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Historic District Review Board Meeting Minutes – March 8, 2023

CALL TO ORDER

00:00:47

A meeting of the Historic District Review Board was held in-person on Wednesday, March 8, 2023.

ATTENDEES

Members in attendance: Jeremiah Smith (Chairman), Mike Sutton (Vice-Chair), Michelle Prentice, Rita Wilson, and Maxine Lutz.

Staff in attendance: Curt Freese (Community and Economic Development Director), Jeremy Tate and Maria Short (Meadors Architecture)

REVIEW OF MINUTES

00:02:09

Motion (0:02:25): Mr. Sutton made a motion to approve [February 8] minutes; seconded by Ms. Lutz. The motion passed unanimously (5-0).

All Historic District Review Board Meeting minutes are recorded and can be found on the City's website at <http://www.cityofbeaufort.org/AgendaCenter>. Audio recordings are available upon request by contacting the City Clerk, Traci Guldner at 843-525-7024 or by email at tqundler@cityofbeaufort.org.

APPLICATIONS

- A. **807 Craven Street, PIN R120 004 000 0808 0000**, Alterations
Applicant: Donjuan Roofing, LLC (23-12 HRB.1)

00:02:41

The applicant is requesting final approval for alterations to a single-family residence.

Applicant was not present.

Motion 1 (0:03:10): Mr. Sutton made a motion to table this hearing and if the applicant walks in prior to the end of the meeting, [the Board will revisit] it; seconded by Mr. Smith. Motion passed unanimously (5-0).

- B. **901 Craven Street, PIN R120 004 000 0800 0000**, New Construction
Applicant: Reverend Kenneth Hodges, Tabernacle Baptist Church (23-13 HRB.1)

00:04:00

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The applicant is requesting preliminary approval for construction of a new Harriet Tubman monument located between 901 and 907 Craven Street.

Motion 1 (0:31:58): Mr. Sutton made a motion to approve the statue placement with staff giving assistance for final on this meeting [work with city staff for the final statue location] and that the applicant will come back for a preliminary and possibly final [approval] on the site plan development; seconded by Ms. Lutz. Motion passed unanimously (5-0).

Mr. Smith recused himself from the board, Mr. Sutton acts as chairman.

- C. **1204 Greene Street, PIN R120 004 000 0270 0000**, Alterations **00:32:47**
Applicant: Ashley Randolph, Allison Ramsey Architects (23-15 HRB.1)

The applicant is requesting preliminary approval for alterations to a single-family residence.

Motion 1 (0:54:13): Ms. Prentice made a motion for preliminary approval with [staff] conditions noted; seconded by Ms. Wilson. Motion passed unanimously (4-0).

- D. **1203 Congress Street, PIN R120 004 000 0066 0000**, Alterations **00:54:52**
Applicant: Ashley Randolph, Allison Ramsey Architects (21-61 HRB.2)

The applicant is requesting final approval for alterations to a single-family residence.

Motion 1 (1:01:50): Ms. Lutz made a motion to support final approval with staff conditions; seconded by Ms. Prentice. Motion passed unanimously (4-0).

Mr. Smith rejoined the Board as chairman.

- E. **803 Prince Street, PIN R120 004 000 0536 0000**, New Construction **01:02:32**
Applicant: Bill Chambers, Architect (23-16 HRB.1)

The applicant is requesting preliminary approval for construction of a new single-family residence.

Motion 1 (1:39:40): Mr. Sutton made a motion to accept [the application] for preliminary approval with staff's conditions noted except for number 3, 5, 8, and 12; seconded by Ms. Prentice. Motion passed unanimously (5-0).

- F. **417 Newcastle Street, PIN R120 004 000 0779 0000**, Alterations/Additions **01:40:13**
Applicant: Laura Baker (23-14 HRB.1)

The applicant is requesting preliminary approval for alterations to a single-family residence.

Motion 1 (2:09:28): Mr. Sutton made a motion to accept this project for preliminary approval with staff's conditions noted except number 2.b.iv, which is extending the fence across the front of the property and 2a; seconded by Ms. Prentice. Motion passed unanimously (5-0).

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The applicant for agenda item A. 807 Craven Street did not attend the meeting and therefore the application was not heard at the March 8, 2023 meeting.

DISCUSSION

02:10:30

Curt Freese, the new Community and Economic Development Director, introduced himself to the Board and discussed the upcoming HRB CAMP meeting on April 7, possibly at a downtown location rather than City Hall. Curt also discussed the new HTRC process as well as the code change meetings with City Council that meet every third Tuesday of the month.

ADJOURNMENT

02:28:50

Motion: Mr. Sutton made a motion for adjournment at 4:28 pm. The motion passed unanimously (5-0).