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CITY OF BEAUFORT
1911 BOUNDARY STREET
BEAUFORT MUNICIPAL COMPLEX
BEAUFORT, SOUTH CAROLINA 29902
(843) 525-7070
CITY COUNCIL REGULAR MEETING AGENDA
November 14, 2023

STATEMENT OF MEDIA NOTIFICATION

"In accordance with South Carolina Code of Laws, 1976, Section 30-4-80(d), as amended, all local media was duly notified of the time, date, place and agenda of this meeting."

REGULAR MEETING - Council Chambers, 2nd Floor - 7:00 PM

Please note, this meeting will be broadcasted via zoom and live streamed on Facebook. You can view the meeting at the City's page; City Beaufort SC

I. CALL TO ORDER

- A. Michael A. McFee, Acting Mayor

II. INVOCATION AND PLEDGE OF ALLEGIANCE

III. PROCLAMATIONS/COMMENDATIONS/RECOGNITIONS

- A. Character Education Proclamation - Cascity Slattery, Robert Smalls Leadership Academy
- B. Resolution recognizing Maxine Lutz for her service on the Historic District Review Board
- C. Resolution recognizing Jeremiah Smith for his service on the Historic District Review Board
- D. Proclamation proclaiming November 2023 as National American Indian Heritage Month
- E. Proclamation proclaiming November 26, 2023, as Artist Sunday
- F. Proclamation proclaiming December 1, 2023, as Arbor Day

IV. PUBLIC COMMENT

V. PUBLIC HEARING

- A. Amending the City of Beaufort's Zoning Map regarding Parcel R120 005 000 0192 0000, Beaufort Memorial Hospital, 955 and 985 Ribaut Road from a Split Zoning of T4-Neighborhood (T4-N) and Institutional and Campus (IC) to solely Institutional and Campus (IC)

VI. MINUTES

- A. Worksession - October 17, 2023
- B. Worksession and Regular Meeting - October 24, 2023

VII. OLD BUSINESS

- A. Ordinance to Amend FY24 Budget for Revenues and Expenditures of General Fund and TIF II Fund- 2nd reading
- B. Ordinance to Amend FY23 Budget for Revenues and Expenditures of General Fund, Parks and Tourism Fund, and Stormwater Fund- 2nd reading

VIII. NEW BUSINESS

- A. Request permission to host the 43rd annual Beaufort Motorcycle Toy Run on Sunday, December 10, 2023, at 1:00 pm
- B. Request from Beaufort Area Hospitality Association for co-sponsorship to host New Years Eve fireworks display and use of the Henry C. Chambers Park along with a waiver of the noise ordinance
- C. Request from Historic Beaufort Foundation for City's Partnership in planning and execution of the bicentennial celebration for General Lafayette's Farewell Tour in 2025 and approval of location and assistance with installation of post and marker in front of the John Mark Verdier House
- D. Request from Chabad Greater Hilton Head for Co-Sponsorship for Chanukah Menorah Lighting on Thursday, December 7, 2023, at 5:00 pm in the Henry C. Chambers Park
- E. Request for Free Holiday Parking in the Marina Parking Lot from Thanksgiving to New Year's Day
- F. Resolution condemning Hamas terrorism and in support of peace in Israel and throughout the City of Beaufort and Lowcountry region
- G. Ordinance amending the City of Beaufort's Zoning Map regarding Parcel R120 005 000 0192 0000, Beaufort Memorial Hospital, 955 and 985 Ribaut Road from a Split Zoning of T4-Neighborhood (T4-N) and Institutional and Campus (IC) to solely Institutional and Campus (IC) - 1st reading
- H. Approval of the Holiday Schedule and Council Meetings Schedule for 2024

IX. REPORTS

- City Manager's Report
- Acting Mayor's Report
- Reports by Council Members

X. ADJOURN



PROCLAMATION

WHEREAS, the character education movement reinforces the social, emotional, and ethical development of students; and

WHEREAS, schools, school districts and states are working to instill important core ethical and performance values including caring, honesty, diligence, fairness, fortitude, responsibility, and respect for self and others; and

WHEREAS, character education provides long-term solutions to moral, ethical, and academic issues that are of growing concern in our society and our schools; and

WHEREAS, character education teaches students how to be their best selves and how to do their best work; and

WHEREAS, the Eleven Principles of Effective Character Education include: Promoting core ethical and performance values; Teaching students to understand, care about and act upon these core ethical and performance values; Encompassing all aspects of the school culture; Fostering a caring school community; Providing opportunities for moral action; Supporting academic achievement; Developing intrinsic motivation; Including whole-staff involvement; Requiring positive leadership of staff and students; Involving parents and community members; and assess results and strives to improve; and

WHEREAS, the Beaufort County School District's Character Education program was formed to support parents' efforts in developing good character in their children; and

WHEREAS, the purpose of the Character Education program is to integrate good character traits into the total school environment, as well as into the community; and

WHEREAS, each school's counselor identified a list of character words and definitions deemed important regardless of a person's political leanings, race, gender, or religious convictions; and

WHEREAS, the words are friendship, kindness, acceptance, courage, tolerance, respect, gratitude, compassion, citizenship, perseverance, honesty, integrity, self-control, forgiveness responsibility and cooperation; and

WHEREAS, Cascity Slattery was selected as the winner by Robert Smalls Leadership Academy as the student of the month.

NOW, THEREFORE, the City Council of the City of Beaufort, South Carolina, hereby proclaims October 2023 as

CASCITY SLATTERY AS ROBERT SMALLS LEADERSHIP ACADEMY STUDENT OF THE MONTH

The City of Beaufort thereby pronounces *Courage/Tolerance* as the word for the month of October and applauds Cascity Slattery, the Beaufort County School District, and Robert Smalls Leadership Academy for their work and specifically honors Cascity Slattery as Robert Smalls Leadership Academy student of the month.

IN WITNESS THEREOF, I hereunto set my hand and caused the Seal of the City of Beaufort to be affixed this 14th day of November 2023.

Michael A. McFee, Acting Mayor

ATTEST:

Traßi Guldner, City Clerk



**RESOLUTION
2023/18**

**COMMENDING MAXINE LUTZ FOR SERVING ON
THE HISTORIC DISTRICT REVIEW BOARD**

WHEREAS, Maxine Lutz served on the City of Beaufort Historic District Review Board from July 2021 until October 2023; and

WHEREAS, Ms. Lutz devoted her efforts and energy in service on this important Board; and

WHEREAS, Ms. Lutz served in the position of the representative for the Historic Beaufort Foundation; and

WHEREAS, the significant contributions Maxine Lutz made as a member of the Historic District Review Board has helped to support sustainable development practices, and protect and enhance the design, character, and economic value of the City as a whole, thereby promoting the quality of life in our community.

NOW, THEREFORE BE IT RESOLVED, the City Council of the City of Beaufort, South Carolina, duly expresses their gratitude and commends Maxine Lutz for her outstanding service to the City of Beaufort during the past two years.

IN WITNESS THEREOF, I hereunto set my hand and caused the Seal of the City of Beaufort to be affixed this 14th day of November 2023.

Michael A. McFee, Acting Mayor

Attest:

Traci Guldner, City Clerk



**RESOLUTION
2023/17**

**COMMENDING JEREMIAH SMITH FOR SERVING ON
THE HISTORIC DISTRICT REVIEW BOARD**

WHEREAS, Jeremiah Smith served on the City of Beaufort Historic District Review Board from July 2021 until October 2023; and

WHEREAS, Mr. Smith devoted his efforts and energy in service on this important Board; and

WHEREAS, Mr. Smith served in the position of Chairman; and

WHEREAS, the significant contributions Jeremiah Smith made as a member of the Historic District Review Board has helped to support sustainable development practices, and protect and enhance the design, character, and economic value of the City as a whole, thereby promoting the quality of life in our community.

NOW, THEREFORE BE IT RESOLVED, the City Council of the City of Beaufort, South Carolina, duly expresses their gratitude and commends Jeremiah Smith for his outstanding service to the City of Beaufort during the past two years.

IN WITNESS THEREOF, I hereunto set my hand and caused the Seal of the City of Beaufort to be affixed this 14th day of November 2023.

Michael A. McFee, Acting Mayor

Attest:

Traci Guldner, City Clerk



CITY OF BEAUFORT
DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

TO: CITY COUNCIL **DATE:** 11/6/2023
FROM: Traci Guldner, City Clerk
AGENDA ITEM TITLE: Proclamation proclaiming November 2023 as National American Indian Heritage Month
MEETING DATE: 11/14/2023
DEPARTMENT: City Clerk

BACKGROUND INFORMATION:

Being requested by Melissa St. Clair and Gail Newton with the Thomas Heyward, Jr. Chapter of the Daughters of the American Revolution.

PLACED ON AGENDA FOR: Action

REMARKS:

ATTACHMENTS:

Description	Type	Upload Date
Proclamation	Backup Material	11/6/2023



PROCLAMATION

WHEREAS, the history and culture of our great nation have been significantly influenced by American Indians and indigenous peoples; and

WHEREAS, the contributions of American Indians have enhanced the freedom, prosperity, and greatness of America today; and

WHEREAS, their customs and traditions are respected and celebrated as part of a rich legacy throughout the United States; and

WHEREAS, Native American Awareness Week began in 1976 and recognition was expanded by Congress and approved by President George Bush in August 1990, designating the month of November, as National American Indian Heritage Month; and

WHEREAS, in honor of National American Indian Heritage Month, community celebrations as well as numerous cultural, artistic, educational, and historical activities have been planned.

NOW, THEREFORE, the City Council of the City of Beaufort, South Carolina, hereby proclaims the month of November as

NATIONAL AMERICAN INDIAN HERITAGE MONTH

and urge all our citizens to observe this month with appropriate programs, ceremonies and activities.

IN WITNESS THEREOF, I hereunto set my hand and caused the Seal of the City of Beaufort to be affixed this 14th day of November 2023.

Michael A. McFee, Acting Mayor

Attest:

Traci Guldner, City Clerk



CITY OF BEAUFORT
DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

TO: CITY COUNCIL **DATE:** 10/23/2023
FROM: Traci Guldner, City Clerk
AGENDA ITEM TITLE: Proclamation proclaiming November 26, 2023, as Artist Sunday
MEETING DATE: 11/14/2023
DEPARTMENT: City Clerk

BACKGROUND INFORMATION:

Proclamation is being requested by the Freedman Arts District.

PLACED ON AGENDA FOR: Action

REMARKS:

ATTACHMENTS:

Description	Type	Upload Date
Proclamation	Backup Material	10/23/2023



PROCLAMATION

WHEREAS, Artist Sunday was established in 2020 to celebrate local artists who are creating works that delight our heart, soul, and mind; and

WHEREAS, the creative industries remain among the most vital sectors of the American economy representing 4.2% of Gross Domestic Product, according to the Bureau of Economic Analysis, providing new opportunities for job creation, economic activity and making communities attractive to business development; and

WHEREAS, the arts enhance and enrich the lives of everyone in America, and play a unique role in the lives of our families, in our beautiful city of Beaufort, our state, and our country, and we aspire to be a Top Small Town Arts Community; and

WHEREAS, communities, large and small, coast-to-coast, are coming together as one voice in support of local artists, creators and performers this November 26, 2023; and

WHEREAS, this nationwide event, spearheaded locally by the Freedman Arts District with partners Beaufort Area Hospitality Association and the Cultural District, champions local artists and promotes the giving of the arts during the holiday season.

NOW, THEREFORE, the City Council of the City of Beaufort, South Carolina do hereby proclaim Sunday, November 26, 2023 as

ARTIST SUNDAY

in Beaufort, South Carolina, and call upon our community members to celebrate the creative energy in our community, and to specifically encourage greater participation by said community members in supporting our local artists, creators, makers and performers this holiday season.

IN WITNESS THEREOF, I hereunto set my hand and caused the Seal of the City of Beaufort to be affixed this 14th day of November 2023.

Michael A. McFee, Acting Mayor

ATTEST:

Traci Guldner, City Clerk



PROCLAMATION

WHEREAS, Arbor Day has been a special day set aside for the planting of trees for the past 151 years and is now observed throughout our nation and the world; and

WHEREAS, the City of Beaufort has been designated as a Tree City by the Arbor Day Foundation for the past 32 years; and

WHEREAS, trees can reduce the erosion of our precious topsoil by the wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, beautify our city, and provide habitat for wildlife; and

WHEREAS, trees wherever they are planted, are a source of beauty, joy, and spiritual renewal.

NOW, THEREFORE, the City Council of the City of Beaufort, South Carolina, hereby proclaims December 1, 2023, as

ARBOR DAY

and urges all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and further, urges all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

IN WITNESS THEREOF, I hereunto set my hand and caused the Seal of the City of Beaufort to be affixed this 14th day of November 2023.

Micheal A. McFee, Acting Mayor

Attest:

Traci Guldner, City Clerk



CITY OF BEAUFORT

DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

TO: CITY COUNCIL **DATE:** 11/6/2023
FROM: Curt Freese, Community Development Director
AGENDA ITEM Amending the City of Beaufort's Zoning Map regarding Parcel R120 005 000 0192
TITLE: 0000, Beaufort Memorial Hospital, 955 and 985 Ribaut Road from a Split Zoning of T4-Neighborhood (T4-N) and Institutional and Campus (IC) to solely Institutional and Campus (IC)
MEETING
DATE: 11/14/2023
DEPARTMENT: Community and Economic Development

BACKGROUND INFORMATION:

The Applicant has applied for a zoning map amendment from a split zoning of T4-Neighborhood (T4-N). and Institutional & Campus (IC), to solely IC for a 3.95-acre portion of property on Ribaut Rd. The property is currently the Beaufort Memorial campus, and the 3.95-acre portion zoned T-4 N is part of the same parcel for the entire campus on the Eastern side of Ribaut Road.

The Hospital has requested the IC zoning district to resolve this issue, and to also place a childcare center on an interior portion of this center lot. The location would be located in the same general area as an older building which was removed, with a tap that remains. The T-4 N district would require building frontage against Ribaut Road, or dedication of a private street for frontage

PLACED ON AGENDA FOR: Action

REMARKS:

The item was recommend for approval by the MPC at their October 16, 2023, meeting with a 4-0 vote. Please see the packet and staff report for more detailed information.

ATTACHMENTS:

Description	Type	Upload Date
Ribaut Road Rezoning Packet	Backup Material	11/7/2023



STAFF REPORT: 955 and 985 Ribaut Road Rezoning

DATE: NOVEMBER 14, 2023

GENERAL INFORMATION		
Applicant:	Beaufort Memorial Hospital	
Site Location/Address:	955 and 985 Ribaut Road/ R120 005 000 0192 0000.	
Applicant's Request:	The Applicant is requesting a zoning map amendment. The current zoning is Institutional & Campus (IC) and T4-Neighborhood (T4-N). The proposed zoning is to Institutional & Campus (IC).	
Current Zoning:	T4-Neighborhood T4-N and Institutional & Campus (IC)	
ZONING DISTRICT INFORMATION		
	<u>IC</u>	<u>T-4 N</u>
Max Density	30 Units per acre	N/A
Min. Lot Size	5,000 sq. ft.	N/A
Min. Frontage Build Out	N/A	75%
Front Setback	10'	0' min/15' max
Side Setback	10'; 15' abutting transect district	0-15 max
Rear Setback	25'	10'
Building Height:	4 stories	4 stories
SURROUNDING ZONING, LAND USE AND REQUIRED BUFFERS		
<u>Adjacent Zoning</u>	<u>Adjacent Land Uses</u>	<u>Setbacks for Adjacent Zoning /Buffer required if rezoned</u>
North: T-4 N	Hospital	N/A
South: T-5 UC	Parking/Medical Office	N/A
East: T-4 N	Water/Homes	N/A
West: T-5	Medical offices	N/A

PROPOSAL

The Applicant has applied for a zoning map amendment from a split zoning of T4-Neighborhood (T4-N) and Institutional & Campus (IC), to solely IC for a 3.95-acre portion of property on Ribaut Rd. The property is currently the Beaufort Memorial campus, and the 3.95-acre portion zoned T-4 N is part of the same parcel for the entire campus on the Eastern side of Ribaut Road. This portion was zoned T4-N in 2017 and followed a then existing property line. In 2018, the Hospital consolidated all of the property lines on the property into one parcel—which now had two zoning classifications. At this time, City staff should have required a rezoning, as it is not legally advisable for one property to have multiple zoning

district. Staff cannot locate any reasoning for why T-4 N was placed on this southern parcel, rather than zoning the entire Beaufort Memorial Complex IC.

The Hospital has requested the district to resolve this issue, and to also place a childcare center on an interior portion of this center lot. The location would be located in the same general area as an older building which was removed, with a tap that remains. The T-4 N district would require building frontage against Ribaut Road, or dedication of a private street for frontage.

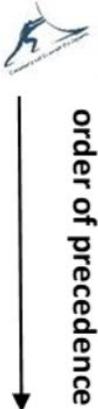
ZONING DISTRICT DIFFERENCES USES/DEVELOPMENT STANDARDS:

The Institutional Campus IC district is similar to its name—it is intended for institutional and large campus style uses, like a hospital. Therefore, medical offices, and other support and accessory uses are permitted with limited additional requirements in a campus like setting. Tee T-4 N District is an urban neighborhood district intended for primary residential but limited commercial uses. The primary code (use and setback) differences in zoning from the current T-5 UC and the T-4 N district are as follows:

	IC	T-4 N
Height	4 stories	4 stories (no minimum)
Frontage Requirement	None	60% min; no max
Uses	All multi-family uses All public and civic uses All parking uses All general office uses No retail/commercial	Single Family a permitted use Vehicle Service Conditional Use Drive Thru Conditional Use Gas Station Light Industrial Services Conditional use
Design	No transect of other design requirements except those found in Section 4.4.13	Specific Transect design requirements

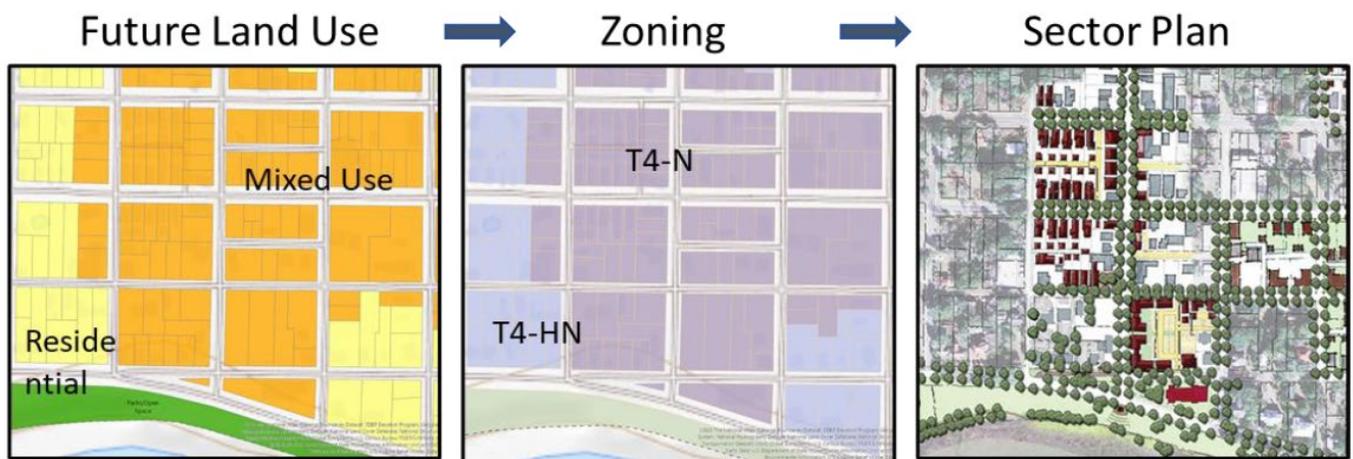
FUTURE LAND USE PLAN

The Future Land Use Map envisions the area as Urban Center, which would support the IC district, but is not supported by the T-4 N district.

 Land Use	Separated Uses ←		Intensity of Use	→ Separated Uses	 order of precedence
	Industrial	Urban Center	General Urban	Neighborhood	
Zoning Classification	LI	RMX	T5-DC	T4-HN	T1
	RMX	T5-UC	IC	T3-N	
	T5-UC	IC	T4-N	T3-S	
		LI	T1		

CIVIC MASTER PLAN

The Comprehensive Plan set the future land, based on the recommendations of the Zoning and Civic Master Plan—specifically the Sector Plan for each City area. In this case, the property is part of the Beaufort Memorial area depicted in the Map below. The Sector Plan calls for a park and two liner building along Ribaut Road.





REZONING REVIEW CRITERIA

Required Findings: The MPC is to recommend a rezoning to the City Council utilizing the factors found in Section 9.16.3 C found below. Staff analysis on the project based on these findings is found below.

(a check mark indicates Staff support; an x indicates lack of Staff support on each item).

<u>9.16.3 C Finding of Fact</u>	<u>Rationale Present (yes/no)</u>	<u>Staff Analysis of Rationale</u>
a. Consistency (or lack thereof) with the Comprehensive Plan and Civic Master Plan.	Yes	<ul style="list-style-type: none"> ✓ The IC district is a recommended land use in the future land use plan. ✓ Rezoning to IC will not prohibit the development of the property consistent with the Civic Master Plan.
b. Compatibility with the present zoning, with conforming uses of nearby property, and with the character of the neighborhood;	Yes	<ul style="list-style-type: none"> ✓ The IC district is consistent and compatible with the remainder of the Beaufort Memorial Hospital property.
c. Suitability of the property that would be affected by the amendment;	Yes	<ul style="list-style-type: none"> ✓ The property has been developed in a campus like fashion for use as a hospital. ✓ Split zoning is not recommended, and makes the rational development of the hospital inconsistent and difficult. The rezoning corrects this problem.
d. Compatibility with the natural features of — and any archaeological or cultural resources on — the property	Yes	<ul style="list-style-type: none"> ✓ There are no natural or archeological resources to be impacted.
e. Marketability of the property that would be affected by the amendment; and	Yes	<ul style="list-style-type: none"> ✓ The property is part of the hospital, and changes would allow the hospital to better provide services to its staff and the general community.

f. The availability of roads, sewer, water, and stormwater facilities generally suitable and adequate for the affected property.	Yes	✓ There is an existing tap for use by the hospital, and otherwise there is adequate existing infrastructure for the hospital.

PUBLIC NOTICE AND COMMENT

Notice of the Council hearing has been mailed to property owners within 200 feet of the subject property, a legal ad published, and the property was posted as required by the Development Code, and a public hearing is scheduled by the Metropolitan Planning Commission on September 18, 2023.

FINDINGS AND RECOMMENDATIONS

Staff recommends approval of the rezoning requested for the property located at 955 and 985 Ribaut Road as it satisfies the recommended findings found in pages 4-6 of this staff report, as per the requirements of Section 9.16.3 C.



REZONING APPLICATION (EXCEPT FOR PUDS)

Community Development Department
1911 Boundary Street, Beaufort, South Carolina, 29902
p. (843) 525-7011 / f. (843) 986-5606
Email: development@cityofbeaufort.org/www.cityofbeaufort.org

Application Fee: \$200 +
\$10 for each additional lot
Receipt

PAID \$ 8/29/23 RZ23-02

OFFICE USE ONLY: Date Filed: 8/11 Application #: 25690 Zoning District: T4-N + IC

Submittal Requirements: You must attach a boundary map prepared by a registered land surveyor of the tract, plot, or properties, in question, and all other adjoining lots of properties under the same ownership. 1 hardcopy of all application materials are required along with a digital copy.

Pursuant to Section 6-29-1145 of the South Carolina Code of Laws, is this tract or parcel restricted by any recorded covenant that is contrary to, conflicts with, or prohibits the activity described in this application? [X] Yes [] No

Applicant, Owner and Property Information

Property Address: 955 & 989 Ribaut Road
Property Identification Number (Tax Map & Parcel Number): R120 005 000 0192 0000
Applicant Name: Beaufort County Memorial Hospital
Applicant Address: 955 Ribaut Road, Beaufort, SC 29902
Applicant E-mail: acoppage@bmhsc.org Applicant Phone Number: 843-522-5108
Property Owner (if other than the Applicant):
Property Owner Address:

Have any previous applications been made for a map amendment affecting these same premises? () YES [X] NO

If yes, give action(s) taken:

Present zone classification: IC & T4N

Requested zone classification: IC

Total area of property: 19.3620

Existing land use: Hospital and Medical Office Building

Desired land use: Hospital, Medical Office Building, and Ancillary Uses

Reasons for requesting rezoning: See attached narrative

Applicant's Signature: Allison Coppage Date: Aug 10, 2023

NOTE: If the applicant is not the property owner, the property owner must sign below.

Property Owner's Signature: Russell Baxley Date: Aug 10, 2023

See Section 9.16 of The Beaufort Code for complete information about Rezoning (except for PUDS) | updated Sept. 26, 2022

Reason for Requesting Rezoning

Beaufort Memorial is requesting a rezoning of approximately 3.95 acres located within PIN R120 005 000 0192 000 (the "Parcel") from T4-Neighborhood district to Institutional Campus (IC). The Beaufort Memorial campus on Ribaut Road previously consisted of 11 parcels. In 2018, Beaufort Memorial abandoned the interior lot lines to consolidate the campus into one parcel under PIN R120 005 000 0192 000. This Plat was recorded with the Beaufort County Register of Deeds on February 9, 2018 at Book 3644, Page 843. The current City of Beaufort zoning map reflects a change in zoning from IC to T4N along one of those abandoned lines that runs from the Beaufort River along S 89°38'55 W 315.06 west to Ribaut Road through the consolidated plat. Beaufort Memorial's request is that the southern portion of this Parcel be rezoned to from T4N to Institutional Campus (IC) consistent with both current use and zoning of the remainder of the Parcel.

Zoning Classification

- CobData**
- HISTORIC DISTRICT-Preservation Neighborhood
- HISTORIC DISTRICT-Conservation Neighborhood
- Bladen Street Redevelopment District
- Boundary Street Redevelopment District
- Retail Overlay (Church & Green Street)
- Retail Overlay
- Zoning Districts
 - LEGACY PUD (LPUD)
 - T1
 - T3-S
 - T3-N
 - T4-N
 - T4-N
 - T4-NA
 - T5-DC
 - T5-UC
 - T5-UC/RMX
 - RMX
 - IC
 - MH
 - U
 - MR

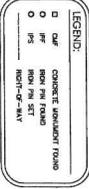
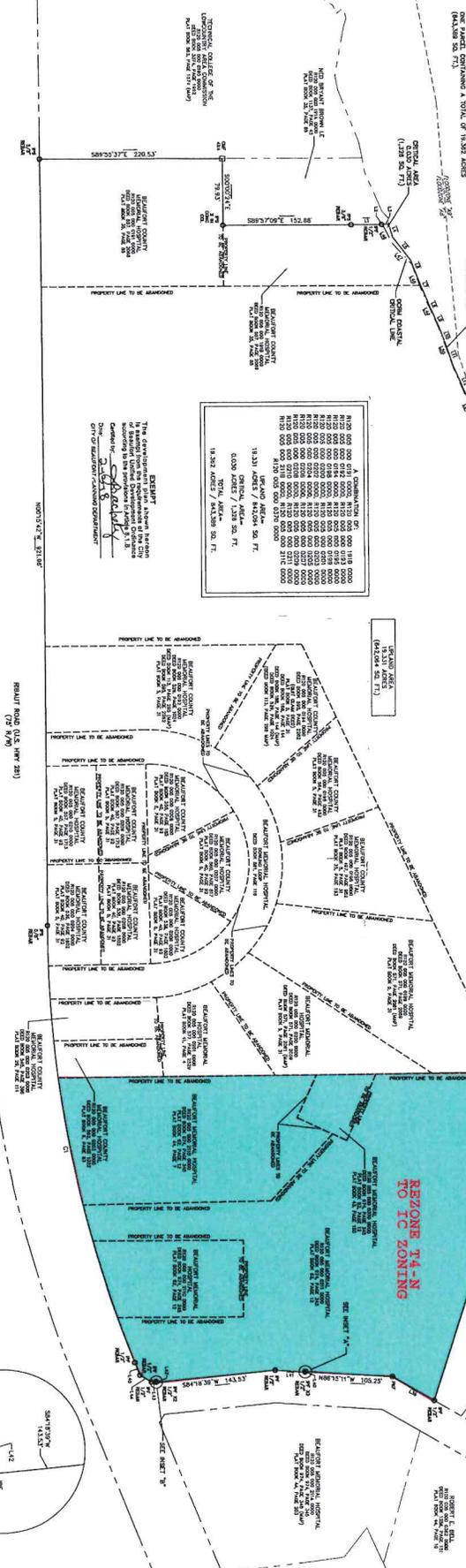


**REZONE
T4-N TO IC**

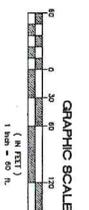
I HEREBY STATE THAT TO THE BEST OF MY PROFESSIONAL KNOWLEDGE AND BELIEF, THE INFORMATION CONTAINED HEREIN WAS OBTAINED FROM A REASONABLE AND ACCURATE SOURCE AND THAT I AM A LICENSED PROFESSIONAL ENGINEER IN THE STATE OF SOUTH CAROLINA, AND THAT I AM NOT PROVIDING ANY SERVICES OR OPINIONS THAT I AM NOT LICENSED TO PROVIDE. I AM NOT PROVIDING ANY SERVICES OR OPINIONS THAT I AM NOT LICENSED TO PROVIDE.

LINE #	BEARING	LENGTH
L1	S89°53'51"E	21.97'
L2	S89°53'51"E	21.97'
L3	S89°53'51"E	21.97'
L4	S89°53'51"E	21.97'
L5	S89°53'51"E	21.97'
L6	S89°53'51"E	21.97'
L7	S89°53'51"E	21.97'
L8	S89°53'51"E	21.97'
L9	S89°53'51"E	21.97'
L10	S89°53'51"E	21.97'
L11	S89°53'51"E	21.97'
L12	S89°53'51"E	21.97'
L13	S89°53'51"E	21.97'
L14	S89°53'51"E	21.97'
L15	S89°53'51"E	21.97'
L16	S89°53'51"E	21.97'
L17	S89°53'51"E	21.97'
L18	S89°53'51"E	21.97'
L19	S89°53'51"E	21.97'
L20	S89°53'51"E	21.97'
L21	S89°53'51"E	21.97'
L22	S89°53'51"E	21.97'
L23	S89°53'51"E	21.97'

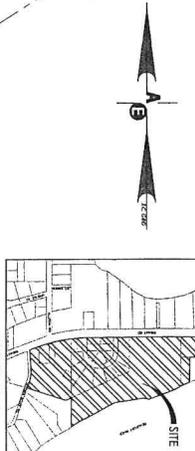
NOTE: PROPERTY OWNERSHIP EXTENDS TO MEAN PER TOTAL DEED NUMBER 688 3999 (5)



LINE #	BEARING	LENGTH
L1	S89°53'51"E	21.97'
L2	S89°53'51"E	21.97'
L3	S89°53'51"E	21.97'
L4	S89°53'51"E	21.97'
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L8	S89°53'51"E	21.97'
L9	S89°53'51"E	21.97'
L10	S89°53'51"E	21.97'
L11	S89°53'51"E	21.97'
L12	S89°53'51"E	21.97'
L13	S89°53'51"E	21.97'
L14	S89°53'51"E	21.97'
L15	S89°53'51"E	21.97'
L16	S89°53'51"E	21.97'
L17	S89°53'51"E	21.97'
L18	S89°53'51"E	21.97'
L19	S89°53'51"E	21.97'
L20	S89°53'51"E	21.97'
L21	S89°53'51"E	21.97'
L22	S89°53'51"E	21.97'
L23	S89°53'51"E	21.97'



GRAPHIC SCALE
1" = 50' FT.



REZONE T4-N TO IC ZONING

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ANDREWS ENGINEERING & SURVEYING
1712 Bull Street Suite A
Beaufort, SC 29915
843.378.2222
Fax 843.378.2223

NO.	DESCRIPTION	DATE	BY
1			
2			
3			
4			
5			
6			
7			
8			

LOT CONSOLIDATION SURVEY
Prepared for
BEAUFORT MEMORIAL HOSPITAL

REBAUT ROAD
BEAUFORT
SOUTH CAROLINA

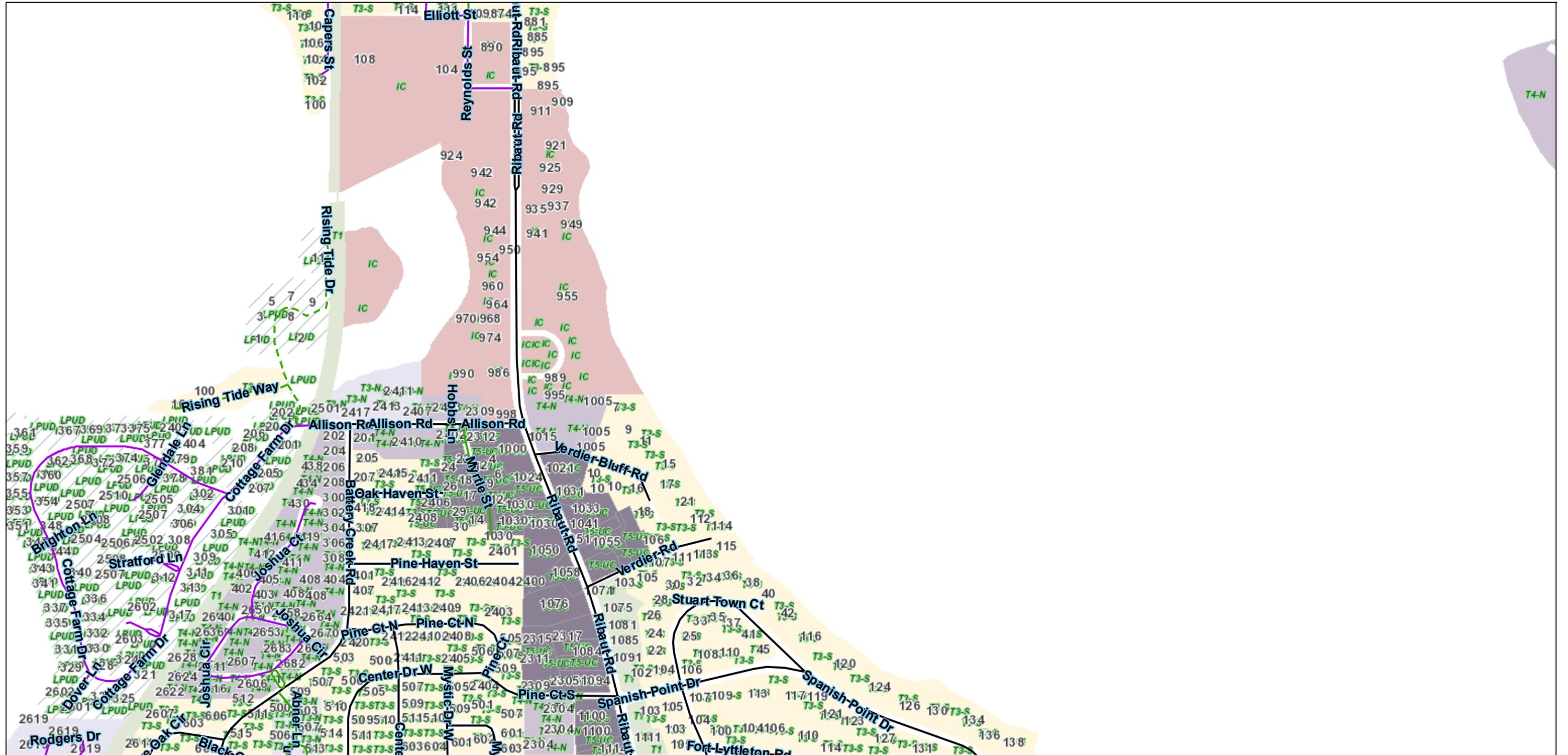
Date Drawn: 12/28/17
Last Revised: 01/17/18
Drawn By: KC
Reviewed By: J.Boyer

SHEET # 1

JOB: 100006

Andrews Engineering & Surveying

ZONING



9/14/2023, 3:37:45 PM

Road Classifications

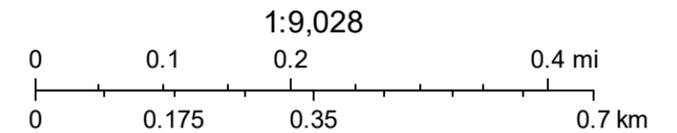
- STATE, PAVED
- PRIVATE, PAVED
- - - PRIVATE, UNPAVED
- MUNICIPAL, PAVED
- - - HISTORIC DISTRICT-Preservation Heighborhood

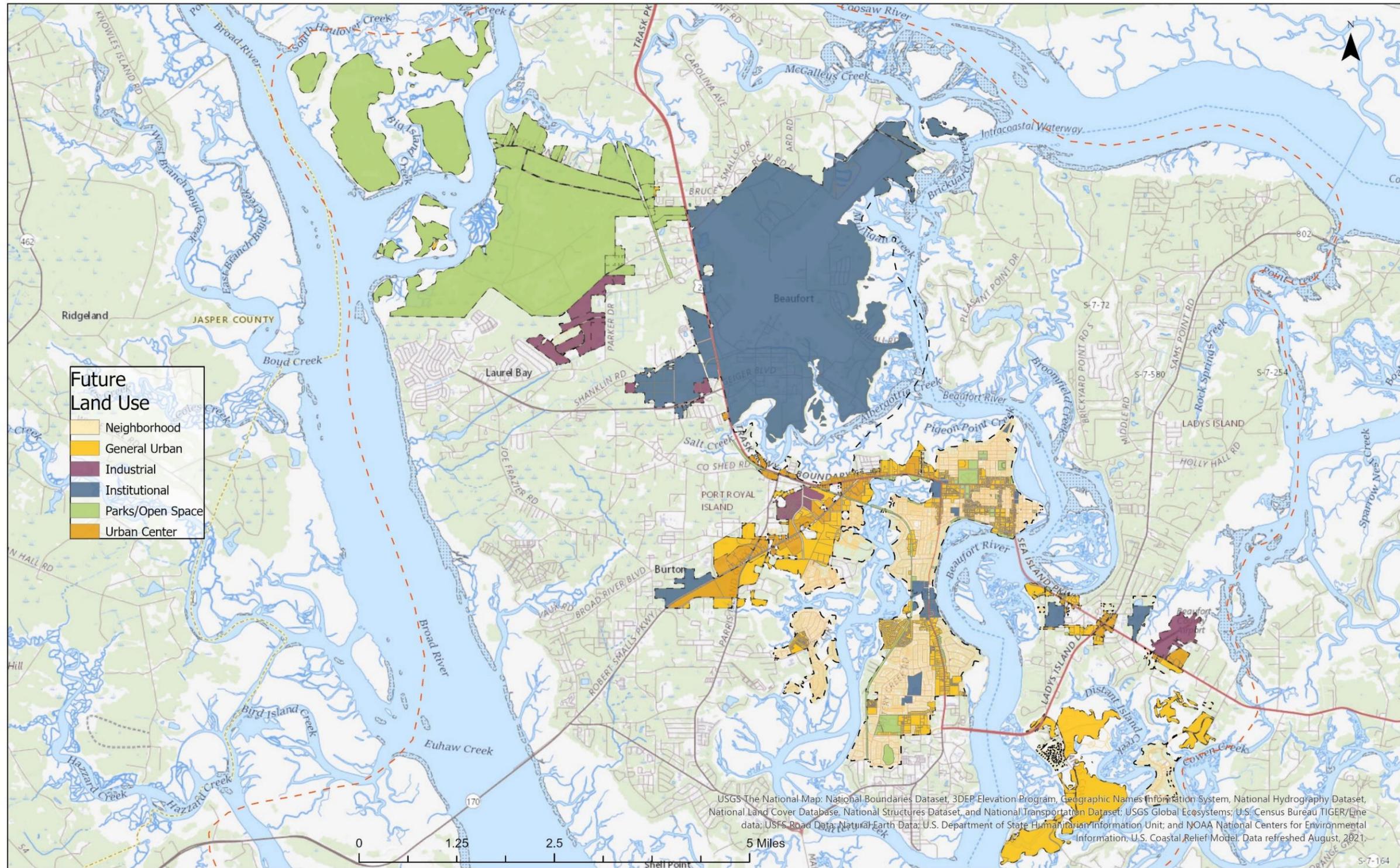
- HISTORIC DISTRICT-Conservation Neighborhood
- Bladen Street Redevelopment District
- Boundary Street Redevelopment District
- - - Retail Overlay (Church & Green Street)
- - - Retail Overlay

Zoning Districts

- LEGACY PUD (LPUD)
- T1
- T3-S
- T3-N
- T4-HN
- T4-N
- T4-NA
- T5-DC
- T5-UC
- T5-UC / RMX
- RMX

- IC
- MH
- LI
- MR





Map 5 Future Land Use

ORDINANCE

AMENDING THE CITY OF BEAUFORT'S ZONING MAP TO INCLUDE PARCEL R120 005 000 0192 0000 (955 AND 985 RIBAUT ROAD), TO BE ZONED IC (INSTITUTIONAL CAMPUS), AS NOTED HEREIN

WHEREAS, the State of South Carolina has conferred to the City of Beaufort the power to enact ordinances "in relation to roads, streets, markets, law enforcement, health, and order in the municipality or respecting any subject which appears to it necessary and proper for the security, general welfare, and convenience of the municipality or for preserving health, peace, order, and good government in it ... "as set forth in *Code of Laws of South Carolina*, Section 5-7-20; and

WHEREAS, the City of Beaufort adopted the *Beaufort Code* by reference on June 27, 2017, as set forth in section 5-6001 of the *Code of Ordinances Beaufort, South Carolina*; and

WHEREAS, the amendment of the zoning map is "for the general purpose of guiding development in accordance with existing and future needs and promoting the public health, safety, morals, convenience, order, appearance, prosperity, and general welfare" in accordance with *Code of Laws of South Carolina*, Section 6-29-710; and

WHEREAS, the zoning map amendment is compatible and in accordance with the vision and goals of the City of Beaufort; and

WHEREAS, this vision and these goals were established through a democratic process and with public input and public participation; and

WHEREAS, these goals were recorded in the form of a comprehensive plan for all to see and reference; and

WHEREAS, the comprehensive plan was created through the leadership of the planning commission, responsible for determining a specific plan for the future of the city; and

WHEREAS, the city council of the City of Beaufort adopted the comprehensive plan (and Civic Master Plan) by ordinance; and

WHEREAS, a zoning of Institutional Campus (IC) is consistent and compatible with adjacent zoning; and

WHEREAS, any future development of the property will be able to take advantage of existing infrastructure; and

WHEREAS, it is reasonable to expect that the change of zoning to will improve the marketability of the property; and

WHEREAS, a public hearing was held regarding the proposed change to the zoning map by the Metropolitan Planning Commission, on October 16, 2023, with notice of the hearing published in

The Beaufort Gazette on September 26, 2023, recommended with a 4-0 vote, approval of the zoning designation of IC (Institutional Campus) and,

WHEREAS, a public hearing before the City Council was held regarding the proposed change to the zoning map of City Council, on November 14, 2023, with notice of the hearing published in The Beaufort Gazette on October 20, 2023, recommended approval of the zoning designation of IC (Institutional Campus) and,

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Beaufort, South Carolina, duly assembled and by authority of same, pursuant to the power vested in the Council by Section 6-29-760, *Code of Laws of South Carolina*, 1976, that the zoning map of the City of Beaufort be amended by establishing the zoning designation of the annexed parcels herein, as follows:

R 120 005 000 0192 0000	IC (INSTITUTIONAL CAMPUS)
-------------------------	---------------------------

This Ordinance shall become effective immediately upon adoption.

MICHAEL A. MCFEE, ACTING MAYOR

Attest:

TRACI GULDNER, CITY CLERK

1st Reading _____

2nd Reading & Adoption _____

Reviewed by: _____
CITY ATTORNEY



City Council Worksession Meeting Minutes – Planning Conference Room – 1st Floor

October 17, 2023

I. CALL TO ORDER

5:00 PM

Michael A. McFee, Acting Mayor

Members of Council in attendance - Neil Lipsitz, Michael McFee, Mitch Mitchell, Josh Scallate.

II. DISCUSSION ITEMS

A. Beaufort Development Code text amendment process update.

Curt Freese, Community and Economic Development Director, started off by introducing Ryan Green, who is a new planner in the department. Mr. Freese stated that the goal for tonight was to not to add anything new, but to go over what has already been discussed and accomplished. He did a recap on the four major code edit changes that included the removal of the Historic Beaufort Foundation seat recommendation, and the establishing of the new Planning Commission that will combine the Metropolitan Planning Commission and the Design Review Board.

Mr. Freese spoke in regard to the recommended changes to the Historic District Review Board Process. He stated that a discussion on this was held during the Metropolitan Planning Commission's meeting on October 16, 2023. There were some slight edit modifications that were recommended by the commission and those will be brought back in front of the newly established Planning Commission. He stated that staff has received a recommendation to rename the Historic District Review Board back to the Board of Architectural Review. He said that this would be more consistent with the State Statute.

Councilman Mitchell inquired about who made this recommendation. Mr. Freese stated that it was the Chairman of the Historic Beaufort Foundation.

Acting Mayor McFee stated the name change was suggested as the Historic District Review Board and the Historic Beaufort Foundation were often assumed to have been one entity.

Mr. Freese stated that any amendment to the name would have to be made throughout the entire Beaufort Code.

Councilman Lipsitz asked Mr. Freese if he sees the name of the board as a problem. Mr. Freese stated no.

More discussion is warranted before a decision is made to move forward with a name change.

Zoning Recap

Mr. Freese then discussed some items under zoning.

Height Transition.

Requiring Mixture of Uses for Certain Sized Developments/Site Plans.

Prohibiting Storage to Industrial Zones.
Separate policies for RMX/T5 Zones.

Council is supportive of all areas mentioned above, except for Prohibiting Storage. More discussion is warranted before limiting these to the Industrial zones. Staff will look for alternatives.

Councilman Scallate does not want to see an increase of applications to rezone a property as industrial for the purpose of building a storage facility. He stated that maybe a certain distance in miles can be used as a guide between existing and proposed facilities instead of limiting them in Industrial Zones. Mr. Freese stated that you can also regulate it by requiring it as a Special Exception.

Mr. Freese then spoke about the need for Clarification of Use Specific Standards, and Clarification of Accessory Dwelling Unit Standards. Council was supportive of these being cleaned up.

The definition section will also be looked into and expanded as necessary.

Mr. Freese stated they are also in the process of cleaning up the New Development Section as well.

Missing Middle

Allow Rowhomes and Apartments in T-3N, and as Special Exception in T-4HN.

Add Live Work only in special circumstances.

Add limited retail and restaurants, such as limiting to bakeries and cafes.

Will look to allow an additional Accessory Dwelling Unit in T-3S.

Will not include Cottage Courts in Historic Districts.

Will not change fill requirements for new construction.

Mr. Freese went over the areas stated above.

Council was supportive of moving forward with the items discussed, except for the below.

There was extensive discussion regarding the issues of adding limited retail and restaurants, such as bakeries and cafes in the Historic District. Right now, they are not permitted. The general consensus was that they do not want to see language limiting the uses to just these two types of businesses. Should proposed businesses be screened by how many employees they might have, by how much noise they might produce, or by how much vehicular traffic they might receive that would affect parking.

Mr. Freese stated that maybe these types of stores could be limited to the corners of streets. This might not affect the interior lots.

Acting Mayor McFee stated that there has been an overriding concern about sensitivity within the areas that would be too large or too onerous for certain sections. To him, Special Exception sounds much more restrictive. Maybe we just look at eliminating certain things within certain areas.

Councilman Scallate added that he wonders for the sake of the applicant, if there can be something added to the purview of the new Planning Commission that if someone wanted to have a business like these, that we do not use Special Exception but allow the project to be reviewed by one board for the sake of continuity. It is unclear whether or not this would be allowed by State Statute, but it is something that can be looked into.

More discussion is warranted before a decision is made on moving forward with amendments as regards to Special Exceptions, but not Overlays.

The following interacted with Council on the issues discussed:

Paul Trask
Graham Trask
Dianne Farrelly, 2415 Oak Haven Street
Cynthia Jenkins, Historic Beaufort Foundation
Maxine Lutz
Lise Sundrla, Historic Beaufort Foundation
Jeremiah Smith

III. ADJOURN

6:38 PM

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City Council Worksession
Meeting Minutes – Planning Conference Room – 1st Floor

October 24, 2023

I. CALL TO ORDER

5:00 PM

Michael A. McFee, Acting Mayor

Members of Council in attendance - Neil Lipsitz, Mike McFee, Josh Scallate.

Absent - Mitch Mitchell

II. PRESENTATIONS

A. Reimagine Ribaut Road.

Jared Fralix, Assistant County Administrator - Infrastructure, gave a presentation on Reimagine Ribaut Road.

A copy of the presentation is attached.

Councilman Lipsitz stated that he was not in favor of Ribaut Road becoming two lanes. He would like to see a study done on a third crossing. He stated it is a different subject but is needed.

Mr. Fralix said that there was a study done many years ago. The Metropolitan Planning Organization (MPO) has that identified in their long range plan and has funding set aside in the coming years to initiate another study.

The following came to the podium to share their thoughts and concerns.

George O'Kelly - 2007 North Street
Conway Ivy - 501 King Street
Patsy Collin - 1506 Laudonniere Street
John Sankowski - 761 Ribaut Road
Jill Merchant - 1512 Riverside Drive
Lynn Patterson - 1700 Riverside Drive
Anne Ubelis - Lady's Island
Frank Glover
Gail Tramontano - 1516 Old Shell Road
Jeanette Prinson - 152 Williams Street
Joe Mac - 1809 Boundary Street
Vincent Devontejado - Vaux Road
Lee Patterson
Stacey Shoemaker - 724 Ribaut Road
Dianne Farrelly - 2415 Oak Haven Street
Robert Patterson - Cottage Farms
Jim Wharton - Cottage Farms
Janet Dyches Harter - Ardmore
Jane Cully - 104 Spanish Point Drive

Ben Sellers - 2415 Oak Haven Street
Julie Matthews - 2602 North Street
Gordon Haist - 854 Ribaut Road
David Tedder - Lady's Island
Citizen on Broad River Drive
Mike Sutton - 949 Ribaut Road

Councilman Scallate thinks that the focus should be on burying the utilities, bringing sewer to Ribaut Road where none exist currently, maintaining the existing infrastructure and bettering our intersections. He is not in favor of reducing Ribaut Road to two lanes.

III. EXECUTIVE SESSION

Councilman Lipsitz made a motion to go into Executive Session and seconded by Councilman Scallate.

A. Pursuant to Title 30, Chapter 4, Section (70) (a) (1) of the South Carolina Code of Law:
Discussion regarding Personnel - Boards, Commissions and Committees.

Acting Mayor Michael A. McFee recessed Executive Session until after the Regular Meeting had ended.

Councilman Lipsitz made a motion to resume Executive Session and seconded by Councilman Scallate. All were in favor.

No actions from Executive Session.

IV. ADJOURN

8:30 PM

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City Council Regular Meeting
Meeting Minutes – City Hall Council Chambers, 2nd Floor

October 24, 2023

I. CALL TO ORDER

7:16 PM

Michael A. McFee, Acting Mayor

Members of Council in attendance - Neil Lipsitz, Michael McFee, Josh Scallate.

Absent - Mitch Mitchell

II. INVOCATION AND PLEDGE OF ALLEGIANCE

Reverend Bryson Williams with Carteret Street United Methodist Church.

III. PROCLAMATIONS/COMMENDATIONS/RECOGNITIONS

A. Character Education Proclamation - Zion Shephard, Joseph Shanklin Elementary School.

Motion to approve was made by Councilman Lipsitz and seconded by Councilman Scallate.

All were in favor, motion carried.

B. Proclamation proclaiming October 23 - 31, 2023, as National Red Ribbon Week.

Motion to approve was made by Councilman Lipsitz and seconded by Councilman Scallate.

All were in favor, motion carried.

IV. PUBLIC COMMENT

No public comment.

V. MINUTES

A. Worksession and Regular Meeting - October 10, 2023.

Motion to approve was made by Councilman Lipsitz and seconded by Councilman Scallate.

Minutes approved as presented.

VI. NEW BUSINESS

A. The Gullah Traveling Theater requests co-sponsorship of the Henry C. Chambers Waterfront Park to host the Gullah Taste of Christmas on December 2, 2023, from 9:00 am - 4:30 pm.

Motion to approve was made by Councilman Lipsitz and seconded by Councilman Scallate.

All were in favor, motion carried.

- B. Beaufort Unites in Solidarity requests co-sponsorship of the Henry C. Chambers Waterfront Park and for police presence to host a Peace and Prayer for Israel on October 29, 2023, at 2:30 pm.

Motion to approve was made by Councilman Lipsitz and seconded by Councilman Scallate.

All were in favor, motion carried.

- C. The Freedman's Arts District requests a waiver of the noise ordinance to host Artist Sunday in the Downtown Beaufort area on November 26, 2023, to include street musicians on Bay Street from 11:00 am - 5:00 pm.

Motion to approve was made by Councilman Lipsitz and seconded by Councilman Scallate.

All were in favor, motion carried.

- D. Request to co-host a Beach Glass Christmas tree art class in the Henry C. Chambers Waterfront Park on November 4, 2023, from 1:00 pm - 2:00 pm with a waiver of drinking in public.

Motion to approve was made by Councilman Lipsitz and seconded by Councilman Scallate.

All were in favor, motion carried.

- E. Ordinance to amend Fiscal Year 23 Budget for Revenues and Expenditures of General Fund, Parks and Tourism Fund, and Stormwater Fund- 1st reading.

Motion to approve was made by Councilman Lipsitz and seconded by Councilman Scallate.

Councilman Lipsitz made a motion to amend the 7th Whereas Clause changing \$211,000.00 to \$209,000.00. The motion was seconded by Councilman Scallate. All were in Favor.

All were in favor of the main motion, motion carried.

- F. Ordinance to amend Fiscal Year 24 Budget for Revenues and Expenditures of General Fund and TIF II Fund- 1st reading.

Motion to approve was made by Councilman Lipsitz and seconded by Councilman Scallate.

All were in favor, motion carried.

- G. Authorization to allow the City Manager to enter into a contract for GIS Analyst services.

Motion to approve was made by Councilman Lipsitz and seconded by Councilman Scallate.

Alan Eisenman, Finance Director, stated that the City received 4 bids. The committee chose InterDev as the most responsive bidder. The contract will be for 5 years.

Dianne Farrelly addressed Council.

All were in favor, motion carried.

- H. Authorization to allow the City Manager to enter into a Memorandum of Understanding for the Northern Beaufort County Transit Study.

Motion to approve was made by Councilman Lipsitz and seconded by Councilman Scallate.

Scott Marshall, City Manager, stated that Stephanie Rossi from the Lowcountry Council of Governments, presented this to Council during the worksession on October 10, 2023. The cost

of the project is \$250,000.00. LCOG would provide funding for 80 percent and the other 20 percent would be split between Beaufort County, City of Beaufort, and Town of Port Royal. The City's share would be \$12,500.00. These funds would come from the Fiscal Year 2025 budget.

All were in favor, motion carried.

VII. REPORTS

City Manager's Report

Thanked Staff, Council and the many volunteers for making the Halloween Celebration a success.

Reported that Police Officers Colt Miller and Morgan Lawson graduated from the South Carolina Criminal Justice Academy. Officer Miller was recognized with the Class Leader Award and Officer Larson was recognized with the Assistant Class Leader Award.

Happy to report that all of the City's Fire Trucks are back in service.

First Friday will be held on November 3, 2023. There will be street closures.

Friends of the Library will be holding their Fall Book Sale at the Henry C. Chambers Park, November 3 - 5, 2023.

The Veteran's Day Parade will be held on Saturday, November 11, 2023, beginning at 10:00 am.

Stated there will be a modified meeting schedule for the holiday season. There will be no Code Edit Worksession on November 21, 2023. There will be no Worksession and Regular Meeting on November 28, 2023. There will be a Special Meeting held on December 19, 2023, to swear in the newly elected mayor, but no Code Edit Worksession. There will be no meetings held on December 26, 2023.

Acting Mayor's Report

Was honored to have been a part of two events with University of South Carolina Beaufort (USCB) over the past few weeks.

He will be attending upcoming meetings of the Northern Regional Plan Implementation Committee (NRPIC), and Lowcountry Area Transportation Study (LATS).

Councilman Scallate

Thanked the citizens that took the time to attend the Worksession.

The New York Highlanders will be performing at the Beaufort Arsenal on Saturday, November 4, 2023, beginning at 10:00 am.

Councilman Lipsitz

Attended the Cochran Heart ribbon cutting.

He attended the rededication of the Tuskegee Airmen Memorial in Walterboro.

Participated in a seminar through the Municipal Association of South Carolina (MASC) about Bringing Civility back to Verbal Conflict Training.

Attended the Southern Lowcountry (SoLoCo) meeting.

VIII. ADJOURN

8:00 PM

Motion to adjourn was made by Councilman Lipsitz and seconded by Councilman Scallate.

All were in favor, motion carried.

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DRAFT



CITY OF BEAUFORT
DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

TO: CITY COUNCIL **DATE:** 10/25/2023
FROM: Alan Eisenman, Finance Director
AGENDA ITEM TITLE: Ordinance to Amend FY24 Budget for Revenues and Expenditures of General Fund and TIF II Fund- 2nd reading
MEETING DATE: 11/14/2023
DEPARTMENT: Finance

BACKGROUND INFORMATION:

The fiscal year 2024 budget amendment request includes two new police patrol vehicles, fire truck repairs, and security enhancements in City Hall.

First reading was held on October 24, 2023.

PLACED ON AGENDA FOR: Action

REMARKS:

Staff recommends Council's approval of this budget ordinance.

ATTACHMENTS:

Description	Type	Upload Date
Ordinance	Backup Material	10/25/2023

ORDINANCE 2023/16

AN ORDINANCE TO AMEND CITY OF BEAUFORT ORDINANCE 6-23 REGARDING THE FISCAL YEAR 2023-2024 CITY OF BEAUFORT BUDGET TO PROVIDE FOR THE EXPENDITURES OF GENERAL FUND AND TIF II FUND AND TO ALLOCATE THE SOURCES OF REVENUES FOR GENERAL FUND AND TIF II FUND.

WHEREAS, Section 5-7-260 of the South Carolina Code of Laws requires that a municipal council act by ordinance to adopt a budget and levy taxes, pursuant to public notice; and

WHEREAS, on June 13, 2023, City of Beaufort adopted Ordinance No. 6-23 which set the City's FY 2023-2024 budget and associated expenditures; and

WHEREAS, the South Carolina Department of Public Safety approved a School Resource Officer Program grant of \$295,038 (hereinafter "Grant") to fund the addition of two school resource officers and two patrol vehicles; and

WHEREAS, the Grant allocates \$87,370 for the addition of the two patrol vehicles; and

WHEREAS, the City of Beaufort's fire truck was involved in an accident which resulted in necessary repairs costing \$389,126, the cost of which will be reimbursed through insurance proceeds from the South Carolina Insurance Reserve Fund; and

WHEREAS, the City of Beaufort is committed to providing security enhancements for City Hall not to exceed \$100,000 through the use of interest revenue in TIF II fund.

WHEREAS, it is necessary and proper to appropriate funds for the above-referenced items; and

WHEREAS, in compliance with South Carolina law and in the interest of maintaining good accounting practices and transparency in the budget process, it is beneficial and necessary to amend the budget to reflect this additional appropriation of funds;

NOW, THEREFORE, BE IT ORDAINED by City of Beaufort Council that the FY 2023-2024 City of Beaufort Ordinance 6-23 is hereby amended by the addition of the following, such that the General Fund FY24 Budget and the Consolidated FY24 Revised Budget are as shown on Exhibits A and B, hereto:

SECTION 1. AMENDMENT

General Fund

Revenues	
Intergovernmental	\$ 87,370
Miscellaneous	<u>389,126</u>
Total Revenues	<u>476,496</u>
Expenditures	
Police department- Capital	87,370
Fire department- Operating	<u>389,126</u>
Total Expenditures	<u>\$ 476,496</u>

TIF II Fund

Revenues	
Interest	<u>\$ 100,000</u>
Total Revenues	<u>100,000</u>
Expenditures	
Capital	<u>100,000</u>
Total Expenditures	<u>\$ 100,000</u>

SECTION 2. EFFECTIVE DATE

This Ordinance shall be effective upon its enactment by the City Council for the City of Beaufort.

Michael A. McFee, Acting Mayor

Attest:

Traci Guldner, City Clerk

1ST Reading October 24, 2023

2nd Reading & Adoption _____

Attachments:

- A. General Fund FY24 Budget
- B. Consolidated FY24 Revised Budget

EXHIBIT A

General Fund FY24 Budget

	Adopted FY24 Budget	Budget Amendment #1	Revised FY24 Budget
<u>Revenues</u>			
Property Taxes	\$ 9,266,244	\$ -	\$ 9,266,244
Licenses & Permits	6,120,000	-	6,120,000
Intergovernmental Revenue	3,504,694	87,370	3,592,064
Franchise Fees	2,082,880	-	2,082,880
Charges for Services	1,922,734	-	1,922,734
Fines & Forfeitures	71,000	-	71,000
Miscellaneous	10,000	389,126	399,126
Interest	230,000	-	230,000
Total General Fund Revenues	\$ 23,207,552	\$ 476,496	\$ 23,684,048
<u>Appropriations</u>			
Non-Departmental	\$ 817,024	\$ -	\$ 817,024
City Council	258,494	-	258,494
City Manager	901,785	-	901,785
Finance	970,819	-	970,819
Human Resources	436,714	-	436,714
Information Technology	873,426	-	873,426
Municipal Court	542,487	-	542,487
Community & Economic Development	1,411,171	-	1,411,171
Police Operations	5,394,584	87,370	5,481,954
School Resource Officer	542,311	-	542,311
School Crossing Guard	19,865	-	19,865
Victims Rights	98,135	-	98,135
Beaufort Fire	6,069,619	389,126	6,458,745
Public Works	485,367	-	485,367
Streets & Traffic	1,108,770	-	1,108,770
Facilities Maintenance	759,832	-	759,832
Solid Waste	1,125,115	-	1,125,115
Debt Service	1,843,232	-	1,843,232
Total General Fund Appropriations	\$ 23,658,750	\$ 476,496	\$ 24,135,246

EXHIBIT B

Consolidated FY24 Revised Budget

	General Fund	ARPA Fund	Parks & Tourism Fund	Stormwater Fund	State Accommodations Fund	Fire Impact Fund	TIF II Fund	Capital Project Fund	Total
Revenues	\$ 23,684,048	\$ 100,000	\$ 4,393,852	\$ 1,332,779	\$ 800,000	\$ 405,000	\$ 100,000	\$ 8,794,785	\$ 39,610,464
Transfers In	63,750	-	-	-	-	-	-	17,156,976	17,220,726
Issuance of Revenue Bonds	-	-	6,945,000	-	-	-	-	-	6,945,000
Total Other Financing Sources	63,750	-	6,945,000	-	-	-	-	17,156,976	24,165,726
Release of Committed Fund Balance	1,465,476	3,677,485	-	-	-	-	-	-	5,142,961
Release of Fund Balance	-	-	290,585	1,655,915	-	-	3,625,054	1,245,866	6,817,420
Salaries	\$ 9,847,643	\$ -	\$ 1,851,930	\$ 413,857	\$ 17,226	\$ -	\$ -	\$ -	\$ 12,130,656
Benefits	3,766,377	-	716,025	174,512	6,675	-	-	-	4,663,589
Operating	8,046,213	215,091	1,396,199	232,610	712,349	-	-	-	10,602,462
Capital	552,570	-	120,600	-	-	-	100,000	27,197,627	27,970,797
Debt	1,922,443	-	309,098	511,800	-	129,239	-	-	2,872,580
Total Expenditures	\$ 24,135,246	\$ 215,091	\$ 4,393,852	\$ 1,332,779	\$ 736,250	\$ 129,239	\$ 100,000	\$ 27,197,627	\$ 58,240,084
Transfers Out	1,078,028	3,562,394	7,235,585	1,655,915	63,750	-	3,625,054	-	17,220,726
Total Other Financing Uses	1,078,028	3,562,394	7,235,585	1,655,915	63,750	-	3,625,054	-	17,220,726
Contribution to Fund Balance	-	-	-	-	-	275,761	-	-	275,761
Net (Deficit) Surplus	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



CITY OF BEAUFORT
DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

TO: CITY COUNCIL **DATE:** 10/25/2023
FROM: Alan Eisenman, Finance Director
AGENDA ITEM TITLE: Ordinance to Amend FY23 Budget for Revenues and Expenditures of General Fund, Parks and Tourism Fund, and Stormwater Fund- 2nd reading
MEETING DATE: 11/14/2023
DEPARTMENT: Finance

BACKGROUND INFORMATION:

The fiscal year 2023 budget amendment adjust revenues and expenditures for the General Fund, Parks and Tourism Fund, and Stormwater Fund based on year-end actual amounts.

First reading was held on October, 24, 2023.

PLACED ON AGENDA FOR: Action

REMARKS:

Staff recommends Council's approval of this budget ordinance.

ATTACHMENTS:

Description	Type	Upload Date
Ordinance	Backup Material	10/25/2023

ORDINANCE 2023/17

AN ORDINANCE TO AMEND CITY OF BEAUFORT ORDINANCE 7-22 REGARDING THE FISCAL YEAR 2022-2023 CITY OF BEAUFORT BUDGET TO PROVIDE FOR THE EXPENDITURES OF GENERAL FUND, PARKS AND TOURISM FUND AND STORMWATER FUND AND TO ALLOCATE THE SOURCES OF REVENUES FOR GENERAL FUND, PARKS AND TOURISM FUND AND STORMWATER FUND.

WHEREAS, Section 5-7-260 of the South Carolina Code of Laws requires that a municipal council act by ordinance to adopt a budget and levy taxes, pursuant to public notice; and

WHEREAS, on June 21, 2022, the City of Beaufort (hereinafter “City”) adopted Ordinance No. 7-22 which set the City’s FY 2022- 2023 budget and associated expenditures; and

WHEREAS, the City experienced business and residential/commercial development growth which resulted in revenue from business licenses and building permits that exceeded expectations by \$1,617,000; and

WHEREAS, the Fire Department received higher than anticipated grant revenues in the amount \$101,000 from the Assistance to Firefighters Grant, the Public Works department received an additional \$56,000 from South Carolina Department of Transportation Traffic Signal Maintenance Agreement for emergency traffic signal repairs, and the State’s Appropriation for Cybersecurity and Workforce Development ended the fiscal year with \$276,700 in remaining grant funds that deferred to FY24 approved budget for an overall net decrease of \$119,700 from intergovernmental revenue; and

WHEREAS, the City received an additional \$117,000 in franchise fees over the budgeted amount; and

WHEREAS, Revenues from the City’s residential garbage collection were \$478,000 less than budgeted as a result of the billing method being changed from monthly to annually on property tax bills in January 2023; and

WHEREAS, the City received \$209,000 in excess of the budgeted amount from insurance proceeds for insurance claims on City property; and

WHEREAS, the City’s General Fund interest revenue was \$156,000 greater than the budget amount as a result of a rising interest rates market during the fiscal year; and

WHEREAS, General Fund transfers in were \$181,000 less than budgeted as fewer transfers between funds occurred; and

WHEREAS, Non-departmental expenditures were \$153,040 less than budgeted, resulting from a combination of unspent State Appropriation being deferred to next fiscal year and redevelopment incentives exceeding budget; and

WHEREAS, City Council expenditures were \$68,000 more than budgeted as a result of legal services provided to the City; and

WHEREAS, the City Manager's department expenditures were \$198,000 more than budgeted, resulting from the retirement payout of two senior staff members; and

WHEREAS, the Fire department expenditures were \$224,300 more than budgeted resulting from additional personnel costs of \$28,000 relating to Assistance to Firefighters grant activity and a \$196,300 increase in operating costs from associated professional training for the grant, as well as higher costs of fuel, maintenance, and agreements with nearby fire districts; and

WHEREAS, the City's tourism and restaurant industry growth through accommodation and hospitality revenue collections exceeded expectations by \$621,000; and

WHEREAS, the City hosted festivals and community events throughout the year that were not included in the budget and which resulted in charges for services of \$281,700 and operating costs of \$284,000; and

WHEREAS, the City's Stormwater Fund interest revenue increased by \$62,000 over budget as a result of a rising interest rate market during the fiscal year; and

WHEREAS, \$281,000 was transferred from the Stormwater Fund for capital drainage improvement projects throughout the City.

WHEREAS, in compliance with South Carolina law and in the interest of maintaining good accounting practices and transparency in the budget process, it is beneficial and necessary to amend the budget to reflect the above-referenced items;

NOW, THEREFORE, BE IT ORDAINED by City of Beaufort Council that the FY 2022-2023 City of Beaufort Ordinance 7-22 is hereby amended by the addition of the following, such that the General Fund FY23 Budget, Parks and Tourism Fund FY23 Budget, Stormwater Fund FY23 Budget and the Consolidated FY23 Revised Budget are as shown on Exhibits A and D, hereto:

SECTION 1. AMENDMENT

General Fund

Revenues

Licenses and permits	\$ 1,617,000
Intergovernmental	(119,700)
Franchise fees	117,000
Charges for services	(478,000)
Miscellaneous	209,000
Interest	156,000
Transfers In	<u>(181,000)</u>

Total Revenues 1,320,300

Expenditures

Non-departmental- Operating	(153,040)
Council- Operating	68,000
City Manager- Personnel	198,000
Fire department- Personnel	28,000
Fire department- Operating	<u>196,300</u>

Total Expenditures \$ 337,260

Parks and Tourism Fund

Revenues

Other Taxes	\$ 621,000
Charges for services	<u>281,700</u>

Total Revenues 902,700

Expenditures

Downtown operations- Operating	<u>284,000</u>
--------------------------------	----------------

Total Expenditures \$ 284,000

Stormwater Fund

Revenues

Interest	\$ 62,000
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Total Revenues 62,000

Expenditures

Transfers out	<u>281,000</u>
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Total Expenditures \$ 281,000

SECTION 2. EFFECTIVE DATE

This Ordinance shall be effective upon its enactment by the City Council for the City of Beaufort.

Michael A. McFee, Acting Mayor

Attest:

Traci Guldner, City Clerk

1ST Reading October 24, 2023

2nd Reading & Adoption _____

Attachments:

- A. General Fund FY23 Budget
- B. Parks and Tourism Fund FY23 Budget
- C. Stormwater Fund FY23 Budget
- D. Consolidated FY23 Revised Budget

EXHIBIT A

General Fund FY23 Budget

	Adopted FY23 Budget	Budget Amendment #1	Budget Amendment #2	Budget Amendment #3	Budget Amendment #4	Revised FY23 Budget
Revenues						
Property Taxes	\$ 8,757,484	\$ -	\$ -	\$ -	\$ -	\$ 8,757,484
Licenses & Permits	5,120,000	45,200	156,631	-	1,617,000	6,938,831
Intergovernmental Revenue	2,678,250	-	-	2,034,357	(119,700)	4,592,907
Franchise Fees	2,034,920	-	-	-	117,000	2,151,920
Charges for Services	1,576,532	-	-	-	(478,000)	1,098,532
Fines & Forfeitures	82,000	-	-	-	-	82,000
Miscellaneous	10,000	-	-	-	209,000	219,000
Interest	10,000	-	150,000	-	156,000	316,000
Transfers In	305,416	-	-	-	(181,000)	124,416
Total General Fund Revenues	\$ 20,574,602	\$ 45,200	\$ 306,631	\$ 2,034,357	\$ 1,320,300	\$ 24,281,090
Appropriations						
Non-Departmental	\$ 251,596	\$ -	\$ -	\$ 2,025,000	\$ (153,040)	\$ 2,123,556
City Council	180,728	-	558	-	68,000	249,286
City Manager	895,170	-	17,205	-	198,000	1,110,375
Finance	921,194	-	17,916	-	-	939,110
Human Resources	277,184	45,200	6,590	-	-	328,974
Information Technology	482,110	-	-	-	-	482,110
Municipal Court	545,665	-	9,033	-	-	554,698
Community & Economic Development	1,287,524	-	19,811	7,357	-	1,314,692
Police Operations	4,875,309	-	91,210	-	-	4,966,519
School Resource Officer	333,309	-	10,618	-	-	343,927
School Crossing Guard	27,712	-	437	-	-	28,149
Victims Rights	84,424	-	1,709	-	-	86,133
Beaufort Fire	5,959,101	-	116,884	2,000	224,300	6,302,285
Public Works	1,024,220	-	5,929	-	-	1,030,149
Streets & Traffic	877,840	-	5,265	-	-	883,105
Facilities Maintenance	511,645	-	3,466	-	-	515,111
Solid Waste	735,715	-	-	-	-	735,715
Debt Service	1,618,135	-	-	-	-	1,618,135
Total General Fund Appropriations	\$ 20,888,582	\$ 45,200	\$ 306,631	\$ 2,034,357	\$ 337,260	\$ 23,612,030

EXHIBIT B

Parks and Tourism Fund FY23 Budget

	Adopted FY23 Budget	Budget Amendment #1	Revised FY23 Budget
<u>Revenues</u>			
Other Taxes	\$ 3,565,000	621,000	4,186,000
Charges for Services	531,200	281,700	812,900
Miscellaneous	1,000	-	1,000
Total Parks and Tourism Fund Revenues	\$ 4,097,200	\$ 902,700	\$ 4,999,900
<u>Appropriations</u>			
Police Operations	\$ 1,285,472	\$ -	\$ 1,285,472
Marina Operations	26,976	-	26,976
Waterfront Park Operations	832,804	-	832,804
Parking	59,950	-	59,950
Other Parks and Tourism	1,127,388	-	1,127,388
Other Downtown Operations	612,110	284,000	896,110
Tourism Marketing	152,500	-	152,500
Total Parks and Tourism Fund Appropriations	\$ 4,097,200	\$ 284,000	\$ 4,381,200

EXHIBIT C

Stormwater Fund FY23 Budget

	Adopted FY23 Budget	Budget Amendment #1	Revised FY23 Budget
<u>Revenues</u>			
Charges for Services	\$ 1,210,761	\$ -	\$ 1,210,761
Miscellaneous	2,000	62,000	64,000
Total Stormater Fund Revenues	\$ 1,212,761	\$ 62,000	\$ 1,274,761
<u>Appropriations</u>			
Stormwater Utility Operations	\$ 707,261	\$ 281,000	\$ 988,261
Debt Service	505,500	-	505,500
Total Stormwater Fund Appropriations	\$ 1,212,761	\$ 281,000	\$ 1,493,761

EXHIBIT D

Consolidated FY23 Revised Budget

	General Fund	ARPA Fund	Parks & Tourism Fund	Stormwater Fund	State Accommodations Fund	Fire Impact Fund	Total
Revenues	\$ 24,281,090	\$ 4,096,515	\$ 4,999,900	\$ 1,274,761	\$ 633,333	\$ 630,000	\$ 35,915,599
Salaries	\$ 9,305,180	\$ -	\$ 1,551,487	\$ 335,663	\$ 15,474	\$ -	\$ 11,207,804
Benefits	3,363,976	-	614,883	135,917	8,573	-	4,123,349
Operating	8,763,739	-	1,606,832	235,681	503,870	-	11,110,122
Capital	352,550	467,598	298,900	-	50,000	500,000	1,669,048
Debt	1,826,585	-	309,098	505,500	-	-	2,641,183
Transfers Out	-	250,000	-	281,000	55,416	-	586,416
Total Expenditures	\$ 23,612,030	\$ 717,598	\$ 4,381,200	\$ 1,493,761	\$ 633,333	\$ 500,000	\$ 31,337,921
Net (Deficit) Surplus	\$ 669,060	\$ 3,378,917	\$ 618,700	\$ (219,000)	\$ -	\$ 130,000	\$ 4,577,678



CITY OF BEAUFORT
DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

TO: CITY COUNCIL **DATE:** 11/7/2023
FROM: Ashley Brandon
AGENDA ITEM TITLE: Request permission to host the 43rd annual Beaufort Motorcycle Toy Run on Sunday, December 10, 2023, at 1:00 pm
MEETING DATE: 11/14/2023
DEPARTMENT: Downtown Operations

BACKGROUND INFORMATION:

Bikers against bullies USA is requesting permission to host the 43rd annual Beaufort Motorcycle Toy Run on Sunday December 10th at 1pm. They would like to ask the City Council for permission to Parade through the city on the way to the Salvation Army facility on North Street. The route will remain the same as previous years. Motorcycles will form behind the East side of Beaufort Town Center (old Kmart) and proceed down Boundary St to Carteret St, Bay St, and North St. This is the 43rd year for this event and it will be the same event as in years past with the only change being that Bikers against bullies USA will be running it.

PLACED ON AGENDA FOR: Action

REMARKS:

Staff recommends approval

ATTACHMENTS:

Description	Type	Upload Date
Toy run letter reuest	Cover Memo	11/7/2023

Attn: Ashley Brandon

Once again it is time for the “Beaufort Motorcycle Toy Run” and we would like to ask the City Council for permission to Parade through the city on the way to the Salvation Army facility on North Street. The route will remain the same as previous years. Motorcycles will form behind the East side of Beaufort Town Center (old Kmart) and proceed down Boundary St to Carteret St, Bay St, and North St.

This is the 43rd year for this event and it is scheduled for Sunday December 10th, Council permitting, rain or shine. I have turned the run over to “Bikers Against Bullies USA” as of last year which works with bullied children in our area. I can be reached at 843-929-8588 if more information is needed. The contact going forward will be Zane Lewis, 843-575-1060. They will continue the tradition of collecting toys for local children through the Salvation Army.

Thank you for your consideration in this matter and we look forward to hearing back from the Council.

Stephen A “Stitch” White

Zane Lewis



CITY OF BEAUFORT
DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

TO: CITY COUNCIL **DATE:** 11/7/2023
FROM: Ashley Brandon
AGENDA ITEM TITLE: Request from Beaufort Area Hospitality Association for co-sponsorship to host New Years Eve fireworks display and use of the Henry C. Chambers Park along with a waiver of the noise ordinance
MEETING DATE: 11/14/2023
DEPARTMENT: Downtown Operations

BACKGROUND INFORMATION:

BAHA requests co-sponsorship to host a New Years Eve Fireworks display and are seeking use of the park and a waiver of the noise ordinance. The event will take place on New Year's Eve at 9:00 pm and our community will be able to watch the fireworks from the Waterfront Park. The fireworks display is expected to last no more than 30 minutes.

PLACED ON AGENDA FOR: Action

REMARKS:

Staff recommends approval

ATTACHMENTS:

Description	Type	Upload Date
Letter of intent for NYE fireworks	Cover Memo	11/7/2023
Cosponsorship application NYE	Cover Memo	11/7/2023



10/24/2023

Linda Roper
Downtown Operations Director
500 Carteret Street
Beaufort, SC 29902

Greetings Linda,

We are delighted to present the attached Special Event Permit application for New Year's Eve Fireworks, along with a request for co-sponsorship of this event with the City of Beaufort.

Beaufort New Year's Eve Fireworks 2023 is envisioned to celebrate the incoming New Year. This event will be advertised locally and also through our area DMO.

The event will take place at 9pm utilizing the services of O'Quinn Marine. The fireworks will be viewable from Waterfront Park. BAHA has chosen a 9pm show time for safety and keeping families in mind.

The Beaufort Area Hospitality Association hopes to generate positive economic activity supporting are local businesses with this event. It is our hope that this event will grow to become an even bigger event in year's to come.

Our request for co-sponsorship includes waiver and/or cost absorption on the following:

- 1) Use of Henry C. Chambers Waterfront Park and associated fees

Thank you for your consideration of this request. We look forward to working with the City of Beaufort and our community in celebration of this integral Lowcountry culture and agri-tourism industry.

Sincerely,

Ashlee Houck

President & CEO, Beaufort Area Hospitality Association

REQUEST FOR CO-SPONSORSHIP Henry C. Chambers Waterfront Park

Name of Event New Years Eve Fireworks 2023

Date of Event: DECEMBER 31, 2023

Contact person: Ashlee Adick
Telephone: 843 707 2205

Please check all that apply.

	Yes	No
<i>Are you a "For Profit" entity?</i>		** X
<i>Is this a fund raising event?</i>		X
<i>Is this event open to the public?</i>	X	
<i>Is there a required fee / donation to attend this event?</i>		X
<i>Are you requesting more than two (2) park areas for this event?</i>		X
<i>Will there be any type of "sales" for this event?</i>		X
<i>Will this event require more than four (4) hours (includes setup & take down)?</i>		X
<i>Will alcohol be sold / served?</i>		X

**If you answered "no" to the first question, what is your non-profit status? (501 (C) (3), (4) or (6))? 501 (C) (6)

Request for waivers/co-sponsorship of events must be approved by City Council prior to the event.

Events Coordinator Recommendation: Approved: _____ Denied: _____

Explanation: _____

Forward for Council Deliberation: _____
Date of Council Meeting

Council: Approved: _____ Denied: _____

Explanation: _____



CITY OF BEAUFORT
DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

TO: CITY COUNCIL **DATE:** 11/7/2023
FROM: Linda D. Roper
AGENDA ITEM TITLE: Request from Historic Beaufort Foundation for City's Partnership in planning and execution of the bicentennial celebration for General Lafayette's Farewell Tour in 2025 and approval of location and assistance with installation of post and marker in front of the John Mark Verdier House
MEETING DATE: 11/14/2023
DEPARTMENT: Downtown Operations

BACKGROUND INFORMATION:

The Historic Beaufort Foundation is requesting a partnership with the City for the planning and execution of the bicentennial celebration for General Lafayette's Farewell Tour in 2025 and approval of location and assistance with installation for a marker in front of the John Mark Verdier House of a post and marker commemorating the visit.

PLACED ON AGENDA FOR: Action

REMARKS:

Staff supports the request and as planning of the event progresses the Foundation will seek approvals of any waivers of City ordinances and guidance by departments as needed.

ATTACHMENTS:

Description	Type	Upload Date
HBF Lafayette Celebration in 2025	Cover Memo	11/7/2023



October 24, 2023

Mrs. Linda Roper, Director
Downtown Operations & Community Services
City of Beaufort, 500 Carteret Street
Beaufort, SC 29902

Dear Linda,

Historic Beaufort Foundation is delighted announce efforts for the Beaufort celebration in honor of General Lafayette's visit to Beaufort during his farewell tour of America as a "Guest of the Nation".

Lafayette's tour began in 1824 and lasted through 1825. His visit to South Carolina began in Cheraw, then proceeded to Camden, Columbia, North Charleston, Charleston and Edisto before coming to Beaufort on March 18, 1825. The national celebration of the bicentennial of this farewell tour begins in 2024. HBF is working with the South Carolina Chapter of the American Friends of Lafayette, The Lafayette Trail, Inc., The Pomeroy Foundation, and local partners, to ensure that Beaufort is included and celebrated as a part of this important initiative.

For more than 100 years, the John Mark Verdier House has been identified as the *Lafayette Building*. Several verified sources validate Lafayette's arrival to Beaufort on March 18, 1825 but differ on the specific time of his arrival. We can say that General Lafayette was scheduled to arrive between late morning and early afternoon but did not arrive until late in the night between 10 and midnight. Ongoing research has not yet affirmed all details of the visit but we do know that he was met with a grand welcome, a procession through "a triumphal arch," and a reception.

While Beaufort's celebration will not take place until March 2025, planning needs to get underway for this large event to allow local, state and national organizers sufficient time to set calendars and schedule exhibits, lectures and activities. Additionally, HBF would like to move forward with approval for the commemorative marker as it takes 6 to 9 months for fabrication.

With this letter we are requesting:

1. The City's partnership in planning and execution of the bicentennial celebration for General Lafayette's Farewell Tour in 2025.
2. Assistance with installation of a post and marker commemorating the visit. The marker will be supplied through The Pomeroy Foundation and purchased by HBF.
3. Approval of the location for the marker in front of the John Mark Verdier House.

We look forward to working with the City of Beaufort, our many partners and the community in planning and celebrating General Lafayette's visit.

Thank you for your consideration,

Sincerely,

A handwritten signature in blue ink, which appears to read "Lise Sundrila", is written over the printed name.

Lise Sundrila

Assistant Director

cc: Cynthia Jenkins
Scott Marshall

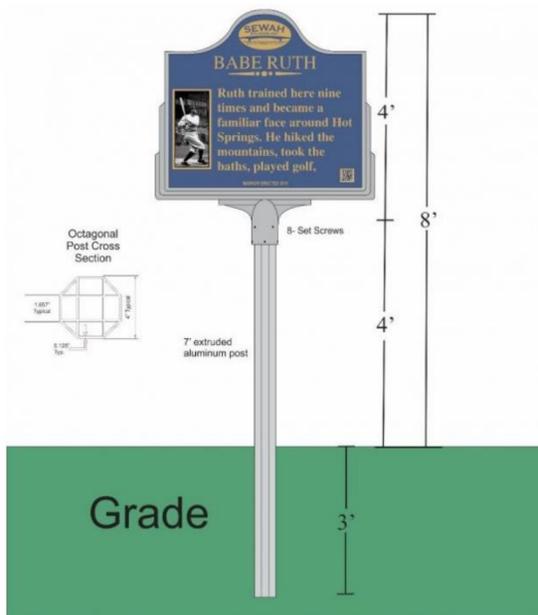
Preserving Beaufort's Past for its Future

208 Scott Street, Beaufort, South Carolina 29902 843.379.3331

Installation of Marker and Post – Lafayette Tour

Single Post Mount

Single post markers are manufactured with a mounting cap that include 8 set screws for securing the marker to the post. Standard marker orders ship with a 7' post with 3' to be inserted in ground with 4' above grade positioning the marker panel for an appealing eye level of readability. A 10' post is available for mounting on side walk allowing for head room clearance and compliance with any local sign ordinance.



Marker & Pole

- Marker: 2X3 Cast Aluminum
- Pole: 7-foot aluminum pole. 2- 3 foot of pole would be underground after installation. Finished would be approximately 6foot from ground level to top of sign.





CITY OF BEAUFORT
DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

TO: CITY COUNCIL **DATE:** 10/30/2023
FROM: Ashley Brandon
AGENDA ITEM TITLE: Request from Chabad Greater Hilton Head for Co-Sponsorship for Chanukah Menorah Lighting on Thursday, December 7, 2023, at 5:00 pm in the Henry C. Chambers Park
MEETING DATE: 11/14/2023
DEPARTMENT: Downtown Operations

BACKGROUND INFORMATION:

Request from Chabad Greater Hilton Head for Co-Sponsorship for Chanukah Menorah Lighting on Thursday, December 7, 2023, at 5:00 pm in the Henry C. Chambers Park. They are requesting use of the park for this event. It is the same event they have done in the past.

PLACED ON AGENDA FOR: Action

REMARKS:

Staff recommends approval

ATTACHMENTS:

Description	Type	Upload Date
Chabad letter	Cover Memo	10/30/2023
Chabad cosponsor	Cover Memo	10/30/2023
Chabad Application	Cover Memo	10/30/2023



October 23, 2023

Good afternoon,

The holiday of Chanukah is coming up soon.

Over the past 2 years we had a public menorah lighting in Beaufort at The Pavilion at The Bay.

We were hoping it would be a possibility to host the event again at this location this year.

It would take place Thursday evening December 7th.

We will bring along music And if possible some Refreshment.

The event lasts a bit over an hour.

If you have additional questions feel free to contact me.

Rabbi Mendel
Chabad Greater Hilton Head
843-301-1819

REQUEST FOR CO-SPONSORSHIP

Henry C. Chambers Waterfront Park

Name of Event Chanukah Public Menorah Lighting

Date of Event: dec 7

Contact person: Mendel Hertz

Telephone: 843-301-1819

Please check all that apply.

	Yes	No
<i>Are you a "For Profit" entity?</i>	/	***
<i>Is this a fund-raising event?</i>		/
<i>Is this event open to the public?</i>	/	
<i>Is there a required fee / donation to attend this event?</i>		/
<i>Are you requesting more than two (2) park areas for this event?</i>		/
<i>Will there be any type of "sales" for this event?</i>		/
<i>Will this event require more than four (4) hours (includes setup & take down)? This is a multiple day display</i>		/
<i>Will alcohol be sold / served?</i>		/

**If you answered "no" to the first question, what is your non-profit status? (501 (C) (3), (4) or (6))? ---- (501 (C) (3))

Request for waivers/co-sponsorship of events must be approved by City Council prior to the event.

Events Coordinator Recommendation: Approved: _____ Denied: _____

Explanation: _____

Forward for Council Deliberation: _____

Date of Council Meeting

Council: Approved: _____ Denied: _____

Explanation: _____



CITY OF BEAUFORT
Waterfront Park Rental Reservation Application
Downtown Operations & Community Services Department 500
Carteret St Ste. B2 Beaufort, SC 29902

Phone: 843-379-7063 Fax: 843-986-5606

Name of Event: Chanukah Public Menorah Lighting	Date(s) of Event: Dec 7 Setup start/end time: 3:00- 5:00 Actual event start/end time:5:00-6:15 Take down start/end time: 6:15-7:00
Organization/Individual Name: Chabad Greater Hilton Head	Address: 83 Kenwood Dr Bluffton SC 29910 Telephone: 8433011819 Email: rabbi@jewishhiltonhead.org

- Completed application must be received and approved by the Events Coordinator. • All reservations require the applicable refundable security deposit be remitted upon approval of application in order to secure the requested date(s).
- Deposits are refundable provided the venue is returned in the same condition it was received.

Please mail completed application to:

City of Beaufort, Attn: Andrea Hackenberger 500 Carteret St. Suite B2 Beaufort, SC 29902,

or scan and email to ahackenberger@cityofbeaufort.org.

All events must abide and are governed by the City's Special Events Policy. To discuss specifics of the policy, contact the Events Coordinator at 843-379-7063 or visit our website at www.cityofbeaufort.org

Is event open to the public? yes

Will admission be charged, or donation required?_ no

Will alcoholic beverages be sold? Served? no

Will food be sold? Served? We will be distributing chanukah Treats like Donuts and soft drinks.

Will there be any retail sales? no

Number of people expected to attend: around 75 62

Areas of the Waterfront Park can be reserved/rented for 4, 6, or 12 hour blocks of time. Please factor time for set up and take down of the event into your chosen block of time. Blocks of time **cannot** be reserved or rented in pro rated increments. **NO exceptions will be made to this policy.**

Security Deposit is due upon approval of application

Fee payment due no less than 30 days prior to event.

Fill out by circling venue area(s) and pricing in blocks of time required for your event. Please indicate need for electrical hookup.

WATERFRONT PARK RENTAL RATES FOR PRIVATE EVENTS			
Park Area	<u>4 HR Block</u>	<u>6 HR Block</u>	<u>12 HR Block</u>
Circle of Palms/ Dining	\$ 200.00	\$ 400.00	
Craft Market Lawn	\$ 200.00	\$ 400.00	
Contemplative Garden	\$ 200.00	\$ 400.00	
Pavilion	\$ 350.00	\$ 500.00	
Green 1	\$ 300.00	\$ 500.00	
Green 2	\$ 450.00	\$ 750.00	
Electric Fee	\$ 50.00	\$ 75.00	
Entire Park			\$2,200.00
Refundable Security Deposit	\$ 500.00	\$ 800.00	\$1,100.00

See this link <http://www.cityofbeaufort.org/group-events-business-license.aspx> to obtain a group business license application for vendors.

Did you know?

BEAUFORT PRIDE OF PLACE is a community involvement initiative that helps improve and develop quality of life throughout the city. Individuals, organizations, and visitors can get involved by donating money, equipment or time to assist the City with neighborhood improvement projects, youth programs, upgrading infrastructure and beautifying parks.

If you or your organization are interested in learning more about the program, volunteering or making a monetary or in-kind donation, please contact the City Manager’s office @ 843-525-7070 or visit, <http://www.cityofbeaufort.org/270/Beaufort-Pride-of-Place> THANK YOU!

Liability Insurance

•The City of Beaufort requires that any organization/group sponsoring any event at a City owned facility/property or right of way provide the City of Beaufort with evidence of insurance as outlined below.

General Liability as follows:

- \$500,000.00 minimum requirement per occurrence for General Liability and Auto Liability (depending on the size or type of event, this amount may increase)
- Must provide proof one week before event

Alcohol

•To serve alcohol or liquor at your event, you must obtain City Council approval. •If alcohol is served at your event, specific approval must be obtained by the City Manager and liquor liability insurance coverage is required with a minimum of \$1,000,000 per occurrence in coverage. The City of Beaufort must be listed as insured on the policy. If you have questions about the required liquor liability insurance coverage and listing the City as an additional insured, please contact the City Manager’s office at (843)-525-7070. City of Beaufort does not provide nor obtain insurance coverage for any special events. It is the responsibility of the event organizer to obtain and pay for proper insurance coverage.

Lessee/Applicant Signature Date -----**This section for City use**-----

Date Application Received

Events Coordinator -Andrea Hackenberger

Deposit Paid: Deposit to be Refunded: Fees Paid:



CITY OF BEAUFORT
DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

TO: CITY COUNCIL **DATE:** 10/30/2023
FROM: Ashley Brandon
AGENDA ITEM TITLE: Request for Free Holiday Parking in the Marina Parking Lot from Thanksgiving to New Year's Day
MEETING DATE: 11/14/2023
DEPARTMENT: Downtown Operations

BACKGROUND INFORMATION:

Request for Free Holiday Parking in the Marina Parking Lot from Thanksgiving to New Year's Day. This is the exact same request as previous years.

PLACED ON AGENDA FOR: Action

REMARKS:

Staff recommends approval

ATTACHMENTS:

Description	Type	Upload Date
Request for free Holiday Parking	Cover Memo	10/30/2023



CITY OF BEAUFORT

MEMORANDUM

TO: Scott Marshall, City Manager

FROM: Ashley Brandon, Downtown Manager and Events Coordinator

DATE: October 30, 2023

SUBJECT: Request for Free parking in the Marina Parking Lot from Thanksgiving to New Year's Day

1. Permission to allow free all-day parking in the Marina Parking lot off Bay Street from Thanksgiving (November 23rd, 2023) to New Year's Day (January 1st, 2024). This opportunity will allow visitors more time to shop, dine, and enjoy all that Downtown Beaufort has to offer. The Downtown Marina Parking Lot, located on the waterfront and accessed from Bay Street at the intersection of Charles Street or Newcastle Street.
2. This will be a first come first serve basis and there will be no time limit to the 167-parking spaces that are available.
3. All other metered parking spaces/areas in the downtown will be paid parking, including Bay Street, and their respective time limits will be enforced. Paid parking is enforced from 11 AM – 7 PM Monday –Saturday.

ldr



CITY OF BEAUFORT
DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

TO: CITY COUNCIL **DATE:** 10/22/2023
FROM: Scott Marshall, City Manager
AGENDA ITEM TITLE: Resolution condemning Hamas terrorism and in support of peace in Israel and throughout the City of Beaufort and Lowcountry region
MEETING DATE: 11/14/2023
DEPARTMENT: City Managers Office

BACKGROUND INFORMATION:

PLACED ON AGENDA FOR: Action

REMARKS:

ATTACHMENTS:

Description	Type	Upload Date
RESOLUTION	Resolution Letter	10/22/2023



CITY OF BEAUFORT
RESOLUTION 2023/ __

CONDEMNING HAMAS TERRORISM AND IN SUPPORT OF PEACE IN ISRAEL AND THROUGHOUT THE CITY OF BEAUFORT AND THE LOWCOUNTRY REGION

WHEREAS, on October 7, 2023 the terrorist group Hamas launched a surprise attack from Gaza on multiple civilian population centers in south Israel; and

WHEREAS, those attacks included firing thousands of rockets into civilian areas, door to door raids in neighborhoods, and an assault on a music festival where 260 people were indiscriminately murdered, shot, beaten, raped and kidnapped; and

WHEREAS, over 1,000 Israelis – mostly civilian – were killed by terrorists and several thousands more critically wounded; and

WHEREAS, terrorists kidnapped untold dozens of Israeli men, women, children, toddlers, and infants—including Holocaust survivors; and

WHEREAS, the United States Department of State has confirmed that multiple American citizens were killed and kidnapped in these attacks; and

WHEREAS, on October 7, 2023 President Biden issued the following statement: “The United States unequivocally condemns this appalling assault against Israel by Hama terrorists from Gaza, and I made clear to Prime Minister Netanyahu that we stand ready to offer all appropriate means of support to the Government and people of Israel. Terrorism is never justified. Israel has a right to defend itself and its people. The United States warns against any party hostile to Israel seeking advantage in this situation. My Administration’s support for Israel’s security is rock solid and unwavering;” and

WHEREAS, members of the Jewish Community have resided in the City of Beaufort since the 1760’s and have continued to positively contribute to the city’s sense of community and well-being; and

WHEREAS, the City of Beaufort unequivocally condemns the Hamas terrorist attacks and extends its unwavering support to Israel and all its Jewish, Christian, Muslim, Druze, and other citizens; and

WHEREAS, the City of Beaufort unequivocally rejects anti-Semitism and all other forms of racism, religious intolerance, and other prejudices; and

WHEREAS, the City of Beaufort also supports a peaceful future for the Palestinian people.

NOW THEREFORE BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF BEAUFORT, SOUTH CAROLINA condemns Hamas terrorism and supports peace in Israel and throughout the City of Beaufort and the Lowcountry region.

Dated this 14th day of November, 2023

Michael A. McFee, Acting Mayor

ATTEST:

Traci Guldner, City Clerk



CITY OF BEAUFORT
DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

TO: CITY COUNCIL **DATE:** 11/6/2023
FROM: Curt Freese, Community and Economic Development Director
AGENDA ITEM TITLE: Ordinance amending the City of Beaufort's Zoning Map regarding Parcel R120 005 000 0192 0000, Beaufort Memorial Hospital, 955 and 985 Ribaut Road from a Split Zoning of T4-Neighborhood (T4-N) and Institutional and Campus (IC) to solely Institutional and Campus (IC) - 1st reading
MEETING DATE: 11/14/2023
DEPARTMENT: Community and Economic Development

BACKGROUND INFORMATION:

Please see the Public Hearing Section for all the back up material regarding this request.

PLACED ON AGENDA FOR: Action

REMARKS:

The item was recommend for approval by the MPC at their October 16, 2023, meeting with a 4-0 vote.

Staff recommends approval of this zoning change.

ATTACHMENTS:

Description	Type	Upload Date
Ordinance	Backup Material	11/7/2023

ORDINANCE 2023/18

AMENDING THE CITY OF BEAUFORT'S ZONING MAP TO INCLUDE PARCEL R120 005 000 0192 0000 (955 AND 985 RIBAUT ROAD), TO BE ZONED IC (INSTITUTIONAL CAMPUS), AS NOTED HEREIN

WHEREAS, the State of South Carolina has conferred to the City of Beaufort the power to enact ordinances "in relation to roads, streets, markets, law enforcement, health, and order in the municipality or respecting any subject which appears to it necessary and proper for the security, general welfare, and convenience of the municipality or for preserving health, peace, order, and good government in it ... "as set forth in *Code of Laws of South Carolina*, Section 5-7-20; and

WHEREAS, the City of Beaufort adopted the *Beaufort Code* by reference on June 27, 2017, as set forth in section 5-6001 of the *Code of Ordinances Beaufort, South Carolina*; and

WHEREAS, the amendment of the zoning map is "for the general purpose of guiding development in accordance with existing and future needs and promoting the public health, safety, morals, convenience, order, appearance, prosperity, and general welfare" in accordance with *Code of Laws of South Carolina*, Section 6-29-710; and

WHEREAS, the zoning map amendment is compatible and in accordance with the vision and goals of the City of Beaufort; and

WHEREAS, this vision and these goals were established through a democratic process and with public input and public participation; and

WHEREAS, these goals were recorded in the form of a comprehensive plan for all to see and reference; and

WHEREAS, the comprehensive plan was created through the leadership of the planning commission, responsible for determining a specific plan for the future of the city; and

WHEREAS, the city council of the City of Beaufort adopted the comprehensive plan (and Civic Master Plan) by ordinance; and

WHEREAS, a zoning of Institutional Campus (IC) is consistent and compatible with adjacent zoning; and

WHEREAS, any future development of the property will be able to take advantage of existing infrastructure; and

WHEREAS, it is reasonable to expect that the change of zoning will improve the marketability of the property; and

WHEREAS, a public hearing was held regarding the proposed change to the zoning map by the Metropolitan Planning Commission, on October 16, 2023, with notice of the hearing published in

The Beaufort Gazette on September 26, 2023, recommended with a 4-0 vote, approval of the zoning designation of IC (Institutional Campus) and,

WHEREAS, a public hearing before the City Council was held regarding the proposed change to the zoning map of City Council, on November 14, 2023, with notice of the hearing published in The Beaufort Gazette on October 20, 2023, recommended approval of the zoning designation of IC (Institutional Campus).

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Beaufort, South Carolina, duly assembled and by authority of same, pursuant to the power vested in the Council by Section 6-29-760, *Code of Laws of South Carolina*, 1976, that the zoning map of the City of Beaufort be amended by establishing the zoning designation of the annexed parcels herein, as follows:

R 120 005 000 0192 0000	IC (INSTITUTIONAL CAMPUS)
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This Ordinance shall become effective immediately upon adoption.

Michael A. McFee, Acting Mayor

Attest:

Traci Guldner, City Clerk

1st Reading _____

2nd Reading & Adoption _____

Reviewed by: _____
City Attorney



CITY OF BEAUFORT
DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

TO: CITY COUNCIL **DATE:** 10/23/2023
FROM: Scott Marshall, City Manager
AGENDA ITEM TITLE: Approval of the Holiday Schedule and Council Meetings Schedule for 2024
MEETING DATE: 11/14/2023
DEPARTMENT: City Clerk

BACKGROUND INFORMATION:

This is a listing of all the Worksessions, Regular Meetings, Code Edit Worksessions, and Council Retreat for 2024. This also includes proposed cancellations of meeting for Summer Break, and the Christmas Holiday.

Also attached is a listing for the observed holidays in 2024.

PLACED ON AGENDA FOR: Action

REMARKS:

Recommend approval of the meeting schedule and holiday schedule.

ATTACHMENTS:

Description	Type	Upload Date
Council Meetings 2024	Backup Material	10/31/2023
2024 Holidays	Backup Material	11/2/2023

Calendar Year 2024 City Council Meeting Schedule

January 9: Work Session and Regular Meeting

January 16: Code Edit Work Session

January 23: Work Session and Regular Meeting

January 30 and 31: Council Retreat

February 13: Work Session and Regular Meeting

February 20: Code Edit Work Session

February 27: Work Session and Regular Meeting

March 12: Work Session and Regular Meeting

March 19: Code Edit Work Session

March 26: Work Session and Regular Meeting

April 9: Work Session and Regular Meeting

April 16: Code Edit Work Session

April 23: Work Session and Regular Meeting

May 14: Work Session and Regular Meeting

May 21: Code edit Work Session

May 28: Work Session and Regular Meeting

June 11: Work Session and Regular Meeting

June 18: Code Edit Work Session

June 25: Work Session and Regular Meeting

July 9: Work Session and Regular Meeting

July 16: NO CODE EDIT WORK SESSION / SUMMER BREAK

July 23: NO MEETINGS / SUMMER BREAK

August 13: NO MEETINGS / SUMMER BREAK

August 20: Code Edit Work Session

August 27: Work Session and Regular Meeting

September 10: Work Session and Regular Meeting

September 17: Code Edit Work Session

September 24: Work Session and Regular Meeting

October 8: Work Session and Regular Meeting

October 15: Code Edit Work Session

October 22: Work Session and Regular Meeting

November 12: Work Session and Regular Meeting

November 19: Code Edit Work Session

November 26: Work Session and Regular Meeting

December 10: NO WORKSESSION / REGULAR MEETING TO SWEAR IN NEWLY ELECTED COUNCIL MEMBERS

December 17: Code Edit Work Session

December 24: NO MEETINGS / CHRISTMAS HOLIDAY



CITY OF BEAUFORT
HUMAN RESOURCES DEPARTMENT
1911 Boundary Street
BEAUFORT, SC 29902

Ivette Burgess
Human Resources Director

2024 Holiday Observance Schedule

<u>Observed Holiday</u>	<u>Day of Week</u>	<u>Date</u>
New Year's Day	Monday	January 1
Martin Luther King Day	Monday	January 15
President's Day	Monday	February 19
Memorial Day	Monday	May 27
Juneteenth	Wednesday	June 19
Independence Day	Thursday	July 4
Labor Day	Monday	September 2
Veterans Day	Monday	November 11
Thanksgiving Day	Thursday	November 28
Day after Thanksgiving	Friday	November 29
Christmas Day	Wednesday	December 25
Day after Christmas	Thursday	December 26
Floating Holiday	Any Day	January 1 – December 31