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**CITY OF BEAUFORT**  
1911 BOUNDARY STREET  
BEAUFORT MUNICIPAL COMPLEX  
BEAUFORT, SOUTH CAROLINA 29902  
(843) 525-7070  
**CITY COUNCIL REGULAR MEETING AGENDA**  
**October 10, 2023**

**STATEMENT OF MEDIA NOTIFICATION**

"In accordance with South Carolina Code of Laws, 1976, Section 30-4-80(d), as amended, all local media was duly notified of the time, date, place and agenda of this meeting."

**REGULAR MEETING - Council Chambers, 2nd Floor - 7:00 PM**

**Please note, this meeting will be broadcasted via zoom and live streamed on Facebook. You can view the meeting at the City's page; City Beaufort SC**

**I. CALL TO ORDER**

- A. Michael A. McFee, Acting Mayor

**II. INVOCATION AND PLEDGE OF ALLEGIANCE**

- A. Anthony Kollar, Beaufort/Port Royal Fire Department Chaplain

**III. PROCLAMATIONS/COMMENDATIONS/RECOGNITIONS**

- A. Character Education Proclamation - Allyson Rios Castillo, Mossy Oaks Elementary School

**IV. PUBLIC COMMENT**

**V. MINUTES**

- A. Worksession - September 19, 2023  
B. Worksession and Regular Meeting - September 26, 2023  
C. Special Council Meeting - October 3, 2023

**VI. OLD BUSINESS**

- A. Ordinance to Amend the Business License Ordinance to Update the Class Schedule-  
2nd reading

**VII. NEW BUSINESS**

- A. Keller Williams request for co-sponsorship and waiver of the noise ordinance to host a Military Cornhole Tournament in the Henry C. Chambers Park on Saturday, October 28, 2023, from 12:00 pm - 4:00 pm  
B. The Beaufort Railroaders request for 10 parking spaces for the 29th annual railroad exhibit at the Beaufort Library, December 10-17, 2023  
C. Project Freedom 326 and Empowering Families and Communities request to host a Stop the Violence Pep Rally in the Washington Street Park on Saturday, November 18,

2023, from 4:00 pm -6:00 pm

- D. Resolution supporting the Historic University of South Carolina Beaufort Campus as a research site for "Living Shorelines"
- E. Appointments/Reappointments to Boards, Commissions and Committees

#### **VIII.REPORTS**

- City Manager's Report
- Mayor Report
- Reports by Council Members

#### **IX. ADJOURN**



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**CITY OF BEAUFORT**  
DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

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**TO:** CITY COUNCIL **DATE:** 9/26/2023  
**FROM:**  
**AGENDA ITEM TITLE:** Character Education Proclamation - Allyson Rios Castillo, Mossy Oaks Elementary School  
**MEETING DATE:** 10/10/2023  
**DEPARTMENT:** City Clerk

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*BACKGROUND INFORMATION:*

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*PLACED ON AGENDA FOR:* Action

*REMARKS:*

**ATTACHMENTS:**

Description	Type	Upload Date
Proclamation	Backup Material	9/26/2023



## PROCLAMATION

**WHEREAS**, the character education movement reinforces the social, emotional, and ethical development of students; and

**WHEREAS**, schools, school districts and states are working to instill important core ethical and performance values including caring, honesty, diligence, fairness, fortitude, responsibility, and respect for self and others; and

**WHEREAS**, character education provides long-term solutions to moral, ethical, and academic issues that are of growing concern in our society and our schools; and

**WHEREAS**, character education teaches students how to be their best selves and how to do their best work; and

**WHEREAS**, the Eleven Principles of Effective Character Education include: Promoting core ethical and performance values; Teaching students to understand, care about and act upon these core ethical and performance values; Encompassing all aspects of the school culture; Fostering a caring school community; Providing opportunities for moral action; Supporting academic achievement; Developing intrinsic motivation; Including whole-staff involvement; Requiring positive leadership of staff and students; Involving parents and community members; and assess results and strives to improve; and

**WHEREAS**, the Beaufort County School District's Character Education program was formed to support parents' efforts in developing good character in their children; and

**WHEREAS**, the purpose of the Character Education program is to integrate good character traits into the total school environment, as well as into the community; and

**WHEREAS**, each school's counselor identified a list of character words and definitions deemed important regardless of a person's political leanings, race, gender, or religious convictions; and

**WHEREAS**, the words are friendship, kindness, acceptance, courage, tolerance, respect, gratitude, compassion, citizenship, perseverance, honesty, integrity, self-control, forgiveness responsibility and cooperation; and

**WHEREAS**, Allyson Rios Castillo was selected as the winner by Mossy Oaks Elementary School as the student of the month.

**NOW, THEREFORE**, the City Council of the City of Beaufort, South Carolina, hereby proclaims August 2023 as

**ALLYSON RIOS CASTILLO, MOSSY OAKS ELEMENTARY SCHOOL  
STUDENT OF THE MONTH**

The City of Beaufort thereby pronounces *friendship/kindness* as the word for the month of August and applauds Allyson Rios Castillo, the Beaufort County School District, and Mossy Oaks Elementary School for their work and specifically honors Allyson Rios Castillo as Mossy Oaks Elementary School student of the month.

**IN WITNESS THEREOF**, I hereunto set my hand and caused the Seal of the City of Beaufort to be affixed this 10th day of October 2023.

\_\_\_\_\_  
Michael A. McFee, Acting Mayor

Attest:

\_\_\_\_\_  
Traci Guldner, City Clerk



# City Council Special Meeting and Worksession Meeting Minutes – Planning Conference Room – 1<sup>st</sup> Floor

September 19, 2023

## I. CALL TO ORDER

5:00 PM

Acting Mayor Michael A. McFee

Members of Council in attendance - Neil Lipsitz, Michael McFee, Mitch Mitchell, Josh Scallate.

## II. DISCUSSION ITEMS

### A. Beaufort Development Code Changes regarding Zoning changes and Missing Middle Housing.

**Curt Freese, Community and Economic Development Director** went over several areas and their issues within the Code that dealt with Zoning and Missing Middle Housing. He stated that these are concerns from citizens, developers and staff. Amendments will be brought back in future worksessions for review.

**Scott Marshall, City Manager**, stated that some of these requests relate to the Beaufort Housing Trust to help streamline costs for affordable housing.

#### Lack of Missing Middle Housing

Mr. Freese stated that housing such as Townhouses, Duplexes and Cottages, structures that are a little cheaper to build, are missing. He stated that 2-3 unit dwellings are conditional use in the T3-N district. He stated that these type of structures are not permitted in the T4-HN district and is conditional use in the T4-N district. He mentioned that these are all transect districts. Staff recommends that these structures be permitted use instead of conditional in these areas. Permitted use means by right. If someone has a property and they wanted to build they would just apply for a permit. Conditional use means that you have to follow a set of standards that are specific to that district.

#### Live/Work

Mr. Freese said that Live/Work units are not permitted in the T4-HN district and is conditional use in the T4-N district. He does not know if there is any justification for it not being allowed as downtown areas are usually higher in value and where you would typically see a more urban use. Any building that is proposed for construction in the Historic District would go before the Historic Review Board for approval. The recommendation is to add Live/Work as permitted use.

There was discussion about limiting this to certain uses like artist studios and offices in the T4-HN district.

#### Retail/Restaurants Urban Districts

Mr. Freese stated that Retail and Restaurants are not permitted in the T4-HN district and are a conditional use in the T4-N district. There has been some interest in having these types of

establishments in these districts, but they have been told they are not permitted due to the restrictions in place. He feels that if we want to create a more walkable, thriving district, we will need to remove the restrictions and add them to permitted use or at least conditional use and eliminate the retail overlay.

Staff will explore possibly adding limited conditional uses for retail/restaurants like bakeries or cafes.

#### Live/Work

Mr. Freese said that the issue here is the prohibition of 2-3 dwelling units, rowhomes, and apartment houses in the T3-S district. This district only allows single family homes. The recommendation is to add the allowance for 2-3 dwelling units as permitted use, and apartments as a special exception.

Council is supportive of Staff moving forward with allowing 2-3 dwelling units and apartments as a special exception in this district.

#### Rowhomes and Apartments in T3-N and T4-HN

Mr. Freese stated that there is a prohibition of rowhomes and apartment houses in the T3-N district and the T4-HN district. He said T3-N is supposed to be more neighborhood than suburban. Such a prohibition makes these more urban zones and a barrier to attainable housing. The recommendation is to add rowhomes and apartment houses as permitted use and consider height requirements.

Council is supportive of staff moving forward with allowing rowhomes and apartment houses in the T3-N district as conditional use and with special exception in T4-HN.

#### Cottage Courts in Historic District

Mr. Freese stated there is a restriction of cottage courts in the Historic District and lot requirements. He said there is no reason to exclude these from the Historic District and it allows for creativity. These are highly encouraged in other areas of our code. The recommendation is to add these as a permitted use in the Historic District.

Council is not supportive of adding cottage courts in the Historic District.

#### Modular Homes

Mr. Freese started off saying that this item is more for clarification purposes. There was discussion about the differences between a Modular Home and a Manufactured Home. The issue is that Modular Homes are prohibited in all but the Mobile Home Zone. He stated that Modular Homes are now viewed under similar standards as stick-built homes and have the same characteristics. They also may be cheaper to build.

Council is supportive of staff moving forward with allowing Modular Homes as a permitted use in all residential transects.

#### TND Floating Overlay

Mr. Freese mentioned that the City has a Traditional Neighborhood Development Floating Overlay that no one has used to date. He stated that it is in our Code but not very well defined. There is potential to provide incentives/regulations for diversity of housing types and styles. This would be considered a rezoning. It would be required to go in front of the Planning Commission and Council for approval.

Mr. Freese inquired if it is worth the extra work to create a district that someone might be able to use.

Mr. Freese will develop new district standards for Council to review.

#### Fill Requirement

Mr. Freese stated that this is a suggestion from the Housing Task Force. He stated there is a two foot minimum ground floor elevation for 2-3 unit buildings. It is 3 foot for Multi-Family homes. He said that the requirement creates better design, yet also produces an additional cost.

Council is supportive of leaving the elevations as they are, and developers can ask for a variance.

#### Accessory Dwelling Unit minimums

Mr. Freese stated that staff has fielded requests to eliminate the 240 square foot minimum, and a 1500 square foot maximum for carriage houses. The proposal is that this requirement is a barrier to affordable housing. Staff recommendation is to not make any changes.

Currently two accessory dwelling units are allowed in all districts except T3-S. This district only allows one.

Staff will explore adding an additional accessory unit in the T3-S district to make it align with the other districts.

The following interacted with Council on the issues discussed:

Cynthia Jenkins, Historic Beaufort Foundation

Jeremiah Smith, Historic Review Board Chair

Lise Sundrla, Historic Beaufort Foundation

Graham Trask, 68 Fiddlers Bridge Road, Staatsburg, NY, Secondary address 1211 Bay Street

Maxine Lutz, Historic Review Board

James White, 521 New Street

Libby Anderson, 107 Grayson Street

Sue Derrenbacher, 1212 Duke Street

Judy Berry, 1307 Washington Street

Dan Blackmon, 1010 Duke Street

Grant McClure, Coastal Conservation League

Paul Trask, 610 Bladen Street

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# City Council Worksession

## Meeting Minutes – Planning Conference Room – 1<sup>st</sup> Floor

September 26, 2023

### I. CALL TO ORDER

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5:00 PM

Acting Mayor Michael A. McFee

Members of Council in attendance - Neil Lipsitz, Mike McFee, Mitch Mitchell, Josh Scallate.

### II. EMPLOYEE NEW HIRE RECOGNITION

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#### A. Police Department.

**Dale McDorman, Police Chief**, introduced K9 1st Sergeant Jampi and his handler Sergeant Kopylov. He also introduced K9 Sergeant Supra and his handler Officer Wiren.

#### B. Community and Economic Development Department.

**Scott Marshall, City Manager**, introduced Ryan Green.

### III. PRESENTATIONS

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#### A. South Carolina Department of Natural Resources - South Carolina Oyster Recycling and Enhancement Program.

**Michael McFee, Acting Mayor**, introduced Holly Sommers, Office of Fisheries Management. Ms. Sommers spoke about the South Carolina Oyster Recycling and Enhancement Program. She said that this is a community based restoration program with many volunteers. She spoke about why Oyster Reefs are so important. Things like water filtration, and they provide extra protection against erosion.

She stated that shells used for these oyster reefs are either recycled or purchased from out of state shucking houses. The reason that they are having to go out of state is that there are no longer shucking houses in South Carolina. They have to purchase shells every year to meet their replanting goals. Sometimes, 50,000 bushels or more.

There are seven public drop off points in Beaufort County for oyster shells, but none of them are located in the City of Beaufort limits. Nearly 3,800 bushels were recycled last year in Beaufort County.

They are proposing to build a bin at the Pigeon Point Boat Landing. It would be a 10 x 10 foot concrete slab with three sides with wooden fencing that is 6 feet tall. It would require minimal staff maintenance and assistance. All costs associated with constructing the bin would be paid by SCDNR. The agreement would continue for a term of one year and will automatically renew each year unless terminated.

**Councilman Lipsitz** inquired how often the shells would be removed. This would be done on a case by case basis.

**Nate Farrow, Public Works Director**, stated that Public Works employees are in that area at least once a week and can help monitor the amount of shells in the bin and keep the area organized.

**Councilman Mitchell** asked if any community feedback had been received.

The following addressed Council:

Kay Merrill, Chair of the Pigeon Point Neighborhood Association  
Grant McClure, Coastal Conservation League

**Ms. Sommers** is open to having a meeting with the Pigeon Point Neighborhood Association to address any concerns.

**Michael McFee, Acting Mayor**, appreciates the concerns that were addressed. In addition to the meeting with the Neighborhood association, the City will look to see if there are any other potential drop off points.

#### **IV. EXECUTIVE SESSION**

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Councilman Lipsitz made a motion to go into Executive Session and seconded by Councilman Scallate.

- A. Pursuant to Title 30, Chapter 4, Section (70) (a) (1) of the South Carolina Code of Law: Discussion regarding Personnel - Boards, Commissions and Committees.
- B. Pursuant to Title 30, Chapter 4, Section (70) (a) (2) of the South Carolina Code of Law: Receipt of legal advice regarding litigation.

Councilman Lipsitz made a motion to come out of Executive Session and seconded by Councilman Scallate.

No actions from Executive Session.

#### **V. ADJOURN**

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**7:01 PM**

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City Council Regular Meeting  
Meeting Minutes – City Hall Council Chambers, 2<sup>nd</sup> Floor

September 26, 2023

**I. CALL TO ORDER**

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**7:01 PM**

Acting Mayor Michael A. McFee

Members of Council in attendance - Neil Lipsitz, Michael McFee, Mitch Mitchell, Josh Scallate.

**II. INVOCATION AND PLEDGE OF ALLEGIANCE**

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Reverend Bryson Williams with Carteret Street United Methodist Church.

**III. PROCLAMATIONS/COMMENDATIONS/RECOGNITIONS**

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A. Resolution recognizing the Tides as the Technical College of the Lowcountry official mascot.

Motion to approve was made by Councilman Lipsitz and seconded by Councilman Scallate.

All were in favor, motion carried.

**IV. PUBLIC COMMENT**

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Kay Merrill, 813 Audusta Place, would like to see civility in our community and have everyone deal with change together for the greater good.

Kevin Phillips, 1805 Drayton Drive, wanted to say thank you to all staff and elected officials in the City of Beaufort and the Town of Port Royal. He also extended a thank you to former Mayor Stephen Murray.

Jenny Phillips, 1805 Drayton Drive, gave her deepest thanks as well to staff and elected officials. She also said a thank you to former Mayor Stephen Murray. She hopes whoever fills this spot will understand and continue to advocate for those who want to live and work in the area.

Grant McClure, Coastal Conservation League, thanked former Mayor Stephen Murray for all his work. He will be missed.

**V. MINUTES**

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A. Worksession and Regular Meeting - September 12, 2023.

Motion to approve was made by Councilman Lipsitz and seconded by Councilman Scallate.

Minutes approved as presented.

## VI. OLD BUSINESS

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- A. Ordinance to amend Section 2.8.5; Section 7.2.1; Section 9.1.4; 9.8.2, Development Process Approvals; Section 9.16, Metropolitan Planning Commission reference to amendments and rezoning; Section 10.2.1, Changes to Metropolitan Planning Commission organization, Powers and Duties; Section 10.8.2, Design Review Board, Board Rules and Powers; to stand a City only Planning Commission with the powers of the Design Review Board and to disband the Design Review Board with revisions of the Beaufort Code to reflect said changes - 2nd reading.

**Motion to approve was made by Councilman Lipsitz and seconded by Councilman Mitchell.**

The following changes are to be made before codification.

Page 26 - 9.8.1, change New Non-Residential Rowhome and Apartment House Development to Administrative Approval Flow Chart.

Page 27 and 49 - replace Design Review Board with Planning Commission.

Page 29 and 50 - replace Design Review Board with Planning Commission.

Page 33 - Item C - change last sentence to "This is required unless the applicant is the City".

Page 34 - under C4 - add the word "to" before City Council.

Daniel Blackmon, 1010 Duke Street addressed Council.

Further discussions will be had on the topic of public notifications that are required for Subdivision review as stated in 9.1.4 Permit/Process Type Table in an upcoming worksession on the Beaufort Code.

**All were in favor, motion carried.**

- B. Ordinance authorizing the execution and delivery of an encroachment and easement agreement and other matters related thereto - 2nd reading.

**Motion to approve was made by Councilman Mitchell and seconded by Councilman Lipsitz.**

First reading was held on September 12, 2023. No changes have been made since first reading.

**All were in favor, motion carried.**

- C. Ordinance to approve a purchase agreement for Lot AA in the Beaufort Commerce Park - 2nd reading.

**Motion to approve was made by Councilman Lipsitz and seconded by Councilman Scallate.**

First reading was held on September 12, 2023. No changes have been made since first reading.

**All were in favor, motion carried.**

## VII. NEW BUSINESS

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- A. Request from the Beaufort History Museum to host the New York Highlanders Encampment November 3 - 5, 2023, and request parking spaces and trash cans.

**Motion to approve was made by Councilman Lipsitz and seconded by Councilman Scallate.**

**All were in favor, motion carried.**

- B. Ordinance to amend the Business License Ordinance to update the Class Schedule - 1<sup>st</sup> reading.

**Motion to approve was made by Councilman Lipsitz and seconded by Councilman Scallate.**

Alan Eisenman, Finance Director, stated that Act 176, the Business License Standardization Act requires every municipality with a business license tax to update their business licensing class schedule every odd numbered year to go into effect the following year.

**All were in favor, motion carried.**

- C. Authorization for City Manager to enter into a contract for Citywide VoIP Phone System.

**Motion to approve was made by Councilman Lipsitz and seconded by Councilman Scallate.**

Alan Eisenman, Finance Director, stated that they received 16 sealed proposals. The top three chosen from the selection committee were Segra, Converge Networks and Interdev. The committee determined Converge Networks to be the most responsive Bidder.

**All were in favor, motion carried.**

- D. Ordinance amending Part 1, Chapter 8, Section 1-8004 of the City of Beaufort Code of Ordinances on Elections - 1st reading.

**Motion to approve was made by Councilman Lipsitz and seconded by Councilman Scallate.**

Scott Marshall, City Manager, stated the changes being made include adding the associated filing fee amounts, filing periods on special elections, and other details so that an ordinance will not need to be done each time there is an general election, or a special election in the City.

A special meeting will need to be held on Tuesday, October 3, 2023, to have the second reading.

Graham Trask addressed Council.

**All were in favor, motion carried.**

## **VIII. REPORTS**

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### **City Manager's Report**

Stated that information on the Special Election can be found on the City of Beaufort Website.

Mentioned that the South Coast Cyber Security Collaborative was nominated for the Trailblazer Award at the upcoming Civitas Awards for Business Excellence.

The Shrimp Festival will be held downtown on October 6 - 7, 2023.

Reminded all to remain diligent as Hurricane season is not over.

### **Acting Mayor's Report**

Thanked the public for their latitude of grace while he serves as the Acting Mayor. It is his honor to serve the City.

### **Councilman Mitchell**

Thanked Kay Merrill for her words during public comment.

On October 14, 2023, there will be a rededication at the Walterboro Airport for the Tuskegee Airmen Monument that was previously damaged. The event starts at noon.

### **Councilman Scallate**

Thanked those that attended the meeting tonight.

He attended the Old Commons Neighborhood Association meeting on September 21, 2023.

He will be attending the Northwest Quadrant Association meeting on September 28, 2023.

Looking forward to the Shrimp Festival.

### **Councilman Lipsitz**

Reported he will be selling tickets at the Shrimp Festival.

## **IX. ADJOURN**

**8:03 PM**

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**Motion to adjourn was made by Councilman Lipsitz and seconded by Councilman Scallate.**

**All were in favor, motion carried.**

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City Council Special Meeting  
Meeting Minutes – City Hall Council Chambers, 2<sup>nd</sup> Floor

October 3, 2023

**I. CALL TO ORDER**

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**5:00 PM**

Acting Mayor Michael A. McFee

Members of Council in attendance - Neil Lipsitz, Michael McFee, Mitch Mitchell, Josh Scallate.

**II. PLEDGE OF ALLEGIANCE**

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Acting Mayor Michael A. McFee

**III. OLD BUSINESS**

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- A. Ordinance amending Part 1, Chapter 8, Section 1- 8004 of the City of Beaufort Code of Ordinances on Elections - 2nd reading.

Motion to approve was made by Councilman Mitchell and seconded by Councilman Lipsitz.

First reading was held on September 26, 2023.

For clarity purposes, Councilman Mitchell made a motion to amend Section 1-8004 (b) by adding the words “For regular elections” at the beginning of the first sentence. Councilman Lipsitz seconded the motion.

All were in favor of the amended motion, motion carried.

All were in favor of the main motion, motion carried.

**IV. NEW BUSINESS**

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- A. Resolution to affirm the Beaufort County Board of Voter Registration and Elections as the agent for conducting a special election for the office of Mayor.

Motion to approve was made by Councilman Lipsitz and seconded by Councilman Scallate.

All were in favor, motion carried.

**V. ADJOURN**

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**5:05 PM**

Motion to adjourn was made by Councilman Lipsitz and seconded by Councilman Scallate.

All were in favor, motion carried.

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## CITY OF BEAUFORT

### DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

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**TO:** CITY COUNCIL **DATE:** 9/26/2023  
**FROM:** Alan Eisenman, Finance Director  
**AGENDA ITEM TITLE:** Ordinance to Amend the Business License Ordinance to Update the Class Schedule-  
2nd reading  
**MEETING DATE:** 10/10/2023  
**DEPARTMENT:** Finance

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***BACKGROUND INFORMATION:***

South Carolina's Act 176, the Business License Standardization Act, requires every municipality with a business license tax to update their business licensing class schedule every odd-numbered year to go into effect the following year.

As required by Act 176, the class schedule updates use the latest statistical data on business profitability from the IRS, which then receives approval from the SC Revenue and Fiscal Affairs Office.

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***PLACED ON AGENDA FOR:*** Action

***REMARKS:***

Staff recommends approval of attached Ordinance presented for consideration to remain in compliance with state law.

First reading was held on September 26, 2023.

**ATTACHMENTS:**

Description	Type	Upload Date
Ordinance	Ordinance	9/26/2023

**AN ORDINANCE**

**AMENDING THE BUSINESS LICENSE ORDINANCE OF THE CITY OF BEAUFORT TO UPDATE THE CLASS SCHEDULE AS REQUIRED BY ACT 176 OF 2020.**

**WHEREAS**, the City of Beaufort (the "Municipality") is authorized by S.C. Code Section 5-7-30 and Title 6, Chapter 1, Article 3 to impose a business license tax on gross income;

**WHEREAS**, by Act No. 176 of 2020, known as the South Carolina Business License Tax Standardization Act and codified at S.C. Code Sections 6-1-400 to -420 (the "Standardization Act"), the South Carolina General Assembly imposed additional requirements and conditions on the administration of business license taxes;

**WHEREAS**, the Standardization Act requires that by December thirty-first of every odd year, each municipality levying a business license tax must adopt, by ordinance, the latest Standardized Business License Class Schedule as recommended by the Municipal Association of South Carolina (the "Association") and adopted by the Director of the Revenue and Fiscal Affairs Office;

**WHEREAS**, following the enactment of the Standardization Act, the Municipality enacted Ordinance No. 14-21 on September 28, 2021, in order to comply with the requirements of the Standardization Act (the "Current Business License Ordinance");

**WHEREAS**, the City Council of the Municipality (the "Council") now wishes to amend the Current Business License Ordinance to adopt the latest Standardized Business License Class Schedule, as required by the Standardization Act, and to make other minor amendments as recommended by the Association;

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Council of the City of Beaufort, as follows:

**SECTION 1. Amendments to Appendix A.** Appendix A to the Current Business License Ordinance, the "Business License Rate Schedule," is hereby amended as follows:

- (a) Class 8.3 is hereby amended by deleting the NAICS Codes and replacing them with NAICS 517111, 517112, 517122 – Telephone Companies.
- (b) Class 8.6 is hereby amended and restated in its entirety to read as follows: "**8.6 NAICS Code Varies – Billiard or Pool Tables.** A business that offers the use of billiard or pool tables shall be subject to business license taxation under its natural class for all gross income of the business excluding the gross income attributable to the billiard or pool tables. In addition, the billiard or pool tables shall require their own separate business licenses pursuant to SC Code § 12-21-2746 and shall be subject to a license tax of \$5.00 per table measuring less than 3½ feet wide and 7 feet long, and \$12.50 per table longer than that."
- (c) The NAICS codes corresponding to Classes 9.41 and 9.42 have been eliminated. Businesses that were previously classified into 9.41 or 9.42 shall be required to apply and pay for a business license in their natural class.

**SECTION 2. Amendments to Appendix B.** Appendix B to the Current Business License Ordinance, the “Business License Class Schedule,” is hereby amended as follows:

- (a) Classes 1 through 8 in Appendix B to the Current Business License Ordinance, the “Business License Class Schedule,” are hereby amended and restated as set forth on the attached Exhibit A.
- (b) Class 9 in Appendix B to the Current Business License Ordinance, the “Business License Class Schedule,” shall remain in full force and effect as set forth in the Current Business License Ordinance.
- (c) The NAICS codes corresponding to Classes 9.41 and 9.42 have been eliminated. Businesses that were previously classified into 9.41 or 9.42 shall be required to apply and pay for a business license in their natural class.

**SECTION 3. Repealer, Effective Date.** All ordinances in conflict with this ordinance are hereby repealed. This ordinance shall be effective with respect to the business license year beginning on May 1, 2024.

ENACTED IN REGULAR MEETING, this \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Mike McFee, Acting Mayor

ATTEST:

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Traci Gulder, City Clerk

First reading: September 26, 2023

Final reading: \_\_\_\_\_

**Exhibit A: Amendment to Classes 1 – 8 in Appendix B of the  
Current Business License Ordinance**

**APPENDIX B**

**Classes 1 – 8: Business License Class Schedule by NAICS Codes**

<b>NAICS Sector/Subsector</b>	<b>Industry Sector</b>	<b>Class</b>
<b>11</b>	Agriculture, forestry, hunting and fishing	1
<b>21</b>	Mining	2
<b>22</b>	Utilities	1
<b>31 - 33</b>	Manufacturing	3
<b>42</b>	Wholesale trade	1
<b>44 - 45</b>	Retail trade	1
<b>48 - 49</b>	Transportation and warehousing	1
<b>51</b>	Information	4
<b>52</b>	Finance and insurance	7
<b>53</b>	Real estate and rental and leasing	7
<b>54</b>	Professional, scientific, and technical services	5
<b>55</b>	Management of companies	7
<b>56</b>	Administrative and support and waste management and remediation services	3
<b>61</b>	Educational services	3
<b>62</b>	Health care and social assistance	4
<b>71</b>	Arts, entertainment, and recreation	3
<b>721</b>	Accommodation	1
<b>722</b>	Food services and drinking places	2
<b>81</b>	Other services	4
<b>Class 8</b>	<b>Subclasses</b>	
<b>23</b>	Construction	8.1
<b>482</b>	Rail Transportation	8.2
<b>517111</b>	Wired Telecommunications Carriers	8.3
<b>517112</b>	Wireless Telecommunications Carriers (except Satellite)	8.3
<b>517122</b>	Agents for Wireless Telecommunications Services	8.3
<b>5241</b>	Insurance Carriers	8.4
<b>5242</b>	Insurance Brokers for non-admitted Insurance Carriers	8.4
<b>713120</b>	Amusement Parks and Arcades	8.51
<b>713290</b>	Nonpayout Amusement Machines	8.52
<b>713990</b>	All Other Amusement and Recreational Industries ( pool tables)	8.6

*2023 Class Schedule is based on a three-year average (2017 - 2019) of IRS statistical data.*



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## CITY OF BEAUFORT

### DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

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**TO:** CITY COUNCIL **DATE:** 10/3/2023  
**FROM:** Ashley Brandon  
**AGENDA ITEM TITLE:** Keller Williams request for co-sponsorship and waiver of the noise ordinance to host a Military Cornhole Tournament in the Henry C. Chambers Park on Saturday, October 28, 2023, from 12:00 pm - 4:00 pm  
**MEETING DATE:** 10/10/2023  
**DEPARTMENT:** Downtown Operations

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***BACKGROUND INFORMATION:***

Keller Williams would like to request to host a Military Cornhole Tournament in the Henry C. Chambers Park on October 28th from 12-4 pm. They would like to request co-sponsorship for use of the park as well as a waiver of the noise ordinance so they can have a live band during that time.

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***PLACED ON AGENDA FOR:*** Action

***REMARKS:***

Staff recommends approval

**ATTACHMENTS:**

Description	Type	Upload Date
Keller Williams corn hole tournament	Cover Memo	10/3/2023
Cornhole tournament cosponsor form	Cover Memo	10/3/2023



TO: Scott Marshall, City Manager  
City Council

FROM: Jamie Peart | Keller Williams of the Lowcountry | KW Military

DATE: October 28<sup>th</sup>, 2023

SUBJECT: Request to host a Cornhole Tournament for KW Military

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**KW Military Cornhole Tournament | October 28<sup>th</sup> from 12:00 PM – 4:00 PM**

Keller Williams of the Lowcountry is requesting permission to host a cornhole tournament open and free to the public at Waterfront Park. We are also requesting permission to host a live band during the above-mentioned hours to add to the experience.

Request for approval includes:

- Use of the Waterfront Park from 12:00 PM– 4:00 PM to accommodate the set up and tear down of activities.
- Permission to waive the noise ordinance waiver for the above-mentioned hours to accommodate the live band.

**Jamie Peart**  
Real Estate Agent

951-852-5487  
jamie@jpsignaturegroup.com  
604 Bladen St, Beaufort, SC 29907



# REQUEST FOR CO-SPONSORSHIP

## Henry C. Chambers Waterfront Park

Name of Event KW Military Cornhole Tournament

Date of Event: 10/28/2023

Contact person: Jamie Peart

Telephone: 951-852-5487

Please check all that apply.

	Yes	No
<i>Are you a "For Profit" entity?</i>	YES	***
<i>Is this a fund-raising event?</i>		NO
<i>Is this event open to the public?</i>	YES	
<i>Is there a required fee / donation to attend this event?</i>		NO
<i>Are you requesting more than two (2) park areas for this event?</i>		NO
<i>Will there be any type of "sales" for this event?</i>		NO
<i>Will this event require more than four (4) hours (includes setup &amp; take down)? This is a multiple day display</i>		NO
<i>Will alcohol be sold / served?</i>		NO

\*\*If you answered "no" to the first question, what is your non-profit status? (501 (C) (3), (4) or (6))? \_\_\_\_\_

**Request for waivers/co-sponsorship of events must be approved by City Council prior to the event.**

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Events Coordinator Recommendation:      Approved: \_\_\_\_\_      Denied: \_\_\_\_\_

Explanation: \_\_\_\_\_

\_\_\_\_\_

Forward for Council Deliberation: \_\_\_\_\_

Date of Council Meeting

Council:      Approved: \_\_\_\_\_

Denied: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Explanation:



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**CITY OF BEAUFORT**  
DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

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**TO:** CITY COUNCIL **DATE:** 10/3/2023  
**FROM:** Ashley Brandon  
**AGENDA ITEM TITLE:** The Beaufort Railroaders request for 10 parking spaces for the 29th annual railroad exhibit at the Beaufort Library, December 10-17, 2023  
**MEETING DATE:** 10/10/2023  
**DEPARTMENT:** Downtown Operations

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**BACKGROUND INFORMATION:**

The Beaufort Railroaders would like to request 10 parking spaces for the annual railroad exhibit at the Library from December 10-17th 2023. This event has been taking place for 29 years.

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**PLACED ON AGENDA FOR:** *Action*

**REMARKS:**

Staff recommends approval.

**ATTACHMENTS:**

Description	Type	Upload Date
Beaufort railroaders request	Cover Memo	10/3/2023

Dear City Council,

The December Railroad exhibit that was set up in the library will be from December 10<sup>th</sup>-December 17<sup>th</sup>.

The following times and hours are as follows:

December 10 10 AM until 2 PM

December 11 9 AM until 5 PM

December 12 9 AM until 5 PM

December 13 9 AM until 5 PM

December 14 9 AM until 5 PM

December 15 9 AM until 5 PM

December 16 9 AM until 5 PM

December 17 10 AM until 2 PM

Last year we were allowed to park behind your facility in the gravel lot for 10 people.

We certainly have appreciated all of the kindness for the past 29 years of being able to run holiday trains at our Beaufort Library and the kindness from the City of Beaufort.

Respectfully,

Jim Nicholson Beaufort Railroaders



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## CITY OF BEAUFORT

### DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

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**TO:** CITY COUNCIL **DATE:** 10/3/2023  
**FROM:** Ashley Brandon  
**AGENDA ITEM TITLE:** Project Freedom 326 and Empowering Families and Communities request to host a Stop the Violence Pep Rally in the Washington Street Park on Saturday, November 18, 2023, from 4:00 pm -6:00 pm  
**MEETING DATE:** 10/10/2023  
**DEPARTMENT:** Downtown Operations

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*BACKGROUND INFORMATION:*

Project Freedom 326 requests to host a Stop the Violence Pep Rally at Washington Street Park on November 18, 2023 from 4:00 - 6:00 pm. The goal for this event is to build momentum, showcase solutions, and spark policy dialogue amongst the communities of Beaufort county. They will have 4 guest speakers, and some music as well, and as such are requesting a waiver of the noise ordinance for the prep rally. They are expecting 50-75 participants and will inform the community of the event.

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*PLACED ON AGENDA FOR:* Action

**REMARKS:**

Staff recommends approval

**ATTACHMENTS:**

Description	Type	Upload Date
Project Freedom 326 Pep rally stop the violence	Cover Memo	10/3/2023



Project Freedom 326 and Empowering Families & Community request permission for general assembly at the Washington Street Park on Nov. The purpose of this event is to raise awareness, education, and prevention of domestic, sexual, and gun violence. The requested date of the pep rally is November 18, 2023 beginning at 4:00 PM and ending at 6:00 PM EST. Our goal for this event is to build momentum, showcase solutions, and spark policy dialogue amongst the communities in Beaufort County.

There will be 4 guest speakers maximum, passing out flyers within the community. There is no charge to attend and is open to the public. There will be no sales of any kind.

Anticipated amount of participants is 50-75.

Noise: There will be two microphones and two outdoor amplifiers. There will be recorded music, and possibly 2 live performances from local Neo soul indie artists.

We look forward for your consideration and approval.

Best regards,

*M. Robinson*

Marlisha Robinson, Executive Director

*Tiana Parker*

Tiana Parker, Mental Health Events Coordinator

**PROJECTFREEDOM326.COM**



843-473-7713



PO Box 326 Sheldon, SC 29941



Marlisha Robinson

ProjectFreedom326@mail.com

843-271-7759



Tiana Parker

tianaparkercare@gmail.com

843-263-4040



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**CITY OF BEAUFORT**  
DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

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**TO:** CITY COUNCIL **DATE:** 10/3/2023  
**FROM:** Scott Marshall, City Manager  
**AGENDA ITEM TITLE:** Resolution supporting the Historic University of South Carolina Beaufort Campus as a research site for "Living Shorelines"  
**MEETING DATE:** 10/10/2023  
**DEPARTMENT:** City Managers Office

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*BACKGROUND INFORMATION:*

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*PLACED ON AGENDA FOR:* Action

**REMARKS:**

**ATTACHMENTS:**

Description	Type	Upload Date
Resolution	Backup Material	10/3/2023

**RESOLUTION SUPPORTING THE HISTORIC UNIVERSITY OF SOUTH CAROLINA BEAUFORT CAMPUS AS A  
RESEARCH SITE FOR “LIVING SHORELINES”**

**WHEREAS**, South Carolina is home to over 344,000 acres of salt marsh with 50% of the state’s salt marsh in Beaufort County; and

**WHEREAS**, salt marshes provide food, shelter and nursery grounds for birds, fish and other wildlife ranging from dolphins and snails to turtles; and

**WHEREAS**, salt marshes provide protection to the City of Beaufort, increase resiliency and sustainability during storms and flooding, thereby decreasing property damage; and

**WHEREAS**, salt marshes help to maintain water quality by filtering water in the estuaries of Port Royal Sound; and

**WHEREAS**, Beaufort’s salt marsh habitat may be at risk due to storms, development and other factors; and

**WHEREAS**, “Living Shorelines” are a powerful tool to protect and expand salt marsh and shorelines surrounding our City; and

**WHEREAS**, the City of Beaufort is in a key strategic position to protect its shoreline and improve coastal resilience; and

**WHEREAS**, the waters surrounding Beaufort are ideal to serve as a “living laboratory” for the use of living shorelines and salt marsh to protect and enhance the marine environment; and

**WHEREAS**, the University of South Carolina Beaufort’s historic campus is located on the shores of the Port Royal Sound and is home to its visionary marine biology program; and

**WHEREAS**, the State of South Carolina is investing in the long-term undergraduate research at the University of South Carolina Beaufort on barrier island ecology, “Living Shorelines”, water quality monitoring, Loggerhead turtle nesting and the impact of environmental change on the coastal Lowcountry.

**NOW, THEREFORE, BE IT RESOLVED**, that the City of Beaufort endorses the goals of National Estuary Week as recognized by the United States Congress. and recognizes the importance of the salt waters and marshes as important contributors to the quality of life and economic vitality of the region.

This resolution shall be effective October 10, 2023.

\_\_\_\_\_  
Michael A. McFee, Acting Mayor

Attest:

\_\_\_\_\_  
Traci Guldner, City Clerk