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**CITY OF BEAUFORT**  
1911 BOUNDARY STREET  
BEAUFORT MUNICIPAL COMPLEX  
BEAUFORT, SOUTH CAROLINA 29902  
(843) 525-7070  
**CITY COUNCIL REGULAR MEETING AGENDA**  
**April 12, 2022**

**STATEMENT OF MEDIA NOTIFICATION**

"In accordance with South Carolina Code of Laws, 1976, Section 30-4-80(d), as amended, all local media was duly notified of the time, date, place and agenda of this meeting."

**REGULAR MEETING - Council Chambers, 2nd Floor - 7:00 PM**

**Please note, this meeting will be broadcasted via zoom and live streamed on Facebook. You can view the meeting at the City's page; City Beaufort SC**

**I. CALL TO ORDER**

- A. Stephen D. Murray III, Mayor

**II. INVOCATION AND PLEDGE OF ALLEGIANCE**

- A. Mayor Pro Tem, Mike McFee

**III. PRESENTATIONS**

- A. Presentation of the 2022 South Carolina Municipal Elected Officials Institute of Government's Honor Roll plaque

**IV. PROCLAMATIONS/COMMENDATIONS/RECOGNITIONS**

- A. Proclamation proclaiming April 2022 as Donate for Life Month  
B. Proclamation proclaiming April 2022 as Child Abuse Prevention and Awareness Month  
C. Proclamation proclaiming April 2022 as Fair Housing Month

**V. PUBLIC COMMENT**

**VI. MINUTES**

- A. Worksession and Regular Meeting - March 22, 2022

**VII. NEW BUSINESS**

- A. Request from Second Helpings to serve beer and wine at a private Volunteer Appreciation Event at the Washington Street Park on Wednesday, May 11, 2022, from 5-7PM  
B. Request from the Memorial Day Committee to host a Memorial Day Parade on May 30, 2022, from 10:00 AM - 11:30 PM  
C. Request for Co-Sponsorship from Friends of Caroline Hospice to host Release & Remember Event in Henry C. Chambers Park on April 30, 2022, at 11 AM  
D. Authorize City Manager to enter into a contract for Auditing Services

E. FY 2022 Budget Amendment- 1st Reading

**VIII.REPORTS**

- City Manager's Report
- Mayor Report
- Reports by Council Members

**IX. ADJOURN**



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**CITY OF BEAUFORT**  
DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

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**TO:** CITY COUNCIL **DATE:** 3/23/2022  
**FROM:** Traci Guldner, City Clerk  
**AGENDA ITEM TITLE:** Presentation of the 2022 South Carolina Municipal Elected Officials Institute of Government's Honor Roll plaque  
**MEETING DATE:** 4/12/2022  
**DEPARTMENT:** City Clerk

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*BACKGROUND INFORMATION:*

Being presented by Ashley Kellahan, Municipal Association of South Carolina Field Services Manager.

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*PLACED ON AGENDA FOR:*

*REMARKS:*



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**CITY OF BEAUFORT**  
DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

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**TO:** CITY COUNCIL **DATE:** 3/23/2022  
**FROM:** Traci Guldner, City Clerk  
**AGENDA ITEM TITLE:** Proclamation proclaiming April 2022 as Donate for Life Month  
**MEETING DATE:** 4/12/2022  
**DEPARTMENT:** City Clerk

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*BACKGROUND INFORMATION:*

Requested by Allison Johnson Miller with We Are Sharing Hope South Carolina.

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*PLACED ON AGENDA FOR:* Action

**REMARKS:**

**ATTACHMENTS:**

Description	Type	Upload Date
Proclamation	Backup Material	3/23/2022



## PROCLAMATION

**WHEREAS**, one of the most meaningful gifts that a human being can bestow upon another is the Gift of Life through organ, eye, and tissue donation; and

**WHEREAS**, more than 106,000 children and adults await lifesaving transplants, of which more than 1,500 are in South Carolina; and

**WHEREAS**, in 2021, for the first time ever, 221 South Carolinians said “YES” to organ donation, thereby transplanting 548 organs, and saving the lives of 479 people awaiting a second chance at life; and

**WHEREAS**, in 2021, 356 South Carolinians said “YES” to tissue donation, enhancing more than 45,000 American lives; and

**WHEREAS**, we are still losing an average of 17 lives every day due to the lack of organs available for transplant, and every 9 minutes another name is added to the national transplant waiting list; and

**WHEREAS**, according to national research conducted by Donate Life America, more than 90 percent of Americans support donation and more than 62 percent of South Carolinians, over 2.4 million residents, have said “YES” at the DMV; and

**WHEREAS**, the decision to become an organ donor can save up to eight lives and tissue donation can enhance many more men, women, and children who depend on the generosity of others to receive a second chance at life; and

**WHEREAS**, every person should support this life saving effort by learning more about organ, eye, and tissue donation, making their families aware of their wishes, and registering online at [www.DonateLifeSC.org](http://www.DonateLifeSC.org), or when they receive or renew their South Carolina driver’s license; and

**NOW, THEREFORE**, the City Council of the City of Beaufort, South Carolina, hereby proclaims, April 2022 as

### DONATE FOR LIFE MONTH

**IN WITNESS THEREOF**, I hereunto set my hand and caused the Seal of the City of Beaufort to be affixed this 12th day of April.

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STEPHEN D. MURRAY III, MAYOR

ATTEST:

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TRACI GULDNER, CITY CLERK



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**CITY OF BEAUFORT**  
DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

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**TO:** CITY COUNCIL **DATE:** 3/23/2022  
**FROM:** Traci Guldner, City Clerk  
**AGENDA ITEM TITLE:** Proclamation proclaiming April 2022 as Child Abuse Prevention and Awareness Month  
**MEETING DATE:** 4/12/2022  
**DEPARTMENT:** City Clerk

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**BACKGROUND INFORMATION:**

Requested by James Morrall, Director, Prevention and Outreach, Hopeful Horizons.

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**PLACED ON AGENDA FOR:** Action

**REMARKS:**

**ATTACHMENTS:**

Description	Type	Upload Date
Proclamation	Backup Material	3/30/2022



## PROCLAMATION

**WHEREAS**, South Carolina's future prosperity is dependent on nurturing the healthy development of the 1.1 million children currently residing in the diverse communities across our state; and

**WHEREAS**, all children deserve to have the safe, stable, nurturing homes and communities they need to foster their healthy growth and development; and

**WHEREAS**, in fiscal year 2021, there were 8,949 founded Child Protect Services investigations of child maltreatment in South Carolina; and

**WHEREAS**, child abuse is a public health issue with serious societal consequences, as data shows the link between the abuse and neglect of children and a wide range of costly medical, emotional, psychological, and behavioral problems into adulthood; and

**WHEREAS**, preventing child abuse and neglect must be a priority that requires individuals, families, youth-serving organizations, faith-based groups, businesses, government agencies, and everyone that makes up our community to support the physical, emotional, and educational development of all children and their families; and

**WHEREAS**, effective child abuse prevention exists in communities that provide parents with the social support, knowledge of parenting and child development, and concrete resources they need to cope with the stress and nurture their children, help to ensure that all children can grow to their full potential; and

**WHEREAS**, the City of Beaufort, SC in conjunction with Hopeful Horizons, Child Abuse Prevention Association (CAPA), and support service programs around the state, designates the month of April as Child Abuse Prevention and Awareness Month while urging all citizens to dedicate themselves to protect the quality of life for every child and every adult;

**NOW, THEREFORE**, the City Council of the City of Beaufort, South Carolina, hereby proclaims April 2022 as

### **CHILD ABUSE PREVENTION & AWARENESS MONTH**

**IN WITNESS, THEREOF**, I hereunto set my hand and caused the Seal of the City of Beaufort to be affixed this 12<sup>th</sup> day of April 2022.

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STEPHEN D. MURRAY III, MAYOR

ATTEST:

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TRACI GULDNER, CITY CLERK



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**CITY OF BEAUFORT**  
DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

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**TO:** CITY COUNCIL **DATE:** 3/28/2022  
**FROM:** Ivette Burgess, HR Director  
**AGENDA ITEM TITLE:** Proclamation proclaiming April 2022 as Fair Housing Month  
**MEETING DATE:** 4/12/2022  
**DEPARTMENT:** Human Resources

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**BACKGROUND INFORMATION:**

Annual proclamation adoption due to CDBG Grants.

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**PLACED ON AGENDA FOR:** Action

**REMARKS:**

**ATTACHMENTS:**

Description	Type	Upload Date
Proclamation	Backup Material	3/31/2022



## PROCLAMATION

**WHEREAS**, April 2022 marks the 54th Anniversary of the passage of the U.S. Fair Housing Law, Title VIII of the Civil Rights Act of 1968, as amended, and the State of South Carolina enacted the South Carolina Fair Housing Law in 1989, that both support the policy of Fair Housing without regard to race, color, creed, national origin, sex familial status, and handicap, and encourages fair housing opportunities for all citizens, and

**WHEREAS**, the City of Beaufort is committed to addressing discrimination in our community, to support programs that will educate the public about the right to equal housing opportunities, and to plan partnership efforts with other organizations to help assure every citizen of their right to fair housing; and

**WHEREAS**, the City of Beaufort rejects discrimination on the basis of race, religion, color, sex, national origin, disability or familiar status in the sale, rental, or provision of other housing services; and

**WHEREAS**, the City of Beaufort desires that all its citizens be afforded the opportunity to attain a decent, safe and sound living environment.

**NOW, THEREFORE BE IT RESOLVED** that the Council of the City of Beaufort, South Carolina does hereby designate April 2022 as being **Fair Housing Month** and recognizes the policy supporting Fair Housing by encouraging all citizens to endorse Fair Housing opportunities for all not only during Fair Housing Month but throughout the year.

**IN WITNESS THEREOF**, I hereunto set my hand and caused the Seal of the City of Beaufort to be affixed this 12<sup>th</sup> day of April 2022.

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STEPHEN D. MURRAY III, MAYOR

Attest:

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TRACI GULDNER, CITY CLERK



City Council Worksession  
Meeting Minutes – Planning Conference Room – 1<sup>st</sup> Floor

March 22, 2022

**I. CALL TO ORDER**

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**5:02 PM**

Mayor Stephen D. Murray III

Members of Council in attendance - Phil Cromer, Neil Lipsitz, Mike McFee, Mitch Mitchell, and Mayor Murray.

**II. DISCUSSION ITEMS**

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**A. Beaufort County Development Impact Fees for Parks and Recreation Facilities, Library Facilities and Fire Facilities.**

**Bill Prokop, City Manager**, started off by saying that Beaufort County had hired a consultant to come in and look at Impact Fees. In August 2020, Beaufort County drafted text amendments to their Development Impact Fee Procedures Ordinance.

**Mr. Prokop** went over Impact Fee amounts that have been collected by the City since 2005. Transportation Impact Fees are \$3,075,274.27. Parks Impact Fees are \$39,099.82. He stated that we have not collected Library Impact Fees, and the City has its own Fire Impact Fee in place.

**Mr. Prokop**, then went over the projected revenues for Parks and Recreation Facilities North of the Broad, that are based on proposed Impact Fee changes. Over the next 10 years the projected revenues collected will be \$4,243,418.00. He stated that Beaufort County is projecting over the next 10 years that \$69,324,860.00, will be needed. So, there is a substantial shortage in funds which raises a concern.

**Reece Bertholf, Deputy City Manager**, stated when the first draft of the Intergovernmental Agreement was received, there were no Municipal Parks included in the potential project list. The County included our requests, but no fee recalculations were done.

**Mr. Prokop**, then went over a list of concerns regarding the draft language that is being proposed in the County Ordinance.

**Councilman Cromer**, inquired about the recommended change that the City would withhold a 5% administrative fee instead of 1%. Mr. Prokop responded by stating the fee will be 5%.

**Mayor Murray** stated that there are three courses of action. Accept the agreement as written. Add, subtract, or modify the concerns that have been brought by staff and put them in writing, and take them back to the County. Lastly, just state that we are not interested in Impact Fees.

**Councilman Mitchell** feels that a face-to-face meeting with the County needs to take place.

**Mayor Murray** would like to see an accumulative number of all the Impact Fees combined, as they relate to construction of a single-family home. This would include all Utility Impact Fees.

**Mayor Pro Tem, McFee**, said that the Realtors Association had done a similar analysis. It was sent to the Finance Department with the County and shared with County Council.

**Mr. Prokop**, spoke about the Library Impact Fees. He stated that the cost per residential unit being proposed is \$610.00, up from \$225.00. Over the next 10 years, it is projected that the revenue for North of the Broad will be \$3,580,784.00.

**Councilman Lipsitz** inquired if we should just consider collecting all Impact Fees ourselves.

**Mr. Prokop** stated that a new EMS Impact Fee is also being proposed. City staff does not wish to pursue this.

Consensus from Council was to have staff compile a list of concerns and send them back to the County, in hopes of negotiating the terms of the Intergovernmental Agreement.

B. Lady's Island Village Center Land Use Plan.

**Bill Prokop, City Manager**, stated that he received an email from Mark Davis, Deputy Director of Planning and Zoning for Beaufort County with a draft of the scope of work for the Lady's Island Village Center charrette. He stated that Beaufort County Council authorized staff to spend up to \$25,000.00 on this initiative. They would like for the City to contribute equally.

Consensus from Council is to match up to \$25,000.00 from the County but will not exceed that amount.

### III. EXECUTIVE SESSION

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Councilman Cromer made a motion to go into Executive Session and seconded by Mayor Pro Tem, McFee.

- A. Pursuant to Title 30, Chapter 4, Section (70) (a) (2) of the South Carolina Code of Law: Discussion regarding contractual services.
- B. Pursuant to Title 30, Chapter 4, Section (70) (a) (2) of the South Carolina Code of Law: Receipt of Legal Advice regarding litigation.

Councilman Lipsitz made a motion to come out of Executive Session and seconded by Councilman Cromer.

No actions from Executive Session.

### IV. ADJOURN

7:12 PM

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Disclaimer: This document is a summary. All City Council Worksession and Regular Meetings are recorded. Live stream can be found on the City's website at [www.cityofbeaufort.org](http://www.cityofbeaufort.org) (Agenda section). Any questions, please contact the City Clerk, Traci Guldner at 843-525-7024 or by email at [tguldner@cityofbeaufort.org](mailto:tguldner@cityofbeaufort.org).



City Council Regular Meeting  
Meeting Minutes – City Hall Council Chambers, 2<sup>nd</sup> Floor

March 22, 2022

**I. CALL TO ORDER**

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**7:12 PM**

Mayor, Stephen D. Murray III

All of Council members in attendance - Phil Cromer, Neil Lipsitz, Mike McFee, Mitch Mitchell, and Mayor Murray.

**II. INVOCATION AND PLEDGE OF ALLEGIANCE**

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Mayor Pro Tem, Mike McFee

**III. PROCLAMATIONS/COMMENDATIONS/RECOGNITIONS**

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A. Character Education Proclamation - Ronald Tyler, Joseph Shanklin Elementary School.

Motion to approve was made by Mayor Pro Tem, McFee and seconded by Councilman Cromer.

All were in favor, motion carried.

B. Proclamation proclaiming March 2022 as American Red Cross Month.

Motion to approve was made by Councilman Cromer and seconded by Mayor Pro Tem, McFee.

All were in favor, motion carried.

C. Proclamation proclaiming April 2022 as Child Abuse Prevention Month.

Motion to approve was made by Councilman Cromer and seconded by Mayor Pro Tem, McFee.

All were in favor, motion carried.

**IV. PUBLIC COMMENT**

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Barb Nash, Kevin Woodlock, and Amy Franklin spoke about the recent shootings in the downtown area.

Edie Rodgers would like to see more local information in the Beaufort Gazette.

**V. MINUTES**

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Worksession and Regular Meeting - March 8, 2022.

Motion to approve was made by Mayor Pro Tem, McFee and seconded by Councilman Cromer.

Minutes approved as presented.

## **VI. OLD BUSINESS**

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### **A. Ordinance adopting Beaufort 2021 Comprehensive Plan - 2nd reading.**

Motion to approve was made by Councilman Lipsitz and seconded by Mayor Pro Tem, McFee.

All were in favor, motion carried.

## **VII. NEW BUSINESS**

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### **A. Request from Beaufort County Library for Co-Sponsorship to host the Kickoff of Summer Reading Program at Henry C. Chambers Park on Saturday, June 4, 2022.**

Motion to approve was made by Councilman Lipsitz and seconded by Councilman Cromer.

All were in favor, motion carried.

### **B. Resolution Electing the Standard Allowance for Lost Revenues under the American Rescue Plan.**

Motion to approve was made by Councilman Cromer and seconded by Mayor Pro Tem, McFee.

All were in favor, motion carried.

### **C. Recommended City Council Summer break schedule.**

Motion to approve was made by Councilman Cromer and seconded by Mayor Pro Tem, McFee.

Councilman Cromer made a motion to amend by making the last meeting June 21, 2022, instead of June 28, 2022. Motion was seconded by Mayor Pro Tem, McFee. All were in favor.

Approval on the main motion was unanimous.

## **VIII. REPORTS**

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### **City Manager's Report**

Stated that the Southside Park Taskforce had their kick-off meeting with the consultants to develop a masterplan for the park.

Thanked Beaufort County for adding the Charles Lind Brown Center to their meeting locations for the citizens to give their input to the consultants on the parks and recreation needs in the community.

Reported that the sign is up at the old Bridges School building. Coming soon - Cyber Security and Innovative Programs from USCB. Thanked Public Works for the work they have done around the building.

Mentioned that the boardwalk into White Hall Park is nearing completion.

Thanked the community for their support of the Pride of Place donation program for Ukraine. To date, we have raised \$19,980.00. If you wish to donate, you can still do so until the end of March.

Reminder that on Friday, April 1, 2022, the First Friday event will be taking place downtown.

### **Mayor's Report**

Thanked Beaufort County for including the Charles Lind Brown Community Center in their Parks and Recreation Survey. Thanked Councilman Mitchell and the Taskforce for getting the word out about the meeting. Was nice to see a good turnout.

Reported that he attended a Mayor's Association meeting last week in Columbia.

Thanked all City Staff for their efforts in getting the Pride of Place donations for Ostroh, Ukraine up and running. He also thanked the citizens for their generosity. Also thanked, was Greg Rawls, a local glass artist, who has been making Ukrainian flag pins. Mr. Rawls, with the assistance of Thibault Gallery, has raised over \$4,000.00.

Announced that there will be a panel discussion on Unite for Ukraine. This will take place at the USCB Center for the Arts on Monday, March 28, 2022 beginning at 6pm. He thanked Bonnie Hargrove for organizing the event.

#### **Councilman Mitchell**

Reported that the public meeting at the Charles Lind Brown Center on Thursday, March 10, 2022, was very successful. Thanked the citizens for their attendance and input.

#### **Mayor Pro Tem, McFee**

Had the pleasure of representing the City at the Ribbon Cutting for the Pat Conroy Literacy Center.

Congratulated Sarah Hayes, Battery Creek High School, who was named the SCAA Regional Athletic Director of the Year.

Reported that one of the charter members of the Pigeon Point Neighborhood Association, Hugh Folk, has passed away.

#### **Councilman Lipsitz**

Is excited to see Southside Park moving forward.

Reported that he and Councilman Cromer traveled to Charleston to attend a Congressional briefing with Representative Nancy Mace.

#### **Councilman Cromer**

Stated that he will be attending the Lowcountry Council of Governments meeting this week.

Announced that there was a great crowd that attended the Revolutionary War Re-Enactment at the Beaufort Arsenal. More events are being planned as they move towards the 250<sup>th</sup> anniversary of the signing of the Declaration of Independence.

## **IX. ADJOURN**

**8:00 PM**

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Motion to adjourn was made by Councilman Cromer and seconded by Councilman Lipsitz.

All were in favor.

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## CITY OF BEAUFORT

### DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

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**TO:** CITY COUNCIL **DATE:** 4/6/2022  
**FROM:** Andrea Hackenberger  
**AGENDA ITEM TITLE:** Request from Second Helpings to serve beer and wine at a private Volunteer Appreciation Event at the Washington Street Park on Wednesday, May 11, 2022, from 5-7PM  
**MEETING DATE:** 4/12/2022  
**DEPARTMENT:** Downtown Operations

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***BACKGROUND INFORMATION:***

Second Helpings is asking permission to serve wine and beer at the Washington Street Park during their Volunteer Appreciation Event on May 11, 2022, from 5-7 PM.

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***PLACED ON AGENDA FOR:*** Action

***REMARKS:***

If approved, Second Helpings will obtain a beer & wine permit and contract with the Police Department for police services during the event.

**ATTACHMENTS:**

Description	Type	Upload Date
Second Helpings Request to serve Beer & Wine at Volunteer Appreciation Event in Washington St Park	Cover Memo	4/6/2022

Hi Andrea -

On behalf of Second Helpings, I would like to formally request permission from the Beaufort City Council for permission to serve beer and wine at our Volunteer Appreciation Event at Washington Street Park on Wednesday, May 11 from 5-7. The beverage station would be manned. We will also be serving food and soft drinks. We anticipate approximately 50 volunteers to attend, who range in age from 50-75. They all live in the Beaufort area.

I am a full-time resident of Hilton Head, a Board Member of Second Helpings and also Volunteer Committee Chair, organizing our events.

Thank you for your consideration. Please let me know if you have any questions or need additional information.

Warm regards,  
Amy Fee  
914-500-3874



CITY OF BEAUFORT  
PARKS RESERVATIONS APPLICATION  
Downtown Operations & Community Services Department  
500 Carteret St. Suite B2 Beaufort SC, 29902  
p. (843) 379-7063 or ahackenberger@cityofbeaufort.org

**Applicant:** Please complete all sections of this form, (print or fill in electronically), and indicate which park location or site you would like to reserve. Reservation requests are processed in the order received and completion of a reservation application is subject to review and approval. Once your application is approved, you will be notified, and your reservation confirmed. Please contact us at the number listed above if you need assistance. Thank you.

Name of Applicant/Organization Amy Fee on behalf of Second Helpings\_\_\_\_\_

Name of Primary Contact Amy Fee\_\_\_\_\_ Email\_\_amyd.fee1@gmail.com\_\_\_\_\_

Phone 914-500-3874\_\_\_\_\_Address Second Helpings, 4 Northridge Drive, Hilton Head, SC 29926 \_\_\_\_\_Date of event or activity\_\_May 11, 2022 Time(s)\_\_4-8 PM\_\_ (include set up and clean up time)

Type of event or activity:  Wedding  Birthday Party  Anniversary  Reunion XXX Picnic  
 School Outing XXOther \_\_\_\_\_Volunteer Appreciation Event Picnic BBQ Number of Participants\_50-75

Is the event Free: XX Yes  No Open to the Public:  Yes XX No

\*Is food or Beverage being served: XX Yes  No Sold:  Yes XX No

Will vendors or caterer(s) be part of the event: XX Yes  No

**\*(Note that alcohol consumption in city parks is prohibited with limited exception depending on location and subject to City Council approval and waiver of ordinances, obtaining applicable permits, enforcement services, etc.). In addition, the use of grills, fryers, and other combustible equipment is subject to approval and in some cases/locations strictly prohibited.**

**\*The use of bounce houses, slip and slides, balloons and confetti are prohibited. In addition, staking of items into the ground are prohibited.**

Signature of applicant acknowledgement to park rules: \_\_\_\_\_*Amy Fee*\_\_\_\_\_

Please share additional details and a description of your event:

Second Helpings is a local non profit dedicated to rescuing food and delivering it to those in need, through 55 Agencies in Beaufort, Jasper and Hampton Counties. An army of Volunteers support this mission 7 days a week, driving our 8 refrigerated trucks to numerous stores to pick up and then

to agencies to drop off food. This Volunteer Appreciation Event is to show our Volunteers how grateful we are for their unwavering commitment to ending hunger in the low country, especially given the challenges under Covid. Thank you.

Park or Site being requested: See listing below for information and types of uses, restrictions, amenities, etc. for each park/site.

Park/Site	selection
Pigeon Pt. Park – 1512 Pigeon Pt Road	
Washington St Park – 1003 Washington St	XXXX
Cuthbert Park – off Lafayette Street	
Wilson Park – Ribaut Road across from Hermitage Road	
South Side Park – 2614 Southside Blvd..	
Thomas Calhoun Park – 1141 Ribaut Rd	
The Bluff on Bay Street	
Cannon Park on Bay Street	

### Park and Event Site Uses and Descriptions

The city of Beaufort reserves the right to review and grant approval of requests and use of parks and venues at its discretion. Submission of an application is subject to review and approval and is not a guarantee or confirmation of permission to use or occupy parks or sites.

Park/Site      Capacity and Reservable time block      Water Elec. Lights Parking

Date Application Received: 3/25/22

Reviewed By: 

Approved: Yes

No

The Bluff on Bay Street	Limited to (30) people and maximum 2 hours event time				X	Limited to small groups. No music, food, beverage permitted. Structures of any type are prohibited. Some limited seating/chair may be used. Parking is along Bay Street.
Southside Park	Number of participants based on type of event. Up to 8 hours event time				X	Small to larger gatherings and activities, dog park, open field spaces, walking path, restrooms, picnic tables
Wilson Park	Limited to (30) people and maximum 4 hours event time				X (8 cars max)	Limited to small groups. Open lawn space, and benches. No amplified music, alcohol, cooking, or grilling permitted. No restrooms
Washington Street Park	Number of participants based on type of event. Up to 8 hours event time	X	X	X	X (12 cars max)	Small to larger gatherings and activities, playground equipment, picnic tables, restrooms, covered picnic area
Thomas Calhoun Park	Limited to (40) people and a maximum of 8 hours event time				X	Limited to small groups. Picnic tables, and benches, no restrooms, open lawn space
Pigeon Pt. Park	Number of participants based on type of event. Up to 6 hours event time				X	Small to larger gatherings and activities. Playground, picnic areas, lawn spaces, restrooms. No grilling permitted
Cuthbert Park	Limited to (20) people and maximum 4 hours event time				X (6 cars max)	Limited to small gatherings. No amplified music, grilling, or amplified music permitted. Open lawn space, benches, and picnic area. Limited seating/chairs may be used.
Cannon Park	Limited to (20) people and maximum 2 hours event time				X	Limited to small groups. No music, food, beverage permitted. Structures of any type are prohibited. Some limited seating/chair may be used. Parking is along Bay Street.



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**CITY OF BEAUFORT**  
DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

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**TO:** CITY COUNCIL **DATE:** 4/6/2022  
**FROM:** Andrea Hackenberger  
**AGENDA ITEM TITLE:** Request from the Memorial Day Committee to host a Memorial Day Parade on May 30, 2022, from 10:00 AM - 11:30 PM  
**MEETING DATE:** 4/12/2022  
**DEPARTMENT:** Downtown Operations

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**BACKGROUND INFORMATION:**

The Memorial Day Committee is requesting permission to host a Memorial Day Parade on May 30, 2022, at 10:00 AM and the processional will follow the standard parade route from Boundary Street to Bay and Bladen Street.

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**PLACED ON AGENDA FOR:** *Action*

**REMARKS:**

**ATTACHMENTS:**

Description	Type	Upload Date
Memorial Day Parade May 30 2022 Request	Cover Memo	4/6/2022



# PUBLIC ASSEMBLY AND PARADE APPLICATION

City of Beaufort – City Manager’s Office (2<sup>nd</sup> Floor)  
1911 Boundary Street, Beaufort, South Carolina, 29902  
p. (843) 525-7070 / f. (843) 986-5606 | [www.cityofbeaufort.org](http://www.cityofbeaufort.org)  
To be filed **NOT LESS** than 30 days before event

Please Check One:  Public Assembly Request  Parade Request

Name of Applicant: Elijah Washington

Address: P.O. Box 2088 Beaufort SC 29901 Phone # 843-263-4620

Name of Sponsoring Organization: Memorial Day Committee

Address: P.O. Box 1961 Beaufort, SC 29901

**PUBLIC ASSEMBLY: \$25.00 non-refundable application fee is applied when 50 or more in attendance**

Date of Public Assembly: \_\_\_\_\_ Time Assemble will begin: \_\_\_\_\_

Location of Assembly Area: \_\_\_\_\_

Type of Public Assembly (including description of activities): \_\_\_\_\_

Description of Recording Equipment, sound amplification equipment, banners, signs, or other devices to be used: \_\_\_\_\_

**PARADE: \$25.00 non-refundable application fee is payable when the application is submitted**

Date of Parade: 5/30/22

Time Parade Will Begin: 10:00 AM Parade will Terminate: 11:30 AM

Time Parade Line-Up Begins: 9:00 AM Location(s) of Line-Up Area(s): Corner of Rogers and Boundary Streets

Route Proposed (Giving Starting & Termination Points): Rogers and Boundary → Carteret → Bay → Bladen → Rogers and Boundary

Approximate Number of Persons, Animals & Vehicles Constituting Parade: \_\_\_\_\_

800 - 1,000

Parade Will Occupy All of the Width of the Streets to be Traversed +

Parade Will Occupy Only a Portion of the Width of the Streets to be Traversed \_\_\_\_\_

Interval of Space between Units in Parade: 5-6 feet

**NOTE:** IF THE PARADE IS DESIGNED TO BE HELD BY AND ON BEHALF OF OR FOR ANY PERSON OTHER THAN THE APPLICANT, THE APPLICANT FOR SUCH PERMIT SHALL FILE A LETTER FROM THAT PERSON WITH THE CITY MANAGER AUTHORIZING THE APPLICANT TO APPLY FOR THE PERMIT ON HIS BEHALF.

Signature of Applicant: [Signature] Date: 3/23/22

**OFFICE USE ONLY:** Application Received By: \_\_\_\_\_ Date Received: \_\_\_\_\_ Receipt #: \_\_\_\_\_  
Approved By: \_\_\_\_\_



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**CITY OF BEAUFORT**  
DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

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**TO:** CITY COUNCIL **DATE:** 4/6/2022  
**FROM:** Andrea Hackenberger  
**AGENDA ITEM TITLE:** Request for Co-Sponsorship from Friends of Caroline Hospice to host Release & Remember Event in Henry C. Chambers Park on April 30, 2022, at 11 AM  
**MEETING DATE:** 4/12/2022  
**DEPARTMENT:** Downtown Operations

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**BACKGROUND INFORMATION:**

Request from Friends of Caroline Hospice for Co-Sponsorship for use of the Henry C. Chambers Park for their Release and Remember Event on April 30, 2022, at 11 AM

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**PLACED ON AGENDA FOR:** *Action*

**REMARKS:**

**ATTACHMENTS:**

Description	Type	Upload Date
Co-sponsorship request for Carolina Hospice Release and Remember Event 2022	Cover Memo	4/6/2022

## REQUEST FOR CO-SPONSORSHIP Henry C. Chambers Waterfront Park

Name of Event: Release & Remember  
 Date of Event: 4/30/2022 Contact person: LaWelle Fabian  
 Telephone: 843.525-6257

Please check all that apply.

	Yes	No
<i>Are you a "For Profit" entity?</i>		✓ ***
<i>Is this a fund-raising event?</i>	✓	
<i>Is this event open to the public?</i>	✓	
<i>Is there a required fee / donation to attend this event?</i>		✓
<i>Are you requesting more than two (2) park areas for this event?</i>	✓	
<i>Will there be any type of "sales" for this event?</i>	✓	
<i>Will this event require more than four (4) hours (includes setup &amp; take down)? This is a multiple day display</i>		✓
<i>Will alcohol be sold / served?</i>		✓

\*\*If you answered "no" to the first question, what is your non-profit status? (501 (C) (3), (4) or (6))? 501 C 3

**Request for waivers/co-sponsorship of events must be approved by City Council prior to the event.**

-----

Events Coordinator Recommendation:      Approved: \_\_\_\_\_      Denied: \_\_\_\_\_

Explanation: Registered  
 \_\_\_\_\_  
 \_\_\_\_\_

Forward for Council Deliberation: \_\_\_\_\_  
 Date of Council Meeting

Council:      Approved: \_\_\_\_\_      Denied: \_\_\_\_\_

Explanation: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_



**CITY OF BEAUFORT**  
**Waterfront Park Rental Reservation Application**  
**Downtown Operations & Community Services Department 500**  
**Carteret St Ste. B2 Beaufort, SC 29902**

Phone: 843-379-7063

Fax: 843-986-5606

Name of Event: <u>Release &amp; Remember</u>	Date(s) of Event: <u>4/30/2022</u> Setup start/end time: <u>9am - noon</u> Actual event start/end time: <u>11am - 11:30</u> Take down start/end time: <u>10:30 - noon</u>
Organization/Individual Name: <u>Friends of Caroline / Lanette Fabian</u>	Address: <u>1110 13th St. Port Royal</u> Telephone: <u>843-525-6257</u> Email: <u>lanette@fochospice.org</u>

- Completed application must be received and approved by the Events Coordinator.
- All reservations require the applicable refundable security deposit be remitted upon approval of application in order to secure the requested date(s).
- Deposits are refundable provided the venue is returned in the same condition it was received.

Please mail completed application to:

City of Beaufort, Attn: Andrea Hackenberger 500 Carteret St. Suite B2 Beaufort, SC 29902,

or scan and email to [ahackenberger@cityofbeaufort.org](mailto:ahackenberger@cityofbeaufort.org).

All events must abide and are governed by the City's Special Events Policy. To discuss specifics of the policy, contact the Events Coordinator at 843-379-7063 or visit our website at [www.cityofbeaufort.org](http://www.cityofbeaufort.org)

Is event open to the public? Yes

Will admission be charged, or donation required? no

Will alcoholic beverages be sold? no Served? no

Will food be sold? no Served? yes

Will there be any retail sales? Butterflies only

Number of people expected to attend: 500

Areas of the Waterfront Park can be reserved/rented for 4, 6, or 12 hour blocks of time. Please factor time for set up and take down of the event into your chosen block of time. Blocks of time cannot be reserved or rented in pro rated increments. **NO exceptions will be made to this policy.**

**Security Deposit is due upon approval of application**

**Fee payment due no less than 30 days prior to event.**

Fill out by circling venue area(s) and pricing in blocks of time required for your event. Please indicate need for electrical hookup.

<b>WATERFRONT PARK RENTAL RATES FOR PRIVATE EVENTS</b>			
<b>Park Area</b>	<b><u>4 HR Block</u></b>	<b><u>6 HR Block</u></b>	<b><u>12 HR Block</u></b>
Circle of Palms/ Dining	\$ 200.00	\$ 400.00	
Craft Market Lawn	\$ 200.00	\$ 400.00	
Contemplative Garden	<del>\$ 200.00</del>	\$ 400.00	
Pavilion	<del>\$ 350.00</del>	\$ 500.00	
Green 1	\$ 300.00	\$ 500.00	
Green 2	\$ 450.00	\$ 750.00	
Electric Fee	\$ 50.00	\$ 75.00	
Entire Park			\$2,200.00
Refundable Security Deposit	\$ 500.00	\$ 800.00	\$1,100.00

See this link <http://www.cityofbeaufort.org/group-events-business-license.aspx> to obtain a group business license application for vendors.

**Did you know?**

**BEAUFORT PRIDE OF PLACE** is a community involvement initiative that helps improve and develop quality of life throughout the city. Individuals, organizations, and visitors can get involved by donating money, equipment or time to assist the City with neighborhood improvement projects, youth programs, upgrading infrastructure and beautifying parks.

If you or your organization are interested in learning more about the program, volunteering or making a monetary or in-kind donation, please contact the City Manager's office @ 843-525-7070

**Liability Insurance**

•The City of Beaufort requires that any organization/group sponsoring any event at a City owned facility/property or right of way provide the City of Beaufort with evidence of insurance as outlined below.

General Liability as follows:

- \$500,000.00 minimum requirement per occurrence for General Liability and Auto Liability (depending on the size or type of event, this amount may increase)
- Must provide proof one week before event

**Alcohol**

- To serve alcohol or liquor at your event, you must obtain City Council approval.
  - If alcohol is served at your event, specific approval must be obtained by the City Manager and liquor liability insurance coverage is required with a minimum of \$1,000,000 per occurrence in coverage. The City of Beaufort must be listed as insured on the policy. If you have questions about the required liquor liability insurance coverage and listing the City as an additional insured, please contact the City Manager's office at (843)-525-7070.
- City of Beaufort does not provide nor obtain insurance coverage for any special events. It is the responsibility of the event organizer to obtain and pay for proper insurance coverage.

*Lasalle Fabian*  
\_\_\_\_\_  
Lessee/Applicant Signature

*1 April 2022*  
\_\_\_\_\_  
Date

-----This section for City use-----  
*Andrea Hackenberger*  
\_\_\_\_\_  
Events Coordinator -Andrea Hackenberger

*4/1/2022*  
\_\_\_\_\_  
Date Application Received

Deposit Paid: \_\_\_\_\_ Fees Paid: \_\_\_\_\_ Deposit to be Refunded: \_\_\_\_\_

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South Carolina  
**Secretary of State**  
(<https://sos.sc.gov/>)

Mark Hammond

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Charities Search Home

<< [Back to Search Results](#)

### Friends of Caroline Hospice of Beaufort, Inc.

Public Id: P157

Mrs. Lindsay Roberg , CEO

1110 13th St.

Port Royal, SC 29935

**Status:** Registered. Information from this organization's annual financial report is listed below.

The following financial information has been provided to the Secretary of State's Office by the above named organization. The Secretary of State's Office has not independently verified this financial information. If a charity has recently registered with the Secretary of State's Office for the first time, there may not be any financial data available. Below are figures for the organization's fiscal year **1/1/2020 - 12/31/2020.**

Financial Report	
TOTAL REVENUE:	\$2,576,302.00

PROGRAM EXPENSES:	\$1,125,577.00
TOTAL EXPENSES:	\$1,585,892.00
NET ASSETS:	\$5,360,227.00
FUNDRAISER COSTS:	\$220,437.00

### Financial Report File



Friends of Caroline Hospice 2020 Tax Return (1).pdf (/DisplayFinancialReport.aspx? ReportType=Charity&CopyID=134200)

Next Report: 01/01/2021 - 12/31/2021 Due Date: 05/15/2022

According to the financial information filed with this office, this organization devoted **71.0%** of its total expenses to program services during the year reported.

**Disclaimer: The South Carolina Secretary of State's Charities Search Webpage is provided as a service to customers to research charitable organizations on file with our office, or that have been the subject of an administrative action. Users are advised that the Secretary of State, the State of South Carolina, or any agency, office, or employee of the State of South Carolina do not guarantee the accuracy, reliability, or timeliness of the information provided, as it is the responsibility of the charity to inform the Secretary of State of any updated information. Furthermore, the information provided does not constitute legal advice.**

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**CITY OF BEAUFORT**  
DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

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**TO:** CITY COUNCIL **DATE:** 4/4/2022  
**FROM:** Alan Eisenman, Finance Director  
**AGENDA ITEM TITLE:** Authorize City Manager to enter into a contract for Auditing Services  
**MEETING DATE:** 4/12/2022  
**DEPARTMENT:** Finance

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**BACKGROUND INFORMATION:**

See Recommendation Memo.

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**PLACED ON AGENDA FOR:** Action

**REMARKS:**

**ATTACHMENTS:**

Description	Type	Upload Date
Recommendation Memo	Cover Memo	4/4/2022
Draft Contract	Cover Memo	4/4/2022

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**CITY OF BEAUFORT - INTERNAL MEMORANDUM**

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**TO:** WILLIAM PROKOP  
**FROM:** JOHN ROBINSON  
**SUBJECT:** RFQ 2022-114 FINANCE AUDIT SERVICES  
**DATE:** 3/30/2022  
**CC:** ALAN EISENMAN

---

The City issued a Request for Proposal, RFQ 2022 – 114 for Finance Audit Services on February 16, 2022, by posting it on the City's website, Vendor Registry, and the State of South Carolina (SCBO) procurement website. This RFQ was advertised in the Island News on February 24, 2022, and March 3, 2022.

The City received (2) qualification submissions by 2:00 PM on March 17, 2022. The submissions were publicly opened and read in accordance with the RFQ notice at 2:01 PM on that day during a Zoom Video Conference meeting.

Love Bailey & Associates, LLC  
Mauldin & Jenkins Certified Public Accountants

On March 24, 2022, the selection committee of Alan Eisenman, Mike McFee, and Kathy Todd, met to review qualifications. Based on the body of qualifications presented the committee selected Mauldin & Jenkins, CPA.

Mauldin & Jenkins, CPA has provided finance audit services for the City of Beaufort for past 5 years with positive results. Mauldin & Jenkins provided documentation demonstrating their experience and performance which exceeds other applicants. Mauldin & Jenkins meets or exceeds Government Finance Office Association standards and routinely produces work which results in Financial Audit awards for its clients.

The committee was unanimous in their recommendation of Mauldin & Jenkins as the most qualified bidder to provide Finance Audit Services for the City of Beaufort.



William Prokop  
CITY MANAGER  
843-525-7070

COUNCIL MEMBERS:  
Stephen Murray, Mayor  
Mike McFee, Mayor Pro Tem  
Philip Cromer  
Neil Lipsitz  
Mitch Mitchell

**CITY OF BEAUFORT**  
1911 Boundary Street  
BEAUFORT, SOUTH CAROLINA 29902

*Standard Agreement Between*

***City of Beaufort and Mauldin & Jenkins, CPA***

*where the basis of payment is a STIPULATED SUM*

***This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.***

**AGREEMENT** made as of the \_\_\_\_\_ day of **April** in the year **2022**.

**BETWEEN** the Owner:

**CITY OF BEAUFORT  
1911 BOUNDARY STREET  
BEAUFORT, SOUTH CAROLINA 29902**

and the Consultant:

**MAULDIN & JENKINS, CPA  
6001 Chatham Center Drive, Suite 250  
Savannah, Georgia 31405**

The Project is:

**RFQ 2022-114 Finance Audit Services  
The Owner and Mauldin & Jenkins, CPA agree as follows:**

**ARTICLE 1 - THE DOCUMENTS**

The contract Documents consist of this Agreement, (**City of Beaufort and Mauldin & Jenkins, CPA**) Conditions of the Contract (General, Supplementary and other Conditions), the Request for Qualifications (RFQ 2022-114) and the Qualifications Package submitted by Mauldin & Jenkins, CPA in response to this RFQ, Drawings, Specifications, addenda issued prior to execution of this Agreement, other documents listed in this Agreement and Modifications issued after execution of this Agreement; these form the Contract and are as fully a part of the Contract as if attached to this Agreement or repeated herein. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations, or agreements, either written or oral. An enumeration of the Contract Document, other than Modifications appears in Article 8.

**ARTICLE 2 - THE WORK OF THIS AGREEMENT**

Mauldin & Jenkins, CPA shall fully execute the Work described in the Agreement, except to the extent specifically indicated in the Agreement to be the responsibility of others.

**ARTICLE 3 - DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION**

- 3.1** The date of commencement shall be the date of this Agreement.
- 3.2** The term of this agreement shall be in effect for (5) five years beginning with the fiscal year ended June 30, 2022 and ending with the fiscal year ending June 30, 2026. At the end of the term, the City reserves the right to extend this agreement for a period of up to ninety days for the purpose of negotiating a new agreement.

**NOTICE TO PROCEED WILL BE ISSUED WITHIN (1) DAY OF SIGNED AGREEMENT.**



William Prokop  
CITY MANAGER  
843-525-7070

COUNCIL MEMBERS:  
Stephen Murray, Mayor  
Mike McFee, Mayor Pro Tem  
Philip Cromer  
Neil Lipsitz  
Mitch Mitchell

## CITY OF BEAUFORT

1911 Boundary Street  
BEAUFORT, SOUTH CAROLINA 29902

### ARTICLE 4 - CONTRACT SUM

4.1 The Owner shall pay the Consultant on a flat fee basis determined for each assignment as described in Mauldin & Jenkins, CPA independent Cost Proposal dated March 17, 2022.

Audit year 2022	\$27,000
Audit year 2023	\$28,000
Audit year 2024	\$29,000
Audit year 2025	\$30,000
Audit year 2026	\$30,000

Single audit fee for a major program \$4,000 per audit

4.2 The Contract Sum is based upon the following alternates, if any, which are described in the Agreement and are hereby accepted by the Owner: **None.**

### ARTICLE 5 - PAYMENTS

5.1 Payment shall be remitted after completed tasks have been approved by the Owners Representative, and an invoice for said service has been submitted and received.

### ARTICLE 6 - TERMINATION OR SUSPENSION

6.1 The Agreement may be terminated by the Owner or Consultant prior to assignment of tasks.

6.2 The work may be suspended by the Owner.

### ARTICLE 7 - MISCELLANEOUS PROVISIONS

7.1 The Owner's representative is:  
**ALAN EISENMAN, FINANCE DIRECTOR CITY OF BEAUFORT**  
**1911 BOUNDARY STREET**  
**BEAUFORT, SOUTH CAROLINA 29902**

7.2 **MAULDIN & JENKINS, CPA** representative is:  
**DAVID IRWIN, CPA**  
**300 MULBERRY STREET, SUITE 300**  
**MACON, GA 31201**

7.3 Neither the Owner's nor the Mauldin & Jenkins representative shall be changed without ten days' written notice to the other party.



William Prokop  
CITY MANAGER  
843-525-7070

COUNCIL MEMBERS:  
Stephen Murray, Mayor  
Mike McFee, Mayor Pro Tem  
Philip Cromer  
Neil Lipsitz  
Mitch Mitchell

## CITY OF BEAUFORT

1911 Boundary Street  
BEAUFORT, SOUTH CAROLINA 29902

### ARTICLE 8 - ENUMERATION OF CONTRACT DOCUMENTS

- 8.1 The Agreement, except for Modifications issued after execution of this Agreement, are enumerated as follows:
- 8.1.1 The Agreement is this executed Standard Form of Agreement Between the City of Beaufort (Owner) and Mauldin & Jenkins, CPA (Consultant)
- 8.1.2 The General Conditions are the Owner's General Conditions.
- 8.1.3 The Specifications are those of RFQ 2022-114.
- 8.1.4 The Addenda, if any, are as follows:
1. **ADDENDA 1-2**
- 8.1.5 Other documents, if any, forming part of the Contract Documents are as follows:
- **THE REQUEST FOR QUALIFICATION: RFQ 2022-114, THE QUALIFICATIONS PACKAGE AND INDEPENDANT COST AND FEES SUBMITTED IN RESPONSE TO THE RFQ ARE ATTACHED HERETO AND BY THIS REFERENCE INCORPORATED HEREIN**
  - **CERTIFICATES OF LIABILITY AND WORKERS COMPENSATION INSURANCE**
  - **CITY OF BEAUFORT BUSINESS LICENSE**



William Prokop  
CITY MANAGER  
843-525-7070

COUNCIL MEMBERS:  
Stephen Murray, Mayor  
Mike McFee, Mayor Pro Tem  
Philip Cromer  
Neil Lipsitz  
Mitch Mitchell

**CITY OF BEAUFORT**  
1911 Boundary Street  
BEAUFORT, SOUTH CAROLINA 29902

This Agreement is entered into as of the day and year first written above and is executed in at least three original copies, of which one is to be delivered to the Director of Finance, one to the Consultant for use in the administration of the Agreement, and the remainder to the Owner.

\_\_\_\_\_  
**WITNESS**  
*(Signature)*  
\_\_\_\_\_  
*(Printed Name)*

\_\_\_\_\_  
**CITY OF BEAUFORT**  
*(Signature)*  
\_\_\_\_\_  
**CITY MANAGER**

\_\_\_\_\_  
**WITNESS**  
*(Signature)*  
\_\_\_\_\_  
*(Printed name)*

\_\_\_\_\_  
**WITNESS**  
*(Signature)*  
\_\_\_\_\_  
*(Printed Name)*

\_\_\_\_\_  
**MAULDIN & JENKINS, CPA**  
*(Signature)*  
\_\_\_\_\_  
*(Printed name and title)*

\_\_\_\_\_  
**WITNESS**  
*(Signature)*  
\_\_\_\_\_  
*(Printed name)*



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**CITY OF BEAUFORT**  
DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

---

**TO:** CITY COUNCIL **DATE:** 4/6/2022  
**FROM:** Alan Eisenman, Finance Director  
**AGENDA ITEM TITLE:** FY 2022 Budget Amendment- 1st Reading  
**MEETING DATE:** 4/12/2022  
**DEPARTMENT:** Finance

---

***BACKGROUND INFORMATION:***

Budget amendment relating to FY 2022 activity that was not included in original budget.

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***PLACED ON AGENDA FOR:*** Action

***REMARKS:***

Request that City Council approve the FY 2022 Budget Amendment, 1st Reading.

**ATTACHMENTS:**

Description	Type	Upload Date
Support for Budget Amendment	Cover Memo	4/6/2022

1. To record the purchase of property of Fire Station at 571 Robert Smalls Parkway and Bridges Preparatory Building at 1100 Boundary Street through general obligation bonds.

Account #	Account Type	Department/Fund	Description	Increase to Budget
15000-5274	Expenditure	Non-Departmental	Capital Acquisitions	5,362,087
15000-5711	Expenditure	Non-Departmental	Debt Issuance Costs	55,295
151512-4722	Revenue	General Fund	Proceeds from Issuance of Debt	(5,375,000)

2. To record state and federal grants received in FY22, but not included in original budget.

Account #	Account Type	Department/Fund	Description	Increase to Budget
151512-4882	Revenue	General Fund	State Grant	(450,000)
154012-4882	Revenue	General Fund	State Grant	(20,103)
15401-5282	Expenditure	Police	Supplies- Non Office	20,103
154512-4879	Revenue	General Fund	Federal Grant	(8,450)
15451-5282	Expenditure	Fire	Supplies- Non Office	8,450

3. To record property insurance and sales received in FY22, but not included in original budget.

Account #	Account Type	Department/Fund	Description	Increase to Budget
151512-4708	Revenue	General Fund	Property Sales	(159,785)
15451-5274	Expenditure	Fire	Capital Acquisitions	15,800
151512-4714	Revenue	General Fund	Insurance	(36,611)

4. To record the purchase of fire truck through capital lease.

Account #	Account Type	Department/Fund	Description	Increase to Budget
314511-4720	Revenue	Fire Impact Fund	Proceeds from Capital Lease	(948,928)
31451-5274	Expenditure	Fire Impact Fund	Capital Acquisitions	948,928