said they expect the reason the number of private events in the city’s parks has gone down is because of weather concerns (i.e., there is nowhere for these events to go if it rains).

Ms. Roper said key goals and new initiatives for FY 2020 include reviewing and revising the tour policies; increasing downtown vibrancy by engaging partners for consistent activities; rebranding parking signs to coordinate them with the wayfinding signs; upfitting the second floor of 500 Carteret Street, and including Washington Street Park, Pigeon Point Park, and Southside Park in the department’s purview for reservations and park activities. Ms. Roper said they want to ensure that the city’s park policies are adhered to and that the requirements are formatted so renters know what they need to do.

Ms. Roper said budget requests are for benches at the west end of Waterfront Park, support for community events, and retail coaching/consulting and training to give downtown merchants “the tools they need to succeed,” including telling them “who your customers really are.” Councilwoman Sutton said the consultants “tell you how to do your business better.” Mayor Keyserling asked if the coaching would be limited to downtown. Ms. Roper said they would “like to provide it all over” Beaufort, and they would get a price to expand it to businesses beyond downtown.
Councilman Murray asked if it would be “worth it to dust off . . . the last three studies” done about retail businesses to see what might be “relevant” in them during a council work session. Councilwoman Sutton said, “Everyone saw the results,” of those studies, “but nobody implemented them.” She named some of the studies’ recommendations. Mayor Keyserling asked, “If that’s the case, do we want to go through it again?”

Councilman Murray agreed. Retailers need current tools, and a growing number of merchants downtown want to improve, he said, but there have been studies, and the recommendations have been ignored, so he thinks they could encourage merchants to do what is recommended in the earlier retail studies. Councilwoman Sutton said she follows retail experts, and she thinks that is “even more valuable.” There are so many things that could be taught in a different way than by conducting a study. Ms. Roper said that’s what they are looking at: “a coach” for the downtown merchants.

Councilman Murray discussed a previous “retail leakage study,” and he feels there is “a pile of data” that they might be able to use; then they could spend the $28,000 requested for this consultant in a different way, such as providing incentives for merchants to stay open extended hours, which is something that has been recommended. Councilwoman Sutton said the challenge is getting merchants “to be willing to do it.” After years of doing retail downtown, she said, it is clear that there is a difference between those businesses that are their owners’ “hobbies” or whose owners have “deep pockets,” and those businesses that are “willing to make an investment” to grow and succeed; those are the businesses that are willing to stay open later, for example.

Councilman Murray said it’s frustrating that not all merchants will stay open later, but they can’t force them to do it. He agrees that there are two classes of businesses, but the number of businesses that want to participate is growing, and as initiatives and the district are successful, the other businesses might be “dragged along.” Councilwoman Sutton thinks most of the not-profitable businesses have left, and the number of businesses that is interested in making downtown thrive is growing.

Councilwoman Sutton said she would like to see “an education element in there” for merchants who need it. The mindset she has seen is that some merchants will stay open until 8:00 p.m. on Fridays and Saturdays, but if it doesn’t increase their business after two or three weeks, they will stop doing it, when it took three years for the businesses that participated in First Fridays to see positive results from it. She wishes they could convince businesses to try staying open later for a year or two, in order for them to see an increase in business as a result.

Mayor Keyserling said product mix is an issue. He thinks competition is “the best thing we could have.” He recommended looking at what is missing in the retail mix and figuring out where it could go: for example, if there’s not space downtown, there’s
"Baby Boundary Street." Councilwoman Sutton said what is “missing” and needed downtown sometimes cannot be supported (e.g., a shoe store).

Retail is very difficult, Councilwoman Sutton said, and “if you don’t fill a need,” a business is not going to be a success. She doesn’t know if downtown Beaufort can “become what we need to become.” There won’t be a density change in the downtown area, for example, and the majority of Beaufort’s tourists aren’t deep-pocketed, she said. Councilman Murray said Monkey’s Uncle and the COOK on Bay are among a few stores downtown that have “a cool, unique mix of products.” As policymakers, he said, they need to “help with the door swings” by bringing in “a couple of unique initiatives” with “key partners.”

Mayor Keyserling agreed with Councilman Murray’s idea of “dusting off that study” and bringing a bigger group together to consider it. Councilman Murray said they might find the study is irrelevant. Councilwoman Sutton said she believes that the retail studies are still relevant. “We have got to control the amount of real estate offices” downtown, she feels; there are currently 7 on Bay Street and its side streets. There was general agreement that the city would need to coordinate this with others (e.g., the Downtown Merchants Association).

Ms. Roper reviewed Downtown Operations expenditures, which she said have remained steady. The department got a part-time administrative assistant, which was only budgeted for 6 months in the previous fiscal year’s budget, but for FY 2020 is budgeted for a full year.

Councilman Murray asked if $785,000 for Waterfront Park included debt service and maintenance, and Ms. Roper said it did; it’s moving from Public Works to Downtown Operations. Councilman Murray asked how that would work. Ms. Roper said they have “third-party contracts right now,” but they will put out an RFP, evaluate the cost, and determine when/if it “stays a third-party [contract] or not.”

Ms. Roper said customer service initiatives for FY 2020 are providing education about trash and parking issues; adding signs for parking lots to make them easier to find; creating an easy policy and packets for people interested in renting parks; addressing complaints in a timely manner and in-person when possible, and reviewing and updating policies and procedures for tour operations.

Ms. Roper said the Waste Pro contract provides recycling pick-up for commercial businesses. They are looking at bins that have trash on one side and recycling on the other. She has been reviewing how Waste Pro would do the pick-up with these kinds of bins for businesses.
Mr. Prokop thanked Alice Wallace and SP+ and said the growth over the last two years of net revenue for parking is “just amazing,” and the goal for the marina operation is for it to “mimic the parking operation.”

BILLBOARD HURRICANE FRAMES
David Prichard said no one came to the work session to represent this issue. There was a brief general discussion of what the issue is.

There being no further business to come before council, the work session was adjourned at 6:18 p.m.
A regular session of Beaufort City Council was held on May 14, 2019 at 7:00 p.m. in the Beaufort Municipal Complex, 1901 Boundary Street. In attendance were Mayor Billy Keyserling, Councilwoman Nan Sutton, Councilmen Mike McFee, Stephen Murray, and Phil Cromer, and Bill Prokop, city manager.

In accordance with the South Carolina Code of Laws, 1976, Section 30-4-80(d) as amended, all local media were duly notified of the time, date, place, and agenda of this meeting.

**CALL TO ORDER**
Mayor Keyserling called the regular council meeting to order at 7:05 p.m.

**INVOCATION AND PLEDGE OF ALLEGIANCE**
Councilman McFee led the invocation and the Pledge of Allegiance.

**PROCLAMATION OF MARY LEGREE AS THE SOUTH CAROLINA HOSPITALITY EMPLOYEE OF THE YEAR**
Councilman McFee made a motion, second by Councilman Cromer, to approve the proclamation. The motion passed unanimously. Councilman McFee read the proclamation, and Mayor Keyserling presented it to Ms. Legree. Ms. Legree said she was “so honored” to receive the award, and she discussed her work at the Visitors Center.

**MINUTES**
Councilman McFee made a motion, second by Councilman Murray, to approve the minutes of the work session and regular meeting on April 9, 2019. The motion to approve the minutes as presented was approved unanimously.

**ANNUAL STREET CLOSURE REQUEST FROM TABERNACLE BAPTIST CHURCH FOR 5K RUN/WALK FOR CHRIST**
Councilman Murray made a motion, second by Councilman Cromer, to approve the request for the May 25, 2019 event. Rhonda Carey said this has traditionally been a walk, but there is an increase in people wanting to do a run, so the church is requesting street closures for those who want to run. She discussed the variation from the typical 5K route that the church is requesting.

Mayor Keyserling asked if the “issues with the police department” had been resolved. Ms. Carey said the police have approved this variation from the standard 5K route.

Kenneth Clyburn said this race began in the 1980s, with most of the church’s members walking and meeting up for fellowship. Now it is open to everyone who’d like to participate. They would like to continue the tradition, he said. He provided some details about the run/walk and said in partnership with Beaufort Memorial Hospital, there will be wellness checks for anyone, even if they are not participating in the walk/run. The motion passed unanimously.
RESOLUTION IN SUPPORT OF APRIL AS FAIR HOUSING MONTH

Councilman Murray made a motion, second by Councilman Cromer, to approve the resolution. The motion passed unanimously.

CITY MANAGER'S REPORT

Mr. Prokop said this Saturday is the annual “Beaufort Swim” at Waterfront Park.

He read a letter from the Santa Elena Foundation, expressing gratitude to city staff and city council for its support of the Santa Maria ship that was docked in the downtown marina.

Mr. Prokop said upcoming events include the Gullah Festival, which begins May 24, and the Memorial Day parade and Decoration Day event at Washington Street Park, both of which take place on May 27.

Mr. Prokop discussed hurricane preparedness and said the first meeting about it was today. The hope is that citizens will prepare for hurricane season before it starts, he said.

Mr. Prokop said many infrastructure projects are underway (e.g., the Greenlawn Drive streetscape, The Arsenal roof project, stormwater ditch cleaning). Staff is hoping for good news about an application for a stormwater grant and a competition that would offer “free stormwater engineering on a major project.” The City of Beaufort has gone on to round two of that competition, he said.

The police department will sponsor the 34th year of the “Movie Club,” Mr. Prokop said. The program will be held at Beaufort High School for 5 weeks in June, and “different groups and clubs” at the high school “have been more than 1000% cooperative” and excited about this, he said.

COUNCIL REPORTS

Councilman Murray said Tech Connect is this Thursday at Beaufort Digital Corridor. There will be two sessions of “Game On” for middle and high school students this summer, with each session lasting a week.

Councilman Murray congratulated Blue Sky Processing, which will bring 16 jobs at its facility at Gardens Corners, as well as a multi-million dollar capital investment.

Project Glass is a prospect that would make approximately a $60 million investment with 60+ jobs, Councilman Murray said. It would go into an existing building adjacent to Commerce Park.

Bill Workman passed away this past weekend, Councilman Murray said; he discussed
Mr. Workman’s professional life and his contributions, including helping with the Economic Development Corporation (EDC).

Councilman Murray said the EDC has generated $42 million in capital investment so far this year, and “just over 300 jobs,” with about $19 million of the capital investment “specific to Northern Beaufort County.”

There being no further business to come before council, Councilman Cromer made a motion, second by Councilman Murray, to adjourn the regular council meeting. The motion passed unanimously, and the meeting was adjourned at 7:30 p.m.
TO: CITY COUNCIL
FROM: Ivette Burgess, City Clerk
AGENDA ITEM TITLE: Ordinance repealing and amending certain existing Ordinances to address and/or cure constitutional, enforcement and other concerns - 2nd Reading
MEETING DATE: 6/11/2019
DEPARTMENT: City Clerk

BACKGROUND INFORMATION:

City Staff continues to review the City’s Ordinances as directed by the City Manager.

These amendments were discussed in Worksession on February 26, 2019

1st Reading was held in Regular Meeting on May 28, 2019

PLACED ON AGENDA FOR:

REMARKS:

ATTACHMENTS:

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<td>6/5/2019</td>
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</tbody>
</table>
ORDINANCE

Repealing and amending certain existing Ordinances to address and/or cure constitutional, enforcement and other concerns

WHEREAS, City staff has identified certain City Ordinances that should be repealed and/or amended to address constitutional, enforcement or other concerns; and,

WHEREAS, City Council agrees that it is in the best interest of the City to modify and update ordinances to conform to changing constitutional directives as pronounced by state and federal judiciary, and to improve enforcement and administration;

THEREFORE, BE IT ORDAINED, by Beaufort City Council, in counsel duly assembled, and by the authority of the same, that the following repeal and/or modifications to City Ordinances shall be made, for the reasons set forth:

(1) **Repeal Chapter 1, Part 9, Section 9-1004–Disturbance of the peace; disorderly conduct**

Reason: constitutional concerns, as expressed in judicial decisions, about the vagueness and enforcement of this ordinance.

(2) **Repeal Chapter 1, Part 9, Section 9-1012–Purchase, sale, possession, etc., of stolen, etc. pistol.**

Reason: there is a S.C. state statute that makes this offense a felony–therefore, having a municipal ordinance, and keeping this charge as a municipal level offense, is contrary to state law.

(3) **Repeal Chapter 1, Part 9, Section 9-1013–False reports**

Reason: there is a state statute that specifically distinguishes between making a false report of a misdemeanor and making a false report of a felony–having a municipal ordinance that does not make this distinction creates confusion with enforcement and is contrary to state law.

(4) **Repeal Chapter 1, Part 8, Section 8-1007–Careless operation of a vehicle.**

Reason: by ruling of the South Carolina Supreme Court, municipalities are prohibited from using this ordinance to enforce traffic offenses.

(5) **Repeal Chapter 1, Part 6, Section 6-3002–Littering prohibited.**

Reason: state law was updated in 2018 to include more specific items, to include the waterways, and to update the penalty, making this municipal ordinance vague and in conflict with state law.

(6) **Amending Chapter 1, Part 9, Section 9-1008( c), to add that permits may be granted by “the City Manager or City Council...”.** Subsection 9-1008( c) shall now read as follows:
Except as within the Nighttime Music District as defined in subsection (d) below and on any lot zoned Industrial Park District, the use of horns, radios, phonographs, loud speakers, whistles, exhausts, pile drivers, blowers, or other devices not numerated here, but which cause loud or irritating noises, between the hours of 9:00 p.m. and 8:00 a.m., which are plainly audible from a distance of fifty (50) feet from its source, shall be considered prima facie evidence of a violation of subsection (a), unless such device was used as a danger warning or in some similar emergency or a permit has been granted by the City Manager or City Council for same. As to properties located within the Nighttime Music District, as defined in subsection (d) below, the following shall apply: (1) the use of horns, radios, phonographs, amplifiers, loudspeakers, whistles, exhausts, pile drivers, blowers, or other devices not numerated here, but which cause loud or irritating noises, between the hours of 10:00 p.m. and 1:00 a.m. on Sunday through Thursday nights only, which are plainly audible from a distance of fifty (50) feet from its source, shall be considered prima facie evidence of violation of subsection (a); and (2) the use of horns, radios, phonographs, amplifiers, loudspeakers, whistles, exhausts, pile drivers, blowers, or other devices not numerated here, but which cause loud or irritating noises, between the hours of 1:00 a.m. and 7:00 a.m., which are plainly audible outside the exterior walls of the building containing its source, shall be considered prima facie evidence of a violation of subsection (a). Notwithstanding any time periods or other provisions of this section, sound (from any of the sources specified herein) which exceeds eighty-five (85) decibels (dB(C)) measured at any time at the property line of the establishment from which the music is being generated shall be considered prima facie evidence of a violation of subsection (a).

Reason: to improve administration of this regulation.

(7) **Repeal all of Part 2, Chapter 4, Sections 2-4001–Alarm Systems**

Reason: These ordinances were enacted in 1982, when the City had its own dispatch center. The ordinances have never been updated. They are totally out of date regarding modern technology, building codes, and County emergency dispatch. They are no longer effective or enforced.

(8) **Repeal Part 8, Chapter 1, Section 8-1008–Handheld electronic communication devices**

Reason: Restrictions regarding handheld electronic communication devices are now state law, and this ordinance is in conflict with this state law.

(9) **Amend Part 9, Chapter 1, Section 9-1010 (b)(6), to strike the current subsection (6), and replace it with the following language:**

“A person discharging a firearm in order to protect people and pets from animals that the person reasonably believes to pose a direct threat or danger to people and/or pets.”

Reason: This amendment brings this Ordinance in line with county ordinances, and state law.
This Ordinance shall become effective upon adoption.

______________________________
BILLY KESERLYING, MAYOR

ATTEST:

______________________________
IVETTE BURGESS, CITY CLERK

1st Reading____________________
2nd Reading and adoption__________

Reviewed by: __________________________
William B. Harvey, III
City Attorney
TO: CITY COUNCIL

FROM: Rhonda Carey, Events Coordinator

AGENDA ITEM TITLE:
Request from the Baptist Church of Beaufort to use the Downtown Marina Boat Ramp for River Baptism on Sunday, June 30, 2019. In addition, requesting Co-Sponsorship for use of Waterfront Park for event social after Baptism

MEETING DATE: 6/11/2019

DEPARTMENT: City Managers Office

BACKGROUND INFORMATION:

PLACED ON AGENDA FOR:

REMARKS:

ATTACHMENTS:

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<thead>
<tr>
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<tbody>
<tr>
<td>Request Letter</td>
<td>Backup Material</td>
<td>6/5/2019</td>
</tr>
</tbody>
</table>
Ms. Yvette Burgess, Administrative Assistant  
City Council  
1911 Boundary Street  
Beaufort, SC 29902  

Dear Ms. Burgess:

The Baptist Church of Beaufort requests permission to hold a river baptism in the Beaufort River at the Waterfront Park boat ramp on Sunday, June 30, 2019 similar to what we have done in the past.

This tradition is rooted deep in our history, and in recent years we have sought to reconnect to that history. We often have individuals who request to be baptized in the Beaufort River.

We would gather at the waterfront at 6:00 PM, with the actual baptism taking place as soon as the congregation gathers. We would like to use the pavilion to sit and have our ice cream social if at all possible. Set up for the pavilion area would begin around 5:00 PM. It is hard to determine how many people would be attending but I would guess it to be approximately 200.

This service has been very special and inspirational as well as a time of fellowship shared amongst the beautiful park and river. I am excited about the uniqueness of this service and am truly looking forward to it. I understand that usually there are bystanders who join also in the event and they of course are welcomed. Because of this, we would like for the City to co-sponsor this event with us.

Thank you for your consideration of this request and I look forward to hearing back from you. Should you need additional information, please contact me at 843-524-3197.

Sincerely,

Dr. Jim Wooten  
Pastor
CITY OF BEAUFORT  
WATERFRONT PARK APPLICATION  
1901 Boundary Street  
Phone: 843-525-7084  
Fax: 843-986-5606

<table>
<thead>
<tr>
<th>Name of Event:</th>
<th>Date(s) of Event: June 30, 2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>River Baptism</td>
<td></td>
</tr>
</tbody>
</table>

| Setup start/end time: 5:00 PM |
| Actual event start/end time: 6:00 PM |
| Take down start/end time: 8:00 PM |

<table>
<thead>
<tr>
<th>Organization/Individual Name:</th>
<th>Address: 600 Charles St. Beaufort</th>
</tr>
</thead>
<tbody>
<tr>
<td>The Baptist Church of Beaufort</td>
<td></td>
</tr>
</tbody>
</table>

| Telephone: 843-524-3197 |
| Email: tording@bcob.org |

- Completed application must be received and approved by the Events Coordinator, Linda Roper.
- Full receipt of deposit must be received to ensure securing your requested date for rental of the Waterfront Park.
- Deposits are refundable provided the venue is returned in the same condition it was received.

Please mail completed application to:
City of Beaufort, Attn: Linda Roper, 1901 Boundary Street, Beaufort, SC 29902, or scan and email to tording@cityofbeaufort.org.

All private events must follow the Special/Private Events Policy. To discuss specifics of the desired event, you must contact the Events Coordinator at 843-525-7084.

Is event open to the public? **If people want to come watch the Baptism, they are welcome.**

Will admission be charged or donation required? **No**

Will alcoholic beverages be sold? **No** Served?

Will food be sold? **No** Served?

Will there be any retail sales? **No**

Number of people expected to attend: **200**

WFP Application Rev 8317
The Waterfront Park venue is rentable in sections with a 4, 6, or 12-hour limit of any chosen park area or areas. Set up and take down time needs to be factored into your chosen block of time. NO exceptions will be made.

Fee payment due no less than 30 days prior to event.

Fill out by circling cost(s) in blocks of time desired for area(s) of interest including electrical needs.

<table>
<thead>
<tr>
<th>PARK AREA</th>
<th>6 HR Block</th>
<th>12 HR Block</th>
</tr>
</thead>
<tbody>
<tr>
<td>Farmers Market</td>
<td>$ 200.00</td>
<td>$ 400.00</td>
</tr>
<tr>
<td>Contemplative Garden</td>
<td>$ 200.00</td>
<td>$ 400.00</td>
</tr>
<tr>
<td>Pavilion</td>
<td>$ 350.00</td>
<td>$ 500.00</td>
</tr>
<tr>
<td>Green 1</td>
<td>$ 300.00</td>
<td>$ 500.00</td>
</tr>
<tr>
<td>Green 2</td>
<td>$ 450.00</td>
<td>$ 750.00</td>
</tr>
<tr>
<td>Electric Fee</td>
<td>$ 50.00</td>
<td>$ 75.00</td>
</tr>
<tr>
<td>Entire Park</td>
<td></td>
<td>$2,200.00</td>
</tr>
<tr>
<td>Deposit</td>
<td>$ 500.00</td>
<td>$ 800.00</td>
</tr>
</tbody>
</table>

See this link [http://www.cityofbeaufort.org/group-events-business-license.aspx](http://www.cityofbeaufort.org/group-events-business-license.aspx) to obtain a group business license application for vendors.

Comments: Social under pavilion after baptism

___________________________________________
Lessee/Applicant Signature

June 3, 2019
Date

___________________________________________
Events Coordinator – Linda Roper

Deposit Paid: __________________ Fees Paid: __________________ Deposit to be Refunded: __________________

WFP Application Rev 8317
REQUEST FOR CO-SPONSORSHIP
Henry C. Chambers Waterfront Park

Name of Event: River Baptism

Date of Event: June 30, 2019
Contact person: La Vone Cording
Telephone: 843-524-3197

Please check all that apply.

<table>
<thead>
<tr>
<th>Question</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>Are you a “For Profit” entity?</td>
<td></td>
<td>**</td>
</tr>
<tr>
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<td>No</td>
</tr>
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<tr>
<td>Is there a required fee/donation to attend this event?</td>
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<td>No</td>
</tr>
<tr>
<td>Are you requesting more than two (2) park areas for this event?</td>
<td></td>
<td>No</td>
</tr>
<tr>
<td>Will there be any type of “sales” for this event?</td>
<td></td>
<td>No</td>
</tr>
<tr>
<td>Will this event require more than four (4) hours (includes setup &amp; take down)?</td>
<td></td>
<td>No</td>
</tr>
<tr>
<td>Will alcohol be sold/served?</td>
<td></td>
<td>No</td>
</tr>
</tbody>
</table>

**If you answered "no" to the first question, what is your non-profit status? (501 (C) (3), (4) or (6))? 501 (6) (3)

Request for waivers/co-sponsorship of events must be approved by City Council prior to the event.

Events Coordinator Recommendation: Approved: ✓    Denied: ___

Explanation: Use of Pavilion + Access via Boat ramp for Baptism

Forward for Council Deliberation: 6-11-19

Date of Council Meeting

Council: Approved: _______    Denied: _______

Explanation: ________________________________

______________________________
CITY OF BEAUFORT
DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

TO: CITY COUNCIL
FROM: Rhonda Carey, Events Coordinator
AGENDA ITEM TITLE: Request for Co-Sponsorship for use of Waterfront Park from the Friends of Library for annual Book Sale event October 31 - November 3, 2019
MEETING DATE: 6/11/2019
DEPARTMENT: City Managers Office

BACKGROUND INFORMATION:

PLACED ON AGENDA FOR:

REMARKS:

ATTACHMENTS:

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<tbody>
<tr>
<td>Request Documents</td>
<td>Backup Material</td>
<td>6/6/2019</td>
</tr>
</tbody>
</table>
CITY OF BEAUFORT  
WATERFRONT PARK APPLICATION  
1901 Boundary Street  
Phone: 843-525-7084  
Fax: 843-986-5606

<table>
<thead>
<tr>
<th>Name of Event:</th>
<th>Date(s) of Event: 10-31-2019 - 11-4-2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>FRIENDS OF LIBRARY</td>
<td>Setup start/end time: THURSDAY 10-4</td>
</tr>
<tr>
<td>FALL BOOK SALE</td>
<td>Actual event start/end time: FRIDAY 9-6PM</td>
</tr>
<tr>
<td></td>
<td>Take down start/end time: SUNDAY 9-7PM</td>
</tr>
<tr>
<td>Organization/Individual Name:</td>
<td>Address: SCOTT STREET, ISLE OF PLEASANT</td>
</tr>
<tr>
<td>DEB CULLEN, CO-CHAIR</td>
<td>Telephone: 630-204-5597</td>
</tr>
<tr>
<td></td>
<td>Email: RUFUS@20 YAHOO.COM</td>
</tr>
</tbody>
</table>

- Completed application must be received and approved by the Events Coordinator, Linda Roper.
- Full receipt of deposit must be received to ensure securing your requested date for rental of the Waterfront Park.
- Deposits are refundable provided the venue is returned in the same condition it was received.

Please mail completed application to:
City of Beaufort, Attn: Linda Roper, 1901 Boundary Street, Beaufort, SC 29902, or
scan and email to lroper@cityofbeaufort.org.

All private events must follow the Special/Private Events Policy. To discuss specifics of the desired event, you must contact the Events Coordinator at 843-525-7084.

| Is event open to the public? | YES |
| Will admission be charged or donation required? | NO |
| Will alcoholic beverages be sold? | NO | Served? |
| Will food be sold? | NO | Served? |
| Will there be any retail sales? | BOOK SALE TO BENEFIT LIBRARY |
| Number of people expected to attend: | EST |

WFP Application Rev 8317
The Waterfront Park venue is rentable in sections with a 4, 6, or 12-hour limit of any chosen park area or areas. Set up and take down time needs to be factored into your chosen block of time. **NO exceptions will be made.**

Fee payment due no less than 30 days prior to event.

Fill out by circling cost(s) in blocks of time desired for area(s) of interest including electrical needs.

<table>
<thead>
<tr>
<th>WATERFRONT PARK RENTAL RATES FOR PRIVATE EVENTS</th>
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<tbody>
<tr>
<td>Park Area</td>
</tr>
<tr>
<td>------------------------------</td>
</tr>
<tr>
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See this link [http://www.cityofbeaufort.org/group-events-business-license.aspx](http://www.cityofbeaufort.org/group-events-business-license.aspx) to obtain a group business license application for vendors.

Comments:

**FRIENDS OF THE LIBRARY BEAUFORT BOOK SALE**

2019 - 10-31, 11-1, 11-2, 11-3, 2019

**Set Up Sale**

**11-3-2018**

Lessee/Applicant Signature

**Below this line for City use**

---

Events Coordinator – Linda Roper

Deposit Paid: x Fees Paid: Deposit to be Refunded:

---

WFP Application Rev 8317
REQUEST FOR CO-SPONSORSHIP
Henry C. Chambers Waterfront Park

Name of Event: **FRIENDS OF THE BEAUFORT LIBRARY FALL BOOK SALE**
Date of Event: **11/1, 2, 3/19**
Contact person: **DEB CHEVAAS**
Telephone: **630-204-5397**

Please check all that apply.

<table>
<thead>
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<th>Question</th>
<th>Yes</th>
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**If you answered "no" to the first question, what is your non-profit status? (501 (C) (3), (4) or (6))?**

Request for waivers/co-sponsorship of events must be approved by City Council prior to the event.

Events Coordinator Recommendation: Approved: _____ Denied: _____
Explanation: ____________________________

Forward for Council Deliberation: ____________________________
Date of Council Meeting: ____________________________
Council: Approved: _______ Denied: _______
Explanation: ____________________________
November 5, 2018

Ms. Rhonda Carey  
Special Events  
Beaufort City Hall  
1911 Boundary Street  
Beaufort, SC 29902

Re: Friends of the Library Fall Book Sale

Dear Rhonda;

Please accept my attached applications for the reservation of the Waterfront Pavilion and Co-Sponsorship with the City of Beaufort for the years 2019, 2020 and 2021. Per our conversation the dates have been changed to:

2019 - November 1, 2, & 3 with setup October 31st.
2020 - November 5 set up, 6, 7 & 8.
2021 - November 4 set up, 5, 6, & 7.

I have attached my check number 187 in the amount of $500 for 2019. If the reservations require prepayment for 2020 and 2021, just let me know.

As in the past we are requesting approval for the following:
- overnight watching over the books Thursday 10/31/2019 we hope to prevail upon Dataw security again and the Boy Scouts for Friday and Saturday 11/1 & 2/2019.
- Parking spaces for 10 volunteers at the Freedom parking lot
- Please turn the irrigation off from Thursday October 31 to Sunday November 3rd
- It would be very much appreciated if the Beaufort Police Department could make extra security checks those nights
- We would appreciate the use of the bathrooms overnight for the security and boy scouts Thursday 10/31/2019 through Saturday 11/2/2019

If you need additional detail, please don’t hesitate to call me at 630-204-5597. Thank your your help.

Best regards

Deborah Chevas  
Co-chair FOL Beaufort Fall Book Sale
CITY OF BEAUFORT
DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

TO: CITY COUNCIL                    DATE: 6/4/2019
FROM: Kathy Todd
AGENDA ITEM TITLE: Authorization to allow City Manager to enter into Contract on Relieving Platform Project
MEETING DATE: 6/11/2019
DEPARTMENT: Finance

BACKGROUND INFORMATION:

PLACED ON AGENDA FOR: Action

REMARKS:
CITY OF BEAUFORT
DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

TO: CITY COUNCIL  DATE: 6/4/2019
FROM: Kathy Todd
AGENDA ITEM TITLE: FY 2020 Budget Ordinance - 1st Reading
MEETING DATE: 6/11/2019
DEPARTMENT: Finance

BACKGROUND INFORMATION:

PLACED ON AGENDA FOR: Action

REMARKS:

ATTACHMENTS:

<table>
<thead>
<tr>
<th>Description</th>
<th>Type</th>
<th>Upload Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 2020 Budget Ordinance, 1st Reading</td>
<td>Cover Memo</td>
<td>6/4/2019</td>
</tr>
</tbody>
</table>
ORDINANCE

AN ORDINANCE TO PROVIDE FOR THE LEVY OF TAXES FOR THE CITY OF BEAUFORT FOR FISCAL YEAR BEGINNING JULY 1, 2019 AND ENDING JUNE 30, 2020; TO PROVIDE FOR EXECUTION OF AND TO PUT INTO EFFECT THE CONSOLIDATED BUDGET; AND TO PROVIDE BUDGETARY CONTROL OF THE CITY’S FISCAL AFFAIRS

WHEREAS, pursuant to the provisions of the laws of the State of South Carolina, the City Manager is required to submit to the City Council a budget for the year beginning July 1, 2019 and ending June 30, 2020, and

WHEREAS, the City Manager has prepared and presented such proposed budget to the Council, such budget available for inspection at the office of the Finance Director, and

WHEREAS, the consolidated budget contains the budgets of the General Fund, the Parks and Tourism Fund, the Stormwater Utility Fund, the State Accommodations Fund, and the Redevelopment Fund.

NOW, THEREFORE, BE IT ORDAINED by the governing body of the City of Beaufort, SC, in Council duly assembled, and by the authority of the same to provide for the levy of tax for corporate City of Beaufort for the fiscal year beginning July 1, 2019 and ending June 30, 2020, to make appropriations for said purposes, and to provide for budgetary control of the City’s fiscal affairs.

SECTION 1. TAX LEVY

The City Council of Beaufort, SC hereby appropriates the funds as detailed in Sections 3 and 4 of this Ordinance. Further, that the City Council of Beaufort, SC hereby establishes the millage rates as detailed in Section 2 of this Ordinance. However, the City Council of Beaufort, SC reserves the right to modify these millage rates by resolution at its August 13, 2019 meeting.

SECTION 2. MILLAGE

The Beaufort County Auditor is hereby authorized and directed to levy the Fiscal Year 2019 – 2020 a tax of 75.77 mills on the dollar of assessed value of property within the City limits, in accordance with the laws of South Carolina. These taxes shall be collected by the Beaufort County Treasurer, as provided by law and distributed in accordance with the provisions of this Ordinance and subsequent appropriations hereafter passed by the City Council of Beaufort, SC.

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>City Operations</td>
<td>54.80</td>
</tr>
<tr>
<td>City Debt Service</td>
<td>18.97</td>
</tr>
<tr>
<td>City Reserve Mil</td>
<td>2.00</td>
</tr>
</tbody>
</table>
SECTION 3.  CITY OPERATIONS APPROPRIATION

An amount of $23,645,812 is appropriated to the City of Beaufort to fund City Operations as follows:

<table>
<thead>
<tr>
<th>General Fund</th>
<th>Appropriations</th>
</tr>
</thead>
<tbody>
<tr>
<td>Non-Departmental</td>
<td>$ 163,572</td>
</tr>
<tr>
<td>City Council</td>
<td>159,287</td>
</tr>
<tr>
<td>City Manager</td>
<td>531,776</td>
</tr>
<tr>
<td>Finance</td>
<td>842,262</td>
</tr>
<tr>
<td>Human Resources</td>
<td>203,068</td>
</tr>
<tr>
<td>Information Technology</td>
<td>459,064</td>
</tr>
<tr>
<td>Municipal Court</td>
<td>489,395</td>
</tr>
<tr>
<td>Community &amp; Economic Development</td>
<td>959,472</td>
</tr>
<tr>
<td>Police Operations</td>
<td>4,242,628</td>
</tr>
<tr>
<td>School Resource Officer</td>
<td>333,309</td>
</tr>
<tr>
<td>School Crossing Guard</td>
<td>27,712</td>
</tr>
<tr>
<td>Victims Rights</td>
<td>84,424</td>
</tr>
<tr>
<td>Beaufort Fire</td>
<td>5,265,812</td>
</tr>
<tr>
<td>Public Works</td>
<td>337,637</td>
</tr>
<tr>
<td>Streets &amp; Traffic</td>
<td>877,840</td>
</tr>
<tr>
<td>Facilities Maintenance</td>
<td>511,645</td>
</tr>
<tr>
<td>Solid Waste</td>
<td>735,715</td>
</tr>
<tr>
<td>Debt Service</td>
<td>1,830,772</td>
</tr>
<tr>
<td><strong>Total General Fund</strong></td>
<td><strong>$ 18,055,390</strong></td>
</tr>
</tbody>
</table>

| Parks & Tourism Fund                              |                |
| Police Operations                                 | $ 1,329,580    |
| Marina Operations                                 | 20,374         |
| Waterfront Park Operations                        | 788,519        |
| Parking                                           | 34,400         |
| Other Parks & Tourism                             | 819,271        |
| Other Downtown Operations                         | 334,027        |
| Tourism Marketing                                 | 228,655        |
| **Total Parks & Tourism Fund**                    | **$ 3,554,826**|

| Stormwater Utility Fund                           |                |
| Stormwater Utility Operations                      | $ 960,287      |
| Debt Service                                      | 507,909        |
| **Total Stormwater Utility Fund**                 | **$ 1,468,196**|

| State Accommodations Fund                         |                |
| Police Operations                                 | $ 26,060       |
| Other Tourism Operations                          | 150,000        |
| Designated Marketing Organization                 | 166,500        |
| ATAX Grant Awards                                 | 160,940        |
| Transfers out                                     | 51,500         |
| **Total State Accommodations Fund**               | **$ 555,000**  |

| Redevelopment Fund                                |                |
|                                                   | $ 12,400       |

**Total Appropriations**                            | **$ 23,645,812**
The detailed Operations budget containing line-item accounts by department is hereby adopted as part of this Ordinance.

*Capital Project Appropriations* shall not lapse at June 30, 2019, but each project appropriation shall remain in force for the life of the project and shall be closed out upon completion or other disposition of the project.

SECTION 4. CITY OPERATIONS REVENUE

The appropriations of the City Operations will be funded from the following revenue sources:

<table>
<thead>
<tr>
<th>Revenues</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>General Fund</strong></td>
<td></td>
</tr>
<tr>
<td>Property Taxes</td>
<td>$7,251,964</td>
</tr>
<tr>
<td>Licenses &amp; Permits</td>
<td>$4,005,150</td>
</tr>
<tr>
<td>Intergovernmental Revenue</td>
<td>$2,569,073</td>
</tr>
<tr>
<td>Franchise Fees</td>
<td>$2,041,468</td>
</tr>
<tr>
<td>Charges for Services</td>
<td>$1,365,947</td>
</tr>
<tr>
<td>Fines &amp; Forfeitures</td>
<td>$267,500</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>$97,717</td>
</tr>
<tr>
<td>Interest</td>
<td>$95,000</td>
</tr>
<tr>
<td>Transfers In</td>
<td>$156,570</td>
</tr>
<tr>
<td>Total General Fund</td>
<td>$17,850,389</td>
</tr>
<tr>
<td><strong>TIF II</strong></td>
<td></td>
</tr>
<tr>
<td>Interest</td>
<td>$90,000</td>
</tr>
<tr>
<td>Total TIF II</td>
<td>$90,000</td>
</tr>
<tr>
<td><strong>Parks &amp; Tourism Fund</strong></td>
<td></td>
</tr>
<tr>
<td>Other Taxes</td>
<td>$2,920,976</td>
</tr>
<tr>
<td>Charges for Services</td>
<td>$633,850</td>
</tr>
<tr>
<td>Total Parks &amp; Tourism Fund</td>
<td>$3,554,826</td>
</tr>
<tr>
<td><strong>Stormwater Utility Fund</strong></td>
<td></td>
</tr>
<tr>
<td>Charges for Services</td>
<td>$1,100,000</td>
</tr>
<tr>
<td>Total Stormwater Utility Fund</td>
<td>$1,100,000</td>
</tr>
<tr>
<td><strong>State Accommodations Fund</strong></td>
<td></td>
</tr>
<tr>
<td>Other Taxes</td>
<td>$555,000</td>
</tr>
<tr>
<td>Total State Accommodations Fund</td>
<td>$555,000</td>
</tr>
<tr>
<td><strong>Redevelopment Fund</strong></td>
<td></td>
</tr>
<tr>
<td>Charges for Services</td>
<td>$12,400</td>
</tr>
<tr>
<td>Total Redevelopment Fund</td>
<td>$12,400</td>
</tr>
<tr>
<td><strong>Total Revenues</strong></td>
<td>$23,162,615</td>
</tr>
</tbody>
</table>

SECTION 5. ESTABLISHMENT OF A MASTER FEE SCHEDULE

A Master Fee Schedule listing all fees charged by the City for Fiscal Year 2020 is included and incorporated for reference as Attachment A.
SECTION 5. CITY DEBT SERVICE APPROPRIATION

The revenue generated by an 18.97 mill levy is appropriated to defray the principal and interest payment on all City debt authorized to cover Capital expenditures.

SECTION 6. BUDGETARY ACCOUNT BREAKOUT

The foregoing City Operation appropriations have been detailed by the City Council into line-item accounts for each department. The detailed appropriation by account and budget narrative contained separately is hereby adopted as part of this Ordinance.

SECTION 7. FY 2018-2019 ENCUMBRANCES AND REMAINING GRANT AUTHORIZATIONS REAPPROPRIATED, RECORDING OF ASSIGNMENTS OF AMOUNTS APPROPRIATED FROM FUND BALANCE.

Encumbrances in each fund at June 30, 2019, representing obligations made against 2018-2019 appropriations outstanding as of that date, are hereby reappropriated and the appropriations shall be distributed to the budgetary accounts under which the expenditures will be charged during the FY 2019-2020 budget year as such obligations are satisfied, provided that such encumbrances, when taken together with the FY 2018-2019 expenditures, do not cause any fund to exceed its budgetary authorization for the year ended June 30, 2019.

For each fund in which a reappropriation occurs, the amount of funds appropriated hereunder shall be established in that fund as “Assigned Fund Balance for Encumbrances.”

For each fund in which the balanced budget for FY 2019-2020 includes the use of fund balance; the amount of the fund balance so used shall be identified as “Assigned for Current Appropriations.”

Appropriations for grants, the authorization for which extends beyond the end of the fiscal year, shall not lapse at the end of the fiscal year. Any such grant authorizations remaining at the end of a fiscal year shall be reappropriated pursuant to the conditions of the respective grant agreements.

Appropriations for active projects resulting in restrictions or commitments of fund balances shall be identified by appropriate titles in the financial statements of the affected funds.

SECTION 8. ADMINISTRATION OF THE BUDGET

The City Manager or his designee shall administer the budget and may authorize the transfer of appropriations within the allotments heretofore established and necessary to achieve the goals of the budget provided, however, that no such transfer shall be used to increase the total appropriation within any fund.

SECTION 9. AUTHORIZATION TO ENTER INTO CONTRACTS

The City Manager is authorized to enter into City contracts if the total contract amount is less than or equal to the budget line item or project budget as approved by City Council herein.
SECTION 10. ALLOCATION OF FUNDS

The City Manager is responsible for controlling the rate of expenditures of budgeted funds in order to assure that expenditures do not exceed funds on hand. To carry out this responsibility, the City Manager is authorized to allocate budgeted funds.

SECTION 11. MISCELLANEOUS RECEIPTS ABOVE ANTICIPATED REVENUES

Revenues other than, and/or in excess of, those addressed in Section 4 of this Ordinance, received by the City of Beaufort, which are in excess of the anticipated revenue as approved in the current budget, may be expended as directed by the revenue source, or for the express purposes for which the funds were generated without further approval of City Council. All such expenditures addressed in Section 3, in excess of $10,000, shall be reported, in written form, to the City Council of Beaufort on a quarterly basis. Such funds include sales of products, services, rents, contributions, donations, special events, insurance and similar recoveries.

SECTION 12. TRANSFERS VALIDATED

All duly authorized transfers of funds heretofore made from one account to another, or from one fund to another during Fiscal Year 2020, are hereby approved.

SECTION 13. EFFECTIVE DATE

This Ordinance shall be effective July 1, 2019. Approved and adopted on the second and final reading this 25th day of June 2019.

________________________________
BILL KEYSERLING, MAYOR

ATTEST:

________________________________
IVETTE BURGESS, CITY CLERK

1st Reading _______________________

2nd Reading & Adoption _______________

Reviewed by: William Harvey III, City Attorney, June 4, 2019
ATTACHMENT A

MASTER FEE SCHEDULE FOR FY 2019-2020

Special Duty Fee - Police  $50/hour*
Special Duty Fee – Fire  $38/hour*
Special Duty Fee – Public Works  $36/hour*

* 4 hour minimum

Park Rental Fee – Waterfront Park –

as adopted in February 2011 and included in the Waterfront Park rental application

Park Deposit Fee – Pigeon Point Park  $50/day
Park Deposit Fee - Southside Park  $100/day

Parking Fee for Special Events -

Full Day Rate  $6/day

Stormwater Fee – Option E under the Beaufort County Stormwater Rate model  $135/account

Refuse/Recycling Collection Fee – Residential  $16.20/month

Refuse Collection Fee – Commercial:

Tier 1 – 1 Cart/2 Day service  $27.00/month
Tier 2 - 2 Carts/2 Day service  $57.00/month
Tier 3 – 3 Carts/2 Day service  $82.00/month
Tier 4 – 3 Carts/5 Day service  $120.00/month
Tier 5 – 4 Carts/5 Day service  $158.00/month
Tier 6 – 5 Carts/5 Day service  $189.00/month
Tier 7 – 6 Carts/5 Day service  $220.00/month

$25.00 added to each monthly account requiring Saturday service
### BUSINESS LICENSE

### RATE SCHEDULE

<table>
<thead>
<tr>
<th>RATE CLASS</th>
<th>INCOME: $0 - $2,000</th>
<th>INCOME OVER $2,000</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>BASE RATE</td>
<td>Rate per Thousand or fraction thereof</td>
</tr>
<tr>
<td>1</td>
<td>$25.00</td>
<td>$0.95</td>
</tr>
<tr>
<td>2</td>
<td>$35.00</td>
<td>$1.37</td>
</tr>
<tr>
<td>3</td>
<td>$45.00</td>
<td>$1.79</td>
</tr>
<tr>
<td>4</td>
<td>$55.00</td>
<td>$2.21</td>
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<tr>
<td>5</td>
<td>$65.00</td>
<td>$2.63</td>
</tr>
<tr>
<td>6</td>
<td>$75.00</td>
<td>$3.05</td>
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<tr>
<td>7</td>
<td>$85.00</td>
<td>$3.47</td>
</tr>
<tr>
<td>8.1</td>
<td>$60.00</td>
<td>$1.75</td>
</tr>
<tr>
<td>8.2</td>
<td>$ set by State statute</td>
<td></td>
</tr>
<tr>
<td>8.3</td>
<td>MASC Telecommunications</td>
<td></td>
</tr>
<tr>
<td>8.4</td>
<td>See detail below</td>
<td></td>
</tr>
<tr>
<td>8.5</td>
<td>$20.00</td>
<td>$0.65</td>
</tr>
<tr>
<td>8.6</td>
<td>$288.00</td>
<td>$2.07</td>
</tr>
<tr>
<td>8.7</td>
<td>MASC Insurance</td>
<td></td>
</tr>
<tr>
<td>8.8A</td>
<td>$12.50 + $12.50 per machine</td>
<td></td>
</tr>
<tr>
<td>8.8B</td>
<td>$64.00</td>
<td>$2.52</td>
</tr>
<tr>
<td>8.8C</td>
<td>$12.50 + $180.00 per machine</td>
<td></td>
</tr>
<tr>
<td>8.9</td>
<td>See detail below</td>
<td></td>
</tr>
<tr>
<td>8.10</td>
<td>See detail below</td>
<td></td>
</tr>
</tbody>
</table>

All other 08 Classifications – please contact the Business License Office.

### NON-RESIDENT RATES

Unless otherwise specifically provided, all taxes and rates shall be doubled for nonresidents and itinerants having no fixed principal place of business within the municipality.

### CLASS 8 RATES

Each NAICS Number designates a separate sub-classification. The businesses in this section are treated as separate and individual subclasses due to provisions of State law, regulatory requirements, service burdens, tax equalization considerations, etc., which are deemed to be sufficient to require individually determined rates. Non-resident rates do not apply except where indicated.

#### NAICS 230000 - Contractors, Construction, All Types

**8.1** Having permanent place of business within the municipality  
Minimum on first $2,000.............................................................................................................. $ 60.00 PLUS  
Each additional 1,000.................................................................................................................. $ 1.75

**8.1A** Not having permanent place of business within the municipality
Minimum on first $2,000…………………………………………………………………... $ 120.00 PLUS
Each additional $1,000………………………………………………………………... $ 3.50
(Non-resident double rates do not apply)

A trailer at the construction site or structure in which the contractor temporarily resides is not a permanent place of business under this ordinance.

The total tax for the full amount of the contract shall be paid prior to commencement of work and shall entitle contractor to complete the job without regard to the normal license expiration date. An amended report shall be filed for each new job and the appropriate additional license fee per $1,000 of the contract amount shall be paid prior to commencement of new work. Only one base tax shall be paid in a calendar year.

No contractor shall be issued a business license until all state and municipal qualification examination and trade license requirements have been met. Each contractor shall post a sign in plain view on each job identifying the contractor with the job.

Sub-contractors shall be licensed on the same basis as general or prime contractors for the same job. No deductions shall be made by a general or prime contractor for value of work performed by a sub-contractor.

No contractor shall be issued a business license until all performance and indemnity bonds required by the Building Code have been filed and approved. Zoning permits must be obtained when required by the Zoning Ordinance.

Each prime contractor shall file with the License Official a list of sub-contractors furnishing labor or materials for each project.

8.2 NAICS 482 - Railroad Companies – (See S.C. Code § 12-23-210)
Set by State Statute

8.3 NAICS 5171, 5172 - Telephone Companies:
A. Notwithstanding any other provisions of the Business License Ordinance, the business license tax for "retail telecommunications services", as defined in S. C. Code Section 58-9-2200, shall be at the maximum rate authorized by S. C. Code Section 58-9-2220, as it now provides or as provided by amendment. The business license tax year shall begin on January 1 of each year. Declining rates shall not apply.

B. In conformity with S.C. Code Section 58-9-2220, the business license tax for "retail telecommunications services" shall apply to the gross income derived from the sale of retail telecommunications services for the preceding calendar or fiscal year which either originate or terminate in the municipality and which are charged to a service address within the municipality regardless of where these amounts are billed or paid and on which a business license tax has not been paid to another municipality. The measurement of the amounts derived from the retail sale of mobile telecommunications services shall include only revenues from the fixed monthly recurring charge of customers whose service address is within the boundaries of the municipality.
business in operation for less than one year, the amount of business license tax shall be computed on a twelve-month projected income.

C. The business license tax for "retail telecommunications services" shall be due on January 1 of each year and payable by January 31 of that year, without penalty.

D. The delinquent penalty shall be five percent (5%) of the tax due for each month, or portion thereof, after the due date until paid.

E. Exemptions in the business license ordinance for income from business in interstate commerce are hereby repealed. Properly apportioned gross income from interstate commerce shall be included in the gross income for every business subject to a business license tax.

F. Nothing in this Ordinance shall be interpreted to interfere with continuing obligations of any franchise agreement or contractual agreement in the event that the franchise or contractual agreement should expire after December 31, 2003.

G. All fees collected under such a franchise or contractual agreement expiring after December 31, 2003, shall be in lieu of fees or taxes which might otherwise be authorized by this Ordinance.

H. As authorized by S. C. Code Section 5-7-300, the Agreement with the Municipal Association of South Carolina for collection of current and delinquent license taxes from telecommunications companies pursuant to S. C. Code Section 58-9-2200 shall continue in effect.

NAICS 22112 - Electric Power Distribution ………………… See Consent or Franchise

NAICS 22121 – Natural Gas Distribution ………………… See Consent or Franchise

NAICS 517110 – Television: Cable or Pay
   Services using public streets ………………………………….. See Franchise

8.4A NAICS 423930 - Junk or Scrap Dealers [Non-resident rates apply]
   Minimum on first $2,000 …………………………………………………………….. $ 41.00 PLUS
   Per $1,000, or fraction, over $2,000 ……………………………………. $1.66

8.4B NAICS 522298 - Pawn Brokers - All Types
   Minimum on first $2,000 …………………………………………………………….. $161.00 PLUS
   Per $1,000, or fraction, over $2,000 …………………………………… $ 2.88

8.5 NAICS 4411, 4412 - Automotive, Motor Vehicles, Boats, Farm Machinery or Retail
   (except auto supply stores - see 4413)
   Minimum on first $2,000 …………………………………………………………….. $ 20.00 PLUS
   Per $1,000, or fraction, over $2,000 ………………………………………………. $ 0.65
One sales lot not more than 400 feet from the main showroom may be operated under this license provided that proceeds from sales at the lot are included in gross receipts at the main office when both are operated under the same name and ownership.

Gross receipts for this classification shall include value of trade-ins. Dealer transfers or internal repairs on resale items shall not be included in gross income.

**NAICS 454390 - Peddlers, Solicitors, Canvassers, Door-To-Door Sales**
Direct retail sales of merchandise. [Non-resident rates apply]

8.6 Regular activities [more than two sale periods of more than three days each per year]
Minimum on first $2,000 ................................................................. $ 288.00 PLUS
Per $1,000, or fraction, over $2,000 .......................................................... $ 2.07

Applicant for a license to sell on private property must provide written authorization from the properly owner to use the intended location.

8.7 **NAICS 5241 - Insurance Companies:**
Except as to fire insurance, “gross premiums” means gross premiums written for policies for property or a risk located within the municipality. In addition, “gross premiums” shall include premiums written for policies that are sold, solicited, negotiated, taken, transmitted, received, delivered, applied for, produced or serviced by (1) the insurance company’s office located in the municipality, (2) the insurance company’s employee conducting business within the municipality, or (3) the office of the insurance company’s licensed or appointed producer (agent) conducting business within the municipality, regardless of where the property or risk is located, provided no tax has been paid to another municipality in which the property or risk is located based on the same premium.

Solicitation for insurance, receiving or transmitting an application or policy, examination of a risk, collection or transmitting of a premium, adjusting a claim, delivering a benefit, or doing any act in connection with a policy or claim shall constitute conducting business within the municipality, regardless of whether or not an office is maintained in the municipality.

As to fire insurance, “gross premiums” means gross premiums (1) collected in the municipality, and/or (2) realized from risks located within the limits of the municipality.

Gross premiums shall include all business conducted in the prior calendar year.

Gross premiums shall include new and renewal business without deductions for any dividend, credit, returns premiums or deposit.

**NAICS 52411 - Life, Health and Accident** ................................................. 0.75% of Gross Premiums

**NAICS 524126 - Fire and Casualty** (Licensed in SC) ........................................ 2% of Gross Premiums

**NAICS 524127 - Title Insurance** ................................................................. 2% of Gross Premiums
Notwithstanding any other provisions of this ordinance, license taxes for insurance companies shall be payable on or before May 31 in each year without penalty. The penalty for delinquent payments shall be 5% of the tax due per month, or portion thereof, after the due date until paid.

Any exemptions in the business license ordinance for income from business in interstate commerce are hereby repealed. Gross income from interstate commerce shall be included in the gross income for every business subject to a business license tax.

Pursuant to S.C. Code Ann. §§ 38-45-10 and 38-45-60, the Municipal Association of South Carolina, by agreement with the municipality, is designated the municipal agent for purposes of administration of the municipal broker’s premium tax. The agreement with the Association for administration and collection of current and delinquent license taxes from insurance companies as authorized by S.C. Code § 5-7-300 and administration of the municipal broker’s premium tax in the form attached hereto is approved, and the Mayor is authorized to execute it.

[The South Carolina General Assembly, in order to ensure consistency with the federal Non-admitted and Reinsurance Reform Act of 2010 (“NRRA”), ratified an act (Rat# 283) on June 28, 2012, amending S.C. Code §§ 38-7-16 and 38-45-10 through 38-45-195. The act establishes a blended broker’s premium tax rate of 6 percent comprised of a 4 percent state broker’s premium tax and a 2 percent municipal broker’s premium tax. The act states a municipality may not impose on brokers of non-admitted insurance in South Carolina an additional license fee or tax based upon a percentage of premiums.]

**NAICS 713120 - Amusement Machines, coin operated (except gambling) -**
Music machines, juke boxes, kiddy rides, video games, pin tables with levers, and other amusement machines with or without free play feature licensed by SC Department of Revenue pursuant to S.C. Code §12-21-2720(A)(1) and (A)(2) – **[Type I and Type II]**

**8.8A** Operator of machine ................................................................. $12.50 per machine PLUS ........................................................................................................ $12.50 business license for operation of all machines (not on gross income). [§12-21-2746]

**8.8B** Distributor
selling or leasing machines (not licensed by the State as an operator pursuant to §12-21-2728) -
Minimum on first $2,000 ................................................................. $ 64.00 PLUS Per $1,000 or fraction over $2,000 ................................................................. $ 2.52

**NAICS 713290 - Amusement Machines, coin operated, non-payout**
Amusement machines of the non-payout type or in-line pin game licensed by SC Department of Revenue pursuant to S.C. Code §12-21-2720(A)(3) **[Type III]**

**8.8C** - Operator of machine (owner of business)..............................................$12.50 business license for operation of all machines (not on gross income). [§12-21-2720(B)]
8.9A  **NAICS 713290** - Bingo halls, parlors –
Minimum on first $2,000 .................................................................$32.50 PLUS
Per $1,000, or fraction, over $2,000 ................................................... $1.26

8.9B  **NAICS 711190** - Carnivals and Circuses – Per Day
Minimum on first $2,000 .................................................................$ 230.00 PLUS
Per $1,000, or fraction, over $2,000 ................................................... $ 5.76

8.9C  **NAICS 722410** – Full Service Restaurants (Alcoholic beverages consumed on premises) that may or may not provide entertainment.
Minimum on first $2,000 ................................................................. $ 115.00 PLUS
Per $1,000, or fraction, over $2,000 ................................................... $ 2.90
License must be issued in the name of the individual who has been issued a State alcohol, beer or wine permit or license and will have actual control and management of the business.

8.9D  **NAICS 722410** - Drinking Places, bars, lounges, cabarets (Alcoholic beverages consumed on premises) that may or may not provide entertainment.
Minimum on first $2,000 ................................................................. $ 272.00 PLUS
Per $1,000, or fraction, over $2,000 ................................................... $ 4.31
License must be issued in the name of the individual who has been issued a State alcohol, beer or wine permit or license and will have actual control and management of the business.

8.10A  **NAICS 713990** - Billiard or Pool Rooms, all types ................ $5.00 permit/table PLUS
Minimum on first $2,000 ................................................................. $ 32.00 PLUS
Per $1,000, or fraction, over 2000...................................................... $ 1.26
CITY OF BEAUFORT
DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

TO:                 CITY COUNCIL  DATE: 6/7/2019
FROM:              City Manager, Bill Prokop

AGENDA ITEM TITLE:
Ordinance authorizing City Manager to purchase property (Tax Map Parcel # R120 029 00C 0171) for the purposes of Stormwater Infrastructure Repair in Battery Shores - 1st Reading

MEETING DATE:   6/11/2019
DEPARTMENT:     City Managers Office

BACKGROUND INFORMATION:

PLACED ON AGENDA FOR:

REMARKS:

ATTACHMENTS:

<table>
<thead>
<tr>
<th>Description</th>
<th>Type</th>
<th>Upload Date</th>
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<tbody>
<tr>
<td>Ordinance</td>
<td>Backup Material</td>
<td>6/7/2019</td>
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ORDINANCE

Authorizing the City Manager to execute such documents as may be necessary for the purchase by the City of property for infrastructure improvements

WHEREAS, the City of Beaufort is currently proceeding with engineering, contracts and projects to improve storm water and other drainage issues within the City limits; and,

WHEREAS, one of these projects is in the area of the Battery Shores subdivision; and,

WHEREAS, this project requires access to the marshes of Battery Creek; and,

WHEREAS, historically such a project would require the acquisition of permanent easements from private landowners; and,

WHEREAS, the City has located a vacant lot for sale in Battery Shores that has access to the marshes of Battery Creek; and,

WHEREAS, the acquisition of this lot would allow for the installation of the necessary infrastructure improvements in a timely and economical manner; and,

WHEREAS, upon completion of the infrastructure improvements, it is the intention of the City to place this property back on the market for sale; and,

WHEREAS, an appraisal has been conducted by a MAI Certified Appraiser, showing the fair market value of the property to be $73,000; and,

WHEREAS, at the recommendation of City engineers and staff, City Council finds that it is in the best interest of the City and its citizens to purchase this lot for $73,000 for these infrastructure improvements; and,

WHEREAS an Ordinance is required for the purchase of land by the City;

NOW THEREFORE, be it ordained, by the Beaufort City Council, in council duly assembled, and by the authority of the same, that the City Manager shall be authorized to execute such documents as may be necessary for the City to purchase the lot at 1073 Otter Circle, Beaufort, SC 29902 for the sum of $73,000, with appropriate closing costs and expenses, for the purpose of infrastructure improvements.

This amendment shall become effective upon adoption.

_________________________
BILLY KEYSERLING, MAYOR
ATTEST:
____________________________
IVETTE BURGESS, CITY CLERK

1st Reading _____________________

2nd Reading & Adoption _____________________

Reviewed by: _______________________________
William B. Harvey, III, City Attorney