

**HTRC/PRE-DESIGN MEETING  
INTER-OFFICE AGENDA  
Meeting – October 4, 2023**

This meeting will be held at 1911 Boundary Street (City Hall) in the first-floor Planning Conference room.

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/84078479783?pwd=ak5RRit1bVNqbGh2UkpoTnNvdFp5dz09>

Password: 563265 Meeting ID: 840 7847 9783 Call in Phone#: +1 929 205 6099

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Wednesday's meeting, at **10:00 a.m.**, will include the following:

**I. Projects:**

- A. **611 Bay Street** – Re-roof & repairs (units A&B for Church) – Submitted by Roofcrafters
- B. **316 Federal Street** – Propose addition to unify 3 existing units into 1 single family residence and addition of a Screen Porch to rear – Submitted by Ashley Randolph with Allison Ramsey Architects

**II. Staff Discussion**

**III. Adjournment**

If you have any questions, please call (843) 525-7011.

Thank you.

cc: Roofcrafters  
Ashley Randolph