



HISTORIC DISTRICT REVIEW

(Minor) Administrative Review – Application Form

Community Development Department
1911 Boundary Street, Beaufort, South Carolina 29902
p. (843) 525-7049 / f. (843) 986-5606
Email: development@cityofbeaufort.org / Website: www.cityofbeaufort.org

Application Fee: \$0

OFFICE USE ONLY: Date Filed: _____ Application #: _____ Zoning District: _____

Approved By: _____ Date: _____

Pursuant to Section 6-29-1145 of the South Carolina Code of Laws, is this tract or parcel restricted by any recorded covenant that is contrary to, conflicts with, or prohibits the activity described in this application? Yes No

Contributing Status: For a list of contributing and non-contributing structures, please see:

<https://cityofbeaufort.org/350/Beaufort-County-Historic-Sites-Survey>.

- (Please select one) Is project a:
 - Contributing Structure
 - Non-Contributing Structure

Applicability: Administrative review shall apply to applications for a **Certification of Appropriateness** for the following items. The Administrator may submit any applications that are subject to administrative approval to the **Historic District Review Board (HRB)** for approval. (Please check all that apply):

- Changes to **non-contributing structure(s)**, to include:
 - Fences Paint Roof Siding Windows Other changes (specify in Project Narrative section)
- In-kind repairs of a **contributing or non-contributing structure(s)**, to include:
 - Fences Repaint Reroof Siding Windows Other in-kind repairs (specify in Project Narrative section)
- Modifications to **non-contributing structure(s)** in the Beaufort Conservation Neighborhood (Northwest Quadrant).
- Demolitions of **non-contributing structure(s)** in the Beaufort Conservation Neighborhood (Northwest Quadrant).
- Demolition or partial demolition of a structure that is listed in the “1997 Beaufort County Historic Sites Survey”, or the most recent historic sites survey, and lies outside the Beaufort Historic District.
- Demolition of **non-contributing accessory structure(s)** (e.g. sheds, carports, etc.).
- Such approval shall follow the procedures for **Development Design Review – Minor Site Plan** (see Section 9.8.1).
- All other applications for **Certificates of Appropriateness** shall require review by the **HRB** and will require a **(Major) HRB Review – Application Form**.

Applicant & Project Information:

Applicant Name: _____

Applicant Address: _____

Applicant E-mail: _____ Applicant Phone No.: _____

Applicant Title: Homeowner Tenant Architect Engineer Developer Contractor



**HISTORIC DISTRICT REVIEW
(Minor) Administrative Review – Application Form**

Community Development Department
1911 Boundary Street, Beaufort, South Carolina 29902
p. (843) 525-7049 / f. (843) 986-5606
Email: development@cityofbeaufort.org / Website: www.cityofbeaufort.org

Application Fee: \$0

Owner (if other than the Applicant): _____

Owner Address: _____

Owner E-mail: _____ Owner Phone No.: _____

Property Address: _____

Property Identification Number(s): _____

Brief Project Narrative: (Attach any necessary documentation, spec sheets, pictures, paint swatches, etc.)

Certification of Correctness: I/we certify that the information in this application is correct.

Applicant's Signature: _____ Date: _____

Owner's Signature: _____ Date: _____

(The owner's signature is only required if the applicant is not the owner.)